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# Regular Library Board Meeting

## November 12, 2019

7:00 pm  
Program Room  
James Kennedy Public Library

### Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Correspondence & Communication
  - Approve minutes of Previous Meeting: October 8, 2019
  - Approve October Librarian's Report
  - Approve Bills:
    - October Claims Report
    - Library Claims for November
    - October & November Credit Card Claims
  - Budget Reports
    - FY19 Final City Report
    - FY19 Final Library Report
    - October City Report
    - October Library Report
  - Trust Account Reports
    - October Bank Statements
    - October Balance Report
    - Trust Account Expenditure Report
    - October Donations Form
  - Program Reports
    - October Report on Programs and Attendance
    - November Calendar of events
    - Schedule for upcoming programs
  - Grant Report
  - Friends of the Library Report
4. Evaluation of Library Director

5. 2019 Iowa Public Library General Information Survey
6. FY19 JKPL Annual Report
7. Executive Committee Report
8. Finance Committee Report
9. Fundraising Committee Report
  - Notes from November 4, 2019 meeting
10. Furnishings, Art & Facilities Committee Report
  - Update on projects
11. Marketing Committee Report
  - Notes from meetings on October 22 and November 5, 2019
12. Personnel Committee Report
13. Policy Committee Report
  - Notes from November 4, 2019 meeting
  - Consider approval of revised Collection Development Policy
  - Consider approval of revised Service and Circulation Policy – with adjusted full-service card fees being effective 7/1/2020
14. Strategic Planning Report
15. Meetings and Training
  - Upcoming
  - Recently Attended
16. Oral Presentations
17. Adjournment

Date of next regular meeting: Tuesday, December 11, 2018 7:00 pm
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