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**James Kennedy Public Library
Board of Trustees
Minutes of the June 14, 2022 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, June 14, 2022 in the Hoffman Room. Present: Karen Kramer, Catherine O’Hea, Angela English, Sue Engelbrecht, Karen Tieskoetter, Ray Kruse (arrived at 6:59), Library Director Shirley Vonderhaar, and Assistant Library Director Dawn Schrandt. Absent: Danielle Will, Alex Wieszorek, and Marcus Ingles.

1. President Karen Kramer called the meeting to order at 6:15 P.M. Kramer appointed Catherine O’Hea as acting Secretary for this meeting.
2. Agenda: English MOVED “approval of the Agenda” which motion was seconded by O’Hea.
Ayes: Kramer, O’Hea, English, Engelbrecht, and Tieskoetter
Nays: None.
Absent: Kruse
Motion CARRIED

3. Agenda Consent Calendar
 - Correspondence & Communication
 - Resignation of Trustee, Marcus Ingles
 - Letter from State Library regarding Accreditation
 - Minutes of Previous Meeting: May 10, 2022
 - May Librarian’s Report
 - Approve Bills
 - June Bills
 - Claims Report for May
 - May & June Credit Card Claims
 - Budget Reports
 - May City Report
 - May Library Report
 - Trust Account Reports
 - May Bank Statements
 - May Balance Report
 - Trust Account Expenditure Report
 - May Donations Form
 - Program Reports
 - May Report on Programs and Attendance
 - June Schedule of Events
 - Schedule for Upcoming Programs
 - Grant Report

- DRA Grant submitted by Friends group to fund the *Kids Can Cook* project.
- Friends of the Library Report
 - Bus Trip is Sold Out
 - Book Sale planned for July
- JKPL Endowment Report
 - Fund/Gift Activity Statement

English MOVED “approval of the consent items including authorizing the Executive Committee to approve any additional bills arriving in June.” Second by Engelbrecht.

Ayes: Kramer, O’Hea, English, Engelbrecht, and Tieskoetter

Nays: None

Absent: Kruse

Motion CARRIED

4. Discussion of Current Library Operations and Services
5. Consider rescheduling July Regular Board Meeting Date
 - Meeting will remain on the schedule.
 - English MOVED “approval to authorize the Executive Committee to approve bills for July if unable to have a quorum at July meeting.” Second by Tieskoetter.
Ayes: Kramer, O’Hea, English, Engelbrecht, and Tieskoetter
Nays: None
Absent: Kruse
Motion CARRIED
6. Executive Committee Report
 - Discussion on Expiration of Terms for Current Board Members
 - Four Trustees have submitted application for reappointment
7. Fundraising Committee Report
 - Notes from June 8, 2022 Meeting
8. Furnishings, Art & Facilities Committee Report: None
9. Personnel Committee Report: None
10. Finance Committee Report
 - Notes from May and June Discussions
 - Consider approval of one-time lump sum payments to library staff following the spreadsheet shared at the meeting.
Ayes: Kramer, O’Hea, English, Engelbrecht, Tieskoetter, and Kruse
Nays: None
Motion CARRIED
 - Consider approval of FY23 JKPL Operating Budget
Ayes: Kramer, O’Hea, English, Engelbrecht, Tieskoetter, and Kruse
Nays: None

Motion CARRIED

11. Marketing Committee Report

- Notes from Feb 23-28, 2022 Electronic Meeting

12. Policy Committee Report

- Consider Approval of Library Holiday Hours for FY22 and FY23
Ayes: Kramer, O'Hea, English, Engelbrecht, Tieskoetter, and Kruse
Nays: None
Motion CARRIED

13. Meetings and Training

- City Council Attendance
 - July 5: O'Hea
- Upcoming
- Recently Attended

14. Oral Presentations

- The board would like to recognize Trustees Karen Tieskoetter and Angela English whose terms expire this month. Thank you for your service to the board and the community.

15. Adjournment

Tieskoetter MOVED to adjourn seconded by English. Meeting ADJOURNED by Kramer at 7:41 P.M.



Catherine O'Hea, Acting Secretary