

Hi All:

Here is the board packet for the meeting on Tuesday, March 13 at 5:30 pm. Hope to see you all there!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication – **A – Letter from Miriam**
 - Approve minutes of Previous Meeting: February 13, 2018- **B**
 - Approve February Librarian’s Report - **C**
 - Approve Bills:
 - February Claims Report - **D**
 - Library Claims for March – **E (separate double-sided document)**
 - February & March Credit Card Claims - **F**
 - Budget Reports
 - February City Report - **G**
 - February Library Report - **H**
 - Trust Account Reports
 - February Bank Statements - **I**
 - February Balance Report - **J**
 - Trust Account Expenditure Report - **K**
 - February Donations Form - **L**
 - Program Reports
 - February Report on Programs and Attendance - **M**
 - March Calendar of events – **N (separate document)**
 - Schedule for upcoming programs – **O**
 - Grant Report: **Two grant applications were submitted to the DRA. The first was on behalf of the Friends for STEAM Learning @ Your Library and was for furnishings, equipment, and materials for the active learning smart space. The total project cost is \$13,287 with a DRA ask of \$9,787 because of the Friends match of \$3500. The second was using the City of Dyersville’s opportunity to apply. That application was to replace the projection system and screen in the Hoffman Community Room. Total project cost is \$17,892 with a DRA ask of \$13,392. Per discussion with Executive Committee, Angela signed letter authorizing a match of \$4,500.00.**
 - Friends of the Library Report – **Next Friends meeting was moved to March 26th. They have learned that one of the banks has scheduled a bus trip to Mama Mia at Circa 21**

this fall so want to get their publicity and sales going sooner.

4. Consider Approval of Library Paranormal Investigation and Program Proposal – **Please see Item 4 for more explanation.**
5. Consider Approval of Enrich Iowa Agreement – **Annually, I sign these documents for the JKPL to continue participating in Enrich Iowa: Direct State Aid, Open Access, and Interlibrary Loan Reimbursement. Copies of these documents are included for discussion.**
6. Personnel Committee Report
7. Finance Committee Report
8. Fundraising Committee Report – **Committee is not meeting until mid-March so I have provided an update in your packet.**
9. Furnishings, Art & Facilities Committee Report – **Progress is being made on removing, relocating, and rearranging furnishings for the Active Learning Smart Spaces. Once everything is finished staff will redo the signage and Steve will do a new map.**
10. Marketing Committee Report
 - Notes from March 6, 2017 meeting
11. Policy Committee Report – **Drafts of these policies have been shared with the Policy Committee but they have not had enough time to review and recommend. I will post these proposed policies on the webpage after the committee has a chance to respond or bring to the Board meeting for discussion. These policies are being reviewed, revised, or created to address changes in the use of the library space, the active learning space, and the requirement that only movies covered by the library’s performance license may be viewed in the library.**
 - Consider Approval of revised Matthias M. Hoffman Community Room Policy
 - Consider Approval of revised Multipurpose Program Room Policy
 - Consider Approval of revised Study Room Policy
 - Consider Approval of revised Iowa History and Genealogy Room Policy
 - Consider Approval of new Active Learning Smart Space Policy
 - Consider Approval of revised Multimedia Equipment Use Policy
12. Strategic Planning Report / Update on Small Libraries Create Smart Spaces – **Furnishings, equipment and supplies have been**

ordered using the funds provided by the grant and some donations. Programs have been planned for the next several months, including a partnership with ISU Extension – Dubuque County for STEAM programs during the summer.

13. Meetings and Training
 - Board Training: Discussion of From Stories to Action webinar
 - Upcoming: Public Libraries of Dubuque County Agency,
 - Recently Attended: **Dawn, Mary and Shirley attended the ISLA conference (online) meeting which included sessions on Volunteers and Friends groups.**
14. Oral Presentations
15. Adjournment

Date of next regular meeting: Tuesday, April 10, 2018 5:30 pm



**JAMES
KENNEDY**
Public Library

320 1st Ave E
Dyersville, Iowa 52040

Phone: 563-875-8912
Fax: 563-875-6162

Regular Library Board Meeting

**Tuesday,
March 13, 2018
5:30 pm**
Program Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
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 - February Balance Report
 - Trust Account Expenditure Report
 - February Donations Form
 - Program Reports
 - February Report on Programs and Attendance
 - March Calendar of events
 - Schedule for upcoming programs
 - Grant Report
 - Friends of the Library Report

E-mail: svonderhaar@dyersville.lib.ia.us
Web: www.dyersville.lib.ia.us

Director: Shirley Vonderhaar

Accredited by the State of Iowa, June 2008

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5. Consider Approval of Enrich Iowa Agreement
6. Personnel Committee Report
7. Finance Committee Report
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Date of next regular meeting: Tuesday, April 10, 2018 5:30 pm

A

March 3rd, 2018

Dear Board of the James Kennedy Public Library,

This year's overdue report is so disgusting to type but figures don't lie. As you can see from my spread sheet we lost 52 DVD's, 3-non-fiction, 2-fiction, 2 paranormal, 6-YA- fiction, 6-primary fiction.

This is the largest amount we have ever charged off. It is horrific in my estimation. The dollar amount of goods we lost this year comes to \$1070.49. Now isn't that disgusting?

Oh I did get some items returned that had been checked out for over ten years. I was naturally elated especially when the man from down south someplace mailed back three items he had for 8 years or more.

The biggest issue with DVD's is that people know they are moving, so the day they leave they come in and check out the limit on all the cards they have. We lost 8 items because the man was arrested and resides in jail. Another gal had her car repossessed and the items were in the car I was told. Well I know from working at Collins Credit Union that when cars are repossessed, the loan officer does not go clean the car out looking for library items.

All I can say is that I will continue to put my best foot forward, march along, and hope I have a better report next year. Up until this year, I was usually proud of my report. Well, I am a bit disgusted and afraid if I delivered this report in person, the question could be posed to me as to why we have lost so many items. Aren't you working very hard Miriam or what gives with this? I would quake in my boots, cry, and wish to goodness I had put on my Depends.

I have worked hard and exhausted all possibilities short of going to doors to collect our items, but I won't do that and violate the library law with regards to such action.

I hope you will still have confidence in my job performance and do not direct the duties of overdue collecting to anyone else at this time. However, I can see if these numbers do not go down considerably next year, overdue hag job performance may be reviewed and delegation to a new hag may ensue. I'm scared.

Now we may luck out and get some items back and I will be sharing that good news from the roof top. I will sit on the spot that causes the leak inside. Ufdah

Thank you again for allowing me to serve in the capacity of the chief overdue hag. It is my cup of tea.

Miriam Eick

Type	2010	2011	2012	2013	2014	2015	2016	2017
A-DVD	7	11	8	19	15	8	9	52
A-Non-Fiction	1	2			5	3		3
A-Fiction	2	0	1	2	3		3	2
A-Tape	1	0						
A-Books on CD	0	0				1		
X-Box	1	0				4	2	
A-Paranormal	0	0						2
A-Large Print	0	1		1				
A-Playaway	0	2						
A-Magazines	0	0		1				
A-Romance	0	0						
A-Inspirational	0	0						
A-Mystery	0	0						
A-Western	0	0						
P-Cube	0	0		1	1			
YA-Fiction	5	2		6	4			6
YA-Magazines	2	0						
P-DVD	2	4	1	1	2	9		
P-Fiction	8	6	4			2	1	6
P-Non Fiction	3	0						
A-VHS & PVHS	0	0		2				
A-Boardgame	0	0		1				
Wii Game	0	0		2	5			
Total Items Lost	29	28	14	34	38	27	20	71
Negative Dollars	\$498.15	\$462.25	\$267.78	\$491.91	771.91	294.28	244.12	1070.49

**James Kennedy Public Library
Board of Trustees
Minutes of the February 13, 2018 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, February 13, 2018, in the Meeting Room. Present: Barb Heitzman, Mike Mullis, Lynn Osterhaus, Joe Petsche, Jolene Pitzenberger-Timp, Pat Valant, Steve Werner; Library Director, Shirley Vonderhaar and Assistant Director, Dawn Schrandt; and Council Representative, Tom Westhoff.
Absent: Angela English and Mary Jane Meade.

1. Board Vice President, Pat Valant, called the meeting to order at 5:30 pm.

2. **Agenda:** Barb MOVED "Approval of the Agenda as distributed" which motion was seconded by Mike and CARRIED. Ayes: Heitzman, Mullis, Osterhaus, Petsche, Valant, and Werner. Nays: none. Absent: English, Meade, and Pitzenberger-Timp.

3. **Agenda Consent Calendar:**

Correspondence & Communication: None

Minutes of January 9, 2018 Regular Meeting

January Librarian's Report

Bills:

- **January Claims Report**
- **Library Claims for February**
- **January/February Credit Card Claims**

Budget Reports:

- **January City Report**
- **January Library Report**

Trust Account Reports:

- **January Bank Statement**
- **January Balance Report**
- **Trust Account Expenditure Report**
- **January Donations to the Library Trust Account**

From: Hoffman Room / Donation Jar
Donation: \$8.75
Restrictions: Donation for Hoffman Room / Movie Expenses

From: Doug Kronlage
Donation: \$50.00
Restrictions: Adopt-a-book LP for Art Kronlage

From: Kimshiro Benton-Hermsen
Donation: \$30.80
Restrictions: Adopt-a-book for specific titles

From: Anonymous
Donation: \$200.00
Restrictions: Adopt-a-book for specific titles

From: Carol Ruden
Donation: \$17.50
Restrictions: Adopt-a-book for specific titles

From: Soup Supper – 50/50 Raffle
Donation: \$167.50
Restrictions: Fundraiser for library collections & services

From: Dan Zittleman
Donation: \$100.00
Restrictions: Donation for library needs (50/50 raffle winner)

From: Soup Supper
Donation: \$424.00
Restrictions: Fundraiser for library collections & services

From: Love My Library Fundraiser*
Donation: \$145.00
Restrictions: Fundraiser for library collections & services

\$20.00	Savvy Salvage	Ream of paper
\$50.00	English Insurance	PBS documentaries
\$20.00	Noah Taylor	general / unspecified
\$5.00	Tristan Tyler	general / unspecified
\$25.00	Dyersville Comics & Games	Sponsor International Games Week
\$5.00	Rebecca Gaul	general / unspecified
\$20.00	Tina and Annie Gulick	general / unspecified

The board expressed their thanks for all the donations.

Program Reports

- **January Report on Programs & Attendance**
- **February Calendar of Events**
- **Schedule of Upcoming Programs**

Grant Report: A DRA grant application on behalf of the Friends will be written for materials and equipment to support the smart spaces project. They have agreed to match 25% of the project total up to \$3,500.00

Friends of the Library Report: The Friends raised \$543.10 from January used book sale. \$2,145 of membership income and additional \$1,005 of donations has been raised through membership drive. The Friends have agreed to fund JKPL's 12 requests for spring and summer programs for a total of over \$2,143.67 as a couple of programs costs are not defined. The bus trip is scheduled for Wed, September 5 to see Mama Mia at Circa 21. Tickets will be \$89.00 and will go on sale in April. Mary Westermeyer is retiring from the Friends board after 26 years.

Joe MOVED "Approval of the Agenda Consent Calendar" which motion was seconded by Barb and CARRIED. Ayes: Heitzman, Mullis, Osterhaus, Petsche, Pitzenberger-Timp, Valant, and Werner. Nays: none. Absent: English and Meade.

4. Personnel Committee Report – None.

5. Finance Committee report – The Council has agreed to fully fund FY19 Budget Request and to set money aside for phone and Internet replacement. They have asked Mick to meet with Angela and Shirley to discuss future capital projects.

8. Fundraising Committee Report: Soup Supper raised the same amount as last year. Love My Library has raised \$1,337 so far. Mystery Dinner has been scheduled for March 10. Build a Basket silent auction

runs March 5-25th. Wine and Beer tasting will be April 20 at Brew and Brew. Garden plant sale will be May 19.

9. Furnishings, Art and Facility Committee Report: The committee prioritized projects as 1st priority - phone and Internet, 2nd – replacement of projection system in Hoffman room, 3rd – flooring. Shirley will be writing a grant to the DRA for the projector replacement, using the City of Dyersville opportunity to apply.

10. Marketing Committee Report: There will be a radio interview for the upcoming Murder Mystery dinner. There will marketing of the Wine and Beer tasting event. There will be an Open house for the Smart Space on Sat, April 7 and a contest to name the space.

