

Hello everyone:

Here is the agenda for regular August meeting of the Board of Trustees. It will start immediately following the special meeting for election of officers. Hope to see you all on Tuesday!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication - **None**
 - Approve Minutes of Previous Meeting: June 18, 2019 – **A**

FY19 Information & Reports

- Approve June Librarian's Report: **B - NOTE:** Computer use includes an estimate for the computer lab based on June 2018 as we updated software on 6/24 and neglected to pull statistics before updating.
- Approve Bills:
 - June Bills submitted - pd by city 6/24/2019 - **C**
 - Claims Report – **D**
 - Final June Credit Card Claims - **E**
- Budget Reports
 - June City Report – **F – FY19 has not been closed by the city so there may still be adjustments.**
 - June Library Report – **G – I am including the columns for all the months of the FY so this is 3 pages**
- Trust Account Reports
 - June Bank Statements – **H1 & 2**
 - June Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - June Donations Form - **K**
- Program Reports
 - June Report on Programs and Attendance - **L**
- Quarterly Contract Use Reports
 - Statistics by Residence Area - **M**
 - Statistics by Contract / Service Area - **N**

FY20 Information & Reports

- Approve July Librarian's Report - **O**
- Approve Bills:
 - July Claims Report - **P**
 - Library Claims for July - **Q**
 - Library Claims for August – **R**
 - July / August Credit Card Claims - **S**

- Budget Reports
 - July City Report - T
 - July Library Report – U
 - Trust Account Reports
 - July Bank Statements – V 1-3
 - July Balance Report – W
 - Trust Account Expenditure Report – X – **I typically hide the lines without any action but since this is the first report for the FY I am showing them all.**
 - July Donations Form -Y
 - Program Reports
 - July Report on Programs and Attendance - Z
 - August Calendar of events - AA
 - Schedule for upcoming programs – BB – **I do not have this ready for you yet. I hope to have for you at the meeting on Tuesday.**
 - Grant Report – **I will share update at the meeting**
 - Friends of the Library Report - CC
4. Consider approval of Library Holiday Hours for FY20: **The Library Board is responsible for establishing when the library is closed for holidays. Item 4 in your packet lists the city paid holidays, the library floating holidays (when we are open but the city closes), and the days we close early (because they fall before a holiday closing and activity level at the library would be very low so not worth staffing).**
 5. Report on library computer issues: **I believe we are finally back to normal running. Robert or I will report verbally on the issues and how they were resolved.**
 6. Discussion and potential action regarding changing the date for the September 2019 regular board meeting: **I am recommending that the Board consider holding the regular September meeting on September 17th instead of the 10th. I will just be returning from the ARSL conference on the 10th so will not have had an opportunity to put together packets before that meeting date. In addition, the LSTA grant requires invoices and proof of payment for all items purchased - dated before September 30, 2019 so this will give us an additional week to complete all purchases submitted as part of this grant.**
 7. Executive Committee Report
 8. Finance Committee Report
 9. Fundraising Committee Report
 - Notes from July 9 and 22, 2019 meetings
 10. Furnishings, Art & Facilities Committee Report
 - Report on replacement of air conditioner serving the Hoffman Room

11. Marketing Committee Report
 - Notes from June 25 and July 16, 2019 meetings
12. Personnel Committee Report
13. Policy Committee Report
14. Strategic Planning Report
15. Meetings and Training
 - Upcoming
 - Recently Attended
16. Oral Presentations
17. Adjournment

Date of next regular meeting: Tuesday, September 10, 2019 7:00 pm



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Regular Library Board Meeting

August 13, 2019
Immediately following special meeting
Program Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: June 18, 2019
 - FY19 Information & Reports**
 - Approve June Librarian's Report
 - Approve Bills:
 - June Bills submitted - pd by city 6/24/2019
 - Claims Report
 - Final June Credit Card Claims
 - Budget Reports
 - June City Report
 - June Library Report
 - Trust Account Reports
 - June Bank Statement
 - June Balance Report
 - Trust Account Expenditure Report
 - June Donations Form
 - Program Reports
 - June Report on Programs and Attendance
 - Quarterly Contract Use Reports
 - Statistics by Residence Area
 - Statistics by Contract / Service Area
 - FY20 Information & Reports**
 - Approve July Librarian's Report
 - Approve Bills:
 - July Claims Report

- Library Claims for July
 - Library Claims for August
 - July / August Credit Card Claims
 - Budget Reports
 - July City Report
 - July Library Report
 - Trust Account Reports
 - July Bank Statements
 - July Balance Report
 - Trust Account Expenditure Report
 - July Donations Form
 - Program Reports
 - July Report on Programs and Attendance
 - August Calendar of events
 - Schedule for upcoming programs
 - Grant Report
 - Friends of the Library Report
4. Consider approval of Library Holiday Hours for FY20
 5. Report on library computer issues
 6. Discussion and potential action regarding changing the date for the September 2019 regular board meeting
 7. Executive Committee Report
 8. Finance Committee Report
 9. Fundraising Committee Report
 - Notes from meetings
 10. Furnishings, Art & Facilities Committee Report
 - Report on replacement of air conditioner serving the Hoffman Room
 11. Marketing Committee Report
 - Notes from meetings
 12. Personnel Committee Report
 13. Policy Committee Report
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16. Oral Presentations
17. Adjournment

Date of next regular meeting: Tuesday, September 10, 2019 7:00 pm

James Kennedy Public Library
Board of Trustees
Minutes of the June 18, 2019 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, June 18, 2019, in the program room. Present: Angela English, Pat Valant, Mary Jane Meade, Sue Engelbrecht, Michael Mullis, Catherine O'Hea, Karen Tieskoetter and Library Director Shirley Vonderhaar. Karen Kramer and Joe Petsche were absent.

1. President Angela English called the meeting to order at 7:00 p.m.
2. Agenda: Valant MOVED "approval of the agenda" which was seconded by Engelbrecht and CARRIED. Ayes: English, Valant, Meade, Engelbrecht, Mullis, O'Hea, and Tieskoetter. Nays: None
3. Welcome new board member Karen Tieskoetter filling a term expiring 6/30/2022.
4. Agenda Consent Calendar
 - Minutes of Previous Meetings: May 14, 2019 Regular Meeting
 - Correspondence & Communication: Letter from State Library of Iowa noting accreditation of JKPL.
 - May Librarian's Report
 - Bills:
 - May Claims Report
 - Library Claims for June
 - May & June Credit Card Claims
 - Budget Reports
 - May City Report
 - May Library Report
 - Trust Account Reports
 - May Bank Statement
 - May Balance Report
 - Trust Account Expenditure Report
 - May Donations Form
 - Dyersville Commercial- In kind donation- 3x5 ad
 - Wine & Beer Tasting Donation- \$25.00
 - Anonymous- \$64.90- Story Time
 - Coloring Book Fundraiser- \$25.00
 - NLW Yard Sign Fundraiser- \$10.00
 - History Books and Coins- \$70.00
 - Bridge Marathon Donation- \$180.00
 - Friends of JKPL- \$197.00- Children's Summer Reading Program

