

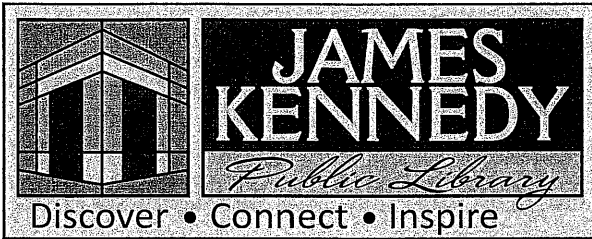
Hello Board Members:

Here is the packet of information for the Board meeting scheduled for Tuesday, February 11 at 7:00 pm. Hope to see you all there!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Correspondence & Communication
  - Approve minutes of Previous Meeting: January 14, 2020 - **A**
  - Approve January Librarian's Report - **B**
  - Approve Bills:
    - January Claims Report - **C**
    - Library Claims for February - **D**
    - January & February Credit Card Claims - **E**
  - Budget Reports
    - January City Report - **F**
    - January Library Report - **G**
  - Trust Account Reports – **I have not yet received the bank statements from the City so I will post the Trust Account information once that is received.**
    - January Bank Statements – **H**
    - January Balance Report – **I**
    - Trust Account Expenditure Report – **J**
    - January Donations Form – **K**
  - Program Reports
    - January Report on Programs and Attendance - **L**
    - February Calendar of events - **M**
    - Schedule for upcoming programs - **N**
  - Grant Report - **Nothing new to report**
  - Friends of the Library Report – **Friends are meeting on Monday, February 10 so I will provide a verbal report at our meeting.**
  - JKPL Endowment Report – **O – Notes from meeting on 2/5/2020, Fund Activity Statement for December 2019, and Gift Activity Statements for 12/29/19 – 1/4/2020 and 1/5/2020 – 1/22/2020.**
4. *Library Journal* America's Star Libraries 2019 information - **See information in packet**
5. Executive Committee Report
6. Fundraising Committee Report

- Notes from meeting on January 28, 2020
- 7. Furnishings, Art & Facilities Committee Report
- 8. Marketing Committee Report
- 9. Personnel Committee Report
- 10. Finance Committee Report
  - Budget Presentation – February 17, 2020
- 11. Policy Committee Report
- 12. Strategic Planning Report
  - Discussion and possible action on updating JKPL Strategic Plan
- 13. Meetings and Training
  - Upcoming - **ILA is October 14-16, 2020 at the Grand Harbor.**
  - Recently Attended – **I am watching for when they post the video archive from the ILOC conference on January 16. When that is available, I will share the link so we can discuss at a future meeting.**
- 14. Oral Presentations – **In the budget for FY20, we included additional funds to allow us to change to a different ILS (Catalog). Our current contact with Follett Destiny ends on March 31 so rather than renew, I asked Dawn to research our options. We will likely be making this transition in March or April. Cost will likely be about \$4000 per year for the annual, hosted fee; plus we will have a one-time migration fee to transfer all of our data (assuming we do change) which will be a couple thousand as well.**
- 15. Adjournment

Date of next regular meeting: Tuesday, March 10, 2020 7:00 pm



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# Regular Library Board Meeting

## February 11, 2020

7:00 pm  
Program Room  
James Kennedy Public Library

### Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Correspondence & Communication
  - Approve minutes of Previous Meeting: January 14, 2020
  - Approve January Librarian's Report
  - Approve Bills:
    - January Claims Report
    - Library Claims for February
    - January & February Credit Card Claims
  - Budget Reports
    - January City Report
    - January Library Report
  - Trust Account Reports
    - January Bank Statements
    - January Balance Report
    - Trust Account Expenditure Report
    - January Donations Form
  - Program Reports
    - January Report on Programs and Attendance
    - February Calendar of events
    - Schedule for upcoming programs
  - Grant Report
  - Friends of the Library Report
  - JKPL Endowment Report
4. *Library Journal* America's Star Libraries 2019 information

5. Executive Committee Report
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  - Notes from meeting on January 28, 2020
7. Furnishings, Art & Facilities Committee Report
8. Marketing Committee Report
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12. Strategic Planning Report
  - Discussion and possible action on updating JKPL Strategic Plan
13. Meetings and Training
  - Upcoming
  - Recently Attended
14. Oral Presentations
15. Adjournment

Date of next regular meeting: Tuesday, March 10, 2020 7:00 pm

**James Kennedy Public Library**  
**Board of Trustees**  
**Minutes of the January 14, 2020 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, January 14, 2020, in the program room. Present: Karen Tieskoetter, Sue Engelbrecht, Angela English, Mike Mullis, Mary Jane Meade, Catherine O'Hea, Karen Kramer (arrived at 7:04), and Director Shirley Vonderhaar. Absent: Joe Petsche and Pat Valant.

1. President Mary Jane Meade called the meeting to order at 7:01 P.M.
2. Agenda: Sue Engelbrecht MOVED "approval of the Agenda" which motion was seconded by Angela English and CARRIED.  
Ayes: Tieskoetter, Engelbrecht, English, Mullis, Meade, and O'Hea. Nays: None.  
Absent: Kramer.
3. Agenda Consent Calendar
  - Correspondence & Communication: None
  - Minutes of Previous Meeting: December 10, 2019
  - December Librarian's Report
  - Bills
    - December Claims Report
    - Library Claims for December
    - December & January Credit Card Claims
  - Budget Reports
    - December City Report
    - December Library Report
  - Trust Account Reports
    - December Bank Statements
    - December Balance Report
    - Trust Account Expenditure Report
    - December Donations Form
      - Candy/Snack Sales - \$74.00
      - Cookie Walk - \$1018.00
      - Kay Kreeb - \$5.00
      - Coloring Books - \$10.00
      - Vicki & Mary Maiers - \$20.00
      - Lions Club - \$100.00
      - Kimshiro Benton-Hermsen - \$15.68
      - Quilt Raffle - \$41.00
  - Program Reports
    - December Report on Programs and Attendance
    - January Calendar of Events
    - Schedule for upcoming programs
  - Contract Use Reports

- Statistics by Residence Area
- Statistics by Contract/Service Area
- Grant Report
  - Reimbursement for the DRA/Friends grant for the Read-along books has been received
- Friends of the Library Report
  - Membership Drive started the week of January 6
  - Book Sale is scheduled for January 24-27
- JKPL Endowment Report
  - Fund Activity Statement

Angela English MOVED “approval of the consent items” which was seconded by Karen Kramer and CARRIED. Ayes: Tieskoetter, Engelbrecht, English, Mullis, Meade, O’Hea, and Kramer. Nays: None.

4. Executive Committee Report:

- Appointment of JKPL Endowment Committee: Pat Valant, Karen Kramer, Karen Tieskoetter, and Angela English. In addition to this appointment, the Board decided to invite Michelle Grover to come and speak to the Board about Endowments. Karen Kramer will invite her to attend the February meeting, if possible, as well as potentially meet with just the Endowment Committee members.

5. Fundraising Committee Report

- Soup Supper is on January 16
- Love My Library Giving Tree starts January 16
- Mystery Dinner is February 8. If Board Members are interested in attending, please let Shirley know so we could do a Board Table.
- Build-A-Basket Fundraiser will start on February 1

6. Furnishings, Art & Facilities Committee Report: None

7. Marketing Committee Report

- Will do a booth less sponsor for Women’s Night. Will be providing library magnets.
- Working on Library of Things logo

8. Personnel Committee Report

- FY21 Personnel Budget proposal was made to the Finance Committee.

9. Finance Committee Report

- FY21 Library Operating Budget: Finance Committee MOVED “to propose a budget of \$455,776.00 to city council.” This proposal reflects a 2.5% increase from FY20. No second needed as the motion came from the committee. Motion CARRIED. Ayes: Tieskoetter, Engelbrecht, English, Mullis, Meade, O’Hea, and Kramer. Nays: None. Capital and larger maintenance needs were not included in this proposal but will be discussed as part of the presentation to the Council.

- FY21 Trust Account Budget Request: Finance Committee MOVED “to present a proposed budget of \$30,000.00 to the city council.” No second required as the motion came from the committee. Motion CARRIED. Ayes: Tieskoetter, Engelbrecht, English, Mullis, Meade, O’Hea, and Kramer. Nays: None.
  - Library Trust Account Transfer Request: Finance Committee MOVED “to transfer \$10,000.00 from the Fidelity Bank Library Trust account to the MidWestOne Bank Library Trust account.” This request considers that interest is accrued at a higher rate at MWO. No second needed as the motion came from the committee. Motion CARRIED. Ayes: Tieskoetter, Engelbrecht, English, Mullis, Meade, O’Hea, and Kramer. Nays: None.
10. Policy Committee Report: None
  11. Strategic Planning Report: None
  12. Meetings and Training
    - Upcoming – Iowa Libraries Online Conference on January 16
  13. Oral Presentations: None
  14. Meeting declared ADJOURNED by Mary Jane Meade at 8:05 P.M.

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Catherine O’Hea

**JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT**  
 Librarian's report to the Board of Trustees for the month January 2020

B

**Additions:**

Items purchased: 231      Items donated: 93      Year to date: 2,233  
 Items donated previous YTD: 441      Items donated YTD: 354  
 Items withdrawn: Books: 173    SCDs: 2    DVDs: 642  
 Year to date: Books: 1,587    SCDs: 638    PAWs: 2    Kits: 43    DVDs: 954    Games: 44    Puzzles: 34  
 New Library Cards Issued    City: 15      Contractual: 10    Total: 25      YTD: 143  
 Computer use: 432 hours; 668 sessions    YTD: 3,175 hours; 4,895 sessions    Previous YTD: 4,988 hours; 5,502 sessions  
 Meeting Room Use: 169    Library Use: 73    Community Use: 96      YTD: 1,321      Previous YTD: 1,169  
 Programs Held: 86    Attendance: 952 people      Library Visits: 12,127      YTD: 55,416      Prev. YTD: 49,646

**Circulation:**

Number of Items Loaned	9,592	Year to Date:	70,099
Previous Year Circ.	10,230	Previous YTD:	75,986
Difference (numerical):	-638	Difference (numerical):	-5,887
Difference (percentage):	-6.24%	Difference (percentage):	-7.75%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	40.30	441.51	850.00
Computer Printing:	116.35	577.70	1,275.00
Reader/printer:	0.00	0.00	25.00
Fax:	70.30	488.15	900.00
Computer Use	23.00	130.00	250.00
Holds & Scans	-1.00	71.00	100.00
Lost Books and Materials	30.45	441.04	1,000.00
Memberships	0.00	408.00	300.00
Agency Contract fees:	0.00	0.00	6,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	11,053.78	12,950.00
Misc (including Creation Station): postage & laminting	1.80	67.64	300.00
<b>Total:</b>	<b>\$281.20</b>	<b>\$13,678.82</b>	<b>\$23,950.00</b>

Trust Account Receipts:	Current	Year to Date
CB Donations:	9.65	55.66
Memorials: Grace Menke	30.00	2,330.00
History Books & Centennial Coins:	25.00	105.00
Adopt a book donations:	0.00	90.70
Friends donation:	62.60	367.20
Other: donations – soda & donation jar	18.26	361.26
Other: Friends (DRA), Menke donation	2050.00	7,741.17
Other: fundraisers – snacks, coloring, soup, LML	1443.00	2,353.00
<b>Total:</b>	<b>\$3,638.51</b>	<b>\$13,403.99</b>

**SUMMARY OF ADDITIONS:**

	LP	Adult Fiction	Adult & YA Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	eBook & eAudio	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	22	96	35	42	29	6	8	13	3	43	9	18	324
2019 Month	14	138	41	28	111	21	0	11	0	33	11	13	421
Curr. YTD	148	568	214	191	508	93	33	69	4	229	60	116	2233
Prev. YTD	77	823	201	111	332	126	37	83	11	182	67	63	2113

**SUMMARY OF CIRCULATION:**

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	eMags	Total Print Items	eAudio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA video	Juven. video & DVD	Games, LoT etc.	Grand Total
Curr. Mor	1080	2362	385	1915	263	204	12	6221	155	277	35	1721	704	479	9592
2019 mor	632	2448	323	2517	350	296	7	6573	159	351	36	1913	731	467	10230
Difference	448	-86	62	-602	-87	-92	5	-352	-4	-74	-1	-192	-27	12	-638
Current YTD	5407	15804	2851	17775	1678	1610	78	45203	1287	2142	280	11770	5880	3537	70099
Prev. YTD	5189	15453	2479	20834	2179	2279	56	48469	990	2367	287	14205	5649	4019	75986
Difference	218	351	372	-3059	-501	-669	22	-3266	297	-225	-7	-2435	231	-482	-5887
Diff. %	4.2%	2.3%	15.0%	-14.7%	-23.0%	-29.4%	NA	-6.7%	30.0%	-9.5%	-2.4%	-17.1%	4.1%	-12.0%	-7.7%

**Freegal Music Downloads:** Jan: 28 downloaded & 178 streamed; 0 video Total FY= 550    **Bridges Video Downloads:** Jan: 0 Total FY = 2  
**Mango Language Use:** Jan: 41 sessions; FY = 211 total sessions (includes mobile & computer)    **Kanopy Video:** Jan: 27; FY = 136  
**Adventure Passes Requested:** Jan: 0; FY = 14 NOTE – subscription for Adventure Passes at Museum has ended and they will not renewing



C

**James Kennedy Public Library  
January 2020 Claims Report**

**Utilities and Contractual**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
Tim Singsank	Custodial Services	600.00
Black Hills	Gas / Heat	316.31
Alliant Energy	Electricity	701.79
Mediacom	Internet & Phone (credit)	0.00
<b>Total</b>		<b>\$1,618.10</b>

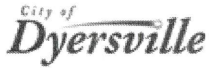
**Miscellaneous Bills**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
UPS	Shipping charge	12.09
Casey's	Fuel payment reversed	-16.56
City Laundry	Cleaning fee / mat	32.90
<b>Total</b>		<b>\$28.43</b>