11. Policy Committee Report: None.

12. Strategic Planning Report: Shelving has been relocated to make room for the Smart Space.

13. Meetings and Training:

Board Training: Pat had provided the Board with link to article in 365ink about Makerspaces. There is an Advocacy in Action session for board members.

Upcoming: There is a webinar series for Boards – The Boardroom; Big Talk from Small Libraries is the Nebraska Online Conference, and the Iowa Small Library Association spring meeting will be in March.

Recently Attended: None

16. Oral Presentations: None

17. Jolene's motion to adjourn was seconded by Lynn and CARRIED at 6:09 pm

Next meeting Tuesday, March 13, 2018 at 5:30 pm

Lynn Osterhaus, Secretary ProTem

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month February 2018

C

Additions:

Items purchased: 207 Items donated: 90 Year to date: 2,422
 Items donated previous YTD: 504 Items donated YTD: 432
 Items withdrawn: Books: 547 DVDs: 8 SDC: 21
 Year to date: Books: 8,419 DVDs: 184 SCD: 27 Tape: 1 Kits: 45 Xbox: 1 Wii: 18 Puppets: 1 Games: 10 VHS: 2
 New Library Cards Issued City: 3 Contractual: 7 Total: 10 YTD: 174
 Computer use: 670 hours; 479 sessions YTD: 5,192 hours; 5,341 sessions Previous YTD: 5,174 hours, 5,219 sessions
 Meeting Room Use: 114 Library Use: 52 Community Use: 62 YTD: 1,298 Previous YTD: 1,227
 Programs Held: 60 Attendance: 871 people Library Visits: 5,019 YTD: 52,440 Prev. YTD: 52,162

Circulation:

Number of Items Loaned	9,164	Year to Date:	84,291
Previous Year Circ.	11,361	Previous YTD:	95,291
Difference (numerical):	-2,197	Difference (numerical):	-11,000
Difference (percentage):	-19.34%	Difference (percentage):	-11.54%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	82.25	573.88	850.00
Computer Printing:	64.10	771.65	1,275.00
Reader/printer:	0.00	0.00	25.00
Fax:	75.00	451.85	900.00
Computer Use	20.00	185.00	250.00
Holds & Scans	11.00	59.00	100.00
Lost Books and Materials	12.31	528.82	1,000.00
Memberships	0.00	508.00	300.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	14,772.19	16,600.00
Misc: lighting scrap	79.75	147.22	300.00
Total:	344.41	17,997.61	26,600.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	4.75	137.76
Memorials:	0.00	220.00
Halbach Books:	0.00	40.00
Adopt a book donations:	0.00	462.68
Friends donation:	19.75	353.62
Other: Soup Supper & coloring book	20.00	2120.90
Other: Bear Creek & Genealogy donation	18.00	840.25
Other: Love My Library	1,862.00	15,462.00
Total:	1,924.50	19,637.21

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	E book	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	9	149	66	2	14	1	0	6	2	31	11	6	297
2017 Month	24	95	45	10	152	25	0	11	0	26	8	0	396
Curr. YTD	132	747	353	148	383	123	37	99	11	292	71	26	2422
Prev. YTD	145	618	233	101	566	79	28	106	13	271	104	30	2294

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	eAudio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA V/DVD	Juven. video & DVD	Cds Games etc.	Grand Total
Curr. Month	648	2568	183	2026	228	336	19	6008	119	312	23	1849	552	301	9164
2017 month	673	2511	755	3427	239	351	5	7961	99	348	23	1821	738	371	11361
Difference	-25	57	-572	-1401	-11	-15	14	-1953	20	-36	0	28	-186	-70	-2197
Current YTD	5953	22601	3075	21780	1777	2750	78	58014	770	2472	259	13876	5690	3210	84291
Prev. YTD	5511	20835	4749	29319	1696	2910	58	65078	593	2737	362	15188	7878	3455	95291
Difference	442	1766	-1674	-7539	81	-160	20	-7064	177	-265	-103	-1312	-2188	-245	-11000
Diff. %	8.0%	8.5%	-35.2%	-25.7%	4.8%	-5.5%	34%	-10.9%	29.8%	-9.7%	-28.5%	-8.6%	-27.8%	-7.1%	-11.5%

Freelag Music Downloads: January: 64 Total FY= 606 **Overdrive Video Downloads:** January: 7 Total FY = 10
Mango Language Use: January: 8 sessions; FY = 95 total sessions (includes mobile & computer)

D

**James Kennedy Public Library
February 2018 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$750.00
Black Hills	Gas / Heat	442.76
Alliant Energy	Electricity	935.11
Mediacom	Internet & Phone	356.13
Total		\$2,484.00

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundering	Mats	\$30.27
Crescent Electric	Ballasts (maintenance)	61.29
Crescent Electric	Lighting (maintenance)	184.41
Boge	Lift rental (maintenance)	500.00
Spahn & Rose	Ceiling tiles (maintenance)	117.96
Pitney Bowes	Shipping	227.29
Incode	Hosting Fee (library portion – annual)	428.61
Credit Card /	Rulers (marketing)	178.75
Credit Card / USPS	Postage to mail ILLs	46.85
Total		\$1775.43

February 2018 Budget	
February 2018 claims submitted	\$6,266.12
Utility and Contractual from Bills above	2,484.00
Miscellaneous Bills from above	1775.43
Total wages and benefits	21,931.13
Total February 2018 expenses	\$32,456.68

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

F

Credit Card Claims for February & March 2018

Date	Vendor	Items	Amount
2/19/18	Mediacom	Phone & Internet	356.13
2/28/18	FaceBook	Ad for Miniature Golf	20.00
2/28/18	FaceBook	Ad for Mystery Dinner	7.74
3/6/18	Copernicus	Tech Tub	35.00

CITY OF DYERSVILLE
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

6

001-GENERAL FUND
 LIBRARY

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
001-5-410-4-60100 SALARIES	222,663.00	16,375.19	140,806.89	81,856.11	63.24
001-5-410-4-61100 FICA	13,805.00	981.04	8,444.55	5,360.45	61.17
001-5-410-4-61200 MEDICARE	3,229.00	229.40	1,974.92	1,254.08	61.16
001-5-410-4-61300 IPERS	19,884.00	1,462.34	12,574.26	7,309.74	63.24
001-5-410-4-61500 GROUP INSURANCE	33,700.00	2,883.16	23,047.12	10,652.88	68.39
001-5-410-4-61700 SUI	180.00	0.00	117.93	62.07	65.52
001-5-410-4-62100 DUES	900.00	468.00	633.00	267.00	70.33
001-5-410-4-62300 MEETINGS/TRAINING	2,500.00	15.00	1,624.41	875.59	64.98
001-5-410-4-63710 ELECTRICITY	14,500.00	935.11	8,524.80	5,975.20	58.79
001-5-410-4-63711 GAS HEAT	2,000.00	442.76	1,371.76	628.24	68.59
001-5-410-4-63730 TELEPHONE	2,200.00	356.13	1,501.89	698.11	68.27
001-5-410-4-63750 MAINTENANCE	5,000.00	83.85	1,315.12	3,684.88	26.30
001-5-410-4-64080 INSURANCE PREMIUM	7,200.00	0.00	71.00	7,129.00	0.99
001-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64316 CONTRACTS	0.00	969.00	1,987.33 (1,987.33)	0.00
001-5-410-4-64322 CONTRACTED SERVICES	8,220.00	895.70	5,465.70	2,754.30	66.49
001-5-410-4-65060 OFFICE SUPPLIES	18,500.00	1,189.77	7,011.83	11,488.17	37.90
001-5-410-4-67210 FURNITURE/FIXTURES	0.00	802.37	802.37 (802.37)	0.00
001-5-410-4-67274 CAPITAL IMPROVEMENTS/E	0.00	428.61	428.61 (428.61)	0.00
001-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	50,519.00	3,939.25	38,559.94	11,959.06	76.33
TOTAL LIBRARY	405,000.00	32,456.68	256,263.43	148,736.57	63.27
TOTAL EXPENDITURES	405,000.00	32,456.68	256,263.43	148,736.57	63.27

CITY OF DYERSVILLE
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

002-LIBRARY TRUST FUND
 LIBRARY TRUST EXPENDITURE

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
002-5-410-4-67700 LIBRARY TRUST EXPENDIT	25,000.00	297.62	14,226.23	10,773.77	56.90
TOTAL LIBRARY TRUST EXPENDITURE	25,000.00	297.62	14,226.23	10,773.77	56.90
TOTAL EXPENDITURES	25,000.00	297.62	14,226.23	10,773.77	56.90

H

James Kennedy Public Library FY18 Operating Budget							
	FY18					Received	
ESTIMATED REVENUES:		December	January	February	March(est)	to date	Difference
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Fees from copier, R/P, etc.	5,000.00	276.26	438.75	344.41	300.00	3,225.42	1,774.58
Open Access	14,200.00	0.00	0.00	0.00	0.00	12,327.99	1,872.01
Access Plus / ILL	600.00	0.00	0.00	0.00	0.00	560.25	39.75
Direct State Aid	1,800.00	0.00	0.00	0.00	0.00	1,883.95	-83.95
TOTAL:	26,600.00	276.26	438.75	344.41	300.00	17,997.61	8,602.39
						17,997.61	8,602.39
ESTIMATED EXPENDITURES:						Spent to date	Remaining
PERSONAL SERVICES							
Wages	218,505.00	20,984.85	16,257.71	16,375.19	21,000.00	140,806.89	77,698.11
FICA	13,547.00	1,264.92	973.74	981.04	1,302.00	8,444.55	5,102.45
Medicare	3,168.00	295.82	227.71	229.40	304.50	1,974.92	1,193.08
IPERS	19,512.00	1,873.99	1,451.86	1,462.34	1,875.30	12,574.26	6,937.74
SUI	175.00	0.00	28.85	0.00	0.00	117.93	57.07
Group Insurance	33,700.00	2,887.22	2,840.64	2,883.16	2,900.00	23,047.12	10,652.88
Meetings and training	2,500.00	0.00	0.00	15.00	0.00	1,624.41	875.59
Dues and memberships	900.00	0.00	0.00	468.00	0.00	633.00	267.00
TOTAL:	292,007.00	27,306.80	21,780.51	22,414.13	27,381.80	189,223.08	102,783.92
						189,223.08	102,783.92
CONTRACTUAL SERVICES:							
Utilities (telephone)	2,200.00	183.78	228.17	356.13	356.13	1,501.89	698.11
Electricity	14,500.00	691.18	782.90	935.11	773.02	8,524.80	5,975.20
Gas / Heat	2,000.00	231.86	439.87	442.76	500.00	1,371.76	628.24
Insurance (bldg)	7,200.00	0.00	0.00	0.00	0.00	71.00	7,129.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	600.00	600.00	750.00	750.00	5,100.00	2,900.00
Window cleaning	220.00	0.00	0.00	0.00	0.00	220.00	0.00
Service / Maintenance Contracts	5,000.00	309.51	101.99	1,543.31	84.46	2,561.64	2,438.36
TOTAL:	39,120.00	2,016.33	2,152.93	4,027.31	2,463.61	19,351.09	19,768.91
						19,351.09	19,768.91
SUPPLIES:							
General library supplies	8,500.00	811.71	209.75	701.79	1,772.08	5,531.80	2,968.20
Program fees & supplies	2,500.00	133.40	30.00	309.23	100.70	867.32	1,632.68
Marketing & advertising	1,000.00	16.00	0.00	178.75	240.60	612.71	387.29
Maintenance and Repairs	5,000.00	362.76	434.18	886.22	20.97	2,117.49	2,882.51
TOTAL	17,000.00	1,323.87	673.93	2,075.99	2,134.35	9,129.32	7,870.68
						9,129.32	7,870.68
BOOKS AND MATERIALS							
Adult fiction	8,400.00	330.69	672.65	792.26	509.84	5,788.29	2,611.71
Adult nonfiction	5,900.00	371.50	451.41	1,108.18	335.20	4,562.58	1,337.42
Young adult fiction	2,000.00	112.85	235.79	0.00	189.41	1,563.13	436.87
Juvenile fiction	7,400.00	246.85	81.73	0.00	-30.26	4,041.51	3,358.49
Juvenile nonfiction	3,300.00	62.99	455.25	34.49	-37.40	3,216.87	83.13
Large Print	4,000.00	0.00	48.69	263.83	53.74	312.52	3,687.48
Electronic media (ebooks, etc.)	4,500.00	0.00	620.55	0.00	488.84	3,267.93	1,232.07
Reference & electronic database	4,373.00	160.00	0.00	0.00	0.00	5,211.00	-838.00
Periodicals and newspapers	4,000.00	129.94	60.00	838.63	205.95	2,527.28	1,472.72
Audiobooks (CD, playaway)	4,000.00	622.24	366.28	350.52	224.81	2,939.46	1,060.54
Software & Gaming	2,000.00	58.93	0.00	40.93	0.00	583.53	1,416.47
DVDs	7,000.00	351.82	392.38	510.41	492.93	4,545.84	2,454.16
TOTAL:	56,873.00	2,447.81	3,384.73	3,939.25	2,433.06	38,559.94	18,313.06
						38,559.94	18,313.06
TOTAL EXPENDITURES:	405,000.00	33,094.81	27,992.10	32,456.68	34,412.82	256,263.43	148,736.57
TOTAL REVENUES:	26,600.00	276.26	438.75	344.41	300.00	17,997.61	8,602.39
ACTUAL ASKING	378,400.00	32,818.55	27,553.35	32,112.27	34,112.82	238,265.82	140,134.18
Capital Improvement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total all expenditures	405,000.00	33,094.81	27,992.10	32,456.68	34,412.82	256,263.43	148,736.57