- Plant Sale Fundraiser- \$496.17
 - Candy Sales Fundraiser- \$19.00
 - Program Reports
 - May Report on Programs and Attendance
 - June Calendar of events
 - Schedule for upcoming programs
 - Grant Report: DRA awarded \$2000.00 to Friends of JKPL for Read A-longs for Literacy Project. The JKPL was awarded a \$10,000.00 LSTA grant from the State Library of Iowa for a Library of Things and circulating STEAM kits.
 - Friends of the Library Report: Fall bus trip nearly sold out. Used book sale July 19-23.
5. Engelbrecht MOVED “approval of the consent items including authorizing the executive committee to approve any additional bills arriving in June ” which was seconded by O’Hea and CARRIED. Ayes: English, Valant, Meade, Engelbrecht, Mullis, O’Hea, and Tieskoetter. Nays: None
 6. Library wages and salary: MOTION from personnel committee to approve the proposed pay rates incorporating a 2% COLA. Since motion was from a committee, no second is necessary. CARRIED. Ayes: English, Valant, Meade, Engelbrecht, Mullis, O’Hea, and Tieskoetter. Nays: None
 7. The Board agreed not to hold a regular meeting in July. MOTION made by Engelbrecht “to give executive committee authority to authorize payment of any bills needing payment before the August meeting” and seconded by Meade and CARRIED. Ayes: English, Valant, Meade, Engelbrecht, Mullis, O’Hea, and Tieskoetter. Nays: None
 8. Executive Committee Report: No report.
 9. Fundraising Committee: Plant sale netted \$496.00. Snacks available for sale at JKPL. Giant Freezer Pops will be sold at DTFN.
 10. Furnishings, Art & Facilities Report: No report.
 11. Marketing Committee Report: Plans are underway for 60th Anniversary Celebration on September 14 from 12-5pm.
 12. Personnel Committee Report: MOTION from personnel committee to approve revision of JKPL Employee Pay Rates and Ranges. Since motion was from a committee, no second is necessary. CARRIED. Ayes: English, Valant, Meade, Engelbrecht, Mullis, O’Hea, and Tieskoetter. Nays: None
 13. Finance Committee Report: No report.
 14. Policy Committee Report: No report.

15. Strategic Planning Report/Edge Assessment: No report.

16. Meetings and Training

- Board Training
- Upcoming- ILA in Nebraska in October.
- Recently Attended

17. Oral Presentations

Motion to adjourn made by Mullis and seconded by Tieskoetter at 8:01 p.m.

Mary Jane Meade

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month June 2019

B

Additions:

Items purchased: 498 Items donated: 120 Year to date: 4,027
 Items donated previous YTD: 608 Items donated YTD: 825
 Items withdrawn: Books: 95 SCDs: 180 PAWs: 24 MP3: 19 DVDs: 9 Games: 1 Kits: 1
 Year to date: Books: 3,563 SCDs: 242 PAWs: 25 MP3: 20 DVDs: 179 VC: 3 Games: 18 Puzzles: 1 Kits: 3
 New Library Cards Issued City: 21 Contractual: 23 Total: 44 YTD: 334
 Computer use: 922 hours; 1,075 sessions YTD: 7,944 hours; 8,999 sessions Previous YTD: 8,052 hours; 8,275 sessions
 Meeting Room Use: 208 Library Use: 104 Community Use: 104 YTD: 2,034 Previous YTD: 1,906
 Programs Held: 90 Attendance: 3,873 people Library Visits: 10,364 YTD: 84,599 Prev. YTD: 83,398

Circulation:

Number of Items Loaned	12,621	Year to Date:	129,451
Previous Year Circ.	13,769	Previous YTD:	127,681
Difference (numerical):	-1,148	Difference (numerical):	1,770
Difference (percentage):	-8.34%	Difference (percentage):	1.39%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	39.25	789.57	850.00
Computer Printing:	60.15	1,165.10	1,275.00
Reader/printer:	0.00	1.05	25.00
Fax:	19.00	836.35	900.00
Computer Use	15.00	257.00	250.00
Holds & Scans	9.00	94.00	100.00
Lost Books and Materials	2.50	824.75	1,000.00
Memberships	4.00	416.00	300.00
Agency Contract fees:	0.00	4,691.91	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	12,890.44	14,800.00
Misc (including ALSS):	13.63	347.47	300.00
Total:	\$162.53	\$22,313.64	\$24,800.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	4.70	122.46
Memorials: Billie B. Rardin (Ray)	600.00	2,542.58
History Books & Centennial Coins:	30.00	225.00
Adopt a book donations: Kroeger for LP	50.00	680.53
Friends donation:	125.79	748.84
Other: fundraisers – candy, plant, coloring books, build...	139.00	1,558.22
Other: donations – SLP, Hoffman Room,	8.00	11,694.53
Other: DTFN – TACKL and Freezer pops	104.00	5,797.02
Total:	\$1,061.49	\$23,369.18

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	eBook & eAudio	A & YA Audio	Juv. Audio	A & YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	23	158	37	78	176	20	26	15	2	52	15	16	618
2018 Month	32	71	28	35	132	20	9	8	0	13	4	13	365
Curr. YTD	156	1382	388	251	695	190	99	144	19	425	156	122	4027
Prev. YTD	228	1102	475	238	630	172	56	146	12	398	106	95	3658

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	eMags	Total Print Items	eAudio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA DVD	Juven. video & DVD	Games, Puppets, etc.	Grand Total
Curr. Month	727	2537	651	4118	292	282	2	8609	160	408	53	1811	939	641	12621
2018 month	725	3275	588	4161	253	420	0	9422	148	319	52	2052	1100	676	13769
Difference	2	-738	63	-43	39	-138	2	-813	12	89	1	-241	-161	-35	-1148
Current YTD	9223	27431	4602	34979	3694	3875	73	83877	1744	4109	456	23441	9547	6277	129451
Prev. YTD	8798	33290	4538	33155	2834	4180	93	86888	1272	3914	396	21017	8878	5316	127681
Difference	425	-5859	64	1824	860	-305	-20	-3011	472	195	60	2424	669	961	1770
Diff. %	4.8%	-17.6%	1.4%	5.5%	30.3%	-7.3%	-22%	-3.5%	37.1%	5.0%	15.2%	11.5%	7.5%	18.1%	1.4%

Freemusic Downloads: June: 19 downloaded & 3 streamed; 0 video Total FY= 654 **Bridges Video Downloads:** June: 0 Total FY = 15
Mango Language Use: June: 7 sessions; FY = 46 total sessions (includes mobile & computer) **Kanopy Video:** June: 15; FY = 135
Adventure Passes Requested: June: 6; FY = 14

Expense Approval Register

Packet: APPKT00261 - 06.24.19 AP Bills List

Department: 410 - LIBRARY					
AMERICAN TRUST & SAVINGS ...	06.2019 C	CC - Meeting - Flight	001-5-410-4-62300	MEETINGS/TRAINING	388.00
AMERICAN TRUST & SAVINGS ...	06.2019 C	CC - Phone/Internet	001-5-410-4-63730	TELEPHONE	385.68
NEWEGG BUSINESS INC	1302079730	Computer Replacement	001-5-410-4-63750	MAINTENANCE	249.99
NEWEGG BUSINESS INC	1302080570	Computer Upgrades	001-5-410-4-63750	MAINTENANCE	173.97
NEWEGG BUSINESS INC	1302236877	Maintenance - Computer Repl...	001-5-410-4-63750	MAINTENANCE	749.97
EICK, ROBERT	1906	Maintenance - Computer	001-5-410-4-63750	MAINTENANCE	450.00
MEYER MECHANICAL CONTRA...	70346	Service/Maintenance Contract	001-5-410-4-63750	MAINTENANCE	76.47
MIDWEST BUSINESS PRODUCTS	24995401	Contract - copier	001-5-410-4-64316	CONTRACTS	379.59
SINGSANK, TIM	06.20.19	Cleaning Services Wk of 6/14 ...	001-5-410-4-64322	CONTRACTED SERVICES	150.00
MUVCHAT	0212	Programs	001-5-410-4-65060	OFFICE SUPPLIES	70.00
AMAZON	06.01.2019 A	Supplies - Ear Buds	001-5-410-4-65060	OFFICE SUPPLIES	17.09
BENTON-HERMSEN, KIMSHIRO	06.12.19	Program Supplies	001-5-410-4-65060	OFFICE SUPPLIES	24.41
VONDERHAAR, SHIRLEY	06.21.19	Program Supplies	001-5-410-4-65060	OFFICE SUPPLIES	168.77
AMAZON	06.24.2019	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	19.98
ACE HOMEWORKS	207512	Supplies - Sweeper	001-5-410-4-65060	OFFICE SUPPLIES	25.99
HERITAGE PRINTING CO	98521	Program Supplies	001-5-410-4-65060	OFFICE SUPPLIES	23.00
MIDWEST BUSINESS PRODUCTS	INV745757	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	12.30
AMAZON	06.24.2019	Smart Spaces	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	155.01
AMAZON	06.24.2019	DVDs	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	196.74
AMAZON	06.24.2019	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	20.29
AMAZON	06.24.2019	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	33.63
OVERDRIVE	06497CO19115715	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	526.91
OVERDRIVE	06497CO19118515	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	565.76
CENTER POINT PUBLISHING	1698479	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	167.49
ACE HOMEWORKS	207533	Smart Spaces	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	3.98
CENGAGE LEARNING	66754383	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	20.77
Department 410 - LIBRARY Total:					5,055.79

