

Hello Board Members:

Here is the agenda and information scheduled for our March meeting on 3/12/19. Hope to see you all on Tuesday!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication -
 - Approve minutes of Previous Meeting: February 12, 2019 - **A**
 - Approve February Librarian's Report - **B**
 - Approve Bills:
 - February Claims Report - **C**
 - Library Claims for March - **D**
 - February & March Credit Card Claims - **E**
 - Budget Reports
 - February City Report - **F**
 - February Library Report - **G**
 - Trust Account Reports
 - February Bank Statements – **H 1 & 2**
 - February Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - February Donations Form - **K**
 - Program Reports
 - February Report on Programs and Attendance - **L**
 - March Calendar of events - **M**
 - Schedule for upcoming programs - **N**
 - Grant Report – **See Friends Report**
 - Friends of the Library Report - **O**
4. Consider setting date for the April 2019 Regular Board Meeting to Tuesday, April 16, 2019
5. Update on JKPL Endowment
6. Executive Committee Report
7. Fundraising Committee Report
 - Notes from meeting on March 7, 2019
8. Furnishings, Art & Facilities Committee Report: **Nothing to report**
9. Marketing Committee Report
 - Notes from meeting on March 7, 2019
10. Personnel Committee Report: **Nothing to report**

11. Finance Committee Report
 - Update on FY2020 Budget Request – **11A: The City Council has approved the FY20 Budget for the city. 11A is the Library Budget with a column added for what was approved. As was discussed previously, the City Council approved what was requested with a reduction of \$4000 for phone and internet expenses as the expectation is that the city will take over funding that once we have everything transitioned to be a part of the city system.**
 - Consider Approval of JKPL Fees – **11B: This list of fees reflects minor changes based on changes in the actual cost for things.**
 - Authorize library staff to make minor adjustments to fees based on actual costs - **If you wish, you can authorize the library staff to implement adjustments to these types of fees without the Board having to take action in the future.**

12. Policy Committee Report
 - Notes from March 4, 2019 meeting – **12A**
 - Consider Approval of revised Confidentiality of Library Records Policy – **12B**
 - Consider Approval of revised City of Dyersville Employee Policy Handbook Statement – **12C**
 - Consider Approval of Addendum to City of Dyersville Employee Policy Handbook, Section 14.1: Inclement Weather – **12D**
 - Consider Approval of Addendum to City of Dyersville Employee Policy Handbook, Section 14.7: Social Media Sites – **12E**

13. Strategic Planning Report – Edge Assessment Action Plan – **The Edge Assessment is an online planning tool to help libraries evaluate their technology and develop a plan for improvements. In the fall, I completed the assessment portion. If you are interested in seeing the results of this assessment, please let me know and I will email that document to you and / or set up a time to discuss more in depth. Based on that assessment, the Edge lists benchmark areas to be reviewed and suggests action items for the library to consider. Dawn and I reviewed the Level 1 Benchmarks for the JKPL and selected 16 to make priorities for the next 12 months. This Action Plan is attached here and these items will be incorporated in the JKPL Strategic Plan when it is updated later this year.**

14. Meetings and Training
 - Board Training – **I would like to put together some kind of plan for review and discussion for areas of interest or concern. Are there topics you would like to know more about? We can ask the State Library to come and do sessions on topics of interest. We can go through the Iowa**

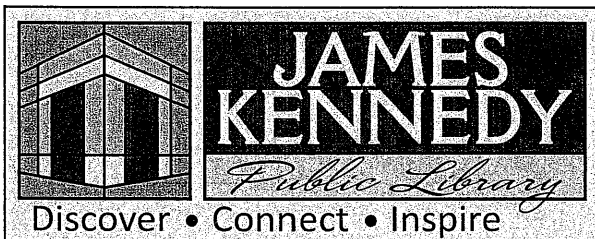
Trustee's Handbook at meetings, covering a chapter or topic each month. We can watch webinars together at meetings or independently and then discuss them at meetings. How would you like to handle this?

- Upcoming – Paul attending DALINC - Events that Work on April 12 and STEM training session on April 5 ; Angela & Shirley attending Public Libraries of Dubuque County Agency meeting in March, ARSL Conference September 5-7 in Vermont.
- Recently Attended

15. Oral Presentations

16. Adjournment

Date of next regular meeting: Tuesday, April 16, 2019 7:00 pm



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Regular Library Board Meeting

March 12, 2019

7:00 pm
Program Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
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13. Strategic Planning Report – Edge Assessment Plan
14. Meetings and Training
 - Board Training
 - Upcoming
 - Recently Attended
15. Oral Presentations
16. Adjournment

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Pat asked that I include this in the Board Meeting Packets in case someone missed this email. I received it as part of another email conversation so I am including only the relevant portion.

S.

From: Manfredi, Angie [mailto:angie.manfredi@iowa.gov]

Sent: Tuesday, February 26, 2019 1:24 PM

To: Shirley Vonderhaar

Subject: Re: [LT] [General Talk] Amazing Free Professional Development Opportunity in Teen Services

Hi Shirley,

*** (deleted text)

I also wanted to tell you how grateful I am to your youth librarian, Kimshiro. Her participation in our All Iowa Reads Kids webinar was truly a highlight. We got tons of great feedback, including people specifically mentioning they were inspired and wanted to start a program like Dyersville. Kimshiro totally rocked her part, she discussed all the challenges and successes of your program in a way that made it sound exciting and important for libraries but in a way that also made it sound completely doable. I told her during the webinar it really is one of the best youth library programs, and surely one of the best youth community reads programs, I've ever seen, nationwide. She and this program are a huge credit to your library, your community, all of Iowa and all of the nationwide library community.

Thanks so much,

-Angie

**James Kennedy Public Library
Board of Trustees
Minutes of the February 12, 2019 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, February 12, in the program room. Present: Pat Valant, Angela English, Mike Mullis, Karen Kramer, Catherine O’Hea, Mary Jane Meade, Sue Engelbrecht, Library Director Shirley Vonderhaar and City Council Liaison Tom Westoff. Absent: Joe Petsche

1. President Angela English called the meeting to order at 7:01 pm.
2. Agenda: Kramer MOVED “approval of the Agenda” which motion was seconded by Valant and CARRIED. Ayes: English, Valant, Mullis, Kramer, O’Hea, Engelbrecht and Meade.
Nays: None
3. Agenda Consent Calendar
 - Minutes of Previous Meetings: January 8, 2019
 - Correspondence & Communication
 - January Librarian’s Report
 - Bills:
 - January Claims Report
 - Library Claims for February
 - January & February Credit Card Claims
 - Budget Reports
 - December City Report
 - December Library Report
 - Trust Account Reports
 - January Bank Statement
 - January Balance Report
 - Trust Account Expenditure Report
 - January Donations Form
 - Chair-ity Fundraiser- \$40.00
 - Layette Quilt Raffle- \$27.00
 - Coloring Book Fundraiser- \$10.00
 - Anonymous- \$20.00
 - Leisa Osterhaus- \$10.00
 - Doug Kronlage- \$50.00
 - Soup Supper- \$645.00
 - 50/50 Raffle at Soup Supper- \$116.50
 - Program Reports
 - January Report on Programs and Attendance
 - February Calendar of events
 - Schedule for Upcoming Programs
 - Grant Report: DRA grant will be submitted; project to be determined.
 - Friends of the Library Report: Membership drive has started.

