

## Hello all:

Here is your packet of information for the Tuesday, December 11, 2018 Board meeting.  
Hope to see you all then!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Correspondence & Communication - **None**
  - Approve minutes of Previous Meeting: November 13, 2018 – **A**
  - Approve November Librarian's Report - **B**
  - Approve Bills:
    - November Claims Report - **C**
    - Library Claims for December – **D (Separate document)**
    - November & December Credit Card Claims - **E**
  - Budget Reports
    - November City Report - **F**
    - November Library Report – **G**
  - Trust Account Reports
    - November Bank Statements – **H 1 & 2**
    - November Balance Report - **I**
    - Trust Account Expenditure Report - **J**
    - November Donations Form - **K**
  - Program Reports
    - November Report on Programs and Attendance - **L**
    - December Calendar of events – **M (Separate document)**
    - Schedule for upcoming programs - **N**
  - Grant Report – **Nothing new to report**
  - Friends of the Library Report – **The 2019 membership drive will start on Monday, January 14, and the winter used book sale is scheduled for January 25-28.**
4. Evaluation of Library Director
5. Update on JKPL Endowment
6. FY18 JKPL Annual Report – **Printed copies of this document will be shared at the Board Meeting**
7. Discussion and potential action on day and time for regular board meetings – **At the September Board meeting the Board decided: to hold meetings on Tuesdays at 7:00 pm through December 2018 and re-evaluate for January. Thoughts for future meeting day and / or time?**

8. Executive Committee Report
9. Fundraising Committee Report
  - Notes from meeting
10. Furnishings, Art & Facilities Committee Report
11. Marketing Committee Report
12. Personnel Committee Report: **The Personnel committee has been discussing a proposed FY20 personnel budget and should have a recommendation for the Finance Committee to consider soon.**
13. Finance Committee Report
  - FY20 Budget Work Session Schedule – **Although this document indicates that budget proposals should be submitted by December 21, Mick has given us until after the January 8, 2019 Board meeting to submit the library budget. The finance committee will be working on this in the next couple of weeks and will have a recommendation ready to discuss at the Board meeting.**
14. Policy Committee Report
15. Strategic Planning Report
16. Meetings and Training
  - Upcoming
  - Recently Attended
17. Oral Presentations
18. Adjournment

Date of next regular meeting: Tuesday, January 8, 2018
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# Regular Library Board Meeting

## December 11, 2018

7:00 pm  
Program Room  
James Kennedy Public Library

### Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Correspondence & Communication
  - Approve minutes of Previous Meeting: November 13, 2018
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  - Approve Bills:
    - November Claims Report
    - Library Claims for December
    - November & December Credit Card Claims
  - Budget Reports
    - November City Report
    - November Library Report
  - Trust Account Reports
    - November Bank Statements
    - November Balance Report
    - Trust Account Expenditure Report
    - November Donations Form
  - Program Reports
    - November Report on Programs and Attendance
    - December Calendar of events
    - Schedule for upcoming programs
  - Grant Report
  - Friends of the Library Report
4. Evaluation of Library Director
5. Update on JKPL Endowment
6. FY18 JKPL Annual Report

7. Discussion and potential action on day and time for regular board meetings
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12. Personnel Committee Report
13. Finance Committee Report
  - FY20 Budget Work Session Schedule
14. Policy Committee Report
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Date of next regular meeting: Tuesday, January 8, 2018 7:00 pm
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**James Kennedy Public Library  
Board of Trustees  
Minutes of the November 13, 2018 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, November 13, 2018, in the program room. Present: Angela English, Mary Jane Meade, Joe Petsche, Catherine O'Hea, Karen Kramer and Library Director Shirley Vonderhaar. Absent: Mike Mullis, Sue Engelbrecht, and Pat Valant.

1. President Angela English called the meeting to order at 7:09 pm.
2. Agenda: Kramer MOVED "approval of the Agenda" which motion was seconded by O'Hea and CARRIED. Ayes: English, Meade, Petsche, O'Hea and Kramer. Nays: None
3. Agenda Consent Calendar
  - Correspondence & Communication
  - Minutes of Previous Meetings: October 9, 2018
  - October Librarian's Report
  - Bills:
    - October Claims Report
    - Library Claims for November
    - October & November Credit Card Claims
  - Budget Reports
    - October City Report
    - October Library Report
  - Trust Account Reports
    - October Bank Statement
    - October Balance Report
    - Trust Account Expenditure Report
    - October Donations Form
      - Jean Pottebaum- \$12.77
      - Dyersville Area Community Foundation- \$2000.00
      - Anonymous- \$50.00
      - Joyce Bries- \$14.58
      - Judy Vonderhaar- \$40.00
      - Anonymous- \$35.00
  - Program Reports
    - October Report on Programs and Attendance
    - November Calendar of events
    - Schedule for upcoming programs
    - Grant Report
      - Theisen's More for Your Community Grant for SRP- \$1215.00

- Alliant Energy Foundation Grant for STEAM- \$2000.00
- Geri-Fit Strength Training for Older Adults host site
- Friends of the Library Report- No report

Petsche MOVED "approval of the consent items" which was seconded by Kramer and CARRIED.

Ayes: English, Meade, Petsche, O'Hea and Kramer. Nays: None

4. Update on Evaluation of Library Director: When all individual reviews returned, personnel committee will meet with director.
5. JKPL Endowment Update: Angela shared an update on possible funding sources
6. FY18 JKPL Annual Report: Shirley shared draft with board
7. Executive Committee Report: No report
8. Finance Committee Report: No report
9. Fundraising Committee Report: Chair-ity Fundraiser brought in \$454.00. Cookies needed for December 1 Cookie Walk. The Quilt Raffle underway. Soup Supper scheduled for January 17, 2019.
10. Furnishings, Art & Facilities Committee Report: New Sharp Multipurpose Copier/Printer/Scanner installed. Installation work on projection system in Hoffman Room continues.
11. Marketing Committee Report: No report
12. Personnel Committee Report: Shirley shared adjusted staff pay rates and ranges based on approved 2.25% COLA from October meeting. MOTION from committee to approve adjusted pay rates and ranges. No second is required as the motion was from the committee. Motion CARRIED. Ayes: English, Meade, Petsche, O'Hea and Kramer. Nays: None
13. Policy Committee Report: No report
14. Strategic Planning Report: No report
15. Meetings and Training
  - Upcoming: Iowa Library Online Conference - January 17, 2019
  - Recently Attended: Shirley attended the State Library Learning Circuit - The Edge.
16. Oral Presentations: None
17. Kramer motion to ADJOURN was seconded by O'Hea and CARRIED at 7:52 pm.

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Mary Jane Meade

**JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT**  
 Librarian's report to the Board of Trustees for the month November 2018

B

**Additions:**

Items purchased: 141      Items donated: 60      Year to date: 1,945  
 Items donated previous YTD: 273      Items donated YTD: 318  
 Items withdrawn: Books: 206    SCDs: 4    DVDs: 2  
 Year to date: Books: 753    SCDs: 20    PAWs: 1    DVDs: 22    Games: 3  
 New Library Cards Issued    City: 12      Contractual: 9      Total: 21      YTD: 159  
 Computer use: 718 hours; 594 sessions    YTD: 3,974 hours; 4,370 sessions    Previous YTD: 3,352 hours; 3,685 sessions  
 Meeting Room Use: 160    Library Use: 66    Community Use: 94      YTD: 895      Previous YTD: 976  
 Programs Held: 73    Attendance: 892 people      Library Visits: 5,582      YTD: 38,057      Prev. YTD: 37,272

**Circulation:**

Number of Items Loaned	10,867	Year to Date:	56,956
Previous Year Circ.	9,824	Previous YTD:	55,880
Difference (numerical):	1,043	Difference (numerical):	1,076
Difference (percentage):	10.62%	Difference (percentage):	1.93%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	39.10	297.52	850.00
Computer Printing:	56.55	465.30	1,275.00
Reader/printer:	0.00	0.00	25.00
Fax:	38.00	330.95	900.00
Computer Use	12.00	108.00	250.00
Holds & Scans	5.00	38.00	100.00
Lost Books and Materials	29.39	387.35	1,000.00
Memberships	68.00	404.00	300.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	12,890.44	14,800.00
Misc (including ALSS): can deposit	9.45	75.19	300.00
<b>Total:</b>	<b>257.49</b>	<b>14,996.75</b>	<b>24,800.00</b>

Trust Account Receipts:	Current	Year to Date
CB Donations:	6.10	65.11
Memorials: Wayne Mormann	20.00	1,575.00
Halbach Books:	20.00	60.00
Adopt a book donations:	0.00	342.05
Friends donation:	6.75	213.70
Other: Toy show & misc. donation	32.25	268.75
Other: Alliant Energy STEAM grant	2,000.00	4,604.70
Other: Chair-ity & coloring book	424.00	482.00
<b>Total:</b>	<b>2,509.10</b>	<b>7,611.31</b>

**SUMMARY OF ADDITIONS:**

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	eBook & eAudio	A & YA Audio	Juv. Audio	A & YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	3	99	25	3	8	2	16	10	1	22	4	8	201
2017 Month	13	87	33	17	56	45	0	14	2	22	16	2	307
Curr. YTD	61	591	147	76	197	102	36	61	7	124	54	39	1495
Prev. YTD	84	470	196	73	240	96	17	61	7	190	52	17	1503

**SUMMARY OF CIRCULATION:**

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	eMags	Total Print Items	eAudio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA DVD	Juven. video & DVD	Games, Puppets, etc.	Grand Total
Curr. Month	653	2250	296	3304	308	409	10	7230	158	319	38	1971	731	420	10867
2017 month	711	2779	272	2525	179	366	8	6840	90	304	12	1487	686	405	9824
Difference	-58	-529	24	779	129	43	2	390	68	15	26	484	45	15	1043
Current YTD	3758	11132	1922	16325	1514	1723	46	36420	714	1778	222	10607	4152	3063	56956
Prev. YTD	3893	14314	2233	15588	1105	1747	47	38927	433	1577	210	8685	3811	2237	55880
Difference	-135	-3182	-311	737	409	-24	-1	-2507	281	201	12	1922	341	826	1076
Diff. %	-3.5%	-22.2%	-13.9%	4.7%	37.0%	-1.4%	-2%	-6.4%	64.9%	12.7%	5.7%	22.1%	8.9%	36.9%	1.9%

