



320 1st Ave E
Dyersville, Iowa 52040

Phone: 563-875-8912
Fax: 563-875-6162

librarian@dyersville.lib.ia.us

Web: www.dyersville.lib.ia.us

Regular Library Board Meeting

Wed., January 10, 2024
6:00 pm

Hoffman Community Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: December 13, 2023
 - Approve December Librarian's Report
 - Approve Bills:
 - January Bills
 - Claims Report for December
 - December & January Credit Card Claims
 - Budget Reports
 - December City Report
 - December Library Report
 - Trust Account Reports
 - December Bank Statements
 - December Balance Report
 - Trust Account Expenditure Report
 - December Donations
 - Program Reports
 - December Report of Programs and Attendance
 - December WhoFi Program Overview
 - January Schedule of Events
 - Schedule for Upcoming Programs
 - Grant Report
 - Friends of the Library Report
 - JKPL Endowment Report
 - Quarterly Contract Use Reports
 - Statistics by City / Residence Area
 - Statistics by Contract / Service Area

4. Library Director Evaluation
5. Executive Committee Report
6. Fundraising Committee Report
 - Notes from January 3, 2024 meeting
7. Furnishings, Art & Facilities Committee Report
 - Update on projects and priorities
8. Marketing Committee Report
9. Personnel Committee Report
 - Notes from electronic meeting in January
 - FY25 Personnel Budget Recommendation
10. Finance Committee Report
 - Notes from January 8, 2024 meeting
 - JKPL FY23 Year End City and Library Reports
 - Consider Approval of FY2025 Library Operating Budget Request
 - Consider Approval of FY2025 Library Trust Account Budget Request
 - Consider Approval of FY2025 Library Capital Projects Request
11. Policy Committee Report
12. Strategic Planning Report
 - Update from Ad Hoc committee
13. Meetings and Training
 - City Council Attendance
 - Upcoming
 - Recently Attended
14. Oral Presentations
15. Adjournment

Next Meeting: Wednesday, February 14, 2024

Hello Board members:

Here is the information packet for the Wednesday, January 10, 2024 Board meeting. Hope to see you all here!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: December 13, 2023 - **A**
 - Approve December Librarian's Report – **B**
 - Approve Bills:
 - January Bills - **C**
 - Claims Report for December - **D**
 - December & January Credit Card Claims - **E**
 - Budget Reports
 - December City Report - **F**
 - December Library Report - **G**
 - Trust Account Reports – **Bank statements have not yet arrived so these items are not included in this packet. I will update and repost the packet when these documents are ready.**
 - December Bank Statements - **H**
 - December Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - December Donations - **K**
 - Program Reports
 - December Report of Programs and Attendance - **L**
 - December WhoFi Program Overview - **M**
 - January Schedule of Events - **N**
 - Schedule for Upcoming Programs - **O**
 - Grant Report – **Nothing to Report**
 - Friends of the Library Report – **Membership drive starts January 8, Used Book Sale is January 26-29, Bus Trip is May 8. Next Friends meeting is February 8.**
 - JKPL Endowment Report = **P: November 2023 Fund Statement**
 - Quarterly Contract Use Reports
 - Statistics by City / Residence Area - **Q**
 - Statistics by Contract / Service Area - **R**

4. Library Director Evaluation – **Beth and Shirley will be meeting to discuss before the Board meeting.**
5. Executive Committee Report
6. Fundraising Committee Report
 - Notes from January 3, 2024 meeting
7. Furnishings, Art & Facilities Committee Report
 - Update on projects and priorities
8. Marketing Committee Report
9. Personnel Committee Report
 - Notes from electronic meeting in January – **9A**
 - FY25 Personnel Budget Recommendation – **9B**
10. Finance Committee Report
 - Notes from January 8, 2024 meeting – **10A**
 - JKPL FY23 Year End City and Library Reports – **Not yet updated. Learned that the transfer to the JKPL Health Insurance Line item was for the city portion of deductibles, but this amount should not have all come from the library.**
 - Budget Work Session Schedule – **10B**
 - Consider Approval of FY2025 Library Operating Budget Request
 - Consider Approval of FY2025 Library Trust Account Budget Request
 - Consider Approval of FY2025 Library Capital Projects Request
11. Policy Committee Report
12. Strategic Planning Report
 - Update from Ad Hoc committee
13. Meetings and Training
 - City Council Attendance – February 5: Boffeli
 - Upcoming
 - Recently Attended
14. Oral Presentations
15. Adjournment

Next Meeting: Wednesday, February 14, 2024

**James Kennedy Public Library
Board of Trustees
Minutes of the December 13, 2023 Regular Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Wednesday, December 13, 2023 in the Hoffman Room. Present: Kami Boffeli, Sally Kelly, Catherine O’Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Sue Engelbrecht, Beth Gudenkauf, and Ray Kruse.

1. Board President O’Hea called the meeting to order at 6:01 pm.

2. Consider approval of Agenda
 - Kelly MOVED “Approval of Agenda” seconded by Wiezorek.
 - Ayes: Boffeli, Kelly, O’Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED

3. Agenda Consent Calendar
 - Correspondence and Communication
 - Card from the Abbe Center
 - Approve minutes of previous meeting: November 8, 2023 regular meeting
 - Approve November Librarian’s report
 - Approve bills
 - December bills
 - Claims report for November
 - November and December credit card claims
 - Budget reports
 - November city report
 - November library report
 - Trust account reports
 - November bank statements
 - November balance report
 - Trust account expenditure report
 - November donations
 - Program reports
 - November report of programs and attendance
 - November WhoFi program overview
 - December schedule of events
 - Schedule for upcoming programs
 - Grant report
 - Friends of the Library report
 - JKPL Endowment report
 - Wiezorek MOVED “Approval of Agenda Consent” seconded by Kelly.
 - Ayes: Boffeli, Kelly, O’Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED

4. Library Director evaluation
 - Will complete before next board meeting

5. Consider approval of Library Director request for payout of one (1) week of outstanding vacation time
 - Will MOVED to approve Library Director request for payout of one (1) week of outstanding vacation time, seconded by Wiezorek.
 - Ayes: Boffeli, Kelly, O’Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
6. Executive committee report — no report
7. Finance committee report
 - o JKPL FY23 Year-End City and Library Reports – no update
8. Fundraising committee report
 - o Notes from December email committee discussion
9. Furnishings, Art, & Facilities committee report
 - o Update on projects and priorities
10. Marketing committee report — no report
11. Personnel committee report — no report
12. Policy committee report
 - o Consider approval of Revised Constitution and Bylaws
 - Committee MOVED to approve Revised Constitution and Bylaws moving board meetings to Wednesdays, no second needed.
 - Ayes: Boffeli, Kelly, O’Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
13. Strategic planning report
 - o Review process to update plan and appointment of committee
 - O’Hea appointed Will and Boffeli
14. Meetings and trainings
 - o City Council
 - Jan 2: Kruse
 - o Upcoming
 - Jan 25: ILOC
 - o Recently attended
15. Oral presentations
16. Adjournment
 - o Will MOVED to adjourn seconded by Kelly. Meeting ADJOURNED by O’Hea at 7:13 pm.

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

Librarian's report to the Board of Trustees

Month: December-23
 YTD: July-22 to December-23
 Previous YTD: July-21 to December-22

	Library visits		Items loaned		Library cards issued		
					City resident	Total	
Month	3980	(↑ 20.8%)	7071	(↑ 11.3%)	9	18	(↑ 20%)
YTD	30419	(↑ 24.7%)	47761	(↑ 7.3%)	95	182	(↑ 4%)


Website traffic



Visits	Average visit duration
815	1:21




Computer use




Month	Hours		Month	Sessions	
	YTD	Prev. YTD		YTD	Prev. YTD
170	1117	871	310	2370	2443

Wifi use



Sessions		Visits		Unique visitors	
Month	YTD	Month	YTD	Month	YTD
38	1606	37	1357	5	195

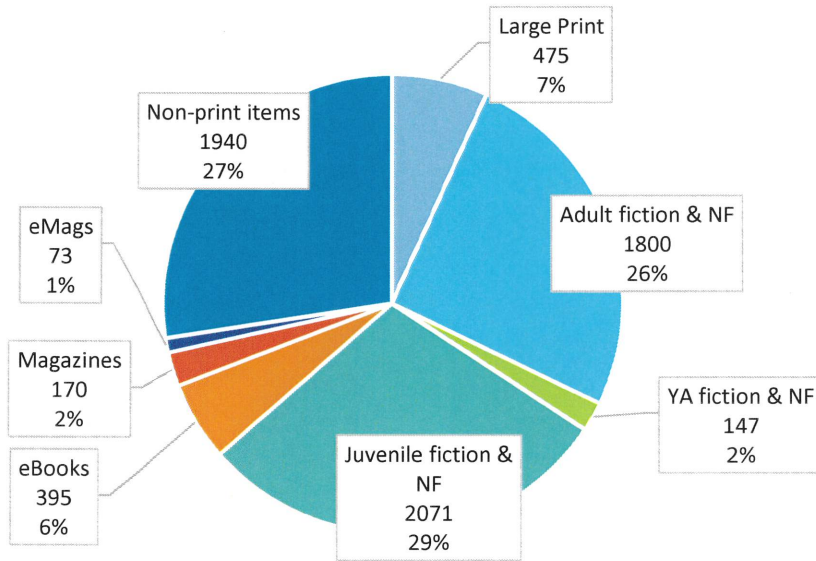
Meeting room use



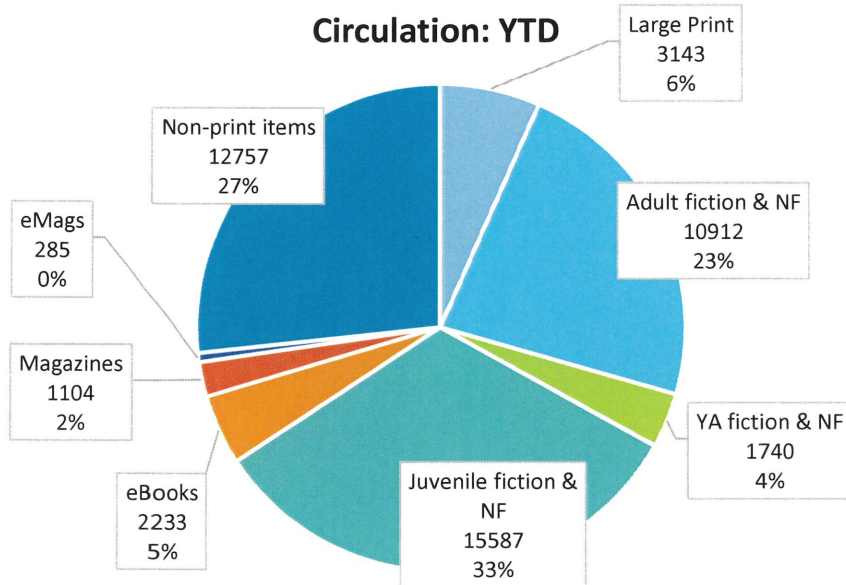
Month	YTD	Prev. YTD
61	434	327

Circulation

Circulation: Month



Circulation: YTD



Non-print items	Month	YTD
eAudio	402	2737
Adult & YA audio	65	459
Juvenile audio & kits	17	126
Adult & YA video	731	4723
Juvenile video & DVD	290	1858
Games, LoT, etc.	435	2854
	1940	12757

Music

Downloads: 5
Streams: 0
Total YTD: 25

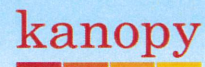


Video (film and TV)

Downloads: 0
YTD: 9



Visits: 562
YTD: 1648



Online Learning

Sessions: 405
YTD: 625



Languages

Sessions: 219
YTD: 339



Genealogy

Visits: 424
YTD: 2997



Collection

Items purchased

Month: 133
YTD: 1407

Items donated

Month: 68
YTD: 294
Prev. YTD: 265

Items withdrawn

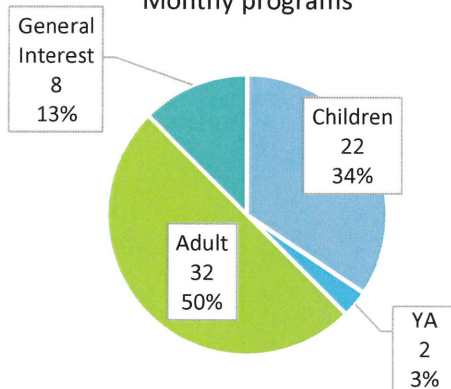
	Month	YTD
Books	133	1742
Audio	26	42
Video	154	265
Other	2	76
Total	315	2125

Summary of additions

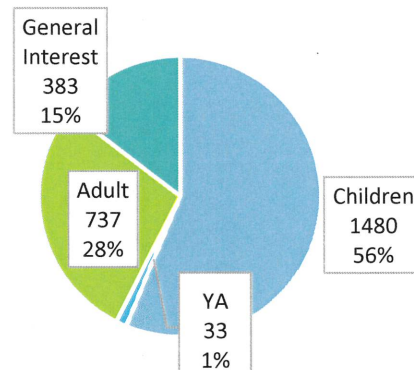
	Large print	Adult fiction	Adult & YA NF	YA fiction	Juvenile fiction	Juvenile NF	eBook & eAudio	Adult & YA audio	Juvenile audio	Adult & YA video	Juvenile video	CDs, games, misc.	Total
Current month	11	77	25	6	30	4	16	3	0	21	5	3	201
Previous month	19	86	33	4	47	6	0	10	0	32	6	6	249
Current YTD	83	507	154	90	433	71	68	36	5	155	56	43	1701
Previous YTD	127	640	193	104	402	75	72	52	5	139	53	75	1937