35.00 ~~70.00~~

5020.79

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

Date

Department: 410 - LIBRARY					
RELINCE STANDARD	07.2019	Library Insurance	001-5-410-4-61500	GROUP INSURANCE	75.31
AMERICAN TRUST & SAVINGS ...	06.2019 D	CC - Marketing Buttons/Key Ri...	001-5-410-4-65060	OFFICE SUPPLIES	295.97
CARNEGIE-STOUT PUBLIC LIBR...	6182019D	Disc Cleaning	001-5-410-4-65060	OFFICE SUPPLIES	139.65
Department 410 - LIBRARY Total:					510.93

4356.2

D

**James Kennedy Public Library
June 2019 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$600.00
Black Hills	Gas / Heat	33.55
Alliant Energy	Electricity	959.55
Mediacom	Internet & Phone	385.68
Total		\$1978.78

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundering	Mats	\$14.95
Pitney Bowes	Shipping supplies	19.63
Pitney Bowes	Meter rental	68.55
UPS	Shipping charges	11.51
American Trust / CC	Scorecard Cash back	-40.00
American Trust / CC	Hayneedle for bookshelf	226.81
Total		\$301.45

June 2019 Budget	
June 2019 claims submitted pd 6/17/19	\$10,080.53
June 2019 claims submitted pd 6/24/19	5,456.41
Utility and Contractual from Bills above	1,978.78
Miscellaneous Bills from above	301.45
Total wages and benefits	24,373.63
Total June 2019 expenses	\$42,190.80

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

E

Credit Card Claims for May & June 2019

Date	Vendor	Items	Amount
5/17/19	Mediacom	Phone & Internet	385.68
6/20/19	Mediacom	Phone & Internet	385.68
6/4/19	Hayneedle	Book shelf / storage	226.81
6/24/19	Expedia	Flight to ARSL conference	388.00

Budget Report
Account Summary

For Fiscal: 2018-2019 Period Ending: 06/30/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
001-5-410-4-60100	SALARIES	228,856.00	228,856.00	17,884.00	221,187.88	7,668.12	3.35 %
001-5-410-4-61100	FICA	14,189.00	14,189.00	1,074.19	13,300.54	888.46	6.26 %
001-5-410-4-61200	MEDICARE	3,318.00	3,318.00	251.23	3,110.55	207.45	6.25 %
001-5-410-4-61300	IPERS	21,604.00	21,604.00	1,690.06	20,844.02	759.98	3.52 %
001-5-410-4-61500	GROUP INSURANCE	35,700.00	35,700.00	3,457.62	38,653.72	-2,953.72	-8.27 %
001-5-410-4-61700	SUI	184.00	184.00	16.53	351.78	-167.78	-91.18 %
001-5-410-4-62100	DUES	900.00	900.00	15.00	849.50	50.50	5.61 %
001-5-410-4-62300	MEETINGS/TRAINING	2,500.00	2,500.00	451.24	2,878.90	-378.90	-15.16 %
001-5-410-4-63710	ELECTRICITY	14,000.00	14,000.00	959.55	13,294.48	705.52	5.04 %
001-5-410-4-63711	GAS HEAT	2,200.00	2,200.00	33.55	2,674.19	-474.19	-21.55 %
001-5-410-4-63730	TELEPHONE	2,200.00	2,200.00	771.36	4,671.32	-2,471.32	-112.33 %
001-5-410-4-63750	MAINTENANCE	5,300.00	5,300.00	1,988.49	7,489.86	-2,189.86	-41.32 %
001-5-410-4-64080	INSURANCE PREMIUM	7,344.00	7,344.00	0.00	5,507.00	1,837.00	25.01 %
001-5-410-4-64316	CONTRACTS	0.00	0.00	1,543.59	5,973.42	-5,973.42	0.00 %
001-5-410-4-64322	CONTRACTED SERVICES	8,220.00	8,220.00	750.00	8,080.00	140.00	1.70 %
001-5-410-4-65060	OFFICE SUPPLIES	20,000.00	20,000.00	2,500.99	14,912.33	5,087.67	25.44 %
001-5-410-4-67210	FURNITURE/FIXTURES	0.00	0.00	0.00	34.66	-34.66	0.00 %
001-5-410-4-67274	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	12,040.00	-12,040.00	0.00 %
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIP	58,000.00	58,000.00	8,803.40	58,030.33	-30.33	-0.05 %
	Expense Total:	424,515.00	424,515.00	42,190.80	433,884.48	-9,369.48	-2.21 %
	Fund: 001 - GENERAL FUND Total:	424,515.00	424,515.00	42,190.80	433,884.48	-9,369.48	-2.21 %
Fund: 002 - LIBRARY TRUST FUND							
Expense							
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	30,000.00	30,000.00	1,216.28	11,906.01	18,093.99	60.31 %
	Expense Total:	30,000.00	30,000.00	1,216.28	11,906.01	18,093.99	60.31 %
	Fund: 002 - LIBRARY TRUST FUND Total:	30,000.00	30,000.00	1,216.28	11,906.01	18,093.99	60.31 %
	Report Total:	454,515.00	454,515.00	43,407.08	445,790.49	8,724.51	1.92 %