**Freegal Music Downloads:** November: 60 songs; 1 video Total FY= 181      **Bridges Video Downloads:** November: 5 Total FY = 9  
**Mango Language Use:** November: 1 sessions; FY = 24 total sessions (includes mobile & computer)

C

**James Kennedy Public Library  
November 2018 Claims Report**

**Utilities and Contractual**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
Tim Singsank	Custodial Services	\$750.00
Black Hills	Gas / Heat	126.17
Alliant Energy	Electricity	883.78
Mediacom	Internet & Phone	389.40
Total		\$2149.35

**Miscellaneous Bills**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
City Laundering	Mats	12.33
Pitney Bowes	Ink for machine	29.45
American Trust	NaNoWriMo program supplies	10.00
Pitney Bowes	Postage	430.40
Compass Business	Checks	79.91
Total		\$562.09

<b>November 2018 Budget</b>	
November 2018 claims submitted	5,943.52
Utility and Contractual from Bills above	2,149.35
Miscellaneous Bills from above	562.09
Total wages and benefits	27,785.95
Total November 2018 expenses	<b>\$36,440.91</b>

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**



E

**Credit Card Claims for November & December 2018**

<b>Date</b>	<b>Vendor</b>	<b>Items</b>	<b>Amount</b>
11/26/18	Mediacom	Phone & Internet	385.37
11/30/18	Facebook	Boosting events	2.22
	Facebook	Boosting fundraiser	5.52
11/15/18	USPS	Shipping ILL books	14.09
11/15/18	Camp Pope Publishing	Adult NF book	45.00
11/28/18	Geri-Fit	Stretch bands for program	110.00
12/3/18	Sarah Dees	Smart Space supplies	4.99

# Budget Report Account Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 001 - GENERAL FUND</b>							
<b>Expense</b>							
<a href="#">001-5-410-4-60100</a>	SALARIES	228,856.00	228,856.00	21,087.68	93,025.22	135,830.78	59.35 %
<a href="#">001-5-410-4-61100</a>	FICA	14,189.00	14,189.00	1,273.19	5,596.30	8,592.70	60.56 %
<a href="#">001-5-410-4-61200</a>	MEDICARE	3,318.00	3,318.00	297.75	1,308.80	2,009.20	60.55 %
<a href="#">001-5-410-4-61300</a>	IPERS	21,604.00	21,604.00	1,990.62	8,781.51	12,822.49	59.35 %
<a href="#">001-5-410-4-61500</a>	GROUP INSURANCE	35,700.00	35,700.00	3,125.71	21,654.04	14,045.96	39.34 %
<a href="#">001-5-410-4-61700</a>	SUI	184.00	184.00	11.00	58.79	125.21	68.05 %
<a href="#">001-5-410-4-62100</a>	DUES	900.00	900.00	0.00	45.00	855.00	95.00 %
<a href="#">001-5-410-4-62300</a>	MEETINGS/TRAINING	2,500.00	2,500.00	207.94	2,047.66	452.34	18.09 %
<a href="#">001-5-410-4-63710</a>	ELECTRICITY	14,000.00	14,000.00	883.78	6,669.24	7,330.76	52.36 %
<a href="#">001-5-410-4-63711</a>	GAS HEAT	2,200.00	2,200.00	126.17	293.54	1,906.46	86.66 %
<a href="#">001-5-410-4-63730</a>	TELEPHONE	2,200.00	2,200.00	389.40	1,585.57	614.43	27.93 %
<a href="#">001-5-410-4-63750</a>	MAINTENANCE	5,300.00	5,300.00	1,800.00	5,179.54	120.46	2.27 %
<a href="#">001-5-410-4-64080</a>	INSURANCE PREMIUM	7,344.00	7,344.00	0.00	0.00	7,344.00	100.00 %
<a href="#">001-5-410-4-64316</a>	CONTRACTS	0.00	0.00	99.88	412.26	-412.26	0.00 %
<a href="#">001-5-410-4-64322</a>	CONTRACTED SERVICES	8,220.00	8,220.00	970.00	3,370.00	4,850.00	59.00 %
<a href="#">001-5-410-4-65060</a>	OFFICE SUPPLIES	20,000.00	20,000.00	1,037.67	5,319.37	14,680.63	73.40 %
<a href="#">001-5-410-4-67274</a>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	12,040.00	-12,040.00	0.00 %
<a href="#">001-5-410-4-67701</a>	BOOKS/FILMS/RECORDS/SUBSCRIP	58,000.00	58,000.00	3,140.12	21,710.70	36,289.30	62.57 %
	<b>Expense Total:</b>	<b>424,515.00</b>	<b>424,515.00</b>	<b>36,440.91</b>	<b>189,097.54</b>	<b>235,417.46</b>	<b>55.46 %</b>
<b>Fund: 001 - GENERAL FUND Total:</b>		<b>424,515.00</b>	<b>424,515.00</b>	<b>36,440.91</b>	<b>189,097.54</b>	<b>235,417.46</b>	<b>55.46 %</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>							
<b>Expense</b>							
<a href="#">002-5-410-4-67700</a>	LIBRARY TRUST EXPENDITURE	30,000.00	30,000.00	478.64	1,227.64	28,772.36	95.91 %
	<b>Expense Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>478.64</b>	<b>1,227.64</b>	<b>28,772.36</b>	<b>95.91 %</b>
<b>Fund: 002 - LIBRARY TRUST FUND Total:</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>478.64</b>	<b>1,227.64</b>	<b>28,772.36</b>	<b>95.91 %</b>
<b>Report Total:</b>		<b>454,515.00</b>	<b>454,515.00</b>	<b>36,919.55</b>	<b>190,325.18</b>	<b>264,189.82</b>	<b>58.13 %</b>

G

James Kennedy Public Library FY19 Operating Budget								
	FY19	October	November	Dec (est)	Received to date	Difference	% Expended To date	FY17 Expense thru Nov 17
<b>ESTIMATED REVENUES:</b>								
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	0.00	5,000.00		0.00
Fees from copier, R/P, etc.	5,000.00	518.91	257.49	300.00	2,107.31	2,892.69		2,166.00
Open Access	12,400.00	10,458.17	0.00	0.00	10,458.17	1,941.83		12,327.99
Access Plus / ILL	600.00	441.45	0.00	0.00	441.45	158.55		560.25
Direct State Aid	1,800.00	1,990.83	0.00	0.00	1,990.83	-190.83		1,883.95
<b>TOTAL:</b>	<b>24,800.00</b>	<b>13,409.36</b>	<b>257.49</b>	<b>300.00</b>	<b>14,997.76</b>	<b>9,802.24</b>		<b>16,938.19</b>
					14,997.76	9,802.24		16,938.19
<b>ESTIMATED EXPENDITURES:</b>								
<b>PERSONAL SERVICES</b>					Spent to date	Remaining		Spent to date
Wages	228,856.00	16,849.67	21,087.68	17,000.00	93,025.22	135,830.78	40.6%	87,189.14
FICA	14,189.00	1,010.44	1,273.19	1,054.00	5,596.30	8,592.70	39.4%	5,224.85
Medicare	3,318.00	236.32	297.75	246.50	1,308.80	2,009.20	39.4%	1,221.99
IPERS	21,604.00	1,590.60	1,990.62	1,604.80	8,781.51	12,822.49	40.6%	7,786.07
SUI	184.00	8.82	11.00	17.00	58.79	125.21	32.0%	89.08
Group Insurance	35,700.00	3,125.71	3,125.71	3,125.71	15,553.24	20,146.76	43.6%	14,436.10
Meetings and training	2,500.00	1,519.72	207.94	0.00	2,047.66	452.34	81.9%	1,609.41
Dues and memberships	900.00	0.00	0.00	0.00	45.00	855.00	5.0%	165.00
<b>TOTAL:</b>	<b>307,251.00</b>	<b>24,341.28</b>	<b>27,993.89</b>	<b>23,048.01</b>	<b>126,416.52</b>	<b>180,834.48</b>	<b>41.1%</b>	<b>117,721.64</b>
					126,416.52	180,834.48		117,721.64
<b>CONTRACTUAL SERVICES:</b>								
Utilities (telephone)	2,200.00	398.82	389.40	389.40	1,585.57	614.43	72.1%	733.81
Electricity	14,000.00	1,451.72	883.78	1,000.00	6,669.24	7,330.76	47.6%	6,115.61
Gas / Heat	2,200.00	44.93	126.17	200.00	293.54	1,906.46	13.3%	257.27
Insurance (bldg)	7,344.00	0.00	0.00	0.00	0.00	7,344.00	0.0%	71.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	NA	0.00
Custodial services	8,000.00	600.00	750.00	600.00	3,150.00	4,850.00	39.4%	3,150.00
Window cleaning	220.00	0.00	220.00	0.00	220.00	0.00	100.0%	220.00
Service / Maintenance Contracts	5,300.00	0.00	99.88	618.57	712.30	4,587.70	13.4%	606.83
<b>TOTAL:</b>	<b>39,264.00</b>	<b>2,495.47</b>	<b>2,469.23</b>	<b>2,807.97</b>	<b>12,630.65</b>	<b>26,633.35</b>	<b>32.2%</b>	<b>11,154.52</b>
					12,630.65	26,633.35		11,154.52
<b>SUPPLIES:</b>								
General library supplies	10,000.00	703.36	912.72	525.33	4,265.68	5,734.32	42.7%	3,808.55
Program fees & supplies	2,500.00	291.87	124.95	152.47	695.51	1,804.49	27.8%	394.69
Marketing & advertising	1,500.00	6.49	0.00	0.00	358.18	1,141.82	23.9%	417.96
Maintenance and Repairs	6,000.00	0.00	1,800.00	86.83	4,879.50	1,120.50	81.3%	434.33
<b>TOTAL</b>	<b>20,000.00</b>	<b>1,001.72</b>	<b>2,837.67</b>	<b>764.63</b>	<b>10,198.87</b>	<b>9,801.13</b>	<b>51.0%</b>	<b>5,055.53</b>
					10,198.87	9,801.13		5,055.53
<b>BOOKS AND MATERIALS</b>								
Adult fiction	8,000.00	1,230.40	991.73	620.57	4,056.58	3,943.42	50.7%	3,992.69
Adult nonfiction	5,000.00	427.82	448.87	245.85	1,636.59	3,363.41	32.7%	2,631.49
YA fiction	1,800.00	-6.85	107.27	713.90	419.62	1,380.38	23.3%	1,214.49
YA nonfiction	800.00	0.00	0.00	0.00	50.67	749.33	6.3%	0.00
Juvenile fiction	7,100.00	72.79	72.86	2,184.15	703.72	6,396.28	9.9%	3,712.93
Juvenile nonfiction	3,300.00	-3.37	0.00	413.12	1,683.14	1,616.86	51.0%	2,664.14
Large Print	4,000.00	290.73	146.10	221.66	811.10	3,188.90	20.3%	0.00
Electronic media (ebooks, etc.)	5,000.00	368.96	0.00	729.54	1,830.45	3,169.55	36.6%	2,647.38
Reference & electronic databases	5,000.00	0.00	0.00	241.16	4,731.44	268.56	94.6%	5,051.00
Periodicals and newspapers	4,000.00	130.90	445.40	87.45	1,479.74	2,520.26	37.0%	1,498.71
Audiobooks (CD, playaway)	3,700.00	274.03	467.81	293.94	1,393.51	2,306.49	37.7%	1,600.42
Software & Gaming	2,000.00	19.11	0.00	0.00	529.02	1,470.98	26.5%	483.67
DVDs	6,500.00	583.20	460.08	335.85	2,333.90	4,166.10	35.9%	3,291.23
SS / Creation Station	1,800.00	43.23	0.00	153.97	51.22	1,748.78	2.8%	
<b>TOTAL:</b>	<b>58,000.00</b>	<b>3,430.95</b>	<b>3,140.12</b>	<b>6,241.16</b>	<b>21,710.70</b>	<b>36,289.30</b>	<b>37.4%</b>	<b>28,788.15</b>
					21,710.70	36,289.30		28,788.15
<b>TOTAL EXPENDITURES:</b>	<b>424,515.00</b>	<b>31,269.42</b>	<b>36,440.91</b>	<b>32,861.77</b>	<b>170,956.74</b>	<b>253,558.26</b>	<b>40.3%</b>	<b>162,719.84</b>
<b>TOTAL REVENUES:</b>	<b>24,800.00</b>	<b>13,409.36</b>	<b>257.49</b>	<b>300.00</b>	<b>14,997.76</b>	<b>9,802.24</b>	<b>60.5%</b>	<b>16,938.19</b>
<b>ACTUAL ASKING</b>	<b>399,715.00</b>	<b>17,860.06</b>	<b>36,183.42</b>	<b>32,561.77</b>	<b>155,958.98</b>	<b>243,756.02</b>	<b>39.0%</b>	<b>145,781.65</b>
<b>Capital Improvement</b>					<b>12,040.00</b>			<b>0.00</b>
<b>Total Expenditures</b>		<b>31,269.42</b>	<b>36,440.91</b>	<b>32,861.77</b>	<b>182,996.74</b>			<b>162,719.84</b>