James Kennedy Public Library FY18 Operating Budget									
	FY18	% Expended To date	FY17 Expense thru Feb	Feb 2017	Total FY17	Budget Projection	Amount Over/Under	Over/Under Budget	
ESTIMATED REVENUES:									
Dubuque County Library Agency	5,000.00		0.00	0.00	5,020.27	thru July			
Fees from copier, R/P, etc.	5,000.00		3,366.03	434.07	4,750.70	2018			
Open Access	14,200.00		14,135.75	0.00	14,135.75				
Access Plus / ILL	600.00		604.50	0.00	604.50				
Direct State Aid	1,800.00		0.00	0.00	1,600.66				
TOTAL:	26,600.00		18,106.28	434.07	26,111.88				
			18,106.28		26,111.88				
ESTIMATED EXPENDITURES:									
PERSONAL SERVICES									
			Spent to date						
Wages	218,505.00	64.4%	140,390.50	15,465.61	211,517.24	145,028.49	-4,222	0.97	
FICA	13,547.00	62.3%	8,527.95	936.85	12,793.26	9,030.39	-586	0.94	
Medicare	3,168.00	62.3%	1,994.48	219.11	2,992.16	2,111.69	-137	0.94	
IPERS	19,512.00	64.4%	12,473.95	1,381.08	18,825.74	12,928.67	-354	0.97	
SUI	175.00	67.4%	114.67	0.00	165.22	121.46	-4	0.97	
Group Insurance	33,700.00	68.4%	12,595.57	1,576.54	25,657.13	16,543.97	6,503	1.39	
Meetings and training	2,500.00	65.0%	1,347.98	0.00	1,969.40	1,711.16	-87	0.95	
Dues and memberships	900.00	70.3%	708.00	523.00	763.00	835.12	-202	0.76	
TOTAL:	292,007.00	64.8%	178,153.10	20,102.19	274,683.15	189,388.95	-166	1.00	
			178,153.10	20,102.19	274,683.15	189,388.95	-166	1.00	
CONTRACTUAL SERVICES:									
Utilities (telephone)	2,200.00	68.3%	1,267.70	183.16	2,186.48	1,275.54	226	1.18	
Electricity	14,500.00	58.8%	10,192.98	944.72	13,391.15	11,037.01	-2,512	0.77	
Gas / Heat	2,000.00	68.6%	1,234.36	422.47	1,845.62	1,337.61	34	1.03	
Insurance (bldg)	7,200.00	1.0%	90.00	0.00	5,591.00	115.90	-45	0.61	
Legal Fees	0.00	NA	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	63.8%	5,100.00	750.00	7,840.00	5,204.08	-104	0.98	
Window cleaning	220.00	100.0%	220.00	0.00	220.00	220.00	0	1.00	
Service / Maintenance Contracts	5,000.00	51.2%	1,071.83	175.68	5,288.60	1,013.34	1,548	2.53	
TOTAL:	39,120.00	49.5%	19,176.87	2,476.03	36,362.85	20,630.92	-1,280	0.94	
			19,176.87	2,476.03	36,362.85	20,630.92	-1,280	0.94	
SUPPLIES:									
General library supplies	8,500.00	65.1%	9,219.99	634.44	12,059.61	6,498.54	-967	0.85	
Program fees & supplies	2,500.00	34.7%	769.55	5.98	981.87	1,959.40	-1,092	0.44	
Marketing & advertising	1,000.00	61.3%	737.87	0.00	1,076.50	685.43	-73	0.89	
Maintenance and Repairs	5,000.00	42.3%	3,768.17	0.00	3,743.98	5,032.31	-2,915	0.42	
TOTAL	17,000.00	53.7%	14,495.58	640.42	17,861.96	13,796.07	-4,667	0.66	
			14,495.58	640.42	17,861.96	13,796.07	-4,667	0.66	
BOOKS AND MATERIALS									
Adult fiction	8,400.00	68.9%	5,520.12	867.19	8,906.88	5,205.98	582	1.11	
Adult nonfiction	5,900.00	77.3%	2,740.78	594.33	5,375.48	3,008.22	1,554	1.52	
Young adult fiction	2,000.00	78.2%	716.58	13.58	1,898.71	754.81	808	2.07	
Juvenile fiction	7,400.00	54.6%	3,428.66	1,327.98	4,821.79	5,261.96	-1,220	0.77	
Juvenile nonfiction	3,300.00	97.5%	1,635.33	1,489.15	2,981.44	1,810.06	1,407	1.78	
Large Print	4,000.00	7.8%	2,027.78	85.00	2,335.27	3,473.31	-3,161	0.09	
Electronic media (ebooks, etc.)	4,500.00	72.6%	1,546.88	0.00	3,367.39	2,067.17	1,201	1.58	
Reference & electronic database	4,373.00	119.2%	4,709.90	0.00	5,524.90	3,727.92	1,483	1.40	
Periodicals and newspapers	4,000.00	63.2%	2,105.09	302.35	4,462.96	1,886.72	641	1.34	
Audiobooks (CD, playaway)	4,000.00	73.5%	2,998.33	211.60	3,997.03	3,000.56	-61	0.98	
Software & Gaming	2,000.00	29.2%	207.42	0.00	1,630.38	254.44	329	2.29	
DVDs	7,000.00	64.9%	5,098.68	538.20	7,020.55	5,083.76	-538	0.89	
TOTAL:	56,873.00	67.8%	32,735.55	5,429.38	52,322.78	35,582.38	2,978	1.08	
			32,735.55	5,429.38	52,322.78	35,582.38	2,978	1.08	
TOTAL EXPENDITURES:	405,000.00	63.3%	244,561.10	28,648.02	381,230.74	259,809.18	-3,546	0.99	
TOTAL REVENUES:	26,600.00	67.7%	18,106.28	434.07	26,111.88	18,444.75	-447	0.98	
ACTUAL ASKING	378,400.00	63.0%	226,454.82	28,213.95	355,118.86	241,300.91	-3,035	0.99	
Capital Improvement	0.00	N/A	9220.21	0.00	26,873.02				
Total all expenditures	405,000.00	N/A	253,781.31	28,648.02	408,103.76				



P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

Statement of Account

Last statement: January 31, 2018
This statement: February 28, 2018
Total days in statement period: 28

005951-435-6 Page 1 of 1

Direct inquiries to:
Customer Service Department
563-589-0800

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938

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P2852**T9*****AUTO**SCH 5-DIGIT 52030
CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



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3/5/18
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RETIREMENT BENEFITS ARE IMPORTANT TO YOUR EMPLOYEES. WE CAN DESIGN A PROGRAM FOR BUSINESSES OF ALL SIZES. FOR MORE INFORMATION CONTACT OUR RETIREMENT DIVISION.

Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,370.39

Money Market Account

Account number
005951-435-6

Beginning balance	\$40,358.01		
Low balance	\$40,358.01		
Avg collected balance	\$40,358		
Interest paid year to date	\$26.09		
Total additions	\$12.38	Total subtractions	\$-0.00

Effective dates	Interest Rate
01-31-18	0.400%

Date	Description	Additions	Subtractions
02-28	#Interest	12.38	

Daily balances			
Date	Amount	Date	Amount
01-31	40,358.01	02-28	40,370.39





www.bankfidelity.com

Anamosa 319-462-6031	Cascade 563-852-3245	Dyersville 563-875-7157	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Asbury Asbury Road 563-587-2450	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Bellevue 563-872-5515	Dubuque Asbury Road 563-557-2300	Epworth 563-876-9090	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

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4942 0.6401 EX 0.000 16 3 21

CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
HOLD AT DYERSVILLE

WJ
3/2/18

CREATE THE RETIREMENT YOU DESERVE
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SPEAK WITH AN IRA EXPERT TODAY!

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 02/01/2018 - 02/28/2018

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT	424.10+	02/01
DEPOSIT	972.90+	02/13
WEB TRANSFER DEBIT	297.62-	02/21
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 02/21 AT 13:23		
DEPOSIT	557.00+	02/26
INTEREST PAID	.65+	02/28
YEAR-TO-DATE INTEREST PAID	1.31	
AVERAGE COLLECTED BALANCE	16,878.06	

-- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
01/31 15,960.52	02/13 17,357.52	02/26 17,616.90
02/01 16,384.62	02/21 17,059.90	02/28 17,617.55

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	..BALANCE..DEBITS.....CREDITS.....	..CHARGES..	..BALANCE..
DDA 617571	15,960.52	1 297.62	4 1,954.65	.00	17,617.55

J

TRUST ACCOUNT REPORT for February 2018

American Bank & Trust - balance on hand July 1, 2017

		\$ 40,263.05	
July - December 2017	\$81.25	\$ 40,344.30	
January 31, 2018	\$13.71	\$ 40,358.01	
February 28, 2018	\$12.38	\$ 40,370.39	J-1

Fidelity Bank and Trust

Balances January 31, 2018		\$11,071.39	\$15,960.52
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Deposits

February 1, 2018

Coloring books fundraiser	\$10.00		
Soup Supper fundraiser	\$10.00		
Love My Library Fundraiser	\$376.00		
Conscience box donations	\$2.10		
Friends booksale / donation	<u>\$26.00</u>	<u>\$424.10</u>	

February 12, 2018

Bear Creek donation	\$8.00		
Love My Library fundraiser	\$961.00		
Conscience box donations	\$0.40		
Friends booksale / donation	<u>\$3.50</u>	<u>\$972.90</u>	

February 26, 2018

Genealogy donation	\$10.00		
Love My Library Fundraiser	\$525.00		
Conscience box donations	\$2.25		
Friends booksale / donation	<u>\$19.75</u>	<u>\$557.00</u>	

February 28, 2018

Interest	<u>\$0.65</u>	<u>\$0.65</u>	<u>\$1,954.65</u>
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Debits

Adopt-a-book	\$34.83		
Refreshments for Lego programs (LML - 17)	\$34.89		
Mailing (LML - 18)	\$75.52		
SRP (LML - 18)	\$99.95		
Anonymous donation for Large print	\$13.60		
Refreshments (Friends)	\$24.03		
Billie B. Rardin memorial	\$14.80	<u>\$297.62</u>	<u>\$297.62</u>