Engelbrecht MOVED "approval of the agenda consent items" which was seconded by Mullis and CARRIED. Ayes: English, Valant, Mullis, Kramer, O'Hea, Engelbrecht and Meade. Nays: None

4. FY20 Application for Accreditation: Shirley shared document with board.
5. Executive Committee Report: No Report
6. Fundraising Committee Report: Love My Library continues until end of February. Sale of snacks at circulation desk will start.
7. Furnishings, Art & Facilities Report: Shirley shared ADA Checklist document. Priority #4 is complete and JKPL will continue to work on 1-3 in upcoming year.
8. Marketing Committee Report: Creation Station signage displayed before March 30 fair. JKPL to participate in St. Patrick's Day parade with float and buttons. National Library Week activities planned for April 7-13. JKPL 60th anniversary celebrated in September-plans to be determined.
9. Personnel Committee Report: No report.
10. Finance Committee Report: Angela updated board on FY2020 budget request.
11. Policy Committee Report:
 - Policy Committee made a motion to approve Constitution and Bylaws of the James Kennedy Library. As this is a motion from a committee, no second needed. Motion CARRIED. Ayes: English, Valant, Mullis, Kramer, O'Hea, Engelbrecht and Meade. Nays: None.
 - Policy Committee made a motion to approve revised Confidentiality of Library Records Policy. As this is a motion from a committee, no second needed. Motion CARRIED. Ayes: English, Valant, Mullis, Kramer, O'Hea, Engelbrecht and Meade. Nays: None
 - Policy Committee made a motion to approve revised Collection Development Policy. As this is a motion from a committee, no second needed. Motion CARRIED. Ayes: English, Valant, Mullis, Kramer, O'Hea, Engelbrecht and Meade. Nays: None
12. Strategic Planning Report: No report
13. Meetings and Training
 - Upcoming: Paul will present at and attend DALINC's spring meeting on 4/12/19. He will also attend a session on STEM programming 4/5/19. Big Talk from Small Libraries online conference is February 22. Shirley will email out information to the Board.
 - Recently Attended: Shirley and Dawn participated in BrainFuse webinar.
14. Oral Presentations: None

President Angela English declared meeting ADJOURNED at 7:54 pm.

Mary Jane Meade

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month February 2019

B

Additions:

Items purchased: 185 Items donated: 205 Year to date: 2,318
 Items donated previous YTD: 432 Items donated YTD: 461
 Items withdrawn: Books: 39 SCDs: 2 DVDs: 2 VC: 3 Puzzles: 1
 Year to date: Books: 2,552 SCDs: 52 PAWs: 1 DVDs: 154 VC: 3 Games: 16 Puzzles: 1
 New Library Cards Issued City: 8 Contractual: 17 Total: 25 YTD: 225
 Computer use: 561 hours; 561 sessions YTD: 5,549 hours; 6,063 sessions Previous YTD: 5,192 hours; 5,341 sessions
 Meeting Room Use: 160 Library Use: 73 Community Use: 87 YTD: 1,329 Previous YTD: 1,298
 Programs Held: 69 Attendance: 745 people Library Visits: 4,866 YTD: 54,512 Prev. YTD: 52,440

Circulation:

Number of Items Loaned	10,206	Year to Date:	86,192
Previous Year Circ.	9,164	Previous YTD:	84,291
Difference (numerical):	1,042	Difference (numerical):	1,901
Difference (percentage):	11.37%	Difference (percentage):	2.26%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	34.75	509.77	850.00
Computer Printing:	150.80	773.00	1,275.00
Reader/printer:	1.05	1.05	25.00
Fax:	84.30	567.05	900.00
Computer Use	20.00	161.00	250.00
Holds & Scans	8.00	62.00	100.00
Lost Books and Materials	54.39	536.52	1,000.00
Memberships	0.00	404.00	300.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	12,890.44	14,800.00
Misc (including ALSS):	-1.50	74.19	300.00
Total:	\$351.79	\$15,979.02	\$24,800.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	4.47	86.81
Memorials: Eileen Hermesen	47.58	1,792.58
History Books:	45.00	105.00
Adopt a book donations:	0.00	392.05
Friends donation:	40.80	361.13
Other: donation, coloring books	15.00	1,180.75
Other: Mystery Dinner	2,250.00	8,831.20
Other: Love My Library donations	2,184.00	2,824.85
Total:	\$4,586.85	\$15,574.37

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	eBook & eAudio	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	9	33	22	6	21	1	15	12	1	50	26	9	205
2018 Month	14	138	41	28	111	21	0	11	0	33	11	13	421
Curr. YTD	86	856	223	117	353	127	52	95	12	232	93	72	2318
Prev. YTD	132	747	353	148	383	123	37	99	11	292	71	26	2422

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	eMags	Total Print Items	eAudio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA DVD	Juven. video & DVD	Games, Puppets, etc.	Grand Total
Curr. Month	811	2233	264	2301	336	375	6	6326	158	366	32	2103	832	389	10206
2018 month	648	2568	183	2026	228	336	19	6008	119	312	23	1849	552	301	9164
Difference	163	-335	81	275	108	39	-13	318	39	54	9	254	280	88	1042
Current YTD	6000	17686	2743	23135	2515	2654	62	54795	1148	2733	319	16308	6481	4408	86192
Prev. YTD	5953	22601	3075	21780	1777	2750	78	58014	770	2472	259	13876	5690	3210	84291
Difference	47	-4915	-332	1355	738	-96	-16	-3219	378	261	60	2432	791	1198	1901
Diff. %	0.8%	-21.7%	-10.8%	6.2%	41.5%	-3.5%	-2.1%	-5.5%	49.1%	10.6%	23.2%	17.5%	13.9%	37.3%	2.3%

Freemusic Downloads: Feb: 32 downloaded & 49 streamed; 0 video Total FY= 366 **Bridges Video Downloads:** Feb: 3 Total FY = 14
Mango Language Use: Feb: 0 sessions; FY = 33 total sessions (includes mobile & computer) **Kanopy Video:** Feb: 10; FY = 29
Adventure Passes Requested: Feb: 1; FY = 2

C

**James Kennedy Public Library
February 2019 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$600.00
Black Hills	Gas / Heat	591.03
Alliant Energy	Electricity	927.81
Mediacom	Internet & Phone	385.99
Total		\$2,504.83

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundering	Mats	14.95
Pitney Bowes	Shipping	441.18
Pitney Bowes	Shipping	29.45
CC - USPS	Postage	11.91
CC - USPS	Postage	63.47
Mr. Lock & Key	Payment removed	-40.00
Family Fun	Payment reversal	-9.99
Total		\$510.97

February 2019 Budget

February 2019 claims submitted	\$5,538.38
Utility and Contractual from Bills above	2,504.83
Miscellaneous Bills from above	510.97
Total wages and benefits	22,841.47
Total February 2019 expenses	\$31,395.65

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 000268 - AMAZON Vendor Total: **2,609.72**

03.01.2019 Invoice 3/18/2019 3/7/2019 3/18/2019 3/7/2019 2,609.72 0.00 0.00 0.00 2,609.72
Books APFID - ACCTS PAYABLE-FIDELITY BA No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Games	N/A	0.00	0.00	114.66	0.00	0.00	0.00	114.66

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410GAMES	114.66	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Audio Books	N/A	0.00	0.00	17.92	0.00	0.00	0.00	17.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AB	17.92	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DVD	N/A	0.00	0.00	309.12	0.00	0.00	0.00	309.12

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410DVD	309.12	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Books	N/A	0.00	0.00	47.40	0.00	0.00	0.00	47.40

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	47.40	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Books	N/A	0.00	0.00	199.77	0.00	0.00	0.00	199.77

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AN	199.77	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Books	N/A	0.00	0.00	37.25	0.00	0.00	0.00	37.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410LP	37.25	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Books	N/A	0.00	0.00	12.88	0.00	0.00	0.00	12.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410YAF	12.88	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Books	N/A	0.00	0.00	29.12	0.00	0.00	0.00	29.12

