

James Kennedy Public Library
Board of Trustees
Minutes of the August 16, 2022 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, August 16, 2022 in the Hoffman Room. Present: Sue Engelbrecht, Beth Gudenkauf, Karen Kramer, Ray Kruse, Catherine O'Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Kami Droessler Boffeli.

1. Board President Catherine O'Hea called the meeting to order at 6:03 pm.
2. Consider approval of Agenda
 - o Wiezorek MOVED "Approval of Agenda," seconded by Will
Ayes: Engelbrecht, Gudenkauf, O'Hea, Kruse, Wiezorek, and Will
Nays: None
Motion CARRIED
3. Welcome New Board Member
4. Agenda Consent Calendar
 - o Correspondence and Communication
 - o Approve minutes of previous meetings: July 12, 2022 special meeting and July 12, 2022 regular meeting
 - o Approve July Librarian's report
 - o Approve bills:
 - August bills
 - Claims report for July
 - July and August credit card claims
 - o Budget reports
 - July city report
 - July library report
 - o Trust account reports
 - July bank statements
 - July balance report
 - Trust account expenditure report
 - July donations report
 - o Program reports
 - July report of programs and attendance
 - August schedule of events
 - Schedule for upcoming programs
 - o Grant report
 - o Friends of the Library report
 - o JKPL Endowment report
 - o Wiezorek MOVED "Approval of the consent items," seconded by Engelbrecht
Ayes: Engelbrecht, Gudenkauf, O'Hea, Kramer, Kruse, Wiezorek, and Will
Nays: None
Motion CARRIED
5. Discussion of current library operations and services
6. Committee appointments
7. Schedule of attendance of city council meetings
8. Consider rescheduling September regular board meeting date

- Due to potential conflict with the regular September meeting date, Shirley will poll the membership and Catherine will decide on a date.
- 9. Executive committee report — no report
- 10. Finance committee report — no report
- 11. Fundraising committee report — no report
- 12. Furnishings, Art, & Facilities committee report — no report
- 13. Marketing committee report — no report
- 14. Personnel committee report
 - Update on custodial contract
 - Updated organization chart
- 15. Policy committee report — no report
- 16. Strategic planning report
- 17. Meetings and training
 - City council attendance
 - Next: Wieszorek, September 6
 - Upcoming
 - Shirley to go to ARSL in September
 - Public Libraries of Dubuque County meeting in September
 - ILA in Coralville in October
 - Recently attended — none
- 18. Oral presentations — none
- 19. Adjournment
Kruse MOVED to adjourn seconded by Wieszorek. Meeting ADJOURNED by O'Hea at 7:10 pm.



Danielle Will, Secretary