

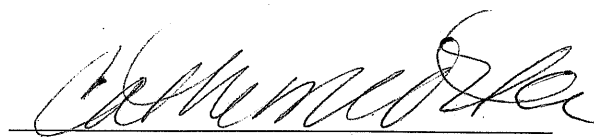
**James Kennedy Public Library**  
**Board of Trustees**  
**Minutes of the December 10, 2019 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, December 10, 2019 in the program room. Present: Karen Kramer, Catherine O'Hea, Sue Engelbrecht, Angela English, Patrick Valant, Mike Mullis (arrived at 7:05), and Director Shirley Vonderhaar. Absent: Mary Jane Meade, Karen Tieskoetter, Joe Petsche.

1. Vice President Karen Kramer called the meeting to order at 7:00 P.M.
2. Agenda: English MOVED "approval of the Agenda" which motion was seconded by Pat Valant and CARRIED. Ayes: Kramer, O'Hea, Engelbrecht, English, and Valant. Nays: None. Absent: Mullis
3. Agenda Consent Calendar
  - Correspondence & Communication: None
  - Minutes of Previous Meeting: November 12, 2019
  - November Librarian's Report
  - Bills
    - November Claims Report
    - Library Claims for December
    - November & December Credit Card Claims
  - Budget Reports
    - November City Report
    - November Library Report
  - Trust Account Reports
    - November Bank Statements
    - November Balance Report
    - Trust Account Expenditure Report
    - November Donations Form
      - Candy/Snack Sales - \$107.00
      - Friends of the JKPL - \$3100.00
      - Wreath-it-Up - \$472.00
      - Mona Schemmel - \$20.00
      - Coloring Book - \$5.00
      - Richard Osterhaus Memorials - \$2280.00
  - Program Reports
    - November Report on Programs and Attendance
    - December Calendar of Events
    - Schedule for upcoming programs
  - Grant Report: None
  - Friends of the Library Report: None
  - JKPL Endowment Report
    - October Fund Activity Report

o Mary Jane Meade will appoint an Endowment Committee  
English MOVED “approval of the consent items” which was seconded by Engelbrecht and  
CARRIED. Ayes: Kramer, O’Hea, Engelbrecht, English, Valant, and Mullis. Nays: None.

4. Evaluation of Library Director
  - Completed evaluation presented by Personnel Committee
5. Executive Committee Report: None.
6. Finance Committee Report
  - Budget is due January 3. Shirley will draft an e-mail to the City Administrator asking for an extension until January 15, allowing the Library Board to approve the budget proposal prior to submission.
7. Fundraising Committee Report
  - Cookie walk was on December 7 and was a huge success.
  - Need volunteers for the soup supper on January 16.
8. Furnishings, Art & Facilities Committee Report: None
9. Marketing Committee Report
  - Pat shared draft of the Library of Things logo
10. Personnel Committee Report: None
11. Policy Committee Report: None
12. Strategic Planning Report: None
13. Meetings and Training
  - Upcoming ILOC in January
  - Dawn attended the SirsiDynix Connections Summit online conference. The conference focused on community engagement.
14. Oral Presentations
  - Shirley showed the board a preview of the new library website.
15. Meeting declared ADJOURNED by Karen Kramer at 7:55 P.M.



Catherine O’Hea