James Kennedy Public Library FY19 Operating Budget							
	FY19	FY17 Expense thru Nov 17	Nov ' 17	Total FY18	Budget Projection	Amount Over/Under	Over/Under Budget
<b>ESTIMATED REVENUES:</b>							
Dubuque County Library Agency	5,000.00	0.00	0.00	5,940.16	thru August		
Fees from copier, R/P, etc.	5,000.00	2,166.00	464.07	5,213.12	2018		
Open Access	12,400.00	12,327.99	0.00	12,327.99			
Access Plus / ILL	600.00	560.25	0.00	560.25			
Direct State Aid	1,800.00	1,883.95	0.00	1,883.95			
<b>TOTAL:</b>	<b>24,800.00</b>	<b>16,938.19</b>	<b>464.07</b>	<b>25,925.47</b>			
		16,938.19		25,925.47			
<b>ESTIMATED EXPENDITURES:</b>							
<b>PERSONAL SERVICES</b>							
		Spent to date		Spent to date			
Wages	228,856.00	87,189.14	16,559.57	215,673.67	92,518.28	507	1.01
FICA	14,189.00	5,224.85	990.52	13,181.79	5,624.08	-28	1.00
Medicare	3,318.00	1,221.99	231.66	2,796.01	1,450.12	-141	0.90
IPERS	21,604.00	7,786.07	1,478.78	19,260.00	8,733.66	48	1.01
SUI	184.00	89.08	0.00	186.54	87.87	-29	0.67
Group Insurance	35,700.00	14,436.10	1,519.22	38,043.88	13,546.69	2,007	1.15
Meetings and training	2,500.00	1,609.41	170.65	2,768.32	1,453.42	594	1.41
Dues and memberships	900.00	165.00	150.00	662.00	224.32	-179	0.20
<b>TOTAL:</b>	<b>307,251.00</b>	<b>117,721.64</b>	<b>21,100.40</b>	<b>292,572.21</b>	<b>123,627.91</b>	<b>2,789</b>	<b>1.02</b>
		117,721.64		292,572.21			
<b>CONTRACTUAL SERVICES:</b>							
Utilities (telephone)	2,200.00	733.81	183.78	3,422.31	471.72	1,114	3.36
Electricity	14,000.00	6,115.61	984.96	11,592.84	7,385.47	-716	0.90
Gas / Heat	2,200.00	257.27	97.45	2,318.81	244.09	49	1.20
Insurance (bldg)	7,344.00	71.00	0.00	4,592.00	113.55	-114	0.00
Legal Fees	0.00	0.00	0.00	0.00	Zero	0	Nothing
Custodial services	8,000.00	3,150.00	750.00	7,650.00	3,294.12	-144	0.96
Window cleaning	220.00	220.00	220.00	220.00	220.00	0	1.00
Service / Maintenance Contracts	5,300.00	606.83	89.31	5,729.79	561.31	151	1.27
<b>TOTAL:</b>	<b>39,264.00</b>	<b>11,154.52</b>	<b>2,325.50</b>	<b>35,525.75</b>	<b>12,328.27</b>	<b>302</b>	<b>1.02</b>
		11,154.52		35,525.75			
<b>SUPPLIES:</b>							
General library supplies	10,000.00	3,808.55	995.36	11,713.74	3,251.35	1,014	1.31
Program fees & supplies	2,500.00	394.69	54.47	2,180.32	452.56	243	1.54
Marketing & advertising	1,500.00	417.96	105.00	1,104.89	567.42	-209	0.63
Maintenance and Repairs	6,000.00	434.33	402.33	4,323.47	602.75	4,277	8.10
<b>TOTAL</b>	<b>20,000.00</b>	<b>5,055.53</b>	<b>1,557.16</b>	<b>19,322.42</b>	<b>5,232.81</b>	<b>4,966</b>	<b>1.95</b>
		5,055.53		19,322.42			
<b>BOOKS AND MATERIALS</b>							
Adult fiction	8,000.00	3,992.69	902.20	9,467.50	3,373.81	683	1.20
Adult nonfiction	5,000.00	2,631.49	932.87	5,591.58	2,353.08	-716	0.70
YA fiction	1,800.00	1,214.49	928.95	2,203.95	991.89	-572	0.42
YA nonfiction	800.00	0.00		444.44	Zero	0	Nothing
Juvenile fiction	7,100.00	3,712.93	2,910.14	7,779.56	3,388.60	-2,685	0.21
Juvenile nonfiction	3,300.00	2,664.14	486.00	3,632.19	2,420.49	-737	0.70
Large Print	4,000.00	0.00	0.00	2,274.44	Zero	0	Nothing
Electronic media (ebooks, etc.)	5,000.00	2,647.38	491.39	4,634.41	2,856.22	-1,026	0.64
Reference & electronic database	5,000.00	5,051.00	0.00	5,211.00	4,846.48	-115	0.98
Periodicals and newspapers	4,000.00	1,498.71	485.06	3,832.19	1,564.34	-85	0.95
Audiobooks (CD, playaway)	3,700.00	1,600.42	194.71	3,966.62	1,492.85	-99	0.93
Software & Gaming	2,000.00	483.67	289.64	1,581.62	611.61	-83	0.86
DVDs	6,500.00	3,291.23	489.52	6,648.64	3,217.65	-884	0.73
SS / Creation Station	1,800.00			0.00	Zero	0	Nothing
<b>TOTAL:</b>	<b>58,000.00</b>	<b>28,788.15</b>	<b>8,110.48</b>	<b>57,268.14</b>	<b>29,156.05</b>	<b>-7,445</b>	<b>0.74</b>
		28,788.15		57,268.14			
<b>TOTAL EXPENDITURES:</b>	<b>424,515.00</b>	<b>162,719.84</b>	<b>33,093.54</b>	<b>404,688.52</b>	<b>170,691.80</b>	<b>265</b>	<b>1.00</b>
<b>TOTAL REVENUES:</b>	<b>24,800.00</b>	<b>16,938.19</b>	<b>464.07</b>	<b>25,925.47</b>	<b>16,202.87</b>	<b>-1,205</b>	<b>0.93</b>
<b>ACTUAL ASKING</b>	<b>399,715.00</b>	<b>145,781.65</b>	<b>32,629.47</b>	<b>378,763.05</b>	<b>153,845.82</b>	<b>2,113</b>	<b>1.01</b>
<b>Capital Improvement</b>		<b>0.00</b>	<b>0.00</b>				
<b>Total Expenditures</b>		<b>162,719.84</b>	<b>33,093.54</b>				



P.O. Box 938 • Dubuque, IA 52004-0938  
563.582.1841 • www.americantrust.com

**Statement of Account**

H-1

Last statement: October 31, 2018  
This statement: November 30, 2018  
Total days in statement period: 30

005951-435-6 Page 1 of 1

Direct inquiries to:  
Customer Service Department  
563-589-0800

American Trust And Savings Bank  
PO Box 938  
Dubuque Iowa 52004-0938



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CITY OF DYERSVILLE  
JAMES KENNEDY PUBLIC LIBRARY TRUST  
340 1ST AVE E  
DYERSVILLE IA 52040-1203



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FEEL SECURE KNOWING YOU HAVE A PLAN FOR THE LEADERSHIP SUCCESSION OF YOUR FAMILY BUSINESS AND ESTATE. WE'LL WORK WITH YOU AND YOUR ATTORNEY TO IDENTIFY AND MEET YOUR GOALS. CONTACT OUR WEALTH MANAGEMENT DEPARTMENT FOR MORE INFORMATION.