FY is not yet closed

C

James Kennedy Public Library FY19 Operating Budget								
	FY19	July	August	September	October	November	December	January
ESTIMATED REVENUES:								
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fees from copier, R/P, etc.	5,000.00	607.76	357.70	365.45	518.91	257.49	237.39	393.09
Open Access	12,400.00	0.00	0.00	0.00	10,458.17	0.00	0.00	0.00
Access Plus / ILL	600.00	0.00	0.00	0.00	441.45	0.00	0.00	0.00
Direct State Aid	1,800.00	0.00	0.00	0.00	1,990.83	0.00	0.00	0.00
TOTAL:	24,800.00	607.76	357.70	365.45	13,409.36	257.49	237.39	393.09
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES								
Wages	228,856.00	16,751.26	21,450.84	16,885.77	16,849.67	21,087.68	16,938.10	16,984.82
FICA	14,189.00	1,004.33	1,295.69	1,012.65	1,010.44	1,273.19	1,015.91	1,018.45
Medicare	3,318.00	234.88	303.02	236.83	236.32	297.75	237.59	238.18
IPERS	21,604.00	1,581.30	2,024.98	1,594.01	1,590.60	1,990.62	1,598.90	1,559.15
SUI	184.00	11.86	68.34	11.79	47.79	11.00	8.39	16.96
Group Insurance	35,700.00	3,050.40	3,125.71	3,125.71	3,125.71	3,125.71	3,125.71	3,125.71
Meetings and training	2,500.00	0.00	0.00	320.00	1,519.72	207.94	0.00	0.00
Dues and memberships	900.00	0.00	15.00	30.00	0.00	0.00	0.00	658.00
TOTAL:	307,251.00	22,634.03	28,283.58	23,216.76	24,380.25	27,993.89	22,924.60	23,601.27
CONTRACTUAL SERVICES:								
Utilities (telephone)	2,200.00	0.00	398.53	398.82	398.82	389.40	385.37	385.37
Electricity	14,000.00	1,160.23	1,507.18	1,666.33	1,451.72	883.78	835.76	897.70
Gas / Heat	2,200.00	41.26	39.36	41.82	44.93	126.17	375.78	443.85
Insurance (bldg)	7,344.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	450.00	750.00	600.00	600.00	750.00	600.00	750.00
Window cleaning	220.00	0.00	0.00	0.00	0.00	220.00	0.00	0.00
Service / Maintenance Contracts	5,300.00	0.00	228.23	84.15	0.00	99.88	618.57	144.48
TOTAL:	39,264.00	1,651.49	2,923.30	2,791.12	2,495.47	2,469.23	2,815.48	2,621.40
SUPPLIES:								
General library supplies	10,000.00	612.02	1,296.66	740.92	703.36	912.72	651.97	740.48
Program fees & supplies	2,500.00	9.26	131.13	138.30	291.87	124.95	157.46	101.28
Marketing & advertising	1,500.00	0.00	75.71	275.98	6.49	0.00	0.00	26.48
Maintenance and Repairs	6,000.00	300.04	3,003.60	75.90	0.00	1,800.00	86.83	40.00
TOTAL	20,000.00	921.32	4,507.10	1,231.10	1,001.72	2,837.67	896.26	908.24
BOOKS AND MATERIALS								
Adult fiction	8,000.00	0.00	1,550.65	283.80	1,230.40	991.73	620.57	575.44
Adult nonfiction	5,000.00	65.00	499.05	195.85	427.82	448.87	290.85	289.94
YA fiction	1,800.00	0.00	319.20	0.00	-6.85	107.27	713.90	207.12
YA nonfiction	800.00	0.00	50.67	0.00	0.00	0.00	0.00	0.00
Juvenile fiction	7,100.00	117.21	225.44	215.42	72.79	72.86	2,184.15	1,308.68
Juvenile nonfiction	3,300.00	0.00	1,595.62	90.89	-3.37	0.00	413.12	411.00
Large Print	4,000.00	40.32	323.46	10.49	290.73	146.10	221.66	0.00
Electronic media (ebooks, etc.)	5,000.00	827.54	633.95	0.00	368.96	0.00	729.54	0.00
Reference & electronic databases	5,000.00	2,355.44	2,376.00	0.00	0.00	0.00	241.16	0.00
Periodicals and newspapers	4,000.00	142.97	407.69	352.78	130.90	445.40	87.45	57.99
Audiobooks (CD, playaway)	3,700.00	60.96	173.38	417.33	274.03	467.81	293.94	553.92
Software & Gaming	2,000.00	0.00	84.20	425.71	19.11	0.00	0.00	690.40
DVDs	6,500.00	0.00	580.25	710.37	583.20	460.08	335.85	456.32
SS / Creation Station	1,800.00	0.00	7.99	0.00	43.23	0.00	153.97	120.70
TOTAL:	58,000.00	3,609.44	8,827.55	2,702.64	3,430.95	3,140.12	6,286.16	4,671.51
TOTAL EXPENDITURES:	424,515.00	28,816.28	44,541.53	29,941.62	31,308.39	36,440.91	32,922.50	31,802.42
TOTAL REVENUES:	24,800.00	607.76	357.70	365.45	13,409.36	257.49	237.39	393.09
ACTUAL ASKING	399,715.00	28,208.52	44,183.83	29,576.17	17,899.03	36,183.42	32,685.11	31,409.33
Capital Improvement				12,040.00				
Total Expenditures	424,515.00	28,816.28	44,541.53	41,981.62	31,308.39	36,440.91	32,922.50	31,802.42

						Received		% Expended	FY18 Expense	June '18	Total FY18
February	March	April	May	June		to date	Difference	To date	thru June18		
0.00	4,691.91	0.00	0.00	0.00		4,691.91	308.09		5,940.16	0.00	5,940.16
351.79	465.08	431.21	583.89	162.52		4,732.28	267.72		5,213.12	432.39	5,213.12
0.00	0.00	0.00	0.00	0.00		10,458.17	1,941.83		12,327.99	0.00	12,327.99
0.00	0.00	0.00	0.00	0.00		441.45	158.55		560.25	0.00	560.25
0.00	0.00	0.00	0.00	0.00		1,990.83	-190.83		1,883.95	0.00	1,883.95
351.79	5,156.99	431.21	583.89	162.52		22,314.64	2,485.36		25,925.47	432.39	25,925.47
						22,314.64	2,485.36		25,925.47		25,925.47
						Spent to date	Remaining		Spent to date		Spent to date
16,758.47	20,956.97	17,209.29	21,431.01	17,884.00		221,187.88	7,668.12	96.6%	215,673.67	16,442.24	215,673.67
1,004.45	1,264.74	1,032.37	1,294.13	1,074.19		13,300.54	888.46	93.7%	13,181.79	1,467.52	13,181.79
234.90	295.78	241.44	302.63	251.23		3,110.55	207.45	93.7%	2,796.01	56.44	2,796.01
1,582.40	1,980.46	1,626.27	2,025.27	1,690.06		20,844.02	759.98	96.5%	19,260.00	1,828.32	19,260.00
44.95	20.92	71.84	21.41	16.53		351.78	-167.78	191.2%	186.54	15.12	186.54
3,244.51	3,382.31	3,382.31	3,382.31	3,457.62		38,653.72	-2,953.72	108.3%	38,043.88	5,488.82	38,043.88
0.00	55.00	50.00	275.00	451.24		2,878.90	-378.90	115.2%	2,768.32	180.00	2,768.32
0.00	0.00	0.00	131.50	15.00		849.50	50.50	94.4%	662.00	0.00	662.00
22,869.68	27,956.18	23,613.52	28,863.26	24,839.87		301,176.89	6,074.11	98.0%	292,572.21	25,478.46	292,572.21
						301,176.89	6,074.11		292,572.21		292,572.21
385.99	385.99	385.99	385.68	771.36		4,671.32	-2,471.32	212.3%	3,422.31	797.30	3,422.31
927.81	1,258.07	897.64	848.71	959.55		13,294.48	705.52	95.0%	11,592.84	704.39	11,592.84
591.03	543.59	279.19	113.66	33.55		2,674.19	-474.19	121.6%	2,318.81	29.80	2,318.81
0.00	0.00	0.00	5,507.00	0.00		5,507.00	1,837.00	75.0%	4,592.00	0.00	4,592.00
0.00	0.00	0.00	0.00	0.00		0.00	0.00	NA	0.00	0.00	0.00
600.00	600.00	600.00	750.00	750.00		7,800.00	200.00	97.5%	7,650.00	600.00	7,650.00
0.00	0.00	0.00	60.00	0.00		280.00	-60.00	127.3%	220.00	0.00	220.00
971.40	199.68	288.96	1,794.48	1,543.59		5,973.42	-673.42	112.7%	5,729.79	660.48	5,729.79
3,476.23	2,987.33	2,451.78	9,459.53	4,058.05		40,200.41	-936.41	102.4%	35,525.75	2,791.97	35,525.75
						40,200.41	-936.41		35,525.75		35,525.75
844.44	787.99	852.70	1,013.89	1,689.41		10,846.56	-846.56	108.5%	11,713.74	1,575.62	11,713.74
0.00	380.27	608.84	597.12	515.61		3,056.09	-556.09	122.2%	2,180.32	269.66	2,180.32
0.00	261.72	50.83	16.50	295.97		1,009.68	490.32	67.3%	1,104.89	120.16	1,104.89
195.00	0.00	34.66	0.00	1,988.49		7,524.52	-1,524.52	125.4%	4,323.47	2,066.80	4,323.47
1,039.44	1,429.98	1,547.03	1,627.51	4,489.48		22,436.85	-2,436.85	112.2%	19,322.42	4,032.24	19,322.42
						22,436.85	-2,436.85		19,322.42		19,322.42
873.21	823.03	642.44	822.86	1,222.29		9,636.42	-1,636.42	120.5%	9,467.50	888.65	9,467.50
449.04	590.86	350.61	879.17	547.33		5,034.39	-34.39	100.7%	5,591.58	176.48	5,591.58
0.00	12.88	0.00	281.69	813.62		2,448.83	-648.83	136.0%	2,203.95	444.82	2,203.95
0.00	0.00	0.00	76.52	395.56		522.75	277.25	65.3%	444.44	346.82	444.44
112.78	29.12	10.48	667.00	1,625.06		6,640.99	459.01	93.5%	7,779.56	3,600.78	7,779.56
426.34	159.60	0.00	0.00	242.92		3,336.12	-36.12	101.1%	3,632.19	391.13	3,632.19
483.45	205.45	-36.35	269.81	1,101.18		3,056.30	943.70	76.4%	2,274.44	648.60	2,274.44
40.00	1,169.37	0.00	0.00	1,598.57		5,367.93	-367.93	107.4%	4,634.41	417.92	4,634.41
0.00	0.00	0.00	0.00	0.00		4,972.60	27.40	99.5%	5,211.00	0.00	5,211.00
398.49	103.97	717.38	1,209.15	85.44		4,139.61	-139.61	103.5%	3,832.19	494.57	3,832.19
404.91	411.61	328.48	343.63	220.19		3,950.19	-250.19	106.8%	3,966.62	256.22	3,966.62
119.22	190.64	477.85	2.99	0.00		2,010.12	-10.12	100.5%	1,581.62	0.00	1,581.62
654.73	309.12	646.44	770.20	789.26		6,295.82	204.18	96.9%	6,648.64	590.80	6,648.64
76.34	0.00	-15.00	69.05	161.98		618.26	1,181.74	34.3%			0.00
4,038.51	4,005.65	3,122.33	5,392.07	8,803.40		58,030.33	-30.33	100.1%	57,268.14	8,256.79	57,268.14
						58,030.33	-30.33		57,268.14		57,268.14
31,423.86	36,379.14	30,734.66	45,342.37	42,190.80		421,844.48	2,670.52	99.4%	404,688.52	40,559.46	404,688.52
351.79	5,156.99	431.21	583.89	162.52		22,314.64	2,485.36	90.0%	25,925.47	432.39	25,925.47
31,072.07	31,222.15	30,303.45	44,758.48	42,028.28		399,529.84	185.16	100.0%	378,763.05	40,127.07	378,763.05
						12,040.00			16,331.85	16,331.85	
31,423.86	36,379.14	30,734.66	45,342.37	42,190.80		433,884.48	-9,369.48		421,020.37	56,891.31	