Balances February 28, 2018

<u>\$10,773.77</u>	<u>\$17,617.55</u>	J-2
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st Account Income & Expenditure Report FY18

		in account	New Deposits					
Amount in American Trust		\$40,263.05						
Amount in Fidelity		\$12,130.82						
INCOME: (as of July 1, 2017)								REMAINING:
DONATIONS:								DONATIONS:
Previous Fundraisers		\$2,006.98						\$5,638.14
FY17 Fundraisers		\$3,506.16						
Coloring books	Feb-18		\$10.00					
FY18 Fundraisers								
Love My Library Fundraiser - 2017		\$854.89						\$343.26
				Feb-18	Legos	\$34.89		
Love My Library	Jan-18		\$145.00	Feb-18	Mailing	\$75.52		\$1,831.53
	Feb-18		\$1,862.00	Feb-18	SRP	\$99.95		
Soup Supper	Jan-18		\$424.00					\$434.00
	Feb-18		\$10.00					
Previous Raffles		\$1,771.61						\$2,214.11
FY17 Raffles		\$442.50						
FY18 Raffles								\$237.00
Donations								
Anony - LP	Aug-17		\$1,000.00	Nov-17	LP books	\$233.83		\$0.13
				Dec-17	LP books	\$679.21		
				Jan-18	LP books	\$73.23		
				Feb-18	LP books	\$13.60		
Bear Creek	Feb-18		\$8.00					\$8.00
Miscellaneous Donations Total Remaining								\$3,571.25
Lion's Club - LP	Previous	\$0.00						\$12.24
Conscience Box	Previous	\$1,249.93						\$1,401.35
	Feb-18		\$4.75					
History Book	Previous	\$1,094.74						\$1,134.74
Genealogy Donation	Previous	\$83.86						\$93.86
	Feb-18		\$10.00					
Meeting Room Donatid	Previous	\$348.56						\$375.31
Adopt-a-book donatior	Previous	\$212.81						\$446.05
				Feb-18	materials	\$34.83		
Friends - bksale	Previous	\$311.07						\$455.44
	Feb-18		\$49.25	Feb-18	refreshments	\$24.03		
TACKL	Previous	\$974.29						\$828.96
Bequests & Specified donations - Total Remaining								\$28,502.31
Memorials or In Honor of								
Billie B. Rardin	Jun-17	\$144.94		Sep-17	books	\$27.74		\$54.36
				Jan-18	books	\$48.04		
				Feb-18	books	\$14.80		
Billie B. Rardin	Nov-17		\$150.00					\$150.00
Janet Wernke (LP)	Dec-17		\$20.00					\$20.00
Memorials or "In Honor Of" - Total Remaining								\$339.36
GRANTS:								GRANTS:
1000 Books (DRA & Friends)		\$2,150.06		Nov-17	books	\$594.00		\$1,556.06
Small Libraries Create	Dec-17		\$2,550.00					\$2,550.00
INTEREST DEPOSITS								
remaining from previous years		\$3,714.52						
	Feb-18		\$0.65					
Unspecified from previous		\$747.98						\$4,421.84
TOTAL DEPOSITS			\$19,712.96	TOTAL EXPENDITURES:		\$14,226.23	Balance	\$17,617.55

Memorials and Donations February 2017

L

From: **Coloring Books Fundraiser**
 Donation: \$10.00
 Fund: Library Trust Account
 Restrictions: Fundraiser for library collections & services

From: **Soup Supper**
 Donation: \$10.00
 Fund: Library Trust Account
 Restrictions: Fundraiser for library collections & services

From: **Bear Creek Carving Club**
 Donation: \$8.00
 Fund: Library Trust Account
 Restrictions: Adopt-a-book for specific titles

From: **Donald Heinrich**
 Donation: \$10.00
 Fund: Library Trust Account
 Restrictions: Donation for Genealogy needs

From: **Love My Library Fundraiser***
 Donation: \$1862.00
 Fund: Library Trust Account
 Restrictions: Fundraiser for library collections & services

\$100.00	Bart & Lynn Osterhaus	summer reading program
\$90.00	Leah McCool	Raspberry Danish... book Large Print Cozy Audiobook
\$10.00	Sue Lynch / in Memory of Derek Bauer	\$10.00 gift card
\$20.00	Amy Bertling / IMO Charlie Bertling	unspecified
\$6.00	Pat English	Calligraphy pens
\$50.00	Steve Salter / Edward Jones	unspecified
\$100.00	CarQuest	unspecified
\$300.00	Dennis & Diane Their (anony to public)	puppet theater
\$30.00	Sandra Baumhover	lp inspirational
\$50.00	Rex Massey / State Farm	unspecified
\$25.00	J & L Lumber	unspecified
\$46.00	Olberding Contruction / J & L Lawn Care	Spirograph Puzzle Calligraphy pens
\$25.00	New Vienna Ag	unspecified
\$100.00	Citizens State Bank	Halloween Party
\$100.00	Pat & Mary Jane Meade	Book club set
\$10.00	Milbert Financial & Tax Services	unspecified
\$50.00	Judy Vonderhaar	LP materials -
	Breitbach's Country Dining	2 - \$5.00 gift certificates
\$100.00	JAM Systems & Midland Doors	unspecified
\$50.00	Friedman Insurance	unspecified
\$50.00	Fidelity Bank & Trust	unspecified
\$25.00	Meyer Mechanical	unspecified

\$100.00	Prescription Shoppe	unspecified
\$25.00	RAM Ministorage	unspecified
\$100.00	Bard Materials	unspecified
\$100.00	Sue Engelbrecht	film & slide converter
\$50.00	Victory Ford	unspecified
\$150.00	Jay Their Painting	unspecified

James Kennedy Public Library Monthly Program Report
Report for the Month of February 2018

M

Story Time Sessions:

For the week of February 7, 2018	Theme – Teddy Bears
Total attendance at 2 programs –18 children and 8 adults	
Time for preparation & performance – 5 hrs (pd)	
Supplies: Color copies and copies for activity	
Stickers for treat	
For the week of February 14, 2018	Theme – Friendship
Total attendance at 2 programs –9 children and 4 adults	
Time for preparation & performance – 3.5 hrs (pd)	
Supplies: Color copies and copies for activity	
Stickers for treat	
For the week of February 21, 2018	Theme – Winter
Total attendance at 2 programs –12 children and 5 adults	
Time for preparation & performance – 3.5 hrs (pd)	
Supplies: Color copies and tulle circles and bath puffs for activity	
Stickers for treat	

Wee Read Sessions:

For the week of February 7, 2018 (Future sessions cancelled due to low registration)	Theme – Teddy Bears
Total attendance at 1 program –0	
Time for preparation & performance – .5 hrs (pd)	
Supplies: None	

Out-Reads (Bi-Monthly Story Times to Daycares)

For the first session in February 2018	Theme – Teddy Bears
Total attendance at 8 programs – 105 children & caregivers	
Time for preparation & performance – 5.5 hrs (pd)	
Supplies: 15 copies of activities, poems, etc. for parents & / or teachers	
For the second session in February 2018	Theme – Winter
Total attendance at 4 programs – 60 children & caregivers	
Time for preparation & performance – 3 hrs (pd)	
Supplies: 15 copies of activities, poems, etc. for parents & / or teachers, yarn	

Branching Out (Wednesdays at 11:00 am)

February 14 & 28, 2018	Total attendance - 20
Time for preparation & performance – 4 hrs (pd) 2 hr (vol)	
Supplies: Posters & library information; Materials to check out	

Program at Ellen Kennedy Center – (Typically first Friday of each month) – Presidential Trivia

February 16, 2018	Total attendance – 14
Time for preparation & performance – 6 hrs (pd)	
Supplies: PowerPoint presentation	

Program at Oakcrest Manor (Typically Third Friday of each month) – Presidential Trivia

February 16, 2018	Total attendance – 9
Time for preparation & performance – 3 hrs (pd)	
Supplies: PowerPoint presentation, refreshments donated	

Sit 'n' Stitch (Wednesdays of each month)

February 7, 14, 21, 28, 2018	Total attendance – 53
Time for preparation & performance –1 hrs (pd) 8 hrs (vol)	
Supplies: Refreshments provided by participants	

Books for Lunch Book Club (First Monday of each month) – *Killers of the Flower Moon*

February 5, 2018	Total attendance – 9
Time for preparation & performance – .5 hr (pd) 1 hr (vol)	
Supplies: Posters, PSA, beverages & paper products	
Refreshments provided by participants or the Friends	

A Novel Approach to Faith Book Club February 13, 2018 Time for preparation & performance – 2.75 hrs (pd) Supplies: Posters, PSA, beverages & paper products Refreshments provided by participants or the Friends	Total attendance – 6
Get Puzzled @ Your Library February 1-28, 2018 Time for preparation & performance - .5 hrs (pd) Supplies: Puzzle	Total attendance – 22
Dungeons & Dragons Club (1st Tuesday of each Month) February 6, 2018 Time for preparation & performance – 2.5 hrs (pd) Supplies: Snacks & beverages	Total attendance – 4
JKPL Writing Group (3 rd Monday of each Month) February 26, 2018 Time for preparation & performance – 1.5 hrs (pd) Supplies: Refreshments & handouts	Total attendance - 3
Lifelong Learner's Creativity Group (2 nd Monday of each month) – Vision Boards February 12, 2018 Time for preparation & performance – 5 hr (pd) Supplies: Posters, PSA, refreshments Posterboard, glue, scissors, magazines	Total attendance – 12
Game Night (4 th Friday of each Month) February 23, 2018 Time for preparation & performance – 3.5 hrs (pd) Supplies: Posters & PSA, refreshments & games	Total attendance – 13
Building Creativity one Block at a Time (LEGO® program) (monthly, date and time varies) February 9, 2018 Time for preparation & performance – 25 hrs (pd) Supplies: Posters, PSA, Refreshments, sponsored by DuTrac	Total attendance – 4
Coloring for Adults (monthly, date and time varies) February 8, 2018 Time for preparation & performance – .5 hr (pd) Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils	Total attendance – 0
Movies @ Your Library – rescheduled due to weather February 5, 2018 Time for preparation & performance – .25 hrs Supplies: Posters, PSA	Total attendance – 0
Movies @ Your Library – showing of <i>Eight Below</i> February 10, 2018 Time for preparation & performance – .25 hrs Supplies: Posters, PSA	Total attendance – 0
Movies @ Your Library – showing of <i>Shaggy Dog</i> February 17, 2018 Time for preparation & performance – 2 hrs (pd) Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 5
Movies @ Your Library (Books for Lunch) – showing of <i>Crooked House</i> February 19, 2018 Time for preparation & performance – 2 hrs (pd) Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 5
	Total attendance – 4

Internet Safety Class			
February 2, 2018			Total attendance – 8
Time for preparation & performance – 2 hrs (pd)			
Supplies:	Posters and PSA; Refreshments		
Winter Horror Movie Marathon			
February 2, 2018			Total attendance – 0
Time for preparation & performance – 2.5 hrs (pd)			
Supplies:	Posters and PSA		
Bear Creek Carving Club Open House			
February 3, 2018			Total attendance – 45
Time for preparation & performance – 1.25 hr (pd)	40 hrs (vol)		
Supplies:	Posters and PSA; Beverages		
	Eight members of the carving club donated their time and talent		
Rudy Daniels' The Orphan Train			
February 4, 2018			Total attendance – 32
Time for preparation & performance – 3 hrs			
Supplies:	Posters and PSA; Refreshments		
	Humanities Speaker's Bureau grant – local match of \$50.00		
Crazy 8s: Glow in the Dark City			
February 6 & 7, 2018 (2 sessions)			Total attendance – 18
Time for preparation & performance – 4 hrs (pd)	1 hr (vol)		
Supplies:	Posters, PSA; Treats		
	Chalk, glow sticks, and Styrofoam balls supplied provided by Bedtime Math		
How to Read a Nutrition Label			
February 10, 2018			Total attendance – 12
Time for preparation & performance – 2.25 hrs (pd)	4hrs (vol)		
Supplies:	Posters and PSA (Held at Fareway)		
	Presented by the ISU Extension (Danielle Day & volunteer)		
Video Game Afternoon			
February 11, 2018			Total attendance – 4
Time for preparation & performance – 3 hrs (pd)			
Supplies:	Posters, PSA; Refreshments		
Crazy 8s: Race			
February 13 & 14, 2018 (2 sessions)			Total attendance – 24
Time for preparation & performance – 3.5 hrs (pd)	1 hr (vol)		
Supplies:	Posters, PSA; Treats		
	Masking tape, cars, dice markers, and game board supplied provided by Bedtime Math		
Nerf War			
February 17, 2018			Total attendance – 15
Time for preparation & performance – 5 hrs			
Supplies:	Posters, PSA, nerf darts, & refreshments		
Making a Mini-Golf Course			
February 18, 2018			Total attendance – 5
Time for preparation & performance – 4 hr (pd)			
Supplies:	Posters, PSA & FaceBook ad; Refreshments		
	Plastic cups, boxes, books, tape, etc.		
	Materials provided by creators; \$50.00 prize		
Mini-Golf @ Your Library			
February 18, 2018			Total attendance – 40
Time for preparation & performance – 6 hr (pd)			
Supplies:	Posters, PSA, refreshments		
	Derby Grange loaned clubs & balls for this event		

Crazy 8s: Funny Money
 February 20 & 21, 2018 (2 sessions) Total attendance – 22
 Time for preparation & performance – 3.5 hrs (pd) 1 hr (vol)
 Supplies: Posters, PSA; Treats
 Money to count; pencils & mini desk of cards supplied provided by Bedtime Math

Mathematics in Gaming
 February 24, 2018 Total attendance – 4
 Time for preparation & performance – 3 hrs 2 hrs (vol)
 Supplies: Posters and PSA; Refreshments
 Magic Starter decks donated by Dyersville Comics and Games
 Jacob Heinrichs donated time and talent to present

Menu Planning
 February 25, 2018 Total attendance – 15
 Time for preparation & performance – .5 hrs (pd) 2 hrs (vol)
 Supplies: Posters, PSA, handouts, and refreshments
 Presented by the ISU Extension (Danielle Day)

Digital Learning Day Q & A
 February 26, 2018 Total attendance – 4
 Time for preparation & performance – 2 hrs (pd)
 Supplies: Posters and PSA; Refreshments

Color Me Happy (passive program)
 February 2018 Total attendance – 205
 Time for preparation & performance – 1.5 hrs (pd)
 Supplies: Posters, PSA, coloring pages
 205 took pages, 22 participated in drawing; 5 coloring books as prizes

Warm Up @ Your Library – Winter Library Program
 January – February 2018 Total attendance – 35
 Time for preparation & performance – 2 hrs (pd)
 Supplies: Posters, PSA, bingo sheets
 35 signed up, 12 submitted a total 28 bingos, 2 blackout bingos
 Prizes are misc. left from previous programs; grand prize of eReader funded by Friends



April 2018

April is D.E.A.R. (Drop Everything And Read) Month - BOOK JAR! D.E.A.R. is a month long celebration of children's author Beverly Cleary, her timeless stories, and the joy of reading. Join us at the JKPL as we celebrate D.E.A.R. month with the Book Jar, a fun way to pick something different to read. The JKPL Book Jar is filled with slips of paper with book titles recommended by staff, Board, Friends, and avid readers. Different colored slips will indicate different kinds of books - children's, teens, fiction, non-fiction, classics, etc. Participants pick a slip out of the jar and check out the book title they select. All participants are entered into a drawing for book and library related prizes.

