

Hello all:

We have two meetings on Tuesday. The first is a special meeting for election of officers. I am including here a spreadsheet that shows the officers and committee members / chairs for the past several years. According to the JKPL Bylaws, Officers may serve for three consecutive years so the current officers can stay in their positions if they wish. I believe the current officers are willing to stay but are also open to stepping down if there are other Board members ready to step into any of these roles.

The agenda for the regular August meeting is longer than usual. Since we did not meet in July, we will be discussing the June information and the close of FY17 as well as the information for July, which is the start of the new fiscal year. Hope to see you all on Tuesday!

As a note, I have plans for this evening and am out of time so there are a couple of things not completed for this packet. I want you to have the majority of the items before the weekend so will post / share what is finished and complete the rest on Monday.

Have a great weekend!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication - **None**
 - FY17 Information & Reports
 - Approve Minutes of Previous Meeting: June 13, 2017 – **A**
 - Approve June Librarian's Report- **B**
 - Approve Bills:
 - June Bills submitted - pd by city 6/26/2017 – **C (separate document)**
 - Claims Report - **D**
 - Final June Credit Card Claims - **E**
 - Budget Reports
 - June City Report – **F (Note – FY17 has not yet been officially closed by the city so there may yet be adjustments to close the year. If so, I will provide updated reports at the next Board meeting.)**
 - June Library Report - **G**
 - Trust Account Reports
 - June Bank Statement – **H 1 & 2**
 - June Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - June Donations Form - **K**

- Program Reports
 - June Report on Programs and Attendance - **L**
- Quarterly Contract Use Reports
 - Statistics by Residence Area - **M**
 - Statistics by Contract / Service Area - **N**

FY18 Information & Reports

- Approve July Librarian's Report – **O**
 - Approve Bills:
 - July Claims Report – **P**
 - Library Claims for July – **Q (separate document)**
 - Library Claims for August – **R (separate document)**
 - July / August Credit Card Claims - **S**
 - Budget Reports
 - July City Report - **T**
 - July Library Report –**U**
 - Trust Account Reports
 - July Bank Statements – **V**
 - July Balance Report – **W**
 - Trust Account Expenditure Report – **X (Not included in packet as I need to edit everything for the start of the new fiscal year. Should have to distribute at the meeting on Tuesday if not before.)**
 - July Donations Form – **Y**
 - Program Reports
 - July Report on Programs and Attendance - **Z**
 - August Calendar of events – **AA (separate document)**
 - Schedule for upcoming programs - **BB (Not includes as not finished. Will post / share on Monday.)**
 - Grant Report – **Nothing to report**
 - Friends of the Library Report - **CC**
4. Consider approval of Library Holiday Hours for FY18 – **Includes is a proposed schedule for the official library opening / closing hours for holidays in FY18.**
 5. Executive Committee Report
 6. Finance Committee Report
 7. Fundraising Committee Report
 - Update on projects
 8. Furnishings, Art & Facilities Committee Report
 - Update on projects
 9. Marketing Committee Report
 10. Personnel Committee Report

- Consider approval of revised JKPL Employee Pay Rates and Ranges – **This document incorporates the 2% COLA that was approved for FY18 into the pay schedule.**
11. Policy Committee Report
 12. Strategic Planning Report
 13. Meetings and Training
 - Upcoming
 - Recently Attended
 14. Oral Presentations
 15. Adjournment

Date of next regular meeting: Tuesday, September 12, 2017 5:30 pm



**JAMES
KENNEDY**
Public Library

320 1st Ave E
Dyersville, Iowa 52040

Phone: 563-875-8912
Fax: 563-875-6162

Special Library Board Meeting

August 8, 2017

5:30 pm

Program Room

James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Elections of Officers
 - a. Nominations
 - b. Close of Nominations
 - c. Election of
 1. President
 2. Vice President
 3. Secretary
4. Adjournment



**JAMES
KENNEDY**
Public Library

320 1st Ave E
Dyersville, Iowa 52040

Phone: 563-875-8912
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Regular Library Board Meeting

August 8, 2017
Immediately following special meeting
Program Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
 2. Consider Approval of Agenda
 3. Consider Agenda Consent Calendar
 - Correspondence & Communication
- FY17 Information & Reports
- Approve Minutes of Previous Meeting: June 13, 2017
 - Approve June Librarian's Report
 - Approve Bills:
 - June Bills submitted - pd by city 6/26/2017
 - Claims Report
 - Final June Credit Card Claims
 - Budget Reports
 - June City Report
 - June Library Report
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 - June Bank Statement
 - June Balance Report
 - Trust Account Expenditure Report
 - June Donations Form
 - Program Reports
 - June Report on Programs and Attendance
 - Quarterly Contract Use Reports
 - Statistics by Residence Area
 - Statistics by Contract / Service Area

FY18 Information & Reports

- Approve July Librarian's Report
 - Approve Bills:
 - July Claims Report
 - Library Claims for July
 - Library Claims for August
 - July / August Credit Card Claims
 - Budget Reports
 - July City Report
 - July Library Report
 - Trust Account Reports
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 - August Calendar of events
 - Schedule for upcoming programs
 - Grant Report
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4. Consider approval of Library Holiday Hours for FY18
 5. Executive Committee Report
 6. Finance Committee Report
 7. Fundraising Committee Report
 - Update on projects
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 - Update on projects
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 10. Personnel Committee Report
 - Consider approval of revised JKPL Employee Pay Rates and Ranges
 11. Policy Committee Report
 12. Strategic Planning Report
 13. Meetings and Training
 - Upcoming
 - Recently Attended
 14. Oral Presentations
 15. Adjournment

Date of next regular meeting: Tuesday, September 12, 2017 5:30 pm

**James Kennedy Public Library
Board of Trustees
Minutes of the June 13, 2017, Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, June 13, 2017, in the Multipurpose / Program Room. Present: Angela English, Mike Mullis, Lynn Osterhaus, Joe Petsche, Jolene Pitzenberger-Timp, Steve Werner and Library Director, Shirley Vonderhaar and Assistant Director, Dawn and Council Representative, Mark Wagner.
Absent: Barb Heitzman, Mary Jane Meade, and Pat Valant

1. Board President, Angela English, called the meeting to order at 5:30 pm.

2. **Agenda:** Steve MOVED “Approval of the Agenda as distributed” which motion was seconded by Mike and CARRIED. Ayes: English, Mullis, Osterhaus, Petsche, Pitzenberger-Timp, Werner. Nays: none. Absent: Heitzman, Meade, and Valant.

3. **Agenda Consent Calendar:**

Correspondence & Communication: None

Minutes of May 9, 2017 Regular Meeting

May Librarian’s Report

Bills:

- **May Claims Report**
- **Library Claims for May**
- **May/June Credit Card Claims**

Budget Reports:

- **May City Report**
- **May Library Report**

Trust Account Reports:

- **May Bank Statement**
- **May Balance Report**
- **Trust Account Expenditure Report**
- **May Donations to the Library Trust Account**

From: Brenda Ingles
 Donation: \$100.00
 Fund: Library Trust Account
 Restrictions: Adopt-a-Book for specific titles

From: O So Good
 Donation: \$25.00
 Fund: Library Trust Account
 Restrictions: Wine Tasting Fundraiser donation

From: Plant Sale Fundraiser
 Donation: \$154.00
 Fund: Library Trust Account
 Restrictions: Fundraiser for special services & collections

From: Rx Shoppe
Donation: \$50.00
Fund: Library Trust Account
Restrictions: Donation for children's Summer Reading Program

From: Citizen's State Bank
Donation: \$50.00
Fund: Library Trust Account
Restrictions: Donation for children's Summer Reading Program

From: Bob's Complete Maintenance
Donation: \$15.00
Fund: Library Trust Account
Restrictions: Donation for children's Summer Reading Program

From: American Trust
Donation: \$100.00
Fund: Library Trust Account
Restrictions: Donation for children's Summer Reading Program

From: Fitzgerald Mechanical
Donation: \$25.00
Fund: Library Trust Account
Restrictions: Donation for children's Summer Reading Program

The board expressed their thanks for all the donations.

Program Reports

- **May Report on Programs & Attendance**
- **June Calendar of Events**
- **Schedule of Upcoming Programs**

Grant Report: None

Friends of the Library Report: The Friends received a \$5,000.00 grant to support Early Literacy at Your Library project with funds to replace children's computers and purchase tablets with children's education software for use in the library. This was less than the total requested so the Friends will discuss options at their next meeting.

Lynn MOVED "Approval of the Agenda Consent Calendar" which motion was seconded by Steve and CARRIED. Ayes: English, Mullis, Osterhaus, Petsche, Pitzenberger-Timp, Werner. Nays: none. Absent: Heitzman, Meade, and Valant.

4. Consider approval of library wages and salaries effective July 1, 2017 – Motion from the Personnel committee to "provide 2% COLA adjustment to wages and salaries effective July 1, 2017 except for staff who are on the equity adjustment schedule" and CARRIED. Ayes: English, Mullis, Osterhaus, Petsche, Pitzenberger-Timp, Werner. Nays: none. Absent: Heitzman, Meade, and Valant.

5. Consider rescheduling July regular board meeting. – The board discussed cancelling the regular July meeting due to scheduling conflicts for the board and the library director. Jolene MOVED "to cancel the regular July meeting and authorize the Executive committee to approve bills in the absence of a meeting" which motion was seconded by Mike and CARRIED. Ayes: English, Mullis, Osterhaus, Petsche, Pitzenberger-Timp, Werner. Nays: none. Absent: Heitzman, Meade, and Valant.

6. Personnel Committee report – None other than COLA discussed under item 4 above.

7. Finance Committee report – None.

8. Fundraising Committee Report: About \$100.00 was raised on the Summer Getaway Raffle and the Plant sale raised about \$150.00

9. Furnishings, Art and Facility Committee Report: The committee is waiting for lights to be replaced with LED fixtures.

10. Marketing Committee Report: None.

11. Policy Committee Report: None.

12. Strategic Planning Report: None

13. Meetings and Training:

Upcoming: ARSL and ILA are on the schedule for staff.

Recently Attended: A variety of online training has been attended by staff members. There is a \$1,000.00 stipend available for the science café book series in the Fall. August is the All Dyersville Read program with the book, The Faith Club.