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410PF	29.12	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 000891 - AMERICAN BUTTON MACHINES										
163852	Invoice	3/18/2019	2/25/2019	3/18/2019	2/25/2019	632.30	0.00	0.00	0.00	632.30
Programs		APFID - ACCTS PAYABLE-FIDELITY BA		No						
Vendor Total: 632.30										
Vendor: 00026 - BAKER & TAYLOR BOOKS										
0003146495	Credit Memo	3/18/2019	2/7/2019	3/9/2019	2/7/2019	-9.59	0.00	0.00	0.00	-9.59
Books		APFID - ACCTS PAYABLE-FIDELITY BA		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Programs	N/A	0.00	0.00	200.49	0.00	0.00	0.00	200.49		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		200.49	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Marketing	N/A	0.00	0.00	56.39	0.00	0.00	0.00	56.39		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		56.39	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STEAM Grant	N/A	0.00	0.00	1,088.63	0.00	0.00	0.00	1,088.63		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TGRANT	1,088.63	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Love My Library	N/A	0.00	0.00	67.89	0.00	0.00	0.00	67.89		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TPROG	67.89	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Rardin Memorial	N/A	0.00	0.00	138.09	0.00	0.00	0.00	138.09		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TMEM	138.09	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Supplies	N/A	0.00	0.00	290.11	0.00	0.00	0.00	290.11		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		290.11	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books - returned	N/A		0.00	0.00	-9.59	0.00	0.00	0.00	-9.59	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		-9.59	100.00%				
0003146498	Credit Memo	3/18/2019	2/7/2019	3/9/2019	2/7/2019	-11.99	0.00	0.00	0.00	-11.99
Books			APFID - ACCTS PAYABLE-FIDELITY BA		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books - returned	N/A		0.00	0.00	-11.99	0.00	0.00	0.00	-11.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		-11.99	100.00%				
0003146527	Credit Memo	3/18/2019	2/7/2019	3/9/2019	2/7/2019	-13.99	0.00	0.00	0.00	-13.99
Books			APFID - ACCTS PAYABLE-FIDELITY BA		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books - returned	N/A		0.00	0.00	-13.99	0.00	0.00	0.00	-13.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		-13.99	100.00%				
0003148579	Credit Memo	3/18/2019	2/20/2019	3/22/2019	2/20/2019	-3.45	0.00	0.00	0.00	-3.45
Supplies			APFID - ACCTS PAYABLE-FIDELITY BA		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplies Returned	N/A		0.00	0.00	-3.45	0.00	0.00	0.00	-3.45	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-65060	OFFICE SUPPLIES				-3.45	100.00%				
0003148580	Credit Memo	3/18/2019	2/20/2019	3/22/2019	2/20/2019	-1.15	0.00	0.00	0.00	-1.15
Supplies			APFID - ACCTS PAYABLE-FIDELITY BA		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplies Returned	N/A		0.00	0.00	-1.15	0.00	0.00	0.00	-1.15	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-65060	OFFICE SUPPLIES				-1.15	100.00%				
0003149194	Credit Memo	3/18/2019	2/21/2019	3/23/2019	2/21/2019	-38.70	0.00	0.00	0.00	-38.70
Books			APFID - ACCTS PAYABLE-FIDELITY BA		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books Returned	N/A		0.00	0.00	-38.70	0.00	0.00	0.00	-38.70	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		-38.70	100.00%				
0003149195	Credit Memo	3/18/2019	2/21/2019	3/23/2019	2/21/2019	-8.99	0.00	0.00	0.00	-8.99
Books			APFID - ACCTS PAYABLE-FIDELITY BA		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books - Returned	N/A		0.00	0.00	-8.99	0.00	0.00	0.00	-8.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		-8.99	100.00%				

Payable Register

Packet: APPKT00192 - March Library Bills

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
0003149196	Credit Memo	3/18/2019	2/21/2019	3/23/2019	2/21/2019	-16.24	0.00	0.00	0.00	-16.24
Books		APFID - ACCTS PAYABLE-FIDELITY BA			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books Returned	N/A		0.00	0.00	-16.24	0.00	0.00	0.00	-16.24	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	-16.24	100.00%						
0003149674	Credit Memo	3/18/2019	2/26/2019	3/28/2019	2/26/2019	-9.59	0.00	0.00	0.00	-9.59
Books		APFID - ACCTS PAYABLE-FIDELITY BA			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books Returned	N/A		0.00	0.00	-9.59	0.00	0.00	0.00	-9.59	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	-9.59	100.00%						
2034305773	Invoice	3/18/2019	2/1/2019	3/18/2019	2/1/2019	187.76	0.00	0.00	0.00	187.76
Books		APFID - ACCTS PAYABLE-FIDELITY BA			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	106.88	0.00	0.00	0.00	106.88	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	106.88	100.00%						
001-5-410-4-67701	Books		0.00	0.00	37.09	0.00	0.00	0.00	37.09	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AN	37.09	100.00%						
001-5-410-4-65060	Supplies		0.00	0.00	2.30	0.00	0.00	0.00	2.30	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		2.30	100.00%						
002-5-410-4-67700	Programs - Adopt a Book		0.00	0.00	25.82	0.00	0.00	0.00	25.82	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TAAB	25.82	100.00%						
002-5-410-4-67700	Memorial		0.00	0.00	15.67	0.00	0.00	0.00	15.67	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TMEM	15.67	100.00%						
2034309419	Invoice	3/18/2019	1/31/2019	3/18/2019	1/31/2019	145.21	0.00	0.00	0.00	145.21
Books		APFID - ACCTS PAYABLE-FIDELITY BA			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	38.28	0.00	0.00	0.00	38.28	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	38.28	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	106.93	0.00	0.00	0.00	106.93	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AN		106.93	100.00%				
<u>2034320277</u>	Invoice	3/18/2019	2/6/2019	3/18/2019	2/6/2019	155.90	0.00	0.00	0.00	155.90
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audio Books	N/A		0.00	0.00	131.96	0.00	0.00	0.00	131.96	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AB		131.96	100.00%				
<u>2034323247</u>	Invoice	3/18/2019	2/7/2019	3/18/2019	2/7/2019	141.82	0.00	0.00	0.00	141.82
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	21.00	0.00	0.00	0.00	21.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AN		21.00	100.00%				
<u>2034323247</u>	Invoice	3/18/2019	2/7/2019	3/18/2019	2/7/2019	141.82	0.00	0.00	0.00	141.82
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	15.68	0.00	0.00	0.00	15.68	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410LP		15.68	100.00%				
<u>2034323247</u>	Invoice	3/18/2019	2/7/2019	3/18/2019	2/7/2019	141.82	0.00	0.00	0.00	141.82
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	69.72	0.00	0.00	0.00	69.72	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		69.72	100.00%				
<u>2034323247</u>	Invoice	3/18/2019	2/7/2019	3/18/2019	2/7/2019	141.82	0.00	0.00	0.00	141.82
Supplies	N/A		0.00	0.00	5.75	0.00	0.00	0.00	5.75	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES				5.75	100.00%				
<u>2034323247</u>	Invoice	3/18/2019	2/7/2019	3/18/2019	2/7/2019	141.82	0.00	0.00	0.00	141.82
Programs - Adopt a Book	N/A		0.00	0.00	13.99	0.00	0.00	0.00	13.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE		410TAAB		13.99	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Tauke Memorial	N/A		0.00	0.00	15.68	0.00	0.00	0.00	15.68	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE		410TMEM		15.68	100.00%				
2034337615	Invoice	3/18/2019	2/14/2019	3/18/2019	2/14/2019	196.56	0.00	0.00	0.00	196.56
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	59.88	0.00	0.00	0.00	59.88	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		59.88	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	16.79	0.00	0.00	0.00	16.79	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410LP		16.79	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	116.44	0.00	0.00	0.00	116.44	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AN		116.44	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplies - Processing	N/A		0.00	0.00	3.45	0.00	0.00	0.00	3.45	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-65060	OFFICE SUPPLIES				3.45	100.00%				
2034351796	Invoice	3/18/2019	2/19/2019	3/18/2019	2/19/2019	106.90	0.00	0.00	0.00	106.90
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	76.67	0.00	0.00	0.00	76.67	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AF		76.67	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Adopt A Book	N/A		0.00	0.00	14.56	0.00	0.00	0.00	14.56	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE		410TAAB		14.56	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Memorial	N/A		0.00	0.00	15.67	0.00	0.00	0.00	15.67	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE		410TMEM		15.67	100.00%				
2034353322	Invoice	3/18/2019	2/21/2019	3/18/2019	2/21/2019	118.05	0.00	0.00	0.00	118.05
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	15.12	0.00	0.00	0.00	15.12	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	15.12	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	100.63	0.00	0.00	0.00	100.63	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AN	100.63	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Processing	N/A		0.00	0.00	2.30	0.00	0.00	0.00	2.30	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		2.30	100.00%						
2034355878	Invoice	3/18/2019	2/25/2019	3/18/2019	2/25/2019	247.05	0.00	0.00	0.00	247.05
Books	APFID - ACCTS PAYABLE-FIDELITY BA			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	201.67	0.00	0.00	0.00	201.67	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	201.67	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplies	N/A		0.00	0.00	1.15	0.00	0.00	0.00	1.15	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		1.15	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Programs - Adopt A Book	N/A		0.00	0.00	14.56	0.00	0.00	0.00	14.56	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TAAB	14.56	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Memorial	N/A		0.00	0.00	15.11	0.00	0.00	0.00	15.11	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TMEM	15.11	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Programs - Love My Library	N/A		0.00	0.00	14.56	0.00	0.00	0.00	14.56	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TPROG	14.56	100.00%						
2034355945	Invoice	3/18/2019	2/22/2019	3/18/2019	2/22/2019	305.89	0.00	0.00	0.00	305.89
Books	APFID - ACCTS PAYABLE-FIDELITY BA			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	243.66	0.00	0.00	0.00	243.66	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	243.66	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 000038 - BENTON-HERMSEN, KIMSHIRO										
03.02.2019	Invoice	3/18/2019	3/2/2019	3/18/2019	3/2/2019	67.61	0.00	0.00	0.00	67.61
Programs		APFID - ACCTS PAYABLE-FIDELITY BA		No						
Vendor Total: 67.61										
Vendor: 001165 - CARNEGIE-STOUT PUBLIC LIBRARY										
2132019DA	Invoice	3/18/2019	2/28/2019	3/28/2019	2/28/2019	91.35	0.00	0.00	0.00	91.35
Supplies		APFID - ACCTS PAYABLE-FIDELITY BA		No						
Vendor Total: 91.35										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Programs - Love My Library	N/A	0.00	0.00	14.56	0.00	0.00	0.00	14.56		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TPROG	14.56	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Adopt A Book	N/A	0.00	0.00	19.90	0.00	0.00	0.00	19.90		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TAAB	19.90	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Memorial	N/A	0.00	0.00	15.12	0.00	0.00	0.00	15.12		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TMEM	15.12	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Supplies - processing	N/A	0.00	0.00	12.65	0.00	0.00	0.00	12.65		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		12.65	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Books	N/A	0.00	0.00	72.84	0.00	0.00	0.00	72.84		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AF	72.84	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Memorial	N/A	0.00	0.00	15.68	0.00	0.00	0.00	15.68		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TMEM	15.68	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Supplies	N/A	0.00	0.00	1.15	0.00	0.00	0.00	1.15		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		1.15	100.00%						