April is D.E.A.R. (Drop Everything And Read) Month - PATRON PICKS! To celebrate this special month, patrons are encouraged to suggest books that made them "drop everything and read". Suggested titles will be put together into a recommended reading list and display. Everyone who recommends a books will have their name entered into a drawing to win an Adopt-a-Book form, where they get to select an item to be purchased in their name for the library collection.

April is D.E.A.R. (Drop Everything And Read) Month - FACE OFF! Be sure to check out the library's Facebook Page this month and discover what your neighbors are reading. Everyone is invited to participate in this online contest and share what book they are currently reading. Each Friday during the month of April, there will be a random drawing from those who have responded, with the prize being an Adopt-a-Book form, where they get to select an item to be purchased in their name for the library collection.

April is National Financial Literacy Month. National Financial Literacy Month begins April 1 and the JKPL is offering activities to help patrons with their financial knowledge, including participating in *Money Smart Week*® in the middle of the month, and *Dash for the Stash*, which lasts all month long. Check out the displays, pick up some information, or participate in one of the programs to become more financially literate.

Sunday, April 1, 2018 - Closed for Easter

Monday, April 2 thru Monday, April 30: DASH for the STASH @ Your Library! Stop by the library anytime during the month of April to participate in "Dash for the Stash" where you will learn about investing and may earn an entry into a drawing to win a \$1,000 IRA! This contest is geared to working adults and is much like a scavenger hunt, but instead of collecting objects, you collect information. To enter the contest, visit the JKPL and locate the four investor education topic posters (and one rules poster). Use mobile phones, tablets or computers to access the quiz questions about investing, including: financial advisors, investor fraud, investment fees, and investing to build a nest egg. One statewide winner will be chosen in a random drawing of eligible participants who logged the correct answer for all four posters. Participants must be ages 18-63 with earned income. The winner will receive a \$1,000 contribution to an existing or new Individual Retirement Account (IRA). The DASH for the STASH

program is sponsored by the Iowa Insurance Division and the nonprofit Investor Protection Institute (IPI).

Monday, April 2 - 30: Yard Sign Fundraiser! To celebrate National Library Week, April 8-14, and raise money to support the library's services and collections, the James Kennedy Public Library is selling yard signs that say "I Love My Library" during the month of April. Signs are 18" x 24", vinyl, reusable, come with a ground stake and are \$10.00 each. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

April 2-30: Get Puzzled @ Your Library. Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a 1000 piece jigsaw puzzle. Since National Library Week falls during April, this month's puzzle will be *Reader's Paradise*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who participates is encouraged to put their name into a drawing to win the puzzle!

Monday, April 2 : Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month. This month the group will discuss the novel *Tea Girl of Hummingbird Lane* by Lisa See. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

Monday, April 2: Book Flicks @ Your Library presents "Wonder" @ 6:30 pm. A 10-year-old boy with a facial deformity attends school for the first time when he begins the fifth grade. With the support of his parents, he learns how to make friends and adjust to his new environment. Based on the book by R. J. Palacio. Rated PG. (113 min.)

Tuesday, April 3: Crazy 8s Math Club: K-2nd Grade @ 4:00 pm.. This program is for K-2nd graders and meets February 6- April 4. This final session's theme is Epic Air Traffic Control. Attendees must have registered for the entire 8 week session.

Tuesday, April 3: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

Wednesdays, April 4, 11, 18 & 25: Story Time @ 9:30 am & 6:30 pm. Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2018 sessions of Preschool Story Time. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and is offered on Wednesdays at 9:30 am or 6:30 pm. Programs will run February 7 through April 25. Registration is required as space is limited.

Wednesday, April 4: Crazy 8s Math Club: 3rd-5th Grade @ 4:00 pm. This program is for 3rd-5th graders and meets February 6- April 4. This final session's theme is Epic Air Traffic Control. Attendees must have registered for the entire 8 week session.

Wednesdays April 4, 11, 18 & 25: Sit and Stitch @ 1:00 pm. Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

Saturday, April 7: Active Learning Smart Space Open House from 9:30 am - 4:00 pm. Join us as the JKPL debuts its new active learning smart space! Come see this new space where you can get hands-on with different activities. The ribbon cutting will be at 9:30 am as the space officially opens. Come take a look around, observe the LEGO® Mindstorm Robotics program that will be going on from 10:00am-12 noon, try some of the JKPL's new gadgets such as Sphero, Dot and Dash, Cubelets, Makey Makey, or Squishy Circuits, and enjoy one of the make-and-take crafts ready for you to create. Refreshments provided. All ages welcome! Training, planning support, and start up funding for this new space were made possible by the *Small Libraries Create Smart Spaces* Project, a two-year project funded by a National Leadership Grant from the Institute of Museum and Library Services.

Saturday, April 7: Read and Play @ 10:00 am. Join us for this chance to spend quality time with your child and socialize with other adults. A 15 minute story time will be followed by playtime. For children 18-36 months and parent or adult caregiver. Toys for the toddlers and coffee for the adults provided by the library. No registration required.

Saturday, April 7, 14, 21 & 28: LEGO® Mindstorm Robotics Series @ 10:00 am. Robotics are all the rage these days and the library wants to give you a chance to try it out! Working in groups and using the library's LEGO® Mindstorm kits, participants will get the chance to build a robot and program it to perform different actions. Each week, the builders can start where they left off the previous week and continue building and programming their robot throughout the month. This program is sponsored by DuTrac Community Credit Union. Recommended for ages 10 and up. Registration is requested, but walk-ins welcome if space allows.

Sunday, April 8: Expressive Writing for Healing @ 2:00 pm. Expressive writing is an effective form of therapy when utilized correctly. This PowerPoint presentation by Mary Potter Kenyon touches on the science behind the health benefits of journaling, and how it can help those who have experienced loss, divorce, or other trauma. This is for both writers and non-writers alike! This workshop includes concrete examples of the presenter's own journal entries and blog posts that were later incorporated into published books, as well as sections from other writers. Whether you want to journal your way through a difficult time, blog, or seek publication, this workshop is a step-by-step guide to utilizing expressive writing as a tool for healing. After the presentation, celebrate the launch Mary Potter Kenyon's, *Expressive Writing*

for *Healing* journal with cake and punch. Copies of the journal will be available for purchase, with one journal given as a door prize.

April 8-14, 2018: Celebrate National Library Week - Libraries Lead. This week, JKPL joins libraries nationwide in celebrating the many ways libraries lead their communities through the transformative services, programs and expertise they offer. National Library Week is an annual celebration of the life-changing work of libraries, librarians and library workers. Libraries aren't just places to borrow books or study—they're creative and engaging community centers where people can collaborate using new technologies and develop their skills and passions. Join us during this special week at the JKPL as we celebrate libraries and open our new active learning smart space.

Monday, April 9: Lifelong Learners Creativity Group Hosts "Flashlight Memories" @ 6:30 pm. In conjunction with April's D.E.A.R. month (Drop Everything and Read), our group of imaginative and creative people will be hosting an evening of reminiscing. Do you remember reading books by flashlight underneath your covers at night when you were supposed to be asleep? Getting lost in a book as a youngster? Come ready to share your stories of what books meant to you as a child, along with copies of those books if you have them, or a list of favorite titles. Cookies and milk and small flashlights provided. This group meets on the 2nd Monday of each month. Pertinent handouts, opportunities for sharing, and demonstrations of various crafty and artistic endeavors of members will be included, along with future plans to showcase art, music, or writing of members. Open to ages 17 and up. Registration requested but walk-ins welcome if space allows.

Tuesday, April 10: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *Wildflowers from Winter* by Katie Ganshert. Copies of each book are available to borrow from the library.

Wednesday, April 11: Cricut with Christopher from 10:00 am to 12:00 noon. Drop in anytime during these two hours to learn from Lisa Christopher about the Cricut Maker machine available to use in the library's new active learning smart space. This device can be used for anything from paper crafts, iron-ons, and vinyl decals to sewing projects, leather crafts, and balsa models. Come discover some of the things you can make with this fun crafting and coding machine.

Thursday, April 12: Coloring for Adults @ Your Library from 4:00 to 7:00 pm. Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. This program will now be held in the library's active learning smart space. The library provides coloring sheets, colored pencils, gel pens, markers, and light refreshments. To celebrate National Library Week, special library themed coloring pages and bookmarks will be available. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

Saturday, April 14: "Show Me the Money" Game Event from 2:00-4:00 pm. As part of Financial Literacy Month, the library will be holding a special gaming event where players must strategically use their money and plan ahead to win. The library will have *Monopoly*, *Money-bags*, *Game of Life* and more! See who in your family can stretch their funds to victory and shout "Show me the money!" Have fun with the whole family while learning about how to use money. Snacks will be provided. For ages 7 and up.

Sunday, April 15: "The Art of Listening to the Heart" with James Kenyon @ 2:00 pm. Cedar Falls veterinarian James Kenyon will share tales of listening to animals and humans. A retired vet, Kenyon is the author of, *The Art of Listening to the Heart*, a collection of short stories, from heartwarming to heartbreaking. Refreshments provided. Copies of his book will be available for purchase from the author following the program.

Monday, April 16: Books for Lunch Book Movie Showing presents "Phantom Thread" @ 12:00 noon. A tailor finds his meticulous professional life upended after he falls for a working-class woman in this film that won a 2018 Oscar. Rated R. (130 min.)

Monday, April 16: JKPL Writing Group @ 6:30 pm. This monthly writing group is for writers of all types whether it be poetry, memoir, fiction, or nonfiction. Meetings will allow time for members to read their work to the group. Feedback will be given, if desired. Optional writing exercises and writing prompts will be shared.

Tuesday, April 17: Building Creativity One Block at a Time: a LEGO® program from 4:00 pm to 6:00 pm. This month's theme is "Fun at School". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

Thursday, April 19: Suminagashi @ 4:30 pm. Celebrate Dia de los Libros /Dia de los Ninos by learning Suminagashi, or "floating ink." Suminagashi is the ancient Japanese art of transforming plain paper and ink into vibrant works of art. Kids ages 8+ are invited to learn this fascinating, and addictive, marbling technique. Dive in and swirl! No registration required, but participation limited to 20 individuals. First come, first served.

Friday, April 20: Wine and Beer Tasting Fundraiser at Brew & Brew from 5:00 to 8:00 pm. The National Library Week Wine and Beer Tasting Fundraiser supporting the James Kennedy Public Library is back! Tickets are \$20 in advance or at the door. Tickets are available at the library or Brew & Brew. Tickets include a commemorative glass, the tasting event, and appetizers. Door prizes and a 50/50 raffle

are also part of this fun event. Proceeds from the fundraiser will be used to support the library's collections and services.

Money Smart Week 2018 is April 21-28. Created by the Federal Reserve Bank of Chicago in 2002, Money Smart Week® is a public awareness campaign designed to help consumers better manage their personal finances. Join us this week as we partner with local organizations to offer you a variety of opportunities to become more “money smart”.