Budget Projection	Amount Over/Under	Over/Under Budget
thru May		
2019		
228,856.00	-7,668	0.97
14,189.00	-888	0.94
3,318.00	-207	0.94
21,604.00	-760	0.96
184.00	168	1.91
35,700.00	2,954	1.08
2,500.00	379	1.15
900.00	-51	0.94
307,251.00	-6,074	0.98
2,200.00	2,471	2.12
14,000.00	-706	0.95
2,200.00	474	1.22
7,344.00	-1,837	0.75
Zero	0	Nothing
8,000.00	-200	0.98
220.00	60	1.27
5,300.00	673	1.13
39,264.00	936	1.02
10,000.00	847	1.08
2,500.00	556	1.22
1,500.00	-490	0.67
6,000.00	1,525	1.25
20,000.00	2,437	1.12
8,000.00	1,636	1.20
5,000.00	34	1.01
1,800.00	649	NA
800.00	-277	0.65
7,100.00	-459	0.94
3,300.00	36	1.01
4,000.00	-944	0.76
5,000.00	368	1.07
5,000.00	-27	0.99
4,000.00	140	1.03
3,700.00	250	1.07
2,000.00	10	1.01
6,500.00	-204	0.97
Zero	0	Nothing
58,000.00	30	1.00
424,515.00	-2,671	0.99
24,800.00	-2,485	0.90
399,715.00	-185	1.00



P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

Statement of Account

H-1

Last statement: May 31, 2019
This statement: June 30, 2019
Total days in statement period: 30

005951-435-6 Page 1 of 1

Direct inquiries to:
Customer Service Department
563-582-1841

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938



2608

2608 1 AV 0.383
P2608**T7*****AUTO**SCH 5-DIGIT 52030
CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



0

BEGINNING JULY 15, 2019, YOUR CHECKS
WILL BE PAID AND CLEAR YOUR ACCOUNT
IN SEQUENTIAL ORDER ACCORDING TO
CHECK NUMBER.

Summary of Account Balance

Account	Number	Ending Balance
Business Money Market	005951-435-6	\$40,677.91

Business Money Market

Account number
005951-435-6

Beginning balance	\$40,652.85		
Low balance	\$40,652.85		
Avg collected balance	\$40,652		
Interest paid year to date	\$150.96		
Total additions	\$25.06	Total subtractions	\$-0.00

Effective dates	Interest Rate
05-31-19	0.750%

Date	Description	Additions	Subtractions
06-30	#Interest	25.06	

Daily balances

Date	Amount	Date	Amount	Date	Amount
05-31	40,652.85	06-30	40,677.91		

7/8/19
WJ





4250 Asbury Rd
Dubuque, IA 52002



H-2

64802

CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203

Date	6/28/19	Page	1
Primary Account			617571
Enclosures			2

Checking Account

MONEY MARKET		Number of Enclosures	2
Account Number	617571	Statement Dates	6/03/19 thru 6/30/19
Previous Balance	27,578.92	Days in the statement period	28
2 Deposits/Credits	1,061.49	Average Ledger	28,210.33
Checks/Debits	.00	Average Collected	28,210.33
Service Charge	.00	Interest Earned	1.08
Interest Paid	1.15	Annual Percentage Yield Earned	0.05%
Current Balance	28,641.56	2019 Interest Paid	6.58

Activity in Date Order

Date	Description	Amount	
6/07	Deposit/Credit	602.89	28,181.81
6/24	Deposit/Credit	458.60	28,640.41
6/30	Interest Deposit	1.15	28,641.56

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
6/03	27,578.92	6/07	28,181.81	6/24	28,640.41
6/30	28,641.56				

Interest Rate Summary

Date	Rate
6/02	0.050000%

[Handwritten signature]
7/8/19

I

TRUST ACCOUNT REPORT for June 2019

American Trust - balance on hand July 1, 2018		\$ 40,424.39
January 31, 2019	\$ 25.81	\$ 40,552.76
February 28, 2018	\$ 23.33	\$ 40,576.09
March 31, 2019	\$ 25.85	\$ 40,601.94
April 30, 2019	\$ 25.03	\$ 40,626.97
May 31, 2019	\$ 25.88	\$ 40,652.85
June 30, 2019	\$ 25.06	\$ 40,677.91 <i>H-1</i>

Fidelity Bank and Trust

Balances May 31 2019 \$ 19,310.27 \$ 27,578.92

Deposits

June 7, 2019		
Plant Sale fundraiser	\$ 4.00	
Candy / Snack sales fundraiser	\$ 27.00	
Summer Library Program donations	\$ 6.00	
Hoffman Room donations	\$ 0.50	
Billie B. Rardin Memorial (Ray)	\$ 450.00	
Conscience box donations	\$ 0.35	
Friends booksale / donation	\$ 115.04	\$ 602.89