16. Oral Presentations: None

17. Jolene's motion to adjourn was seconded by Joe and CARRIED at 6:04 pm

Next meeting Tuesday, August 8, 2017 at 5:30 pm

Lynn Osterhaus, Secretary ProTem

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month June 2017

B

Additions:

Items purchased: 213 Items donated: 149 Year to date: 3,784
 Items donated previous YTD: 943 Items donated YTD: 1,001
 Items withdrawn: Books: 688 DVD: 7 SCD: 2 Kits: 4
 Year to date: Books: 4,591 DVD: 451 VC: 17 SCD: 72 PAW: 4 Games: 14 Puzzles: 1 Kits: 5 Puppets: 15 CDs: 59
 New Library Cards Issued City: 35 Contractual: 17 Total: 52 YTD: 265
 Computer use: 802 hours YTD: 8,046 hours Previous YTD: 7,777 hours
 Meeting Room Use: 188 Library Use: 73 Community Use: 115 YTD: 1,843 Previous YTD: 1,880
 Programs Held: 79 Attendance: 2,154 people Library Visits: 8,856 YTD: 79,857 Prev. YTD: 81,791

Circulation:

Number of Items Loaned	14,398	Year to Date:	142,686
Previous Year Circ.	14,866	Previous YTD:	148,605
Difference (numerical):	-468	Difference (numerical):	-5,919
Difference (percentage):	-3.15%	Difference (percentage):	-3.98%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	60.99	847.98	1,000.00
Computer Printing:	96.85	1,275.35	1,250.00
Reader/printer:	.75	1.80	25.00
Fax:	47.30	896.75	1000.00
Computer Use	17.00	231.00	300.00
Holds & Scans	8.00	107.00	25.00
Lost Books and Materials	18.00	936.77	1,000.00
Memberships	4.00	302.00	500.00
Agency Contract fees:	0.00	5,020.27	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	16,340.91	15,600.00
Misc: pop	.50	152.05	300.00
Total:	253.39	26,111.88	26,000.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	11.15	186.11
Memorials: Billie Rardin	150.00	685.00
Halbach Books:	20.00	220.00
Adopt a book donations:	63.78	797.83
Friends donation:	13.50	415.50
Other: Shopko Grant – SRP	250.00	10,279.00
Other: TACKL – DTFN fundraiser & Plant sale	145.00	9,147.00
Other: Family Get-Away fundraiser	290.00	2,739.46
Total:	943.43	24,469.90

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	E book	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	17	170	27	80	83	48	0	4	0	19	6	18	472
2016 Month	6	119	13	81	180	24	18	1	0	24	3	7	476
Curr. YTD	233	1104	403	240	820	184	54	144	18	361	133	90	3784
Prev. YTD	206	1313	514	308	938	207	77	126	28	397	178	129	4421

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	down load audio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA V/DVD	Juven. video & DVD	Cds Games etc.	Grand Total
Curr. Month	784	3083	659	5165	231	407	7	10336	117	329	61	1936	1086	533	14398
2016 month	758	3189	934	4613	204	376	10	10084	84	380	69	2153	1351	745	14866
Difference	26	-106	-275	552	27	31	-3	252	33	-51	-8	-217	-265	-212	-468
Current YTD	8549	30745	6656	45255	2692	4432	83	98412	981	4075	541	22538	11114	5025	142686
Prev. YTD	10184	33921	7077	38461	1925	4171	97	95836	968	4589	407	26405	14204	6196	148605
Difference	-1635	-3176	-421	6794	767	261	-14	2576	13	-514	134	-3867	-3090	-1171	-5919
Diff. %	-16.1%	-9.4%	-5.9%	17.7%	39.8%	6.3%	-14%	2.7%	1.3%	-11.2%	32.9%	-14.6%	-21.8%	-18.9%	-4.0%

Freegal Music Downloads: June: 92 Total FY= 927 Video Downloads: FY: 1 Bridges Streaming Video FY=3
 Mango Language Use: June: 2 sessions; FY = 388 total sessions (includes mobile & computer)

D

**James Kennedy Public Library
June 2017 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	1,050.00
Black Hills	Gas / Heat	44.86
Alliant Energy	Electricity	738.04
Mediacom	Internet & Phone (2 months)	366.64
Total		\$2,199.54

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundering	Mats	35.88
UPS	Shipping	24.36
Pitney Bowes	Shipping	68.47
Heritage Printing	Time Cards	56.13
Amazon (CC)	Food & Wine Magazine – 1 year	19.95
Expedia	Airfare to ARSL	335.90
English Ins.	Insurance	5,501.00
Total		\$6,041.69

June 2017 Budget	
June 13, 2017 claims approved	\$8,154.40
June 26, 2017 claims submitted	3,098.65
Utility and Contractual from Bills above	2,199.54
Miscellaneous Bills from above	6,041.69
Total wages and benefits	26,803.26
Total June 2017 expenses	\$46,297.54

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

E

Credit Card Claims for June 2017

Date	Vendor	Items	Amount
6/19/17	Mediacom	Phone & Internet	183.32
6/20/17	Expedia	Airfare to ARSL	335.90

CITY OF DYERSVILLE
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2017

F

001-GENERAL FUND
 LIBRARY

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
001-5-410-4-60100 SALARIES	207,896.00	20,259.52	211,517.24 (3,621.24)	101.74
001-5-410-4-61100 FICA	12,890.00	1,219.95	12,793.26	96.74	99.25
001-5-410-4-61200 MEDICARE	3,015.00	285.35	2,992.16	22.84	99.24
001-5-410-4-61300 IPERS	18,565.00	1,809.22	18,825.74 (260.74)	101.40
001-5-410-4-61500 GROUP INSURANCE	19,800.00	3,229.22	25,657.13 (5,857.13)	129.58
001-5-410-4-61700 SUI	1,964.00	0.00	165.22	1,798.78	8.41
001-5-410-4-62100 DUES	900.00	40.00	1,239.33 (339.33)	137.70
001-5-410-4-62300 MEETINGS/TRAINING	2,500.00	443.42	1,969.40	530.60	78.78
001-5-410-4-63710 ELECTRICITY	14,500.00	738.04	13,391.15	1,108.85	92.35
001-5-410-4-63711 GAS HEAT	2,200.00	44.86	1,845.62	354.38	83.89
001-5-410-4-63730 TELEPHONE	2,100.00	366.64	2,186.48 (86.48)	104.12
001-5-410-4-63750 MAINTENANCE	5,000.00	0.00	3,743.98	1,256.02	74.88
001-5-410-4-64080 INSURANCE PREMIUM	5,600.00	5,501.00	5,591.00	9.00	99.84
001-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64316 CONTRACTS	0.00	2,726.44	4,828.81 (4,828.81)	0.00
001-5-410-4-64322 CONTRACTED SERVICES	8,200.00	1,050.00	8,160.41	39.59	99.52
001-5-410-4-65060 OFFICE SUPPLIES	18,500.00	415.32	14,001.03	4,498.97	75.68
001-5-410-4-67210 FURNITURE/FIXTURES	0.00	0.00	217.64 (217.64)	0.00
001-5-410-4-67274 CAPITAL IMPROVEMENTS/E	27,500.00	2,480.17	26,655.38	844.62	96.93
001-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	58,000.00	5,688.41	52,322.78	5,677.22	90.21
TOTAL LIBRARY	409,130.00	46,297.56	408,103.76	1,026.24	99.75
TOTAL EXPENDITURES	409,130.00	46,297.56	408,103.76	1,026.24	99.75

James Kennedy Public Library FY17 Operating Budget							
	FY17				Received		% Expended
ESTIMATED REVENUES:	Revised	April	May	June	to date	Difference	To date
Dubuque County Library Agency	5,000.00	5,020.27	0.00	0.00	5,020.27	-20.27	
Fees from copier, R/P, etc.	5,400.00	433.46	249.28	253.39	4,750.70	649.30	
Open Access	13,000.00	0.00	0.00	0.00	14,135.75	-1,135.75	
Access Plus / ILL	800.00	0.00	0.00	0.00	604.50	195.50	
Direct State Aid	1,800.00	0.00	0.00	0.00	1,600.66	199.34	
TOTAL:	26,000.00	5,453.73	249.28	253.39	26,111.88	-111.88	
					26,111.88	-111.88	
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES					Spent to date	Remaining	
Wages	214,164.00	15,791.74	16,176.04	20,259.52	211,517.24	2,646.76	98.8%
FICA	13,278.00	942.97	966.76	1,219.95	12,793.26	484.74	96.3%
Medicare	3,105.00	220.57	226.14	285.35	2,992.16	112.84	96.4%
IPERS	19,125.00	1,410.24	1,444.57	1,809.22	18,825.74	299.26	98.4%
SUI	171.00	50.55	0.00	0.00	165.22	5.78	96.6%
Group Insurance	19,800.00	4,964.72	3,229.22	3,229.22	25,657.13	-5,857.13	129.6%
Meetings and training	2,500.00	0.00	83.00	443.42	1,969.40	530.60	78.8%
Dues and memberships	900.00	0.00	15.00	40.00	763.00	137.00	84.8%
TOTAL:	273,043.00	23,380.79	22,140.73	27,286.68	274,683.15	-1,640.15	100.6%
					274,683.15	-1,640.15	
CONTRACTUAL SERVICES:							
Utilities (telephone)	2,100.00	183.16	185.82	366.64	2,186.48	-86.48	104.1%
Electricity	14,500.00	894.82	720.28	738.04	13,391.15	1,108.85	92.4%
Gas / Heat	2,200.00	236.16	76.27	44.86	1,845.62	354.38	83.9%
Insurance (bldg)	5,600.00	0.00	0.00	5,501.00	5,591.00	9.00	99.8%
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	NA
Custodial services	8,000.00	450.00	640.00	1,050.00	7,840.00	160.00	98.0%
Window cleaning	200.00	0.00	0.00	0.00	220.00	-20.00	110.0%
Service / Maintenance Contracts	5,000.00	94.03	459.79	2,726.44	5,288.60	-288.60	105.8%
TOTAL:	37,600.00	1,858.17	2,082.16	10,426.98	36,362.85	1,237.15	96.7%
					36,362.85	1,237.15	
SUPPLIES:							
General library supplies	10,000.00	1,281.79	815.47	302.33	12,059.61	-2,059.61	120.6%
Program fees & supplies	1,000.00	25.00	14.70	91.34	981.87	18.13	98.2%
Marketing & advertising	1,000.00	25.86	0.00	21.65	1,076.50	-76.50	107.7%
Maintenance and Repairs	5,000.00	42.98	150.47	0.00	3,743.98	1,256.02	74.9%
TOTAL	17,000.00	1,375.63	980.64	415.32	17,861.96	-861.96	105.1%
					17,861.96	-861.96	
BOOKS AND MATERIALS							
Adult fiction	8,500.00	670.65	1,032.27	1,159.61	8,906.88	-406.88	104.8%
Adult nonfiction	5,700.00	610.32	1,312.99	72.62	5,375.48	324.52	94.3%
Young adult fiction	2,000.00	367.23	0.00	796.98	1,898.71	101.29	94.9%
Juvenile fiction	5,400.00	788.25	9.51	581.79	4,821.79	578.21	89.3%
Juvenile nonfiction	3,300.00	116.32	0.00	1,173.90	2,981.44	318.56	90.3%
Large Print	2,000.00	0.00	0.00	0.00	2,335.27	-335.27	116.8%
Electronic media (ebooks, etc.)	4,500.00	342.98	1,477.53	0.00	3,367.39	1,132.61	74.8%
Reference & electronic database	5,500.00	0.00	500.00	315.00	5,524.90	-24.90	100.5%
Periodicals and newspapers	4,100.00	729.11	378.37	588.77	4,462.96	-362.96	108.9%
Audiobooks (CD, playaway)	4,000.00	247.09	558.21	31.50	3,997.03	2.97	99.9%
Software & Gaming	1,987.00	0.00	1,024.55	398.41	1,630.38	356.62	82.1%
DVDs	7,000.00	600.58	315.10	569.83	7,020.55	-20.55	100.3%
TOTAL:	53,987.00	4,472.53	6,608.53	5,688.41	52,322.78	1,664.22	96.9%
					52,322.78	1,664.22	
TOTAL EXPENDITURES:	381,630.00	31,087.12	31,812.06	43,817.39	381,230.74	399.26	99.9%
TOTAL REVENUES:	26,000.00	5,453.73	249.28	253.39	26,111.88	-111.88	100.4%
ACTUAL ASKING	355,630.00	25,633.39	31,562.78	43,564.00	355,118.86	511.14	99.9%
Capital Improvement	27,500.00	14,955.00	0.00	2,480.17	26,873.02	626.98	N/A
Total all expenditures	409,130.00	46,042.12	31,812.06	46,297.56	408,103.76	1,026.24	N/A