**Summary of Account Balance**

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,501.15

**Money Market Account**

Account number  
005951-435-6

Beginning balance	\$40,478.91		
Low balance	\$40,478.91		
Avg collected balance	\$40,478		
Interest paid year to date	\$156.85		
Total additions	\$22.24	Total subtractions	\$-0.00

Effective dates	Interest Rate
10-31-18	0.400%
11-08-18	0.750%

Date	Description	Additions	Subtractions
11-30	#Interest	22.24	

**Daily balances**

Date	Amount	Date	Amount	Date	Amount
10-31	40,478.91	11-30	40,501.15		

*Handwritten signature and date 11/6/18*





Anamosa 319-462-6031	Cascade 563-852-3245	Dyersville 563-875-7157	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Asbury Asbury Road 563-587-2450	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Bellevue 563-872-5515	Dubuque Asbury Road 563-557-2300	Epworth 563-876-9090	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

H-2

2 \*\*\*\*\*EXCLUDE-HOLD  
5076 0.6401 EX 0.000 16 3 19

CITY OF DYERSVILLE  
J KENNEDY PUBLIC LIBRARY TRUST  
HOLD AT DYERSVILLE

THROUGH 12/31/18, LOAD A GIFT CARD WITH A \$0 PURCHASE FEE!  
CHOOSE FROM A VARIETY OF DESIGNS IN ANY AMOUNT FROM  
\$10.00 TO \$1,000.00

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 11/01/2018 - 11/30/2018  
=====

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT		90.60+	11/16
WEB TRANSFER DEBIT	17.48-		11/20
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 11/20 AT 11:38			
DEPOSIT		2,418.50+	11/28
INTEREST PAID		.84+	11/30
YEAR-TO-DATE INTEREST PAID		7.78	
AVERAGE COLLECTED BALANCE		20,515.94	

*11/27/18*  
*WJ*

-- CHECKS --

NUMBER.....AMOUNT...DATE      NUMBER.....AMOUNT...DATE      NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
10/31      20,306.87	11/20      20,379.99	11/30      22,799.33
11/16      20,397.47	11/28      22,798.49	

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	..BALANCE..	.....DEBITS.....	.....CREDITS.....	.CHARGES	..BALANCE..
DDA      617571	20,306.87	1      17.48	3      2,509.94	.00	22,799.33

I

TRUST ACCOUNT REPORT for berNovem 2018

<b>American Trust - balance on hand July 1, 2018</b>			\$ 40,424.39
July 31, 2018	\$ 13.74		\$ 40,438.13
August 31, 2018	\$ 13.74		\$ 40,451.87
September 30, 2018	\$ 13.29		\$ 40,465.16
October 31, 2018	\$ 13.75		\$ 40,478.91
November 30, 2018	\$ 22.24		\$ 40,501.15

H1

**Fidelity Bank and Trust**

Balances October 31, 2018 \$ 29,251.00 \$ 20,306.87

**Deposits**

November 16, 2018			
History Books	\$ 20.00		
Creation Station	\$ 0.25		
Toy show donation	\$ 20.00		
Misc. donation	\$ 12.00		
Wayne Morman Memorial	\$ 20.00		
Coloring books	\$ 10.00		
Conscience box donations	\$ 6.10		
Friends booksale / donation	\$ 2.25	\$ 90.60	

November 28, 2018			
Chair-ity Fundraiser	\$ 414.00		
Friends booksale / donation	\$ 4.50	\$ 418.50	

November 28, 2018			
Alliant Energy Foundation STEAM grant	\$ 2,000.00	\$2,000.00	

November 30, 2018			
Interest	\$ 0.84	\$ 0.84	\$ 2,509.94

**Debits:**

November 20, 2018			
Refreshments (Friends)	\$ 17.48	\$ 17.48	\$ 17.48
Balances November 30, 2018			\$ 29,233.52 \$ 22,799.33

H2

J

**Trust Account Income & Expenditure Report FY19**

		in account	New Deposits					
Amount in American Trust		\$40,424.39						
Amount in Fidelity		\$15,950.74						
<b>INCOME:</b> (as of July 1, 2018)								<b>REMAINING:</b>
<b>DONATIONS:</b>								<b>DONATIONS:</b>
Previous Fundraisers		\$11,290.61						\$11,375.61
Previous Raffles		\$2,662.11						\$2,662.11
FY19 Fundraisers								
Chair-ity	Nov-18		\$414.00					\$414.00
Donations								
Toy Show Wife	Nov-18		\$20.00					\$20.00
Theresa Kruse	Nov-18		\$12.00					\$12.00
Miscellaneous Donations Total Remaining								\$2,515.30
Creation Station Programming								
Coasters	Aug-18		\$5.00					\$5.25
Lamination	Nov-18		\$0.25					
Lion's Club - LP	Previous	\$12.24						\$512.24
Conscience Box	Previous	\$1,451.80						\$1,516.91
	Nov-18		\$6.10					
History Book	Previous	\$1,134.74						\$1,194.74
	Nov-18		\$20.00					
Genealogy Donation	Previous	\$93.86						\$93.86
Meeting Room Donatic	Previous	\$399.71						\$426.21
Adopt-a-book donator	Previous	\$531.80		Jul-18	Adopt - Audio	51.37		\$597.79
Friends - bksale	Previous	\$419.12						\$484.67
	Nov-18		\$6.75	Nov-18	Refreshments	\$17.48		
Friends culled books	Aug-16	\$50.00						\$50.00
Friends - Hertz memor	Apr-17	\$30.00						\$30.00
Summer Reading Prog	Previous	\$151.83						\$94.75
TACKL	Previous	\$662.71						\$841.71
Bequests & Specified donations - Total Remaining								\$28,502.31
Memorials or In Honor of								\$2,039.87
Wayne Mormann	Nov-18		\$20.00					\$20.00
Memorials or "In Honor Of" - Total Remaining								\$1,984.87
<b>GRANTS:</b>								<b>GRANTS:</b>
DACF - Pop-up library	Oct-18		\$2,000.00					\$2,000.00
Alliant Energy - STEA	Nov-18		\$2,000.00					\$2,000.00
<b>INTEREST DEPOSITS</b>								
remaining from previous years		\$3,607.62						\$3,611.38
	Nov-18		\$0.84					
Unspecified from previous		\$747.98						\$665.98
<b>TOTAL DEPOSITS</b>			<b>\$7,615.07</b>					
				<b>TOTAL EXPENDITURES:</b>		<b>\$766.48</b>	<b>Balance</b>	<b>\$22,799.33</b>



**Memorials and Donations November 2018**

K

From: **Chair-ity Fundraiser**  
Donation: 414.00  
Fund: Library Trust Account  
Restrictions: Fundraiser for library collections & services

From: **Alliant Energy Foundation**  
Donation: \$2,000.00  
Fund: Library Trust Account  
Restrictions: Grant for S.T.E.A.M. Learning @ Your Library

From: **Coloring Book Fundraiser**  
Donation: \$20.00  
Fund: Library Trust Account  
Restrictions: Fundraiser for library collections & services

From: **Toy Show Wife**  
Donation: \$10.00  
Fund: Library Trust Account  
Restrictions: Unspecified donation

From: **Theresa Kruse**  
Donation: \$12.00  
Fund: Library Trust Account  
Restrictions: Unspecified donation

From: **Anonymous**  
Donation: \$20.00  
Fund: Library Trust Account  
Restrictions: Wayne Mormann Memorial for children's book

L

**James Kennedy Public Library Monthly Program Report**  
Report for the Month of November 2018

Story Time Sessions (C):

For the week of November 7, 2018 Theme – Popcorn

Total attendance at 2 programs – 8 children and 4 adults

Time for preparation & performance – 4 hrs (pd)

Supplies: Color copies; air popper and popcorn for activity  
Stickers for treat

For the week of November 14, 2018 Theme – Shoes

Total attendance at 2 programs – 4 children and 4 adults

Time for preparation & performance – 3.75 hrs (pd)

Supplies: Color copies; paper and crayons for activity.  
Stickers for treat

Wee Read Sessions (C):

For the week of November 7, 2018 Theme – Popcorn

Total attendance at 1 program – 4 children and 4 adults

Time for preparation & performance – .5 hrs (pd)

Supplies: Color copies; air popper and popcorn for activity  
Stickers for treat

For the week of November 14, 2018 Theme – Shoes

Total attendance at 1 program – 5 children and 5 adults

Time for preparation & performance – .5 hrs (pd)

Supplies: Color copies; paper and crayons for activity.  
Stickers for treat

Out-Reads : Bi-Monthly Story Times to Daycares (C):

For the first session in November 2018 Theme – Monkeys

Total attendance at 9 programs – 132 children & caregivers

Time for preparation & performance – 6.25 hrs (pd)

Supplies: 16 copies of activities, poems, etc. for parents & / or teachers; yarn worms

For the second session in November 2018 Theme – Penguins

Total attendance at 3 programs – 64 children & caregivers

Time for preparation & performance – 3 hrs (pd)

Supplies: 15 copies of activities, poems, etc. for parents & / or teachers; yarn worms

Branching Out (Tuesdays or Wednesdays at 11:00 am) (A)

November 5, 14, 21, & 27, 2018 Total attendance - 95

Time for preparation & performance – 5 hrs (pd)

Supplies: Posters & library information; Materials to check out

Program at Ellen Kennedy Center – (Typically first Friday of each month) – *Good Old Days: Christmas Past*

November 30, 2018 Total attendance – 6

Time for preparation & performance – 1.25 hrs (pd)

Supplies: PowerPoint presentation, handouts

Program at Oakcrest Manor (Typically Third Wednesday of each month) – *Good Old Days: Christmas Past*

November 28, 2018 Total attendance – 7

Time for preparation & performance – 1 hrs (pd)