June 24, 2019		
Freezer Pops - DTFN fundraiser	\$ 32.00	
TACKL - DTFN fundraiser	\$ 72.00	
Build-a-basket	\$ 65.00	
Candy / Snack sales fundraiser	\$ 33.00	
Billie B. Rardin Memorial (Ray)	\$ 150.00	
Vera Kroeger - donation for LP	\$ 50.00	
Coloring book	\$ 10.00	
Dyersville History book & Coins	\$ 30.00	
Hoffman Room donations	\$ 1.50	
Conscience box donations	\$ 4.35	
Friends booksale / donation	\$ 10.75	\$ 458.60

June 30, 2019			
Interest	\$ 1.15	\$ 1.15	\$ 1,062.64

Debits:

No June transfer made

Balances June 30, 2019		<u>\$ 19,310.27</u>	<u>\$ 28,641.56</u>	<i>H-2</i>
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J

Trust Account Income & Expenditure Report FY19

		in account	New Deposits					
Amount in American Trust		\$40,424.39						
Amount in Fidelity		\$15,950.74						
INCOME: (as of July 1, 2018)								REMAINING:
DONATIONS:								DONATIONS:
Previous Fundraisers		\$13,952.72						\$13,258.71
Coloring books	Jun-19		\$10.00					
FY19 Raffles								\$250.50
FY19 Fundraisers (All)								\$6,816.10
Build-a-basket	Apr-19		\$1,804.00	Dec-18	Basket bags	\$57.91		\$1,804.00
	Jun-19		\$65.00					
Candy Sales	May-19		\$19.00	Apr-19	Candy bars	\$34.96		\$44.04
	Jun-19		\$60.00					
Plant Sale fundraiser	May-19		\$496.17					
	Jun-19		\$4.00					
DTFN - Freezer pop	Jun-19		\$32.00					
Donations								
Kroeger (LP)	Jun-19		\$50.00					
Miscellaneous Donations Total Remaining								\$4,134.94
Creation Station Programming								\$6.45
Lion's Club - LP	Previous	\$12.24						\$162.98
Conscience Box	Previous	\$1,451.80						\$1,579.56
	June 2019		\$4.70					
History Books & Coins	Previous	\$1,134.74						\$1,329.74
	Jun-19		\$30.00					
Genealogy Donation	Previous	\$93.86						\$93.86
Meeting Room Donations	Previous	\$399.71						\$509.33
Movies / Soda donations	Jun-19		\$2.00					
Adopt-a-book donation	Previous	\$531.80		Jul-18	Adopt - Audio	51.37		\$498.51
Friends - bk sale	Previous	\$419.12						\$302.76
	Jun-19		\$125.79					
Summer Reading Program	Previous	\$151.83						\$227.11
Misc. donations	Jun-19		\$6.00					
TACKL	Previous	\$662.71						\$806.73
DTFN - June	Jun-19		\$72.00					
Kennedy Donation	May-06	\$2,517.60						\$2,517.60
Bequests & Specified donations - Total Remaining								\$28,502.31
Memorials or In Honor of								
Billie B. Rardin	Jun-19		\$600.00					
Memorials or "In Honor Of" - Total Remaining								\$2,371.96
GRANTS:								GRANTS:
1000 Books (DRA & Friends)		\$231.85		May-19	books	\$290.00		-\$58.15
DACF - Pop-up library	Oct-18		\$2,000.00	Nov-18	books labels	\$29.81		\$1,856.33
				Dec-18	display	\$113.86		
Alliant Energy - STEAN	Nov-18		\$2,000.00	Mar-19	equipment	\$1,088.63		\$705.43
				Apr-19	equipment	\$205.94		
Theisen's Grant - SRP	Dec-18		\$1,215.00	May-19	beads & tags	\$333.94		\$881.06
INTEREST DEPOSITS								
remaining from previous years		\$3,607.62						\$3,616.64
	Jun-19		\$1.15					
Unspecified from previous		\$747.98						\$607.98
TOTAL DEPOSITS			\$23,380.55	TOTAL EXPENDITURES:		\$10,689.73	Balance	\$28,641.56

Memorials and Donations June 2019

K

From: **Anonymous**
Donation: \$6.00
Fund: Library Trust Account
Restrictions: Summer Library Program

From: **Plant Sale Fundraiser**
Donation: \$4.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Ray Rardin**
Donation: \$600.00
Fund: Library Trust Account
Restrictions: Memorial for Billie B. Rardin

From: **Coloring Book Fundraiser**
Donation: \$10.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Candy / Snack Sales**
Donation: \$60.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **History Books and Coins**
Donation: \$30.00
Fund: Library Trust Account
Restrictions: Fundraiser for Genealogy and Iowa History needs

From: **Vera Kroeger**
Donation: \$50.00
Fund: Library Trust Account
Restrictions: Donation for Large Print books

From: **Freezer Pop Sales at DTFN**
Donation: \$32.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **TACKL at DTFN**
Donation: \$72.00
Fund: Library Trust Account
Restrictions: Fundraiser for YA collections & services

From: **Build-a-basket**
Donation: \$65.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

L

James Kennedy Public Library Monthly Program Report
Report for the Month of June 2019

Story Time Sessions (C):

For the week of June 5, 2019 Theme – Fly Me to the Moon
Total attendance at 2 programs – 22 children & 5 adults
Time for preparation & performance – 6.5 hrs (pd)
Supplies: Color copies; flannel & copies for flannel board, Velcro, markers, glue, bubbles & laminating film for activity
Stickers for treat

For the week of June 12, 2019 Theme – Summer
Total attendance at 2 programs – 16 children & 5 adults
Time for preparation & performance – 4 hrs (pd)
Supplies: Color copies; construction paper, chalk and star stickers for activity
Stickers for treat

For the week of June 19, 2019 Theme – Stars
Total attendance at 2 programs – 21 children & 7 adults
Time for preparation & performance – 3 hrs (pd)
Supplies: Color copies; copier paper, markers, coffee filters & chenille stems for activity
Stickers for treat
Stickers for treat

For the week of June 26, 2019 Theme – Move Your Body
Total attendance at 2 programs – 18 children & 8 adults
Time for preparation & performance – 3 hrs (pd)
Supplies: Color copies; sidewalk chalk for activity
Stickers for treat

Wee Read Sessions (C):

For the week of June 5, 2019 Theme – Fly Me to the Moon
Total attendance at 1 program – 4 children & 5 adults
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies; flannel & copies for flannel board, Velcro, markers, glue, bubbles & laminating film
Stickers for treat

For the week of June 12, 2019 Theme – Summer
Total attendance at 1 program – 9 children & 7 adults
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies; copier paper, markers, coffee filters & chenille stems for activity
Stickers for treat

For the week of June 19, 2019 Theme – Stars
Total attendance at 1 program – 9 children & 6 adults
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies; copier paper, markers, coffee filters & chenille stems for activity
Stickers for treat

For the week of June 26, 2019 Theme – Move Your Body
Total attendance at 1 program – 7 children & 5 adults
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies; sidewalk chalk for activity
Stickers for treat

Out-Reads : Bi-Monthly Story Times to Daycares (C):

Not held in summer

Branching Out (Tuesdays or Wednesdays at 11:00 am) (A)

June 4, 12, 19, & 25, 2019 Total attendance - 118
Time for preparation & performance – 8.25 hrs (pd)
Supplies: Posters & library information; Materials to check out

Program at Ellen Kennedy Center – (Typically first Friday of each month) – The Good Old Days

June 28, 2019 Total attendance – 12
Time for preparation & performance – 1.25 hrs (pd)
Supplies: Good Old Days magazines

Program at Mercy One Senior Care (Typically Third Wednesday of each month) – The Good Old Days
 June 26, 2019 Total attendance – 14
 Time for preparation & performance – 1.25 hrs (pd)
 Supplies: Good Old Days magazines