Vendor: 000038 - BENTON-HERMSEN, KIMSHIRO										
03.02.2019	Invoice	3/18/2019	3/2/2019	3/18/2019	3/2/2019	67.61	0.00	0.00	0.00	67.61
Programs		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Vendor: 001165 - CARNEGIE-STOUT PUBLIC LIBRARY										
2132019DA	Invoice	3/18/2019	2/28/2019	3/28/2019	2/28/2019	91.35	0.00	0.00	0.00	91.35
Supplies		APFID - ACCTS PAYABLE-FIDELITY BA		No						
Vendor Total: 91.35										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cleaning Discs	N/A		0.00	0.00	91.35	0.00	0.00	0.00	91.35	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		91.35	100.00%						

Vendor: 001027 - CENGAGE LEARNING **Vendor Total: 183.31**

66546212	Invoice	3/18/2019	2/12/2019	3/18/2019	2/12/2019	159.51	0.00	0.00	0.00	159.51
Books		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	111.93	0.00	0.00	0.00	111.93	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410LP	111.93	100.00%						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Memorial	N/A		0.00	0.00	47.58	0.00	0.00	0.00	47.58	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TMEM	47.58	100.00%						

66561066	Invoice	3/18/2019	2/13/2019	3/18/2019	2/13/2019	11.90	0.00	0.00	0.00	11.90
Books		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	11.90	0.00	0.00	0.00	11.90	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410LP	11.90	100.00%						

66573652	Invoice	3/18/2019	2/14/2019	3/18/2019	2/14/2019	11.90	0.00	0.00	0.00	11.90
Books		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	11.90	0.00	0.00	0.00	11.90	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410LP	11.90	100.00%						

Vendor: 000976 - CHILDS WORLD, THE **Vendor Total: 159.60**

NA142279	Invoice	3/18/2019	1/30/2019	3/18/2019	1/30/2019	159.60	0.00	0.00	0.00	159.60
Books		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Books	N/A		0.00	0.00	159.60	0.00	0.00	0.00	159.60	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410PN	159.60	100.00%						

Vendor: 000046 - DALINC **Vendor Total: 55.00**

03.01.2019	Invoice	3/18/2019	3/1/2019	3/18/2019	3/1/2019	55.00	0.00	0.00	0.00	55.00
Training		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Training Fee	N/A		0.00	0.00	55.00	0.00	0.00	0.00	55.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING		55.00	100.00%						

Vendor: 000644 - DEMCO EDUCATIONAL CORP **Vendor Total:** 207.88

<u>6553904</u>	Invoice	3/18/2019	2/19/2019	3/18/2019	2/19/2019	116.85	0.00	0.00	0.00	116.85
Supplies		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Library Supplies	N/A		0.00	0.00	116.85	0.00	0.00	0.00	116.85	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES		116.85	100.00%						

<u>6557163</u>	Invoice	3/18/2019	2/25/2019	3/18/2019	2/25/2019	91.03	0.00	0.00	0.00	91.03
Supplies		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Book/DVD Supplies	N/A		0.00	0.00	91.03	0.00	0.00	0.00	91.03	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES		91.03	100.00%						

Vendor: 000098 - DYERSVILLE AREA CHAMBER OF COMMERCE **Vendor Total:** 100.00

<u>1112</u>	Invoice	3/18/2019	2/21/2019	3/18/2019	2/21/2019	100.00	0.00	0.00	0.00	100.00
Supplies		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Marketing Expense	N/A		0.00	0.00	100.00	0.00	0.00	0.00	100.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES		100.00	100.00%						

Vendor: 000460 - DYERSVILLE COMICS & GAMES **Vendor Total:** 75.98

<u>03.05.2019</u>	Invoice	3/18/2019	3/5/2019	3/18/2019	3/5/2019	75.98	0.00	0.00	0.00	75.98
Games		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Games	N/A		0.00	0.00	75.98	0.00	0.00	0.00	75.98	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410GAMES	75.98	100.00%						

Vendor: 000166 - FAREWAY STORES INC. **Vendor Total:** 10.27

<u>00098967</u>	Invoice	3/18/2019	2/13/2019	3/18/2019	2/13/2019	10.27	0.00	0.00	0.00	10.27
Supplies		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplies	N/A		0.00	0.00	10.27	0.00	0.00	0.00	10.27	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES		10.27	100.00%						

Vendor: 000998 - FIRST AVENUE BAKERY **Vendor Total:** 39.99

Payable Register

Packet: APPKT00192 - March Library Bills

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
4124	Invoice	3/18/2019	2/9/2019	3/18/2019	On Hold 2/9/2019	39.99	0.00	0.00	0.00	39.99
Programs		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Programs - Mystery Dinner Dessert	N/A	0.00	0.00	39.99	0.00	0.00	0.00	39.99

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TPROG	39.99	100.00%

Vendor: 000783 - GOOD OLD DAYS

Vendor Total: 29.97

03.04.19	Invoice	3/18/2019	3/4/2019	3/18/2019	3/4/2019	29.97	0.00	0.00	0.00	29.97
Subscription		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Subscription - 2 yr	N/A	0.00	0.00	29.97	0.00	0.00	0.00	29.97

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410SUB	29.97	100.00%

Vendor: 000229 - IOWA OUTDOORS

Vendor Total: 15.00

03.04.19	Invoice	3/18/2019	3/4/2019	3/18/2019	3/4/2019	15.00	0.00	0.00	0.00	15.00
Subscription		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Subscription - 1 yr	N/A	0.00	0.00	15.00	0.00	0.00	0.00	15.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410SUB	15.00	100.00%

Vendor: 000577 - KANOPY, INC.