Programs

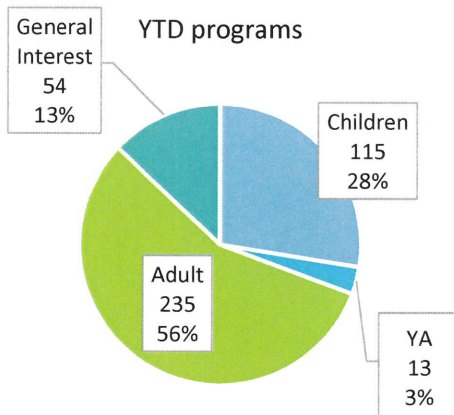
Monthly programs



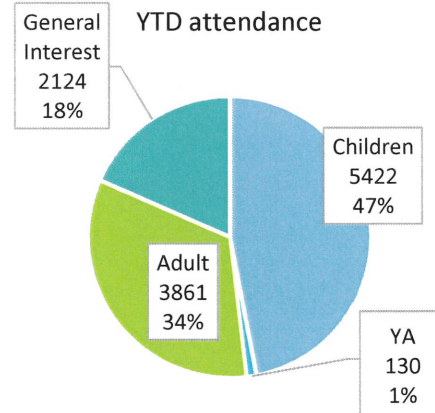
Monthly attendance



YTD programs



YTD attendance





Dyersville, IA

C

Expense Approval Register

Packet: APPKT01545 - January 2024 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
HANSEL CLEANING SERVICES ...	12.08.23	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00
HANSEL CLEANING SERVICES ...	12.15.23	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00
HANSEL CLEANING SERVICES ...	12.23.23	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00
HANSEL CLEANING SERVICES ...	12.29.23	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00
KRAMER, DON OR DIANNE	12082023	Program supplies	001-5-410-4-65060	OFFICE SUPPLIES	31.16
CARNEGIE-STOUT PUBLIC LIB...	12192023D	DVD Cleaning	001-5-410-4-65060	OFFICE SUPPLIES	67.20
AMAZON	17JG-K1V3-WHKK	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	48.13
AMAZON	17JG-K1V3-WHKK	Programs	001-5-410-4-65060	OFFICE SUPPLIES	33.25
BAKER & TAYLOR BOOKS	2037954629	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	9.98
COMPLETE OFFICE OF WISC...	610289	Building Supplies	001-5-410-4-65060	OFFICE SUPPLIES	108.19
FUN EXPRESS	727965174-01	Marketing - Parade	001-5-410-4-65060	OFFICE SUPPLIES	16.98
BAKER & TAYLOR BOOKS	0003292206	Book Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-16.53
BAKER & TAYLOR BOOKS	0003292207	Books Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-17.09
BETSINGER MCCANN, LINDA	01.01.24	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	10.00
OVERDRIVE	06497CO23451106	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	409.63
MAGAZINE SUBSCRIPTION S...	12/21/2023	Subscriptions	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	1,880.87
AMAZON	17JG-K1V3-WHKK	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	19.58
AMAZON	17JG-K1V3-WHKK	DVD	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	650.92
AMAZON	17JG-K1V3-WHKK	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	65.37
AMAZON	17JG-K1V3-WHKK	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	407.42
AMAZON	17JG-K1V3-WHKK	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	44.76
AMAZON	17JG-K1V3-WHKK	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	115.08
AMAZON	17JG-K1V3-WHKK	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	141.97
AMAZON	17JG-K1V3-WHKK	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	82.04
AMAZON	1XRQ-1F34-XCVK	DVD return	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-45.99
BAKER & TAYLOR BOOKS	2037954629	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	46.74
BAKER & TAYLOR BOOKS	2037959206	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	48.45
BAKER & TAYLOR BOOKS	2037970765	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	207.21
BAKER & TAYLOR BOOKS	2037978455	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	233.20
BAKER & TAYLOR BOOKS	2037978455	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	38.67
BAKER & TAYLOR BOOKS	2037987877	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	20.89
BAKER & TAYLOR BOOKS	2037987877	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	17.09
BAKER & TAYLOR BOOKS	2037990051	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	48.41
BAKER & TAYLOR BOOKS	2037990051	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	21.58
BAKER & TAYLOR BOOKS	2037996698	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	18.53
BAKER & TAYLOR BOOKS	2037996698	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	100.32
BAKER & TAYLOR BOOKS	2038005253	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	11.39
CENTER POINT PUBLISHING	2063458	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	50.64
CENGAGE LEARNING	83042655	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	28.79
CENGAGE LEARNING	83048787	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	51.98
Department 410 - LIBRARY Total:					5,806.81
Fund 001 - GENERAL FUND Total:					5,806.81
Fund: 002 - LIBRARY TRUST FUND					
Department: 410 - LIBRARY					
FAREWAY STORES INC	00222459	Refreshments	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	52.14
OVERDRIVE	06497CO23451106	Electronic Media - Trust Don...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	265.00
HERITAGE PRINTING CO	113141	Love My Library Envelopes	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	51.73
AMAZON	17JG-K1V3-WHKK	Fundraiser	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	51.97
AMAZON	17JG-K1V3-WHKK	Strength Training	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	11.92
AMAZON	17JG-K1V3-WHKK	StoryWalk	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	76.26
BAKER & TAYLOR BOOKS	2037959206	Westermeyer Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	33.62
BAKER & TAYLOR BOOKS	2037987877	Westermeyer Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.93

Expense Approval Register

Packet: APPKT01545 - January 2024 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
BAKER & TAYLOR BOOKS	2038005253	Westermeyer Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.52
CENTER POINT PUBLISHING	2063458	Rardin Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	25.32
CENTER POINT PUBLISHING	2063458	Digmann Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	51.94
CENTER POINT PUBLISHING	2063458	Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	26.62
KANOPY INC	381254-PPU	Streaming Services	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	93.00
HOOPLA BY MIDWEST TAPE	504860662	Streaming Services	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	310.10
FUN EXPRESS	727965174-01	Cookie Walk Bags	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	59.34
CENGAGE LEARNING	83035074	Lion's Club - Large print	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	30.39
CENGAGE LEARNING	83039774	Memorials - Digmann & Kroe...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	63.98
MOBILE CITIZEN	INV20885	Hot Spot Service	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	1,200.00
				Department 410 - LIBRARY Total:	2,435.78
				Fund 002 - LIBRARY TRUST FUND Total:	2,435.78
				Grand Total:	8,242.59

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	5,806.81
002 - LIBRARY TRUST FUND	<u>2,435.78</u>
Grand Total:	8,242.59

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-64322	CONTRACTED SERVICES	800.00
001-5-410-4-65060	OFFICE SUPPLIES	314.89
001-5-410-4-67701	BOOKS/FILMS/RECORDS...	4,691.92
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	<u>2,435.78</u>
	Grand Total:	8,242.59

Project Account Summary

Project Account Key	Expense Amount
None	1,524.52
410AB	46.74
410AF	443.07
410AN	410.79
410DVD	604.93
410GAMES	19.58
410LP	152.30
410PF	407.42
410PN	75.37
410SUB	1,880.87
410TMEM	472.31
410TPROG	1,963.47
410YAF	148.05
410YAN	<u>93.17</u>
Grand Total:	8,242.59

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

 President, Board of Trustees

.ATTEST:

 Secretary, Board of Trustees

 Date

D

**James Kennedy Public Library
December 2023**

Utilities and Contractual

Check issued to:	Purpose	Amount
Black Hills	Gas / Heat	303.40
Alliant Energy	Electricity	709.77
Access Systems	Copier contracts (154.31 + 378.11)	532.42
Total		\$1,545.59

Miscellaneous Bills

Check issued to:	Purpose	Amount
Giant Wash	Floor Mats	38.46
Preferred Health Choices	HRA Admin	15.00
Pitney Bowes	Machine lease	31.86
CC – Oriental Trading	Winter market & holiday program supplies	90.18
CC – CriCut	Annual subscription	102.59
Medical Assoc. Clinic	Flu shots (3)	120.00
Total		\$398.09

December Budget	
December 2023 Claims submitted	4,762.48
Utility and Contractual from Bills above	1,545.59
Miscellaneous Bills from above	398.09
Total wages and benefits	39,016.98
Total December 2023 expenses	\$45,723.14

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

E

Credit Card Claims for December & January 2023

Date	Vendor	Items	Amount
12/14/23	Cricut	Annual fee	102.59
12/22/23	Diamond Vogel	Paint	723.92
12/29/23	Diamond Vogel	Paint / credit tax back	-47.36

Budget Report
Account Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	310,900.00	310,900.00	31,461.87	153,490.55	157,409.45	50.63 %
<u>001-5-410-4-61100</u>	FICA	19,280.00	19,280.00	1,909.56	9,269.95	10,010.05	51.92 %
<u>001-5-410-4-61200</u>	MEDICARE	4,510.00	4,510.00	446.64	2,168.09	2,341.91	51.93 %
<u>001-5-410-4-61300</u>	IPERS	29,350.00	29,350.00	2,725.91	13,831.83	15,518.17	52.87 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	32,300.00	32,300.00	2,461.55	14,676.37	17,623.63	54.56 %
<u>001-5-410-4-61700</u>	SUI	220.00	220.00	11.45	189.97	30.03	13.65 %
<u>001-5-410-4-62100</u>	DUES	750.00	750.00	0.00	215.00	535.00	71.33 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	2,500.00	2,500.00	70.08	1,688.19	811.81	32.47 %
<u>001-5-410-4-63710</u>	ELECTRICITY	15,500.00	15,500.00	709.77	6,329.41	9,170.59	59.17 %
<u>001-5-410-4-63711</u>	GAS HEAT	5,000.00	5,000.00	303.40	624.56	4,375.44	87.51 %
<u>001-5-410-4-63730</u>	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-63750</u>	MAINTENANCE	8,800.00	8,800.00	182.48	2,570.52	6,229.48	70.79 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	7,500.00	7,500.00	15.00	75.00	7,425.00	99.00 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	154.31	1,311.54	-1,311.54	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	8,500.00	8,500.00	1,168.00	4,968.00	3,532.00	41.55 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	21,500.00	21,500.00	1,892.85	4,682.72	16,817.28	78.22 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	43,390.00	43,390.00	2,210.27	26,626.41	16,763.59	38.63 %
	Expense Total:	510,000.00	510,000.00	45,723.14	242,718.11	267,281.89	52.41%
	Fund: 001 - GENERAL FUND Total:	510,000.00	510,000.00	45,723.14	242,718.11	267,281.89	52.41%
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	40,000.00	40,000.00	871.25	9,205.01	30,794.99	76.99 %
	Expense Total:	40,000.00	40,000.00	871.25	9,205.01	30,794.99	76.99%
	Fund: 002 - LIBRARY TRUST FUND Total:	40,000.00	40,000.00	871.25	9,205.01	30,794.99	76.99%
	Report Total:	550,000.00	550,000.00	46,594.39	251,923.12	298,076.88	54.20%

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James Kennedy Public Library FY24 Operating Budget								
	FY24	November	December	Jan (est)	Received to date	Difference	% Expend To date	
ESTIMATED REVENUES:								
Dubuque County Library Agency	7,000.00	0.00	0.00	0.00	0.00	0.00		
Fees from copier, R/P, etc.	4,000.00	258.43	215.29	300.00	2,002.86	660.29		
Open Access	10,000.00	8,352.62	0.00	0.00	8,352.62	0.00		
Access Plus / ILL	300.00	1,118.38	0.00	0.00	1,118.38	0.00		
Direct State Aid	2,100.00	0.00	0.00	0.00	2,060.03	0.00		
TOTAL:	23,400.00	9,729.43	215.29	300.00	13,533.89	660.29		
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES							Remaining	
Wages	307,730.00	22,920.69	31,461.87	24,000.00	153,490.55	44,814.95	49.9%	
FICA	18,930.00	1,379.99	1,909.56	1,488.00	9,269.95	2,696.41	49.0%	
Medicare	4,427.00	322.75	446.64	348.00	2,168.09	630.65	49.0%	
IPERS	28,823.00	2,139.32	2,725.91	2,265.60	13,831.83	4,131.08	48.0%	
SUI	213.00	8.15	11.45	24.00	189.97	101.76	89.2%	
Group Insurance	32,300.00	2,461.55	2,461.55	2,500.00	14,676.37	4,814.71	45.4%	
Meetings and training	2,500.00	460.11	70.08	0.00	1,688.19	360.00	67.5%	
Dues and memberships	750.00	0.00	0.00	0.00	215.00	0.00	28.7%	
TOTAL:	395,673.00	29,692.56	39,087.06	30,625.60	195,529.95	57,549.56	49.4%	
CONTRACTUAL SERVICES:								
Utilities (telephone)	0.00	0.00	0.00	0.00	0.00	0.00	NA	
Electricity	14,000.00	1,249.78	709.77	800.00	6,329.41	1,800.86	45.2%	
Gas / Heat	6,500.00	150.81	303.40	500.00	624.56	82.18	9.6%	
Insurance (bldg)	8,800.00	15.00	15.00	0.00	75.00	30.00	0.9%	
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	NA	
Custodial services	8,000.00	1,800.00	800.00	800.00	4,600.00	1,000.00	57.5%	
Window cleaning	500.00	0.00	368.00	358.00	368.00	0.00	73.6%	
Service / Maintenance Contracts	7,500.00	339.18	532.42	600.00	1,689.65	166.17	22.5%	
TOTAL:	45,300.00	3,554.77	2,728.59	3,058.00	13,686.62	3,079.21	30.2%	
SUPPLIES:								
General library supplies	8,500.00	733.38	1,333.99	233.50	3,552.69	4,947.31	41.8%	
Program fees & supplies	500.00	127.93	37.93	64.41	519.51	-19.51	103.9%	
Marketing & advertising	500.00	21.16	142.82	16.98	232.41	267.59	46.5%	
Maintenance and Repairs	8,000.00	585.27	182.48	150.00	2,570.52	5,429.48	32.1%	
TOTAL	17,500.00	1,467.74	1,697.22	464.89	6,875.13	10,624.87	39.3%	
BOOKS AND MATERIALS							Remaining	
Adult fiction	7,000.00	1,409.42	623.39	443.07	3,885.50	3,114.50	55.5%	
Adult nonfiction	5,000.00	528.56	364.15	410.79	1,693.24	3,306.76	33.9%	
YA fiction	2,000.00	386.56	84.66	148.05	959.28	1,040.72	48.0%	
YA nonfiction	1,000.00	123.87	62.07	93.17	372.40	627.60	37.2%	
Juvenile fiction	8,500.00	4,564.99	0.00	407.42	6,065.85	2,434.15	71.4%	
Juvenile nonfiction	4,000.00	1,170.10	5.99	75.37	1,561.87	2,438.13	39.0%	
Large Print	2,500.00	248.96	192.22	152.30	971.17	1,528.83	38.8%	
Electronic media (ebooks, etc.)	7,027.00	1,127.01	0.00	409.63	3,634.81	3,392.19	51.7%	
Reference & electronic database	500.00	0.00	0.00	0.00	744.25	-244.25	148.9%	
Periodicals and newspapers	4,000.00	148.98	0.00	1,880.87	2,217.98	1,782.02	55.4%	
Audiobooks (CD, playaway)	3,000.00	449.07	253.36	46.74	1,099.77	1,900.23	36.7%	
Software & Gaming	1,500.00	70.26	152.82	19.58	529.75	970.25	35.3%	
DVDs	5,000.00	651.51	369.02	604.93	2,479.38	2,520.62	49.6%	
SS / Creation Station / LoT	500.00	52.93	102.59	0.00	411.16	88.84	82.2%	
TOTAL:	51,527.00	10,932.22	2,210.27	4,691.92	26,626.41	24,900.59	51.7%	
TOTAL EXPENDITURES:								
	510,000.00	45,647.29	45,723.14	38,840.41	242,718.11	267,281.89	47.6%	
TOTAL REVENUES:								
	23,400.00	9,729.43	215.29	300.00	13,533.89	9,866.11	57.8%	
ACTUAL ASKING								
	486,600.00	35,917.86	45,507.85	38,540.41	229,184.22	257,415.78	47.1%	

James Kennedy Public Library FY24 Operating Budget								
	FY24	FY23 Expense thru Dec 22	Dec. 2022 expenses	Total FY23 expenses	Budget Projection	Amount Over/Under	Ov/Und Budget	
ESTIMATED REVENUES:								
Dubuque County Library Agency	7,000.00	0.00	0.00	9,154.61				
Fees from copier, R/P, etc.	4,000.00	1,877.55	343.41	3,122.83				
Open Access	10,000.00	8,179.51	8,179.51	8,179.51				
Access Plus / ILL	300.00	548.33	548.33	548.33				
Direct State Aid	2,100.00	2,064.23	0.00	2,064.23				
TOTAL:	23,400.00	12,669.62	9,071.25	23,069.51				
		12,669.62		23,069.51				
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES								
Wages	307,730.00	158,002.15	29,847.01	306,733.02	158,515.71	-5,025	0.97	
FICA	18,930.00	9,576.87	1,813.98	18,551.80	9,772.11	-502	0.95	
Medicare	4,427.00	2,239.66	424.21	4,338.86	2,285.16	-117	0.95	
IPERS	28,823.00	14,441.76	2,625.24	27,971.61	14,881.33	-1,050	0.93	
SUI	213.00	212.02	10.38	385.93	117.02	73	1.62	
Group Insurance	32,300.00	14,949.54	2,446.09	29,873.39	16,163.89	-1,488	0.91	
Meetings and training	2,500.00	1,738.11	0.00	1,931.36	2,249.85	-562	0.75	
Dues and memberships	750.00	200.00	0.00	871.00	172.22	43	1.25	
TOTAL:	395,673.00	201,360.11	37,166.91	390,656.97	203,945.57	-8,416	0.96	
		201,360.11		390,656.97				
CONTRACTUAL SERVICES:								
Utilities (telephone)	0.00	0.00	0.00	0.00	Zero	0	NA	
Electricity	14,000.00	6,061.99	698.89	10,883.00	7,798.20	-1,469	0.81	
Gas / Heat	6,500.00	1,063.83	594.29	4,921.23	1,405.12	-781	0.44	
Insurance (bldg)	8,800.00	93.00	15.00	9,199.77	88.96	-14	0.84	
Legal Fees	0.00	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	2,299.00	560.00	5,539.00	3,320.45	1,280	1.39	
Window cleaning	500.00	368.00	0.00	526.00	349.81	18	1.05	
Service / Maintenance Contracts	7,500.00	1,013.08	209.57	6,371.98	1,192.42	497	1.42	
TOTAL:	45,300.00	10,898.90	2,077.75	37,440.98	13,186.63	500	1.04	
		10,898.90		37,440.98				
SUPPLIES:								
General library supplies	8,500.00	4,747.38	1,879.17	9,216.09	4,378.51	-826	0.81	
Program fees & supplies	500.00	902.69	74.15	2,037.83	221.48	298	2.35	
Marketing & advertising	500.00	483.84	0.00	724.29	334.01	-102	0.70	
Maintenance and Repairs	8,000.00	4,675.33	-650.24	8,684.12	4,307.02	-1,736	0.60	
TOTAL	17,500.00	10,809.24	1,303.08	20,662.33	9,154.91	-2,280	0.75	
		10,809.24		20,662.33				
BOOKS AND MATERIALS								
Adult fiction	7,000.00	4,237.23	684.14	9,296.09	3,190.65	695	1.22	
Adult nonfiction	5,000.00	2,679.17	713.03	5,350.15	2,503.83	-811	0.68	
YA fiction	2,000.00	1,108.94	250.84	1,903.75	1,165.01	-206	0.82	
YA nonfiction	1,000.00	428.79	11.87	861.24	497.88	-125	0.75	
Juvenile fiction	8,500.00	5,214.72	986.25	8,711.75	5,087.97	978	1.19	
Juvenile nonfiction	4,000.00	1,251.45	217.98	3,958.26	1,264.65	297	1.24	
Large Print	2,500.00	2,171.72	427.78	3,758.94	1,444.37	-473	0.67	
Electronic media (ebooks, etc.)	7,027.00	3,896.61	437.77	7,650.99	3,578.82	56	1.02	
Reference & electronic databases	500.00	516.94	160.00	516.94	500.00	244	1.49	
Periodicals and newspapers	4,000.00	2,209.67	385.69	4,129.06	2,140.60	77	1.04	
Audiobooks (CD, playaway)	3,000.00	1,888.40	165.31	3,977.08	1,424.46	-325	0.77	
Software & Gaming	1,500.00	1,174.82	254.31	2,417.90	728.83	-199	0.73	
DVDs	5,000.00	2,393.81	501.40	5,193.57	2,304.59	175	1.08	
SS / Creation Station / LoT	500.00	571.02	176.49	1,209.88	235.98	175	1.74	
TOTAL:	51,527.00	29,743.29	5,372.86	58,935.60	26,004.36	622	1.02	
		29,743.29		58,935.60				
TOTAL EXPENDITURES:	510,000.00	252,811.54	45,920.60	507,695.88	253,958.90	-11,241	0.96	
TOTAL REVENUES:	23,400.00	12,669.62	9,071.25	23,069.51	12,851.12	683	1.05	
ACTUAL ASKING	486,600.00	240,141.92	36,849.35	484,626.37	241,119.89	-11,936	0.95	



Simply better banking.