Saturday, April 21 - April 28: Great Piggy Bank Pageant @ Your Library. As part of Money Smart Week, the JKPL will have a special make-and-take activity for children and families in the active learning smart space all week long. Stop in and take a look at the information on saving money and use the provided materials to make a piggy bank to take and keep. Have a staff member take a picture of the bank before you take it home to be entered into a prize drawing.

Saturday, April 21 - April 28: Set to Soar @ Your Library. As part of Money Smart Week the JKPL will have a special make-and-take activity for youth and families in the active learning smart space all week long. Stop in and take a look at the information on saving money and use the provided materials to make a kite to take and keep.

Saturday, April 21: Nerf War @ Your Library from 6:00-8:00 pm. Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

Sunday, April 22 : Sunday Movies @ your library presents “Star Wars: The Last Jedi” @ 2:00 pm. Rey learns the ways of the Force from Luke Skywalker, and develops a telepathic bond with Kylo Ren, who is struggling to master the Dark Side. Meanwhile, Stormtrooper-turned-Resistance fighter Finn goes on a risky mission behind enemy lines. Rated PG-13 (152 min.)

Monday, April 23 through Sunday, April 29: St. Francis Xavier Student Art Show. The James Kennedy Public Library is pleased to display the artwork of St. Francis Xavier Elementary Grade School students at the library from April 23 through April 29. Stop in anytime to enjoy the artworks created by the students. Everyone welcome. There will be a special reception on Thursday, April 26 from 5:00 to 8:00 pm for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

Tuesday, April 24: Money Smart Week Tele-Town Hall meeting from 7:00-8:00 pm. Iowa AARP will host a town hall-type meeting via phone. Attendees will hear financial tips from experts, followed by a Question & Answer session. While Iowans can listen via phone in their own home, they can also attend this locally hosted event with

live streaming. This program will be held in the Multipurpose Program Room so seating is limited. Program content to be announced.

Thursday, April 26: St. Francis Xavier Student Art Show Reception from 5:00-8:00 pm. The James Kennedy Public Library is pleased to display the artwork of St. Francis Xavier Elementary Grade School students at the library from April 24 through April 29. Join us for this special reception for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

Thursday, April 26, 2018: Home & Health Expo. Paul and Mary will take a pop-up library to this event. Details to be determined.

Friday, April 27: Game Night @ Your Library @ 6:00 pm. Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

Sunday, April 29: Spring Tea from 2:00-3:30 pm. Bring your mother, sister, aunt, daughter, husband, or friend to the annual Spring Tea. Enjoy delicious tea, scrumptious tea sandwiches and delicate homemade cookies served on real china. Lemonade will be provided for the non-tea drinkers. All ages welcome but children under the age of 10 require an adult companion. Sponsored by the Senior Advisory Committee.

Tuesday, May 1: Family Adventure Fundraiser begins! The JKPL is again holding a spring fundraiser - a Family Raffle - but have changed it up just a bit. Buy a ticket for \$5.00 or 5 tickets for \$20.00 for your chance to win a fun family adventure. Participants will pick which of several different activities they would like their raffle ticket(s) to go toward. The trips are still being organized. Contact the library for more details on what you can win. Tickets are available to purchase from the library and will also be sold at the June 8 Downtown Friday Night. Winners will be drawn June 8 after 8:00 pm. All proceeds will go to support library services and collections.

Wednesday, May 2: Children's Book Week Celebration & 1000 Books Before Kindergarten Awards Ceremony @ 4:00 pm. Join us after school for a cookie reception for Children's Book Week. There will be a display of new children's books, cookies, punch, and door prizes. At 6:30 pm we will have a short story time featuring new picture books and conclude with the spring *1000 Books Before Kindergarten* Awards Ceremony. All ages welcome.

Wednesdays May 2, 9, 16, 23 & 30: Sit and Stitch @ 1:00 pm. Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

Saturday, May 5: Fun with Circuits! from 1:30-4:00 pm. Come check out the library's new active learning smart space by learning and playing with squishy circuits, snap circuits, circuit stickers and more! This STEAM focused event is for ages 7 and up.

Sunday, May 6: Legacy Letters @ 1:30 pm. Sue Schermann, Certified Legacy Letters instructor, will help you create a legacy letter that will be cherished for generations. The main purpose of writing a legacy letter is to communicate to family, loved ones, and future generations what matters most in a person's life. This class will cover the history of legacy letters, a tradition that dates back to Biblical times and Sue will discuss how this relates to contemporary writing. There will be guided exercises to help participants draw from their life experiences to pen wisdom, insight, life stories, and special messages. Each participant will complete at least one legacy letter during the workshop. Would make a wonderful Mother's Day gift. Sponsored by the Friends of the Library.

Monday, May 7: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month. This month the group will discuss *The Lilac Girls* by Martha Kelly. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

Monday, May 7: Book Flicks @ Your Library presents "Victoria and Abdul" @ 6:30 pm. Tells the true story of when Queen Victoria struck up an unlikely friendship with a young Indian clerk named Abdul Karim. Based on the book by Shrabani Basu. Rated PG-13. (132 min.)

Tuesday, May 8: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Silent Governess* by Julie Klassen. Copies of each book are available to borrow from the library.

Wednesday, May 9: Marble Run Mania @ 4:30 pm. Roll out the marbles! Kids age 6+ are invited to come create amazing marble runs from everyday recyclables. Marbles and run components provided by the library. Teams are welcome! No registration required, but attendance is limited to 25. First come, first served.

Saturday, May 12: Family Movies @ Your Library presents "Paddington 2" @ 2:00 pm. Paddington Bear tries to buy an antique book for his aunt's 100th birthday, but his quest brings him into conflict with an unscrupulous actor who also wants the book. Rated PG. (105 min.)

Sunday, May 13: Library closed for Mother's Day

Monday, May 14 - 21: Western Dubuque Schools Student Art Show. The James Kennedy Public Library is pleased to display the artwork of Western Dubuque K-12 students at the library from May 14-21. Stop in anytime the library is open to view the

works of these talented students! Also, join us Tuesday, May 15 from 4:30-6:30 for a special reception for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

Monday, May 14: Registration begins for Story Time and Wee Read.

Parents and caregivers are encouraged to sign up and bring their preschoolers to the Summer 2018 sessions of Preschool Story Time and Wee Read. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and is offered on Wednesdays at 9:30 am and 6:30 pm. Wee Read is for children under 3 and their caregiver and is offered on Wednesdays at 10:30 am. Programs will run June 7 thru July 26. Registration is required as space is limited.

Tuesday, May 15: Western Dubuque Schools Student Art Show Reception from 4:30-6:30 pm. The James Kennedy Public Library is pleased to display the artwork of Western Dubuque K-12 students at the library from May 14-21. Join us at this special reception for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

Saturday, May 19: Plant Sale Fundraiser @ Your Library from 8:00 to 10:00 am. Spring is here and many of us are thinking about changing or improving our yards, lawns, or gardens. Are you looking to add some new plants? Or do you have some things that need to be thinned out? This JKPL spring fundraiser might be the solution to both of these problems! Join us in the city parking lot next to the library on Saturday, May 19 to select and purchase plants and flowers donated by committee and community members. If you have plants you would like to donate, please contact the library by May 18 to make arrangements to bring them in. Plants of all kinds, including indoor plants, are welcome. All proceeds will be used to support library collections and services.

Saturday, May 19: Read and Play @ 10:00 am. Spend quality time with your child and socialize with other adults. A 15 minute story time will be followed by playtime. For children 18-36 months and parent or adult caregiver. Toys for the toddlers and coffee for the adults provided by the library. No registration required.

Sunday, May 20: Upcycling @ Your Library from 1:30-4:00 pm. Drop in the library's active learning smart space to see ideas on how you might upcycle a wine glass. Glasses and materials provided. All ages welcome but those under age 10 require an adult companion.

Saturday, May 26: Paranoia Role Playing Game from 2:00-4:00 pm. Come join us for a fun, goofy role playing event! *Paranoia* is set in a dystopian future city that is controlled by an artificial intelligence construct called The Computer. In this city, information (and the game rules) is restricted by color-coded security clearance. Players act as enforcers of The Computer's authority and will be given missions to seek out and eliminate threats to The Computer's control! Open to players of all skill levels.

Sunday, May 27 & Monday, May 28: Library closed for Memorial Day

Adult Summer Learning Program: Libraries Rock June 1 - August 31.

Friday, June 1: Libraries Rock Adult Summer Reading Program Kickoff @ 5:30 pm. Thinking about a special after hours event for adults only. Music (ask Sue Engelbrecht if she or her group would play), wine tasting with O So Good, etc. This is very preliminary so don't post anything yet.

Saturday, June 2: Scrap Wreath Making @ 11:00 am. Join us for this easy-to-make craft where we'll take scraps of material, a wire frame, and make colorful wreaths! Supplies will be provided by the library but feel free to bring your own fabric scraps and fabric shears. Registration requested as space is limited but walk-ins welcome if space allows. For ages 14 and up.

Monday, June 4 - August 17: Lunch at the Library @ 11:30 am. The JKPL will be an open host site providing free meals for children age 18 and under during the summer break from school. There are no income guidelines, all children welcome! Meals will be served from 11:30 to 12:00 noon every weekday EXCEPT the week of July 2 - 5. (No meals will be served the week of the Fourth of July.) Adults may purchase a meal for \$4.00 if sufficient quantities are available. Families are encouraged to contact the library at 563-875-8912 with questions or to indicate interest in participating. Advanced reservations are NOT required. Programs and activities for children may be offered before or after the meals. For more information on summer menus, meal times and locations please visit <http://www.wdbqschools.org/FoodNutrition.aspx>. This institution is an equal opportunity provider.

Monday, June 4: Children's Summer Reading Program begins.

Monday, June 4: Teen Summer Reading Program begins! Students who have completed 6th-12th grades are invited to participate in the 2018 Teen Summer Reading Program. The theme this year is *Libraries Rock!* This year participants will fill out a short review on every book read. Each review gets their name entered for prize drawings at the end of the reading program. Participants who complete the program, by turning in three reviews, will be invited to the program finale on July 28 and will be entered into the grand prize drawing for 4 tickets to Adventureland.

Tuesdays, June 5, 12, 19, & 26, 2018: Rock Your World! from 10:00 to 11:30 am. Have you ever built an instrument to play music? "Tune in" here to explore different materials and shapes to create the ultimate instrument that will have you rockin' for days! This 90 minute 4-session program is for ages 6-8. Sessions build upon each other so plan to come to all four. Participation is limited to 20 children so registration is required. Call or stop in the library to sign up today. This program is made possible by a partnership with the ISU Extension and Outreach- Dubuque County.

Wednesdays June 6, 13, 20 & 27: Story Time and Wee Read 9:30 am, 10: 30 am and 6:30 pm

Saturday, June 9: Break-In Box from 2:00-4:00 pm. Are you a fan of puzzles? Like working with a group to figure out passcodes and the locations of keys? The library

will be hosting a Break-In box event, where participants need to figure out how to remove a series of locks from a box to get to the prize inside! Interested participants need to sign up for a 2:00, 2:30, 3:00 or 3:30 pm session. Each session is limited to 5 people. For ages 10 and up. Snacks will be provided. This program is sponsored by TACKL.

Monday, June 11: Lifelong Learners Creativity Group @ 6:30 pm. Join us for this monthly group for imaginative people who can learn from, and feed off each other's creativity. This group meets on the 2nd Monday of each month. Pertinent handouts, opportunities for sharing, and demonstrations of various crafty and artistic endeavors of members will be included, along with future plans to showcase art, music, or writing of members. Open to ages 17 and up. Registration requested but walk-ins welcome if space allows.

Tuesday, June 12: Insect Zoo @ 1 pm.

Saturday, June 23: Children's SRP: Guitar Like a Star with Aspen Black @ 10:00 am. Every child who attends this program will learn to play songs in the first five minutes! They will learn to make chords, strum, count in rhythm, change chords, and play/sing along to familiar children's songs. Instruments provided. Older kids will use classroom sized guitars and will learn songs that are easy-intermediate, with 3-4 chords, and they will also learn a basic riff. Younger kids will use ukuleles and play easy children's songs that are up to three chords. Sponsored by the Friends of the JKPL.

Saturday, June 23: Teen SRP: Aspen Black - Uke Like A Star @ 2:00 pm.

Teens can learn to play songs in the first five minutes of this program! Participants can learn to make chords, strum, count in rhythm, change chords, and play/sing along to familiar songs. Instruments provided. Limited to 30 participants per session. Registration is requested, but walk-ins welcome if space allows. This program is sponsored by TACKL.