Supplies: None

Program at Oakcrest Manor (Typically Third Wednesday of each month) – *Book Talks*

November 28, 2018 Total attendance – 9

Time for preparation & performance – .25 hrs (pd)

Supplies: None

Sit 'n' Stitch (Wednesdays of each month) (A)

November 7, 14, 21, & 28, 2018 Total attendance – 55

Time for preparation & performance – 1 hrs (pd) 8 hrs (vol)

Supplies: Refreshments & craft supplies provided by participants

Books for Lunch Book Club (First Monday of each month) – <i>The Little Paris Bookshop</i> November 5, 2018	Total attendance – 6
Time for preparation & performance – .5 hr (pd)                      1 hr (vol)	
Supplies:                      Posters, PSA, refreshments ILL copies of the book	
Dungeons & Dragons Club (1st Tuesday of each Month) November 6, 2018	Total attendance – 6
Time for preparation & performance – 2.5 hrs (pd)	
Supplies:                      Snacks & beverages	
Lifelong Learners (A) November 5, 2018	Total attendance – 7
Time for preparation & performance – .25 hrs (pd)                      4 hrs (vol)	
Supplies:                      Posters, PSA, refreshments Sue Engelbrecht donated time and supplies; Mary Kenyon donated time	
A Novel Approach to Faith Book Club (A) November 13, 2018	Total attendance – 5
Time for preparation & performance – 3 hrs (pd)	
Supplies:                      Posters, PSA, ILL copies of the books Refreshments provided by participants or the Friends	
Bookeaters Tween Book Club – (3 <sup>rd</sup> Thursday of each Month) (C) November 15, 2018	Total attendance – 5
Time for preparation & performance – .5 hrs (pd)                      1 hr (vol)	
Supplies:                      Posters, PSA, Refreshments, ILL copies of the books Shannon Russell donated her time to facilitate this program	
Get Puzzled @ Your Library (F) November 2018	Total attendance – 21
Time for preparation & performance - .5 hrs (pd)	
Supplies:                      Puzzle	
JKPL Writing Group (3 <sup>rd</sup> Monday of each Month)(A) November 19, 2018	Total attendance - 2
Time for preparation & performance                      1.75 hrs (pd)	
Supplies:                      Refreshments	
Coffee and Creating (third Friday of each month) (A) November 16, 2018	Total attendance – 6
Time for preparation & performance                      .25 hr (pd)	
Supplies:                      Posters, PSA, Refreshments, Coloring and crafting supplies	
Let's Talk Book Club – <i>Not held this month, will restart after the holidays</i> ) (A)	
Game Night (4 <sup>th</sup> Friday of each Month) (F) November 23, 2018	Total attendance – 15
Time for preparation & performance – 3.5 hrs (pd)	
Supplies:                      Posters & PSA, refreshments & games	
Final Friday Tech – <i>Freegal</i> (Last Friday of each Month) (A) November 30, 2018	Total attendance – 3
Time for preparation & performance – 1 hrs (pd)	
Supplies:                      Posters & PSA, copies	
Building Creativity one Block at a Time (LEGO® program) (monthly, date and time varies) (C) November 20, 2018	Total attendance – 10
Time for preparation & performance – 3 hrs (pd)	
Supplies:                      Posters, PSA, Refreshments, sponsored by DuTrac	

Movies @ Your Library – showing of *Cats and Dogs (C)*  
November 3, 2018 Total attendance – 8  
Time for preparation & performance – 1.5 hrs (pd)  
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library– showing of *Mama Mia: Here We Go Again (A)*  
November 4, 2018 Total attendance – 3  
Time for preparation & performance – 2 hr (pd)  
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library– showing of *Darkest Minds (YA)*  
November 12, 2018 Total attendance – 0  
Time for preparation & performance – .5 hr (pd)  
Supplies: Posters, PSA,

Movies @ Your Library– showing of *Incredibles 2 (F)*  
November 17, 2018 Total attendance – 6  
Time for preparation & performance – 2 hr (pd)  
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library (Books for Lunch) – showing of *Chicago (A)*  
November 19, 2018 Total attendance – 3  
Time for preparation & performance – .75 hrs (pd)  
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library– showing of *The Secret Life of Pets (C)*  
November 24, 2018 Total attendance – 8  
Time for preparation & performance – 2.75 hr (pd)  
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

NaNoWriMo Kickoff (A)  
November 1, 2018 Total attendance – 4  
Time for preparation & performance – 1.5 hrs (pd)  
Supplies: Posters, PSA; Refreshments  
Handouts

NaNoWriMo Come Write Inn (A)  
November 5, 12, 16, 20, 26, 29 & 30, 2018 Total attendance – 8  
Time for preparation & performance – 1 hr (pd)  
Supplies: Posters, PSA; refreshments  
Writing prompts

Harry Potter : Wizard Escape Room (F)  
November, 2 2018 Total attendance - 0  
Time for preparation & performance – 2 hrs (pd)  
Supplies: Cancelled due to low registration and programming conflict; will reschedule for winter / spring

Crazy 8s: Pixel Palooza (C)  
November 7 & 8, 2018 (2 sessions) Total attendance – 21  
Time for preparation & performance – 4 hrs (pd)  
Supplies: Posters, PSA; post-it notes, graph paper, copies, receipt paper, pencils & crayons  
Some items and curriculum provided by Bedtime Math  
Cookies & suckers donated by Kim Benton-Hermsen

International Games Week – Rock Band (YA)  
November 9, 2018 Total attendance – 3  
Time for preparation & performance – 1.5 hrs (pd)  
Supplies: Posters, PSA, refreshments

International Games Week – Game On (F)  
November 10, 2018 Total attendance – 3  
Time for preparation & performance – 1.5 hrs (pd)  
Supplies: Posters, PSA, refreshments

International Games Week – Passive gaming (F)  
November 4-11, 2018  
Time for preparation & performance –1 hrs (pd)  
Supplies: Gift card donated by Dyersville Comics and Games  
Total attendance - 21

Chair-ity Closing Reception (A)  
November 11, 2018  
Time for preparation & performance – .75 hrs (pd) 2 hrs (vol)  
Supplies: Poster, PSA, Refreshments  
Total attendance – 15

1000 Books Before Kindergarten Storytime & Awards (C)  
November 14, 2018  
Time for preparation & performance –6 hrs (pd)  
Supplies: Posters, PSA; refreshments  
Certificates & trophies; cookies donated by First Ave. Bakery  
Sponsored by the Friends of the JKPL and a grant from DRA  
Total attendance – 53

Crazy 8s: Pirate Treasure Hunt (C)  
November 14 & 15, 2018 (2 sessions)  
Time for preparation & performance –4 hrs (pd)  
Supplies: Posters, PSA; Yarn, grid map, copies, tape, flier, etc.  
Some items and curriculum provided by Bedtime Math  
Cookies & suckers donated by Kim Benton-Hermsen  
Total attendance – 22

Scrapbooking: Making Holiday Cards (A)  
November 18, 2018  
Time for preparation & performance – .75 hrs (pd) 2.5 hrs (vol)  
Supplies: Posters, PSA, refreshments  
Scrapbooking supplies provided by Joyce Meldrem  
Joyce Meldrem donated her time and talent to present this program  
Total attendance – 113

Small Business Saturday: Game On (C)  
November 24, 2018  
Time for preparation & performance – 1 hrs (pd) 6 hrs(vol)  
Supplies: Poster, PSA, Refreshments  
TACKL members Max and Alex Werner volunteer for this program  
Total attendance – 7

Small Business Saturday: Refueling Station (A)  
November 24, 2018  
Time for preparation & performance – 1 hrs (pd)  
Supplies: Poster, PSA, Spiced apple cider, cookies & popcorn  
Total attendance – 45

Learn to Draw Graphic Novels (YA)  
November 3, 10, 17, 24, 2018 (4 sessions)  
Time for preparation & performance – 3 hrs (pd)  
Supplies: Poster, PSA, Paper & pencils  
Total attendance – 16

Trash or Treasure (A)  
November 27, 2018  
Time for preparation & performance – 2 hr (pd) 2 hrs (vol)  
Supplies: Posters and PSA; Refreshments & handouts  
Heidi Huismann from Savvy Salvage donated her time and talent to present  
Total attendance – 11

Creation Station: Making Foam Ornaments (C)  
November 2018  
Time for preparation & performance –.5 hrs (pd)  
Supplies: Foam ornament kits from Oriental Trading  
Total attendance - 30

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## Tentative Schedule of Upcoming Events – January 2019 and Beyond

### **Tuesday, January 1: Library closed for New Year's Holiday**

**Reserve your seat for the 2019 Mystery Dinner Theatre Fundraiser - A Dinner To Die For.** The Die-Laughing Murder Mystery Troupe is returning with a new mystery for you to solve - this one set in 1969. This event will take place on Saturday, February 9, 2019 at 6:30 pm at the Dyersville Golf & Country Club, 1010 20th St. NE. Tickets are \$50.00 each or \$350.00 for a table of 8. Seating is limited and the first 30 tickets sold include a wine glass and wine donated by O So Good Winery. Doors open at 5:30 for cocktails with the J & D Mart catered meal and show starting at 6:30 pm. These tickets make great gifts! Snow Date of Saturday, February 16. DESCRIPTION: This year we will debut Die Laughing's new murder mystery, *A Dinner to Die For: Murder is Served*--the 60's mystery 'happening' on July 20, 1969, night of the first moon landing. You are the guests at the release party for folk icon, Cassiopeia's, new album—hosted by her 'perfect housewife' sister Mia. Other special guests include: Orion Starfactory, reporter for Rolling Rock magazine; Tex, a smarmy southern politician; Percival Lowell, a "spook" agent working for Tex; and Arthur Dontist, Mia's number one fan. You'll be there for the 60s girl group sensation, Cassiopeia and the Constellations, featuring: Cassie-O; Venus Chanteuse, the bullhorn activist and drummer; and Psychick, the astrologist, raised in Taiwan. Period attire is welcome but optional.

**January 2-31: Get Puzzled @ Your Library.** Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is Snowmen. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more! Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle.

**Wednesday, January 2: Warm-Up @ Your Library Begins.** The JKPL is once again offering a winter library program - this year we are changing it up to make it even more challenging and fun! Watch for more details. The winter library program will run from January 2 thru February 28.