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MSP 3370

CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIB TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1212



H-1

Statement Ending 12/29/2023

CITY OF DYERSVILLE

Page 1 of 2

Account Number: XX4356

Ways to Contact Us:



Address

102 South Clinton Street
Iowa City, IA 52240



Website

www.MidWestOne.bank



Telephone

800.247.4418



Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MKT	XX4356	\$11,219.68

BUSINESS MONEY MKT-XX4356

Account Summary

Date	Description	Amount
12/01/2023	Beginning Balance	\$11,209.44
	1 Credit(s) This Period	\$10.24
	0 Debit(s) This Period	\$0.00
12/29/2023	Ending Balance	\$11,219.68

Interest Summary

Description	Amount
Interest Earned From 12/01/2023 Through 12/29/2023	
Annual Percentage Yield Earned	1.16%
Interest Days	29
Interest Earned	\$10.24
Interest Paid This Period	\$10.24
Interest Paid Year-to-Date	\$127.87
Minimum Balance	\$11,209.44
Average Ledger Balance	\$11,209.44
Average Available Balance	\$11,209.44

Other Credits

Date	Description	Amount
12/29/2023	INTEREST	\$10.24

1 item(s) totaling \$10.24

Daily Balances

Date	Amount
12/29/2023	\$11,219.68

Handwritten signature and date: 1/8/24



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Date 12/29/23 Page 1
 Primary Account 617571
 Enclosures 3

3354304

CITY OF DYERSVILLE
 J KENNEDY PUBLIC LIBRARY TRUST
 340 1ST AVE E
 DYERSVILLE IA 52040-1203

Checking Account

YOUR NEW DEBIT CARD: All debit cardholders will receive new contactless debit cards the week of January 8, 2024, mailed in a discreet white envelope. You may activate your new card on Monday, January 22, 2024. Your current debit card will expire at that time. Please visit our website at www.bankfidelity.bank for more information.

BUSINESS MONEY MARKET		Number of Enclosures	
Account Number	617571	Statement Dates	12/01/23 thru 12/31/23
Previous Balance	87,483.73	Days in the statement period	31
3 Deposits/Credits	4,380.50	Average Ledger	90,183.31
1 Checks/Debits	871.25	Average Collected	90,177.89
Service Charge	.00	Interest Earned	26.81
Interest Paid	26.81	Annual Percentage Yield Earned	0.35%
Current Balance	91,019.79	2023 Interest Paid	309.28

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Activity in Date Order

Date	Description	Amount	
12/04	Deposit/Credit	1,733.35	89,217.08
12/12	Deposit/Credit	479.15	89,696.23
12/19	Deposit/Credit	2,168.00	91,864.23
12/29	Transfer from x7571 to x5358	871.25-	90,992.98
	December Claims		
12/31	Interest Deposit	26.81	91,019.79

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
12/01	87,483.73	12/04	89,217.08	12/12	89,696.23
12/19	91,864.23	12/29	90,992.98	12/31	91,019.79

Handwritten signature/initials

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TRUST ACCOUNT REPORT for December 2023

American Trust / MidWestOne Bank - balance on hand July 1, 2023		\$	11,155.55
July 31, 2023 interest	\$	10.90	\$ 11,166.45
August 31, 2023 interest	\$	10.91	\$ 11,177.36
September 30, 2023	\$	10.21	\$ 11,187.57
October 31, 2023	\$	11.28	\$ 11,198.85
November 30, 2023	\$	10.59	\$ 11,209.44
December 29, 2023	\$	10.24	\$ 11,219.68 H-1

Fidelity Bank and Trust	Budgeted	Bank Account
Balances November 30, 2023	\$31,271.35	\$87,483.73

Deposits

December 4, 2023		
Cookie Walk donations	\$	50.00
Wreath-it-up fundraiser	\$	10.00
Burrito Breakfast fundraiser	\$	400.00
Cookie Walk fundraiser - sales	\$	1,244.00
Layette fundraiser	\$	10.00
Conscious Box	\$	4.10
Friends booksale / donation	\$	15.25
		<u>\$ 1,733.35</u>

December 12, 2023		
Candy / snack sales	\$	42.00
Cookie walk fundraiser - sales	\$	223.00
Fuse donation	\$	135.00
Cookie walk donations	\$	75.00
Conscious Box	\$	1.90
Friends booksale / donation	\$	2.25
		<u>\$ 479.15</u>

December 19, 2023		
Staff refreshments (Kevin Lueck & Family)	\$	50.00
Candy / snack sales	\$	22.00
Cookie walk sales	\$	38.00
Quilt fundraiser	\$	10.00
Suzanne Gioimo donation	\$	1,000.00
Suzette Gioimo donation	\$	1,000.00
Conscious Box	\$	26.00
Friends booksale / donation	\$	22.00
		<u>\$ 2,168.00</u>

December 31, 2023			
Interest	\$	26.81	\$ 26.81
			<u>\$ 4,407.31</u>

Debits:

December 29, 2023		
Facebook ads - Burrito Breakfast	\$	6.00
Kanopy	\$	19.00
Hoopla	\$	272.02
LML 2023 - Christmas / programs	\$	175.98
Cookie Walk Expenses	\$	54.50
Adopt-a-book	\$	75.78
Lion's Club / large print materials	\$	63.98
Refreshments for programs (Friends)	\$	28.43
Rosie Kroeger Memorial	\$	25.32
Westermeyer Memorial	\$	16.52
McCool Memorial	\$	55.09
Kroeger memorial	\$	78.63
		<u>\$ 871.25</u>

Balances December 31, 2023	<u>\$ 30,400.10</u>	<u>\$91,019.79</u> H-2
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Saving Our Avian Resources / Voided Check documented in financial report in September but not in bank statement - not yet transferred \$ 394.89

J

Trust Account Income & Expenditure Report FY24

as of 7/1/2023		in account	New Deposits					
Amount in MidWest One		\$11,155.55						
Amount in Fidelity		\$89,268.21						
INCOME:								REMAINING:
DONATIONS & CONTRIBUTIONS:								DONATIONS:
Fundraisers from FY19-FY22		\$21,551.23		Jul-23	Kanopy	\$30.00		\$20,753.69
<i>Estimated for Kanopy: \$600</i>				Aug-23	Kanopy	\$35.00		\$398.00
				Dec-23	Kanopy	\$19.00		
<i>Estimated for Hoopla: \$2500</i>				Jul-23	Hoopla	\$259.34		\$1,968.64
				Dec-23	Hoopla	\$272.02		
<i>Estimated for Facebook / Meta: \$200</i>				Jul-23	Facebook / Meta	\$1.75		\$135.82
FY23 and FY24 Fundraising Events								
Chairity & Wreath-it-up	FY23	\$335.00						\$736.00
Wreath	Nov-23		\$391.00					
	Dec-23		\$10.00					
Cookie Walk	FY23	\$1,323.28						\$3,103.78
Donations & Sales	Dec-23		\$1,630.00	Dec-23	plates & wire	\$54.50		
Soup Fundraiser (KCC)	FY23	\$1,146.70						\$1,146.70
Love my Library								
2023 remaining	FY23	\$4,606.05		Jul-23	Ancestry	\$1,418.20		\$2,650.87
				Dec-23	Christmas	\$175.98		
Book Art Fundraiser	Aug-23		\$195.75					\$195.75
Mystery Dinner	FY23	\$945.00						\$945.00
Build-a-basket	FY23	\$1,506.00						\$1,506.00
Snack & Candy Sales	FY23	\$309.92						\$380.76
	Dec-23		\$64.00					
Plant Sale	FY23	\$658.00						\$658.00
Merchandise (masks, tags, etc)	FY23	\$126.00						\$186.00
Apparel sales	FY23	\$17.82		Aug-23	t-shirt	\$10.70		\$7.12
Coloring books	FY23	\$45.00						\$45.00
Yard Signs	FY23	\$25.00						\$25.00
Dairy Queen Fundraiser	Previous	\$753.53						\$753.53
Country Junction / STEM	Apr-20	\$500.00						\$500.00
<i>\$500 allocated for LoT / Creation Station collection</i>								
Randy's Market - Roundup	Oct-20	\$651.09						\$651.09
Quilt Fundraiser	FY23	\$30.00						\$80.00
	Dec-23		\$20.00					
DTSN fundraiser	FY23	\$110.00						\$110.00
Burrito Breakfast	FY23	\$850.00						\$850.00
	Dec-23		\$400.00	Dec-23	FB ads	\$6.00		
Trivia Fundraiser	FY23	\$1,485.00						\$1,920.00
Donations								
Fuse donation - as needed	Dec-23		\$135.00					\$135.00
Kevin Lueck - staff refreshm	Dec-23		\$50.00					\$50.00
Suzzette Giomo - as needed	Dec-23		\$1,000.00					\$1,000.00
Suzanne Giomo - as need	Dec-23		\$1,000.00					\$1,000.00
Miscellaneous Donations Total Remaining								\$13,243.68
Lion's Club - LP	remaining	\$497.42		Aug-23	LP books	\$96.77		\$130.68
				Dec-23	LP books	\$63.98		
Conscience Box	Previous	\$2,030.24						\$2,116.82
	Dec-23		\$32.00					
History Books & Coins	Remaining	\$1,924.74						\$1,924.74
Genealogy Donation	Remaining	\$40.86						\$40.86
Meeting Room Donation	Remaining	\$606.76						\$614.76
Adopt-a-book donations	Remaining	\$335.14		Aug-23	Books	\$11.99		\$172.18
				Dec-23	Books	\$75.78		

Friends - bksale	Remaining	\$1,250.28							\$776.57
	Dec-23		\$39.50		Dec-23	Refreshments	\$28.43		
TACKL	Remaining	\$667.83							\$514.14
Bequests & Specified donations - Total Remaining									\$29,426.56
Memorials or In Honor of									
Mary Westermeyer	Remaining	\$830.31			Aug-23	books	\$99.71		\$620.63
					Dec-23	books	\$16.52		
Leah McCool	Remaining	\$607.11			Aug-23	books	\$31.35		\$287.11
					Dec-23	books	\$55.09		
Vera Kroeger - LP	Jun-23	\$550.00			Aug-23	books	\$28.79		\$318.13
					Dec-23	books	\$78.63		
Rosie Kroeger - Eick	Nov-23		\$25.00		Dec-23	books	\$25.32		-\$0.32
Memorials or "In Honor Of" - Total Remaining									\$7,256.98
GRANTS:									GRANTS:
1000 Books (DRA & Friends)	Remaining	\$474.26			Nov-23	Books	\$448.00		\$26.26
StoryWalk® Grant / DRA	Remaining	\$535.45			Jul-23	Laminating	\$29.00		\$397.71
Kids Can Cook - DACF and donations	Remaining	\$1,294.87			Sep-23	supplies	\$26.40		\$1,268.47
Unlocking Brain Fitness Gran	Remaining	\$1,168.31							\$626.17
INTEREST DEPOSITS									
remaining from previous years		\$4,586.60							\$4,742.42
	Dec-23		\$26.81						
Misc brought forward		\$2,552.79							\$2,324.59
TOTAL DEPOSITS		\$100,423.76	\$11,351.48		TOTAL EXPENDITURES:		\$8,656.52	Balance	\$91,963.17

Memorials and Donations December 2023

K

From: **Candy and Snack Sales**
Donation: \$64.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Suzzette Gioimo**
Donation: \$1,000.00
Fund: Library Trust Account
Restrictions: Donation to use as needed

From: **Suzanne Gioimo**
Donation: \$1,000.00
Fund: Library Trust Account
Restrictions: Donation to use as needed

From: **Burrito Breakfast Fundraiser**
Donation: \$400.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Kevin Lueck and family**
Donation: \$50.00
Fund: Library Trust Account
Restrictions: Staff refreshments

From: **Quilt Fundraiser**
Donation: \$20.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Cookie Walk Donations**
Donation: \$125.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Cookie Walk Fundraiser - Sales**
Donation: \$1,505.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Wreath-it-up Fundraiser**
Donation: \$10.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Fuse**
Donation: \$135.00
Fund: Library Trust Account
Restrictions: Donation to use as needed

L

James Kennedy Public Library Monthly Program Report
Report for the Month of December 2023

Family Story Time – weekly program for preschool children & families (PreK): Not held in December

Wee Read Family Story Time– weekly program for 0 to 3-year olds & families (PreK): Not held in December

Adult Crafternoon (1st Monday of each month) – Pinecone Gnomes (A) In person/Onsite/Recording /Kit
December 4, 2023 Attendance: 3
Time for preparation & performance – 3 hrs (pd) Kits distributed: 24
Supplies: Pine cones, red felt, wooden ball, gold string Facebook Views/Engagements:163/8
and pom poms; Directions YouTube Views:13

Books for Lunch Book Club (1st Monday) – *Eliza Starts a Rumor* (A) Hybrid (In person & zoom)
December 4, 2023 Participants: 8
Time for preparation & performance – 1.5 hr (pd)
Supplies: Books borrowed via ILL, available electronically; Computer and Zoom software
Beverages and cookies

Bingo Party - (3rd Monday of each month) (A) In person / Onsite
December 18, 2023 Participants: 13
Time for preparation & performance – 3 hr (pd) 1 hr (vol)
Supplies: Bingo cards and machine; Donated items & library swag for prizes

Building Creativity one Block at a Time (LEGO® program) (Monthly – varies) (C) In person / Onsite
December 6, 2023 Participants: 0
Time for preparation & performance – .5 hrs (pd)
Supplies: None; no attendees

Cricut with Christopher (3rd Monday of each month) (GI): Not held in December

Hybrid Dungeons & Dragons Club (1st Tuesday of each Month) (GI) Hybrid (In person & Discord)
December 5, 2023 Participants: 4
Time for preparation & performance – 2 hrs (pd)
Supplies: Candlekeep mysteries adventure book

Ellen Kennedy Living Center Program – (4th Friday) (A) : Crafts In person / Offsite
December 8, 2023 Participants: 10
Time for preparation & performance – 1.25 hrs (pd) 1 hr (vol)
Supplies: JoAnn Wolf volunteered and donated craft supplies

Euchre / Dominos Party (Fridays of each month) (A) In person / Onsite
December 1, 8, 15, 22, & 29, 2023 Participants: 20
Time for preparation & performance – 1.25 hr (pd)
Supplies: Decks of cards, suit die, dominos

Game Night (4th Friday of each Month) (GI): In person / On site
December 22, 2023 Participants: 17
Time for preparation & performance – 3.5 hrs (pd)
Supplies: Board games and refreshments

Hybrid Sit 'n' Stitch (Wednesdays of each month) (A) Hybrid (In person & Zoom)
December 6, 13, 20, & 27, 2023 Participants: 29
Time for preparation & performance – 1 hr (pd)
Supplies: Refreshments and Craft supplies provided by participants;
Zoom room set up upon request.