James Kennedy Public Library FY17 Operating Budget									
	FY17	% Expended	FY16 Expense	June 2016	Total FY16	Budget	Amount	Over/Under	
	Revised	To date	thru June			Projection	Over/Under	Budget	
ESTIMATED REVENUES:									
Dubuque County Library Agency	5,000.00		5,845.23	0.00	5,845.23	thru July			
Fees from copier, R/P, etc.	5,400.00		5,071.97	0.00	5,071.97	2017			
Open Access	13,000.00		12,598.40	0.00	12,598.40				
Access Plus / ILL	800.00		818.10	0.00	818.10				
Direct State Aid	1,800.00		1,816.01	0.00	1,816.01				
TOTAL:	26,000.00		26,149.71	0.00	26,149.71				
ESTIMATED EXPENDITURES:									
PERSONAL SERVICES									
			Spent to date		Spent to date				
Wages	214,164.00	98.8%	195,731.38	15,820.09	195,731.38	214,164.00	-2,647	0.99	
FICA	13,278.00	96.3%	11,983.27	958.80	11,983.27	13,278.00	-485	0.96	
Medicare	3,105.00	96.4%	2,802.59	224.25	2,802.59	3,105.00	-113	0.96	
IPERS	19,125.00	98.4%	17,478.89	1,412.73	17,478.89	19,125.00	-299	0.98	
SUI	171.00	96.6%	153.12	0.00	153.12	171.00	-6	0.97	
Group Insurance	19,800.00	129.6%	10,549.19	1,567.81	10,549.19	19,800.00	5,857	1.30	
Meetings and training	2,500.00	78.8%	936.90	132.41	936.90	2,500.00	-531	0.79	
Dues and memberships	900.00	84.8%	747.00	0.00	747.00	900.00	-137	0.85	
TOTAL:	273,043.00	100.6%	240,382.34	20,116.09	240,382.34	273,043.00	1,640	1.01	
CONTRACTUAL SERVICES:									
Utilities (telephone)	2,100.00	104.1%	2,091.86	345.92	2,091.86	2,100.00	86	1.04	
Electricity	14,500.00	92.4%	12,764.88	795.24	12,764.88	14,500.00	-1,109	0.92	
Gas / Heat	2,200.00	83.9%	1,608.40	36.43	1,608.40	2,200.00	-354	0.84	
Insurance (bldg)	5,600.00	99.8%	6,772.00	5,457.00	6,772.00	5,600.00	-9	1.00	
Legal Fees	0.00	NA	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	98.0%	8,096.00	900.00	8,096.00	8,000.00	-160	0.98	
Window cleaning	200.00	110.0%	200.00	0.00	200.00	200.00	20	1.10	
Service / Maintenance Contracts	5,000.00	105.8%	5,045.88	2,741.11	5,045.88	5,000.00	289	1.06	
TOTAL:	37,600.00	96.7%	36,579.02	10,275.70	36,579.02	37,600.00	-1,237	0.97	
SUPPLIES:									
General library supplies	10,000.00	120.6%	10,533.50	1,202.04	10,533.50	10,000.00	2,060	1.21	
Program fees & supplies	1,000.00	98.2%	3,611.93	448.70	3,611.93	1,000.00	-18	0.98	
Marketing & advertising	1,000.00	107.7%	1,458.28	304.50	1,458.28	1,000.00	77	1.08	
Maintenance and Repairs	5,000.00	74.9%	12,160.76	8,695.96	12,160.76	5,000.00	-1,256	0.75	
TOTAL	17,000.00	105.1%	27,764.47	10,651.20	27,764.47	17,000.00	862	1.05	
BOOKS AND MATERIALS									
Adult fiction	8,500.00	104.8%	9,544.55	1,635.12	9,544.55	8,500.00	407	1.05	
Adult nonfiction	5,700.00	94.3%	6,566.47	397.38	6,566.47	5,700.00	-325	0.94	
Young adult fiction	2,000.00	94.9%	2,773.13	381.40	2,773.13	2,000.00	-101	0.95	
Juvenile fiction	5,400.00	89.3%	6,856.37	1,333.90	6,856.37	5,400.00	-578	0.89	
Juvenile nonfiction	3,300.00	90.3%	4,214.07	648.28	4,214.07	3,300.00	-319	0.90	
Large Print	2,000.00	116.8%	3,814.79	193.77	3,814.79	2,000.00	335	1.17	
Electronic media (ebooks, etc.)	4,500.00	74.8%	4,522.04	1,035.37	4,522.04	4,500.00	-1,133	0.75	
Reference & electronic databases	5,500.00	100.5%	6,038.66	1,500.00	6,038.66	5,500.00	25	1.00	
Periodicals and newspapers	4,100.00	108.9%	4,044.75	408.22	4,044.75	4,100.00	363	1.09	
Audiobooks (CD, playaway)	4,000.00	99.9%	3,756.45	0.00	3,756.45	4,000.00	-3	1.00	
Software & Gaming	1,987.00	82.1%	998.75	242.86	998.75	1,987.00	-357	0.82	
DVDs	7,000.00	100.3%	7,345.78	559.69	7,345.78	7,000.00	21	1.00	
TOTAL:	53,987.00	96.9%	60,475.81	8,335.99	60,475.81	53,987.00	-1,664	0.97	
TOTAL EXPENDITURES:									
	381,630.00	99.9%	365,201.64	49,378.98	365,201.64	381,630.00	-399	1.00	
TOTAL REVENUES:									
	26,000.00	100.4%	26,149.71	0.00	26,149.71	26,000.00	112	1.00	
ACTUAL ASKING									
	355,630.00	99.9%	339,051.93	49,378.98	339,051.93	355,630.00	-511	1.00	
Capital Improvement	27,500.00	N/A	12269.65	4,830.09	12,269.65				
Total all expenditures	409,130.00	N/A	377,471.29	54,209.07	377,471.29				



P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

Statement of Account

H-1

Last statement: May 31, 2017
This statement: June 30, 2017
Total days in statement period: 30

005951-435-6 Page 1 of 1

Direct inquiries to:
Customer Service Department
563-589-0800

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938



P874**T7*****AUTO**SCH 5-DIGIT 52030
CITY OF DYERSVILLE
340 1ST AVE E
DYERSVILLE IA 52040-1203



Handwritten signature and date: 7/5/17

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ACCEPTING CREDIT CARDS AT YOUR BUSINESS CAN INCREASE SALES AND SPEED THE COLLECTION OF ACCOUNTS RECEIVABLE. CONTACT OUR CONSUMER LENDING DEPARTMENT TO LEARN MORE ABOUT THE BENEFITS OF CREDIT CARD PROCESSING.

Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,263.05

Money Market Account

Account number
005951-435-6

Beginning balance	\$40,249.81		
Low balance	\$40,249.81		
Avg collected balance	\$40,249		
Interest paid year to date	\$79.78		
Total additions	\$13.24	Total subtractions	\$-0.00

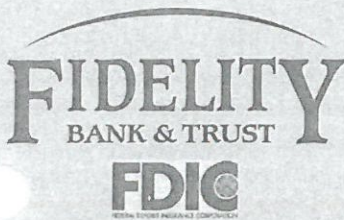
Effective dates	Interest Rate
05-31-17	0.400%

Date	Description	Additions	Subtractions
06-30	#Interest	13.24	

Daily balances

Date	Amount	Date	Amount	Date	Amount
05-31	40,249.81	06-30	40,263.05		





www.bankfidelity.com

Anamosa 319-462-6031	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Bellevue 563-872-5515	Dubuque Asbury 563-557-2300	Epworth 563-876-9090	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Cascade 563-852-3245	Dyersville 563-875-7157	Guttenberg 563-252-1493	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

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CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



H-2
7/7/17
WJW

PRIVACY NOTICE: OUR PRIVACY POLICY HAS NOT CHANGED.
YOU MAY REVIEW OUR POLICY & PRACTICES WITH RESPECT TO
YOUR PERSONAL INFORMATION AT WWW.BANKFIDELITY.COM OR

WE WILL MAIL YOU A FREE COPY IF YOU CALL US AT 800-403-8333

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 06/01/2017 - 06/30/2017

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT	62.70+	06/01
DEPOSIT	821.03+	06/14
DEPOSIT	59.70+	06/26
WEB TRANSFER DEBIT	987.51-	06/27
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 06/27 AT 08:26		
INTEREST PAID	.52+	06/30
YEAR-TO-DATE INTEREST PAID		3.00
AVERAGE COLLECTED BALANCE		12,569.82

-- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
05/31 12,174.38	06/14 13,058.11	06/27 12,130.30
06/01 12,237.08	06/26 13,117.81	06/30 12,130.82

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	..BALANCE..DEBITS.....CREDITS....	..CHARGES..	..BALANCE..
DDA	617571	12,174.38	1 987.51 4 943.95	.00	12,130.82

I

TRUST ACCOUNT REPORT for June 2017

American Bank & Trust - balance on hand July 1, 2016			\$ 40,102.34
June 30, 2017	\$13.24		\$ 40,263.05 #1
Balances May 31, 2017		\$9,930.00	\$12,174.38
Deposits			
June 1, 2017			
Plant sale fundraiser	\$36.00		
History books	\$20.00		
Conscience box donations	\$3.20		
Friends booksale / donation	<u>\$3.50</u>	<u>\$62.70</u>	
June 14, 2017			
Summer Reading Program - Shopko Grant	\$250.00		
TACKL - DTFN fundraiser	\$109.00		
Family Get-Away Fundraiser	\$290.00		
Rardin Memorial	\$150.00		
Bries - Adopt a book	\$13.78		
Conscience box donations	\$7.25		
Friends booksale / donation	<u>\$1.00</u>	<u>\$821.03</u>	
June 26, 2017			
Thiede Adopt a book	\$50.00		
Conscience box donations	\$0.70		
Friends booksale / donation	<u>\$9.00</u>	<u>\$59.70</u>	
June 30, 2017			
Interest	<u>\$0.52</u>	<u>\$0.52</u>	<u>\$943.95</u>
Debits			
Materials (LML)	\$46.46		
Children's SRP books & incentives	\$437.34		
Adult SRP expenses (Friends)	\$104.64		
Large Print Materials (Friends)	\$267.40		
Programs (Friends)	\$50.00		
Lisa Gaylor Large Print	\$23.37		
Adopt-a-book	<u>\$58.30</u>	<u>\$987.51</u>	<u>\$987.51</u>
Balances June 30, 2017		<u>\$8,942.49</u>	<u>\$12,130.82</u> #2