Vendor Total: 20.00

149260-PPU	Invoice	3/18/2019	2/28/2019	3/18/2019	2/28/2019	20.00	0.00	0.00	0.00	20.00
Programs		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Programs	N/A	0.00	0.00	20.00	0.00	0.00	0.00	20.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TPROG	20.00	100.00%

Vendor: 000366 - MIDWEST BUSINESS PRODUCTS

Vendor Total: 199.68

24276796	Invoice	3/18/2019	2/15/2019	4/1/2019	2/15/2019	199.68	0.00	0.00	0.00	199.68
Contract		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Contract - copier lease	N/A	0.00	0.00	199.68	0.00	0.00	0.00	199.68

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-5-410-4-64316	CONTRACTS		199.68	100.00%

Vendor: 001194 - MOTION PICTURE LICENSING CORP

Vendor Total: 138.78

504200169	Invoice	3/18/2019	1/31/2019	3/18/2019	1/31/2019	138.78	0.00	0.00	0.00	138.78
Programs		APFID - ACCTS PAYABLE-FIDELITY BA			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Program Expense - Annual Movie License	N/A		0.00	0.00	138.78	0.00	0.00	0.00	138.78	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-65060	OFFICE SUPPLIES		138.78	100.00%						

Vendor: 001155 - ORIENTAL TRADING COMPANY INC **Vendor Total: 44.37**

694899256-01	Invoice	3/18/2019	2/18/2019	3/18/2019	2/18/2019	44.37	0.00	0.00	0.00	44.37
Programs		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Creation Station/Love My Library	N/A		0.00	0.00	44.37	0.00	0.00	0.00	44.37	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	410TPROG	44.37	100.00%						

Vendor: 001509 - OVERDRIVE **Vendor Total: 1,169.37**

06497CO19026553	Invoice	3/18/2019	2/10/2019	3/18/2019	2/10/2019	851.43	0.00	0.00	0.00	851.43
Electronic Media		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Electronic Media	N/A		0.00	0.00	851.43	0.00	0.00	0.00	851.43	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410EM	851.43	100.00%						

06497CO19044654	Invoice	3/18/2019	3/6/2019	3/18/2019	3/6/2019	317.94	0.00	0.00	0.00	317.94
Electronic Media		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Electronic Media	N/A		0.00	0.00	317.94	0.00	0.00	0.00	317.94	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410EM	317.94	100.00%						

Vendor: 000862 - PROGRESSIVE FARMER, THE **Vendor Total: 14.00**

03.04.19	Invoice	3/18/2019	3/4/2019	3/18/2019	3/4/2019	14.00	0.00	0.00	0.00	14.00
Subscription		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Subscription - 1 yr	N/A		0.00	0.00	14.00	0.00	0.00	0.00	14.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410SUB	14.00	100.00%						

Vendor: 000930 - RECORDED BOOKS LLC **Vendor Total: 343.93**

76179158	Invoice	3/18/2019	2/4/2019	3/18/2019	2/4/2019	31.45	0.00	0.00	0.00	31.45
Books		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audio Books	N/A		0.00	0.00	31.45	0.00	0.00	0.00	31.45	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AB	31.45	100.00%						

76179906	Invoice	3/18/2019	2/5/2019	3/18/2019	2/5/2019	35.99	0.00	0.00	0.00	35.99
Books		APFID - ACCTS PAYABLE-FIDELITY BA		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<u>001-5-410-4-67701</u>										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audio Books	N/A		0.00	0.00	35.99	0.00	0.00	0.00	35.99	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AB	35.99	100.00%						
<u>76182627</u>	Invoice	3/18/2019	2/8/2019	3/18/2019	2/8/2019	67.50	0.00	0.00	0.00	67.50
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audio Books	N/A		0.00	0.00	67.50	0.00	0.00	0.00	67.50	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AB	67.50	100.00%						
<u>76186145</u>	Invoice	3/18/2019	2/19/2019	3/18/2019	2/19/2019	82.20	0.00	0.00	0.00	82.20
Programs	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Programs - Love My Library	N/A		0.00	0.00	82.20	0.00	0.00	0.00	82.20	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	410TPROG	82.20	100.00%						
<u>76186976</u>	Invoice	3/18/2019	2/20/2019	3/18/2019	2/20/2019	35.99	0.00	0.00	0.00	35.99
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audio Books	N/A		0.00	0.00	35.99	0.00	0.00	0.00	35.99	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AB	35.99	100.00%						
<u>7618905</u>	Invoice	3/18/2019	2/26/2019	3/18/2019	2/26/2019	37.40	0.00	0.00	0.00	37.40
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audio Books	N/A		0.00	0.00	37.40	0.00	0.00	0.00	37.40	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AB	37.40	100.00%						
<u>76192016</u>	Invoice	3/18/2019	3/1/2019	3/18/2019	3/1/2019	53.40	0.00	0.00	0.00	53.40
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audio Books	N/A		0.00	0.00	53.40	0.00	0.00	0.00	53.40	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	410AB	53.40	100.00%						
Vendor: 000789 - WAPSIPINICON ALMANAC									Vendor Total:	9.00
<u>02.13.2019</u>	Invoice	3/18/2019	2/13/2019	3/18/2019	2/13/2019	9.00	0.00	0.00	0.00	9.00
Books	APFID - ACCTS PAYABLE-FIDELITY BA				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
Books	N/A		0.00	0.00		9.00	0.00	0.00	0.00	9.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410AN			9.00	100.00%			

Vendor: 000584 - WEBER PAPER COMPANY **Vendor Total:** 104.16

0066320	Invoice	3/18/2019	2/19/2019	3/18/2019	2/19/2019	104.16	0.00	0.00	0.00	104.16
Supplies			APFID - ACCTS PAYABLE-FIDELITY BA		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
Paper - Copy	N/A		0.00	0.00		104.16	0.00	0.00	0.00	104.16
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-5-410-4-65060	OFFICE SUPPLIES					104.16	100.00%			

Vendor: 000314 - WOODSMITH **Vendor Total:** 45.00

03.04.19	Invoice	3/18/2019	3/4/2019	3/18/2019	3/4/2019	45.00	0.00	0.00	0.00	45.00
Subscription			APFID - ACCTS PAYABLE-FIDELITY BA		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
Subscription - 2 yr	N/A		0.00	0.00		45.00	0.00	0.00	0.00	45.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIPTI		410SUB			45.00	100.00%			

Vendor: 000451 - ZURAWSKI, PAUL **Vendor Total:** 41.00

03.05.2019	Invoice	3/18/2019	3/5/2019	3/18/2019	3/5/2019	41.00	0.00	0.00	0.00	41.00
Supplies			APFID - ACCTS PAYABLE-FIDELITY BA		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
Program Supplies	N/A		0.00	0.00		41.00	0.00	0.00	0.00	41.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-5-410-4-65060	OFFICE SUPPLIES					41.00	100.00%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Credit Memo	9	-113.69	0.00	0.00	0.00	-113.69	0.00	-113.69
Debit Memo	1	89.67	0.00	0.00	0.00	89.67	0.00	89.67
Invoice	44	8,012.41	0.00	0.00	0.00	8,012.41	0.00	8,012.41
Grand Total:		7,988.39	0.00	0.00	0.00	7,988.39	0.00	7,988.39

Project Summary

Project Number	Project Name	Count	Account Key	Account Name	Amount
<u>410</u>	LIBRARY BOOKS	8	410AB	AUDIO BOOKS	411.61
		17	410AF	ADULT FICTION	823.03
		7	410AN	ADULT NONFICTION	590.86
		1	410DVD	DVD'S	309.12
		2	410EM	ELECTRONIC MEDIA	1,169.37
		2	410GAMES	GAMES	190.64
		6	410LP	LARGE PRINT BOOKS	205.45
		1	410PF	CHILDRENS FICTION	29.12
		1	410PN	CHILDRENS NONFICTION	159.60
		4	410SUB	SUBSCRIPTIONS	103.97
		5	410TAAB	TRUST ADOPT A BOOK	88.83
		1	410TGRANT	TRUST GRANT	1,088.63
		8	410TMEM	TRUST MEMORIALS	278.60
		9	410TPROG	TRUST PROGRAMS	883.58
		1	410YAF	YOUNG ADULT FICTION	12.88
		Project 410 Total:			
Grand Total:					6,345.29

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	55.00
<u>001-5-410-4-64316</u>	CONTRACTS	199.68
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	1,388.42
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIPTI	4,005.65
	Total:	5,648.75

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	2,339.64
	Total:	2,339.64

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

 President, Board of Trustees

ATTEST:

 Secretary, Board of Trustees

 Date

E

Credit Card Claims for February & March 2019

Date	Vendor	Items	Amount
2/18/19	Mediacom	Phone & Internet	385.99
3/4/19	Simon & Schuster	KidsAIR program – books (Friends)	484.43
2/26/19	Build-a-sign	Creation Station Banner	112.35