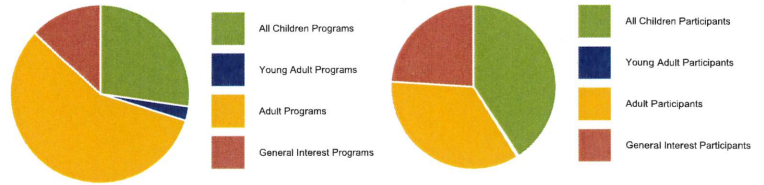
Inspirational Fiction: A Novel Approach to Faith Book Club (2nd Tues of each month) (A) Hybrid (In person & Zoom)
December 12, 2023 Participants: 5
Time for preparation & performance – 2 hrs (pd)
Supplies: ILL books, Computer & Zoom software; refreshments

JKPL Writing Group (4 th Tuesday of each Month) (GI) December 19, 2023 Time for preparation & performance – 1 hrs (pd) Supplies: None	Hybrid (In person & Zoom) Participants: 2
Mercy One Senior Care Program (Monthly) (A): November 17, 2023 – Cancelled, unable to reschedule	In person / Offsite Participants: 0
Strength Training for Older Adults (A) December 4, 6, 11, 13, 18, 21, & 28, 2023 Time for preparation & performance – 7 hrs (pd) Supplies: GeriFit DVDs, projection system, water (if needed) Participants supply stretch band, weights and water for own use	In person / Onsite Participants: 96
Strings Club (4 th Monday of each month) (A) : Not held in December	
Upcycled Greeting Cards (GI) December 6, 2023 Time for preparation & performance – 2 hrs (pd) Supplies: Donated greeting cards, card stock, tape runner and envelopes	In person/ Onsite /Take & make Participants: 4 Kits: 35
Gingerbread Houses – Winter Fun Day (C) December 2, 2023 Time for preparation & performance – 19 hrs (pd) Supplies: Small black boxes, graham crackers, frosting, candies, frosting kit, construction paper, 3x3 inch boxes, crayons, markers, frames, glitter glue, and glue	In person / Onsite Participants: 300
Ornament Crafts – Winter Fun Day (C) December 2, 2023 Time for preparation & performance –11 hrs (pd) 4.5 hrs (vol) Supplies: Grinch foam stickers, construction paper, pom-poms, stickers, crayons, markers, etc.	In person / Onsite Participants: 200
Letter to Santa – Winter Fun Day (C) December 2, 2023 Time for preparation & performance – .75 hrs (pd) Supplies: Stationary, pencils, stamps and stamp pad	In person / Onsite Participants: 50
Picture Frame and Picture – Winter Fun Day (C) December 2, 2023 Time for preparation & performance –3,5 hrs (pd)) Supplies: Premade frames, construction paper, coloring pages, stickers, crayons, markers, etc.	In person / Onsite Participants: 200
Photos with the Grinch – Winter Fun Day (C) December 2, 2023 Time for preparation & performance – 6 hrs (pd) 4 hrs (vol) Supplies: Green screen, laptop, Grinch stickers and costume Devin Werner volunteered to be the Grinch	In person / Onsite Participants: 152
Indoor Snowball Fight – Winter Fun Day (C) December 2, 2023 Time for preparation & performance –.5 hrs (pd) Supplies: Puffs (for snowballs) and music	In person / Onsite Participants: 50
Downtown Market Parade (GI) December 2, 2023 Time for preparation & performance – 5 hrs (pd) 5 hrs (vol) Supplies: Vehicle and trailer, tree, ornaments, lights Bill Vonderhaar donated time to drive float in parade	In person / Offsite Participants: 200

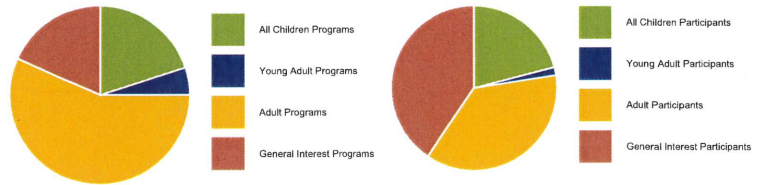
OutReads (PreK)	In Person / Offsite
December 4, 5, 12, 19, 2023 – 10 sessions	Attendance: 140
Time for preparation & performance – 3.75 hrs (pd)	
Supplies: Copies and books	
Celebrate National Brownie Day – Activity Kits (A)	Passive
December 8, 2023	Participants: 87
Time for preparation & performance – 6 hrs (pd)	
Supplies: Copies of activity sheets, cardstock, color copies, used cookbooks	
Celebrate National Brownie Day – Voting (GI)	Passive
December 8, 2023	Participants: 78
Time for preparation & performance – .5 hrs (pd) 1 hr (vol)	
Supplies: Voting sheets, plate of brownies for prize	
Jingle All the Way: Movie Event (GI)	In Person / Onsite
December 9, 2023	Attendance: 1
Time for preparation & performance – .25 hr (pd)	
Supplies: Popcorn, soda, projections system and movie	
Nerf War (YA)	In person / Onsite
December 9, 2023	Participants: 18
Time for preparation & performance – 4.5 hrs (pd)	
Supplies: Nerf supplies	
Old Fashioned Christmas (A)	In Person / Offsite
December 10, 2023	Attendance: 44
Time for preparation & performance – 4 hrs (pd) 26 hrs (vol)	
Supplies: Cookies, beverages, napkins, door prizes	
Thirteen volunteers assisted with this event, sponsored by Senior Advisory Group	
Whimsical Winer Wonderland: Creativity with Pen and Ink (A)	In person / Onsite
December 12, 2023	Participants: 18
Time for preparation & performance – .5 hr (pd) 23.75 hrs (vol)	
Supplies: Paper packets with instructions & illustrations; Camera & laptop	
Presented by Dianne Kramer	
National Cocoa Day Celebration (GI)	In Person / Onsite
December 13, 2023	Participants: 22
Time for preparation & performance – .5 hrs (pd) 1 hr (vol)	
Supplies: Milk, sugar, cocoa, vanilla, toppings, cups and lids	
Preacher's Wife: Movie Event (C)	In Person / Onsite
December 16, 2023	Attendance: 8
Time for preparation & performance – 1.5 hr (pd)	
Supplies: Popcorn, soda, projections system and movie	
Live Holiday Music (A)	In Person / Onsite
December 20, 2023	Participants: 23
Time for preparation & performance – 1 hr (pd) 6 hrs (vol)	
Supplies: Refreshments, 17 attendees and 6 performers: Dan & Sue Engelbrecht, Gary & Chris Bramel, Joe Schmitt and Steve Dikkers	
Family New Year Celebration – Activity Kit (C)	Passive
December 26, 2023	Participants: 80
Time for preparation & performance – 2 hrs (pd)	
Supplies: Copies, card stock, craft sticks & felt	

Star Viewing at New Wine Park (A) December 27, 2023 – Rescheduled from November Time for preparation & performance – 2.5 hrs (pd) 2 hrs (vol) Supplies: None; Partnership with Dubuque County Conservations. Skies were overcast so changed to a night time walk; had 24 signed up for star gazing	In person / Offsite Participants: 6
StoryWalk® - "I Got the Christmas Spirit!" (C) December 2023 Time for preparation & performance –.25 hrs (pd) Supplies: Same story as November	Passive / outdoor program Attendance: 240
Coloring, Creating & Doing (A) December 2023 Time for preparation & performance – 3.25 hrs (pd) Supplies: Copies of coloring pages and activities	Passive program Kits distributed: 328
Get Puzzled @ Your Library (A) December 2023 Time for preparation & performance - .25 hrs (pd) Supplies: Puzzle	Passive program Participants: 35
Teens Can Craft: Snowman Charm Bracelet (YA) December 2023 Time for preparation & performance –.25 hrs (pd) Supplies: Oriental Trading / purchased kits left from previous years	Passive program Kits distributed: 15
Kids Can Craft: Kinetic Art Mobile (C) December 2023 Time for preparation & performance – 2 hrs (pd) Supplies: Construction paper, yarn, paper plates, etc.	Passive / Recording / Make and Take Kits distributed: 30 No Video this Month
Creation Station Craft: Felt Snowmen (C) December 2023 Time for preparation & performance –2 hrs (pd) Supplies: construction paper, yarn, paper plates	Passive / Recording / Make and Take Kits distributed: 30 Facebook Views / Engagements: 321/21 YouTube Views: 97
Programs held in December but still hosted and available to view or engage with on social media: December 1-31, 2023 – 2 programs	Facebook Views / Engagements: 105/2 YouTube Views: 15

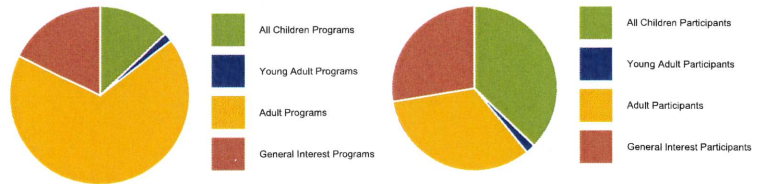
July					
Overview					
All Children Programs	21	27.27%	All Children Participants	812	40.76%
Young Adult Programs	2	2.6%	Young Adult Participants	7	0.35%
Adult Programs	44	57.14%	Adult Participants	695	34.89%
General Interest Programs	10	12.99%	General Interest Participants	478	24%
Total Programs	77		Total Participants	1992	



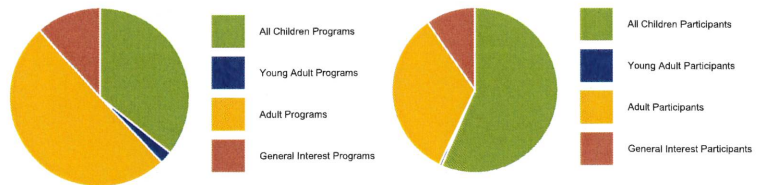
August					
Overview					
All Children Programs	12	20%	All Children Participants	331	20.94%
Young Adult Programs	3	5%	Young Adult Participants	25	1.58%
Adult Programs	34	56.67%	Adult Participants	584	36.94%
General Interest Programs	11	18.33%	General Interest Participants	641	40.54%
Total Programs	60		Total Participants	1581	



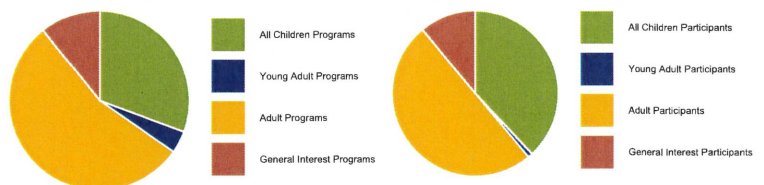
September					
Overview					
All Children Programs	8	12.9%	All Children Participants	695	37.21%
Young Adult Programs	1	1.61%	Young Adult Participants	35	1.87%
Adult Programs	42	67.74%	Adult Participants	622	33.3%
General Interest Programs	11	17.74%	General Interest Participants	516	27.62%
Total Programs	62		Total Participants	1868	



October					
Overview					
All Children Programs	31	35.63%	All Children Participants	1618	56.51%
Young Adult Programs	2	2.3%	Young Adult Participants	15	0.52%
Adult Programs	44	50.57%	Adult Participants	953	33.29%
General Interest Programs	10	11.49%	General Interest Participants	277	9.68%
Total Programs	87		Total Participants	2863	



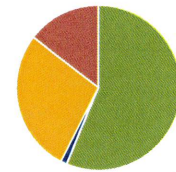
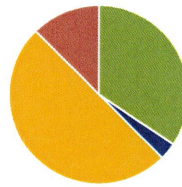
November					
Overview					
All Children Programs	23	30.67%	All Children Participants	623	38.01%
Young Adult Programs	3	4%	Young Adult Participants	15	0.92%
Adult Programs	41	54.67%	Adult Participants	820	50.03%
General Interest Programs	8	10.67%	General Interest Participants	181	11.04%
Total Programs	75		Total Participants	1639	



December

Overview

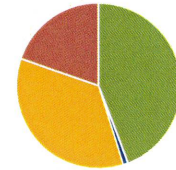
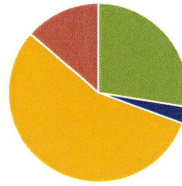
All Children Programs	22	34.38%	All Children Participants	1480	56.21%
Young Adult Programs	2	3.13%	Young Adult Participants	33	1.25%
Adult Programs	32	50%	Adult Participants	737	27.99%
General Interest Programs	8	12.5%	General Interest Participants	383	14.55%
Total Programs	64		Total Participants	2633	



Year in Review

Overview

All Children Programs	117	27.53%	All Children Participants	5559	44.2%
Young Adult Programs	13	3.06%	Young Adult Participants	130	1.03%
Adult Programs	237	55.76%	Adult Participants	4411	35.07%
General Interest Programs	58	13.65%	General Interest Participants	2476	19.69%
Total Programs	425		Total Participants	12576	



Upcoming Events in January:

Sunday, December 31 & Monday, January 1: Library is closed



N

Kids Can Craft: Sticker Mandala: January 2—31. Kids age 9 and up are invited to stop in and craft at the Creation Station in the library to make a sticker mandala. There will be materials to create a take home kit if you don't wish to make the craft in the library.

Creation Station Craft: Snowy Owl: January 2—31. Stop by the Creation Station this month and pick up a kit to create at home or in the library. The craft we are making this month is a snowy owl made of felt, cotton balls, and a pinecone. Kit includes all needed supplies, except for glue. A video demonstration will be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

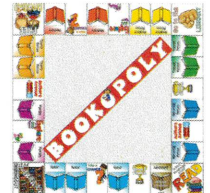
Coloring, Creating and Doing @ Your Library: January 2—31. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the front desk.

Get Puzzled @ Your Library: January 2—31. Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Cardinals in Winter*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. Please stop at the front desk to get your name entered.

Winter Bookopoly Challenge Begins: Tuesday, January 2

The JKPL is once again offering a winter library program. This year, participants will be using a Bookopoly game board to track what they are reading or doing at the library and earn prizes. Just like in the classic board game Monopoly, readers in Bookopoly will complete sets of challenges to earn prize entries.

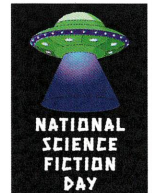
- For each set completed, the participant will be able to select a free book from the prize cart to add to their home library and earn an entry into the grand prize drawings.
- Several grand prize options, for various ages and interests, will be available to choose from.
- There are twelve opportunities to earn entries.
- All ages of readers are welcome and participants can sign up as individuals or as teams.
- Stop in the library to register and pick up your game board on or after January 2, or print the board from the library website.
- The winter Bookopoly Challenge will run through February 29.
- All entries must be received by March 3 to be included in the drawings.



National Science Fiction Day Celebration: Tuesday, January 2.

Celebrated on January 2 every year, National Science Fiction Day is a non-official holiday which celebrates everything science fiction in all forms including literature, art, television shows, and films. National SciFi Day also celebrates the birthday of the famed author Isaac Asimov. There are two opportunities to come celebrate with us at the JKPL!

1. **SciFi Activity Kit:** Each kit will include trivia and science fiction facts, activity sheets, coloring pages, plus a gently used science fiction book for adults. Kits will be available January 2-14 or while supplies last.
1. **SciFi Movie Night @ 6:30 pm:** Join your fellow SciFi lovers to watch the 2015 film *The Martian*, based on the book by Andy Weir. **Description:** A lone astronaut is left behind on the hostile surface of Mars after an exploratory mission goes awry, and must use his ingenuity to create a habitat where he can survive. Meanwhile, his crewmates and a team of scientists work to rescue him, in defiance of NASA protocol. Rated PG-13 (141 min.)



Iowa Duck Stamp Contest Exhibit: January 2—21. The library is happy to have on display the winners from the 2023 Junior Duck Stamp Art Competition. The JDS is the culmination of the Junior Duck Stamp educational program where students may express their newfound knowledge of the waterfowl they studied by drawing, painting, or sketching a picture of an eligible North American waterfowl species. The artwork will be on display through January 21. Come take a look at the work of these talented young artists!

