

James Kennedy Public Library  
Board of Trustees  
Minutes of the May 9, 2017 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, May 9, 2017, in the program room. Present: Lynn Osterhaus, Mary Jane Meade, Pat Valant, Angela English, Mike Mullis, Steve Werner, Joe Petsche, Barb Heitzman, Library Director Shirley Vonderhaar, and city council liaison Mark Wagner. Absent: Assistant Director Dawn Schrandt and Jolene Pitzenberger-Timp.


1. President Angela English called the meeting to order at 5:30 p.m.
2. Agenda: Lynn MOVED "approval of the agenda" which motion was seconded by Mike and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Werner, Petsche, Heitzman and Meade. Nays: None
3. Agenda Consent Calendar
  - Minutes of Previous Meetings: April 11, 2017 Regular meeting
  - Correspondence & Communication
  - April Librarian's Report: Shirley noted large drop in circulation from last year.
  - Bills:
    - April Claims Report
    - Library Claims for April
    - April & May Credit Card Claims
  - Budget Reports
    - April City Report
    - April Library Report
  - Trust Account Reports
    - April Bank Statement
    - April Balance Report
    - Trust Account Expenditure Report
    - April Donations Form
      - Coloring Book Fundraiser- \$30.00
      - Nancy Ouverson \$20.00
      - Mercy Medical- \$425.00
      - Wine Glasses- \$5.00
      - Jane Menke- \$50.00
      - Build-a-Basket- \$1389.00
      - Yard Sign Sales- \$30.00
      - Wine and Beer Tasting- \$640.00
      - 50/50 Raffle- \$90.00
      - 50/50 Raffle (donated back)- \$90.00
      - Friends of JKPL- \$30.00

- Program Reports
  - April Report on Programs and Attendance
  - May Calendar of events
  - Schedule for upcoming programs: Almost Sunrise documentary screening to be planned by Shirley and Pat with sponsorship by the Dyersville American Legion.
- Grant Report: DRA grants will be awarded soon. Shopko provided a grant of \$250.00 for the Children's summer reading program.
- Friends of the Library Report: The special book sale for teachers and day care providers was successful. Circa 21 September bus trip is full. Summer book sales scheduled for June 2-3 and July 20-24. The Friends will sponsor Monuments Men program with Nancy Trask on June 22. Kay Tauke is new Friends board member.

Pat MOVED "approval of the consent items" which was seconded by Barb and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Werner, Petsche, Heitzman and Meade. Nays: None

4. Personnel Committee Report: No report
5. Finance Committee Report: No report
6. Fundraising Committee Report: The Plant sale fundraiser is May 20 from 8:00-10:00 am. The Summer Getaway Raffle fundraiser will run until June 9 and the winner will be drawn June 10.
7. Furnishings, Art & Facilities Committee Report: No report.
8. Marketing Committee Report: No report
9. Policy Committee Report: No report
10. Strategic Planning Report: No report
11. Meetings and Training
  - Board training: The board members indicated interest in future training on how to set up an endowment / foundation and long range financial planning as well as training on patron protections, fundamental rights, what is protected and how this has changed over time.
  - Upcoming: Dawn and Brian will be attending the ALA exhibits in June. Paul is presenting on Gamification at ARSL in September.
12. Oral Presentations

Lynn's motion to ADJOURN was seconded by Joe and CARRIED at 6:11 pm. Ayes: Osterhaus, Meade, Valant, Mullis, Petche, Heitzman, Werner and English. Nays: None

  
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 Mary Jane Meade