Sit ‘n’ Stitch (Wednesdays of each month) (A)
 June 5, 12, 19, & 26, 2019 Total attendance – 42
 Time for preparation & performance – 1 hrs (pd) 8 hrs (vol)
 Supplies: Refreshments & craft supplies provided by participants

Books for Lunch Book Club (First Monday of each month) – *Land of Permanent Goodbyes* (A)
 June 3, 2019 Total attendance – 11
 Time for preparation & performance – .75 hr (pd) 1 hr (vol)
 Supplies: Posters, PSA, refreshments; ILLED books from other libraries

Dungeons & Dragons Club (1st Tuesday of each Month) (F)
 June 4, 2019 Total attendance – 8
 Time for preparation & performance – 2.5 hr (pd)
 Supplies: Posters, PSA, refreshments; D & D Game

Lifelong Learners (A)
 June 3, 2019 Total attendance – 2
 Time for preparation & performance – .5 hrs (pd) 2 hrs (vol)
 Supplies: Posters, PSA, refreshments
 Facilitated by volunteers Sue Engelbrecht and Mary Potter Kenyon

A Novel Approach to Faith Book Club (A)
 June 11, 2019 Total attendance – 9
 Time for preparation & performance – 3 hrs (pd)
 Supplies: Posters, PSA, Refreshments, ILL copies of the books

Bookeaters Tween Book Club – (3rd Thursday of each Month) (C)
 June 20, 2019 Total attendance – 3
 Time for preparation & performance – 1.5 hrs (pd)
 Supplies: Posters, PSA, Refreshments, ILL copies of the books

Get Puzzled @ Your Library (A)
 June 2019 Total attendance – 33
 Time for preparation & performance - .25 hrs (pd)
 Supplies: Puzzle

JKPL Writing Group (3rd Monday of each Month)(A)
 June 20, 2019 Total attendance - 2
 Time for preparation & performance 1.75 hrs (pd)
 Supplies: Refreshments

Coffee and Creating (third Friday of each month) (A)
 June 21, 2019 Total attendance – 3
 Time for preparation & performance .5 hr (pd)
 Supplies: Posters, PSA, Coloring and crafting supplies, Coffee & hot beverages

Let’s Talk Book Club (fourth Thursday of each month)(A):
 June 27, 2019 Total attendance – 1
 Time for preparation & performance .5 hr (pd)
 Supplies: Posters, PSA,

Game Night (4th Friday of each Month) (F)
 June 28, 2019 Total attendance – 6
 Time for preparation & performance – 3.5 hrs (pd)
 Supplies: Posters & PSA, Refreshments

Final Friday Tech (Last Friday of each Month) (A)	
June 28, 2019	Total attendance – 1
Time for preparation & performance – 1 hrs (pd)	
Supplies: Posters & PSA,	
Building Creativity one Block at a Time (LEGO® program) (monthly, date and time varies) (C)	
June 8, 2019	Total attendance – 5
Time for preparation & performance – 2.5 hrs (pd)	
Supplies: Posters, PSA, Refreshments, sponsored by DuTrac	
String Club (4 th Monday of each month)	
June 24, 2019	Total attendance – 17
Time for preparation & performance – .25 hrs (pd) 3.5 hrs (vol)	
Supplies: Posters, PSA, copies	
Sue Engelbrecht and Gary Bremmel donated their time & talent to run this program	
Card Party (weekly program – every Friday afternoon) (A)	
June 7, 14, 21, 28, 2018 - not enough attendance to play	Total attendance – 2
Time for preparation & performance – .25 hrs (pd)	
Supplies: Posters, PSA, Refreshments, Playing cards	
Movies @ Your Library – showing of <i>How to Train Your Dragon</i> (C)	
June 1, 2019	Total attendance – 14
Time for preparation & performance – 2.5 hrs (pd)	
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	
Movies @ Your Library - showing of <i>Space Cowboys</i> (A)	
June 10, 2019	Total attendance – 0
Time for preparation & performance – .25 hrs (pd)	
Supplies: Posters, PSA	
Movies @ Your Library - showing of <i>Muppets from Space</i> (C)	
June 15, 2019	Total attendance – 0
Time for preparation & performance – .25 hrs (pd)	
Supplies: Posters, PSA	
Movies @ Your Library (Books for Lunch movie) - showing of <i>Gravity</i> (A)	
June 17, 2019	Total attendance – 0
Time for preparation & performance – .25 hrs (pd)	
Supplies: Posters, PSA	
Movies @ Your Library showing of <i>Star Wars: A New Hope</i> (A)	
June 22, 2019	Total attendance – 0
Time for preparation & performance – .5 hrs (pd)	
Supplies: Posters, PSA	
Movies @ Your Library - showing of <i>War of the Worlds</i>	
June 25, 2019	Total attendance – 0
Time for preparation & performance – .5 hrs (pd)	
Supplies: Posters, PSA,	
Adult Summer Library Program Kickoff (A)	
June 1, 2019	Total attendance – 12
Time for preparation & performance – 3 hrs (pd)	
Supplies: Posters, PSA; refreshments, themed puzzles, coloring and activity sheets, t-shirt as a door prize	
Making a Mini Golf Course @ Your Library (F)	
June 2, 2019	Total attendance – 1
Time for preparation & performance – 3 hrs (pd)	
Supplies: Posters, PSA; Misc. supplies	

Mini Golf @ Your Library (F)		
June 2, 2019		Total attendance – 64
Time for preparation & performance –12 hrs		
Supplies: Poster, PSA, Snacks		
Pop-Up at the Farmer’s Market (F)		
June 6, 2019		Total attendance –33
Time for preparation & performance – 2.5 hrs (pd)		
Supplies: Materials to check out, display of event posters, free books, etc.		
Robots, Circuits & Games (at Farmer’s Market) (F)		
June 6, 2018		Total attendance – 10
Time for preparation & performance – 1 hrs (pd)		
Supplies: Items from ALSS and board games		
Dangles and Alphabet Art (A)		
June 6, 2019		Total attendance – 21
Time for preparation & performance – .5 hr (pd) 5 hrs (vol)		
Supplies: Copies and paper. Participants had a supply list to bring. Dianne Kramer donated her time and talent for this program		
World Wide Knit In Public Day (A)		
June 8, 2019		Total attendance – 12
Time for preparation & performance – 1 hr (pd) 12 hrs (vol)		
Supplies: Craft supplies provided by the members of Sit ‘n’ Stitch Six members of the JKPL Sit ‘n’ Stitch group volunteered their time and talent for this program		
Fly Me to the Moon – Children’s Summer Library event (C)		
June 8, 2019		Total attendance – 25
Time for preparation & performance – 9.5 hrs (pd) 4 hrs (donated)		
Supplies: Posters & PSA, Misc. craft and activity supplies purchased, donated, or left from previous programs		
Marika Daniels: Circus Variety Show – Children’s SRP (C)		
June 13, 2019		Total attendance – 66
Time for preparation & performance – 2.25 hrs (pd)		
Supplies: Posters & PSA Sponsored by the Friends of the JKPL		
Visit with Author Heather Gudenkauf (A)		
June 13, 2019		Total attendance – 21
Time for preparation & performance –2 hrs (pd) 2 hrs (vol)		
Supplies: Posters & PSA, Refreshments Heather Gudenkauf donated her time and talent to present this program		
Pop-Up at the Downtown Friday Night (F)		
June 14, 2019		Total attendance –25
Time for preparation & performance – 2 hrs (pd) 12 hrs (vol)		
Supplies: Materials to check out, display of event posters, free books, etc. Members of the Fundraising Committee volunteered for this event.		
Nerf War (YA)		
June 15, 2019		Total attendance – 12
Time for preparation & performance –4.5 hrs		
Supplies: Posters, PSA, Snacks		
Creation Station Crafts: Father’s Day Craft (F)		
June 1-15, 2019		Total attendance - 60
Time for preparation & performance –.5 hrs (pd)		
Supplies: Paper, crayons, colored pencils & markers		

Cricut with Christopher – Spring Flowers (A)
 June 17, 2019 Total attendance – 7
 Time for preparation & performance – .5 hrs (pd) 3 hrs vol
 Supplies: Cricut machine and supplies
 Lisa Christopher donated her time and talent to present this program

Pop-Up at the Farmer’s Market (F)
 June 20, 2019 Total attendance – 42
 Time for preparation & performance – 2.5 hrs (pd)
 Supplies: Display of event posters, information, free books, etc.