Westside Park StoryWalk®: “Sneezy the Snowman” by Maureen Wright: January 3—February 29. Families are invited to walk the StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. Winter start/end dates for the StoryWalk® are approximate due to weather. *The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.*



Strength Training for Older Adults: Mondays and Thursdays, January 4, 8, 11, 15, 18, 22, 25, & 29 @ 10:00 am. Older adults of any age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.

Sit and Stitch: Wednesdays, January 3, 10, 17, 24, 31 from 1:00—3:00 pm. Grab your hobby or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is used each week.

Upcycled Greeting Cards: Thursday, January 4 from 1:00—2:00 pm. Want a unique card for someone special? Library staff member Ann B. will be on hand to show you how to use the front of an old greeting card combined with glue and cardstock to make an entirely new card. Each card kit includes a greeting card front with coordinating cardstock and an envelope. There are some kits ready to pick up at the circulation desk. Kits available while supplies last.

Euchre Card Party & Games: Fridays, January 5, 12, 19, 26 from 1:00—3:30 pm. Join us Friday afternoons for cards, dominoes, or other games in the Hoffman Room. Come meet, teach, and play with other players. The library has some games or you are welcome to bring your own. You can also challenge Ann to a game of Chess, Checkers, Connect 4, or Scrabble. If you want to learn a new game, contact Ann and she can schedule a time to teach you.

Building Creativity One Block at a Time: a LEGO® program: Saturday, January 6 from 10:00—11:00 am. This month's theme is "Snow Day". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.



Family Movies @ Your Library presents “PAW Patrol: The Mighty Movie”: Saturday, January 6 @ 1:00 pm. When a magical meteor crash lands in Adventure City, it gives the PAW Patrol pups superpowers, transforming them into The MIGHTY PUPS! But things take a turn for the worse when the pups' archrival breaks out of jail and teams up with a mad scientist to steal the superpowers for the two villains. With the fate of Adventure City hanging in the balance, the Mighty Pups have to stop the supervillains before it's too late. Rated PG (92 minutes).

Mock-A-Movie: Saturday, January 6 @ 4:00 pm

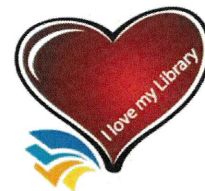
Join us for an afternoon of terrible cinema, good food, and lots of fun mocking the movie! This evening we will be watching *Spider-Man 3* (PG-13) – an unpopular sequel in the series! Refreshments will be provided. All ages welcome!



Love My Library Giving Tree Fundraiser: Monday, January 8—February 29

Do you “Love Your Library”? Then consider participating in this annual fundraising activity that will improve the collection and services the library is able to offer.

Library staff have identified books and other materials, furnishings, equipment, programs, supplies, and more that the library needs. Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library. Donations will be written on a heart and displayed on the library windows as well as acknowledged on the library website and social media. Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out.



Some items are listed on the bulletin board in the entry to the library as well as being featured on the library webpage and social media. The complete list can be viewed at the front desk or from the home page of the library's website (www.dyersville.lib.ia.us). Not finding something you want to “love”? Bring your ideas to a librarian!

Books for Lunch Book Discussion: Monday, January 8 @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *Christmas by the Book* by Anne Marie Ryan. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you. *Note: the date of this program was moved due to the holiday.*

Adult Crafternoon: Upcycled Glass Snowman: Monday, January 8 from 1:00—3:00 pm. Join us this month to make a snowman from a beer glass. Stop in the library to create and take home your finished project. If you prefer, you can pick up a kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting January 9th and kits will be available while supplies last.



Inspirational Fiction: A Novel Approach to Faith Book Club: Tuesday, January 9 @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *The Christmas Scrapbook* by Philip Gulley. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you.

National Hot Tea Day Activity Kits: Friday, January 12. January is National Hot Tea Month and January 12 is National Hot Tea Day so the JKPL has decided to celebrate! Starting today, activity kits will be available to take home and enjoy. Kits will include tea themed trivia, activities, and coloring pages, plus a couple of tea bags donated by Savvy Salvage. Kits will be available while supplies last.



Come Fly A Drone: Saturday, January 13 from 10:00—11:00 am

Want to try flying a drone? The Library has two drones available in the Library of Things Collection and we want to give you a chance to fly one! Stop by the library and take one for a whirl around the Hoffmann Room! For ages 10 and up.



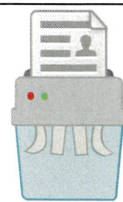
Bingo Party: Monday, January 15 from 1:00—3:00 pm. Come enjoy bingo at the JKPL! There is a two card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

Cricut with Christopher presents Framed Valentine's Day Picture: Monday, January 15 @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher and create a framed Valentine's Day-themed picture. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.



Free Shredding @ Your Library: January 15—31

The James Kennedy Public Library has partnered with Advantage Archives of Cedar Rapids to offer FREE SHREDDING! Individuals may bring documents to the JKPL to be shredded free of charge. Clean out and prevent identity theft by bringing items like old Tax Records, Medical Records, Banking Information, and more that aren't safe to toss out in traditional trash or recycling. The bin provided will be locked from the time it leaves the library until it is received back at the Advantage Archives facility that is NAID AAA certified for secure destruction. Mark your calendars for this free event open to all!



Hot Tea Tasting: Thursday, January 18 from 6:00—8:00 pm

Join us at the JKPL as we celebrate National Hot Tea Month with a special tea tasting. Heidi from Savvy Salvage will be bringing some delicious tea samples to the library for you to taste. You may discover a new favorite! All attendees may sign up to win a tea-themed door prize provided by Savvy Salvage.



Movies @ Your Library presents "A Haunting In Venice": Saturday, January 20 @ 1:00 pm. Hercule Poirot, the world's most celebrated detective, is retired and living in self-imposed exile in the world's most glamorous city. He reluctantly attends a séance on Halloween at a decaying, haunted palazzo and when one of the guests is murdered, the detective is thrust into a sinister world of shadows and secrets. Rated PG-13 (102 minutes).



Dungeons and Dragons Players Club: Saturday, January 20 @ 4:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the second Saturday of every month (except for this month) and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. **Note: this is a new day/time for this program!**

Strings Club: Monday, January 22 @ 6:00 pm. Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group typically meets on the fourth Monday of each month. Registration requested. Walk-ins are welcome as space allows.

JKPL Writing Group: Tuesday, January 23 @ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please call by 5:30 pm on the day of the event.

Health & Wellness 365 with the Northeast Iowa Area Agency on Aging: Thursday, January 25 @ 11:00 am

The topic for January is "Intuitive Eating". Founded by registered dietitians, intuitive eating is a flexible approach to food that emphasizes trusting your body's internal signals of hunger and fullness rather than relying on external rules or restrictions. It involves tuning in to your body's needs, desires, and cravings and making food choices that honor your physical and emotional well-being. Presented by Nutrition Specialist Colleen Lawler. There will be food samples to try! All are welcome.



Used Book Sale: Friday, January 26 thru Monday, January 29

Join us for the Friends of the Library used book sale, which will be held in the basement of the James Kennedy Public Library. Hours are:

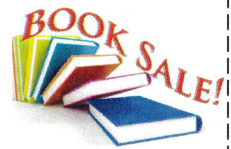
Friday, January 26: 9:00 am—5:00 pm

Sunday, January 28: 1:00—4:00 pm

Saturday, January 27: 9:00 am—3:00 pm

Monday, January 29: 9:00 am—6:00 pm***

***Bags of books are \$2.00 on Monday, the last day of the sale.



Game Night @ Your Library: Friday, January 26 from 6:00—9:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome but those under the age of 7 need a teen or adult companion.

Soup Lunch and Dinner Fundraiser: Monday, January 29 from 11:30 am —1:00 pm & 4:30—6:00 pm!

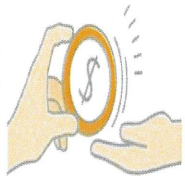
Warm up this winter with the JKPL annual Soup Fundraiser! Enjoy a bowl of homemade chili or chicken noodle soup. Or make it a meal with crackers, roll, and a cookie. Price is \$7.00 per meal or \$5.00 for a bowl of soup only. Quarts of soup may also be available for \$10.00 each.



Lunch will be available from 11:30 am—1:00 pm and dinner will be offered from 4:30—6:00 pm (or until we run out).

Again this year, we are offering carryout service for lunch as well as dinner. Limited seating may be available for guests to eat on site. Otherwise, guests can pull into the library parking lot and call to have their order brought out to them, or step into the Hoffman Room to order and pick up their soup.

The soup is made and served by the JKPL Library Board and Fundraising Committee members. Thank you to Dollar Fresh Market and all of our donors for your donations to support this event. Proceeds from the fundraiser will be used to support library programs, services and collections. Call the library at 563-875-8912 for more information or advance ordering.



Foundation Directory Now Available at JKPL!

Do you work or volunteer for a non-profit that looks for grants to fund its work? Well the library can now help you with that! The State Library of Iowa has recently subscribed to Candid's *Foundation Directory*, which is a database tool to help libraries and nonprofits find grant-makers to fund their projects. And you can get access to this database through the James Kennedy Public Library!

The tools available on *Foundation Directory* allow you to find funding opportunities beyond open Requests for Proposals. Since 90% of U.S. foundations do not have websites, the insights you need to find funders will not be discovered via standard search engines. You need up-to-date, in-depth information to reach the philanthropists that want to support your mission. With information on more than 242,000+ grant-makers, Candid's *Foundation Directory* can help you find the funders you don't know about yet.

The data in *Foundation Directory* is compiled from IRS Forms 990 and 990-PF, grant-maker websites, annual reports, printed application guidelines, the philanthropic press, and various other sources. Candid's staff continually monitor countless data sources to verify that their information is up to date. Candid's team is also in frequent communication with grant-makers nationwide. Hundreds of funders from the US (and around the world) share their grants data directly with Candid, making them able to quickly update *Foundation Directory* without having to wait for the IRS to release the latest Forms 990.

Foundation Directory gives you access to the information you need to be smart and strategic with your funding requests. You can create an account online and keep track of your research. You can also use the Assessment Tool to evaluate funders and keep track of the tasks associated with prospecting and applying for grants. To see an overview of the database, check out this link: <https://fconline.foundationcenter.org/welcome/features>

Foundation Directory can be accessed on the library website from the Online Reference Page. Access to the database is only available from inside the library.



Folk Art: Creativity with Pen and Ink
Tuesday, February 13 @ 6:00 pm

Join Dianne Kramer as we take a step back in time to the era of our colonial ancestors and create and design replicas of primitive folk art. Folk art is characterized by simplicity, bold colors, and a depiction of everyday life in the 17th century. No art experience is necessary! Each image will be broken down into easy-to-follow steps. This class is designed for adults. Participants will need to bring the following supplies: pencil, eraser, fine black felt-tipped pen, and colored pencils. All other supplies will be provided. Registration is required by Monday, February 12 as space is limited. Come to the library to see a display of the types of drawings we'll do in class!



Miniature Golf @ Your Library
Saturday, February 17

Miniature Golf Course Building from 12:00–3:00 pm

Got a cool idea for a course hole in the library? Join us from 12-3pm to construct and test your idea. Then stay from 3-4pm and help us set it up for people to play through! The hole that is voted as the favorite will get \$20 Dyersville Dollars as a prize.

Mini Golf from 4:00–7:00 pm

Come to the library for this special after-hours event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in to tee off between the stacks and navigate our book obstacles. The course will be designed by library staff and volunteers. All ages welcome but those under age 6 must be accompanied by an adult.



Mystery Dinner Theatre Fundraiser: *Gritty Gritty Bang Bang*
Saturday, February 24 @ 6:30 pm

The JKPL is excited to announce the 2024 Mystery Dinner Fundraiser which will feature a western-themed mystery performed by the Brew Ha Ha Players along with a meal catered by J & D Catering. This event will be held at the Dyersville Social Center.



Themed dress is welcome! Tickets are \$75.00 each or a table for six (6) for \$400.00. Seating is limited and tickets must be purchased in advance. ***Tickets are on sale now!***

Show Description:

With audacious characters like the poker playing One-Eyed Jack; Scarlett, the overly friendly call girl; and Kitty Pinkerton, the new sheriff in town who's dedicated to law and order—this evening is filled with action and laughs as the small town of Fort Wiota tries to figure out who shot the contemptible Callous Crud. Join us as we put the “wild” in the Wild West!

Friends Bus Trip to Circa '21 Dinner Playhouse
Wednesday, May 8

The annual Friends of the JKPL bus trip will be going to Circa '21 Dinner Playhouse in Rock Island, IL to see *Jersey Boys*. Seats are \$115 each and include one ticket to the show, lunch, and transportation. The bus will stop at Tycogo Winery on the way home for a break. Tickets must be bought in advance and will be going on sale in mid-January. Be sure to check back as tickets sell fast!



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<div style="border: 1px solid black; padding: 5px; text-align: center;"> JANUARY 2024 </div>	1 Library closed	2 <i>The Martian</i> (PG-13) @ 6:30pm <div style="border: 1px solid black; padding: 2px; font-size: small;"> Winter Bookopoly Reading Program begins! </div>	3 Sit & Stitch from 1-3pm	4 Strength Training @ 10am Upcycled Greeting Cards from 1-2pm	5 Euchre Card Party from 1-3:30pm	6 Building Creativity One Block at a Time: a LEGO® program from 10-11am <i>PAW Patrol: The Mighty Movie</i> (PG) @ 1pm Mock-A-Movie @ 4pm
7	8 Strength Training @ 10am Books For Lunch @ 12pm Adult Crafternoon from 1-3pm <div style="border: 1px solid black; padding: 2px; font-size: small;"> Love My Library Fundraiser begins! </div>	9 A Novel Approach to Faith book club @ 7pm	10 Sit & Stitch from 1-3pm	11 Strength Training @ 10am	12 Euchre Card Party from 1-3:30pm	13 Come Fly A Drone from 10-11am
14	15 Strength Training @ 10am Bingo Party from 1-3pm Cricut with Christopher @ 6pm	16	17 Sit & Stitch from 1-3pm	18 Strength Training @ 10am Hot Tea Tasting from 6-8pm	19 Euchre Card Party from 1-3:30pm	20 <i>A Haunting in Venice</i> (PG-13) @ 1pm Dungeons & Dragons @ 4pm
Free Shredding: January 15—31						
21	22 Strength Training @ 10am Strings Club @ 6pm	23 JKPL Writing Group @ 6:30pm	24 Sit & Stitch from 1-3pm	25 Strength Training @ 10am Health & Wellness 365 @ 11am	26 Used Book Sale from 9am-5pm Euchre Card Party from 1-3:30pm Game Night from 6-9pm	27 Used Book Sale from 9am-3pm
Free Shredding: January 15—31						
28 Used Book Sale from 1-4pm	29 Used Book Sale from 9am-6pm Strength Training @ 10am Soup Fundraiser from 11:30am-1pm & 4:30-6pm	30	31 Sit & Stitch from 1-3pm	<div style="border: 1px solid black; padding: 5px; font-size: x-small;"> January 2—31 <ul style="list-style-type: none"> • Get Puzzled • Coloring, Creating, Doing • StoryWalk® • Iowa Duck Stamp Exhibit (through January 21) </div>	<div style="border: 1px solid black; padding: 5px; font-size: x-small;"> January 2—31 <ul style="list-style-type: none"> • Sticker Mandala kits • Snowy Owl kits • National Science Fiction Activity kits (through January 14 only) • National Hot Tea kits (starting January 12) </div>	
Free Shredding: January 15—31						

Upcoming Events for FEBRUARY 2024 and Beyond

Free Trees for Earth Day! The JKPL is celebrating Earth Day this spring by participating in the 13th Annual Neighborhood Forest free tree program, whose aim is to provide free trees to kids every Earth Day. Since 2010, Neighborhood Forest has reached over 100,000 families and planted over 50,000 (mostly urban and residential) trees through the hands of children and parents across North America. The JKPL is excited to be participating in this wonderful program that teaches kids stewardship through the magic and wonder of planting and watching trees grow. Parents can find more information and sign their children up to receive a tree at this link: <https://bit.ly/NFTrees>. Trees (6 to 12 inches in size) will be delivered to the JKPL and families will be able to pick them up around Earth Day (April 22nd). Planting instructions and species information will be emailed a few days prior to the trees arriving. Deadline to apply is March 15

Love My Library Giving Tree Fundraiser Continues! Do you “Love Your Library”? Then consider participating in this annual fundraising activity that will improve the collection and services the library is able to offer. Library staff have identified books and other materials, furnishings, equipment, programs, supplies, and more that the library needs. Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library. Donations will be written on a heart and displayed on the library windows as well as acknowledged on the library website and social media. Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out. Some items are displayed on the bulletin board in the entry to the library as well as being featured on the library webpage and social media. The complete list can be viewed at the front desk or from the home page of the library’s website (www.dyersville.lib.ia.us). Not finding something you want to “love”? Bring your ideas to a librarian!