J

FIDELITY TRUST ACCOUNT INCOME / EXPENDITURE REPORT FY16 (July 1, 2016 - June 30, 2017)

		in account	New Deposits				
Amount left at American Trust		\$3,723.70					
INCOME: (as of July 1, 2016)				EXPENDITURES:			REMAINING:
DONATIONS:							DONATIONS:
Previous Fundraisers		\$2,006.98					
Previous fundraisers - Total Remaining							\$2,006.98
Love My Library Fundraiser 2016		\$1,758.33					\$631.97
Love My Library Fundraiser - 2017		\$3,508.00					
				Jun-17	LML - Materials	\$146.46	\$854.89
Plant Sale Fundraiser	May-17		\$154.00				\$190.00
	Jun-17		\$36.00				
2017 Fundraisers Total Available							\$1,517.15
Raffles		\$1,329.11					\$1,771.61
Family Get-Away	Jun-17		\$290.00	May-17	Lost Island	\$120.00	\$170.00
Donations							
Raffle donation	Apr-16	\$100.00		Jun-17	Programs	\$50.00	\$50.00
Miscellaneous Donations Total Remaining							\$2,137.00
Lion's Club - LP	Previous	\$0.00					-\$0.96
	Jul-16		\$300.00	Sep-16	LP books	\$44.23	
Conscience Box	Previous	\$1,063.82					\$1,249.93
	Jun-17		11.15				
History Book	Previous	\$874.74					\$1,094.74
	Jun-17		\$20.00				
Genealogy Donation	Previous	\$83.86					\$83.86
Meeting Room Donatic	Previous	\$266.79					\$348.56
Adopt-a-book donation	Previous	\$258.89					\$212.81
Friends - bksale	Previous	\$274.90					
Friends - bksale	Jun-17		\$13.50				\$331.12
Friends adult SRP	Aug-16		\$200.00	Oct-16	SRP prize	\$109.95	-\$14.59
				Jun-17	A-SRP	\$104.64	
Friends - Children's materials			\$2,000.00	Dec-16	Materials	\$1,470.95	\$0.00
Friends - Large print			\$2,000.00	Mar-17	Materials	\$406.77	\$575.87
				Jun-17	LP materials	\$267.40	
Friends - Programming			\$1,500.00	Dec-16	Program	\$50.95	\$0.00
Summer Reading Prog	May-17		\$240.00	Jun-17	Incentives	\$337.34	\$152.66
Shopko Grant	Jun-17		\$250.00				
TACKL	Previous	\$812.65					\$974.29
	Jun-17		\$109.00				
Bequests & Specified donations total							\$28,502.31
Memorials or In Honor of							
Lisa Gaylor - Large Print				Jun-17	LP materials	23.37	\$1.11
Billie B. Rardin	Jun-17		\$150.00				\$150.00
Memorials or "In Honor Of" - Total Remaining							\$259.76
GRANTS:							GRANTS:
PLACE Grant	May-17		\$1,000.00				\$1,000.00
INTEREST DEPOSITS							
remaining from previous years		\$3,691.58					
Interest brought forward and FY to date							\$3,714.52
	Jun-17		\$0.52				
TOTAL DEPOSITS			\$24,464.63	EXPENDITURES:		\$16,057.51	Balance
							\$12,130.82

Memorials and Donations June 2017

K

From: **Roger Thiede**
Donation: \$50.00
Fund: Library Trust Account
Restrictions: Adopt-a-book for specific titles

From: **Shopko Foundation**
Donation: \$250.00
Fund: Library Trust Account
Restrictions: Children's Summer Reading Program incentives

From: **Plant Sale Fundraiser**
Donation: \$36.00
Fund: Library Trust Account
Restrictions: Fundraiser for special services & collections

From: **Family Get-Away Raffle / Fundraiser**
Donation: \$290.00
Fund: Library Trust Account
Restrictions: Fundraiser for special services & collections

From: **TACKL – DTFN Fundraiser**
Donation: \$109.00
Fund: Library Trust Account
Restrictions: Fundraiser for special services & collections

From: **Ray Rardin**
Donation: \$150.00
Fund: Library Trust Account
Restrictions: Memorial for Billie B. Rardin

James Kennedy Public Library Monthly Program Report
Report for the Month of June 2017

L

Story Time Sessions:

- For the week of June 7, 2017 Theme – Trees
 - Total attendance at 2 programs –16 children 9 adults
 - Time for preparation & performance – 5.25 hrs (pd)
 - Supplies: Color copies and bubbles for activity
 - Stickers for treats
- For the week of June 14, 2017 Theme – All around Town
 - Total attendance at 2 programs –23 children 7 adults
 - Time for preparation & performance – 5.5 hrs (pd)
 - Supplies: Color copies, paint brushes and buckets for activity
 - Stickers for treats
- For the week of June 21, 2017 Theme – Construction Zone
 - Total attendance at 2 programs –14 children 4 adults
 - Time for preparation & performance – 5.5 hrs (pd)
 - Supplies: Color copies, blocks for activity
 - Stickers for treats
- For the week of June 28, 2017 Theme – Back to Nature
 - Total attendance at 2 programs –15 children 8 adults
 - Time for preparation & performance – 5.75 hrs (pd)
 - Supplies: Color copies, Feed the Owl game for activity
 - Stickers for treats

Wee Read Sessions:

- For the week of June 7, 2017 Theme – Trees
 - Total attendance at 1 program –11 children 8 adults
 - Time for preparation & performance – .5 hrs (pd)
 - Supplies: Color copies and bubbles for activity
 - Stickers for treats
- For the week of June 14, 2017 Theme – All around Town
 - Total attendance at 1 program –11 children 8 adults
 - Time for preparation & performance – .5 hrs (pd)
 - Supplies: Color copies, paint brushes and buckets for activity
 - Stickers for treats
- For the week of June 21, 2017 Theme – Construction Zone
 - Total attendance at 1 program –11 children 7 adults
 - Time for preparation & performance – .5 hrs (pd)
 - Supplies: Color copies, blocks for activity
 - Stickers for treats
- For the week of June 28, 2017 Theme – Back to Nature
 - Total attendance at 1 program –5 children 4 adults
 - Time for preparation & performance – .5 hrs (pd)
 - Supplies: Color copies, Feed the Owl game for activity
 - Stickers for treats

Out-Reads (Bi-Monthly Story Times to Daycares)

No programs held in Summer

Branching Out (Wednesdays at 11:00 am)

- June 7, 14, & 28, 2017 Total attendance - 23
 - Time for preparation & performance – 5.75 hrs (pd) 2.75 hr (vol)
 - Supplies: Posters & library information; Materials to check out

Program at Ellen Kennedy Center – (Typically first Friday of each month) – Little Free Libraries

- June 2, 2017 Total attendance – 10
 - Time for preparation & performance – 5 hrs (pd)
 - Supplies: PowerPoint presentation

Program at Oakcrest Manor (Typically Third Friday of each month) – Little Free Libraries

- June 16, 2017 Total attendance – 9
 - Time for preparation & performance – 3.75 hrs (pd)
 - Supplies: PowerPoint presentation

Sit 'n' Stitch (Wednesdays of each month)			
June 7, 14, 21, & 28, 2017			Total attendance – 45
Time for preparation & performance – 1 hrs (pd)	8 hrs (vol)		
Supplies: Refreshments provided by participants			
Books for Lunch Book Club (First Monday of each month) – <i>They Almost Always Come Back</i>			
June 5, 2017			Total attendance – 7
Time for preparation & performance – 2.5 hrs (pd)			
Supplies: Posters, PSA, beverages & paper products			
Refreshments provided by participants or the Friends			
A Novel Approach to Faith Book Club			
June 13, 2017			Total attendance – 11
Time for preparation & performance – .5 hr (pd)	1.25 (vol)		
Supplies: Posters, PSA, beverages & paper products			
Refreshments provided by participants or the Friends			
Lisa Gaylor donated time to run program as Dawn was on vacation.			
Get Puzzled @ Your Library			
June 1-30, 2017			Total attendance – 12
Time for preparation & performance – .5 hrs (pd)			
Supplies: Posters, PSA, \$15.00 for puzzle			
Dungeons & Dragons Club (1 st Tuesday of each Month)			Total attendance – 6
June 6, 2017			
Time for preparation & performance – 2.5 hrs (pd)			
Supplies: Snacks & beverages			
JKPL Memoir Project (3 rd Monday of each Month)			
June 19, 2017			Total attendance - 3
Time for preparation & performance – 1.75 hrs (pd)			
Supplies: Refreshments			
Open Mic Night @ Brew & Brew (4 th Monday of each month)			
June 26, 2017			Total attendance – 8
Time for preparation & performance – 1 hr (pd)	.5 hr (vol)		
Supplies: Posters, PSA			
2 performers			
Game Night (4 th Friday of each Month)			
June 23, 2017			Total attendance – 12
Time for preparation & performance – 3.5 hrs (pd)			
Supplies: Posters & PSA, refreshments & games			
Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies)			
June 9, 2017			Total attendance – 45
Time for preparation & performance – 3 hrs (pd)			
Supplies: Posters, PSA, Refreshments, sponsored by DuTrac			
Coloring for Adults (monthly, date and time varies)			
June 19, 2017			Total attendance – 3
Time for preparation & performance – 1 hr (pd)			
Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils			
Movies @ Your Library – showing of <i>Rock Dog</i>			
June 3, 2017			Total attendance – 2
Time for preparation & performance – 2 hrs			
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF			
Movies @ Your Library – showing of <i>The Shack</i>			
June 5, 2017			Total attendance – 8
Time for preparation & performance – 2 hrs			
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF			

Movies @ Your Library – showing of *Spare Parts*
 June 15, 2017 Total attendance – 2
 Time for preparation & performance – 3 hrs (pd)
 Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library – showing of *Lego Batman*
 June 17, 2017 Total attendance – 23
 Time for preparation & performance – 2 hrs (pd)
 Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library – showing of *Hacksaw Ridge*
 June 19, 2017 Total attendance – 8
 Time for preparation & performance – 1 hrs (pd)
 Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library – showing of *Monuments Men*
 June 29, 2017 Total attendance – 10
 Time for preparation & performance – 2.5 hrs (pd)
 Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF

Author Visit with Cynthia Ruchti
 June 6, 2017 Total attendance – 9
 Time for preparation & performance – 3hrs
 Supplies: Posters, PSA, Refreshments
 \$50.00 Lecture Stipend

Pop-Up Library @ the Farmer’s Market
 June 8 & 22, 2017 Total attendance – 45
 Time for preparation & performance – 8 hrs .5 hrs (vol)
 Supplies: Materials to check out, display of event posters, etc.
 Bill Vonderhaar brought and set up canopy

Games @ the Farmer’s Market
 June 8, 2017 Total attendance – 13
 Time for preparation & performance – .5 hrs 4 hrs (vol)
 Supplies: Life size games, TACKL members Max and Devin Werner ran.

