

James Kennedy Public Library  
Board of Trustees  
Minutes of the April 16, 2019 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, April 16, 2019, in the Program Room. Present: Pat Valant, Angela English, Karen Kramer, Catherine O’Hea, Sue Engelbrecht, Mary Jane Meade, and Library Director Shirley Vonderhaar. Volunteer Miriam Eick was also present. Absent: Joe Petsche and Mike Mullis.

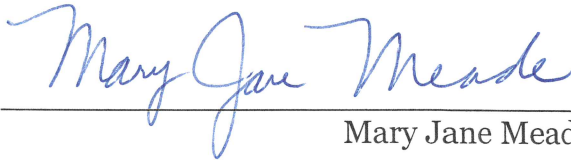
1. President Angela English called the meeting to order at 7:02 p.m.
2. Agenda: Pat MOVED “approval of the agenda” which motion was seconded by Karen and CARRIED. Ayes: English, Valant, O’Hea, Kramer, Engelbrecht and Meade. Nays: None
3. Agenda Consent Calendar
  - Minutes of Previous Meetings: March 14, 2019 Regular meeting
  - Correspondence & Communication
    - Miriam Eick read from her letter to the Board.
  - March Librarian’s Report
  - Bills
    - March Claims Report
    - Library Claims for April
    - March & April Credit Card Claims
  - Budget Reports
    - March City Report
    - March Library Report
  - Trust Account Reports
    - March Bank Statement
    - March Balance Report
    - Trust Account Expenditure Report
    - March Donations Form
      - Leah McCool: \$123.48 – Adopt-a-book
      - Brenda Ingles: \$100.00 – Adopt-a-book
      - Debbie Gudenkauf: \$100.00 - CS banner
      - Coloring Book Fundraiser: \$5.00
      - Dorothy Digmann: \$500.00 – large print
      - Friends of JKPL: \$459.43 -Kids All Iowa Reads
      - Love My Library Fundraiser: \$525.00
  - Program Reports
    - March Report on Programs and Attendance
    - April Calendar of events
    - Schedule for upcoming programs
  - Grant Report: No report

- Friends of JKPL Report
  - DRA grant announcement in May

Sue MOVED “approval of the consent items” which was seconded by Catherine and CARRIED. Ayes: English, Valant, O’Hea, Kramer, Engelbrecht and Meade. Nays: None

4. Update of JKPL Endowment: Nancy Dunkel assisting with soliciting donors.
5. Executive Committee Report: No report.
6. Fundraising Committee Report: Wine and Beer Tasting April 26, 2019; Plant Sale on May 18.
7. Furnishings, Art & Facilities Report: No report.
8. Marketing Report: Pat will promote library on local radio station.
9. Personnel Report: No report
10. Finance Report: No report.
11. Policy Committee Report: MOTION made by Policy committee to approve policy revisions below. As motion is from the committee no second is necessary. Motion CARRIED. Ayes: English, Valant, O’Hea, Kramer, Engelbrecht and Meade. Nays: None
  - Approval of revised City of Dyersville Employee Policy Handbook Statement
  - Approval of Addendum to City of Dyersville Employee Policy Handbook, Section 14.7: Social Media Sites and 14.8 Social Media Comments
  - Approval of revised Circulation and Services Policy (with correction on numbering)
12. Strategic Planning Report: No report.
13. Meetings and Training
  - Board training
  - Upcoming: ARSL in Burlington, VT in September; ILA Leadership conference in May in Dubuque
  - Recently Attended: Paul attended and presented at the DALINC Driftless Conference
14. Oral Presentations- Shirley encouraged board to contact legislators to oppose House File 773.

15. Pat made motion to adjourn and seconded by Karen. Meeting adjourned at 8:03 pm.

  
Mary Jane Meade