

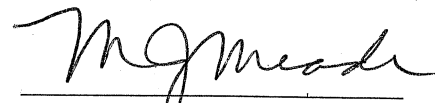
**James Kennedy Public Library
Board of Trustees
Minutes of the December 11, 2018 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, December 11, 2018, in the program room. Present: Karen Kramer, Catherine O’Hea, Mary Jane Meade, Pat Valant, Angela English, Mike Mullis and Library Director Shirley Vonderhaar. Absent: Joe Petsche and Sue Engelbrecht.

1. President Angela English called the meeting to order at 7:00 pm.
2. Agenda: Valant MOVED “approval of the Agenda” which motion was seconded by Mullis and CARRIED. Ayes: Kramer, O’Hea, Meade, Valant, English and Mullis.
Nays: None
3. Agenda Consent Calendar
 - Correspondence & Communication
 - Minutes of Previous Meetings: November 13, 2018
 - November Librarian’s Report
 - Bills:
 - November Claims Report
 - Library Claims for December
 - November & December Credit Card Claims
 - Budget Reports
 - November City Report
 - November Library Report
 - Trust Account Reports
 - November Bank Statement
 - November Balance Report
 - Trust Account Expenditure Report
 - November Donations Form
 - Chair-ity Fundraiser- \$414.00
 - Alliant Energy Foundation- \$2000.00
 - Coloring Book Fundraiser- \$20.00
 - Toy Show Wife- \$10.00
 - Terese Kruse- \$12.00
 - Anonymous- \$20.00
 - Program Reports
 - November Report on Programs and Attendance
 - December Calendar of Events
 - Schedule of Upcoming Programs
 - Grant Report
 - Friends of the Library Report: Membership drive starts January 14 and winter book sale is slated for January 25-28.

Kramer MOVED "approval of the consent items" which was seconded by O'Hea and CARRIED. Ayes: Kramer, O'Hea, Meade, Valant, English and Mullis. Nays: None

4. Evaluation of Library Director: Angela shared library director evaluation.
5. Update of JKPL Endowment: No new information shared.
6. FY18 Annual Report: Shirley shared annual report and "By the Numbers" bookmark.
7. Day/Time for Regular Board Meetings: Meetings will remain the second Tuesday of the month at 7:00 pm.
8. Executive Committee Report:
9. Fundraising Committee Report: Soup Supper scheduled for January 17.
10. Furnishings, Art and Facilities Report: No report.
11. Marketing Meeting Report: No report.
12. Personnel Committee Report: Proposed personnel budget recommendation will soon be ready for finance committee consideration.
13. Finance Committee Report: Budget proposals will be ready to submit to board on January 8, 2019, meeting.
14. Policy Meeting Report: No report.
15. Strategic Planning Report: No report.
16. Meetings and Training: Nothing new to report.
 - Upcoming
 - Recently Attended
17. Oral Presentations
18. Mullis motion to ADJOURN was seconded by Valant and CARRIED at 7:43 pm. Ayes: Kramer, O'Hea, Meade, Valant, English and Mullis. Nays: None.



Mary Jane Meade