Build-A-Basket Fundraiser begins!: Thursday, February 1. Would you like to help raise money for the library? It is fun and easy! Just pick something you love and build a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library by early March. The baskets will be auctioned off in a silent auction (in person and virtual) that runs March 1 to 24. The library will provide you with an empty basket if you need one. Or you can just donate your items to the library and we can put them all in a basket for you. All funds raised are used to support library programs, collections, and services.

Winter Bookopoly Challenge Continues! : February 1—29. The JKPL is again offering a winter library program. This year, participants will be using a Bookopoly game board to track what they are reading or doing at the library and earn prizes. Just like in the game Monopoly, readers in Bookopoly will complete sets of challenges to earn prize entries. For each set completed, the participant will be able to select a free book from the prize cart to add to their home library or a prize from the prize basket, and earn an entry into the grand prize drawings. Several grand prize options, for various ages and interests, will be available to choose from. There are twelve opportunities to earn entries and prizes. All ages of readers are welcome and participants can sign up as individuals or as teams. All entries must be received by March 4 to be included in the drawings.

World Read Aloud Day: Wednesday, February 7. World Read Aloud Day is celebrated on the first Wednesday in February and takes place on February 1 this year. This is a day dedicated not just to reading, but to the art and practice of reading aloud. LitWorld founded World Read Aloud Day in 2010 in celebration of the power of reading aloud to create community, to amplify new stories, and to advocate for literacy as a foundational human right. To celebrate, the JKPL will post a smash cut video of library staff members reading aloud brief excerpts from favorite books. Patrons are also encouraged to celebrate and share a brief video or photograph of them reading aloud. Videos can be posted on the library's social media or emailed to librarian@dyersville.lib.ia.us between February 2 - 6. Everyone who participates will get their name entered into a special prize drawing!

Kids Can Craft - Huge Candy Designs: February 1-29. Kids of all ages are invited to stop in to the library to design and/or color a huge candy for a coloring contest. Winner will receive a basket of sweet goodies. All designs will be considered for use in an upcoming summer Storywalk. All kids are welcome to take their coloring page home and return to the library at a later date, if they prefer to craft at home. Paints are available for take-home at the front desk, but paints are not allowed in the library. Creativity is king, so get crafty!

Creation Station Craft: February 1-29. Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's craft is TBA. Kit includes most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

Coloring, Creating and Doing @ Your Library: February 1-29. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the front desk.

Get Puzzled @ Your Library: February 1-29. Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Stitch in Time*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. Please stop at the front desk to get your name entered.

Westside Park StoryWalk®: "Sneezy the Snowman" by Maureen Wright: February 1 thru February 29. (Winter start/end dates for the StoryWalk® are approximate due to weather.) Families are invited to walk the StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. There will be a new story on the first of the month through November. The StoryWalk(R) is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered

service mark owned by Ms. Ferguson.

Strength Training for Older Adults: Thursdays and Mondays, February 1, 5, 8, 12, 15, 19, 22, 26, 29 @ 10:00 am. Older adults of any age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.

Upcycled Greeting Cards: Thursday, February 1 from 1:00-2:00 pm. Want a unique card for someone special? Library staff member Ann B. will be on hand to show you how to use the front of an old greeting card combined with glue and cardstock to make an entirely new card. Each card kit includes a greeting card front with coordinating cardstock and an envelope. There are some kits ready to pick up at the circulation desk. Kits available while supplies last.

Euchre Card Party & Games: Fridays, February 2, 9, 16, 23 from 1:00-3:30 pm. Join us Friday afternoons for cards, dominoes, or other games in the Hoffman Room. Come meet, teach, and play with other players. The library has some games or you are welcome to bring your own. You can also challenge Ann to a game of Chess, Checkers, Connect 4, or Scrabble. If you want to learn a new game, contact Ann and she can schedule a time to teach you.

Building Creativity One Block at a Time: a LEGO® program: Saturday, February 3 from 10:00 am to 11:00 am. This month's theme is "Friends and Family". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.

Movies @ Your Library presents "Iron Will": Saturday, February 3 @ 1:00 pm. A brave young man is thrust into adulthood as he and his courageous team of sled dogs embark on a grueling and treacherous cross-country marathon. Together they race through the frozen wilderness, carrying hopes of capturing the \$10,000 grand prize that will save his family from financial ruin. With dogged determination and sheer iron will, they face impossible odds and hardships along the dangerous trail to his dreams. Rated PG (104 minutes).

Nerf War @ Your Library: Saturday, February 3: from 4:00-6:00 pm. Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed. Guns with excessive hitting

power will not be allowed.

Take Your Child to the Library Day: Saturday, February 3. On the first Saturday in February*, thousands of libraries across the world celebrate Take Your Child to the Library Day by offering free, fun, fabulous activities for families. Activities to be decided.

Books for Lunch Book Discussion: Monday, February 5 @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *Go as a River* by Shelley Read. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you.

Adult Crafternoon: Monday, February 5 from 1:00-3:00 pm. Join us this month to make TBA. Stop in the library to create and take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting September 12th and kits will be available while supplies last.

Music and Movement: Wednesdays, February 7, 14, 21, and 28 from 10:00-10:30 am. Has the winter weather set you all on edge? Bring your children to the library to wiggle, dance, and shake their energy out! An indoor snowball fight will conclude the dancing. This program is designed for children ages 6 months to 6 years, but all children are welcome to participate. Adult supervision is required. No registration necessary.

Sit and Stitch: Wednesdays, February 7, 14, 21, 28 from 1:00—3:00 pm. Grab your hobby or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is used each week.

Dungeons and Dragons Players Club: Saturday, February 10 @ 4:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the second Saturday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. **Note: this is a new day/time for this program!**

Folk Art: Creativity with Pen and Ink: Tuesday, February 13 @ 6:00 pm. Join Dianne Kramer as we take a step back in time to the era of our colonial ancestors and create and design replicas of primitive folk art. Folk art is characterized by simplicity, bold colors, and a depiction of everyday life in the 17th century. No art experience is necessary! Each image will be broken down into easy-to-follow steps. This class is designed for adults. Participants will need to bring the following supplies: pencil, eraser, fine black felt-tipped pen, and colored

pencils. All other supplies will be provided. Registration is required by Monday, February 12 as space is limited. Come to the library to see a display of the types of drawings we'll do in class!

Inspirational Fiction: A Novel Approach to Faith Book Club: Tuesday, February 13 @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Cold Light of Day* by Elizabeth Goddard. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you.

Genealogy with Ann: Wednesday, February 14 from 1:00 - 3:00 pm. Staff member Ann will be on hand to help you start, or continue to work on, your five-generation ancestor chart. Ann will also share information on free websites good for genealogy research. Attendees are encouraged to bring their own laptop, if they have one. Some library laptops will be available for use. If this time does not work with you please call and schedule an appointment.

Miniature Golf Course Building: Saturday, February 17 from 12:00 to 3:00 pm. Got a cool idea for a course hole in the library? Join us from 12-3pm to construct and test your idea. Then stay from 3-4pm and help us set it up for people to play through! The hole that is voted as the favorite will get \$20 Dyersville Dollars as a prize.

Miniature Golf @ Your Library: Saturday, February 17 from 4:00 to 7:00 pm. Come to the library for this special after-hours event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in to tee off between the stacks and navigate our book obstacles. The course will be designed by library staff and volunteers. All ages welcome but those under age 6 must be accompanied by an adult.

National Engineers Week: February 18-24. This year's theme "Welcome to the Future" is about celebrating today's achievements and paving the way for a brighter and more diverse future in engineering. Activities to be decided.

Bingo Party: Monday, February 19 from 1:00-3:00 pm. Come enjoy bingo at the JKPL! There is a two card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

Cricut with Christopher: Monday, February 19 @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

Maple Syruping: Tuesday, February 20 @ 6:30 pm. Hands-on presentation at the JKPL, presented by Dubuque County Conservation. More details coming.

Health & Wellness 365 with the Northeast Iowa Area Agency on Aging: Thursday, February 22 @ 11:00 am. Presented by Nutrition Specialist Colleen Lawler. There will be

food samples to try! All are welcome. More details coming.

Game Night @ Your Library: Friday, February 23 from 6:00 - 9:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome but those under the age of 7 need a teen or adult companion.

STEAMFEST: Saturday, February 24 from 10:00 am to 3:00 pm. Visit the JKPL for this special event celebrating Engineer's Week (February 18-24) and discover some of the exciting S.T.E.A.M. (science, technology, engineering, art, and music) activities you can try out at the library! There will be different activities available throughout the day in different spaces of the library. Come for one or come for all! All ages welcome but some activities might have age guidelines or require an older companion for assistance.

Mystery Dinner Theatre Fundraiser: Gritty Gritty Bang Bang: Saturday, February 24 @ 6:30 pm. The JKPL is excited to announce the 2024 Mystery Dinner Fundraiser. This event will feature a western themed mystery performed by the Brew Ha Ha Players and a meal catered by J & D Catering. This event will be held at the Dyersville Social Center. Doors open at 5:45 and the performance starts promptly at 6:30 pm. Western attire is welcome! Tickets are \$75.00 each or a table of six (6) for \$400. Seating is limited and tickets must be purchased by February 16. Watch for more details to be announced or contact the library now to save your seats! Brief description: GRITTY GRITTY BANG BANG by Kyle Klapatauskas. With audacious characters like the poker playing One-Eyed Jack; Scarlett, the overly friendly call girl; and Kitty Pinkerton, the new sheriff in town who's dedicated to law and order—this evening is filled with action, laughs, and some delicious grub, as the small town of Fort Wiota tries to figure out who shot the contemptible Callous Crud. Maybe it was the traveling snake oil salesman or the singing cowboy? Or perhaps it was the homely kitchen wench who has a sweet spot for sour characters. Join us as we put the "wild" in the Wild West!

Strings Club: Monday, February 26 @ 6:00 pm. Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group typically meets on the fourth Monday of each month. Registration requested. Walk-ins are welcome as space allows.

JKPL Writing Group: Tuesday, February 27 @ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please call by 5:30 pm on the day of the event.

Leap Day Celebration: Thursday, February 29. Activities to be announced.

Unlocking Brain Fitness - KEYS to Dementia Prevention: March to May. Join us for this 10-week evidence-based course developed by doctors to help people aged 55 and older make lifestyle changes to reduce their risk of developing Alzheimer's and other forms of dementia. The KEYS

dementia prevention course was started at the YMCA of Greater Des Moines and will be presented by Vickie Tracey, RN, BS and other local experts. Participants must be 55 or older in good cognitive health and able to commit to attend the 10 in-person sessions. Sessions are 2 hours each. Registration fee of \$20.00 per participant is required by YMCA but may be refunded to those who attend at least 9 of the sessions, upon request. Registration is required as a maximum of 15 participants are allowed. Please contact the library at (563)875-8912 for more information or to register. Dates and details to be confirmed.

Kids Can Cook: March to May. This popular hand's on children's cooking class will be returning this spring. Dates and details to be announced.

Dubuque County Extension Free Bell Pepper Program! The James Kennedy Public Library has partnered with the Dubuque County Extension Office for their Free Onion Plant Program! Details to be announced.

Read Across America: March 1-31. Activities to be announced.

Westside Park StoryWalk®: "What Pet Should I Get" by Dr. Seuss: March 1-31.

March Book Mania: March 1-31 Join us this month to hear about books JKPL staff and volunteers read and loved. Then vote to decide which is the local favorite! Everyone who votes will have their name entered into a drawing to win their own copy of the top two books and an "Adopt a Book" form, where you choose a book to be added to the JKPL collection in your name.

Build-A-Basket Fundraiser Silent Auction: March 1 to 24. Join us for the 11th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets this year and now is your opportunity to bid on them. All items are on display in the library and a photograph with a description of contents is posted on both the library's Facebook page and website at www.dyersville.lib.ia.us. Bids can be placed in person at the library, by calling the library, or emailing librarian@dyersville.lib.ia.us. The highest bid will be listed along with the photo of the item on the library's website. This list will be updated daily. Bidding in the silent auction runs March 1 – 24. Bidding ends promptly at 3:00 pm on Sunday, March 24. All funds raised are used to support library programs, collections, and services.

Movies @ Your Library presents "The Marvels": Saturday, March 2 @ 1:00 pm. The extremely powerful Carol Danvers finds her fate inexplicably intertwined with two younger women, Kamala Khan and Monica Rambeau. The three headstrong and independent women must then learn to work together and overcome their personal shortcomings to protect the universe from harm. Rated PG-13 (105 minutes).

Teen Trivia Night: Saturday, March 2: @ 4:00 pm. Want to test your knowledge and have some fun with your friends? Join us for our Teen Trivia Night! The theme of the night will be "Fandoms", focusing on topics such as Harry Potter, anime, music and more! Participants can sign up for one of five teams (Max 4 players per team). Registration is requested, and walk-ins are welcome if there is space on a team. For ages 13-18 only. Spectators are welcome! This program is sponsored by TACKL.

Landscaping for wildlife: Thursday, March 14 @ 6:30 pm. Presented by the Dubuque County Conservation. Details to be announced.

St. Pat's parade: Saturday, March 16.

Bear Creek Carvers Open House and Demo: Saturday, March 23 from 10:00 am - 2:00 pm. Members of the Bear Creek Woodcarving Club will be at the library to demonstrate carving techniques and display their carvings. Questions are welcome! Everyone is invited to stop in during this open house and view the carvers and their work.

Build-A-Basket Fundraiser Closing Reception: Sunday, March 24 from 2:00-4:00 pm. Join us for refreshments and one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! The silent auction will end at 3:00 pm sharp. These baskets make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services.

Family Movies @ Your Library presents "Wish": Saturday, March 30 @ 1:00 pm. After making a wish on a starry night, Asha is surprised when Star, a ball of cosmic energy, comes down to accompany her. Asha and Star must work together to defeat the ruthless ruler, King Magnifico, who threatens the safety of her local community. With Asha's unstoppable courage and Star's magical powers, nothing is impossible. Rated PG (92 minutes).

Sunday, March 31: Library closed for Easter

Yard Sign Fundraiser! April 1-30. To celebrate National Library Week, April 7-13, the JKPL has yard signs that say "I Love My Library" available. Signs are 18" x 24", vinyl, reusable, and come with a ground stake. Yard signs can be purchased by making a donation to the library and are available while supplies last. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

D.E.A.R. (Drop Everything And Read) Month: Dyersville Book Scavenger Hunt! April 1-30. April is Drop Everything and Read (D.E.A.R.) month, a national month-long celebration of reading designed to remind folks of all ages to make reading a priority activity in their lives. To celebrate this year, the JKPL has partnered with local businesses for a fun DEAR month scavenger hunt! Can you match the book with the business? Pick up a scavenger hunt form at the library or print one off from the library's website. The scavenger hunt form features pictures of book covers and each participating business in Dyersville has one of the book covers posted in their business window. Match the book with the business then turn your completed forms into the library by April 30 to get entered into the prize drawing for one of four gift baskets. You get to choose which basket! Entries with at least 1/2 of the books / businesses identified will receive one entry into the drawing. Get them all right to earn two entries! -

D.E.A.R. (Drop Everything And Read) Month: Reading Recommendations! JKPL staff, board members, and volunteers are celebrating D.E.A.R. month with videos and social media posts highlighting what they are dropping everything to read. Titles will be posted throughout the month on the library's social media. Want to join in the fun? Feel free to share in the comments what book you dropped everything to read!

Dubuque County Reads event: Dates and details to be announced.

Family Movies @ Your Library presents “Trolls: Band Together”: **Saturday, April 6 @ 1:00 pm.** Poppy finds out that Branch used to be a member of the old popular boyband BroZone when he was younger and the group members are his real-life brothers! However, when they disbanded, Branch never saw his boy band brothers again. Then his brother Floyd is kidnapped and Branch mobilizes his family for the rescue. Rated PG (92 minutes).