Messy Art in the Park (at Farmer’s Market) (F)
 June 20, 2018 Total attendance – 26
 Time for preparation & performance – 2.5 hrs (pd)
 Supplies: Ivory bar soap, toilet paper, water, tubes, baggies, wet wipes, & electric kettle

Teen MuVChat Night (Teen SRP)
 June 21, 2019 1 came – didn’t stay Total attendance – 1
 Time for preparation & performance – 1.5 hrs (pd)
 Supplies: Posters, PSA. No attendance so weren’t charge fee by MuVChat

Jedi Academy (Children’s SRP)
 June 22, 2019 Total attendance – 37
 Time for preparation & performance – 9 hrs (pd) 25 hrs (vol)
 Supplies: Posters & PSA. Misc. craft supplies, Nerf guns, bean bags, etc. for activities.
 3 members of the 501st Squadron donated their time to participate (come in costume)

Space Balls MuVChat Night (Adult SRP)
 June 22, 2019 Total attendance – 7
 Time for preparation & performance – 1.5 hrs (pd)
 Supplies: Posters, PSA. Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF
 \$30.00 fee to MuVChat for use of application / software

Chair Yoga (A)
 June 4, 11, 18 & 25, 2019 Total attendance – 75
 Time for preparation & performance – 1 hr (pd) 8 hrs (vol)
 Supplies: Posters and PSA; water and chairs
 Karen Kramer donated her time and talent to present this program

Astronaut Training (C)
 June 25, 2019 Total attendance – 47
 Time for preparation & performance – 7.75 hrs (pd) 2 hrs (vol)
 Supplies: Posters and PSA; safety cones, tape, medicine ball, tennis balls, chalk, cups, astronaut food, etc.
 Sponsored by the Friends of the JKPL

War of the Worlds Radio Broadcast (Adult SLP)
 June 25, 2019 Total attendance – 5
 Time for preparation & performance – 1 hrs (pd)
 Supplies: Posters & PSA, laptop to pay broadcast, coloring & craft supplies, refreshments

Universe of Stories bookclub – discussion of *War of the Worlds* (Adult SLP)
 June 25, 2019 Total attendance – 3
 Time for preparation & performance – 1.25 hrs (pd)
 Supplies: Posters, PSA; ILL copies of the book, refreshments

Genealogy with Ann
 June 27, 2019 Total attendance – 2
 Time for preparation & performance – 2.25 hrs (pd)
 Supplies: Posters & PSA, refreshments and genealogy materials

Lunch at the Library

June 10-28, 2018 (15 sessions)

Time for preparation & performance – 30 hrs (pd) 60 hrs vol

Supplies: USDA grant; WD partnership
TACKL and other volunteers assist

Total attendance – 2,562

Creation Station Crafts: Alien Pet Rocks (F)

June 1-28, 2019

Time for preparation & performance –4 hrs (pd)

Supplies: Rocks, google eyes, glitter, sequins, yarn, paper, markers, glue gun, & glue sticks.

Total attendance - 129

Pop-Up at the Downtown Market (F)

June 29, 2019

Time for preparation & performance – 5 hrs (pd)

Supplies: Display of event posters, information, handouts & free books.

Total attendance –108

Book Tasting for Teens (Teen SRP)

June 29, 2019

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Books and snacks

Total attendance –3

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		Contract Use Report FY19													
Residence Area	No. of Patrons	July Stats	August Stats	Sept Stats	Oct Stats	Nov Stats	Dec Stats	Jan Stats	Feb Stats	March Stats	April Stats	May Stats	June Stats	Year to Date	Change to date
Dyersville	2345	7125	6872	6172	6867	6663	5269	6101	5629	6075	5768	5919	7390	75850	
FY18	2480	7256	7221	5946	7044	6215	5492	6312	5326	5625	5892	5324	7989	75642	208
FY17	2426	7095	7552	7269	7516	7044	6033	6855	6867	8419	5831	6190	8158	84829	0%
FY16	2351	8475	7620	7210	7573	7037	5685	7230	7224	7863	7289	7162	8544	88912	
FY15	2326	8376	7403	7280	7330	6606	6336	6654	6299	6901	6487	6646	9043	85361	
Delaware Co. Rural (OA)	482	1019	680	482	960	782	683	701	961	914	929	696	1136	9943	
FY18	595	995	924	768	1036	996	890	1039	1055	994	727	622	1050	11096	-1153
FY17	581	1550	1320	1052	700	683	798	862	872	874	810	853	1114	11488	-10%
FY16	521	1181	945	792	1128	851	1079	1081	1232	1143	940	916	1163	12451	
FY15	590	1067	841	890	943	766	792	848	858	904	995	814	1363	11081	
Dbq Co. Lib. Sys. (OA)	922	1903	1686	1245	1370	1277	1046	1547	1607	1485	1533	1392	1652	17743	
FY18	1000	1994	1673	1231	1296	1207	1190	1319	1140	1420	1482	1591	1854	17397	346
FY17	978	2488	1839	1625	1701	1571	1606	1764	1497	1849	1506	1552	2293	21291	2%
FY16	1012	2045	1595	1618	1711	1578	1471	1599	1681	1695	1681	1744	2511	20929	
FY15	1046	2600	1702	1571	1729	1551	1648	1431	1337	1453	1474	1610	1933	20039	
County Agency	70	123	87	120	52	31	34	49	50	62	90	103	138	939	
FY18	71	237	269	108	128	129	110	77	83	80	44	53	93	1411	-472
FY17	68	108	138	73	63	87	115	42	47	60	75	60	475	1343	-35%
FY16	67	149	124	88	44	44	48	86	38	88	88	50	100	947	
FY15	67	73	86	49	74	84	83	35	64	78	54	70	96	846	
ILL	498	14	34	38	57	34	47	42	35	28	36	41	22	428	
FY18	494	35	51	43	48	42	23	40	31	50	36	23	35	457	-29
FY17	494	42	45	65	40	56	48	65	61	59	40	49	43	613	-5%
FY16	492	45	57	47	62	31	59	37	48	37	49	60	45	577	
FY15	492	92	57	66	79	54	63	77	62	57	78	69	53	807	
Open Access	537	642	731	869	722	558	462	448	658	645	557	519	648	7459	
FY18 - inc certified learner	376	781	783	487	469	343	358	487	516	540	733	654	806	6957	502
FY17	346	489	606	603	852	825	786	973	829	823	506	352	587	8231	6%
FY16	427	568	625	645	729	628	722	523	677	798	728	664	833	8140	
FY15	353	738	638	517	738	657	522	590	543	623	640	513	641	7360	
TOTAL	4854	10826	10090	8926	10028	9345	7541	8888	8940	9209	8913	8670	10986	112362	
FY18	5016	11298	10921	8583	10021	8932	8063	9274	8151	8709	8914	8267	11827	112960	-598
FY17	4893	11772	11500	10687	10872	10266	9386	10561	10173	12084	8768	9056	12670	127795	0%
FY16	4870	12463	10966	10400	11247	10169	9064	10556	10900	11624	10775	10596	13196	131956	
FY15	4874	12946	10727	10373	10893	9718	9444	9635	9163	10016	9728	9722	13129	125494	