**Wednesday, January 2: Quilting Bee with the Dyersville Layette Ladies Begins.** The Layette Ladies will be gathering in the library January 2-31 to demonstrate quilting and encourage others to lend a hand. A quilting rack will be set up under the library skylight and ladies from the Layette Group will be present to quilt weekday afternoons from 12:00 noon to 5:00 pm and Sundays 1:00 to 4:00 pm. Members of the community are encouraged to stop in and observe, ask questions and help with the quilting. (Beginners will be able to try quilting on a piece of fabric in a hoop). The quilt will only be available when the quilters are working on it. Once completed the quilt(s) will be auctioned off to raise money for the Dyersville Relay For Life or other local organizations. Community poster

**Wednesday, January 2: Washi Tape Dominos @ 10:00 am.** Bored with the long winter break from school? Come to the library and make your own domino game! Use popsicle sticks and washi tape to make a game that can be learned and played by almost any age! All ages 4 to adult are welcome, but anyone under age 6 needs a mature teen or adult companion.

**Wednesday, January 2, 9, 16, 23, 30: Sit 'n Stitch from 1:00-3:00 pm.** Bring your hobby or craft and join other crafters for lots of laughs, food, great company and experienced help at this weekly gathering. New members are welcome to join at any time.

**Saturday, January 5, 12, 19 & 26: LEGO® Mindstorm Robotics Series @ 10:00 am.** Kids can join us for this series on robotics. Working in groups and using the library's LEGO® Mindstorm kits, participants will get the chance to build a robot and program it to perform different actions. Each week will build upon the previous week's work. Recommended for ages 10 and up. Registration is requested and is for all four weeks. Basic computer skills are required. This program is sponsored by DuTrac Community Credit Union.

**Saturday, January 5: Family Movies @ Your Library presents "The House with a Clock in Its Walls" @ 2:00 pm.** A young orphan named Lewis Barnavelt aids his magical uncle in locating a clock with the power to bring about the end of the world. Rated PG. (105 min.)

**Monday, January 7: Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss the book *Mr. Dickens and His Carol* by Samantha Silva. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

**Monday, January 7: Lifelong Learners Creativity Group: New Year, New Beginning @ 6:30 pm.** Join us as the Lifelong Learners reflect on a year of learning and discuss future plans for adult learning opportunities at the library. Open to ages 17 and up. This session will be facilitated by Mary Kenyon. Refreshments provided. (Confirm description with Mary K.)

**Tuesday, January 8: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *Gideon's Gift* by Karen Kingsbury. Copies of each book are available to borrow from the library.

**Sunday, January 13: Book Tasting for Adults @ 2:00 pm.** Are you hungry for a good book? Join us for this fun 'book tasting' event where you can sample some of the best books available! Come to the library to visit with other adults, enjoy refreshments, and maybe find your new favorite book! (Talk to Board about mulled wine)

**NaNoWriMo Follow-up:** Date, time and title to be decided. NaNoWriMo participants and other writers are invited to share their experiences with NaNoWriMo read from their work in progress at this closing celebration of November's month-long writing challenge. Open to the public. To register for an open mic reading, please contact the library. Refreshments served.

**Monday, January 14: Sign up for Story Time and Wee Read begins.** Parents and caregivers are encouraged to sign up their preschoolers for the Spring 2019 sessions of Preschool Story Time and Wee Read. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and will be offered on Wednesdays at 9:30 am or 6:30 pm. Wee Read is for children under 3 and their caregiver and will be offered on Wednesdays at 10:30 am. Programs will run February 6 through April 24. Registration is required as space is limited.

**Monday, January 14: Fun with Robots @ 3:00 pm.** Come check out the library's Creation Station by learning how to program and play with 'bots! Try out the JKPL's 4m robots, Cubelets, Dot and Dash, and Sphero. This STEM focused event will have patrons playing, customizing and programming with different devices! Ages 7 and up.

**Monday, January 14: Book Flicks @ Your Library presents "The Children Act" @ 6:30 pm.** High Court judge Fiona Maye has to make a life-or-death decision for 17-year-old Adam. Legally still a child, Adam is refusing a life-saving blood transfusion. A hospital visit greatly affects them both as Adam's fate lies in Fiona's hands. Based on the book by Ian McEwan. Rated R. (105 min.)

**Tuesdays and Thursdays, January 15 to April 4: Strength Training for Older Adults at 10:00 am.** Older adults of any age and fitness level are invited to join this 12 week exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Most of the exercises will be performed seated in a chair, with no dancing or aerobics involved. Participants should attend as many of the 24 classes as possible and will need their own set of 2 or 3-pound dumbbell weights, a stretch band, and water to drink during the workout. The library will provide stretch bands. If you do not already own weights, please check with the library as we may have items available to borrow. Participants will be exercising to a Geri-Fit® DVD and several different levels of workouts will be offered. Classes will be held twice a week for 45 minutes each time. Upon completion of the 12 week program participants 65 or older will be asked to fill out a survey to help evaluate the program. Space is limited so registration is required.

**Thursday, January 17: Soup Supper Fundraiser from 4:30 to 7:30 pm.** Warm up this winter at the JKPL annual Soup Supper! Join us for soup (chili or chicken noodle), crackers, bread, dessert, and beverages starting at 4:30 pm until we run out! The soup is made and served by the JKPL Library Board and Fundraising Committee members. Price is \$6.00 per person with soup refills for \$2.00 each. Carry outs available. Proceeds from the fundraiser will be used to support the library's collections and services.

**Thursday, January 17 - February 28: Love My Library Giving Tree Fundraiser!** Do you "Love Your Library"? Then consider participating in this annual fundraising activity that will improve the programs, collections, and services the library is able to offer. Library staff have identified things (books and materials, furnishings, equipment, programs, supplies, etc.) that the library needs. Select one or more items and donate the funds needed for purchase, or purchase the items yourself and donate them to the library. Donations will be written on a heart and hung on the library "Giving Tree." Where appropriate the library will attach a tag/book plate acknowledging the donation and you will be the first to check it out. Some items are listed on the bulletin board in the entry to the library and the complete list can be viewed at the circulation desk or at the home page of the library's website: [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us). Not finding something you want to "love"? Bring your ideas to a librarian!

**Thursday, January 17: The BookEaters Book Club @ 6:30 pm.** This reading discussion group is for kids ages 9-12 and meets the third Thursday of each month. For this meeting the group will discuss *Mrs. Bixby's Last Day* by John David Anderson. Copies of each book are available to borrow from the library. Registration requested. Snacks provided.



**Friday, January 18: Coffee and Creating @ Your Library from 9:30 to 11:30 am.** Come enjoy coloring, crafting, creating, chatting and enjoying coffee or other morning beverages in the library's Creation Station on the third Friday of each month. The library provides miscellaneous coloring and craft supplies along with coffee and the makings for other hot beverages. Join us this month to color something special for Valentine's Day! No registration needed. Participants are welcome to come and go as time allows. This program is open to adults 18 and older.

**Friday and Saturday, January 18 & 19: Teddy Bear Sleepover & Pajama Storytime.** What would your favorite stuffed animal do if left alone at the library all night? We will find out at our midwinter Teddy Bear Sleepover! Kids of all ages are invited to bring their teddy bear or other stuffed animal to the library, leave them overnight, and then come back the next day to see what they got up to when no one was looking! Stuffed animals may be dropped off on Friday, January 18. Kids can come back Saturday morning at 9:30 for a pajama story time with donuts, and to pick up their stuffed animal friend. Each animal will return home with a photographic journal of their library hijinks. All ages welcome.

**Sunday, January 20: Scrabble® Tile Coasters DIY @ 2:00 pm.** Come make a pair of wooden 4x4 inch square coasters from Scrabble® tiles. Coasters, cork backings, and tiles will be provided by the library. Each participant will take home 1 pair (2 individual) coasters. Cost is \$5 per person to cover craft supplies. Registration required as class is limited to 10 participants and payment is due at registration. For ages 14 and up.

**Monday, January 21: Books for Lunch Movie presentation @ 12:00 noon.** Title to be decided.

**Monday, January 21: JKPL Writing Group @ 6:30 pm.** This monthly writing group is for writers of all types whether it be poetry, memoir, fiction, or nonfiction. Meetings will allow time for members to read their work to the group. Feedback will be given, if desired. Optional writing exercises and writing prompts will be shared.

**Monday, January 21: Cricut with Christopher presents Making Valentine's Day Cards at 6:30 pm.** Come learn about the Cricut Maker from local expert Lisa Christopher and make your own Valentine's Day card. One card per person; additional cards may be made for the cost of materials. Participants should be 14 or older. Children 8 and up welcome is accompanied by an adult.

**Thursday, January 24: Let's Talk @ 6:30 pm.** Are you interested in socializing with other adult readers? Do you want to talk about the books you are reading but not have to read a specific book. Do you like getting ideas for what to read next from other readers? If you answer yes to any of these, this new book club is for you! Mark your calendars for the 4th Thursday of each month and come hear about what others are reading or share your favorites. If time and interest allows, library staff will "book talk" a few of their favorites. Refreshments provided.

**Friday, January 25 through Monday, January 28: Friends of the Library Used Book Sale.** Join us for the Friends of the Library used book sale, which will be held in the basement of the James Kennedy Public Library. Bags of books are \$2 on Monday, the last day of the sale. Hours are: Friday, January 25: 9:00 am—5:00 pm; Saturday, January 26: 9:00 am—3:00 pm; Sunday, January 27: 1:00 pm—4:00 pm; Monday, January 28: 9:00 am—7:00 pm.

**Friday, January 25: Final Friday Tech featuring Basic Computer Skills from 3:00—5:00 pm.** Final Friday Tech is held on the last Friday of each month. Each month has a featured topic related to computers and technology but guests are welcome to stop in with any technology question and see if library staff can help you find the answer. The library has a few laptops available to use but guests are encouraged to bring their own, if they have one. This month's topic will be a focus on basic computer skill; how to use a mouse, get around your desktop, start programs and more!