National Library Week: Sunday, April 7-13. Activities to be decided.

Monday, April 8: Eclipse of the Sun! Activities to be decided. Note: Dyersville will not be in the path for a total eclipse. Event will occur during school day so activities will be offered in

Egyptomania! Unraveling America's Jazz Age Craze for Ancient Egypt with Author Jocelyn Green: Saturday, April 20 @ 11:00 am. After King Tut's tomb was discovered and opened in the early 1920s, America's craze for all things Egypt reached a fever pitch. This program will take you inside the famous pharaoh's tomb with photos of some of the highlights, and then sweep you into Jazz Age America to see the broad-reaching influence Egyptomania had on art, fashion, jewelry, architecture, music, and product advertising. Enjoy a romp through the art deco era and explore why ancient Egypt was such a hit with Americans careening into modernity.

Movies @ Your Library presents “Aquaman and the Lost Kingdom”: **Saturday, April 27 @ 1:00 pm.** Having failed to defeat Aquaman the first time, Black Manta, is still driven by the need to avenge his father's death and to take Aquaman down once and for all. To defeat him, Aquaman will turn to his imprisoned brother Orm, the former King of Atlantis, to forge an unlikely alliance. Together, they must set aside their differences in order to protect their kingdom and save Aquaman's family, and the world, from irreversible destruction. Rated PG-13 (120 minutes).

Friends Bus Trip to Circa '21 Dinner Playhouse: Wednesday, May 8. The annual Friends of the JKPL bus trip will be going to Circa '21 Dinner Playhouse in Rock Island, IL to see *Jersey Boys*. Seats are \$115 each and include one ticket to the show, lunch, and transportation. The bus will stop at Tycogo Winery on the way home for a break. Tickets must be bought in advance.

May 12: Library closed for Mother's Day

May 26 & May 27: Library closed for Memorial Day

Summer Reading Programs begin: June 1.

Sunday, June 16: Library closed for Father's Day

Wednesday, July 3: Library closes at 5:00 pm for Independence Day holiday

Thursday, July 4: Library closed for Independence Day holiday

P



Summary of Fund Activity
James Kennedy Public Library Endowment - # 01372

Fund Statement: 11/1/2023 through 11/30/2023

*Investment returns and admin fees are usually updated by the 20th day of the following month.

BEGINNING FUND BALANCE	14,623.10
Gifts	0.00
Interest/Dividend Income	12.00
Realized Gains (Losses)	12.15
Unrealized Gains (Losses)	1,056.66
Other Income	0.00
Grants Approved	0.00
Investment & Admin Fees	(21.38)
Credit Card Fees	0.00
ENDING FUND BALANCE	15,682.53
Available to Spend	430.00

Gift Detail

Donor: _____ Date: _____ Amount: _____

Grant Detail

Grantee: _____ Date: _____ Amount: _____

R

Residence Area	Contract Use Report FY24 - By Area												Year to Date	Change to date
	No. of Patrons	July Stats	August Stats	Sept Stats	Oct Stats	Nov Stats	Dec Stats							
Dyersville - FY24	2011	4240	4658	3903	4759	4043	3509						25112	
FY23	2317	4673	4344	3883	4029	4007	3220						24156	
FY22	2528	4831	3794	4164	4462	4233	4357						25841	956
FY21	2505	3951	4489	3742	2985	3294	2497						20958	4%
FY20	2446	7032	6331	5417	6593	5178	4777						35328	
Del Co. incl Man. (OA)	409	600	698	527	618	497	426						3366	
FY23	400	496	486	335	464	526	464						2771	
FY22	579	483	369	408	400	491	517						2668	595
FY21	585	602	550	265	288	174	320						2199	22%
FY 20	574	926	711	621	584	592	467						3901	
Dbq Co. Lib. Sys. (OA)	758	1154	1128	795	974	1029	1048						6128	
FY23	725	1340	1247	813	921	990	1018						6329	
FY22	1009	1157	657	850	856	812	777						5109	-201
FY21	957	829	1019	801	597	602	635						4483	-4%
FY20	945	1667	1287	1130	1241	1173	1203						7701	
County Agency	49	182	200	107	172	150	156						967	
FY23	59	171	95	135	124	98	91						714	
FY22	69	181	128	81	86	95	57						628	253
FY21	70	124	78	46	117	35	52						452	40%
FY20	72	165	137	136	105	78	84						705	
ILL	529	95	98	95	117	97	74						576	
FY23	524	73	82	83	84	56	85						463	
FY22	509	31	36	40	30	23	30						190	113
FY21	504	27	39	24	33	23	31						177	59%
FY20	500	34	34	27	49	42	40						226	
Open Access	288	283	349	297	391	325	361						2006	
FY23	284	295	359	304	266	264	189						1677	
FY22	427	340	279	289	305	315	306						1834	329
FY21	396	207	231	208	136	220	153						1155	18%
FY20 - inc certified learner	386	893	827	705	765	153	688						4031	
FY24 Totals	4044	6554	7131	5724	7031	6141	5574						38155	
FY23	4309	7048	6613	5553	5888	5941	5067						36110	
FY22	5098	7023	5263	5832	6139	5969	6044						36270	2045
FY21	5017	5740	6406	5086	4156	4348	3688						29424	6%
FY20	4923	10717	9327	8036	9337	7216	7259						51892	

Notes from the January 3, 2024 Fundraising Committee meeting

Members of the JKPL Fundraising committee met at 6 pm on Wednesday, January 3, 2024. Participants were Alex Wiezorek and Kami Boffeli. Shirley Vonderhaar was unable to attend so Dawn Schrandt attended in her place.

Breakfast Burrito Fundraiser: Alex will send a Thank You note to Fareway for donating all of the ingredients for this event.

Layette Ladies' Quilt Sale: This annual event / partnership ended on December 22. Six quilts were sold. The library receives \$10 for each quilt so brought in \$60.00.

Cookie Walk: This event was held Friday, December 1 to Sunday, December 3. Proceeds were \$1,244 at the event, \$261 in sales after the event, and \$330 in donations for a total of \$1,835.00.

Soup Fundraiser: This event is scheduled for Monday, January 29. Service will run 11:30 am – 1:00 pm and 4:30 to 6 pm. Price will be \$5.00 per bowl and \$7.00 for meal (crackers, bun, and cookie). Quarts will also be available for \$10.00 each.

Board members are asked to donate 4 quarts (ice cream tub) or more of either chili or chicken noodle soup to this event. With 16 oz bowls, Shirley is estimating that we need at least 12 gallons of each flavor in order to serve 200 guests. She is estimated that we will have sufficient soup as past Board and Committee members and other volunteers have agreed to donate. Everyone donating is asked to have their thawed soup at the library by 9:30 am on Monday morning. It can be brought sooner and the library will refrigerate until time to heat. There are cookies left from the cookie walk to be included with the meal. Alex talked to Dollar Fresh and they will donate 200 rolls. The library has purchased crackers and utensils.

Alex asked Randy's Neighborhood Market to donate containers for this event. Shirley estimated we needed 50 additional 16 oz bowls and 100 clamshell containers. The manager of Randy's indicated that he was not able to donate this year as he doesn't feel the library patronizes his business enough. He suggested the library use some of the funds from the round-up fundraiser they did for the library to purchase these needed items. The committee members suggest that the JKPL staff be more proactive about purchasing things the library needs from Randy's to develop a better relationship. Shirley notes that we don't purchase a lot of groceries and related items but she will make sure that staff consider Randy's when making purchases. She will also contact Randy's about potentially purchasing the needed paper products for this event.

Workers are needed for two shifts for this event: 11 to 1:30 and 4:30 to 6:00 pm. Most Board members volunteered to work the evening shift and Karen K and Angela have both volunteered to work the lunch shift.

The JKPL will take 2 certificates for a free meal to KDST to be given away individually as part of marketing. They are also asking someone from the marketing committee to do an interview in January promoting the soup fundraiser and other January and February events.

Love My Library Giving Tree: This event usually starts the day of the soup fundraiser and runs to the end of February. Since the soup event is at the end of the month, the committee decided to start this event on January 8 and in the future may just have it run all of January and February. This event will run as it has in the past. Staff are putting together wish lists so they should be available by early January. Shirley will update the letter that goes to businesses and organizations (Chamber mailing list and past donors) and email out to the

committee to review and edit. The goal will be for the bulk mailing to go out in mid-January. Signage and acknowledgements will be posted on library main street window, web page, and social media as we have done for the last three years, using the same graphics.

Mystery Dinner Theater: This event will be held at the Social Center on Saturday, February 24, 2024. The performance will be a western mystery - Gritty Gritty Bang Bang, performed by the Brew Ha Ha Players. Ticket prices this year are \$75.00 per person or a table for six for \$400.00. Tickets are available to purchase at the library and must be purchased by February 15. The committee decided on the following menu: parmesan peppercorn chicken, braised beef portabella, baked potato with sour cream, green beans almandine, and creamy coleslaw. Shirley will talk to J & D about adding brownies or a sheet cake or something similar for dessert. Since the venue does not have a bar, the committee decided to market this event as bring your own beverage (alcohol and non-alcohol). Coffee, milk and water are included from the caterer but the committee felt the amount donated by Textile and O So Good Winery was not enough for the number of attendees. Kami will ask Textile Brewery about donating beer but assumes it will be similar to the 4 growlers donated last year. The committee agreed not to ask O So Good for wine since they partner with us for the Trivia events. Since O So Good has donated wine to this event since we started holding, Shirley had already emailed O So Good before this decision was made.

Build-a-Basket Fundraiser: This event will run February 1 to March 24 (the Sunday before Easter) with the silent auction portion to start on March 1.

Garage Sale Fundraiser: This should happen on the Saturday of the city-wide garage sales which is Saturday, June 1. We may wish to request the City close the parking lot for the event and may need to block off use of the Hoffman Room for the week prior – to store donated items. Since we may not sell / want to keep all of the donations, there was discussion of working with the Friends group. These details will need to be worked out.

National Library Week Trivia: April 7 – 13, 2024 is NLW so possible dates would be Friday, April 5 or Saturday, April 6 to kick off NLW. Or close out NLW with the trivia on Friday, April 12 or Saturday, April 13. Shirley will contact O So Good on which dates work for them (and Trivial Dudes).

Breakfast Burrito for NLW: Since the Ingles family make all the burritos for us, the committee felt we should check with them if they are interested in doing again. This is not an easy event for them and at the last one they only had two of their family members available to make burritos so it was a bit stressful.

Plant Sale Fundraiser: This is usually held on a Saturday in May. We will wait until weather starts to warm and check with Karen Kramer regarding best date and if she is available to assist.

Next Meeting: TBA

Personnel Committee electronic meeting – January 2024

The personnel committee of the JKPL met via email to draft a proposed personnel budget for FY25. Participants were Beth Gudenkauf, Sally Kelly, Karen Kramer, and Shirley Vonderhaar.

This proposal is based on the current JKPL compensation plan. Shirley reported that she thought the city had contracted for a review of the overall city compensation plan – which this document is based on. As we don't know a timeline or if a change will be implemented by the City of Dyersville for FY25, the committee agreed to develop a proposal with the current plan, noting that if the city does implement something different that would be effective for city staff in FY25, that the JKPL proposal should be reviewed and potentially adjusted as well.

Included with these notes is a spreadsheet that includes the approved compensation plan steps. It also documents all current staff, where they are now on the compensation plan, and a proposal for FY25.

Also attached is an FY25 personnel budget proposal – spreadsheet. The top segment is the FY24 personnel budget. The second segment is the proposed FY25 personnel budget. This budget is based on maintaining the current levels for services and programs. Below is the explanation for this proposal:

1. Some staff may have step increases on July 1; some staff may have step increases on their hire dates. Step increases require a positive review and are typically given at 6 months for new hire and annually thereafter. There is no annual COLA adjustment – just the step plan.
2. FICA, Medicare, IPERS and SUI are based on information provided by Tricia.
3. Health Insurance amounts are based on the recent changes (effective 1/1/24) in the policy and information provided by Tricia. Please note that these rates have increased significantly, especially that for the director.
4. Shirley is recommending an increase of 1 clerk hour as well as adding line to allow us to hire an AmeriCorp person for the summer. Christa has requested this as she feels she will need the extra assistance to meet the expectations for summer programming from the community. If we are unable to fund this out of the operating budget, it might be something we could request from the Friends.
5. The overtime / sick leave column includes funds to pay out 1 week of vacation for me (based on past practice); and the equivalent of 1 week of paid hours for regular part-time staff (those who get paid time off) to accommodate paying staff to cover extra hours as needed.

All of this results in a 7% increase in the overall request – a significant part of which is due to the health insurance increases – wages only is a 3% increase.

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FY25 Personnel Budget Proposal

Name	Hrs/Week	Total Hours	FY23 as of 7/1/22	FY23 as of 6/30/23	Pay Plan	FY24 Adjustment	FY24 Proposed	OT/Sick	Gross	SUI - CV22	FICA (soc sec)	MED	IPERS	Insurance	Total
Shirley Vonderhaar	40	2080	76,752.00	76,752.00	Step G	79,822.00	79,822.00	1,535.04	81,357.04	1% up to \$34,202.3	5,044.14	1,179.68	7,680.10	17,000.00	112,295.76
Dawn Schrandt	40	2080	59,124.00	59,124.00	Step G	60,306.00	60,306.00	122.70	60,306.00	94.80	3,738.97	874.44	5,697.89	5,650.00	76,297.10
Kimshio Benton	25	1250	24.54	24.54	No change	24.54	5,521.50	2,404.92	24,997.50	25.00	1,549.85	362.46	2,359.76	5,650.00	29,294.57
Children's Librarian	25	1100	na	na	Step A	22.22	24,442.00	555.50	24,997.50	31.60	3,227.87	754.90	4,914.69	5,650.00	66,641.46
Paul Zurawski (6/1/15)	40	2080	24.54	24.54	Step G	25.03	52,062.40	10,019.52	10,019.52	10.02	621.21	145.28	945.84	1,741.88	11,741.88
Ann Boeckesteck (5/15/18)	14	672	14.83	14.91	Step B & E	14.91	10,019.52	862.96	10,019.52	0.86	53.50	12.51	81.46	1,011.30	1,011.30
revised position hire 6/1/22	14	56			Step C & F	15.41	862.96								
Jo Amunson	25	1248	13.50	13.50	Step G	14.00	17,472.00	336.00	17,808.00	17.81	1,104.10	258.22	1,681.08	2,069.90	20,699.90
Sarah Keffeler-Gibson	11	572	13.50	13.50	Step G	14.00	8,008.00		8,008.00	8.01	496.50	116.12	755.96	938.45	9,384.58
Deb Gudenkauf (5/30/15)	9	468	13.50	13.50	Step G	14.00	6,552.00		6,552.00	6.55	406.22	95.00	618.51	767.82	7,678.29
Brian Alm (7/28/15) - Blended	24	1248	13.75	13.75	Step G & B	14.25	17,784.00	342.00	18,126.00	18.13	1,123.81	262.83	1,711.09	2,141.86	21,418.66
New staff ???	20	1050	12.50	12.50	Step D	12.50	525.00		525.00	0.53	32.55	7.61	49.56	615.25	615.25
annual step 7/18	21	1050			Step E	13.00	13,650.00	286.00	13,936.00	13.94	864.03	202.07	1,315.56	1,631.60	1,631.60
Samantha Burds (11/24/21)	8	400	11.50	12.00	Step C	12.00	1,920.00		1,920.00	1.92	119.04	27.84	181.25	2,250.05	2,250.05
annual step 11/24	8	400			Step D	12.50	3,200.00		3,200.00	3.20	198.40	46.40	302.08	3,750.08	3,750.08
Temporary summer help	0	0	0 NA		NA	12.50									
TOTALS									\$ 307,729.54	\$ 212.80	\$ 18,990.13	\$ 4,427.21	\$ 28,822.64	\$ 32,300.00	\$ 392,422.31
FY25 Personnel Budget Proposal															
Name	Hrs/Week	Total Hours	FY24 as of 7/1/23	FY24 as of 6/30/24	Pay Plan	FY25 Adjustment	FY25 Proposed	OT/Sick	Gross	SUI - CV22	FICA (soc sec)	MED	IPERS	Insurance	Total
Shirley Vonderhaar	40	2080	79,822.00	79,822.00	Step H	83,014.96	83,014.96	1,596.44	84,611.40	1% up to \$38,202.4	5,245.91	1,226.87	7,987.32	27,572.00	126,481.69
Dawn Schrandt	40	2080	60,306.00	60,306.00	Step H	61,512.12	61,512.12	362.50	61,512.12	38.20	3,813.75	891.93	5,806.74	7,613.88	79,676.82
Christa Palm (8/29/23)	25	1250	22.22	22.67	Step B	22.67	4,533.61		4,533.61	30.55	1,612.72	377.17	2,455.49	3,048.40	5,308.40
annual step 8/29/24	25	1250			Step C	23.12	25,433.53	578.03	26,011.56	30.55	1,612.72	377.17	2,455.49	3,048.40	5,308.40
Paul Zurawski (6/1/15)	40	2080	25.03	25.03	Step H	25.53	53,097.99	1,071.12	54,119.11	38.20	3,355.38	784.73	5,108.84	7,159.92	70,566.19
Ann Boeckesteck (5/15/18)	9	450	14.11	15.00	Step A	15.50	3,627.00		3,627.00	7.37	224.87	52.59	342.39	4,254.23	4,254.23
potential pay adjustment 3/1/24	9	450			Step B	16.00	3,744.00		3,744.00		232.13	54.29	353.43	4,388.85	4,388.85
potential pay adjustment 1/1/25	9	450			Step C	14.50	18,850.00	362.50	19,212.50	19.21	1,191.18	278.58	1,813.66	2,215.13	2,215.13
Jo Amunson	25	1300	14.00	14.00	Step H	14.50	8,294.00		8,294.00	8.29	514.23	120.26	782.95	9,719.74	9,719.74
Sarah Keffeler-Gibson	11	572	14.00	14.00	Step H	14.50	6,786.00		6,786.00	6.79	420.73	98.40	640.60	7,952.51	7,952.51
Deb Gudenkauf (5/30/15)	9	468	14.00	14.00	Step H	14.50	6,786.00		6,786.00	6.79	420.73	98.40	640.60	7,952.51	7,952.51
Brian Alm (7/28/15) - Blended	25	1300	14.25	14.25	Step H & C	14.80	19,240.00	370.00	19,610.00	19.61	1,215.82	284.35	1,851.18	22,980.96	22,980.96
Audrey Malers (6/20/23)	25	1300	11.00	11.50	Step B	12.00	15,600.00	300.00	15,900.00	15.90	985.80	230.55	1,500.96	18,633.21	18,633.21
setting step adjustment to 7/1	25	1300			Step C	12.50	2,200.00		2,200.00		136.40	31.90	207.68	2,575.98	2,575.98
Samantha Burds (11/24/21)	8	400	12.00	12.50	Step C	13.00	3,120.00		3,120.00	5.32	193.44	45.24	294.53	3,658.53	3,658.53
annual step 11/24	8	400			Step D	13.00	3,120.00		3,120.00					3,000.00	3,000.00
Summer / AmeriCorp	0	0	0 NA		NA		3,000.00		3,000.00					3,000.00	3,000.00
TOTALS									\$ 316,281.30	\$ 227.64	\$ 19,423.44	\$ 4,542.58	\$ 29,573.75	\$ 48,145.80	\$ 418,194.51

