

James Kennedy Public Library  
Board of Trustees  
Minutes of the May 14, 2019 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, May 14, 2019, in the program room. Present: Mary Jane Meade, Pat Valant, Angela English, Joe Petsche, Mike Mullis, Catherine O'Hea, Sue Engelbrecht, Library Director Shirley Vonderhaar. Absent: None. City Council Liaison Tom Westoff was also present.

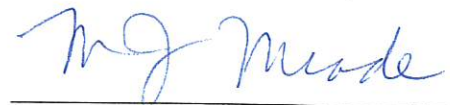
1. President Angela English called the meeting to order at 7:01 p.m.
2. Agenda: Kramer MOVED "approval of the agenda" which motion was seconded by Mullis and CARRIED. Ayes: English, Valant, Petsche, Mullis, Kramer, Engelbrecht, O'Hea and Meade. Nays: None
3. Agenda Consent Calendar
  - Minutes of Previous Meetings: April 16, 2019 Regular Meeting
  - Correspondence & Communication
  - April Librarian's Report
  - Bills:
    - April Claims Report
    - Library Claims for May
    - April & May Credit Card Claims
  - Budget Reports
    - April City Report
    - April Library Report
  - Trust Account Reports
    - April Bank Statement
    - April Balance Report
    - Trust Account Expenditure Report
    - April Donations Form
      - Joyce Bries: \$15.00 - Adopt-a-book
      - Ray Rardin: \$150.00 - Memorial
      - Mona Schemmel: \$20.00 - Children's program donation
      - Coloring Book Sales: \$25.00
      - NLW Yard Sign Fundraiser: \$60.00
      - History Books and Coins: \$60.00
      - Build-a-Basket Fundraiser: \$1804.00
      - Wine and Beer Tasting Fundraiser: \$1200.00
      - 50/50 Raffle: \$107.00
      - Wine and Beer Tasting Donation: \$40.00
  - Program Reports
    - April Report on Programs and Attendance
    - May Calendar of events

- Schedule for upcoming programs
- Grant Report: The DRA grants are scheduled to be announced May 21. The State Library of Iowa is offering technology grants. JKPL is considering applying for grant funds for circulating STEAM kits or similar project.
- Friends of the Library Report: The used book sale is scheduled for July 18-20. The Circa 21 bus trip is scheduled for 10/16/19.

Valant MOVED “approval of the consent items” which was seconded by O’Hea and CARRIED. Ayes: English, Valant, Petsche, Mullis, Kramer, Engelbrecht, O’Hea and Meade. Nays: None

4. Update on JKPL Endowment: Angela is still working on making connections for initial donation to establish the endowment.
5. Executive Committee Report: No report
6. Fundraising Committee Report: Wine and Beer Tasting Fundraiser successful with 64 tickets sold. Plant sale fundraiser is May 18 from 8:00-10:00 am. Candy bars sales to start soon. JKPL will sell frozen treats at June 14 Downtown Friday Night.
7. Furnishings, Art & Facilities Committee Report: No report
8. Marketing Committee Report: Radio interview and trunk promotion were held during National Library Week. The library’s 60<sup>th</sup> Anniversary will be celebrated in September.
9. Personnel Committee Report: No report
10. Finance Committee Report: No report
11. Policy Committee Report: Committee working on emergency disaster plan.
12. Strategic Planning Report: Edge Assessment Plan 2.0 version is available to be completed and the JKPL has been asked to complete soon to help develop benchmarks.
13. Meetings and Training
  - Board Training
  - Upcoming: ILA will be in October and will be combined with the Nebraska conference.
  - Recently Attended: Dawn and Shirley each attended one day of the ILA Symposium. Patron Privacy was a topic that will be discussed at an upcoming policy committee meeting.
14. Oral Presentations

Engelbrecht MOVED “adjournment of meeting at 7:43 pm” which was seconded by O’Hea and CARRIED. Ayes: English, Valant, Petsche, Mullis, Kramer, Engelbrecht, O’Hea and Meade. Nays: None



Mary Jane Meade