Tuesday, July 3: Library closing at 5:00 pm for Independence Day holiday ;

Wednesday, July 4: Library closed for Independence Day holiday

Tuesdays, July 10, 17, 31 and August 7: Rocket Blastoff! from 10:00-11:30 am. How high will your rocket go? Youth will create their own rocket and rover and put it to the test. Come ready to build a rocket that will be "out of this world!" This program is for ages 8-10. Sessions build upon each other so plan to come to all. Participation is limited to 20 children so registration is required. Call or stop in the library to sign up today. This program is made possible by a partnership with the ISU Extension and Outreach- Dubuque County.

Wednesday, July 11: African Drumming with Fonziba @ 2:00 pm. All ages are invited to this exhilarating hands-on program. First we will learn about Fonziba's trip to Mali where she apprenticed to a master drummer. Then all audience members will be invited to drum, use African percussion instruments, or learn body beats. The program will conclude with an African home display. Kids are encouraged to handle and

play with the display's contents. Don't miss this wonderful program! Sponsored by the Friends of the JKPL.

Thursday, July 19 thru Monday, July 23: Friends of the Library Used Book Sale. The Friends of the Library used book sale will be held in the basement of the James Kennedy Public Library Thursday, July 20 through Monday, July 24. Bags of books are \$2 on the last day of the sale. Hours are: Thursday, July 20: 4:00 pm—8:00 pm; Friday, July 21: 9:00 am—5:00 pm; Saturday, July 22: 9:00 am—3:00 pm; Monday, July 24: 9:00 am—7:00 pm. **These dates are NOT confirmed.**

Friday, July 20 @10:00 OR 2:00 historian Michael Eckers, WWII

Saturday, July 21: Teen SRP: Rock 'n Roll Over Dead @ 6:00 pm. The music librarian is found dead shortly before a planning meeting for the Battle of the Bands in the library parking lot. Did she have a heart attack? Or was it MURDER? Do you have what it takes to solve this mystery before the killer gets away with it? For those that have completed between 6-12th grade. Sign-up is required.

Thursday, July 26: Scrabble Tile Coasters DIY @ 6:30 pm. Come make a pair of wooden 4x4 inch square coasters from Scrabble tiles. Coasters, cork backings, and Scrabble tiles will be provided by the library. Each participant will take home 1 pair (2 individual) coasters. Registration required as class is limited to 10 participants. For ages 14 and up. (Charge \$4 per person to cover craft supplies?)

Friday, August 10: Coding, Minecraft, and Lego EV3 Robots from 10:00 to 4:00 pm. Learn the basics of coding and create your own game. Explore the virtual world of MinecraftEdu with your new coding skills. Finish off the day programming a Lego EV3 robot to complete missions. This day camp is for ages 10-13 and will include lunch or participants may bring a bag lunch. (Participants are welcome to attend the Lunch at the Library free lunch program.) Participation is limited to 20 youth so registration is required. Call or stop in the library to sign up today. This program is made possible by a partnership with the ISU Extension and Outreach- Dubuque County.

Thursday, August ??: Back To School Celebration for Mom and Dad from 8:00 to 10:00 am. August ?? is the first day of school for many area families, so drop those kids off then come by the library between 8:00 - 10:00 am and celebrate the beginning of a new school year with coffee, juice, and donuts. Donuts provided by Caseys. (need to confirm date)

Saturday, August 18: Paint By Stickers from 11:00 am to 1:00 pm. Come create a vibrant, full color "painting" with stickers! The library will have a variety of sheets each featuring a different scene. As in paint-by-number, each scene is divided into dozens of spaces, each with a number that corresponds to a particular sticker. Find the sticker, peel it, place it. And then the next, and the next, and the next, until your "painting" comes to life. The library will provide sheets and stickers. Refreshments and background music will add to the creative mood! For ages 13 and up.

Sber 2018

Library Paranormal Investigation and Program Proposal

Carol Denekas came to me a few weeks ago wondering if we would be open to having a paranormal investigating group come to the library one night to investigate ... to see if they can find anything here. I told her this is something outside of what we normally do but I wasn't opposed as long as we had a librarian willing to supervise and the Board approved. We also talked about how there is an interest in ghost hunting, etc. and maybe having the group come back and share their findings and talk about ghost hunting and paranormal investigating would be a good balance to any cost of heating, lights, wages, etc. for their visit. Paul is willing to be the staff person.

This is the email request from Carol: I have heard back from the PIGs (Police Investigating Ghosts) Team in Decorah. They would like to come on Friday, March 16 9pm-2am or 3am if Paul could be awake that long. It then takes about 30 days to go over all their cameras and audio as they do that around full time jobs. So about a month after the investigation they could come back and do the library program. Or later than 30 days if that works better for the library schedule.

Since this email request, the date of the proposed investigation has changed to March 23 as we did not think this would be a good idea for St. Patrick's Day weekend. I also emailed this request out to the Executive Committee because one of the investigators will have to change their work schedule and they were hoping for some input on the likelihood of this being approved.

One question that came back from the committee was why they wanted to investigate here, especially since we have a new building. I asked this question and was told the age of the building doesn't matter because it is built on something and there have been reports of books falling off the shelves and creaking noises in the nonfiction part of the library so they were interested in coming.

They are an all-volunteer group and they do not have a budget to make a donation to cover any library costs (staff time.) However, they are willing to come and do a program at the library – talking about what they do as PIGs (Police Investigating Ghosts) , what they did here specifically, what they discovered, etc. Paranormal investigations are of popular interest. We paid Chad Lewis \$300 to do a program on Haunted Iowa a few years ago so I think the value of a program will provide adequate compensation for any costs we might incur.

ENRICH IOWA AGREEMENT - PUBLIC LIBRARY FY19 (JULY 1, 2018 - JUNE 30, 2019)

Due at State Library of Iowa Des Moines Office by April 30, 2018

Library Name _____ City _____

Phone (with area code) _____ E-mail _____

The Enrich Iowa program includes Direct State Aid for public libraries, Open Access for public and academic libraries, and Interlibrary Loan Reimbursement. The library will participate according to the Terms of Agreement for each program.

In order to participate in the Enrich Iowa program, you must check at least one of the programs listed below.

- Direct State Aid** - Direct State Aid is state funding to public libraries intended to improve library services and to reduce inequities among communities in the delivery of library services. Based on Accreditation Tier Level.
- Open Access** - Open Access pays public and academic libraries to serve eligible Iowa residents from outside their local jurisdiction. The purpose of the Open Access program is to offer Iowa residents access to public and academic libraries all over the state, so that Iowans have the convenience of using a library where they work, go to school, shop or visit.
- Interlibrary Loan Reimbursement** - Interlibrary Loan Reimbursement provides Iowans with equal access to library resources by encouraging and supporting interlibrary loan among libraries of all types.

1. GENERAL PROVISIONS

- A. Libraries must return this Enrich Iowa Agreement indicating the programs the library will participate in. This form must be signed by the library director or other signatory authority. This form must be received by the State Library Des Moines office by April 30, 2018.
- B. A public library must participate in Open Access and Interlibrary Loan Reimbursement in order to be eligible for Direct State Aid funding.
- C. A public library must meet Direct State Aid Tier 1 requirements or higher in order to receive Open Access or Direct State Aid funding.
- D. A library may choose to participate in Interlibrary Loan Reimbursement without participating in Direct State Aid or Open Access.

2. ASSURANCES

- A. Our public library named above was established on or before July 1, 2016, in accord with the *Code of Iowa*.
- B. Our library meets Tier 1 requirements or higher. This is required for Open Access and Direct State Aid funding.
- C. Our public library has submitted to the State Library a copy of the most recent ordinance or other legal documentation establishing our library as a public library.
- D. Our library will meet FY19 program reporting requirements.
- E. Our library will use all Enrich Iowa funds to improve library services.
- F. Our library's Enrich Iowa funds will supplement, not supplant, any other funding received by the library. Our library will inform the city and/or county of this requirement and we will report noncompliance to the State Library. We understand that if the funding is used to replace local funds, the funds received must be returned and our library will not be eligible for Enrich Iowa funding the following year.
- G. Our library will provide information for auditing purposes, if requested by the State Library.

Return this agreement: Scan and e-mail it to: toni.blair@iowa.gov; or FAX it to: 515-281-6191; or mail it to: Enrich Iowa, State Library of Iowa, 1112 E. Grand, Des Moines, IA, 50319. Please keep a copy for your files.

Signed: _____

Print name: _____

Title: _____

Date: _____

Signed: Michael Scott
Michael Scott, State Librarian
State Library of Iowa

Date: 3-5-2018

DIRECT STATE AID TERMS OF AGREEMENT FY19 (JULY 1, 2018 - JUNE 30, 2019)

According to the **ENRICH IOWA AGREEMENT** made by and between the State Library of Iowa, and the Participating Library, hereafter referred to as the Participant, in accordance with the terms and conditions set forth below effective **July 1, 2018 - June 30, 2019**, it is mutually understood and agreed:

1. PURPOSE

The purpose of Direct State Aid is to improve library services and to reduce inequities among communities in the delivery of library services.

2. GENERAL PROVISIONS

- A. A public library must participate in Open Access and Interlibrary Loan Reimbursement in order to be eligible for Direct State Aid funding.
- B. Tier 0 public libraries may participate in Interlibrary Loan Reimbursement without participating in the Direct State Aid program.
- C. Libraries must return the **ENRICH IOWA AGREEMENT** indicating, in the box provided, that the library wishes to participate in Direct State Aid, Open Access, and Interlibrary Loan Reimbursement. It must be signed by the library director or other signatory authority, and received at the State Library Des Moines office on or before **April 30, 2018**.

3. THE PARTICIPANT SHALL:

- A. Have an Internet Use Policy in place.
- B. Have a current accreditation report on file at the State Library demonstrating that the library meets the standards requirements of Tier 1, 2, or 3.
- C. Submit the FY17 Iowa Public Library General Information Survey (Annual Survey) to the State Library by **December 1, 2017**.
- D. Submit the FY18 Direct State Aid Report by **July 31, 2018**. The report will include a listing of the Direct State Aid payments received and expenditures made.
- E. Expend FY19 Direct State Aid funds by **June 30, 2019**.

4. THE STATE LIBRARY SHALL:

- A. Administer Direct State Aid on behalf of participating Iowa public libraries and distribute reimbursement contingent upon receipt of funds.
- B. Post the Direct State Aid report form on the State Library's website.
- C. Inform public libraries about availability of Direct State Aid funds and answer questions on the details of Direct State Aid. Changes to the program shall be communicated in a timely manner to all participants and other interested parties.
- D. Reimburse participants based on the formula established by the Iowa Commission of Libraries. Please refer to the Enrich Iowa FAQ for a complete explanation:
<http://www.statelibraryofiowa.org/ld/e/enrich-ia/enrichiafaq>
- E. Monitor compliance with the guidelines of the program. Audit reports as needed to ensure that participants are following the guidelines listed in the **Enrich Iowa Agreement**. Take appropriate action if a participant is not honoring the terms of this agreement.

OPEN ACCESS TERMS OF AGREEMENT

FY19 (JULY 1, 2018 – JUNE 30, 2019)

According to the **ENRICH IOWA AGREEMENT** made by and between the State Library of Iowa, and the Participating Library, hereafter referred to as the Participant, in accordance with the terms and conditions set forth below effective **July 1, 2018 - June 30, 2019**, it is mutually understood and agreed:

1. PURPOSE

Open Access is a program funded by the Iowa Legislature and administered by the State Library of Iowa. Open Access pays Iowa libraries to serve eligible Iowa residents from outside their local jurisdiction.

The purpose of the Open Access program is to offer Iowa residents access to libraries all over the state, so that Iowans have the convenience of using a library where they work, go to school, shop or visit.

2. DEFINITIONS

Local Library Jurisdiction: The jurisdiction is the area for which a library is funded to serve. This includes:

- Any city that funds the public library including the city where the library is located, and any contracting cities.
- Any unincorporated jurisdiction that funds the public library including the unincorporated portions of the county where the library is located, and any unincorporated portions of other counties.
- Any participating college, university or community college library.

Eligible Patron: Must be a resident of Iowa; live outside the local library jurisdiction; and meets one of the following criteria:

- Lives in a community that provides a public library
- Lives in an unincorporated area that provides, or contracts for, library services
- Lives in a community that contracts for library services
- Attends an Iowa public or private university, college, or community college

Transactions:

Eligible

- A. Physical items in all formats except for equipment.
- B. Items must be from your collection and for use outside the library. Items packaged together as a unit and checked out as a unit, are one transaction.
- C. Playaways or similar devices.
- D. Renewals of eligible items as listed on lines A to C above.