**January 2020 Budget**

January 2020 claims submitted	\$4,334.04
Utility and Contractual from Bills above	1618.10
Miscellaneous Bills from above	28.43
Total wages and benefits	29,406.26
<b>Total January 2020 expenses</b>	<b>\$35,386.83</b>

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**



Dyersville, IA



# Expense Approval Register

Packet: APPKT00430 - February 2020 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Department: 410 - LIBRARY</b>					
TAUKE MOTORS	R294	Training - Travel expense	001-5-410-4-62300	MEETINGS/TRAINING	60.70
ACCESS SYSTEMS	26298722	Contract - Copier	001-5-410-4-64316	CONTRACTS	149.15
FAREWAY STORES INC.	00169568	Supplies - Programs	001-5-410-4-65060	OFFICE SUPPLIES	10.86
VONDERHAAR, SHIRLEY	012720	Supplies - program	001-5-410-4-65060	OFFICE SUPPLIES	16.05
AMAZON	02.01.20 A	Programs	001-5-410-4-65060	OFFICE SUPPLIES	63.69
AMAZON	02.01.20 A	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	299.40
COLIBRI SYSTEMS NORTH AM...	1	Supplies - Book Covers	001-5-410-4-65060	OFFICE SUPPLIES	506.81
HERITAGE PRINTING CO	100588	Supplies -Marketing	001-5-410-4-65060	OFFICE SUPPLIES	154.00
BAKER & TAYLOR BOOKS	2035052149	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	23.94
COMPLETE OFFICE OF WISCO...	570889	Supplies - Building & Cleaning	001-5-410-4-65060	OFFICE SUPPLIES	99.07
DYERSVILLE COMMERCIAL	01.03.20	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	45.00
AMAZON	02.01.20 A	Subscriptions	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	39.94
AMAZON	02.01.20 A	Creative Spaces	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	2.99
AMAZON	02.01.20 A	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	361.86
AMAZON	02.01.20 A	DVDs	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	596.23
AMAZON	02.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	60.03
AMAZON	02.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	154.22
AMAZON	02.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	10.99
AMAZON	02.01.20	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	14.99
CHICAGO TRIBUNE	02.01.20	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	210.60
CENTER POINT PUBLISHING	1755668	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	245.40
BAKER & TAYLOR BOOKS	2035032346	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	108.59
BAKER & TAYLOR BOOKS	2035046807	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	64.91
BAKER & TAYLOR BOOKS	2035052089	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	67.13
BAKER & TAYLOR BOOKS	2035052149	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	110.30
BAKER & TAYLOR BOOKS	2035052445	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	244.82
BAKER & TAYLOR BOOKS	2035063678	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	138.03
INGRAM LIBRARY SERVICES	62626003	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	351.50
INGRAM LIBRARY SERVICES	62626003	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	201.32
CENGAGE LEARNING	69239318	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	243.11
CENGAGE LEARNING	69453396	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	77.57
PARACLETE PRESS, INC	705536	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	27.59
RECORDED BOOKS INC	76592705	AudioBooks	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	35.99
RECORDED BOOKS INC	76604167	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	31.49
GREY HOUSE PUBLISHING	960076	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	148.50
<b>Department 410 - LIBRARY Total:</b>					<b>4,976.77</b>
<b>Fund 001 - GENERAL FUND Total:</b>					<b>4,976.77</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>					
<b>Department: 410 - LIBRARY</b>					
BENTON-HERMSEN, KIMSHIRO	01.21.20	Programs - Refreshments	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	39.95
VONDERHAAR, SHIRLEY	012720	Supplies - Fundraiser Mailing	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	71.49
J & D MART LTD.	02.08.20	Fundraiser - Mystery Dinner	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	780.00
KANOPY, INC.	182762 - PPU	Programs - Streaming Video	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	41.00
BAKER & TAYLOR BOOKS	2035032346	Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	31.92
BAKER & TAYLOR BOOKS	2035046807	Books - Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	129.60
BAKER & TAYLOR BOOKS	2035046807	Programs	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	5.39
BAKER & TAYLOR BOOKS	2035052089	Books - Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	18.60
BAKER & TAYLOR BOOKS	2035052445	Memorial - Rardin	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	19.35
BAKER & TAYLOR BOOKS	2035052445	Books - Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	17.40
BAKER & TAYLOR BOOKS	2035063678	Memorial - Tauke	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.23
BAKER & TAYLOR BOOKS	2035063678	Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.23
FINDAWAY WORLD LLC	312795	Programs - Read alongs	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	42.74

Expense Approval Register

Packet: APPKT00430 - February 2020 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
FIRST AVENUE BAKERY	4351	Programs - Fundraiser - Soup S...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	29.99
CENGAGE LEARNING	69169672	Books - Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	31.19
CENGAGE LEARNING	69200419	Books - Lions Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	24.79
				<b>Department 410 - LIBRARY Total:</b>	<b>1,315.87</b>
				<b>Fund 002 - LIBRARY TRUST FUND Total:</b>	<b>1,315.87</b>
				<b>Grand Total:</b>	<b>6,292.64</b>

**Fund Summary**

Fund	Expense Amount
001 - GENERAL FUND	4,976.77
002 - LIBRARY TRUST FUND	1,315.87
<b>Grand Total:</b>	<b>6,292.64</b>

**Account Summary**

Account Number	Account Name	Expense Amount
001-5-410-4-62300	MEETINGS/TRAINING	60.70
001-5-410-4-64316	CONTRACTS	149.15
001-5-410-4-65060	OFFICE SUPPLIES	1,173.82
001-5-410-4-67701	BOOKS/FILMS/RECORDS/...	3,593.10
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	1,315.87
<b>Grand Total:</b>		<b>6,292.64</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	1,383.67
410AB	177.78
410AF	683.51
410AN	531.63
410DVD	596.23
410GAMES	376.85
410LP	566.08
410PF	10.99
410SS	2.99
410SUB	295.54
410TAAB	21.62
410TGRANT	42.74
410TLP	221.58
410TMEM	67.50
410TPROG	962.43
410YAF	351.50
<b>Grand Total:</b>	<b>6,292.64</b>

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

\_\_\_\_\_  
 President, Board of Trustees

ATTEST: \_\_\_\_\_  
 \_\_\_\_\_  
 Secretary, Board of Trustees

\_\_\_\_\_  
 Date

E

**Credit Card Claims for January & February 2020**

<b>Date</b>	<b>Vendor</b>	<b>Items</b>	<b>Amount</b>
1/20/2020	Mediacom	Phone & Internet	66.79
1/27/2020	Seed Savers Exchange	Seed Donation shipping	15.00
1/31/2020	Facebook	Fundraiser ads	25.00

**Budget Report**  
**Account Summary**

For Fiscal: 2019-2020 Period Ending: 01/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 001 - GENERAL FUND</b>							
<b>Expense</b>							
<u>001-5-410-4-60100</u>	SALARIES	237,059.00	237,059.00	22,339.65	137,858.00	99,201.00	41.85 %
<u>001-5-410-4-61100</u>	FICA	14,698.00	14,698.00	1,352.85	8,307.50	6,390.50	43.48 %
<u>001-5-410-4-61200</u>	MEDICARE	3,437.00	3,437.00	316.43	1,943.06	1,493.94	43.47 %
<u>001-5-410-4-61300</u>	IPERS	22,378.00	22,378.00	2,068.03	12,972.95	9,405.05	42.03 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	40,757.00	40,757.00	3,307.00	30,139.55	10,617.45	26.05 %
<u>001-5-410-4-61700</u>	SUI	188.00	188.00	22.30	188.60	-0.60	-0.32 %
<u>001-5-410-4-62100</u>	DUES	750.00	750.00	596.00	746.00	4.00	0.53 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	2,500.00	2,500.00	14.00	590.18	1,909.82	76.39 %
<u>001-5-410-4-63710</u>	ELECTRICITY	14,000.00	14,000.00	701.79	8,298.75	5,701.25	40.72 %
<u>001-5-410-4-63711</u>	GAS HEAT	2,500.00	2,500.00	316.31	871.42	1,628.58	65.14 %
<u>001-5-410-4-63730</u>	TELEPHONE	700.00	700.00	0.00	1,549.06	-849.06	-121.29 %
<u>001-5-410-4-63750</u>	MAINTENANCE	9,000.00	9,000.00	225.00	25,611.09	-16,611.09	-184.57 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	7,711.00	7,711.00	0.00	0.00	7,711.00	100.00 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	235.55	1,392.09	-1,392.09	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	8,220.00	8,220.00	600.00	4,665.00	3,555.00	43.25 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	21,000.00	21,000.00	569.02	10,285.14	10,714.86	51.02 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	59,740.00	59,740.00	2,722.90	30,828.28	28,911.72	48.40 %
	<b>Expense Total:</b>	<b>444,638.00</b>	<b>444,638.00</b>	<b>35,386.83</b>	<b>276,246.67</b>	<b>168,391.33</b>	<b>37.87 %</b>
	<b>Fund: 001 - GENERAL FUND Total:</b>	<b>444,638.00</b>	<b>444,638.00</b>	<b>35,386.83</b>	<b>276,246.67</b>	<b>168,391.33</b>	<b>37.87 %</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>							
<b>Expense</b>							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	30,000.00	30,000.00	1,733.70	23,314.52	6,685.48	22.28 %
	<b>Expense Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>1,733.70</b>	<b>23,314.52</b>	<b>6,685.48</b>	<b>22.28 %</b>
	<b>Fund: 002 - LIBRARY TRUST FUND Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>1,733.70</b>	<b>23,314.52</b>	<b>6,685.48</b>	<b>22.28 %</b>
	<b>Report Total:</b>	<b>474,638.00</b>	<b>474,638.00</b>	<b>37,120.53</b>	<b>299,561.19</b>	<b>175,076.81</b>	<b>36.89 %</b>

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James Kennedy Public Library FY20 Operating Budget								
	FY20	October	November	December	January	Feb (est)	Received to date	Difference
<b>ESTIMATED REVENUES:</b>								
Dubuque County Library Agency	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00
Fees from copier, R/P, etc.	5,000.00	368.89	350.14	220.14	281.20	350.00	2,625.04	2,374.96
Open Access	10,500.00	0.00	0.00	10,651.98	0.00	0.00	10,651.98	-151.98
Access Plus / ILL	450.00	0.00	0.00	401.80	0.00	0.00	401.80	48.20
Direct State Aid	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
<b>TOTAL:</b>	<b>23,950.00</b>	<b>368.89</b>	<b>350.14</b>	<b>11,273.92</b>	<b>281.20</b>	<b>350.00</b>	<b>13,678.82</b>	<b>10,271.18</b>
<b>ESTIMATED EXPENDITURES:</b>								
<b>PERSONAL SERVICES</b>							Spent to date	Remaining
Wages	237,059.00	17,642.41	22,193.06	18,128.92	22,339.65	17,872.00	137,858.00	99,201.00
FICA	14,698.00	1,059.23	1,341.41	1,089.41	1,352.85	1,108.06	8,307.50	6,390.50
Medicare	3,437.00	247.74	313.76	254.81	316.43	259.14	1,943.06	1,493.94
IPERS	22,378.00	1,665.45	2,095.04	1,711.35	2,068.03	1,687.12	12,972.95	9,405.05
SUI	188.00	50.14	11.88	8.41	22.30	17.87	188.60	-0.60
Group Insurance	40,757.00	6,689.31	3,382.31	3,382.31	3,307.00	3,383.00	30,139.55	10,617.45
Meetings and training	2,500.00	85.82	91.56	0.00	14.00	60.70	590.18	1,909.82
Dues and memberships	750.00	0.00	150.00	0.00	596.00	0.00	746.00	4.00
<b>TOTAL:</b>	<b>321,767.00</b>	<b>27,440.10</b>	<b>29,579.02</b>	<b>24,575.21</b>	<b>30,016.26</b>	<b>24,387.90</b>	<b>192,745.84</b>	<b>129,021.16</b>
<b>CONTRACTUAL SERVICES:</b>								
Utilities (telephone)	700.00	387.25	387.41	0.00	0.00	66.79	1,549.06	-849.06
Electricity	14,000.00	1,265.66	881.54	769.72	701.79	1,000.00	8,298.75	5,701.25
Gas / Heat	2,500.00	38.90	114.43	291.24	316.31	500.00	871.42	1,628.58
Insurance (bldg)	7,711.00	0.00	0.00	0.00	0.00	0.00	0.00	7,711.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	750.00	600.00	750.00	600.00	750.00	4,500.00	3,500.00
Window cleaning	220.00	165.00	0.00	0.00	0.00	0.00	165.00	55.00
Service / Maintenance Contracts	9,000.00	144.48	149.15	442.76	235.55	149.15	1,392.09	7,607.91
<b>TOTAL:</b>	<b>42,131.00</b>	<b>2,751.29</b>	<b>2,132.53</b>	<b>2,253.72</b>	<b>1,853.65</b>	<b>2,465.94</b>	<b>16,776.32</b>	<b>25,354.68</b>
<b>SUPPLIES:</b>								
General library supplies	10,000.00	2,129.17	1,718.66	1,182.87	219.32	929.22	8,214.41	1,785.59
Program fees & supplies	2,500.00	439.01	88.01	214.35	249.70	90.60	1,354.52	1,145.48
Marketing & advertising	1,500.00	119.57	338.00	0.00	100.00	154.00	661.21	838.79
Maintenance and Repairs	7,000.00	500.00	10,067.47	0.00	225.00	0.00	25,666.09	-18,666.09
<b>TOTAL</b>	<b>21,000.00</b>	<b>3,187.75</b>	<b>12,212.14</b>	<b>1,397.22</b>	<b>794.02</b>	<b>1,173.82</b>	<b>35,896.23</b>	<b>-14,896.23</b>
<b>BOOKS AND MATERIALS</b>								
Adult fiction	8,000.00	522.88	1,079.53	513.08	566.01	683.51	4,051.33	3,948.67
Adult nonfiction	5,000.00	441.34	706.64	574.97	335.51	531.63	2,639.06	2,360.94
YA fiction	2,000.00	907.45	0.00	221.81	0.00	351.50	1,292.33	707.67
YA nonfiction	800.00	0.00	0.00	0.00	0.00	0.00	60.73	739.27
Juvenile fiction	7,500.00	3,052.78	0.88	265.01	0.00	10.99	3,673.87	3,826.13
Juvenile nonfiction	3,500.00	836.87	56.92	8.00	0.00	0.00	938.21	2,561.79
Large Print	3,500.00	237.40	636.69	456.04	0.00	566.08	2,594.07	905.93
Electronic media (ebooks, etc.)	6,000.00	0.00	321.99	586.71	477.47	0.00	2,905.61	3,094.39
Reference & electronic databases	5,000.00	0.00	0.00	160.00	0.00	0.00	4,207.64	792.36
Periodicals and newspapers	4,500.00	474.83	505.48	129.95	260.82	295.54	2,135.24	2,364.76
Audiobooks (CD, playaway)	4,200.00	347.84	175.98	143.68	542.03	177.78	1,742.74	2,457.26
Software & Gaming	2,000.00	229.16	104.21	179.59	46.40	376.85	886.95	1,113.05
DVDs	6,500.00	611.52	440.60	440.62	416.77	596.23	3,346.11	3,153.89
SS / Creation Station	1,240.00	2.99	2.99	123.55	77.89	2.99	354.39	885.61
<b>TOTAL:</b>	<b>59,740.00</b>	<b>7,665.06</b>	<b>4,031.91</b>	<b>3,803.01</b>	<b>2,722.90</b>	<b>3,593.10</b>	<b>30,828.28</b>	<b>28,911.72</b>
<b>TOTAL EXPENDITURES:</b>	<b>444,638.00</b>	<b>41,044.20</b>	<b>47,955.60</b>	<b>32,029.16</b>	<b>35,386.83</b>	<b>31,620.76</b>	<b>276,246.67</b>	<b>168,391.33</b>
<b>TOTAL REVENUES:</b>	<b>23,950.00</b>	<b>368.89</b>	<b>350.14</b>	<b>11,273.92</b>	<b>281.20</b>	<b>350.00</b>	<b>13,678.82</b>	<b>10,271.18</b>
<b>ACTUAL ASKING</b>	<b>420,688.00</b>	<b>40,675.31</b>	<b>47,605.46</b>	<b>20,755.24</b>	<b>35,105.63</b>	<b>31,270.76</b>	<b>262,567.85</b>	<b>158,120.15</b>
<b>Capital Improvement</b>							<b>0.00</b>	
<b>Total Expenditures</b>	<b>444,638.00</b>	<b>41,044.20</b>	<b>47,955.60</b>	<b>32,029.16</b>	<b>35,386.83</b>	<b>31,620.76</b>	<b>276,246.67</b>	<b>168,391.33</b>