FY24 Personnel Budget Approved

Finance Committee Meeting – January 8, 2024

The Finance Committee of the JKPL met via Zoom at 5:30 pm on Monday, January 8, 2024. In attendance were chairperson Catherine O’Hea, members Ray Kruse, Sally Kelly, and Mary Radloff, and library director Shirley Vonderhaar.

FY25 Operational Budget Proposal: After extensive discussion, the committee agreed to recommend a total operational budget request of \$552,945.00 for FY25. This budget projection is based on maintaining the current levels of service. The breakdown for this request is documented in the attached spreadsheet and explained below.

The attached budget spreadsheet includes columns for FY23 approved and FY23 actual for comparisons – since we had to reduce our operating budget for FY24 and are funding some things out of the Trust Account; columns for FY24 proposed (what we requested to maintain services), FY24 approved (flat line allowed / approved by the council), FY24 Trust info (showing what was allocated from the Trust so didn’t have to reduce services) and FY24 re-estimate (based on 6 months of expenses for FY24). The column in red is the proposal for FY25, followed by a brief note. More explanation of where the proposed numbers came from in below.

Estimated Revenues:

- Public Libraries of Dubuque County Agency amount for FY25 is estimated at \$9,000.
- Fees for FY25 are estimated at \$4,000.
- Open Access, Access Plus, and Direct State Aid – Projection of \$11,600 based on funds received in FY23 and FY24.

Estimated Expenditures:

Personnel Services:

This proposal incorporates the recommendations of the Personnel Committee.

- Wages – Based on following the Compensation Plan to move eligible staff up one step either on July 1 or on their hire date, increase of 1 clerk hour, and addition of AmeriCorp summer employee.
- FICA, Medicare, IPERS, SUI – updated to reflect changes in wages, no change in percentages
- Group Insurance – updated based on information provided by city clerk
- Meetings and training – no change from FY24 approved
- Dues & memberships – no change from FY24 approved

Contractual Services:

- Utilities (phone and internet) – Part of city services
- Electricity – no change from FY24 approved
- Gas / Heat – no change from FY24 approved
- Insurance (bldg.) – Increased based on FY23 actual

- Legal Fees – no change
- Custodial services – Increased based on actual contract costs
- Window cleaning – Increased based on FY23 actual
- Service / Maintenance Contracts – no change from FY24 approved

Supplies:

- General library supplies – Increased based on FY23 actual cost and FY24 estimates
- Program Fees and Supplies – No change from FY24 original request (some FY24 funded from Trust)
- Marketing – Revised based on recommendation from Assistant Director / Marketing Committee
- Maintenance and Repairs – No change from FY24 original request (some FY24 funded from Trust)

Books and Materials – No change from FY24 original request (some FY24 funded from Trust)

Capital Projects: Based on the plan developed in FY22, the committee recommends requesting \$30,000 for capital projects. This isn't included in the JKPL operating budget but is managed as part of the city capital projects.

Trust Account: The committee recommends requesting \$40,000.00 be appropriated for potential expenditures from the Trust Account for FY25.

Shirley shared the City Council Budget Work Schedule. The JKPL was originally schedule to present the budget request on February 26 but the city clerk has requested this to be changed to Monday, February 12, 2024.

Shirley also reported that she had spoken with the city clerk regarding whether funds from the JKPL Trust Account could be invested in CDs. This is not possible per state guidelines.

Budget Work Session Schedule

January	1	Holiday - City offices Closed	
January	2	Council Meeting - TUESDAY	6:00 PM
January	8		
January	15	Council Meeting	6:00 PM
January	22	Goal Setting & Strategic Planning @ Social Center	5:00 PM
January	29		
February	5	Council Meeting	6:00 PM
February	12	Budget Work Session	6:00 PM
		<ul style="list-style-type: none"> ✓ Public Safety - Fire, Police & Emergency Management, Bi-County Ambulance ✓ Health & Social Services ✓ General Government - Policy & Administration / Economic Development 	
February	19	Council Meeting	6:00 PM
February	26	Budget Work Session	6:00 PM
		<ul style="list-style-type: none"> ✓ Culture & Recreation - Library / Parks & Recreation ✓ Debt ✓ Capital Improvements 	
March	4	Council Meeting	6:00 PM
		<ul style="list-style-type: none"> ✦ Set Date for Proposed Property Tax Hearing for March 25, 2024 	
March	5	Must have Property Tax Levy Hearing uploaded in Budget System	
March	11	Budget Work Session	6:00 PM
		<ul style="list-style-type: none"> ✓ Public Works ✓ Water, Sewer & Solid Waste ✓ Revenue 	
March	18	Council Meeting	6:00 PM
March	20	County Auditor mails the Budget Notice	
March	25	<ul style="list-style-type: none"> ✦ Special Council Meeting Public Hearing on Proposed Property Tax Hearing for FY25 Budget 	6:00 PM
		Budget Work Session - Complete Budget Review	6:15 PM
April	1	Council Meeting	6:00 PM
		<ul style="list-style-type: none"> ✦ Set Date of Public Hearing for FY25 Budget for April 15, 2024 	
April	8		
April	15	Council Meeting	6:00 PM
		<ul style="list-style-type: none"> ✦ Public Hearing Resolution to Approve FY25 Budget 	
April	22		
April	29		
April	30	Budget DEADLINE!	

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FY24 Budget information								Notes
	FY23	FY23	FY24	FY24	FY24	FY24	FY25	
ESTIMATED REVENUES:	Approved	Actual	Proposal	Approved	Trust info	Reestimate	Proposal	
Dubuque County Library Agency	\$ 6,000.00	\$ 9,154.61	\$ 7,000.00	\$ 7,000.00		\$ 9,000.00	\$ 9,000.00	projecting
Fees from copier, R/P, etc.	\$ 5,000.00	\$ 3,122.83	\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00	estimate t
Open Access	\$ 10,000.00	\$ 8,179.51	\$ 10,000.00	\$ 10,000.00		\$ 8,352.62	\$ 8,500.00	projected
Access Plus / ILL	\$ 300.00	\$ 548.33	\$ 300.00	\$ 300.00		\$ 1,118.38	\$ 1,000.00	projecting
Direct State Aid	\$ 2,000.00	\$ 2,064.23	\$ 2,100.00	\$ 2,100.00		\$ 2,060.03	\$ 2,100.00	projecting
TOTAL:	\$ 23,300.00	\$ 23,069.51	\$ 23,400.00	\$ 23,400.00		\$ 24,531.03	\$ 24,600.00	
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES								
Wages	\$ 301,260.00	\$ 306,733.02	\$ 310,900.00	\$ 307,730.00		\$ 307,730.00	\$ 316,281.00	Based on
FICA	\$ 18,725.00	\$ 18,551.80	\$ 19,280.00	\$ 18,930.00		\$ 18,930.00	\$ 19,424.00	
Medicare	\$ 4,380.00	\$ 4,338.86	\$ 4,510.00	\$ 4,427.00		\$ 4,427.00	\$ 4,543.00	
IPERS	\$ 28,510.00	\$ 27,971.61	\$ 29,350.00	\$ 28,823.00		\$ 28,823.00	\$ 29,574.00	
SUI	\$ 215.00	\$ 385.93	\$ 220.00	\$ 213.00		\$ 213.00	\$ 228.00	
Group Insurance	\$ 32,300.00	\$ 29,873.39	\$ 32,300.00	\$ 32,300.00		\$ 35,800.00	\$ 48,145.00	info from c
Meetings and training	\$ 2,500.00	\$ 1,931.36	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	no change
Dues and memberships	\$ 750.00	\$ 871.00	\$ 750.00	\$ 750.00		\$ 750.00	\$ 750.00	no change
TOTAL:	\$ 388,640.00	\$ 390,656.97	\$ 399,810.00	\$ 395,673.00		\$ 399,173.00	\$ 421,445.00	
CONTRACTUAL SERVICES:								
Utilities (telephone)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Electricity	\$ 14,000.00	\$ 10,883.00	\$ 15,500.00	\$ 14,000.00		\$ 13,000.00	\$ 14,000.00	projecting
Gas / Heat	\$ 2,500.00	\$ 4,921.23	\$ 5,000.00	\$ 6,500.00		\$ 5,000.00	\$ 6,500.00	projecting
Insurance (bldg)	\$ 8,800.00	\$ 9,199.77	\$ 8,800.00	\$ 8,800.00		\$ 9,500.00	\$ 10,000.00	Need to a:
Legal Fees	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Custodial services	\$ 8,000.00	\$ 5,539.00	\$ 8,000.00	\$ 8,000.00		\$ 9,600.00	\$ 10,400.00	contract is
Window cleaning	\$ 300.00	\$ 526.00	\$ 500.00	\$ 500.00		\$ 550.00	\$ 600.00	projection
Service / Maintenance Contracts	\$ 7,500.00	\$ 6,371.98	\$ 7,500.00	\$ 7,500.00		\$ 7,500.00	\$ 7,500.00	no change
TOTAL:	\$ 41,100.00	\$ 37,440.98	\$ 45,300.00	\$ 45,300.00		\$ 45,150.00	\$ 49,000.00	
SUPPLIES:								
General library supplies	\$ 8,500.00	\$ 9,216.09	\$ 8,500.00	\$ 8,500.00		\$ 8,500.00	\$ 10,000.00	request ba
Program fees & supplies	\$ 2,500.00	\$ 2,037.83	\$ 2,500.00	\$ 500.00	\$2000 / presenters	\$ 600.00	\$ 2,500.00	no change
Marketing & advertising	\$ 1,500.00	\$ 724.29	\$ 1,500.00	\$ 500.00	\$1000 / projects	\$ 400.00	\$ 1,000.00	revised be
Maintenance and Repairs	\$ 9,000.00	\$ 8,684.12	\$ 9,000.00	\$ 8,000.00	\$1000 from trust	\$ 5,000.00	\$ 9,000.00	no change
TOTAL	\$ 21,500.00	\$ 20,662.33	\$ 21,500.00	\$ 17,500.00		\$ 14,500.00	\$ 22,500.00	
BOOKS AND MATERIALS								
Adult fiction	\$ 8,000.00	\$ 9,296.09	\$ 8,000.00	\$ 7,000.00	\$1000 memorials	\$ 7,000.00	\$ 8,000.00	
Adult nonfiction	\$ 5,000.00	\$ 5,350.15	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	
YA fiction	\$ 2,000.00	\$ 1,903.75	\$ 2,000.00	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00	
YA nonfiction	\$ 1,000.00	\$ 861.24	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	
Juvenile fiction	\$ 8,500.00	\$ 8,711.75	\$ 8,500.00	\$ 8,500.00		\$ 8,500.00	\$ 8,500.00	
Juvenile nonfiction	\$ 4,000.00	\$ 3,958.26	\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00	
Large Print	\$ 3,500.00	\$ 3,758.94	\$ 3,500.00	\$ 2,500.00	\$1000 memorials	\$ 2,500.00	\$ 3,500.00	
Electronic media (ebooks, etc.)	\$ 6,760.00	\$ 7,650.99	\$ 8,000.00	\$ 7,027.00	\$1000 donations/L	\$ 7,027.00	\$ 8,000.00	
Reference & electronic database	\$ 3,000.00	\$ 516.94	\$ 3,000.00	\$ 500.00	\$2500 LML	\$ 500.00	\$ 3,000.00	
Periodicals and newspapers	\$ 4,000.00	\$ 4,129.06	\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00	
Audiobooks (CD, playaway)	\$ 4,000.00	\$ 3,977.08	\$ 4,000.00	\$ 3,000.00	reduced / increase	\$ 3,000.00	\$ 4,000.00	
Software & Gaming	\$ 2,000.00	\$ 2,417.90	\$ 2,000.00	\$ 1,500.00	\$500 / donations	\$ 1,500.00	\$ 2,000.00	
DVDs	\$ 6,000.00	\$ 5,193.57	\$ 6,000.00	\$ 5,000.00	reduced / increase	\$ 5,000.00	\$ 6,000.00	
SS / Creation Station / LoT	\$ 1,000.00	\$ 1,209.88	\$ 1,000.00	\$ 500.00	\$500 donations / L	\$ 500.00	\$ 1,000.00	
TOTAL:	\$ 58,760.00	\$ 58,935.60	\$ 60,000.00	\$ 51,527.00		\$ 51,527.00	\$ 60,000.00	no change
TOTAL EXPENDITURES:	\$ 510,000.00	\$ 507,695.88	\$ 526,610.00	\$ 510,000.00		\$ 510,350.00	\$ 552,945.00	8%
TOTAL REVENUES:	\$ 23,300.00	\$ 23,069.51	\$ 23,400.00	\$ 23,400.00		\$ 24,531.03	\$ 24,600.00	5%
ACTUAL ASKING	\$ 486,700.00	\$ 484,626.37	\$ 503,210.00	\$ 486,600.00		\$ 485,818.97	\$ 528,345.00	

For FY23 Actual, funds were transferred from the general health insurance line item. It is my understanding that some of this should have been assigned to other city departments so I am leaving this as we allocated as of end of FY

Health insurance - 6 months is \$14700. Projected per month starting January 2023:

Medical City Contribution	Dental City Contribution						
\$604.83	\$29.66	Dawn per month	\$634.49				
\$2,180.56	\$100.44	Shirley per month	\$ 2,281.00				
\$567.00	\$29.66	paul per month	\$ 596.66	\$ 3,512.15	6 month estimate	\$ 18,212.15	
					FY25 estimate	\$42,145.80	