Ineligible:

- A. Downloadable audio, video, e-Books or other electronic items.
- B. Database use.
- C. Equipment including laptops, tablets, projectors, game consoles, eReaders, wireless hotspots, or other types of equipment.

Participants are required to circulate eligible items to all eligible patrons.

3. GENERAL PROVISIONS

- A. Libraries must return the **ENRICH IOWA AGREEMENT**, indicating in the box provided, that the library will participate in Open Access. It must be signed by the library director or other signatory authority, and must be received by the State Library on or before April 30, 2018.
- B. To participate in Open Access for FY19, a public library must have been established on or before July 1, 2016 in accord with the Code of Iowa, 392.1.
- C. A public library must meet Direct State Aid Tier 1 requirements or higher in order to receive Open Access funding.
- D. Participants cannot deny service to residents from any Iowa jurisdiction with a public library or a student at a participating Iowa academic institution. Open Access Eligible Patrons are subject to the same circulation policies, regulations, and restrictions, as local patrons for eligible transactions, except for limits referred to in provision 3F below.
- E. A local public library board or academic library director may decide to deny Open Access service to residents of a jurisdiction that is contracting with a library(s) at a rate that the board or academic library director deems to be inequitable. The library's board or academic library director must notify the State Library, and the jurisdiction denied service, in writing, of its intent and rationale for the decision prior to any action.
- F. A local public library board or academic library director may decide to limit the number of Open Access items checked out to Eligible Patrons. If the library chooses to limit the number of Open Access items checked out it must treat all Open Access Eligible Patrons equally. The library's board or academic library director must notify the State Library in writing of its intent and rationale for the decision prior to limiting access.
- G. Participants have the option to offer services other than Eligible Transactions to Eligible Patrons.

4. THE PARTICIPANT SHALL:

- A. Provide a signed ordinance or other legal documentation to the State Library, dated on or before July 1, 2016, establishing it as a public library.
- B. Check out eligible library materials to Eligible Patrons.
- C. Accept returned items borrowed from any other library in Iowa.
 - a. Return items to the owning library and indicate the return date.
 - b. Log an accurate record of actual postage spent to return items. Libraries will be reimbursed for full postage amount spent to return Open Access items. Libraries will not be reimbursed for any other method of return.
 - c. If an item is overdue, the library that owns the item collects any fines according to local policy.
 - d. Interlibrary Loan items are not eligible for postage reimbursement.

5. THE STATE LIBRARY OF IOWA SHALL:

- A. Administer the Open Access program.
- B. Distribute Open Access funds to participants based upon the formula and availability of funds.
- C. Inform libraries about the availability of Open Access funds.
- D. Answer Open Access related questions.

- E. Communicate changes to the program in a timely manner.
- F. Monitor compliance with the Open Access terms of agreement.
- G. Initiate a transaction audit if deemed necessary.
- H. Take appropriate action if a participant is not honoring the terms of this agreement.
- I. Provide a list of communities (that either provide a public library or pay for service to a public library) and participating academic libraries whose patrons are eligible for Open Access.

INTERLIBRARY LOAN REIMBURSEMENT TERMS OF AGREEMENT FY19 (JULY 1, 2018-JUNE 30, 2019)

According to the Enrich Iowa Agreement made by and between the State Library of Iowa, and the Participating Library, hereafter referred to as the Participant, in accordance with the terms and conditions set forth below effective July 1, 2018 - June 30, 2019, it is mutually understood and agreed:

1. PURPOSE

The purpose of the Interlibrary Loan Reimbursement Program is to provide Iowans with equal access to library resources by encouraging and supporting interlibrary loan among all types of libraries. The Interlibrary Loan Reimbursement Program is funded as part of the Enrich Iowa program to subsidize participating libraries for each interlibrary loan made to an eligible Iowa library.

2. DEFINITION

Interlibrary Loan (ILL): An Interlibrary Loan is a transaction of library materials, or copies of the materials, received or loaned by one autonomous library from another upon request. The libraries involved in interlibrary loans are not under the same library administration. Definition is taken from the Institute of Museum and Library Services.

3. GENERAL PROVISIONS:

- A. Libraries must return the **ENRICH IOWA AGREEMENT** indicating, in the box provided, that the library wishes to participate in Interlibrary Loan Reimbursement. It must be signed by the library director or other signatory authority, and received at the State Library Des Moines office on or before April 30, 2018.
- B. Participant agrees to loan as well as borrow.
- C. Participant as Lender is not obligated to fill requests for newly published materials or items costing less than \$10.00. Participant as borrower should consider purchasing these types of materials before requesting a loan.
- D. School or academic participants that close before June 30 should submit claims before the end of the school year. Late claims may not be approved for payment.
- E. Participant is reimbursed annually for each item loaned to eligible libraries. Reimbursement is based on transactions from the previous fiscal year. (See Reporting in Section 5D).
- F. Providing interlibrary loan services to nonresidents (i.e., Open Access customers) is a local library option.
- G. Participant as borrower may charge library customers up to \$3.00 per item to offset postage
- H. The Interlibrary Loan Reimbursement program will not provide reimbursement:
 - For bulk loans of a collection of different titles, e.g. a large print collection
 - For lost or damaged materials
 - For postage to send or return ILL items
 - To state agency libraries for loans made to other libraries
 - To AEA media centers for loans made to school libraries
 - To Regents university libraries for loans made to other Regent university libraries
 - To special libraries for loans made to other special libraries
 - For loans that are reimbursed under other contracts or agreements
 - For loans to a resident of a city with a library that owns the item

- J. Participant receives reimbursement for items loaned to Iowa libraries of the following types:
- AEA media centers
 - College, community college, and university libraries
 - Public libraries
 - School libraries
 - State-run institution libraries
 - State agency libraries

4. RESPONSIBILITIES OF THE PARTICIPANT AS BORROWING LIBRARY:

- A. Verify citation and identify libraries that own the requested material. Check and adhere to the policies of the lending library.
- B. Send the request using SILO ILL system, OCLC Resource Sharing, other electronic networks, mail, e-mail or fax.
- C. Send requests, unless covered by other agreements, first to like-type, like-sized, and nearest libraries. Regent university libraries are libraries of last resort, and shall be accessed only when all other resources have been exhausted.

5. RESPONSIBILITIES OF THE PARTICIPANT AS LENDING LIBRARY:

- A. Honor ILL requests from all participating Iowa libraries.
- B. Do not charge Iowa borrowing libraries for interlibrary loan.
- C. Follow its own policy regarding charges to the borrowing library for faxes and for materials lost or damaged during the interlibrary loan process.
- D. Report interlibrary loan activity in accordance with the following:
- Report eligible interlibrary loan transactions annually in accordance with directions and deadlines established by the State Library.
 - Submit the Interlibrary Loan Reimbursement Report form and Transaction Log (if applicable) to the State Library by July 31, 2019. *No report is necessary if all interlibrary loans transactions were made through OCLC or SILO.* Provide additional information for reporting purposes as requested by the State Library.
 - If a loan was not made through SILO or OCLC, provide verification, along with the report, that it was made in response to a specific request for the item from another library. Verification may be in the form of photocopies of requests or a log listing the transaction.
 - Report a photocopy of an article as one transaction regardless of the number of pages photocopied.
 - Report *each* copy of the same title loaned for book discussions as one transaction unless you are sending a set intended to check out as a single item. For example, ten copies loaned for book discussions would count as ten transactions.
 - Items packaged together as a unit and checked out as a unit, are counted as one transaction. For example, ten copies of a book grouped together as a set and checked out as a single item would count as a one transaction.
 - Libraries that are part of a shared automation system must provide documentation that interlibrary loans reported for reimbursement were checked out by a resident of a city other than their own.

6. RESPONSIBILITIES OF THE STATE LIBRARY:

- A. Administer the Interlibrary Loan Reimbursement program on behalf of participating Iowa libraries and distribute Interlibrary Loan Reimbursement contingent upon receipt of funds.

- B. Post a copy of the Interlibrary Loan Reimbursement Report form and the Transaction Log on the State Library's website.
- C. Reimburse participants annually for each item loaned to eligible libraries.
- D. Reimbursement is based on transactions from the previous year. FY19 Reimbursement is based on the funds available and the total number of transactions for FY18.
- E. Inform libraries as to the availability of funds under Interlibrary Loan Reimbursement and answer questions on the details of Interlibrary Loan Reimbursement. Changes to Interlibrary Loan Reimbursement will be communicated in a timely manner to all participants and other interested parties.
- F. Monitor compliance with the Interlibrary Loan Reimbursement terms of agreement. Audit reports as needed to ensure compliance, and take appropriate action if a participant is not honoring the terms of this agreement.

Update on activities of JKPL Fundraising Committee – March 2018

Love My Library: This event ran January 18 to February 28. As of today (March 9, 2018) we have received \$2,112 in cash donations – some for specific items and many undesignated. We also received in-kind donations of gift cards from Breitbachs and a puzzle and board games from Theisens. We haven't yet received the funds, but have verbal commitments from Dyersville Federated Woman's Club for \$500.00 for the Cricut machine and supplies for the active learning smart space and DuTrac to purchase two more Lego® Mindstorms.

Mystery Dinner: This event is tomorrow so I will report more at the meeting. We sold only 33 tickets. We knew sales were going to be lower because of the change in date but I expect those of us attending will still have fun ☺. The show is the same one they did the first year so for 2019 we will have their new show and we should be able to schedule in February so can get back to our typical sales of 70+. Expenses for this event are \$1328.49. If my math is correct we will make about \$100.00.

Build-a-Basket: This event started February 1 for people to start creating and donating their baskets and the silent auction will March 5-25th. We have received 21 baskets so far (last year was 37, 2016 was 24). There are a few people that I expect to still bring in baskets and I will likely put together a couple over the weekend.

Wine and Beer Tasting: This is scheduled for Friday, April 20 at Brew and Brew. Lisa Christopher is going to make table decorations with her Cricut machine that will feature paper flowers, stemless wineglasses, and tea lights. (They are lovely).

Next Meeting is scheduled for Monday, March 19 at 5:00 pm.

Marketing Committee Meeting Minutes: Tuesday, March 6 @ 5:30 pm

Attending: Patrick Valant, Steve Werner, Dawn Schrandt

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1. St. Patrick's Day parade

The Dyersville parade is March 17 and the library is registered to participate. Our plan is to have Pat Valant's green Jeep pulling a mini trailer as our float. The Cat in the Hat and a T-Rex will be riding in the parade along with another library staff member. Two members of TACKL have agreed to carry the library banner out front of our float.

The library purchased custom banners for the float that say "Find your pot-o-gold at the library". These banners came out very nicely and we will be able to use them for many years. Barb Heitzman donated two metal drink tubs to the library for us to use as our pot for out pot of gold. They are emerald green and Pat is going to spray paint one of them gold.

The committee finalized details on which trailer of the Vonderhaar's to use along with details of when the pot, trailer, and Pat's Jeep need to be at the library for the parade.

2. Women's Night

The library will again be a boothless sponsor for Women's Night on April 18. Our cost is \$100. As a boothless sponsor we get the following benefits: promo item in the 400 gift bags; business information, logo, and 25 word business description in the program; and business logo and sponsorship recognition in the Chamber newsletter. Our promo item is going to be one of the coloring sheets from the JKPL coloring book with a list of upcoming special events on the backside, same as we did last year. Dawn will work on this.

3. Open house for active learning space

This is scheduled for Saturday, April 7 from 9:30am-4:00pm. All throughout the day there will be programs, various new items out for patrons to look at, and a make-and-take craft available. There will be a ribbon cutting and official opening of the space at 9:30 am. We have the big ribbon for the cutting and the Chamber has agreed to lend us their oversized scissors for the event. Angela English and the Mayor have both agreed to say a few words at the ribbon cutting.

Invitations were emailed to the mayor and city council and an invitation was mailed to the Kennedys. Dawn will reach out to the Dyersville Commercial when it gets closer to invite them to come cover the event. The committee asked Paul to cover the event on Facebook Live and Dawn will work with him to organize that. Refreshments will be provided (and the cookies are coming from First Avenue Bakery!)

4. Radio station interviews

Pat arranged for the library to have a radio interview with KDST on Friday, April 6 at 9:00am. The interview will be about the Active Learning Space Open House & the wine tasting. Either Angela or Pat will do the interview.

5. Google Business

Since Dawn claimed the library as our business on Google they now send monthly statistics. The current stats from February are: 1,190 people found the JKPL on Google; 16 asked for directions; 105 visited the JKPL website; 22 called. Pretty good statistics since the business has only been claimed for a little over a month. Steve and Dawn will be working on adding photos to the Google Business site in the next couple of months.