**Friday, January 25: Game Night @ Your Library @ 6:00 pm.** Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome.

**Saturday, January 26: Bear Creek Carving Club Open House and Demo from 10:00 am to 2:00 pm.** Members of the Bear Creek Carving Club will be at the library to demonstrate wood carving techniques and display their carvings. Questions are welcome. Everyone is invited to stop in during this open house and view the carvers and their works.

**Tuesday, January 29: Building Creativity One Block at a Time: a LEGO® program from 4:00 pm to 6:00 pm.** This month's theme is "If I Had a Million Dollars". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly series at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Friday, February 1: Build-A-Basket Fundraiser begins!** It is time for the JKPL Annual Build-A-Basket Fundraiser. Would you like to help raise money for the library? Pick something you love like candles, cooking, or cats and build a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library by March 10. The baskets will be auctioned off in a silent auction that runs March 11 to April 7. The library will provide you an empty basket if you need one! All funds raised are used to support library programs, collections, and services.

**Saturday, February 2: Paint By Stickers @ 11:00 am.** Come create a vibrant, full color "painting" with stickers! The library will have a variety of sheets each featuring a different scene. As in paint-by-number, each scene is divided into dozens of spaces, each with a number that corresponds to a particular sticker. Find the sticker, peel it, place it. And then the next, and the next, and the next. For ages 13 and up.

**Wednesdays, February 6, 13, 20, & 27: Story Time @ 9:30 am & 6:30 pm.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2019 sessions of Preschool Story Time. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and is offered on Wednesdays at 9:30 am or 6:30 pm. Programs will run February 6 through April 24. Registration is required as space is limited.

**Wednesdays, February 6, 13, 20, & 27: Wee Read @ 10:30 am.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2019 sessions of Wee Read. Wee Read is for

children under 3 and their caregiver and is offered on Wednesdays at 10:30 am. Programs will run February 6 through April 24. Registration is required as space is limited.

**Wednesdays, February 6, 13, & 20: Crazy 8s Math Club: 3rd-5th Grade @ 4:30 pm.** Join the James Kennedy Public Library and Bedtime Math for Crazy 8s Math Club, where you will build stuff, run and jump, make music and make a mess! It is a totally new kind of recreational math club that is not homework, homework help, tutoring or TAG. This session is for 3rd-5th graders and will meet at 4:30 pm on Wednesdays for 8 sessions from February 6 - April 3. Each meeting will last 1 hour. Themes for February sessions to be announced. Registration is required and is for the entire 8 sessions. Registration is limited to 16 participants. **\*\*NOTE:** There will be no session on February 27.

**Thursdays, February 7, 14, and 21: Crazy 8s Math Club: K-2nd Grade @ 4:30 pm.** Join the James Kennedy Public Library and Bedtime Math for Crazy 8s Math Club, where you will build stuff, run and jump, make music and make a mess! It is a totally new kind of recreational math club that is not homework, homework help, tutoring or TAG. This session is for K-2nd graders and will meet at 4:30 pm on Thursdays for 8 sessions from February 7- April . Each meeting will last about 1 hour. Themes for February will be announced later. Registration is required and is for the entire 8 sessions. Registration is limited to 16 participants. **\*\*NOTE:** There will be no session on February 28.

**Saturday, February 9: Math and Gaming class @ 2:00 pm.** Have you ever had a Dungeons and Dragons character that couldn't hit the broad side of a barn with a "Barnslayer +5 vs. broad side of barns"? Maybe the problem wasn't your luck, but in your math! Join Jacob Heinrich from Loras College as we look at using probability to design characters that can get things done. We'll focus on the rules of 5th edition, but the math involved in the talk can be applied to all editions, and other RPG's as well. Intended for ages 10 and up, but anyone younger can attend if they have an adult present to help with the math involved.

**Saturday, February 9: Mystery Dinner Theatre, A Dinner to Die For @ 6:30 pm!** The JKPL welcomes back the Die-Laughing Murder Mystery Troupe for this mystery dinner theatre fundraiser. This year's event, A Dinner to Die For, Murder is served,...Or How the 'Summer of Love' Became the Winter of Discotheques, is set in 1969 so get out your bell bottoms! Cost is \$50 per person or a table of 8 for \$350. First thirty tickets sold include a glass of wine provided by O So Good Winery and a wineglass. This event will be held at the Dyersville Golf & Country Club with a meal catered by J & D Mart and dessert by First Avenue Bakery. Seating is limited. Snow date is February 16.

**Monday, February 11: Book Flicks @ Your Library presents "The Hate U Give" @ 6:30 pm.** Rated PG-13. (108 min.)

**Saturday, February 16: Nerf War @ Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**Tuesday, February 19: Adulting Class: Cooking with Becca Miller @ 6:30 pm.** Being an adult means that you have to know certain skills that are often taught the hard way. The library will be holding a series of adulting classes to help you learn those skills from local experts! This session; local restaurant owner Becca Miller will show off some basic cooking recipes anyone can pull off! Got an idea for a session topic? Let us know! For 13 and up.

**Saturday, February 23: Beginning Editing and Publishing with Mary Kenyon from 10:00 am to 4:00 pm.** Are you a beginning writer looking for what to do next? Did you participate in NaNoWriMo and now want to work on editing and publishing? This program is just for you! The morning session will focus on how to get started with editing your work. In the afternoon Mary Kenyon will talk about getting published. Bring a bag lunch and plan to stay all day. Beverages and snacks provided.

**Sunday, February 24: Making Your Library into a Miniature Golf Course from 2:00 to 4:00 pm.** Everyone is invited to come and help turn the library into a miniature golf course. Participants may work individually or in teams to create one golf hole. Challenge your creativity to turn plastic cups, blocks, boxes, books, stuffed animals, and more into obstacles for this fun event. Bring your own supplies or use what the library has available. Participants will design their hole from 2:00 to 4:00 pm and set it up in the library by 5:00 pm, just in time for the miniature golf event. Golfers will vote on their favorite hole with the winning design receiving \$50.00 in Dyersville Dollars. Registration is requested but not required. Walk ins welcome if space allows (only 9 holes will be constructed). All ages welcome but those under age 10 must be accompanied by an adult. Refreshments provided.

**Sunday, February 24: Miniature Golf @ Your Library from 5:00 to 8:00 pm.** Come to the library for this special after-hours event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in to tee off between the stacks and navigate our book obstacles. The course will be designed by local volunteers and golfers will vote for their favorite hole. All ages welcome but those under age 6 must be accompanied by an adult. Join us for fun, refreshments and door prizes!

**Sundays, March 3 & 10: Beginning Wood Carving Class @ 1:00 pm.** Members of the local Bear Creek Carving Club are offering a two-part beginning wood carving class at the library. The fee is \$35.00 per person and includes all equipment and materials. Participants may keep equipment for their personal use! No experience is needed; however students must be at least 12 years old. One parent or adult must be present in the class for anyone under the age of 16. A signed liability waiver is required of all participants. Registration is required as space is limited.

**Saturday, March 16: St. Patrick's Day parade @ 1:00 pm**

**Creation Station How-To Festival:** Join us at the JKPL to try out the different equipment and supplies available to use in the library's active learning space – Creation Station. Different activities will be highlighted in different areas of the library at various times. Topics will include: Crafting, DIY, Robotics, Legos, and more. Dates, times, and details to be determined.

**Money Smart Week will be March 30 through April 6, 2019.** Money Smart Week (ALA) is a national initiative in its seventh year between the ALA and the Federal Reserve Bank (Chicago) to provide financial literacy programming to help members of the community better manage their personal finances. Program details to be decided.

**April is D.E.A.R. (Drop Everything And Read) Month.** D.E.A.R. is a month long celebration of children's author Beverly Cleary, her timeless stories, and the joy of reading. Program details to be decided.

**Monday, April 1 - 30: Yard Sign Fundraiser!** To celebrate National Library Week, April 7-13, and raise money to support the library's services and collections, the James Kennedy Public Library is selling yard signs that say "I Love My Library" during the month of April. Signs are 18" x 24", vinyl, reusable, come with a ground stake and are \$10.00 each. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

**Sunday, April 7: Build-A-Basket Fundraiser Closing Reception from 2:00-4:00 pm.** Join us for refreshments and one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! The silent auction will end at 3:00 pm sharp. These baskets make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services.

**Celebrate National Library Week April 7-13, 2019** with the theme "Libraries = Strong Communities." Activities and programs to be decided.

**Wine and Beer Tasting Fundraiser.** Date and Time to be decided.

**Sunday, April 7 through Saturday, April 13: St. Francis Xavier Student Art Show.** The James Kennedy Public Library is pleased to display the artwork of St. Francis Xavier Elementary Grade School students at the library from April 7 through April 13. Stop in anytime to enjoy the artworks created by the students. Everyone welcome. There will be a special reception on Thursday, April 11 from 5:00 to 8:00 pm for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

**Sunday, April 21: Library closed for Easter**

**May is Older Americans Month.** Programs to be decided.

**Sunday, May 12: Library closed for Mother's Day**

**Monday, May 13 - 21: Western Dubuque Schools Student Art Show.** The James Kennedy Public Library is pleased to display the artwork of Western Dubuque K-12 students at the library from May 13-21. Stop in anytime the library is open to view the works of these talented students! Also, join us Monday, May 20 from 4:30-6:30 pm for a special reception for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

**Sunday, May 26 & Monday, May 27: Library closed for Memorial Day**

**2019 Summer Library Program - theme is "A Universe of Stories" (space theme)**

**Wednesday, July 3: Library closes at 5pm; Thursday, July 4: Library closed for Independence Day holiday**

**Monday, September 1: Library closed for Labor Day**

**September is Library Card Sign-Up Month.**

Notes from the November 27, 2018 meeting of the Fundraising Committee:

The Fundraising Committee of the JKPL met on Monday, November 27, 2018 at 7:00 pm. Present were chairperson Mary Jane Mead, member Karen Kramer, and Library Director Shirley Vonderhaar. Catherine O’Hea and Brenda Ingles were excused.

**Fall / Winter Quilt Raffle:** Mary Jo Budan and the Layette Ladies brought in 12 quilts on 11/12/18. Raffle runs to December 16, with the winner being drawn on Monday, December 17. Raffle tickets are 1 for \$2, 3 for \$5.00 and 10 for \$10.00 and the proceeds will be split evenly between the Layette group and the library.