James Kennedy Public Library FY20 Operating Budget									
	FY20	% Expended To date	FY19 Expense thru Jan 19	Jan '19 expenses	Total FY19 expenses	Budget Projection	Amount Over/Under	Over/Under Budget	
<b>ESTIMATED REVENUES:</b>									
Dubuque County Library	6,000.00		0.00	0.00	4,691.91				
Fees from copier, R/P, e	5,000.00		2,737.79	393.09	4,732.28				
Open Access	10,500.00		10,458.17	0.00	10,458.17				
Access Plus / ILL	450.00		441.45	0.00	441.45				
Direct State Aid	2,000.00		1,990.83	0.00	1,990.83				
<b>TOTAL:</b>	<b>23,950.00</b>		<b>15,628.24</b>	<b>393.09</b>	<b>22,314.64</b>				
<b>ESTIMATED EXPENDITURES:</b>									
<b>PERSONAL SERVICES</b>			Spent to date		Spent to date				
Wages	237,059.00	58.2%	126,948.14	16,984.82	221,187.88	136,057.18	1,801	1.01	
FICA	14,698.00	56.5%	7,630.66	1,018.45	13,300.54	8,432.40	-125	0.99	
Medicare	3,437.00	56.5%	1,784.57	238.18	3,110.55	1,971.86	-29	0.99	
IPERS	22,378.00	58.0%	11,939.56	1,559.15	20,844.02	12,818.23	155	1.01	
SUI	188.00	100.3%	176.13	16.96	351.78	94.13	94	2.00	
Group Insurance	40,757.00	73.9%	21,804.66	3,125.71	38,653.72	22,991.13	7,148	1.31	
Meetings and train	2,500.00	23.6%	2,047.66	0.00	2,878.90	1,778.16	-1,188	0.33	
Dues and membe	750.00	99.5%	703.00	658.00	849.50	620.66	125	1.20	
<b>TOTAL:</b>	<b>321,767.00</b>	<b>59.9%</b>	<b>173,034.38</b>	<b>23,601.27</b>	<b>301,176.89</b>	<b>184,863.96</b>	<b>7,882</b>	<b>1.04</b>	
<b>CONTRACTUAL SERVICES:</b>									
Utilities (telephone)	700.00	221.3%	2,356.31	385.37	4,671.32	353.09	1,196	4.39	
Electricity	14,000.00	59.3%	8,402.70	897.70	13,294.48	8,848.62	-550	0.94	
Gas / Heat	2,500.00	34.9%	1,113.17	443.85	2,674.19	1,040.66	-169	0.84	
Insurance (bldg)	7,711.00	0.0%	0.00	0.00	5,507.00	Zero	0	Nothing	
Legal Fees	0.00	NA	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	56.3%	4,500.00	750.00	7,800.00	4,615.38	-115	0.98	
Window cleaning	220.00	75.0%	220.00	0.00	280.00	172.86	-8	0.95	
Service / Maintena	9,000.00	15.5%	1,175.31	144.48	5,973.42	1,770.81	-379	0.79	
<b>TOTAL:</b>	<b>42,131.00</b>	<b>39.8%</b>	<b>17,767.49</b>	<b>2,621.40</b>	<b>40,200.41</b>	<b>18,620.76</b>	<b>-1,844</b>	<b>0.90</b>	
<b>SUPPLIES:</b>									
General library su	10,000.00	82.1%	5,658.13	740.48	10,846.56	5,216.52	2,998	1.57	
Program fees & su	2,500.00	54.2%	954.25	101.28	2,917.31	817.75	537	1.66	
Marketing & adver	1,500.00	44.1%	384.66	26.48	1,009.68	571.46	90	1.16	
Maintenance and	7,000.00	366.7%	5,306.37	40.00	7,524.52	4,936.47	20,730	5.20	
<b>TOTAL</b>	<b>21,000.00</b>	<b>170.9%</b>	<b>12,303.41</b>	<b>908.24</b>	<b>22,298.07</b>	<b>11,587.17</b>	<b>24,309</b>	<b>3.10</b>	
<b>BOOKS AND MATERIALS</b>									
Adult fiction	8,000.00	50.6%	5,252.59	575.44	9,636.42	4,360.62	-309	0.93	
Adult nonfiction	5,000.00	52.8%	2,217.38	289.94	5,034.39	2,202.23	437	1.20	
YA fiction	2,000.00	64.6%	1,340.64	207.12	2,448.83	1,094.92	197	1.18	
YA nonfiction	800.00	7.6%	50.67	0.00	522.75	77.54	-17	0.78	
Juvenile fiction	7,500.00	49.0%	4,196.55	1,308.68	6,640.99	4,739.37	-1,066	0.78	
Juvenile nonfiction	3,500.00	26.8%	2,507.26	411.00	3,336.12	2,630.42	-1,692	0.36	
Large Print	3,500.00	74.1%	1,032.76	0.00	3,056.30	1,182.69	1,411	2.19	
Electronic media (	6,000.00	48.4%	2,559.99	0.00	5,367.93	2,861.43	44	1.02	
Reference & elect	5,000.00	84.2%	4,972.60	0.00	4,972.60	5,000.00	-792	0.84	
Periodicals and ne	4,500.00	47.4%	1,625.18	57.99	4,139.61	1,766.67	369	1.21	
Audiobooks (CD,	4,200.00	41.5%	2,241.37	553.92	3,950.19	2,383.11	-640	0.73	
Software & Gamir	2,000.00	44.3%	1,219.42	690.40	2,010.12	1,213.28	-326	0.73	
DVDs	6,500.00	51.5%	3,126.07	456.32	6,295.82	3,227.45	119	1.04	
SS / Creation Stat	1,240.00	28.6%	325.89	120.70	618.26	653.61	-299	0.54	
<b>TOTAL:</b>	<b>59,740.00</b>	<b>51.6%</b>	<b>32,668.37</b>	<b>4,671.51</b>	<b>58,030.33</b>	<b>33,630.83</b>	<b>-2,803</b>	<b>0.92</b>	
<b>TOTAL EXPENDI</b>	<b>444,638.00</b>	<b>62.1%</b>	<b>235,773.65</b>	<b>31,802.42</b>	<b>421,705.70</b>	<b>248,594.99</b>	<b>27,652</b>	<b>1.11</b>	
<b>TOTAL REVENUE</b>	<b>23,950.00</b>	<b>57.1%</b>	<b>15,628.24</b>	<b>393.09</b>	<b>22,314.64</b>	<b>16,773.58</b>	<b>-3,095</b>	<b>0.82</b>	
<b>ACTUAL ASKING</b>	<b>420,688.00</b>	<b>62.4%</b>	<b>220,145.41</b>	<b>31,409.33</b>	<b>399,391.06</b>	<b>231,884.34</b>	<b>30,684</b>	<b>1.13</b>	
<b>Capital Improvement</b>			12,040.00		0.00				
<b>Total Expenditur</b>	<b>444,638.00</b>		<b>247,813.65</b>	<b>31,802.42</b>	<b>421,705.70</b>				



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**James Kennedy Public Library Monthly Program Report**  
Report for the Month of January 2020

Story Time Sessions (C):  
Not held in January

Wee Read Sessions (C):  
Not held in January

Out-Reads : Bi-Monthly Story Times to Daycares (C):

For the first sessions in January 2020:

Total attendance at 8 sessions – 154 children & caregivers;

Time for preparation & performance – 7.5 hrs (pd)

Supplies: Copies of activities, poems, etc. for parents & / or teachers.

Theme – Farms

For the second sessions in January 2020:

Total attendance at 4 sessions – 65 children & caregivers;

Time for preparation & performance – 4.25 hrs (pd)

Supplies: Copies of activities, poems, etc. for parents & / or teachers.

Theme – Monkeys

Branching Out (Tuesdays or Wednesdays at 11:00 am) (A)

January 14, 21, & 28, 2020

Time for preparation & performance – 2.25 hrs (pd)

Supplies: Posters & library information; Materials to check out

Total attendance - 46

Program at Ellen Kennedy Living Center – (Typically fourth Friday of each month) – Good Old Days

January 31, 2020

Time for preparation & performance – 1.25 hrs (pd)

Supplies: Good Old Days magazine

Total attendance – 11

Program at Mercy One Senior Care (Typically fourth Wednesday of each month) – Good Old Days

January 22, 2020

Time for preparation & performance – 1.25 hrs (pd)

Supplies: Good Old Days magazine

Total attendance – 9

Sit 'n' Stitch (Wednesdays of each month) (A)

January 8, 15, 22, & 29, 2020

Time for preparation & performance – 1 hrs (pd)                      8 hrs (vol)

Supplies: Refreshments & craft supplies provided by participants

Total attendance – 43

Books for Lunch Book Club (First Monday of each month) – *Hiddensee* (A)

January 6, 2020

Time for preparation & performance – .5 hr (pd)                      1 hr (vol)

Supplies: Posters, PSA, refreshments; ILLED books

Total attendance – 8

Dungeons & Dragons Club (1st Tuesday of each Month) (F)

January 7, 2020

Time for preparation & performance – 2.5 hr (pd)

Supplies: Posters, PSA, refreshments; D & D Game

Total attendance – 6

Lifelong Learners (1st Monday of each Month) (A)

Not held in January

A Novel Approach to Faith Book Club (A)

January 14, 2020

Time for preparation & performance – 2 hrs (pd)

Supplies: Posters, PSA, Refreshments, ILL copies of the books

Total attendance – 5

Bookeaters Tween Book Club – (3rd Thursday of each Month) (C)

January 16, 2020

Time for preparation & performance - 2 hrs (pd)

Supplies: Posters, PSA, ILL books, refreshments

Total attendance – 6

Get Puzzled @ Your Library (A) January 2020 Time for preparation & performance - .25 hrs (pd) Supplies: Puzzle	Total attendance - 24
JKPL Writing Group (3 <sup>rd</sup> Monday of each Month)(A) January 20, 2020 Time for preparation & performance - 1.75 hrs (pd) Supplies: Poster, PSA and refreshments	Total attendance - 2
Cricut with Christopher - 3D Valentine's Card January 27, 2020 Time for preparation & performance - .25 hrs (pd)                      2 hrs (vol) Supplies: Posters, PSA, Cricut, tablet and paper	Total attendance - 1
Coffee and Creating (3 <sup>rd</sup> Friday of each month) (A) January 17, 2020 Time for preparation & performance .25 hr (pd) Supplies: Posters, PSA, No supplies use as no participants.	Total attendance - 0
Strings Club (4 <sup>th</sup> Monday of each month) January 27, 2020 Time for preparation & performance - .25 hrs (pd)                      3.5 hrs (vol) Supplies: Posters, PSA, copies Sue Engelbrecht and Gary Bremmel donated their time & talent to run this program	Total attendance - 8
Let's Talk Book Club (fourth Thursday of each month)(A): January 23, 2020 Time for preparation & performance .25 hr (pd) Supplies: Posters, PSA, No supplies used as no participants	Total attendance - 0
Game Night (4 <sup>th</sup> Friday of each Month) (F) January 24, 2020 Time for preparation & performance - 3.5 hrs (pd) Supplies: Posters & PSA, Board games, Refreshments	Total attendance - 8
Final Friday Tech (Last Friday of each Month) - Libby (A) January 31, 2020 Time for preparation & performance - .25 hrs (pd) Supplies: Posters & PSA,	Total attendance - 0
Building Creativity one Block at a Time (LEGO® program) (monthly, date and time varies) (C) January 11, 2020 Time for preparation & performance - 2.25 hrs (pd) Supplies: Posters, PSA, Refreshments, sponsored by DuTrac	Total attendance - 5
Card Party (weekly program - every Friday afternoon) (A) January 3, 10, 17, 24, & 31, 2020 Time for preparation & performance - .75 hrs (pd) Supplies: Posters, PSA, refreshments, cards	Total attendance - 6
Strength Training for Older Adults January 2020 - Mondays & Thursdays at 9:30 am (8 sessions) Time for preparation & performance - 8.25 hrs (pd) Supplies: Poster, PSA, water, copies of exercises Used projection system; DVDs and training provided by Geri-Fit	Total attendance - 99
Movies @ Your Library - showing of <i>Dora and the Lost City of Gold</i> (YA) January 4, 2020 Time for preparation & performance - 2.5 hrs (pd) Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	Total attendance - 15

Movies @ Your Library - showing of *Abominable (F)*  
 January 18, 2020 Total attendance – 16  
 Time for preparation & performance – 2.25 hrs (pd)  
 Supplies: Posters, PSA; Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

STEAM Fun Fridays – Bucket Challenge (C)  
 January 3, 2020 Total attendance – 13  
 Time for preparation & performance – 3 hrs (pd)  
 Supplies: Posters, PSA; straws, tape, string, pennies & paper cups.

