

James Kennedy Public Library
Board of Trustees
Minutes of the November 8, 2022 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, November 8, 2022 in the Hoffman Room. Present: Kami Boffeli, Sue Engelbrecht, Beth Gudenkauf, Sally Kelly, Karen Kramer, Ray Kruse, Catherine O'Hea, Alex Wiezorek, Danielle Will, Assistant Library Director Dawn Schrandt, and Library Director Shirley Vonderhaar. Absent: None.

1. Board President Catherine O'Hea called the meeting to order at 6:00 pm.
2. Consider approval of Agenda
 - o Kramer MOVED "Approval of Agenda," seconded by Wiezorek.
Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kramer, Kruse, O'Hea, Wiezorek, and Will
Nays: None
Motion CARRIED
3. Agenda Consent Calendar
 - o Correspondence and Communication
 - o Approve minutes of previous meeting: October 11, 2022 regular meeting
 - o Approve October Librarian's report
 - o Approve bills:
 - November bills
 - Claims report for October
 - October and November credit card claims
 - o Budget reports
 - October city report
 - October library report
 - o Trust account reports
 - October bank statements
 - October balance report
 - Trust account expenditure report
 - October donations report
 - o Program reports
 - October report of programs and attendance
 - October WhoFi program overview
 - November schedule of events
 - Schedule for upcoming programs
 - o Grant report
 - o Friends of the Library report
 - o JKPL Endowment report
 - o Karen MOVED "Approval of the consent items," seconded by Engelbrecht.
Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kramer, Kruse, O'Hea, Wiezorek, and Will
Nays: None
Motion CARRIED
4. Discussion of current library operations and services

5. Update on library director evaluation
6. Consider approval of FY22 JKPL Annual Report. Motion comes for Marketing Committee so no second required.

Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kramer, Kruse, O'Hea, Wiezorek, and Will

Nays: None

Motion CARRIED

7. Executive committee report — no report
8. Finance committee report
 - o JKPL FY22 year-end city and library reports
9. Fundraising committee report
 - o Notes from November 1, 2022 meeting
10. Furnishings, Art, & Facilities committee report
 - o Notes from October 27, 2022 meeting
11. Marketing committee report
 - o Notes from November 4, 2022 meeting
12. Personnel committee report — no report
13. Policy committee report — no report
14. Strategic planning report — no report
15. Meetings and training
 - o City council attendance
 - Nov 21 (Will)
 - Dec 5 (Engelbrecht)
 - o Upcoming
 - o Recently attended
 - ILA in Coralville October 13-15
 - o Trustee training video: part III
16. Oral presentations — none

17. Adjournment

Engelbrecht MOVED to adjourn seconded by Kramer. Meeting ADJOURNED by O'Hea at 6:57 pm.



Danielle Will, Secretary