

**James Kennedy Public Library  
Board of Trustees  
Minutes of the February 13, 2024 Regular Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, February 13, 2024 in the Genealogy Room. Present: Sue Engelbrecht, Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O'Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Kami Boffeli.

1. Board President O'Hea called the meeting to order at 6:00 pm.

2. Consider approval of Agenda

Engelbrecht MOVED "Approval of Agenda" seconded by Wiezorek.

Ayes: Engelbrecht, Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will

Nays: None

Motion CARRIED

3. Agenda Consent Calendar

- Correspondence and Communication
- Approve minutes of previous meeting: January 10, 2024 regular meeting and February 8, 2024 work session
- Approve January Librarian's report
- Approve bills
  - February bills
  - Claims report for January
  - January and February credit card claims
- Budget reports
  - January city report
  - January library report
- Trust account reports
  - ~~■ January bank statements~~      *missing from Feb meeting*
  - ~~■ January balance report~~
  - ~~■ Trust account expenditure report~~
  - ~~■ January donations~~
- Program reports
  - January report of programs and attendance
  - January WhoFi program overview
  - February schedule of events
  - Schedule for upcoming programs
- Grant report
- Friends of the Library report
- JKPL Endowment report
  - Gudenkauf MOVED "Approval of Agenda Consent" seconded by Engelbrecht.
  - Ayes: Engelbrecht, Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
  - Nays: None
  - Motion CARRIED

*DW 03/13/24*

4. Consider approval of extending library open hours on Saturday, March 16, 2024

Gudenkauf MOVED to keep JKPL open until 3:30 pm on Saturday, March 16, 2024;  
seconded by Engelbrecht.

Ayes: Engelbrecht, Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will

Nays: None

Motion CARRIED

5. Executive committee report
6. Fundraising committee report
  - Notes from February 2024 electronic discussion
7. Furnishings, Art, & Facilities committee report — no report
8. Marketing committee report — no report
9. Personnel committee report
  - Temporary seasonal contract for Kim for Kids Can Cook
10. Finance committee report
  - FY24 budget presentation
11. Policy committee report — no report
12. Strategic planning report — no report
13. Meetings and trainings
  - City Council
    - March 4: Kelly
  - Upcoming
    - March 21: Public Libraries of Dubuque County Agency
  - Recently attended
14. Oral presentations — none
15. Adjournment
  - Engelbrecht MOVED to adjourn seconded by Wiezorek. Meeting ADJOURNED by O'Hea at 6:42 pm.



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Danielle Will, Secretary