Winter Wonderland Wednesdays - Snow (C)  
 January 8, 2020 Total attendance – 4  
 Time for preparation & performance – 6 hrs (pd) 1 hrs (vol)  
 Supplies: Posters, PSA, Borax, chenille stems, vinegar, baking soda, paper, crackers, frosting, tubs, spoons, jars, and scissors.

DES St. Mark's After School Program - Petroglyphs (C)  
 January 9, 2020 Total attendance – 41  
 Time for preparation & performance – 3 hrs (pd)  
 Supplies: Clay, toothpicks, skewers, and craft sticks

STEAM Fun Fridays – Bouncy balls (C)  
 January 10, 2020 Total attendance – 8  
 Time for preparation & performance – 2.5 hrs (pd)  
 Supplies: Posters, PSA; Corn starch, borax, water, glue, craft sticks, food coloring, and baggies.

Intro to Instant Pot - Chili – LoT collection (A)  
 January 15, 2020 Total attendance – 6  
 Time for preparation & performance – 2.5 hrs  
 Supplies: Poster, PSA; Instant pot, ingredients for chili, paper products to serve

Winter Wonderland Wednesdays - Ice(C)  
 January 15, 2020 Total attendance – 7  
 Time for preparation & performance – 6 hrs (pd)  
 Supplies: Posters, PSA, ice cube tray, ice, fishing line, brick, pop bottles, salt, yogurt, frozen fruit, dixie cups, ice cream sticks.

STEAM Fun Fridays – Ticket to Ride (C)  
 January 17, 2020 Total attendance – 6  
 Time for preparation & performance – 1.5 hrs (pd)  
 Supplies: Posters, PSA; Ticket to Ride game

Teddy Bear Sleepover (C)  
 January 17, 2020 Total attendance – 9  
 Time for preparation & performance – 9.5 hrs (pd) 2 hrs (vol)  
 Supplies: Posters, PSA, color copies and cups

Teddy Bear PJ Story Time (C)  
 January 18, 2020 Total attendance – 16  
 Time for preparation & performance – 2.75 hrs (pd)  
 Supplies: Posters, PSA, donuts and juice

Creative Planning (A)  
 January 21, 2020 Total attendance – 2  
 Time for preparation & performance – 1.25 hrs (pd)  
 Supplies: Posters & PSA, notebooks  
 Karen Schloss donated her time and talent to present this program

Layette Ladies Quilting Bee

January 2-22, 2020 (20 sessions)

Total attendance – 188

Time for preparation & performance – 2 hrs (pd) 376 hrs (vol)

Supplies: Posters, PSA, supplies provided by Layette members (quilt, etc.)

Quilt rack was donated to the library in 2018. Ten different members of the Layette group came to quilt on one or more days of the program.

Estimating 4 volunteers for each hour of the event and 2 guests. Two quilts were finished.

Winter Wonderland Wednesdays - Cold (C)

January 22, 2020

Total attendance – 6

Time for preparation & performance – 3.25 hrs (pd)

Supplies: Posters, PSA, tin cans, ice, salt, Crisco, bags, bowls, spoons, sugar, vanilla, cream, milk, ice cream maker (LoT)

DES St. Mark's After School Program - Weaving(C)

January 23, 2020

Total attendance – 32

Time for preparation & performance – 3 hrs (pd)

Supplies: Construction paper, photo frames, foam decorations, scissors & glue

STEAM Fun Fridays – Cubelets (C)

January 24, 2020

Total attendance – 9

Time for preparation & performance – 3.5 hrs (pd)

Supplies: Posters, PSA; Cubelets (LoT)

National Puzzle Day Events (F)

January 29, 2020

Total attendance – 28

Time for preparation & performance – 2.25 hrs (pd)

Supplies: Poster, PSA, copies of paper puzzles, game / puzzle books and jigsaw puzzles for prizes

Winter Wonderland Wednesdays – Wind (C)

January 29, 2020

Total attendance – 0

Time for preparation & performance – .5 hrs (pd)

Supplies: Cancelled due to illness

STEAM Fun Fridays – Melted Snowman Tealights (C)

January 31, 2020

Total attendance – 13

Time for preparation & performance – 3 hrs (pd)

Supplies: Posters, PSA; electric tea lights, paper, ribbon, buttons, markers, and misc. craft supplies

Creation Station Crafts: Snowmen (F)

January 2-29, 2020

Total participation - 27

Time for preparation & performance – 4 hrs (pd)

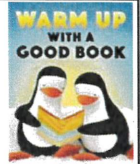
Supplies: Paper, coffee filters, cotton balls, buttons, construction paper & glue.

## Upcoming Events for February:

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### **February 1—29: Warm-Up @ Your Library Winter Library Challenge Continues!**

The JKPL is once again offering a winter library program. Stop in anytime and pick up your Warm-Up bingo card and free book bag just for joining.



- Read different genres and formats, listen to books, try out databases and other services, or attend library programs to fill the squares.
- Complete bingos to earn scratch-off cards and scratch off to discover your prize. Possible prizes include books, library themed mugs or glasses, purchase of an item for the library in your honor, and more.
- Black out bingos will earn a special JKPL goodie bag.
- All scratch-off cards will be entered into the grand prize drawing for a book lover's basket.
- Adults and teens 13 years old and older with a James Kennedy Public Library card are eligible to participate. If children younger than 13 are interested, please let us know as we could create a bingo card to include them also.

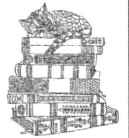
### **February 1—29: Love My Library Giving Tree Fundraiser Continues!**

Do you "Love Your Library"? Then consider participating in this annual fundraising activity that will improve the collection and services the library is able to offer. Library staff have identified books and other materials, furnishings, equipment, programs, supplies, and more that the library needs. Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library.

- Donations will be written on a heart and hung on the library "Giving Tree."
- Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out.
- Some items are listed on the bulletin board in the entry to the library and the complete list can be viewed at the circulation desk or from the home page of the library's website [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us)



**February 1—29: Color Me Happy @ Your Library.** Stop in the library anytime during the month of February to participate in this fun coloring program for all ages. The library will provide coloring pages, colored pencils and markers which will be available to pick up at the front desk or in the Creation Station. Take them anywhere in the library to color, or take home, and when you are finished bring them back to the desk. Completed pages will be displayed in the library. All participants will be entered into a drawing to win a JKPL Family Coloring Book, which is also available to purchase for \$5.00.



### **Saturday, February 1: Build-A-Basket Fundraiser begins!**

Would you like to help raise money for the library? Pick something you love like candles, cooking, or cats and build a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library by February 29. The baskets will be auctioned off in a silent auction that runs March 1—29. The library will provide you an empty basket if you need one! All funds raised are used to support library programs, collections, and services.



### **Saturday, February 1: Bear Creek Carving Club Open House and Demo from 10:00 am—2:00 pm**

Members of the Bear Creek Carving Club will be at the library to demonstrate wood carving techniques and display their carvings. Questions are welcome. Everyone is invited to stop in during this open house and view the carvers and their works.



**Saturday, February 1: Bad Karaoke Night from 6:00—8:00 pm.** Love to sing but can't carry a tune in a bucket? Then this program is perfect for you! Join us as we use the library's new karaoke machine to sing our hearts out and have fun while doing it. Snacks provided. For those age 13 and up. This event is part of a series of programs highlighting how people can use the items available to check out from the JKPL Library of Things collection.



**Mondays and Thursdays, February 3, 6, 10, 13, 17, 20, 24, 27: Strength Training for Older Adults @ 9:30 am.** Older adults of any age and fitness level are invited to join this exercise program made possible through a partnership with the Geri-Fit® Company. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required. New attendees welcome at any time if space allows.

**Monday, February 3: Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss *Born a Crime* by Trevor Noah. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.



**Tuesday, February 4: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

**Wednesdays, February 5, 12, 19, 26: Story Time @ 9:30 am & 6:30 pm.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2020 sessions of Preschool Story Time. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and is offered on Wednesdays at 9:30 am or 6:30 pm. Programs will run February 5 through April 29. Registration is required as space is limited.



**Wednesdays, February 5, 12, 19, & 26: Wee Read @ 10:30 am.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2020 sessions of Wee Read. Wee Read is for children under 3 and their caregiver and is offered on Wednesdays at 10:30 am. Programs will run February 5 through April 29. Registration is required as space is limited.

**Wednesdays, February 5, 12, 19, 26: Sit and Stitch from 1:00-3:00 pm.** Bring your hobby or craft and join other crafters for lots of laughs, food, great company and experienced help at this weekly gathering. New members are welcome to join at any time.

**Fridays, February 7, 14, 21, & 28: Euchre Card Party from 1:00—3:30 pm.** Join us Friday afternoons for cards and snacks! Come meet, teach, and play with other players. Refreshments provided.

**Friday, February 7: S.T.E.A.M. Fun Fridays with Valentine's Exothermic Reaction from 3:30—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create something new in the Creation Station. All ages welcome. Join us this week while we create an exothermic reaction (and learn what that is) using a few household ingredients. The reaction between hydrogen peroxide and yeast makes for an awesome foam that is safe to play with.

**Saturday, February 8: How to Make Valentine Cards from 10:00—11:30 am.** Thinking of someone special this Valentine's day? Come to the library and create unique Valentine cards that no one else will be sending out! Local crafter, Karen Scloss, and librarian, Ann Boeckenstedt will be on hand with all the materials needed for you to get creative. Come and go as your schedule allows. All ages welcome, but those age 10 and under should have a teen or adult companion.



**Saturday, February 8: Family Movies @ Your Library presents "The Addams Family" @ 2:00 pm.** The eccentric Addams family moves to a bland suburb in New Jersey where Wednesday's friendship with the daughter of a local reality show host creates conflict between the families. This is the 2019 animated version. Rated PG. (86 min.)

**Saturday, February 8: A Dinner To Die For: Murder Is Served @ 6:30 pm**

The Die-Laughing Murder Mystery Troupe is returning with their 1960s Whodunit!

- ◆ Tickets are \$50.00 each or \$350.00 for a table of 8.
- ◆ Will be held at the Dyersville Golf & Country Club at 1010 20th St NE, Dyersville.
- ◆ Doors open at 5:30 for cocktails, salads will be served starting at 6:15 pm, and the show will start at 6:30 pm.
- ◆ The meal is catered by J & D Catering and includes mixed greens salad, red wine pot roast, parmesan peppercorn chicken, garlic mashed potatoes, roasted California blend vegetables, roll, milk and coffee. Dessert is provided by First Avenue Bakery. A vegetarian option is available if requested when tickets are purchased.
- ◆ Period attire is welcome but optional.
- ◆ **Tickets must be purchased in advance and are on sale through February 5 or until sold out.**



**Tuesday, February 11: Inspirational Fiction: A Novel Approach to Faith book club @ 7:00 pm.** Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this meeting we will read and discuss *Where We Belong* by Lynn Austin. Copies of each book are available to borrow from the library. This group meets the second Tuesday of every month.

**Friday, February 14: S.T.E.A.M. Fun Fridays with Valen-Slime from 3:30—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create something new in the Creation Station. All ages welcome. Join us this week while we mix up some pink slime and add glitter to it. We will put it into a plastic bag to give to a friend as a Valentine.

**Saturday, February 15: Internet Safety Class @ 2:00 pm**

As part of National Safer Internet Day, the library will be hosting a class on basic methods you can use to protect yourself on the internet. This session will cover information on basic programs, what to avoid, and potential fixes for problems. Refreshments provided.



**Saturday, February 15: Nerf War @ Your Library from 6:00—8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.



**February 16—22: Engineers Week!**

Founded by the National Society of Professional Engineers in 1951, Engineers Week is dedicated to ensuring a diverse and well-educated future engineering workforce by increasing understanding of and interest in engineering and technology careers. Join us this week at the JKPL as we partner with the City of Dyersville Public Works Department to celebrate this special week with a display of engineering related materials and two special engineering focused programs: Snap Circuit Fun on February 18 and S.T.E.A.M. Fun Friday on February 21. Professional Civil Engineer and City of Dyersville Public Works Director, John Wandsnider, will be on hand at both events to assist and answer engineering related questions.



**ENGINEERS WEEK**

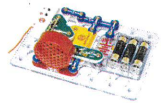
**Sunday, February 16: Sunday Movies @ Your Library presents “Maleficent-Mistress of Evil” @ 2:00 pm.** Maleficent and her goddaughter Aurora begin to question the complex family ties that bind them as they are pulled in different directions by impending nuptials, unexpected allies, and dark new forces at play. Rated PG. (120 min.)

