

James Kennedy Public Library
Board of Trustees
Minutes of the March 14, 2023 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, March 14, 2023 in the Hoffman Room. Present: Kami Boffeli, Sue Engelbrecht, Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O’Hea, Alex Wiezorek, Danielle Will, Assistant Library Director Dawn Schrandt, and Library Director Shirley Vonderhaar. Absent: Karen Kramer

1. Board President Catherine O’Hea called the meeting to order at 6:00 pm.
2. Consider approval of Agenda
 - Wiezorek MOVED “Approval of Agenda” seconded by Kruse.
 - Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
3. Agenda Consent Calendar
 - Correspondence and Communication
 - Approve minutes of previous meeting: February 14, 2023 regular meeting
 - Approve February Librarian’s report
 - Approve bills:
 - March bills
 - Claims report for February
 - February and March credit card claims
 - Budget reports
 - February city report
 - February library report
 - Trust account reports
 - February bank statements
 - February balance report
 - Trust account expenditure report
 - February donations report
 - Program reports
 - February report of programs and attendance
 - February WhoFi program overview
 - March schedule of events
 - Schedule for upcoming programs
 - Grant report
 - Friends of the Library report
 - JKPL Endowment report
 - Engelbrecht MOVED “Approval of the consent items with correction to the minutes (date change from 2022 to 2023),” seconded by Wiezorek.
 - Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
4. Discussion of current library operations and services
5. Executive committee report — no report

6. Fundraising committee report
 - Notes from March 8, 2023 meeting
7. Furnishings, Art, & Facilities committee report
 - Notes from March 9, 2023 meeting
8. Marketing committee report
9. Personnel committee report — no report
10. Finance committee report — no report
11. Policy committee report — no report
12. Strategic planning report — no report
13. Meetings and training
 - City council attendance
 - April 3: O’Hea
 - Upcoming
 - March 16: Public Libraries of Dubuque County Agency meeting
 - Recently attended — none
 - Trustee training video: part VI
14. Oral presentations
 - 2023 4th grade book discussion
15. Adjournment

Engelbrecht MOVED to adjourn seconded by Wiezorek. Meeting ADJOURNED by O’Hea at 7:04 pm.



Danielle Will, Secretary