Budget Report
Account Summary

For Fiscal: 2018-2019 Period Ending: 02/28/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
001-5-410-4-60100	SALARIES	228,856.00	228,856.00	16,758.47	143,706.61	85,149.39	37.21 %
001-5-410-4-61100	FICA	14,189.00	14,189.00	1,004.45	8,635.11	5,553.89	39.14 %
001-5-410-4-61200	MEDICARE	3,318.00	3,318.00	234.90	2,019.47	1,298.53	39.14 %
001-5-410-4-61300	IPERS	21,604.00	21,604.00	1,582.40	13,521.96	8,082.04	37.41 %
001-5-410-4-61500	GROUP INSURANCE	35,700.00	35,700.00	3,244.51	31,149.97	4,550.03	12.75 %
001-5-410-4-61700	SUI	184.00	184.00	16.74	153.90	30.10	16.36 %
001-5-410-4-62100	DUES	900.00	900.00	0.00	703.00	197.00	21.89 %
001-5-410-4-62300	MEETINGS/TRAINING	2,500.00	2,500.00	0.00	2,047.66	452.34	18.09 %
001-5-410-4-63710	ELECTRICITY	14,000.00	14,000.00	927.81	9,330.51	4,669.49	33.35 %
001-5-410-4-63711	GAS HEAT	2,200.00	2,200.00	591.03	1,704.20	495.80	22.54 %
001-5-410-4-63730	TELEPHONE	2,200.00	2,200.00	385.99	2,742.30	-542.30	-24.65 %
001-5-410-4-63750	MAINTENANCE	5,300.00	5,300.00	195.00	5,501.37	-201.37	-3.80 %
001-5-410-4-64080	INSURANCE PREMIUM	7,344.00	7,344.00	0.00	0.00	7,344.00	100.00 %
001-5-410-4-64316	CONTRACTS	0.00	0.00	971.40	2,146.71	-2,146.71	0.00 %
001-5-410-4-64322	CONTRACTED SERVICES	8,220.00	8,220.00	600.00	5,320.00	2,900.00	35.28 %
001-5-410-4-65060	OFFICE SUPPLIES	20,000.00	20,000.00	844.44	7,841.48	12,158.52	60.79 %
001-5-410-4-67274	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	12,040.00	-12,040.00	0.00 %
001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCRIP	58,000.00	58,000.00	4,038.51	36,706.88	21,293.12	36.71 %
	Expense Total:	424,515.00	424,515.00	31,395.65	285,271.13	139,243.87	32.80 %
	Fund: 001 - GENERAL FUND Total:	424,515.00	424,515.00	31,395.65	285,271.13	139,243.87	32.80 %
Fund: 002 - LIBRARY TRUST FUND							
Expense							
002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	30,000.00	30,000.00	2,685.66	4,930.21	25,069.79	83.57 %
	Expense Total:	30,000.00	30,000.00	2,685.66	4,930.21	25,069.79	83.57 %
	Fund: 002 - LIBRARY TRUST FUND Total:	30,000.00	30,000.00	2,685.66	4,930.21	25,069.79	83.57 %
	Report Total:	454,515.00	454,515.00	34,081.31	290,201.34	164,313.66	36.15 %

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James Kennedy Public Library FY19 Operating Budget								
	FY19	December	January	February	March (est)	Received to date	Difference	% Expended To date
ESTIMATED REVENUES:								
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	
Fees from copier, R/P, etc.	5,000.00	237.39	393.09	351.79	300.00	3,089.58	1,910.42	
Open Access	12,400.00	0.00	0.00	0.00	0.00	10,458.17	1,941.83	
Access Plus / ILL	600.00	0.00	0.00	0.00	0.00	441.45	158.55	
Direct State Aid	1,800.00	0.00	0.00	0.00	0.00	1,990.83	-190.83	
TOTAL:	24,800.00	237.39	393.09	351.79	300.00	15,980.03	8,819.97	
						15,980.03	8,819.97	
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES						Spent to date	Remaining	
Wages	228,856.00	16,938.10	16,984.82	16,758.47	21,300.00	143,706.61	85,149.39	62.8%
FICA	14,189.00	1,015.91	1,018.45	1,004.45	1,320.60	8,635.11	5,553.89	60.9%
Medicare	3,318.00	237.59	238.18	234.90	308.85	2,019.47	1,298.53	60.9%
IPERS	21,604.00	1,598.90	1,559.15	1,582.40	2,010.72	13,521.96	8,082.04	62.6%
SUI	184.00	8.39	16.96	16.74	21.30	153.90	30.10	83.6%
Group Insurance	35,700.00	3,125.71	3,125.71	3,244.51	3,125.71	31,149.97	4,550.03	87.3%
Meetings and training	2,500.00	0.00	0.00	0.00	0.00	2,047.66	452.34	81.9%
Dues and memberships	900.00	0.00	658.00	0.00	55.00	703.00	197.00	78.1%
TOTAL:	307,251.00	22,924.60	23,601.27	22,841.47	28,142.18	201,937.68	105,313.32	65.7%
						201,937.68	105,313.32	
CONTRACTUAL SERVICES:								
Utilities (telephone)	2,200.00	385.37	385.37	385.99	385.99	2,742.30	-542.30	124.7%
Electricity	14,000.00	835.76	897.70	927.81	900.00	9,330.51	4,669.49	66.6%
Gas / Heat	2,200.00	375.78	443.85	591.03	500.00	1,704.20	495.80	77.5%
Insurance (bldg)	7,344.00	0.00	0.00	0.00	0.00	0.00	7,344.00	0.0%
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Custodial services	8,000.00	600.00	750.00	600.00	600.00	5,100.00	2,900.00	63.8%
Window cleaning	220.00	0.00	0.00	0.00	0.00	220.00	0.00	100.0%
Service / Maintenance Contracts	5,300.00	618.57	144.48	971.40	199.68	2,146.71	3,153.29	40.5%
TOTAL:	39,264.00	2,815.48	2,621.40	3,476.23	2,585.67	21,243.72	18,020.28	54.1%
						21,243.72	18,020.28	
SUPPLIES:								
General library supplies	10,000.00	651.97	740.48	844.44	751.86	6,502.57	3,497.43	65.0%
Program fees & supplies	2,500.00	157.46	101.28	0.00	380.27	954.25	1,545.75	38.2%
Marketing & advertising	1,500.00	0.00	26.48	0.00	256.29	384.66	1,115.34	25.6%
Maintenance and Repairs	6,000.00	86.83	40.00	195.00	0.00	5,501.37	498.63	91.7%
TOTAL	20,000.00	896.26	908.24	1,039.44	1,388.42	13,342.85	6,657.15	66.7%
						13,342.85	6,657.15	
BOOKS AND MATERIALS								
Adult fiction	8,000.00	620.57	575.44	873.21	823.03	6,125.80	1,874.20	76.6%
Adult nonfiction	5,000.00	290.85	289.94	449.04	590.86	2,666.42	2,333.58	53.3%
YA fiction	1,800.00	713.90	207.12	0.00	12.88	1,340.64	459.36	74.5%
YA nonfiction	800.00	0.00	0.00	0.00	0.00	50.67	749.33	6.3%
Juvenile fiction	7,100.00	2,184.15	1,308.68	112.78	29.12	4,309.33	2,790.67	60.7%
Juvenile nonfiction	3,300.00	413.12	411.00	426.34	159.60	2,933.60	366.40	88.9%
Large Print	4,000.00	221.66	0.00	483.45	205.45	1,516.21	2,483.79	37.9%
Electronic media (ebooks, etc.)	5,000.00	729.54	0.00	40.00	1,169.37	2,599.99	2,400.01	52.0%
Reference & electronic databas	5,000.00	241.16	0.00	0.00	0.00	4,972.60	27.40	99.5%
Periodicals and newspapers	4,000.00	87.45	57.99	398.49	103.97	2,023.67	1,976.33	50.6%
Audiobooks (CD, playaway)	3,700.00	293.94	553.92	404.91	411.61	2,646.28	1,053.72	71.5%
Software & Gaming	2,000.00	0.00	690.40	119.22	190.64	1,338.64	661.36	66.9%
DVDs	6,500.00	335.85	456.32	654.73	309.12	3,780.80	2,719.20	58.2%
SS / Creation Station	1,800.00	153.97	120.70	76.34	0.00	402.23	1,397.77	22.3%
TOTAL:	58,000.00	6,286.16	4,671.51	4,038.51	4,005.65	36,706.88	21,293.12	63.3%
						36,706.88	21,293.12	
TOTAL EXPENDITURES:	424,515.00	32,922.50	31,802.42	31,395.65	36,121.92	273,231.13	151,283.87	64.4%
TOTAL REVENUES:	24,800.00	237.39	393.09	351.79	300.00	15,980.03	8,819.97	64.4%
ACTUAL ASKING	399,715.00	32,685.11	31,409.33	31,043.86	35,821.92	257,251.10	142,463.90	64.4%
Capital Improvement						12,040.00		
Total Expenditures		32,922.50	31,802.42	31,395.65	36,121.92	285,271.13		