**Monday, February 17: JKPL Writing Group @ 6:30 pm.** This monthly writing group is for writers of all types whether it be poetry, memoir, fiction, or nonfiction. Meetings will allow time for members to read their work to the group. Feedback will be given, if desired. Optional writing exercises and writing prompts will be shared.

**Monday, February 17: Cricut with Christopher: St. Patrick’s Day T-Shirts @ 6:30 pm.** Come learn about the Cricut Maker from local expert Lisa Christopher and make a St. Patrick’s Day T-shirt. Participants will need to bring a pre-washed, plain, t-shirt. Participants should be 14 or older. Children 8 and up welcome if accompanied by an adult. Registration is requested as attendance is limited to 20. Walk-ins welcome if space and materials allow.

**Tuesday, February 18: Snap Circuit Fun from 4:30—7:30 pm**

Snap Circuits are kits where participants learn about and create electrical currents to power accessories such as an alarm or a radio.



- At this event we will make a motion detector, FM radio, RC Rover, arcade games, and more.
- Due to the complexity of the kits, this program is intended for ages 10 and up. Younger participants are welcome if they have an adult or older sibling to assist them.
- Participants are welcome to come and go as their schedule allows.
- Professional Civil Engineer and City of Dyersville Public Works Director, John Wandsnider, will be a special guest.
- This event is part of the JKPL and City of Dyersville Public Works Department Celebration of Engineers Week; as well as part of a series of programs highlighting the items available to check out for the JKPL Library of Things collection.

**Thursday, February 20: The BookEaters Book Club @ 6:30 pm.** This reading discussion group is for kids ages 9-12 and meets the third Thursday of each month. For this meeting the group will discuss *Abduction!* by Peg Kehret. Copies of each book are available to borrow from the library. Registration requested. Snacks provided.



**Friday, February 21: Coffee and Creating @ Your Library from 9:30—11:30 am.** Come join us for a time of coloring, crafting, creating, chatting as well as coffee or other morning beverages. The library provides miscellaneous coloring and craft supplies along with the beverages. This group meets the third Friday of each month. This program is open to adults 18 and older.



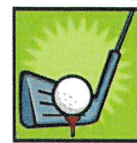
**Friday, February 21: S.T.E.A.M. Fun Fridays with from 3:30—6:00 pm.** Children and families are invited to this special S.T.E.A.M. Fun Friday event where we are focusing on E for Engineering to celebrate Engineers Week. Professional Civil Engineer and City of Dyersville Public Works Director John Wandsnider will be an active participant for this special longer event that includes activities for tweens and teens and runs for an extra hour! Three stations will be set up in the Hoffman Community Room where participants will build prototypes to capture light, design a plane that glides down a zipline, and build a sorting machine. All ages welcome but those under 7 should have an adult or teen companion.



**Saturday, February 22: Family Movies @ Your Library presents "The Big Trip" @ 2:00 pm.** A goofy stork mistakenly delivers a baby panda to the wrong door. A bear, a moose, a tiger and a rabbit set on an arduous but fun filled adventure through wilderness to return the panda to its rightful home. Rated G. (84 min.)

**Sunday, February 23: Mini Golf @ Your Library**

Come to the library for this special two-part event. For one day only, we'll turn the library into a mini-golf course!



**Making Your Library into a Miniature Golf Course from 2:00—4:00 pm**

Everyone is invited to come and help turn the library into a miniature golf course. Participants may work individually or in teams to create one hole.

- Challenge your creativity to turn plastic cups, blocks, boxes, books, stuffed animals, and more into obstacles.
- Bring your own supplies or use what the library has available.
- Participants will design their hole from 2:00—4:00 pm and set it up in the library by 5:00 pm.
- Winning design will receive \$50.00 in Dyersville Dollars. Winners selected by golfers who vote during the 5:00—8:00pm event.
- Registration is requested but not required. Walk-ins welcome if space allows (only 9 holes will be constructed).
- All ages welcome but those under age 10 must be accompanied by an adult.

**Miniature Golf from 5:00—8:00 pm**

Come tee off between the stacks and navigate our obstacles. Golfers will vote for their favorite hole. All ages welcome but those under age 6 must be accompanied by an adult. Join us for fun, refreshments and door prizes!

**Monday, February 24: Strings Club @ 6:00 pm.** Teens and adults are welcome to join this string musician jam session! All skill levels welcome, however, this is a jam session and not a class so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group meets the fourth Monday of each month. Registration requested. Walk-ins welcome as space allows.

**Tuesday, February 25: Building Creativity One Block at a Time: a LEGO® program from 4:00—6:00 pm.** This month's theme is "My Valentine". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.



**Friday, February 28: Final Friday Tech featuring Twitter from 3:00—5:00 pm.** This month's topic is how to use the popular social media site Twitter! Other technology questions are welcome if time permits. The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

**Friday, February 28: S.T.E.A.M. Fun Fridays with A Heartshaped Math Puzzle from 3:30—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create something new in the Creation Station. All ages welcome. Join us this week while we do a challenge to see who can build a heart using 20 triangles.

**Friday, February 28: Game Night @ Your Library @ 6:00 pm.** Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome.

**Saturday, February 29: Leap Day @ Your Library from 10:00 am—4:00 pm**

Tired of the cold and snow? Join us at the library and *Leap to the Heat @ Your Library* where we will be dreaming about warmer climates.

- Wear your summer and vacation clothes (over a sweater, if you must) and stop in the library for snacks and punch.
- The Hoffman Community Room will be reserved from 10:00 am to 2:00 pm for members of the community to "Leap" to warmer climates by watching videos of tropical vacation locations.
- Trivia sheets, color pages, and other passive activities for all ages will be available all day.
- The film *Teen Beach Movie* (100 minutes, NR) will be shown at 2:00 pm.
- Everyone who participates in a Leap Day activity may sign up to win some fun prizes.





## UPCOMING EVENTS

### **Beginning Wood Carving Class Sundays, March 1 & 8 @ 1:00 pm**

Members of the local Bear Creek Carving Club are offering a two-part beginning wood carving class at the library.

- The fee is \$35.00 per person and includes all equipment and materials, which participants may keep.
- No experience is needed; however students must be at least 12 years old.
- One parent or adult must be present in the class for anyone under the age of 16.
- A signed liability waiver is required of all participants.
- Registration is required as space is limited.

### **Mathematics in Gaming: The Math of Microgames Saturday, March 7 @ 11:00 am**

Microgames are games that take 5-15 minutes to play and have become extremely popular in the last few years. In this talk we will learn and play several of them, and examine the mathematics that make them work. It will be a light, fun talk aimed at enjoying quick games and discovering the mathematics behind them! This session will feature the game "Spot It". All ages welcome but those under age 10 will need an adult or teen companion.

### **Seed Swap @ Your Library Saturday, March 21 from 1:00–5:00 pm**

The seed swap is a fundamental part of human history. Seeds were one of the first commodities valued and traded. Today, modern gardeners collect and exchange seeds for many reasons ranging from cultivating rare, heirloom varieties to basic thrift. The exchange of seeds perpetuates biodiversity. It is an act of giving and the ultimate form of recycling. Join us at the JKPL as we partner with the Dyersville Garden Club to facilitate our first annual Seed Swap. More details will be coming.

### **Super Smash Bros Ultimate Tournament Friday, March 6 @ 5:00 pm**

Join us at the library after-hours for a chance to see who among your friends is the Smash Bros Champion! Rules for the tournament will be three stock lives, no items, random stage per fight. We will be using the Ultimate (Switch) version and players may only use standard switch grip controllers. For ages 10 and up. Program is limited to 16 participants so registration is requested, walk-ins allowed until the limit is reached.

### **Census 2020: What You Need to Know Monday, March 9 @ 6:30 pm**

Join us as Gary Krob, Coordinator of the State Data Center for the State Library of Iowa talks about the 2020 Census. He will provide a general history of the Census and well as explain what the data is used for, why it is important that everyone participate, and more.

### **Ready, Set, Grow: Getting Started with Seeds Saturday, March 21 @ 2:00 pm**

Ray Kruse, Master Gardener Coordinator and Food Systems Program Coordinator for the Iowa State University Extension and Outreach, Dubuque County, will join us to talk about how to start plants from seeds, what materials are needed, the timing of starting and planting, and more. Some seeds and supplies will be provided so participants will leave ready to get their gardens started!

### **S.T.E.A.M Festival Saturday, March 28 from 10:00 am–4:00 pm**

Join us at this special event for all ages and discover some of the exciting activities you can try out at the library! There will be several different activities available throughout the day in different spaces of the library. Come for one or come for all! Coloring sheets, crafting, working on a puzzle, and building with LEGOS® will be available all day. Door prizes and refreshments provided. A detailed schedule of events will be coming soon.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p><b>February 2020</b></p>	<p>Warm-Up @ your library continues</p>	<p>Love My Library Fundraiser continues</p>	<p>Build-A-Basket Fundraiser begins February 1</p>	<p>Get Puzzled @ your library February 1-29</p>	<p>Color Me Happy February 1-29</p>	<p>Bear Creek Carving Club Open House from 10am-2pm Bad Karaoke Night from 6-8pm</p>
2	3	4	5	6	7	8
	<p>Strength Training for Adults @ 9:30 am Books for Lunch @ 12pm</p>	<p>Dungeons &amp; Dragons @ 6pm</p>	<p>Story Time @ 9:30am &amp; 6:30pm Wee Read @ 10:30am Sit 'n Stitch from 1-3pm</p>	<p>Strength Training for Adults @ 9:30 am</p>	<p>Euchre Card Party from 1:00-3:30pm S.T.E.A.M. Fun Fridays from 3:30-5pm</p>	<p>How To Make Valentines Day Cards from 10-11:30am <i>The Addams Family</i> (PG) @ 2pm Mystery Dinner Fundraiser @ 6:30pm</p>
9	10	11	12	13	14	15
	<p>Strength Training for Adults @ 9:30 am</p>	<p>A Novel Approach to Faith @ 7pm</p>	<p>Story Time @ 9:30am &amp; 6:30pm Wee Read @ 10:30am Sit 'n Stitch from 1-3pm</p>	<p>Strength Training for Adults @ 9:30 am</p>	<p>Euchre Card Party from 1:00-3:30pm S.T.E.A.M. Fun Fridays from 3:30-5pm</p>	<p>Internet Safety Class @ 2pm Nerf War @ 6pm</p>
16	17	18	19	20	21	22
<p><i>Maleficent: Mistress of Evil</i> (PG) @ 2pm</p>	<p>Strength Training for Adults @ 9:30 am JKPL Writing Group @ 6:30pm Cricut with Christopher @ 6:30pm</p>	<p>Snap Circuit Fun from 4:30-7:30pm</p>	<p>Story Time @ 9:30am &amp; 6:30pm Wee Read @ 10:30am Sit 'n Stitch from 1-3pm</p>	<p>Strength Training for Adults @ 9:30 am The BookEaters Book Club @ 6:30pm</p>	<p>Coffee &amp; Creating from 9:30-11:30am Euchre Card Party from 1:00-3:30pm S.T.E.A.M. Fun Fridays from 3:30-6pm</p>	<p><i>The Big Trip</i> (G) @ 2pm</p>
23	24	25	26	27	28	29
<p>Making Your Library into a Mini Golf Course from 2-4pm Mini Golf from 5-8pm</p>	<p>Strength Training for Adults @ 9:30 am Strings Club @ 6pm</p>	<p>LEGOS® from 4-6pm</p>	<p>Story Time @ 9:30am &amp; 6:30pm Wee Read @ 10:30am Sit 'n Stitch from 1-3pm</p>	<p>Strength Training for Adults @ 9:30 am Let's Talk Book Discussion @ 6:30pm</p>	<p>Euchre Card Party from 1:00-3:30pm Final Friday Tech from 3-5pm S.T.E.A.M. Fun Fridays from 3:30-5pm Game Night from 6-9pm</p>	<p>Leap Day from 10am-4pm <i>Teen Beach Movie</i> (NR) @ 2pm</p>

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## Tentative Schedule of Upcoming Events for March 2020 and Beyond

**March 1-31: Get Puzzled @ Your Library.** Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *The Gardener's Cupboard*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more! Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle.

**Sundays, March 1 & 8: Beginning Wood Carving Class @ 1:00 pm.** Members of the local Bear Creek Carving Club are offering a two-part beginning wood carving class at the library. The fee is \$35.00 per person and includes all equipment and materials. Participants will keep equipment for their personal use! No experience is needed; however students must be at least 12 years old. One parent or adult must be present in the class for anyone under the age of 16. A signed liability waiver is required of all participants. Registration is required as space is limited.

**Monday, March 2: Build-A-Basket Fundraiser Silent Auction Begins.** Join us for the 8th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets again this year. Some of the donations received as of the printing of this newsletter include a baby bathtub and baby care supplies, makeup kit, and books with plush animals. Photos and descriptions of the baskets will be posted on the library website at [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us) so be sure to check there or stop in the library to see all of the different possibilities. The silent auction starts March 2 and ends promptly at 3:00 pm on Sunday, March 29. All proceeds will be used to support library services and collections.

**Mondays and Thursdays, March 2, 5, 9, 12, 16, 19, 23, 26, 30: Strength Training for Older Adults @ 9:30 am.** Older adults of any age and fitness level are invited to join this special exercise program made possible through a partnership with the Geri-Fit® Company. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required. New attendees welcome at any time if space allows.

**Monday, March 2: Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss the 2020 All Iowa Reads Selections for Children and Teens: *Hey Kiddo* and *The Parker Inheritance*. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

**Monday, March 2: Lifelong Learners @ 6:30 pm.** Come join this monthly gathering for imaginative people who can learn from and feed off each other's creativity! Participants are encouraged to bring books they are reading or things they are currently working on to share with the group. There will also be a "swap" table for items participants no longer need. This group

meets on the 1st Monday of each month and is open to ages 17 and up. Registration encouraged but not required.