Build a Better World – Smart Spaces Scavenger Hunt (DTFN)
 June 9, 2017 Total attendance – 48
 Time for preparation & performance – 10 hrs
 Supplies: Coloring books, adopt-a-book forms, book marks, magnets, Mango swag, and other things left from other programs for prizes

World Wide Knit in Public Day – with Sit & Stitch
 June 10, 2017 Total attendance – 6
 Time for preparation & performance – .75 hrs (pd) 12 hrs (vol)
 Supplies: Posters & PSA, Yarn, hooks and needles provided by S & S

Absolute Science (Children’s SRP Event)
 June 10, 2017 Total attendance – 24
 Time for preparation & performance – 2 hr (pd)
 Supplies: \$350 fee – Funded by the Friends of the JKPL

Build a Better World: Upcycling – Building a Terrarium (Adult SRP Event)
 June 12, 2017 Total attendance – 3
 Time for preparation & performance – 3 hrs
 Supplies: Upcycling flawed pilsner glasses, purchased rocks, soil and plants (will use at future program)
 Funded by the Friends of the Library

Build a Better World with Bees (Children's SRP Event)	Total attendance – 26
June 14, 2017	
Time for preparation & performance – 2.25 hrs	2 hrs (vol)
Supplies: Mr. Johnson from Johnson Honey Farm donated his time to present	
Chair Yoga with Karen Kramer	Total attendance - 7
June 17, 2017	
Time for preparation & performance –1.25 hrs (pd)	1 hr (vol)
Supplies: Karen Kramer donated her time and tale to present this program	
Nerf War	Total attendance – 20
June 17, 2017	
Time for preparation & performance – 5 hrs	
Supplies: Posters, PSA, nerf darts, & refreshments	
Teen Minecraft Build-a-thon (Teen SRP event)	Total attendance - 0
June 20, 2017	
Time for preparation & performance – 2 hrs planning	
Supplies: Cancelled due to tech problems	
90 Second Invention Challenge (Children's SRP event)	Total attendance - 12
June 20, 2017	
Time for preparation & performance –3 hrs (pd)	
Supplies: Modeling clay, legos, paper, pencils, tape, straws, etc. for building	
DES Enrichment – 90 Second Invention Challenge	Total attendance – 57
June 8, 2017 - 2 sessions	
Time for preparation & performance – 2.75 hrs	
Supplies: Modeling clay, legos, paper, pencils, tape, straws, etc. for building	
Iowa's Own Monument's Man: George Stout	Total attendance – 13
June 22, 2017	
Time for preparation & performance – 2.5 hrs	
Supplies: Posters, PSA, refreshments	
Nancy Trask presented – Funded by the Friend of the JKPL	
Cardboard Challenge (Children's SRP event)	Total attendance – 16
June 24, 2017	
Time for preparation & performance – 3 hrs	1 hr (vol)
Supplies: Cardboard in various shapes and sizes , tape, glue and markers	
Bill Vonderhaar cutting carpet tubes	
Storytime @ the Farmer's Market	Total attendance – 2
June 27, 2017	
Time for preparation & performance – 1.5 hrs	
Supplies: None	
Build a Better World – Mini Book Club: <i>Monuments Men</i>	Total attendance – 3
June 27, 2017	
Time for preparation & performance – 2.25 hrs	
Supplies: Posters, PSA, refreshments, ILL books	
Build a Better World with Wapsie River Wildlife Rehab (Children's SRP Event)	Total attendance – 75
June 28, 2017	
Time for preparation & performance – 3.25 hrs	2 hrs (vol)
Supplies: Presentation by the Wapsie River Wildlife Rehab	
Sponsored by the Friends of the JKPL	
DES Enrichment – Cardboard challenge	Total attendance – 59
June 29, 2017 - 2 sessions	
Time for preparation & performance – 5.25 hrs	
Supplies: Cardboard in various shapes and sizes , tape, glue and markers	

Teen Star Wars Party (Teen SRP event)

June 30, 2017

Time for preparation & performance – 7 hrs
Supplies: Posters, PSA, refreshments

Total attendance - 12

Lunch at the Library

June 5-30, 2017 (20 sessions)

Time for preparation & performance – 44 hrs pd 40 hrs vol
Supplies: USDA grant; WD partnership

Total attendance - 1296

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		Contract Use Report FY17													
Residence Area	No. of Patrons	July Stats	August Stats	Sept Stats	Oct Stats	Nov Stats	Dec Stats	Jan Stats	Feb Stats	March Stats	April Stats	May Stats	June Stats	Year to Date	Change to date
Dyersville	2426	7095	7552	7269	7516	7044	6033	6855	6867	8419	5831	6190	8158	84829	-4083
FY16	2351	8475	7620	7210	7573	7037	5685	7230	7224	7863	7289	7162	8544	88912	-5%
FY15	2326	8376	7403	7280	7330	6606	6336	6654	6299	6901	6487	6646	9043	85361	
FY14	2214	7881	6178	6054	7634	6652	6089	6479	6856	7610	7459	6501	8188	83581	
FY13	2219	8071	6304	5711	6713	6132	5842	6215	6025	6681	6501	6409	7911	78515	
Delaware Co.(OA)	581	1550	1320	1052	700	683	798	862	872	874	810	853	1114	11488	-963
FY16	521	1181	945	792	1128	851	1079	1081	1232	1143	940	916	1163	12451	-7.73%
FY15	590	1067	841	890	943	766	792	848	858	904	995	814	1363	11081	
FY14	516	1274	897	770	856	794	858	821	760	939	843	745	1087	10644	
FY13	506	1367	930	1063	941	893	817	846	810	1032	830	940	1416	11885	
Dbq Co. Lib. Sys. (OA)	978	2488	1839	1625	1701	1571	1606	1764	1497	1849	1506	1552	2293	21291	362
FY16	1012	2045	1595	1618	1711	1578	1471	1599	1681	1695	1681	1744	2511	20929	2%
FY15	1046	2600	1702	1571	1729	1551	1648	1431	1337	1453	1474	1610	1933	20039	
FY14	1022	2633	2022	1769	1949	1500	1381	1701	1535	1772	1769	1566	2326	21923	
FY13	1069	2615	1950	1653	1791	1785	1627	1987	1706	1771	1713	1459	2418	22475	
County Agency	68	108	138	73	63	87	115	42	47	60	75	60	475	1343	396
FY16	67	149	124	88	44	44	48	86	38	88	88	50	100	947	42%
FY15	67	73	86	49	74	84	83	35	64	78	54	70	96	846	
FY14	194	607	428	357	317	296	350	333	264	303	278	237	268	4038	
FY13	228	464	296	316	368	374	254	344	399	355	380	377	603	4530	
ILL	494	42	45	65	40	56	48	65	61	59	40	49	43	613	36
FY16	492	45	57	47	62	31	59	37	48	37	49	60	45	577	6%
FY15	492	92	57	66	79	54	63	77	62	57	78	69	53	807	
FY14	487	74	72	81	84	45	75	90	62	76	42	65	57	823	
FY13	469	19	18	17	18	29	27	56	58	51	87	64	67	511	
Open Access	346	489	606	603	852	825	786	973	829	823	506	352	587	8231	91
FY16	427	568	625	645	729	628	722	523	677	798	728	664	833	8140	1%
FY15	353	738	638	517	738	657	522	590	543	623	640	513	641	7360	
FY14	375	819	912	704	823	589	537	816	637	647	610	693	710	8497	
FY13	494	694	891	533	618	533	402	739	602	637	534	667	656	7506	
TOTAL	4893	11772	11500	10687	10872	10266	9386	10561	10173	12084	8768	9056	12670	127795	-4161
FY16	4870	12463	10966	10400	11247	10169	9064	10556	10900	11624	10775	10596	13196	131956	-3%
FY15	4874	12946	10727	10373	10893	9718	9444	9635	9163	10016	9728	9722	13129	125494	
FY14	4808	13288	10509	9735	11663	9876	9290	10240	10114	11347	11001	9807	12636	129506	
FY13	4985	13230	10389	9293	10449	9746	8969	10187	9600	10527	10045	9916	13071	125422	

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month July 2017



Additions:

Items purchased: 171 Items donated: 33 Year to date: 204
 Items donated previous YTD: 126 Items donated YTD: 33
 Items withdrawn: Books: 565 Tape: 1
 Year to date: Books: 565 Tape: 1
 New Library Cards Issued City: 23 Contractual: 15 Total: 38 YTD: 38
 Computer use: 720 hours YTD: 720 hours Previous YTD: 911 hours
 Meeting Room Use: 193 Library Use: 79 Community Use: 114 YTD: 193 Previous YTD: 156
 Programs Held: 78 Attendance: 1,956 people Library Visits: 9,662 YTD: 9,662 Prev. YTD: 8,244

Circulation:

Number of Items Loaned	12,921	Year to Date:	12,921
Previous Year Circ.	13,606	Previous YTD:	13,606
Difference (numerical):	-685	Difference (numerical):	-685
Difference (percentage):	-5.03%	Difference (percentage):	-5.03%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	66.65	66.65	850.00
Computer Printing:	61.05	61.05	1,275.00
Reader/printer:	0.00	0.00	25.00
Fax:	30.75	30.75	900.00
Computer Use	16.00	16.00	250.00
Holds & Scans	7.00	7.00	100.00
Lost Books and Materials	176.21	176.21	1,000.00
Memberships	336.00	336.00	300.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	0.00	16,600.00
Misc:	0.00	0.00	300.00
Total:	693.66	693.66	26,600.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	14.86	14.86
Memorials:	0.00	0.00
Halbach Books:	0.00	0.00
Adopt a book donations:	0.00	0.00
Friends donation:	21.75	21.75
Other: Wine glasses	5.00	5.00
Other: TACKL – DTFN fundraiser	56.00	56.00
Other:	0.00	0.00
Total:	97.61	97.61

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	E book	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	9	60	25	18	20	14	0	4	0	48	4	2	204
2016 Month	11	86	35	2	11	1	0	8	0	37	13	1	205
Curr. YTD	9	60	25	18	20	14	0	4	0	48	4	2	204
Prev. YTD	11	86	35	2	11	1	0	8	0	37	13	1	205

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	down load audio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA V/DVD	Juven. video & DVD	Cds Games etc.	Grand Total
Curr. Month	714	2756	639	4103	241	337	11	8801	81	295	31	2195	961	557	12921
2016 month	655	2767	928	4151	209	390	6	9106	99	336	81	2151	1274	559	13606
Difference	59	-11	-289	-48	32	-53	5	-305	-18	-41	-50	44	-313	-2	-685
Current YTD	714	2756	639	4103	241	337	11	8801	81	295	31	2195	961	557	12921
Prev. YTD	655	2767	928	4151	209	390	6	9106	99	336	81	2151	1274	559	13606
Difference	59	-11	-289	-48	32	-53	5	-305	-18	-41	-50	44	-313	-2	-685
Diff. %	9.0%	-0.4%	-31.1%	-1.2%	15.3%	-13.6%	83%	-3.3%	-18.2%	-12.2%	-61.7%	2.0%	-24.6%	-0.4%	-5.0%

Freegal Music Downloads: July: 90 Total FY= 90

Mango Language Use: July: 20 sessions; FY = 20 total sessions (includes mobile & computer)

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**James Kennedy Public Library
July 2017 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	450.00
Black Hills	Gas / Heat	41.64
Alliant Energy	Electricity	999.36
Mediacom	Internet & Phone	0.00
Total		\$1491.00

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundering	Mats	0.00
UPS	Shipping	12.47
Pitney Bowes	Shipping	205.73
Pyramid (CC)	Time Clock ribbons	42.34
PBS (CC)	DVD	24.94
ARSL	Conference fee for Vonderhaar	266.42
Total		\$551.90

July 2017 Budget	
July 17, 2017 claims submitted	\$3,219.52
Utility and Contractual from Bills above	1491.00
Miscellaneous Bills from above	551.90
Total wages and benefits	19,481.09
Total July 2017 expenses	\$24,743.51

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

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Credit Card Claims for July 2017

Date	Vendor	Items	Amount
7/25/17	Mediacom	Phone & Internet	183.25
7/5/17	Pyramid	Time clock ribbons	42.34
7/7/17	PBS	DVD	24.94
7/5/17	ARSL	Conference Fee – sjv	266.42