James Kennedy Public Library FY19 Operating Budget								
	FY19	FY17 Expense thru Feb 18	Feb '18	Total FY18	Budget Projection	Amount Over/Under	Over/Under Budget	
ESTIMATED REVENUES:								
Dubuque County Library Agency	5,000.00	0.00	0.00	5,940.16	thru February			
Fees from copier, R/P, etc.	5,000.00	3,225.42	344.41	5,213.12	2019			
Open Access	12,400.00	12,327.99	0.00	12,327.99				
Access Plus / ILL	600.00	560.25	0.00	560.25				
Direct State Aid	1,800.00	1,883.95	0.00	1,883.95				
TOTAL:	24,800.00	17,997.61	344.41	25,925.47				
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES								
		Spent to date		Spent to date				
Wages	228,856.00	140,806.89	16,375.19	215,673.67	149,413.24	-5,707	0.96	
FICA	14,189.00	8,444.55	981.04	13,181.79	9,089.79	-455	0.95	
Medicare	3,318.00	1,974.92	229.40	2,796.01	2,343.62	-324	0.86	
IPERS	21,604.00	12,574.26	1,462.34	19,260.00	14,104.59	-583	0.96	
SUI	184.00	117.93	0.00	186.54	116.32	38	1.32	
Group Insurance	35,700.00	23,047.12	2,883.16	38,043.88	21,627.19	9,523	1.44	
Meetings and training	2,500.00	1,624.41	15.00	2,768.32	1,466.96	581	1.40	
Dues and memberships	900.00	633.00	468.00	662.00	860.57	-158	0.82	
TOTAL:	307,251.00	189,223.08	22,414.13	292,572.21	198,716.69	3,221	1.02	
CONTRACTUAL SERVICES:								
Utilities (telephone)	2,200.00	1,501.89	356.13	3,422.31	965.48	1,777	2.84	
Electricity	14,000.00	8,524.80	935.11	11,592.84	10,294.91	-964	0.91	
Gas / Heat	2,200.00	1,371.76	442.76	2,318.81	1,301.47	403	1.31	
Insurance (bldg)	7,344.00	71.00	0.00	4,592.00	113.55	-114	0.00	
Legal Fees	0.00	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	5,100.00	750.00	7,650.00	5,333.33	-233	0.96	
Window cleaning	220.00	220.00	0.00	220.00	220.00	0	1.00	
Service / Maintenance Contracts	5,300.00	2,561.64	1,543.31	5,729.79	2,369.49	-223	0.91	
TOTAL:	39,264.00	19,351.09	4,027.31	35,525.75	21,387.34	-144	0.99	
SUPPLIES:								
General library supplies	10,000.00	5,531.80	701.79	11,713.74	4,722.49	1,780	1.38	
Program fees & supplies	2,500.00	867.32	309.23	2,180.32	994.49	-40	0.96	
Marketing & advertising	1,500.00	612.71	178.75	1,104.89	831.82	-447	0.46	
Maintenance and Repairs	6,000.00	2,117.49	886.22	4,323.47	2,938.60	2,563	1.87	
TOTAL	20,000.00	9,129.32	2,075.99	19,322.42	9,449.46	3,893	1.41	
BOOKS AND MATERIALS								
Adult fiction	8,000.00	5,788.29	792.26	9,467.50	4,891.08	1,235	1.25	
Adult nonfiction	5,000.00	4,562.58	1,108.18	5,591.58	4,079.87	-1,413	0.65	
YA fiction	1,800.00	1,563.13	0.00	2,203.95	1,276.63	64	1.05	
YA nonfiction	800.00	0.00		444.44	Zero	0	Nothing	
Juvenile fiction	7,100.00	4,041.51	0.00	7,779.56	3,688.48	621	1.17	
Juvenile nonfiction	3,300.00	3,216.87	34.49	3,632.19	2,922.66	11	1.00	
Large Print	4,000.00	312.52	263.83	2,274.44	549.62	967	2.76	
Electronic media (ebooks, etc.)	5,000.00	3,267.93	0.00	4,634.41	3,525.72	-926	0.74	
Reference & electronic database	5,000.00	5,211.00	0.00	5,211.00	5,000.00	-27	0.99	
Periodicals and newspapers	4,000.00	2,527.28	838.63	3,832.19	2,637.95	-614	0.77	
Audiobooks (CD, playaway)	3,700.00	2,939.46	350.52	3,966.62	2,741.88	-96	0.97	
Software & Gaming	2,000.00	583.53	40.93	1,581.62	737.89	601	1.81	
DVDs	6,500.00	4,545.84	510.41	6,648.64	4,444.21	-663	0.85	
SS / Creation Station	1,800.00			0.00	Zero	0	Nothing	
TOTAL:	58,000.00	38,559.94	3,939.25	57,268.14	39,052.72	-2,346	0.94	
TOTAL EXPENDITURES:	424,515.00	256,263.43	32,456.68	404,688.52	268,818.28	4,413	1.02	
TOTAL REVENUES:	24,800.00	17,997.61	344.41	25,925.47	17,216.30	-1,236	0.93	
ACTUAL ASKING	399,715.00	238,265.82	32,112.27	378,763.05	251,445.92	5,805	1.02	
Capital Improvement		0.00	0.00					
Total Expenditures		256,263.43	32,456.68					



P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

Statement of Account

Last statement: January 31, 2019
This statement: February 28, 2019
Total days in statement period: 28

H-1

005951-435-6 Page 1 of 1

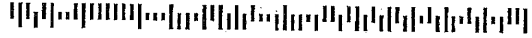
Direct inquiries to:
Customer Service Department
563-582-1841

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938



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CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



Summary of Account Balance

3/4/19
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Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,576.09

Money Market Account

Account number
005951-435-6

Beginning balance	\$40,552.76		
Low balance	\$40,552.76		
Avg collected balance	\$40,552		
Interest paid year to date	\$49.14		
Total additions	\$23.33	Total subtractions	\$-0.00

Effective dates: 01-31-19 Interest Rate: 0.750%

Date	Description	Additions	Subtractions
02-28	#Interest	23.33	

Daily balances

Date	Amount	Date	Amount	Date	Amount
01-31	40,552.76	02-28	40,576.09		





Anamosa 319-462-6031	Cascade 563-852-3245	Dyersville 563-875-7157	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Asbury Asbury Road 563-587-2450	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Bellevue 563-872-5515	Dubuque Asbury Road 563-557-2300	Epworth 563-876-9090	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

3 *****EXCLUDE-HOLD
5110 0.6401 EX 0.000 16 4 18

H-2

CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
HOLD AT DYERSVILLE

CREATE THE RETIREMENT YOU DESERVE
WITH A FIDELITY BANK & TRUST IRA.
SPEAK WITH AN IRA EXPERT TODAY!

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 02/01/2019 - 02/28/2019
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MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT		983.60+	02/06
DEPOSIT		3,143.22+	02/13
WEB TRANSFER DEBIT	2,685.66-		02/19
* INTERNET BANKING TRANSFER FROM *571 TO *358 ON 02/19 AT 10:50			
DEPOSIT		460.03+	02/21
INTEREST PAID		1.01+	02/28
YEAR-TO-DATE INTEREST PAID		2.04	
AVERAGE COLLECTED BALANCE		26,285.01	

3/4/19
WJ

-- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
01/31 24,699.53	02/13 28,826.35	02/21 26,600.72
02/06 25,683.13	02/19 26,140.69	02/28 26,601.73

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	BALANCE..	DEBITS.....	CREDITS.....	CHARGES	BALANCE..
DDA 617571	24,699.53	1 2,685.66	4 4,587.86	.00	26,601.73

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TRUST ACCOUNT REPORT for February 2019

American Trust - balance on hand July 1, 2018			\$ 40,424.39
January 31, 2019	\$ 25.81		\$ 40,552.76
February 28, 2018	\$ 23.33		\$ 40,576.09 H-1

Fidelity Bank and Trust

Balances January 31, 2019		\$ 27,755.45	\$ 24,699.53
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Deposits

February 6, 2019

Coloring books	\$ 5.00		
History Book	\$ 20.00		
Love My Library Fundraiser	\$ 926.00		
Misc. donation	\$ 5.00		
Conscience box donations	\$ 2.60		
Friends booksale / donation	\$ 25.00	\$ 983.60	

February 13, 2019

Love My Library Fundraiser	\$ 850.00		
Mystery Dinner Fundraiser	\$ 2,250.00		
Misc. donation	\$ 5.00		
History Books	\$ 25.00		
Conscience box donations	\$ 1.22		
Friends booksale / donation	\$ 12.00	\$ 3,143.22	