**Monday, March 2 @ : Read Across America Seuss Party.** Details TBD.

**Tuesday, March 3: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

**Wednesdays, March 4, 11, 18, 25: Story Time @ 9:30 am & 6:30 pm.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2020 sessions of Preschool Story Time. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and is offered on Wednesdays at 9:30 am or 6:30 pm. Programs will run February 5 through April 29. Registration is required as space is limited.

**Wednesdays, March 4, 11, 18, 25: Wee Read @ 10:30 am.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2020 sessions of Wee Read. Wee Read is for children under 3 and their caregiver and is offered on Wednesdays at 10:30 am. Programs will run February 5 through April 29. Registration is required as space is limited.

**Wednesdays, March 4, 11, 18, 25: Sit and Stitch from 1:00-3:00 pm.** Bring your hobby or craft and join other crafters for lots of laughs, food, great company and experienced help at this weekly gathering. New members are welcome to join at any time.

**Fridays, March 6, 13, 20, & 27: Euchre Card Party from 1:00-3:30 pm.** Join us Friday afternoons for cards and snacks! Come meet, teach, and play with other players. Refreshments provided.

**Fridays, March 6, 13, 20, & 27: S.T.E.A.M. Fun Fridays from 3:30 - 5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create something new in the Creation Station. Participants are welcome to come anytime between 3:30-5:00 pm to participate in the selected activity. All ages welcome. Each week will feature a different theme and activity.

**Friday, March 6: Super Smash Bros Ultimate Tournament @ 5:00 pm.** Join us at the library after-hours for a chance to see who among your friends the Smash Bros Champion is! Rules for the tournament will be three stock lives, no items, random stage per fight. We will be using the Ultimate (Switch) version and players may only use standard switch grip controllers. For ages 10 and up. Program is limited to 16 participants so registration is requested, walk-ins allowed until the limit is reached.

**Saturday, March 7: Mathematics in Gaming: The Math of Microgames @ 11:00 am.** Microgames are games that take 5-15 minutes to play and have become extremely popular in the last few years. In this talk we will learn and play several of them, and examine the mathematics

that make them work. It will be a light, fun talk aimed at enjoying quick games and discovering the mathematics behind them! This session will feature the game "Spot It". All ages welcome but those under age 10 will need an adult or teen companion.

**Saturday, March 7: Family Movies @ Your Library presents "Frozen II" @ 2:00 pm.**  
Rated PG. (105 min.)

**Monday, March 9: STEM Pop-up Fundraiser at Country Junction from 4:00-7:00 pm.** The JKPL Fundraising Committee is partnering with FarmTek and Country Junction to take a pop-up library featuring STEM activities to the Country Junction Restaurant! Stop in anytime between 4 and 7 pm to learn about hydroponics, build trusses or beams out of simple household materials, try out some robotics, learn about circuits, and build with various kinds of building blocks. The pop-up library will also include information about the library and the opportunity to pick out a free book to help grow your home library. Country Junction will be donating 10% of all sales on March 9 to the library so if you can't come to the STEM event, consider dropping by for breakfast, lunch, dinner or just pie!

**Monday, March 9: Census 101-What You Need to Know @ 6:30 pm.** The U.S. Constitution empowers the Congress to carry out the census in "such manner as they shall by Law direct" (Article I, Section 2). The Founders of our fledgling nation had a bold and ambitious plan to empower the people over their new government. The plan was to count every person living in the newly created United States of America, and to use that count to determine representation in the Congress. The 2020 Census is right around the corner so now is a perfect time to learn more. Join us for this special presentation and learn about the history, process, and why it is important that everyone is counted. Our presenter, Gary Krob, is the coordinator of Iowa's State Data Center, a federal-state cooperative program with the U.S. Census Bureau. The State Data Center is a division of the State Library of Iowa. Gary has been with the State Data Center since 2001. He works with the Census Bureau and its data extensively, and is widely quoted in the media.

**Tuesday, March 10: Inspirational Fiction: A Novel Approach to Faith book club @ 7:00 pm.** Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this meeting we will read and discuss Double Take by Melody Carlson. Copies of each book are available to borrow from the library. This group meets the second Tuesday of every month.

**Saturday, March 14: St. Patrick's Day parade from 1:30 - 3:00 pm**

**Saturday, March 14: Building Creativity One Block at a Time: a LEGO® program from 3:15-4:30 pm (or right after the parade ends).** This month's theme is "Rainy Day". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the

actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Monday, March 16: Cricut with Christopher: Cutting Fabric @ 6:00 pm.** Come learn about the Cricut Maker from local expert Lisa Christopher and discover how you can cut fabric with the Cricut! Participants should be 14 or older. Children 8 and up welcome if accompanied by an adult. Registration is requested as attendance is limited to 20. Walk-ins welcome if space and materials allow.

**Monday, March 16: JKPL Writing Group @ 6:30 pm.** This monthly writing group is for writers of all types whether it be poetry, memoir, fiction, or nonfiction. Meetings will allow time for members to read their work to the group. Feedback will be given, if desired. Optional writing exercises and writing prompts will be shared.

**Thursday, March 19: The BookEaters Book Club @ 6:30 pm.** This reading discussion group is for kids ages 9-12 and meets the third Thursday of each month. For this meeting the group will discuss *Echo* by Pam Muñoz Ryan. Copies of each book are available to borrow from the library. Registration requested. Snacks provided.

**Friday, March 20: Coffee and Creating @ Your Library from 9:30 - 11:30 am.** Come join us for a time of coloring, crafting, creating, chatting as well as coffee or other morning beverages. The library provides miscellaneous coloring and craft supplies along with the beverages. This group meets the third Friday of each month. This program is open to adults 18 and older.

**Saturday, March 21: Read with Darby from 9:30-11:30 am.** Details TBA.

**Saturday, March 21: Seed Swap @ Your Library from 1:00 - 5:00 pm.** The seed swap is a fundamental part of human history. Seeds were one of the first commodities valued and traded. Today, modern gardeners collect and exchange seeds for many reasons ranging from cultivating rare, heirloom varieties to basic thrift. The exchange of seeds perpetuates biodiversity. It is an act of giving and the ultimate form of recycling. Join us at the JKPL as we partner with the Dyersville Garden Club to facilitate our first annual Seed Swap. More details coming.

**Saturday, March 21: Ready - Set - Grow: Early Season Crops @ 1:00 pm.** It is time to look forward to another great growing season! If you can't wait for spring planting outside, come to this free event to learn about starting early season vegetables inside and to get your plant growing fix. Ray Kruse, Master Gardener Coordinator and Food Systems Program Coordinator for the Iowa State University Extension and Outreach, Dubuque County will lead this special program and participants will walk away with their own pots of planted vegetables. Registration is requested to ensure proper supplies. Please call the JKPL at (563) 875-8912 to RSVP by

March 19th. Walk-ins welcome as space allows. Ray will also be returning on April 18 at 1:00 pm for Ready, Set, Grow: Warm Season Crops.

**Monday, March 23: Strings Club @ 6:00 pm.** Teens and adults are welcome to join this string musician jam session! All skill levels welcome, however, this is a jam session and not a class so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group meets the fourth Monday of each month. Registration requested. Walk-ins welcome as space allows.

**Thursday, March 26: Let's Talk @ 6:30 pm.** Join us for this new kind of book club where participants don't have to read a specific book but instead gather together to share what they are currently reading and exchange ideas on what to read next. This group meets on the 4th Thursday of each month. Refreshments provided.

**Friday, March 27: Final Friday Tech featuring Freegal from 3:00—5:00 pm.** This month's topic is Freegal, a free music streaming and downloading program! Other technology questions are welcome if time permits. The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

**Friday, March 27: Game Night @ Your Library @ 6:00 pm.** Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome.

**Saturday, March 28: S.T.E.A.M Festival from 10:00 am to 4:00 pm.** Join us at this special event for all ages and discover some of the exciting activities you can try out at the library! There will be several different activities available throughout the day in different spaces of the library. Come for one or come for all! Coloring sheets, crafting, working on a puzzle, and building with LEGOS® will be available all day. Door prizes and refreshments provided. The schedule of events is in progress.

**Sunday, March 29: Build-A-Basket Fundraiser Closing Reception from 2:00-4:00 pm.** Join us for refreshments and one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! The silent auction will end at 3:00 pm sharp. These baskets make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services.

**Sunday, March 29: So you want to be an Engineer @ 2:00 pm.** Join former NASA engineer Don Wolfe and others at this special event where you can learn what it is like to work as an engineer. Details to be determined.

**April is D.E.A.R. (Drop Everything And Read) Month.** D.E.A.R. is a month long celebration of children's author Beverly Cleary, her timeless stories, and the joy of reading. Activities and events to be determined.

**Monday, April 1 - 30: Yard Sign Fundraiser!** To celebrate National Library Week, April 19-25, 2020, and raise money to support the library's services and collections, the James Kennedy Public Library is selling yard signs that say "I Love My Library" during the month of April. Signs are 18" x 24", vinyl, reusable, come with a ground stake and are \$10.00 each. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

**National Library Week - April 19-25, 2020.** First sponsored in 1958, National Library Week is a national observance sponsored by the American Library Association (ALA) and libraries across the country each April. It is a time to celebrate the contributions of our nation's libraries and librarians and to promote library use and support.

**Saturday, April 4: Adulting Class: Public Speaking @ 11:00 am.** Being an adult means that you have to know certain skills that are often taught the hard way. The library is holding a series of adulting classes to help you learn those skills from local experts! Public speaking is something that most of us have to do at some point in our lives, but still dread even the thought of it! Learn some tips and stories from a person who had to learn it the hard way....and has come to love opportunities to speak publicly. Expand your horizons and explore what this skill can do for your personal and professional life and know that it's a skill that you never fully master.

**Thursday, April 9th: Prisoners of War in Iowa @ 1:30 pm.** Iowa author Linda McCann will talk about Prisoners of War in Iowa. Details to be added.

**Money Smart Week is April 4 -11, 2020!** Join the hundreds of libraries across the country that participate in Money Smart Week each year. Financial literacy is important to everyone at all stages of life. Everyone can learn more to be better with money. Money Smart Week is for all types of libraries- academic, public, school, prison, corporate!

**Sunday, April 12: Library closed for Easter**

**Friday, April 17: Spring Fling from 9:30 am to 1:30 pm.** The JKPL will bring a pop-up library to the Spring Fling event at the Total Fitness Rec Center. Guests will be able to get library cards, learn about library programming, and find out more about what the library has to offer. Visitors will also have the opportunity to select a free book to add to their home library.

**Friday, April 17: Wine and Beer Tasting Fundraiser at Brew & Brew from 5:00—8:00 pm.** The National Library Week Wine and Beer Tasting Fundraiser supporting the James Kennedy Public Library is back! Join us at Brew & Brew in downtown Dyersville for wine and beer tasting from area wineries and breweries including O So Good Winery, Franklin Street Brewing,



Textile Brewing Company, and others. Tickets are \$20 in advance or at the door. Tickets are available at the library or Brew & Brew after April 2. Tickets include appetizers, a commemorative glass, and the tasting event. Door prizes and a 50/50 raffle are also part of this fun event. Proceeds from the fundraiser will be used to support the library's collections and services.

**Saturday, April 18: Ready - Set - Grow: Warm Season Crops @ 1 pm.** Learn the nitty gritty of growing your own garden tomatoes at this free event. Ray Kruse, Master Gardener Coordinator and Food Systems Program Coordinator for the Iowa State University Extension and Outreach, Dubuque County, will lead this special program and participants will walk away with their own planted tomato seeds and also receive a bi-weekly newsletter throughout the summer on tips to grow tomatoes. Registration is requested to ensure proper supplies. Please call the JKPL at (563) 875-8912 to RSVP by April 15th. Walk-ins welcome as space allows.

**Saturday, April 18: Nerf War @ Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**April 19-25: National Library Week.** Special activities and programs to be determined.

**April 23 is Library Giving Day <https://librarygivingday.org> #LibraryGivingDay** is a one-day fundraising event with the goal of encouraging people who depend on and enjoy public libraries to donate to their individual library system. And in turn, that support will go toward the incredible programs, services and materials provided by local libraries all over the country. The day to celebrate #LibraryGivingDay is April 23, 2020. Join the movement, download the campaign tools and start planning. Together, we can make it a success! (For endowment group and / or Fundraising Committee to consider)

**Thursday, April 23: Dyersville Chamber Business After Hours @ the library from 5:00-6:30 pm.** Details to be decided.

**Saturday, April 25: Dia de los Libros/Dia de los Ninos. El día de los niños/El día de los libros (Children's Day/Book Day),** commonly known as Día, is a celebration every day of children, families, and reading that culminates yearly on April 30. The celebration emphasizes the importance of literacy for children of all linguistic and cultural backgrounds. Details TBA.

**Sunday, April 26: Spring Tea from 2:00-3:30 pm.** Bring your mother, sister, aunt, daughter, husband, or friend to the annual Spring Tea. Enjoy delicious tea, scrumptious tea sandwiches and delicate homemade cookies served on real china. Lemonade will be provided for the non-tea

drinkers. All ages welcome but children under the age of 10 require an adult companion. New this year, we encourage you to wear a hat! Sponsored by the Senior Advisory Committee.

**Sunday, April 26 - Saturday, May 2: St. Francis Xavier Student Art Show.** The James Kennedy Public Library is pleased to display the artwork of St. Francis Xavier Elementary Grade School students at the library from April 26 - May 2. Stop in anytime to enjoy the artworks created by the students. Everyone welcome. There will be a special reception on Thursday, April 30 from 5:00 to 8:00 pm for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

**Thursday, April 30: St. Francis Xavier Student Art Show Reception from 5:00-8:00 pm.** Join us for this special reception for the St. Francis Xavier Elementary Grade School students who are displaying their artwork in the library. Everyone is welcome to come view the artwork and offer their support. Refreshments provided.