CITY OF DYERSVILLE
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2017

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001-GENERAL FUND
 LIBRARY

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
001-5-410-4-60100 SALARIES	207,896.00	16,620.68	16,620.68	191,275.32	7.99
001-5-410-4-61100 FICA	12,890.00	994.32	994.32	11,895.68	7.71
001-5-410-4-61200 MEDICARE	3,015.00	232.56	232.56	2,782.44	7.71
001-5-410-4-61300 IPERS	18,565.00	1,484.26	1,484.26	17,080.74	7.99
001-5-410-4-61500 GROUP INSURANCE	19,800.00	98.60	98.60	19,701.40	0.50
001-5-410-4-61700 SUI	1,964.00	50.67	50.67	1,913.33	2.58
001-5-410-4-62100 DUES	900.00	0.00	0.00	900.00	0.00
001-5-410-4-62300 MEETINGS/TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
001-5-410-4-63710 ELECTRICITY	14,500.00	999.36	999.36	13,500.64	6.89
001-5-410-4-63711 GAS HEAT	2,200.00	41.64	41.64	2,158.36	1.89
001-5-410-4-63730 TELEPHONE	2,100.00	266.42	266.42	1,833.58	12.69
001-5-410-4-63750 MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
001-5-410-4-64080 INSURANCE PREMIUM	5,600.00	0.00	0.00	5,600.00	0.00
001-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64316 CONTRACTS	0.00	181.98	181.98	181.98	0.00
001-5-410-4-64322 CONTRACTED SERVICES	8,200.00	450.00	450.00	7,750.00	5.49
001-5-410-4-65060 OFFICE SUPPLIES	18,500.00	407.43	407.43	18,092.57	2.20
001-5-410-4-67210 FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-67274 CAPITAL IMPROVEMENTS/E	27,500.00	0.00	0.00	27,500.00	0.00
001-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	58,000.00	2,915.59	2,915.59	55,084.41	5.03
TOTAL LIBRARY	409,130.00	24,743.51	24,743.51	384,386.49	6.05
TOTAL EXPENDITURES	409,130.00	24,743.51	24,743.51	384,386.49	6.05

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James Kennedy Public Library FY18 Operating Budget							
	FY18	July	Aug (est)	Received to date	Difference	% Expended To date	FY17 Expense thru July
ESTIMATED REVENUES:							
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	5,000.00		0.00
Fees from copier, R/P, etc.	5,000.00	693.66	300.00	993.66	4,006.34		773.18
Open Access	14,200.00	0.00	0.00	0.00	14,200.00		0.00
Access Plus / ILL	600.00	0.00	0.00	0.00	600.00		0.00
Direct State Aid	1,800.00	0.00	0.00	0.00	1,800.00		0.00
TOTAL:	26,600.00	693.66	300.00	993.66	25,606.34		773.18
				993.66	25,606.34		
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES				Spent to date	Remaining		
Wages	218,505.00	16,620.68	17,000.00	33,620.68	184,884.32	15.4%	20,025.08
FICA	13,547.00	994.32	1,054.00	2,048.32	11,498.68	15.1%	1,219.52
Medicare	3,168.00	232.56	246.50	479.06	2,688.94	15.1%	285.25
IPERS	19,512.00	1,484.26	1,518.10	3,002.36	16,509.64	15.4%	1,788.28
SUI	175.00	50.67	50.67	101.34	73.66	57.9%	48.41
Group Insurance	33,700.00	98.60	2,808.00	2,906.60	30,793.40	8.6%	1,589.13
Meetings and training	2,500.00	266.42	0.00	266.42	2,233.58	10.7%	0.00
Dues and memberships	900.00	0.00	0.00	0.00	900.00	0.0%	0.00
TOTAL:	292,007.00	19,747.51	19,747.51	39,495.02	252,511.98	13.5%	24,955.67
				42,424.70	249,502.22		
CONTRACTUAL SERVICES:							
Utilities (telephone)	2,200.00	0.00	183.25	183.25	2,016.75	8.3%	0.00
Electricity	14,500.00	999.36	1,000.00	1,999.36	12,500.64	13.8%	1,168.17
Gas / Heat	2,000.00	41.64	50.00	91.64	1,908.36	4.6%	35.41
Insurance (bldg)	7,200.00	0.00	0.00	0.00	7,200.00	0.0%	0.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	NA	0.00
Custodial services	8,000.00	450.00	600.00	1,050.00	6,950.00	13.1%	300.00
Window cleaning	220.00	0.00	0.00	0.00	220.00	0.0%	0.00
Service / Maintenance Contracts	5,000.00	181.98	103.06	285.04	4,714.96	5.7%	0.00
TOTAL:	39,120.00	1,672.98	1,936.31	3,609.29	35,510.71	9.2%	1,503.58
				3,609.29	35,510.71		
SUPPLIES:							
General library supplies	8,500.00	260.54	738.21	998.75	7,501.25	11.8%	456.73
Program fees & supplies	2,500.00	146.89	37.75	184.64	2,315.36	7.4%	9.88
Marketing & advertising	1,000.00	0.00	0.00	0.00	1,000.00	0.0%	0.00
Maintenance and Repairs	5,000.00	0.00	0.00	0.00	5,000.00	0.0%	0.00
TOTAL	17,000.00	407.43	775.96	1,183.39	15,816.61	7.0%	466.61
				1,183.39	15,816.61		
BOOKS AND MATERIALS							
Adult fiction	8,400.00	20.00	895.99	915.99	7,484.01	10.9%	0.00
Adult nonfiction	5,900.00	0.00	454.96	454.96	5,445.04	7.7%	0.00
Young adult fiction	2,000.00	0.00	135.30	135.30	1,864.70	6.8%	0.00
Juvenile fiction	7,400.00	0.00	59.42	59.42	7,340.58	0.8%	0.00
Juvenile nonfiction	3,300.00	0.00	334.43	334.43	2,965.57	10.1%	0.00
Large Print	4,000.00	0.00	0.00	0.00	4,000.00	0.0%	0.00
Electronic media (ebooks, etc.)	4,500.00	0.00	1,871.02	1,871.02	2,628.98	41.6%	0.00
Reference & electronic database	4,373.00	2,675.00	2,376.00	5,051.00	-678.00	115.5%	0.00
Periodicals and newspapers	4,000.00	195.65	554.93	750.58	3,249.42	18.8%	0.00
Audiobooks (CD, playaway)	4,000.00	0.00	519.60	519.60	3,480.40	13.0%	0.00
Software & Gaming	2,000.00	0.00	115.86	115.86	1,884.14	5.8%	0.00
DVDs	7,000.00	24.94	1,096.29	1,121.23	5,878.77	16.0%	0.00
TOTAL:	56,873.00	2,915.59	8,413.80	11,329.39	45,543.61	19.9%	0.00
				11,329.39	45,543.61		
TOTAL EXPENDITURES:	405,000.00	24,743.51	30,873.58	55,617.09	349,382.91	13.7%	26,925.86
TOTAL REVENUES:	26,600.00	693.66	300.00	993.66	25,606.34	3.7%	773.18
ACTUAL ASKING	378,400.00	24,049.85	30,573.58	54,623.43	323,776.57	14.4%	26,152.68
Capital Improvement	0.00	0.00	0.00	0.00	0.00	N/A	-19.60
Total all expenditures	405,000.00	24,743.51	30,873.58	55,617.09	349,382.91	N/A	26,906.26

James Kennedy Public Library FY18 Operating Budget							
	FY18	FY17 Expense thru July	July 2016	Total FY17	Budget Projection thru July 2016	Amount Over/Under	Over/Under Budget
ESTIMATED REVENUES:							
Dubuque County Library Agency	5,000.00	0.00	0.00	5,020.27			
Fees from copier, R/P, etc.	5,000.00	773.18	773.18	4,750.70			
Open Access	14,200.00	0.00	0.00	14,135.75			
Access Plus / ILL	600.00	0.00	0.00	604.50			
Direct State Aid	1,800.00	0.00	0.00	1,600.66			
TOTAL:	26,600.00	773.18	773.18	26,111.88			
				26,111.88			
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES				Spent to date			
Wages	218,505.00	20,025.08	20,025.08	211,517.24	20,686.64	12,934	1.63
FICA	13,547.00	1,219.52	1,219.52	12,793.26	1,291.37	757	1.59
Medicare	3,168.00	285.25	285.25	2,992.16	302.01	177	1.59
IPERS	19,512.00	1,788.28	1,788.28	18,825.74	1,853.47	1,149	1.62
SUI	175.00	48.41	48.41	165.22	51.28	50	1.98
Group Insurance	33,700.00	1,589.13	1,589.13	25,657.13	2,087.28	819	1.39
Meetings and training	2,500.00	0.00	0.00	1,969.40	Zero	0	Nothing
Dues and memberships	900.00	0.00	0.00	763.00	Zero	0	Nothing
TOTAL:	292,007.00	24,955.67	24,955.67	274,683.15	26,529.59	12,965	1.49
				274,683.15			
CONTRACTUAL SERVICES:							
Utilities (telephone)	2,200.00	0.00	0.00	2,186.48	Zero	0	Nothing
Electricity	14,500.00	1,168.17	1,168.17	13,391.15	1,264.90	734	1.58
Gas / Heat	2,000.00	35.41	35.41	1,845.62	38.37	53	2.39
Insurance (bldg)	7,200.00	0.00	0.00	5,591.00	Zero	0	Nothing
Legal Fees	0.00	0.00	0.00	0.00	Zero	0	Nothing
Custodial services	8,000.00	300.00	300.00	7,840.00	306.12	744	3.43
Window cleaning	220.00	0.00	0.00	220.00	Zero	0	Nothing
Service / Maintenance Contracts	5,000.00	0.00	0.00	5,288.60	Zero	0	Nothing
TOTAL:	39,120.00	1,503.58	1,503.58	36,362.85	1,617.59	1,992	2.23
				36,362.85			
SUPPLIES:							
General library supplies	8,500.00	456.73	456.73	12,059.61	321.92	677	3.10
Program fees & supplies	2,500.00	9.88	9.88	981.87	25.16	159	7.34
Marketing & advertising	1,000.00	0.00	0.00	1,076.50	Zero	0	Nothing
Maintenance and Repairs	5,000.00	0.00	0.00	3,743.98	Zero	0	Nothing
TOTAL	17,000.00	466.61	466.61	17,861.96	444.09	739	2.66
				17,861.96			
BOOKS AND MATERIALS							
Adult fiction	8,400.00	0.00	0.00	8,906.88	Zero	0	Nothing
Adult nonfiction	5,900.00	0.00	0.00	5,375.48	Zero	0	Nothing
Young adult fiction	2,000.00	0.00	0.00	1,898.71	Zero	0	Nothing
Juvenile fiction	7,400.00	0.00	0.00	4,821.79	Zero	0	Nothing
Juvenile nonfiction	3,300.00	0.00	0.00	2,981.44	Zero	0	Nothing
Large Print	4,000.00	0.00	0.00	2,335.27	Zero	0	Nothing
Electronic media (ebooks, etc.)	4,500.00	0.00	0.00	3,367.39	Zero	0	Nothing
Reference & electronic database	4,373.00	0.00	0.00	5,524.90	Zero	0	Nothing
Periodicals and newspapers	4,000.00	0.00	0.00	4,462.96	Zero	0	Nothing
Audiobooks (CD, playaway)	4,000.00	0.00	0.00	3,997.03	Zero	0	Nothing
Software & Gaming	2,000.00	0.00	0.00	1,630.38	Zero	0	Nothing
DVDs	7,000.00	0.00	0.00	7,020.55	Zero	0	Nothing
TOTAL:	56,873.00	0.00	0.00	52,322.78	Zero	0	Nothing
				52,322.78			
TOTAL EXPENDITURES:	405,000.00	26,925.86	26,925.86	381,230.74	28,604.65	27,012	1.94
TOTAL REVENUES:	26,600.00	773.18	773.18	26,111.88	787.63	206	1.26
ACTUAL ASKING	378,400.00	26,152.68	26,152.68	355,118.86	27,867.22	26,756	1.96
Capital Improvement	0.00	-19.60	-19.60	26,873.02			
Total all expenditures	405,000.00	26,906.26	26,906.26	408,103.76			



P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

Statement of Account

V-1

Last statement: June 30, 2017
This statement: July 31, 2017
Total days in statement period: 31

005951-435-6 Page 1 of 1

Direct inquiries to:
Customer Service Department
563-589-0800

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938



630 1 AV 0.373
P630**T3*****AUTO**SCH 5-DIGIT 52030
CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



W. J. ...
08/14/17

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LOOKING TO EXPAND YOUR BUSINESS? GET FAST, LOCAL DECISIONS FROM A KNOWLEDGEABLE AND PROVEN BUSINESS BANKING TEAM WHEN YOU SECURE YOUR FINANCING WITH AMERICAN TRUST. CONTACT A BUSINESS BANKING PROFESSIONAL FOR MORE INFORMATION.

Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,276.72

Money Market Account

Account number
005951-435-6

Beginning balance	\$40,263.05		
Low balance	\$40,263.05		
Avg collected balance	\$40,263		
Interest paid year to date	\$93.45		
Total additions	\$13.67	Total subtractions	\$-0.00

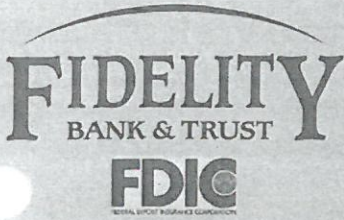
Effective dates	Interest Rate
06-30-17	0.400%

Date	Description	Additions	Subtractions
07-31	#Interest	13.67	

Daily balances

Date	Amount	Date	Amount
06-30	40,263.05	07-31	40,276.72





www.bankfidelity.com

Anamosa 319-462-6031	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Bellevue 563-872-5515	Dubuque Asbury 563-557-2300	Epworth 563-876-9090	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Cascade 563-852-3245	Dyersville 563-875-7157	Guttenberg 563-252-1493	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

2 *****AUTO**SCH 5-DIGIT 52030
1372 0.6401 AV 0.373 6 1 57

V-2

CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



Stacy W

IT'S BACK TO SCHOOL TIME!
USE ONLINE BANKING AND MOBILE BANKING TO KEEP UP WITH
YOUR BANKING ACTIVITY AT HOME, SCHOOL AND AWAY.

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 07/01/2017 - 07/31/2017
=====

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT	15.35+	07/10
DEPOSIT	82.26+	07/19
WEB TRANSFER DEBIT	176.95-	07/19
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 07/19 AT 14:04		
INTEREST PAID	.51+	07/31
YEAR-TO-DATE INTEREST PAID	3.51	
AVERAGE COLLECTED BALANCE	12,102.00	

-- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
06/30 12,130.82	07/19 12,051.48	07/31 12,051.99
07/10 12,146.17		

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	..BALANCE..DEBITS.....CREDITS.....	..CHARGES..	..BALANCE..
DDA 617571	12,130.82	1 170.95	3 98.12	.00	12,051.99

W

TRUST ACCOUNT REPORT for July 2017

American Bank & Trust - balance on hand July 1, 2017				\$ 40,263.05
July 31, 2017	\$13.67			\$ 40,276.72 v-1
Balances June 30, 2017			\$25,000.00	\$12,130.82
Deposits				
July 10, 2017				
Conscience box donations	\$7.10			
Friends booksale / donation	<u>\$8.25</u>	<u>\$15.35</u>		
July 19, 2017				
Wine Glass	\$5.00			
TACKL - DTFN	\$56.00			
Conscience box donations	\$7.76			
Friends booksale / donation	<u>\$13.50</u>	<u>\$82.26</u>		
July 31, 2017				
Interest	<u>\$0.51</u>	<u>\$0.51</u>		<u>\$98.12</u>
Debits				
Refreshments (Legos- LML)	\$24.95			
Large Print (Friends)	<u>\$152.00</u>		<u>\$176.95</u>	<u>\$176.95</u>
Balances July 31, 2017			<u>\$24,823.05</u>	<u>\$12,051.99</u> r-2

Y

Memorials and Donations July 2017

From: **Wine Glass**
Donation: \$5.00
Fund: Library Trust Account
Restrictions: Fundraiser for special services & collections

From: **TACKL – DTFN Fundraiser**
Donation: \$56.00
Fund: Library Trust Account
Restrictions: Fundraiser for special services & collections

James Kennedy Public Library Monthly Program Report
Report for the Month of July 2017

Z

Story Time Sessions:

For the week of July 12, 2017 Theme – Summer
Total attendance at 2 programs –22 children 5 adults
Time for preparation & performance – 3.5 hrs (pd)
Supplies: Color copies and play doh for activity
Stickers for treats

For the week of July 19, 2017 Theme – Butterflies
Total attendance at 2 programs –13 children 7 adults
Time for preparation & performance – 3.5 hrs (pd)
Supplies: Color copies, coffee filters, markers, stems, and paper plates for activity
Stickers for treats

For the week of July 26, 2017 Theme – Camping
Total attendance at 2 programs –15 children 8 adults
Time for preparation & performance – 4.25 hrs (pd)
Supplies: Color copies, graham crackers, chocolate chips & marshmallow fluff for activity
Stickers for treats

Wee Read Sessions:

For the week of July 12, 2017 Theme – Summer
Total attendance at 1 program –2 children 2 adults
Time for preparation & performance –.5 hrs (pd)
Supplies: Color copies and play doh for activity
Stickers for treats

For the week of July 19, 2017 Theme – Butterflies
Total attendance at 1 programs –4 children 2 adults
Time for preparation & performance –.5 hrs (pd)
Supplies: Color copies, coffee filters, markers, stems, and paper plates for activity
Stickers for treats

For the week of July 26, 2017 Theme – Camping
Total attendance at 1 program –4 children 2 adults
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies, graham crackers, chocolate chips & marshmallow fluff for activity
Stickers for treats

Out-Reads (Bi-Monthly Story Times to Daycares)

No programs held in Summer

Branching Out (Wednesdays at 11:00 am)

July 5, 12, 2017 Total attendance - 19
Time for preparation & performance – 4 hrs (pd) 2 hr (vol)
Supplies: Posters & library information; Materials to check out

Program at Ellen Kennedy Center – (Typically first Friday of each month) – History of Coupons & Company Premiums

July 7, 2017 Total attendance – 18
Time for preparation & performance – 6 hrs (pd)
Supplies: PowerPoint presentation, Gift Basket donated by Mary Potter Kenyon

Program at Oakcrest Manor (Typically Third Friday of each month) – History of Coupons & Company Premiums

July 21, 2017 Total attendance – 8
Time for preparation & performance – 3.5 hrs (pd)
Supplies: PowerPoint presentation

Sit 'n' Stitch (Wednesdays of each month)

July 5, 12, & 26 2017 Total attendance – 34
Time for preparation & performance – 1 hrs (pd) 8 hrs (vol)
Supplies: Refreshments provided by participants

Books for Lunch Book Club (First Monday of each month) – <i>Man Called Ove</i>	
July 3, 2017	Total attendance – 6
Time for preparation & performance – 1 hr (pd) 1 hr (vol)	
Supplies: Posters, PSA, beverages & paper products	
Refreshments provided by participants or the Friends	
Carol Pettinger donated her time to facilitate this discussion	
A Novel Approach to Faith Book Club	
July 11, 2017	Total attendance – 6
Time for preparation & performance – 3.75 hr (pd)	
Supplies: Posters, PSA, beverages & paper products	
Refreshments provided by participants or the Friends	
Get Puzzled @ Your Library	
July 1-31, 2017	Total attendance – 23
Time for preparation & performance – .5 hrs (pd)	
Supplies: Posters, PSA, \$20.00 for puzzle	
Dungeons & Dragons Club (1 st Tuesday of each Month)	Total attendance – 0
Not held as was July 4, 2017 Holiday	
JKPL Memoir Project (3 rd Monday of each Month)	
July 17, 2017	Total attendance - 4
Time for preparation & performance – 2.5hrs (pd)	
Supplies: Refreshments & handouts	
Open Mic Night @ Brew & Brew (4 th Monday of each month)	
July 24, 2017	Total attendance – 7
Time for preparation & performance – 1.5 hr (pd) .5 hr (vol)	
Supplies: Posters, PSA	
1 performer	
Game Night (4 th Friday of each Month)	
July 28, 2017	Total attendance – 16
Time for preparation & performance – 3.5 hrs (pd)	
Supplies: Posters & PSA, refreshments & games	
Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies)	
July 14, 2017	Total attendance – 28
Time for preparation & performance – 3 hrs (pd)	
Supplies: Posters, PSA, Refreshments, sponsored by DuTrac	
Coloring for Adults (monthly, date and time varies)	
July 6, 2017	Total attendance – 3
Time for preparation & performance – 1 hr (pd)	
Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils	
Movies @ Your Library – showing of <i>Holes</i>	
July 1, 2017	Total attendance – 0
Time for preparation & performance – .5 hrs	
Supplies: Posters, PSA, No supplies needed	
Movies @ Your Library – showing of <i>October Sky</i>	
July 13, 2017	Total attendance – 1
Time for preparation & performance – 1 hrs (pd)	
Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF	
Movies @ Your Library – showing of <i>Beauty and the Beast</i>	
July 15, 2017	Total attendance – 0
Time for preparation & performance – .5 hrs (pd)	
Supplies: Posters, PSA, No supplies needed	

Movies @ Your Library – showing of <i>Collateral Beauty</i> July 17, 2017	Total attendance – 3
Time for preparation & performance – 1 hrs (pd)	
Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF	
Movies @ Your Library – showing of <i>Smurfs: The Lost Village</i> July 22, 2017	Total attendance – 14
Time for preparation & performance – 2.5 hrs (pd)	
Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF	
Build a Better World – Toys for the Needy (Adult SRP Event) July 1, 2017	Total attendance – 8
Time for preparation & performance – 1 hr 2 hrs (vol)	
Supplies: Posters, PSA, Refreshments Miriam Eick donated her time to present this program	
Build a Better World with Recycling (Children’s SRP Event) July 6, 2017	Total attendance – 35
Time for preparation & performance – 2.25 hr 2 hrs (vol)	
Supplies: Posters, PSA, Refreshments Bev Wagner donated her time to present this program	
Author Visit from Linda McCann July 8, 2017	Total attendance – 12
Time for preparation & performance – 1 hr	
Supplies: Posters, PSA, Refreshments \$25.00 lecture stipend	
Video Game Afternoon (Teen SRP Event) July 8, 2017	Total attendance – 5
Time for preparation & performance – 4 hr	
Supplies: Posters, PSA, Refreshments	
Build a Better World – Altered Book Upcycling (Adult SRP Event) July 10, 2017	Total attendance – 4
Time for preparation & performance – 6 hr 2 hrs (vol)	
Supplies: Posters, PSA, Refreshments Old books, greeting cards, two-sided tape as supplies Janell Timmermanns donated her time to assist with this program	
Build a Better Drum Beat (Teen SRP Event) July 11, 2017	Total attendance – 10
Time for preparation & performance – 2 hr 1 hrs (vol)	
Supplies: Posters & PSA Drums and percussion tool borrowed from WD; James Sherry donated time to present this program	
Build a Better World With Bubbles (Children’s SRP Event) July 12, 2017	Total attendance – 65
Time for preparation & performance – 2.5 hr 2 hrs (vol)	
Supplies: Posters, PSA, Funded by the Friends of the JKPL	
Build a Better World with Conservation – Know your Carbon Footprint (Adult SRP Event) July 13, 2017	Total attendance – 3
Time for preparation & performance – 1 hr 2 hrs (vol)	
Supplies: Posters, PSA, Refreshments Bev Wagner donated her time to present this program	
Pop-Up Library @ the Farmer’s Market July 13 & 27, 2017	Total attendance – 30
Time for preparation & performance – 5.5 hrs 1 hrs (vol)	
Supplies: Materials to check out, display of event posters, etc. Bill Vonderhaar brought and set up canopy on July 13.	