February 21, 2019

Eileen Hermsen Memorial	\$ 47.58		
Love My Library Fundraiser	\$ 408.00		
Conscience box donations	\$ 0.65		
Friends booksale / donation	\$ 3.80	\$ 460.03	

February 28, 2019

Interest	\$ 1.01	\$ 1.01	\$ 4,587.86
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Debits:

February 19, 2019

Kanopy Streaming Video	\$ 40.00		
Love My Library 2018	\$ 149.94		
Love My Library 2019 - mailing expenses	\$ 78.07		
Soup Supper expenses	\$ 39.67		
Facebook ad for Soup Supper	\$ 15.00		
Dyersville Golf Club - Mystery Dinner	\$ 50.00		
Die Laughing - Mystery Dinner	\$ 660.00		
J & D Mart - Mystery Dinner	\$ 900.00		
Facebook ad for Mystery Dinner	\$ 24.57		
SRP incentives - LML donation	\$ 265.28		
Cengage - LP books (Lion's Club)	\$ 34.20		
Adopt-a-book	\$ 14.56		
Program refreshments - Friends	\$ 155.70		
Winter Library Program incentives - Friends	\$ 212.75		
Tauke Memorial	\$ 45.92		
		\$ 2,685.66	\$ 2,685.66

Balances February 28, 2019

	\$ 25,069.79	\$ 26,601.73	H-2
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Trust Account Income & Expenditure Report FY19

		in account	New Deposits						
Amount in American Trust		\$40,424.39							
Amount in Fidelity		\$15,950.74							
INCOME: (as of July 1, 2018)									
DONATIONS:									
Previous Fundraisers		\$13,952.72							\$13,257.71
Coloring books	Feb-19		\$5.00	Feb-19	Kanopy	\$40.00			
LML - 2018	Aug-18		\$25.00	Dec-18	Halloween	\$108.76			
				Jan-19	LML 2018	\$33.31			
				Feb-19	LML 2018	\$149.94			
FY19 Raffles									\$143.50
FY19 Fundraisers									\$4,205.70
Chair-ity	Nov-18		\$414.00	Nov-18	Chair-ity FB ad	\$20.00			
Chair-ity	Jan-19		\$40.00						\$434.00
Cookie Walk	Dec-18		\$820.00	Dec-18	Cookie Walk FB	\$5.52			
				Jan-19	Cookie Walk FB	\$6.48			
				Jan-19	Cookie Walk sup	\$24.80			\$783.20
Build-a-Basket				Dec-18	Basket bags	\$57.91			
Soup Supper	Jan-19		\$645.00	Feb-19	Soup Supper ex	\$39.67			\$590.33
				Feb-19	FB ad for SS	\$15.00			
Love My Library	Feb-19		\$2,184.00	Feb-19	LML mailing	\$78.07			\$1,840.65
				Feb-19	LML - SRP incer	\$265.28			
Mystery Dinner	Feb-19		\$2,250.00	Feb-19	Venue	\$50.00			\$615.43
				Feb-19	Die Laughing	\$660.00			
				Feb-19	J & D Mart	\$900.00			
				Feb-19	FB ad	\$24.57			
Donations									
Miscellaneous Donations Total Remaining									\$3,831.48
Creation Station Programming									\$5.25
Lion's Club - LP	Previous	\$12.24							\$478.04
	Sep-18		\$500.00	Feb-19	LP books	\$34.20			
Conscience Box	Previous	\$1,451.80							\$1,548.61
	Feb-19		\$14.47						
History Book	Previous	\$1,134.74							\$1,239.74
	Feb-19		\$45.00						
Genealogy Donation	Previous	\$93.86							\$93.86
Meeting Room Donat	Previous	\$399.71							\$470.06
Adopt-a-book donat	Previous	\$531.80		Jul-18	Adopt - Audio	51.37			\$413.91
				Feb-19	Adopt-a-book	14.56			
Friends - bksale	Previous	\$419.12							\$221.62
	Feb-19		\$40.80	Feb-19	Refreshments	\$155.70			
Friends culled books	Aug-16	\$50.00		Feb-19	Winter Program	\$212.75			\$-162.75
Summer Reading Prog	Previous	\$151.83							\$94.75
TACKL	Previous	\$662.71							\$806.73
Bequests & Specified donations - Total Remaining									\$28,502.31
Memorials or In Honor of									
Marv Tauke	Aug-18		\$1,500.00	Oct-18	Books	\$41.50			\$1,345.97
				Nov-18	Books	\$80.05			
				Dec-18	Books	\$32.48			
				Feb-19	Books	\$45.92			
Hermesen memorial	Feb-19		\$47.58						
Memorials or "In Honor Of" - Total Remaining									\$2,029.44
GRANTS:									
1000 Books (DRA & Friends)		\$231.85							\$231.85
DACF - Pop-up library	Oct-18		\$2,000.00	Nov-18	books labels	\$29.81			\$1,856.33
				Dec-18	display	\$113.86			
Alliant Energy - STEA	Nov-18		\$2,000.00						\$2,000.00
Theisen's Grant - SRP	Dec-18		\$1,215.00						\$1,215.00
INTEREST DEPOSITS									
remaining from previous years		\$3,607.62							\$3,614.45
	Feb-19		\$1.01						
Unspecified from previous		\$747.98							\$625.98
TOTAL DEPOSITS			\$15,581.20	TOTAL EXPENDITURES:		\$4,930.21	Balance		\$26,601.73

Memorials and Donations February 2019

K

From:	Mystery Dinner Fundraiser
Donation:	\$2,250.00
Fund:	Library Trust Account
Restrictions:	Fundraiser for library collections & services
From:	Coloring Book Fundraiser
Donation:	\$10.00
Fund:	Library Trust Account
Restrictions:	Fundraiser for library collections & services
From:	Lisa Gaylor
Donation:	\$47.58
Fund:	Library Trust Account
Restrictions:	Memorial for Eileen Hermsen – Large Print books
From:	Love My Library Fundraiser*
Donation:	\$2,184.00
Fund:	Library Trust Account
Restrictions:	Fundraiser for library collections & services

Donation Amt	Donor	For What Purpose
\$ 100.00	Carquest	check in the mail
\$ 100.00	Citizens State Bank	check in the mail
\$ 50.00	Fidelity Bank	check in the mail
\$ 100.00	JAM Systems	check in the mail
\$ 100.00	Physical Therapy Solutions	check in the mail
\$ 6.00	Harper Olberding / in memory of Kami Droessler	children's SRP stickers
\$ 30.00	Suzzette Gioimo	Golden Tresses / Bradley
\$ 35.00	Suzzette Gioimo	Rule of Law / Lescroat
\$ 117.00	Suzanne Gioimo	Say You're Sorry / Rose
\$ 33.00	Suzanne Gioimo	Cook in your dutch oven
\$ 100.00	Suzzette Gioimo	Chocolate Cream Pie - audio
\$ 33.00	Pat Valant	Dark Tribute - audio
\$ 100.00	Pat & Mary Jane Meade	Bohemian Rhapsody DVD
\$ 5.00	Shirley Olberding / in memory of George Olberding	Sesame Street DVD
\$ 50.00	Rex Massey / State Farm	Book club set
\$ 100.00	Spoden Construction	Berenstain Bears: Adventures in Bear Country
Games	Dyersville Comics and Games	check in the mail
\$ 50.00	Flammang Jewelry	sponsor Halloween party
\$ 300.00	D Q Grill & Chill	Ticket to Ride & Arkham Horror
\$ 50.00	Werner Hellmer / Day and Werner PC	not specified
\$ 150.00	Anonymous	check in mail
\$ 250.00	Scotty's Appliance & TV	not specified
\$ 50.00	Olberding Construction Co., Inc. J & L	check in mail
\$ 18.00	Lawn Care	check in mail
\$ 120.00	Catherine O'Hea	Instant Family DVD
\$ 150.00	Leah McCool	4 lp books
	DuTrac	Lego programs

\$ 25.00	Booth Enterprises / Joyce & Dan	check in mail
\$ 10.00	Willenborg	totes for transport of materials
\$ 10.00	Greyson Trumm	SRP bags
\$ 25.00	Bodey Trumm	check in mail
\$ 50.00	Randy's Neighborhood Market	PBS dvds
	English Insurance	