**Saturday, May 2 OR 16: Plant Sale Fundraiser @ Your Library from 8:00—10:00 am.** Spring is here and many of us are thinking about changing or improving our yards, lawns, or gardens. Are you looking to add some new plants? Or do you have some things that need to be thinned out? This JKPL spring fundraiser might be the solution to both of these problems! Join us in the city parking lot next to the library on Saturday, May 16 to select and purchase plants and flowers donated by committee and community members. If you have plants you would like to donate, please contact the library by May 3 to make arrangements to bring them in. Plants of all kinds, including indoor plants, are welcome. All proceeds will be used to support library collections and services. (Date to be confirmed)

**Sunday, May 10: Library closed for Mother's Day**

**Monday, May 11: Sign up for Summer Story Time and Wee Read begins.** Details TBA.

**Wednesday, May 13: 1000 Books B4 K Awards Ceremony @ 6:30 pm.** Details TBA.

**Sunday, May 24 & Monday, May 25: Library closed for Memorial Day**

**Monday, June 1: Summer Reading Programs for all ages begin.** Details TBA

**Monday, June 1: Lunch at the Library begins.** Details TBA.

**Wednesdays, June 3, 10, 17, 24: Summer sessions of Story Time and Wee Read .** Details TBA.

**Saturday, July 4: Library closed for Independence Day**

## America's Star Libraries 2019

The America's Star Libraries 2019 articles were published in the January 16, 2020 issue of *Library Journal*. If you would like the full articles, I can provide them; or you can find them at [https://www.libraryjournal.com/?detailStory=ljx191202\\_StarLibraries](https://www.libraryjournal.com/?detailStory=ljx191202_StarLibraries) (or just google Star Libraries 2019).

As with last year, the JKPL did not receive a star rating. Moving from those grouped with an expenditure range of \$200 - 399.9K to the larger category of \$400-999.9K has us ranked against communities with more resources. I have spent a little time looking at this report and plan to look more to see if there are areas of weakness that we should focus on. The article talks about Wi-Fi counting as causing some libraries to lose their ratings, and that is an area that is of concern for us as well. The State Library is providing a system for counting Wi-Fi Use, which we will start using once we have completely transitioned to using the City provided Internet and Phone services.

For now, here are a few highlights:

- Our budget was \$ \$409,879 and we received a score of 1566. In this expenditure category, we are the highest ranked Iowa Library. We are number 58 in this category, out of a total of 1,221 libraries.
- Looking at only Iowa Libraries in two expenditure categories (\$200-399.9K and \$400-999.9K) the JKPL would be number 2, behind West Liberty (population of 4606.)

Minutes for JKPL – Endowment Committee Meeting

12:00 – 1:00 Wednesday, Feb. 5<sup>th</sup> at Brew & Brew, Dyersville

Committee Members Present – Angela English, Karen Kramer, Karen Tieskoetter, Patrick Valant, and Shirley Vonderhaar - Guest - Michelle Grover - Dyersville Area Community Foundation (DACF)

Patrick opened the meeting with an update of progress to that point. A Facebook page has been created and has 50 followers. The matching funds challenge was posted and reached 1,147 and had 95 engagements organically – and was boosted for an additional 264 impressions and 20 clicks through to the website.

The Community Foundation of Greater Dubuque (CFGD) sponsored website for the JKPL – Endowment has been launched to include the new logo, basic mission statement, and history of the JKPL – copied and modified for use from the JKPL website. More content will be required in the near future.

Michelle Grover gave a presentation outlining the basic program from her experiences. The Endowment must reach the \$10k tier within 5 years; and \$10k must be in the account before any funds are disbursed. Annual disbursements are made in the spring of each year. Current balance is \$2,975. The funds are managed by Mason Financial utilizing five local banks for fund distribution. Once the \$10k amount is reached, the JKPL Board of Trustees will be notified each spring regarding the amount available for use and will determine distribution of funds as needed. It was noted that some funds came from Your Cause, LLC – which is payroll-based fundraising program.

Michelle also shared some ideas for fundraising.

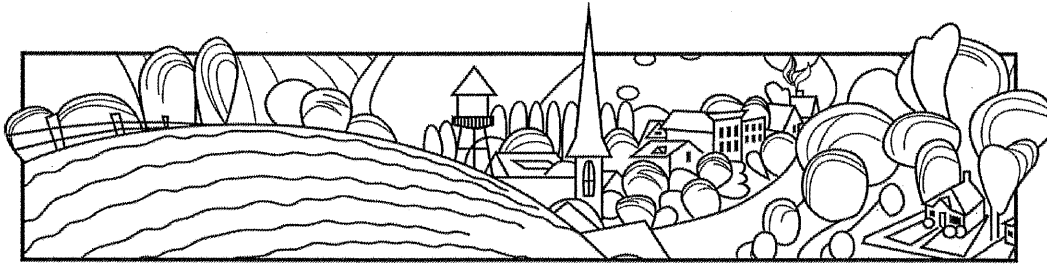
- 1.) Great Gift Day – is a 24-hour online fundraising campaign scheduled for May 14<sup>th</sup>, 2020. Registration phase is coming soon and there will be a promotional packet coming soon.
- 2.) We will be getting an Endowment Board Tool Kit in the near future. It includes information on Home Visit programs and other training opportunities and ‘boot camps’ for letter writing, marketing plan for the year, etc. Examples: handwritten messages – even added to pre-printed promotional materials are most effective. (Spring) Other programs included small group invites of 5-6 couples on 3-4 nights with goals for higher dollar donations with a bigger ‘ask’ associated with an evening of drinks or dinner. (Summer) Another promotions would be 100% matching fund campaigns from Board Members or other donors (Fall).
- 3.) Library Week is April 19-25, 2020 and CFGD will help by promoting through their website. And when we are promoting any of these events, to make sure to tag DACF & CFGD in Social Media.

Further discussion was held about the website and brochure needing additional content. Needed is a Mission Statement, History, How the Endowment Helps, How the Funds are Used and details of the inner workings of the Foundation. Video is the most effective to connect to potential contributors – additional photos would be helpful too. Make sure to make the point of the tax credit of 25% from Endow Iowa.

Patrick has the pdf template for the brochure and can create the final art files. Shirley stated that Rex Massey from State Farm had ink left from an old printer contract available for any printing project the JKPL may have before the end of the month. All agreed that would be great opportunity to produce the brochure at low or no cost.

Action plan going forward was have Karen Kramer provide copy for the brochure no later than Feb. 15<sup>th</sup> (Mission Statement, History, How the Endowment Helps, How the Funds are Used and details of the inner workings of the Foundation as stated above). Patrick will complete artwork by the 22<sup>nd</sup> to be available to print before the 29<sup>th</sup>. It was noted that the CFGD logo was of poor quality and Michelle was going to look into getting a higher resolution version for our use.

Next meeting will be Wednesday, March 4<sup>th</sup> at 12:00PM at Brew & Brew to do work on Marketing Plan going forward.



  
**COMMUNITY FOUNDATION**  
*of Greater Dubuque*  
 700 Locust Street, Suite 195  
 Dubuque, IA 52001  
 Phone: 563.588.2700  
[www.dbqfoundation.org](http://www.dbqfoundation.org)

**FUND ACTIVITY STATEMENT**  
 December 1, 2019 THROUGH December 31, 2019

Shirley Vonderhaar  
 Executive Director  
 James Kennedy Public Library  
 320 1st Ave E  
 Dyersville, IA 52040

❧ JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT ❧

	Current Month December 1, 2019 - December 31, 2019	Year-To-Date January 1, 2019 - December 31, 2019
<b>BEGINNING FUND BALANCE</b>	1,223.71	0.00
<b>Gifts</b>	1,575.00	2,775.00
<b>Investment Income (Loss)</b>	30.97	63.03
<b>Other Income</b>	0.00	0.00
<b>Grants Approved</b>	0.00	0.00
<b>Fees</b>	-4.03	-12.38
<b>Fund Expenses</b>	0.00	0.00
<b>ENDING FUND BALANCE</b>	2,825.65	2,825.65

See reverse for detail listing of gifts received and grants disbursed.

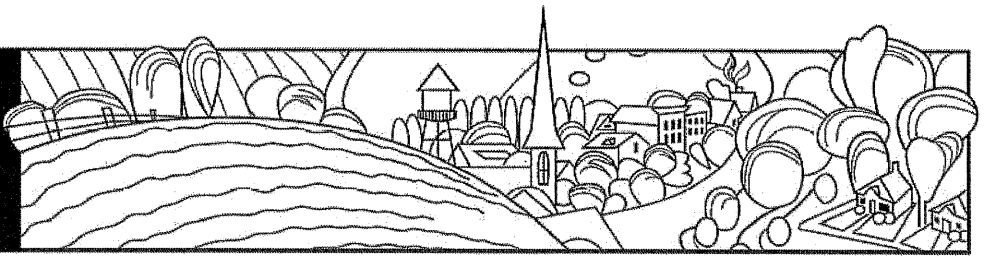
### Gift Detail for the Month

Donor	Address1	Address2	City-St-Zip	Date	Amount
Jeanne Coppola	739 - 1st St NE		Dyersville, IA 52040	12/12/2019	1,000.00
Miscellaneous Cash Received				12/14/2019	25
Anonymous Gift				12/18/2019	50
Joe and Helen Ertl Family Foundation	1331 9th Ave SE		Dyersville, IA 52040	12/19/2019	200
Nancy and Ken Dunkel	11789 Hickory Lane		Dyersville, IA 52040	12/26/2019	100
Leah Mccool	802 6th Ave SE		Dyersville, IA 52040	12/26/2019	100
Angela and Timothy English	570 Country Club Ct		Dyersville, IA 52040	12/31/2019	100
*** Total Gifts:					1,575.00

### Grant Detail for the Month

Grantee	Date	Amount
No Grants		0.00

This fund balance is comprised of gifts and corresponding earnings, grants or fees which individual donors, other than your organization, have contributed to the Community Foundation of Greater Dubuque. This is an asset of the Community Foundation of Greater Dubuque for the support of your organization.



## GIFT ACTIVITY STATEMENT

**James Kennedy Public Library**  
**Shirley Vonderhaar**  
**320 1st Ave E**  
**Dyersville, IA 52040**

### ❧ JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT ❧

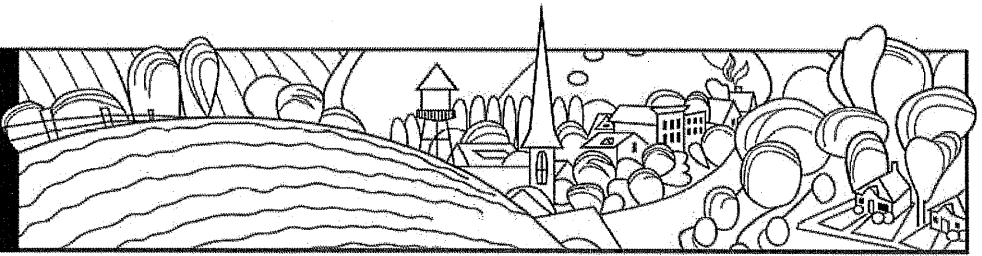
Gift Detail for 12/29/2019 through 1/4/2020

Donor	Address1	City-St-Zip	Date	Memorial or honor	Memory or honor of	Amount
Angela and Timothy English	570 Country Club Ct	Dyersville, IA 52040	12/31/2019			100
*** Total Gifts:						100

If you have any questions please feel free to contact:

**Luke Benson**  
*Philanthropic Services Assistant*  
 Community Foundation of Greater Dubuque  
 563.588.2700 | 700 Locust Street, Suite 195, Dubuque, IA 52001





## GIFT ACTIVITY STATEMENT

James Kennedy Public Library  
Shirley Vonderhaar  
320 1st Ave E  
Dyersville, IA 52040

### 🌀 JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT 🌀

Gift Detail for 1/5/2020 through 1/11/2020

Donor	Address1	City-St-Zip	Date	Memorial or honor	Memory or honor of	Amount
Karen Tieskoetter	224 - 1st Ave W	Dyersville, IA 52040	1/6/2020			100
Your Cause, LLC	6111 W Plano Pkwy, Ste 1000YC	Plano, TX 75093	1/6/2020	Memorial	Richard Osterhaus	100
*** Total Gifts:						200

If you have any questions please feel free to contact:

Luke Benson  
Philanthropic Services Assistant  
Community Foundation of Greater Dubuque  
563.588.2700 | 700 Locust Street, Suite 195, Dubuque, IA 52001

### America's Star Libraries 2019

The America's Star Libraries 2019 articles were published in the January 16, 2020 issue of *Library Journal*. I am included the first page of the main article. If you would like more, I can provide them; or you can find them at [https://www.libraryjournal.com/?detailStory=ljx191202\\_StarLibraries](https://www.libraryjournal.com/?detailStory=ljx191202_StarLibraries) (or just google Star Libraries 2019).

This index uses FY17 data that is submitted annually to the State Library. As with last year, the JKPL did not receive a star rating. Moving from those grouped with an expenditure range of \$200 - 399.9K to the larger category of \$400-999.9K has us ranked against communities with significantly more resources. I have spent a little time looking at this information and plan to look more closely in the next several weeks to see if there are areas of weakness that we should focus on as we review our Strategic Plan.

The article talks about Wi-Fi counting as causing some libraries to lose their ratings, and that is an area that is of concern for us as well. The State Library is providing a system for counting Wi-Fi Use, which we will start using once we have completely transitioned to using the City provided Internet and Phone services. That will provide us with better information.

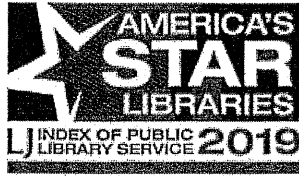
For now, here are a few highlights:

- Our total operating expenditures for this index year was \$409,879 - less than \$10,000 difference from the lower category. By expenditures, we were number 36, measuring from the smallest amount.
- We received a total score of 1566. In this expenditure category, we are the highest ranked Iowa Library. We are number 58 in this category, out of a total of 1,221 libraries.
- Looking at only Iowa Libraries in two expenditure categories (\$200-399.9K and \$400-999.9K) the JKPL would be number 2, behind West Liberty (population of 4606.)

