

**James Kennedy Public Library
Board of Trustees
Minutes of the January 10, 2023 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, January 10, 2023 in the Hoffman Room. Present: Beth Gudenkauf, Ray Kruse, Catherine O'Hea, Alex Wiezorek, Danielle Will, Assistant Library Director Dawn Schrandt, and Library Director Shirley Vonderhaar. Absent: Kami Boffeli, Sue Engelbrecht, Sally Kelly, Karen Kramer.

1. Board President Catherine O'Hea called the meeting to order at 6:01 pm.
2. Consider approval of Agenda
 - o Kruse MOVED "Approval of Agenda," seconded by Wiezorek.
Ayes: Gudenkauf, Kruse, O'Hea, Wiezorek, and Will
Nays: None
Motion CARRIED
3. Agenda Consent Calendar
 - o Correspondence and Communication
 - o Approve minutes of previous meeting: December 13, 2022 regular meeting
 - o Approve December Librarian's report
 - o Approve bills:
 - January bills
 - Claims report for December
 - December and January credit card claims
 - o Budget reports
 - December city report
 - December library report
 - o Trust account reports – The Trust Account reports for December were not available so will be reviewed at the February meeting.
 - o Program reports
 - December report of programs and attendance
 - December WhoFi program overview
 - January schedule of events
 - Schedule for upcoming programs
 - o Grant report
 - o Friends of the Library report
 - o JKPL Endowment report
 - o Quarterly Contract Use reports
 - Statistics by city/residence area
 - Statistics by contract/service area
 - o Gudenkauf MOVED "Approval of the consent items, noting the absence of the Trust account reports," seconded by Wiezorek.
Ayes: Gudenkauf, Kruse, O'Hea, Wiezorek, and Will
Nays: None
Motion CARRIED
4. Discussion of current library operations and services

5. Consider approval of JKPL Disaster Plan
 - Kruse MOVED "Approval of JKPL Disaster Plan," seconded by Wiezorek.
 - Ayes: Gudenkauf, Kruse, O'Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
6. Executive committee report — no report
7. Fundraising committee report
 - o Notes from January 5, 2022 meeting
8. Furnishings, Art, & Facilities committee report
 - o Kids Can Cook
 - o Men's bathroom
9. Marketing committee report
 - o Notes from December 30, 2022 email correspondence
10. Personnel committee report — no report
11. Finance committee report
 - o Budget presentation scheduled for January 30, 2023
12. Policy committee report — no report
13. Strategic planning report — no report
14. Meetings and training
 - o City council attendance
 - February 6: Kruse
 - o Upcoming
 - KEYS to Dementia Prevention course training beginning January 12
 - Iowa Libraries Online Conference January 26
 - o Recently attended
 - o Trustee training video: part IV
15. Oral presentations
16. Adjournment
 - Will MOVED to adjourn seconded by Kruse. Meeting ADJOURNED by O'Hea at 7:14 pm.



Danielle Will, Secretary