Games @ the Farmer's Market Total attendance – 8
 July 13, 2017
 Time for preparation & performance – .5 hrs 6 hrs (vol)
 Supplies: Life size and board games, TACKL members Max and Devin Werner and Mina Sahir ran.

Story Walk – *And Here's To You!* Total attendance – 29
 July 13, 2017
 Time for preparation & performance – 8 hrs (pd) 11 hrs (vol)
 Supplies: 2 copies of the book, stakes, Velcro, laminating
 Ice Cream donated by Swanns
 Nancy Schlueter and 2 Grade Level Reading Volunteers assisted with this program

Edible Architecture (Children's SRP Event) Total attendance – 6
 July 15, 2017
 Time for preparation & performance – 4 hrs (pd) .5 hrs (vol)
 Supplies: Posters & PSA, crackers, frosting, pretzel sticks, spice drops, etc.
 Sponsored by the Friends of the JKPL

Build a Better World with Bugs (Children's SRP Event) Total attendance – 0
 July 18, 2017
 Time for preparation & performance – 2 hr (pd)
 Supplies: Program cancelled by presenters, offering free program for this fall or 2018

If Buildings Count Talk (Adult SRP Event) Total attendance – 88
 July 18 & 20, 2017 (2 sessions)
 Time for preparation & performance – 2 hrs (pd) 50 hrs (vol)
 Supplies: Posters & PSA, refreshments
 Judy Weber (Dyersville Historical Society), Brian and Jane Menke donated time to make
 and present this powerpoint presentation on the history of downtown Dyersville

Mats for the Homeless (Adult SRP Event) Total attendance – 23
 July 19, 2017
 Time for preparation & performance – 2 hrs 16 hrs (vol)
 Supplies: Posters & PSA, plastic grocery bags, scissors, crochet hooks
 Elaine Seibel, Miriam Eick, & 2 others donated time to present this program

DES Enrichment – Self Portraits Total attendance – 53
 July 20, 2017 - 2 sessions
 Time for preparation & performance – 8 hrs
 Supplies: Mirrors, paper, pencils, erasers, and crayons
 Paper donated by Marian Hermsen, mirrors donated by Kim Benton-Hermsen

Build a Better World: Upcycling – Building a Terrarium (Adult SRP Drop-In Event) Total attendance – 1
 July 22, 2017
 Time for preparation & performance – .5 hrs
 Supplies: Upcycling flawed pilsner glasses, purchased rocks, soil and plants (left from previous
 program)
 Funded by the Friends of the Library

TARDIS Escape Room (Teen & Adult SRP Event) Total attendance - 17
 July 22, 2017
 Time for preparation & performance – 9 hrs (pd) 6 hrs (vol)
 Supplies: Posters & PSA, refreshments
 Jolene Pitzenberger-Timp donated paint; TACKL volunteers Max and Devin Werner and
 Adam Gansmer assisted.

Build a Better World – Mini Book Club: *I am Malala* Total attendance – 2
 July 25, 2017
 Time for preparation & performance – 2 hrs
 Supplies: Posters, PSA, refreshments, ILL books

Who Am I? Self-portraits for Kids (Children's SRP event)			
July 26, 2017			Total attendance - 3
Time for preparation & performance – 1.25 hrs (pd)			
Supplies: Mirrors, pencils, paper, erasers, & crayons			
Build a Better World by Decluttering (Adult SRP Event)			
July 27, 2017			Total attendance – 11
Time for preparation & performance – 2.25 hrs	3.5 hrs (vol)		
Supplies: Posters & PSA, Refreshments			
Rita Mulcahy donated her time to present this program			
Storytime @ the Farmer's Market			Total attendance – 0
July 27, 2017			
Time for preparation & performance – 1 hrs			
Supplies: None			
Mailbox Memories			Total attendance – 4
July 29, 2017			
Time for preparation & performance – 3.5 hrs			
Supplies: Posters, PSA, refreshments			
Stamps & notecards left from previous program			
Teen Summer Reading Finale – Movie Marathon (Teen SRP event)			Total attendance – 1
July 29, 2017			
Time for preparation & performance – 1 hr			
Supplies: Refreshments			
Children's Summer Reading Finale – Pool Party (Children's SRP event)			Total attendance - 26
July 29, 2017			
Time for preparation & performance – 2 hrs			
Supplies: Sponsored by the Friends of the JKPL			
Our Neighbors the Amish			Total attendance - 52
July 31, 2017			
Time for preparation & performance – 1 hrs	20 hrs vol		
Supplies: Posters & PSA, Refreshments donated by presentors			
Dianne and Don Kramer donated their time to present this program			
Lunch at the Library			Total attendance – 1,184
July 1-31, 2017 (20 sessions)			
Time for preparation & performance – 44 hrs pd	40 hrs vol		
Supplies: USDA grant; WD partnership			

Notes from Meeting of the Friends of the Library – August 3, 2017

Profits from the June sale was \$222.80 and the July sale was \$319. After discussion on the Used Book Sales, the Friends decided on the following:

- No longer sell magazines at the basement sales, just have them be sold during the ongoing sale in the library.
- Drop the June / Farm Toy Show weekend sale
- Likely will keep the spring Teacher's Only sale but will discuss again to finalize

Currently have 66 individual, 101 family, 4 organizational and 23 golden members. Income from memberships is \$2,570 from dues with an additional \$1,095 in donations for a total of \$3,665. This is up nearly \$1000 from 2016.

The DRA awarded \$5000 for the Children's Literacy grant application. Friends had previously authorized \$3,500 as a match. Shirley reported that the AWE children's computers were currently available at a discount so would be able to replace the three computers for \$8,514. After discussion the Friends decided to provide \$3,800 for this project so that three tablets (estimated at \$100 each) as well as the three AWE computers could be purchased at this time. The tablets will be loaded with children's programs and be available to check out for use in the library only.

Circa 21 Bus Trip has had a few glitches with people reserving seats but not paying ahead of time. Procedures may be changed for next year to eliminate this problem. There are three, potentially four cancellations but an equal number on the waiting list so bus should still be full.

Mary Potter Kenyon requested the Friends consider funding two programs – one on genealogy and one a poetry writing workshop. Each program will cost \$125.00. The Friends agreed to fund both programs.

There was discussion about increasing publicity for Friends support by taking and submitting photos to the newspaper when the Friends fund a special event. This will definitely occur with the DRA / Friends match for Children's Computers and Shirley will work with staff to ensure the Friends are acknowledged whenever possible with other programs and activities.

The Friends expressed some concern about the Lunch at the Library program – wondering why the library was the location for this, concern for the carpet when there is spill over into the library, and the volume of noise and activity that seems to be associated with the program.

Next meeting is scheduled for Monday, October 30, 2017 at 10:00 am.

FY18 - Library Holiday Schedule:

The following is a proposed schedule for holiday hours for the library. Because the library is open on weekends, as well as Veteran’s Day and the Day after Thanksgiving, our schedule and holidays need to be somewhat different than the city’s official schedule. I would especially like you to consider what we should do for the Christmas Holidays as Christmas Eve falls on Sunday which means the city offices will close on Monday and Tuesday, December 25 and 26. Because Saturday the 23rd is part of a holiday weekend, I suspect we will not be busy but four consecutive days may be a long time to be closed. My recommendation is that we consider Saturday, December 23 as the official library holiday for Christmas Eve and be open on Tuesday instead.

City paid holidays	Library hours
Labor Day – Monday, September 4	Library is closed.
Veteran’s Day – Saturday, November 11 Official city holiday November 10	Library is open (Library floating holiday)
Wednesday, November 22 (not a city holiday)	Library closes @ 5:00 pm due to low use.
Thanksgiving – Thursday, November 23	Library is closed.
Day after Thanksgiving – Friday, November 24	Library is open (Library floating holiday).
RECOMMEND - Christmas Eve Library Holiday – Saturday, December 23	Library is closed
Christmas Eve – Sunday, December 24	Library is closed.
Christmas Day – Monday, December 25	Library is closed.
Christmas Eve official city holiday – Mon., December 26	Library is closed
Christmas Day – official city holiday – Tues., December 27	Library is open
New Year’s Day – Monday, January 1	Library is closed.
Good Friday - Friday, March 30	Library is open (Library floating holiday)
Memorial Day – Monday, May 29	Library is closed.
Tuesday, July 3 (not a city holiday)	Close at 5:00 pm due to projected low use
Independence Day – Wednesday, July 4	Library is closed.
As the library is open Sundays from Labor Day to Memorial Day (September 12, 2017 to May 20, 2018) we also have the following Sunday Holiday closings:	
Easter – Sunday, April 1	Library is closed.
Mother’s Day – Sunday, May 13	Library is closed.

James Kennedy Public Library Employee Pay Rates and Ranges

Library Director:

Full-time exempt (salaried) position. Pay range (salary) of \$51,697 to \$62,468 with annual COLA raises determined by the Board of Trustees of the James Kennedy Public Library and / or merit pay raises as recommended by the Library Director and authorized (via budget approval) by the Board of Trustees of the James Kennedy Public Library.

Assistant Library Director:

Full-time exempt (salaried) position. Pay range (salary) of \$35,542 to \$46,311 with annual COLA raises determined by the Board of Trustees of the James Kennedy Public Library and / or merit pay raises as recommended by the Library Director and authorized (via budget approval) by the Board of Trustees of the James Kennedy Public Library.

Librarian:

Regular part-time hourly employee. Pay range of \$12.92 to \$17.23 per hour with annual COLA raises determined by the Board of Trustees of the James Kennedy Public Library and / or merit pay raises as recommended by the Library Director and authorized (via budget approval) by the Board of Trustees of the James Kennedy Public Library.

Technical Services and Programming Clerk:

Regular part-time hourly employee. Pay range of \$10.77 to \$12.92 per hour with annual COLA raises determined by the Board of Trustees of the James Kennedy Public Library and / or merit pay raises as recommended by the Library Director and authorized (via budget approval) by the Board of Trustees of the James Kennedy Public Library.

Circulation / Shelving & Processing Clerk:

Part-time hourly employee. Pay range of \$8.08 to \$10.77 per hour with annual COLA raises determined by the Board of Trustees of the James Kennedy Public Library, scheduled equity raises on 6 month, 1 year, 2 year, and 3 year anniversary dates and / or merit pay raises as recommended by the Library Director and authorized (via budget approval) by the Board of Trustees of the James Kennedy Public Library.

Library Aide:

AARP Paid position – currently not filled.

NOTES:

Annual COLA for all positions will be determined by the Board of Trustees of the James Kennedy Public Library and will increase the pay range accordingly.

Employees working in more than one position will receive a blended pay rate based upon the % of hours worked for each position.

Effective date: August 8, 2017