**Christmas Cookie Walk:** This annual event is scheduled for Saturday, December 1, 2018 from 10 am to 1 pm. Library staff and volunteers have called Friends, Board members, volunteers, and past donors asking them to donate 2 or 3 dozen (or more) homemade cookies or other sweet treats. We had 70 yeses so have commitments for 140 dozen minimum based on 2 dozen each. Many donors bring in more so if we average 3 dozen each we will have 210 – which is closer to what we need. Last year we sold about 150 dozen and gave another 80 as thank yous to businesses. Goal is have at least 250 dozen as we may have more sales since Hennessy Catholic School is no longer holding a cookie walk and would prefer not to run out. The committee agreed that we should have sufficient treats for the sale. We will evaluate on Saturday afternoon to decide if we need to bake more to give away as part of our “Thank You” plates or decide on a different Thank You gift to our community partners.

Workers are needed on December 1 from 9:00 am to about 2 pm or whenever we are finished plating and cleaning everything up. Shirley and Catherine are planning to work all day. Karen will come about 10:30 am and work until 2:00 pm. Mary Jane and Brenda are not able to help this year. Workers needed for this event are: Set up starting at 9:00 am and refilling as needed all day – Shirley will handle this one; filling plates: 10:00 am (or whenever we are ready and have customers) to end – 2 or 3 people based on demand, when not busy helping people these volunteers can plate some ahead for those who want to just grab something ; take money during the event – 1 person; bag & bow during the event – 1 person; plate and cover leftovers for additional sales & gifts, start when demand allows; general clean up, 1 to done – anyone who is still here. Shirley will send out an email to the Board requesting additional volunteers. If not enough are available, she will reach out to former Board members to see if any of they are available to assist.

Supplies for this event include holiday plates, basket bags, bows and food grade gloves. Mary Jane donated the plates, Shirley ordered the basket bags from Oriental Trading, and Sue Engelbrecht made and donated 100 beautiful bows. Shirley is going to see about getting a donation of the gloves and, if not, will purchase so that we are ready on Saturday.

The price for will again be \$6.00 for a dozen or 2 for \$10.00.

Publicity for this event included the library’s routine publicity of posters, calendar of events, PSAs, social media, JKPL, Chamber and KDST websites, etc. Paul will boost on Facebook this week also. Dawn contacted American Trust asking to have it put on their marques this week. The sandwich board will be put out on December 1.

Thank You Giving List: Leftover cookies are plated and given out to Dyersville community partners as a “Thank You” from the library. Staff will have the updated list ready by Saturday and Jo will make

deliveries on Monday and Tuesday. As mentioned earlier, if there are not enough items remaining, we can be selective with the list, ask committee to bake more, purchase some, or decide on a different thank you. This will be discussed at the end of the Cookie Walk if necessary.

**Soup Supper:** This annual event is scheduled for Thursday, January 17, from 4:30 to 7:30 pm. Board and Committee members are asked to donate a 4 or 5 quart ice cream tub of either chili or chicken noodle soup. We need at least 6 gallons of each type so Shirley will email out to the Board in early December to see who is planning to bring what. Karen offered to make both kinds if needed to provide a balanced quantity. Brenda Ingles has an abundance of ground beef and offered to bring some into the library for those making chili. She was not at the meeting so we couldn't discuss quantity or price for the beef that isn't used for chili. Shirley will call or email Brenda to get more information.

Four roasters are needed and all committee members have them so we won't need to borrow any more. The roasters will be brought to the library before noon on the 17<sup>th</sup>. Mary Jane brought liners to assist with clean up. Mary Jane is available to come early and will work the first shift. Karen will work starting at 7:00 pm and clean up. Jolene has offered to sell 50/50 raffle tickets. Additional workers for this event will be scheduled at the December Board meeting or via email.

Shirley inventoried the supplies on hand for this event. Breakfast trays are donated by McDonalds. We have about 100 on hand so will request an additional sleeve of these. We purchased bowls last year and have about 150 on hand so should not need more this year. We purchased spoons last year and have plenty left. Carry Out containers for soup and a clamshell for the roll and dessert were previously donated. We have about 50 of each left so that should be sufficient. Buns and crackers are typically donated by Fareway. Brownies are typically donated or provided at cost by First Avenue Bakery. If Deb is not baking, committee members will provide something. Mary Jane will donate the butter. We will make a pot of decaf coffee and provide a simple punch and water for beverages.

At our last meeting the committee agreed to revise the price from previous years. Cost will be \$6.00 for a meal, including carryout, and \$2.00 for a refill on soup. Leftover soup, etc. will be sold by the quart / larger quantity as we have in the past or frozen for use at Board or Staff training or inservice.

Publicity for this event will include the library's routine publicity of posters, calendar of events, PSAs, social media, websites, etc. Paul will boost on Facebook and Dawn will contact the banks asking to have it put on their marques this week. If anyone from the Marketing Committee does a radio visit before this event, we would like them to mention it as well. The sandwich board will be put out on January 17.

**Love My Library Fundraiser:** This annual event starts the night of the Soup Supper and runs until February 28. Letters will be sent as a bulk mailing to Chamber members and past donors. Karen will bring in her Chamber Membership Directory and Shirley will use that to update her database for the letters. As in the past, the letter will include information about LML, Build-a-Basket, & Mystery Dinner. Goal is to have this mailing go out between the 17<sup>th</sup> and 21<sup>st</sup>.

Staff will put together the wish list by early January. The starting value of items will be \$5.00, as it has been in the past, and will go to \$2,500 or so. The list will likely include many of our typical, annual requests (sponsor Halloween Party and other specific programs, purchase of specific materials, etc.) but will also have a strong focus on things we will need for use in the Creation Station and the pop-up / mobile library as those are our newest initiatives.

**Mystery Dinner:** Shirley received confirmation today that Die Laughing WILL be ready to perform their new production so we will start selling tickets as soon as possible. The description provided by Die Laughing is: This year we will debut Die Laughing's new murder mystery, *A Dinner to Die For: Murder is Served*--the 60's mystery 'happening' on July 20, 1969, night of the first moon landing. You are the guests at the release party for folk icon, Cassiopeia's, new album—hosted by her 'perfect housewife' sister Mia. Other special guests include: Orion Starfactory, reporter for Rolling Rock magazine; Tex, a smarmy southern politician; Percival Lowell, a "spook" agent working for Tex; and Arthur Dontist, Mia's number one fan. You'll be there for the 60s girl group sensation, Cassiopeia and the Constellations, featuring: Cassie-O; Venus Chanteuse, the bullhorn activist and drummer; and Psychick, the astrologist, raised in Taiwan. Period attire is welcome but optional. This event is scheduled for Saturday, February 9 with a snow date of the 16<sup>th</sup>. It will be held at the Dyersville Golf and Country Club and J & D Mart will cater. We will have a menu similar to past years but will discuss in more depth at our next meeting. Dessert will be from First Ave. Bakery if she is baking. We want to have tickets ready soon so they are available to give as Christmas gifts. Shirley will check with Steve about creating tickets and posters.

Since everything will remain the same, tickets prices will be the same also - \$50 each or \$350 for table of 8. The committee talked about offering different discounts for smaller groups or for purchasing other library items but decided against these changes. The first 30 tickets sold will include a glass of wine and wineglass. Shirley will contact O So Good to see if they would like to donate again.

Marketing for this event will include save the date and regular posters as well as all the routine library marketing, letters sent to past table purchasers, boosting on Facebook, asking the banks to put on their marques, asking Shirley Olberding if she would request this event be included in the Church bulletin, and taking 2 tickets to KDST to be given out individually.

**Build-a-Basket:** This annual event starts on February 1 for people and organizations to start building their baskets. The Silent Auction will run March 11 to April 7, 2019.

**Wine and Beer Tasting:** This annual event typically occurs in April, near National Library Week. Shirley will check on dates with Becca at Brew and Brew and we will discuss more in 2019.

**Partnership with local restaurants for a themed item or special event:** Nothing new to report.

**Toner cartridges & cell phone recycling:** Nothing new to report at this time.

**Expending / Utilization of Funds:** Shirley reported that the **Adventure Pass for National Mississippi River Museum & Aquarium** should be ready by mid December. Annual cost to the library of \$350 provides a general admission pass for two adults and two children. **Kanopy** film streaming service will also go live on December 1. Kanopy fees are based on use - \$2.00 per film / title. Shirley set this up with a limit of 10 per library card per month, which is typical for a library our size and max of \$500 for rest of FY. She is still looking at the Tutor.com service.

**Selling Dyersville Centennial Books and coins:** Ann, the Senior Services Librarian, brought to Shirley's attention that the library has on hand more than 20 Dyersville Centennial books and more than 50 Dyersville Centennial coins. The Historical Society does not have these available and suggested that we sell them for \$20 for the book, \$10 for the coin or \$25 for both. Committee members thought these prices might be high but decided to try as we can always reduce if they don't sell. These will be advertised as unique Christmas gift. Shirley will work with Dawn and Paul on marketing these items.



**Promoting coloring books:** The committee discussed ways to sell the coloring books still on hand. They considered purchasing and selling colored pencils with them and / or having them wrapped and ready to give. After discussion the committee decided they did NOT want to invest any more money into the coloring books. Instead they decided to drop the price to \$5.00 each and promote them as "reduced for Christmas". Shirley will work with Dawn and Paul on marketing.

**Schedule Next meeting:** The next committee meeting is scheduled for Monday, January 7, 2019 at 6:15 pm.

## FY20 Budget Work Session Schedule

All Departments must have budgets completed by Friday, December 21, 2018. If you have any other questions, please let Mick know.

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January 28	Budget review of	City Administrator Budget Report Public Safety – Police, Fire & Emergency Management Health & Social Services General Government – Policy & Administration / Economic Development
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**Starting at 6 pm**

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February 4	Council Meeting Budget review of	Culture & Recreation – Library / Park & Recreation Public Works Water, Sewer & Solid Waste
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February 11	Budget Review of	Revenue Debt Capital Improvements Review of Complete Budget
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**Starting at 6 pm**

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February 18	Council Meeting	Set Date of Public Hearing for March 5, 2018
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March 4	Council Meeting	Public Hearing Resolution to Approve FY20 Budget
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