# America's Star Libraries 2019

by Keith Curry Lance

Jan 16, 2020 | Filed in [Leadership](#)



## The LJ Index of Public Library Service 2019

A third of the 261 Star Libraries that *Library Journal* scored, in its 12th year rating U.S. libraries on the LJ Index of Public Library Service, were not Star Libraries last year. There was a dramatic drop in libraries scored on the Index this year. Primarily due to this year's new per-capita output measure, Wi-Fi sessions, more than 1,000 libraries opted out. This lowered the number to 6,333. With more and more users visiting libraries with their own laptops, tablets, and smartphones, as well as libraries loaning devices that run on Wi-Fi to replace or supplement desktop PCs, Wi-Fi sessions are now being counted alongside public internet computer usage to provide a more complete picture of how visitors access online resources at the library.

Wi-Fi joins the five existing measures that determine the LJ Index: total circulation, circulation of electronic materials, library visits, program attendance, and public internet computer use. (Eligible libraries are grouped by total operating expenditures and rated based on their differences from the average for the six per-capita statistics. For more detail, see the FAQ: [bit.ly/LJstarsFAQ](http://bit.ly/LJstarsFAQ).)

The 2019 scores and ratings are based on the most recent findings from the Institute of Museum and Library Services (IMLS) Public Library Survey (PLS), FY17. Even though every state agency has collected data on Wi-Fi for at least two years, and often three, 1,028 libraries did not report Wi-Fi sessions. Unlike reporting zero sessions, not answering the question at all eliminated these libraries from consideration for the Index and rankings, which requires libraries to submit data on all six measures.

### MEAN AND STANDARD DEVIATIONS (SD) OF LJ INDEX STATISTICS BY EXPENDITURE CATEGORY, 2019 (BASED ON FY17 DATA)

PER CAPITA SERVICE OUTPUT EXPENDITURES CATEGORY	TOTAL CIRCULATION		CIRCULATION OF ELECTRONIC MATERIALS		LIBRARY VISITS		TOTAL PROGRAM ATTENDANCE		PUBLIC INTERNET COMPUTER USE		WIFI SESSIONS	
	MEAN	SD	MEAN	SD	MEAN	SD	MEAN	SD	MEAN	SD	MEAN	SD
\$30M+	9.61	5.78	1.42	0.96	4.73	1.63	0.39	0.21	0.98	0.48	1.66	2.31
\$10-29.9M	10.05	6.72	1.33	1.9	4.81	2.08	0.44	0.3	1.01	0.61	1.84	4.15
\$5-9.9M	10.65	8.07	1.12	1.14	5.99	4.94	0.53	0.42	1.09	0.98	2.31	5.1
\$1-4.9M	9.05	7.62	0.86	1.77	6.12	5.13	0.62	0.81	0.99	0.98	1.53	3.39
\$400-999.9K	8.04	6.52	0.69	1.02	6.62	6.57	0.7	0.77	1.07	1.31	1.54	4.57
\$200-399.9K	6.86	6.13	0.56	1.06	5.6	4.67	0.63	0.71	1.02	1.53	1.02	2.46
\$100-199.9K	6.87	6.37	0.52	0.81	5.55	5.34	0.65	0.84	1.1	1.62	1.17	2.87
\$50-99.9K	5.69	4.44	0.45	0.86	4.43	3.65	0.57	0.71	0.97	1.19	1.25	4.05
\$10-49.9K	3.63	3.18	0.27	0.68	2.77	2.16	0.35	0.57	0.77	1.03	0.85	3.12
AVERAGE	7.27	6.47	0.64	1.19	5.48	5.1	0.61	0.75	1.01	1.29	1.32	3.6

KEY: M-Millions K-Thousands

### LIBRARIES STRUGGLE TO TRACK WI-FI

Several states reported that data collection on Wi-Fi usage was a major challenge, one that required training, assistance, and expenditure of resources at the state level. "We now have a statewide contract to help libraries collect Wi-Fi use," says Scott Dermont, Iowa state data coordinator (SDC). Michele Balliet Unrath, North Dakota SDC, says the state library offered a grant to

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**Notes from the January 28, 2020 meeting of the Fundraising Committee:**

The fundraising committee of the James Kennedy Public Library met on Tuesday, January 28, 2020, at 7:00 pm. Present were chairperson Mary Jane Meade and members Catherine O'Hea , Karen Kramer, Brenda Ingles , and Shirley Vonderhaar. Dave Buchheit and Danielle Will joined the meeting at 7:20 to discuss the fundraiser at Country Junction.

**Soup Supper:** The Soup Supper was held Thursday, January 16, 2020, from 4:30 to 7:30 pm. Proceeds from this event were \$615 plus and an additional \$30.00 in donations for ground beef and leftover soup. A couple packages of ground beef are still available if anyone is interested in making a donation for them.

Quantity for chili and chicken noodle was perfect for this year's event, but quite a bit of potato (2 full ice cream tubs) was left so it was estimated that about 8 quarts were consumed. There was also discussion of whether the potato soup was vegetarian or meatless as it was thought bullion might be part of the recipe; which would mean it is not truly vegetarian. After discussion the consensus was to plan for all 3 soups but to have a smaller quantity of the potato and confirm if it is vegetarian before we specify that in the publicity.

Plan for 2021 will be to have two full roasters for the chili and chicken noodle soups and a partial roaster for the potato. We will again use the crock pots to serve as that worked well. We will need to replenish all paper products except the spoons and breakfast trays. It was decided to get 10 or 12 oz containers for the carryouts, rather than the smaller size currently on hand. We will ask all the same donors for 2021 but may ask the new Dollar Fresh to participate in some fashion as well. We will also talk with Textile Brewery about deliveries again.

**Love My Library Giving Tree:** This event started the day of the Soup Super and runs until February 29. Donations are starting to come in and the more hearts we add to the tree, the more interest there will be. The bulk mailing of 249 letters to Chamber members went out on Tuesday, January 21 so those donations are just starting to come in.

**Mystery Dinner:** This event is scheduled for February 8 at the Dyersville Golf and Country Club. J & D will cater a meal of mixed green salad, red wine pot roast, parmesan peppercorn chicken, garlic mashed potatoes, roasted California blend vegetables, coffee, milk and roll. Dessert will be raspberry filled cake and chocolate caramel turtle cake from First Avenue Bakery. O So Good is donating wine for 1<sup>st</sup> 30 ticket holders. As of this meeting, 39 tickets have been sold so we are above our break-even point. Ideally would sell at least 60 tickets and can sell up to a maximum of 88 (11 tables of 8). The board and committee table currently has 4 seats filled. Last day to purchase tickets is Wednesday, February 5.

Marketing for this event included the typical posters, PSAs, social media, etc. KDST interview with Die Laughing was on January 20. Library staff will try to make a video promotion on FB this week. The event should be posted on bank marques this week as well.

**Build-a-Basket Fundraiser:** This event starts February 1 and ends on March 29. Posters are going out on January 31 to encourage donations of baskets and we already have a few items that have been brought in. The silent auction runs March 1-29.

**Pop-Up Library at Country Junction:** Dave Buchheit, owner of Country Junction and Danielle Will, an engineer from FarmTek, joined the committee to discuss the STEM focused pop-up library fundraiser at Country Junction. Mr. Buchheit is very interested in partnering with the library for this event and excited to have some of the engineers from FarmTek be involved. Monday or Tuesday evenings are the recommended days and it was suggested to have several STEM focused stations for the guests to try out. After discussion, the committee decided to suggest this event be on Monday, March 2 or 9, so that it falls on Country Junction's normal family / kids' night. It will be held upstairs, in the East Room, so that guests can eat and see the activities at the same time. Timing for this event was not determined but something like 4 to 7 pm would be optimal.

The library will bring the typical Pop-up Library items – books to give away, display of information, handouts and banner and have someone to staff that location, hand out items, and answer library questions. We will also plan to have several STEM focused stations. The final stations will be a combination of what the FarmTek engineers would like to do and stations featuring items available to use in the library's Creation Station and / or check out from the Library of Things: Legos, Magna-tiles and other building blocks, Cubelets, Shero and other robotics, Snap and Squishy Circuits, etc.

Country Junction will help with marketing and advertising as well as staffing the stations. Since school is in session, we should reach out to the schools to help boost attendance, as well as do our typical publicity and whatever marketing that Country Junction would like to add. The committee is encouraging Country Junction to offer some kind of child or family special to encourage food sales for this event. The library will receive either a percentage of sales, or a flat donation of some kind, but that piece was not determined. Mary Jane will email Dave and Danielle to see if these dates / times work and to start working out the details. She will include Shirley in the email so she can follow up to discuss logistics, station themes, etc.

**Wine and Beer Tasting:** This event is scheduled for Friday, April 17 from 5 to 8 pm at Brew and Brew. O So Good Winery and Textile Brewery have agreed to participate. Mary Jane said Dubuque Heritage Winery was interested but they have not yet responded to an email invitation. Shirley has also emailed invitations to Farm House Winery and Crimson Sunset, as well as Franklin Street Brewery and Dimensional Brewery with no response to date. Brew & Brew will hold up to 6 vendors so ideally we will have 3 wineries and 3 breweries participate. Shirley will follow up and reach out to additional potential vendors as she hears back. We would like to have the vendors confirmed by early March so we can include them on all of the publicity.

The committee agreed to keep the cost to \$20.00 per person. We have glasses left from last year so will not need to purchase those this year. We would like to include a 50/50 raffle so need a volunteer to

manage those sales. Refreshments will be similar to past years and the committee will work out those details in future meetings.

**Making and selling upcycled greeting cards:** Nothing new on this idea.

**Pop-Up Fundraisers:** The Committee will consider the possibility of doing pop-up fundraisers at Pizza Hut and / or Subway when the weather is nicer. We are also planning to partner with Dairy Queen for an event there sometime in the summer.

**Other projects / activities:** There was not enough time for the committee to discuss these ideas so they will be included on the agenda for future meetings: Pizza Hut does fundraisers regularly for the schools so they might be an option. Fareway will ask if you want to round up your total to donate to a cause (Food Pantry, etc.) so maybe they would be interested in doing that for the library – maybe during April (National Library Week). Happy Joes was also brought up as a possible partner.

**RAFFLE LICENSE RENEWAL:** A 2 year raffle license is \$150.00 and the library's expires in March. It was agreed to submit the application to renew this for an additional two years.

**Set date for next meeting :** The next meeting was set for Tuesday, February 18 at 7 pm.

Strategic Planning:

Our existing Strategic Plan only goes to 2020 so we need to look at updating. I have staff doing a thorough review of the existing plan, with the expectation that we will provide the Board with a report regarding what was accomplished, what was not and why, etc. as a first step in the process of developing a plan for the next 3 to 5 years.

I have also reached out to Becky Heil, the Consultant for the State Library of Iowa who worked with us in developing the current plan. She provided the attached information regarding how to go about updating a plan. She is willing to work with us as we move forward but first the Board needs to make some decisions.

- 1. Are you comfortable with just doing a revision and update to the current plan (vs. the full strategic planning process)? It has only been 5 years since this plan was developed, but a lot has changed in the library during that time. PLA (Public Library Association) is also working on making changes to the recommended process so waiting a few years to do a completely new plan would allow us to use that new planning process.
- 2. The City of Dyersville Strategic Planning process includes having the City Council and departments / staff complete a series of questions about accomplishments, etc. Would you be willing to do this kind of homework? I think it might provide some insight into library accomplishments. I am not sure how this would fit into Becky's process but she liked the idea of being in line with the city's process so I think we should consider including.
- 3. Would you want to include in this process coming up with a Vision Statement? We have talked about this in the past but didn't pursue.
- 4. Who do you want to involve from the community? The full board or a few representatives? What community groups / representatives would you like to invite? For an update, Becky suggests limiting to government, friends, staff, and foundation, unless there is a reason that we want another demographic represented. She also suggests keeping this group to no more than 12.
- 5. Do you want to have one longer meeting or two shorter meetings to do the work?

Once these decisions are made, I will contact Becky to work on more details.

## UPDATING A STRATEGIC PLAN

### STRATEGIC PLANNING FOR RESULTS

1. Invite board members, staff and director, maybe community reps. Meeting for about 3 hours. Can include Friends and/or Foundation.
2. At first meeting, introductions, why everyone is there, "we all like this library and want to help it succeed."
3. Outline the full process, but explain we are not going to use that this time, since it was done recently.
4. Ask group to discuss changes in the community since the plan was originally done. Can also include changes in the library, ie: new branches, change in staffing, etc. Put all suggestions on chart paper, trying to group if possible.
5. Hand out mission statement, along with a copy of mission statements and info on what makes a good mission statement. Break into groups to discuss if they want to tweak the mission statement or leave as is. I recommend some discussion, but not a full blown revision.
6. Using the changes listed (in number 4 above) talk about the service responses chosen previously. Let them see the list of all the possible service responses.
7. Vote to determine if they want to:
  - a. Keep all service responses the same
  - b. Add any
  - c. Delete any
8. If they choose to add more service responses, I let them suggest all possibilities. Then we walk through them one by one and I read parts of the longer description from the book, asking them to think about who else might already be doing that, staffing and budget needs. By then, it has usually become obvious which ones they want to add. If not, we vote.
9. Then ask the director to go over the old plan, goal by goal to talk about accomplishments. They should have this prepared ahead of time.
10. Pull the goals and objectives from the old plan that are still appropriate. Fashion new goals (2 or 3 total at the most) for all the service responses.
11. At this point, time is usually up. I let the board decide if they want to meet again to work on objectives (and sometimes finishing up goals) or if they want to hand it off to the staff to finish.
12. At a second meeting, bring the group up to speed on where we are in the process. Share tweaked mission statement and new Service Responses. Copy pages from book for each SR chosen. Handout types of measurement worksheet. Work with staff and/or board to write objectives, using the workform in Strategic PFR. Talk about activities. If large enough group, break into small groups to work on a specific service response. Bring them back together to share what they came up with. If they have not finished, they can meet together as a group. Set deadline for when they must be finished and handed in to director or whoever is finishing the plan.