



320 1st Ave E
Dyersville, Iowa 52040

Phone: 563-875-8912
Fax: 563-875-6162

librarian@dyersville.lib.ia.us

Web: www.dyersville.lib.ia.us

Regular Library Board Meeting

**Tuesday,
June 12, 2018**

5:30 pm

Program Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve minutes of Previous Meeting: May 8, 2018
 - Approve May Librarian's Report
 - Approve Bills:
 - May Claims Report
 - Library Claims for June
 - May & June Credit Card Claims
 - Budget Reports
 - May City Report
 - May Library Report
 - Trust Account Reports
 - May Bank Statements
 - May Balance Report
 - Trust Account Expenditure Report
 - May Donations Form
 - Program Reports
 - May Report on Programs and Attendance
 - June Calendar of events
 - Schedule for upcoming programs
 - Grant Report
 - Friends of the Library Report

4. Consider Approval of Agency Endow Iowa Endowment Fund Agreement to establish a James Kennedy Public Library Endowment as part of the Dyersville Area Community Foundation
5. Discussion regarding status of and recruitment for JKPL Board positions that will be vacant as of 7/1/18
6. Consider approval of library wages and salaries effective July 1, 2018
7. Consider rescheduling date for July regular board meeting
8. Personnel Committee Report
9. Finance Committee Report
10. Fundraising Committee Report
 - Update on activities
11. Furnishings, Art & Facilities Committee Report
12. Marketing Committee Report
 - Update on activities
13. Policy Committee Report
 - Consider approval of JKPL Food Employee Illness Reporting Policy
14. Strategic Planning Report / Update on Small Libraries Create Smart Spaces
15. Meetings and Training
 - Board Training
 - Upcoming
 - Recently Attended
16. Oral Presentations
17. Adjournment

Date of next regular meeting: Tuesday, July 10, 2018 5:30 pm

Hello all:

Here is the information packet for the regular June Board meeting, scheduled for Tuesday, June 12 at 5:30 pm. Hope to see you all there!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - **Letter of resignation from the Board from Jolene Pitzenberger-Timp, Steve Werner, & Lynn Osterhaus – A, B & C**
 - **Compilation of correspondence in reference to the Kids AIRs program - D**
 - Approve minutes of Previous Meeting: May 8, 2018 - E
 - Approve May Librarian's Report - F
 - Approve Bills:
 - May Claims Report - G
 - Library Claims for June – **H. Please note that these bills do not reflect all of the invoices that need to be submitted for payment in June. The city is transitioning to an updated version of their financial software so stopped inputting bills early. The City Council will also have a special council meeting on June 25 to approve payment of any additional FY18 bills that have arrived. In the past the Board has authorized the Executive Committee to review / approve any June invoices that arrive after this regular board meeting so they can go to the city for payment also.**
 - May & June Credit Card Claims - I
 - Budget Reports
 - May City Report – **J. The requested budget amendments for capital and trust were added into the current budget line. WE will NOT be able to get the Hoffman Room project system replaced this FY because TechMates cannot get it into their scheduled. I talked with Mick about this and he said we would just need to request that the funds be reappropriated for capital in FY19.**
 - May Library Report - K
 - Trust Account Reports
 - May Bank Statements – **L 1 & 2**
 - May Balance Report - M

- Trust Account Expenditure Report - N
 - May Donations Form - O
 - Program Reports
 - May Report on Programs and Attendance - P
 - June Calendar of events – **Q Separate document**
 - Schedule for upcoming programs - R
 - Grant Report – **I think I emailed these out but in case I didn't, the library did NOT get either of the DRA grants that were submitted but we DID get a \$750.00 grant from Dollar General for Children's Summer Library Program incentives (books). I am planning to apply for grants from the DACF and Theisen's and will be looking at a few others as time allows.**
 - Friends of the Library Report – **The Friends bus trip is now sold out. The annual book sale is July 19-23.**
4. Consider Approval of Agency Endow Iowa Endowment Fund Agreement to establish a James Kennedy Public Library Endowment as part of the Dyersville Area Community Foundation – **Waiting for a response from the city administrator (who is waiting for an answer from the city attorney)**
 5. Discussion regarding status of and recruitment for JKPL Board positions that will be vacant as of 7/1/18 – **As of Friday 3 of the 6 board members whose terms expire have submitted paperwork to be reappointed. The city has also received an application for Heidi Wall and we have another that was sent a letter that is very interested but confirmed her ability to attend Tuesday night meetings. Assuming she applies, there will still be one vacancy.**
 6. Consider approval of library wages and salaries effective July 1, 2018 - **Personnel Committee will likely have a recommendation at this for discussion at the meeting on Tuesday.**
 7. Consider rescheduling date for July regular board meeting – **For the last several years, the board has not held a regular meeting in July because it is challenging to get a quorum this month and I take vacation so it is challenging to get the reports ready for discussion and approval. This year I will be on vacation from 7/2 to 7/14. Since we will have new board members starting, the executive committee has been discussing holding a special orientation meeting for them and any other interested board members sometime later in July. If the Board does opt to not hold a regular meeting in July, past practice has been to authorize the Executive Committee to review / approve and invoices that need to be paid.**

8. Personnel Committee Report
9. Finance Committee Report – **Shirley reached out to this committee regarding whether to proceed with the replacement of the projection system since we didn't receive a grant. They said to go ahead but the schedule will not work for Techmates as noted above so will likely be a FY19 project.**
10. Fundraising Committee Report
 - Update on activities – **Get-Away Raffle ended on 6/8/18. Proceeds were \$341.00, most of which was from Jolene selling at the DTFN. Committee is not scheduled to meet again until August.**
11. Furnishings, Art & Facilities Committee Report
12. Marketing Committee Report
 - Update on activities
13. Policy Committee Report
 - Consider approval of JKPL Food Employee Illness Reporting Policy : **This policy and a related procedure on dealing with incidents regarding body fluids are required as part of having a food license for the Lunch at the Library program. This policy is modeled on the one provided by the WD nutritionist, Clif Cameron, which changes to reflect the JKPL organization.**
14. Strategic Planning Report / Update on Small Libraries Create Smart Spaces
15. Meetings and Training
 - Board Training
 - Upcoming – **Ann is taking an online genealogy for librarians course and will be taking another course in July / August on programming for seniors.**
 - Recently Attended
16. Oral Presentations
17. Adjournment

Date of next regular meeting: Tuesday, July 10, 2018 5:30 pm

A

Shirley Vonderhaar

From: Jolene Pitzenberger-Timp <jpitzenberger-timp@w-delaware.k12.ia.us>
Sent: Thursday, May 31, 2018 3:52 PM
To: Shirley Vonderhaar
Subject: Re: Board reappointment or resignation letter

May 31, 2017

Dear fellow JKPL board members and the Dyersvile city council,

It is with a heavy heart that I have decided, after 10 wonderful years of serving as a library board member, to step down.

I have enjoyed my appointed service and have only positive things to say about our home town library, the members I have served with, Shirley, and all the staff.

Because of my mothers aging condition, 2 very active kids at home, and a full-time job I just can't do it all.

I promise to keep promoting the amazing things that go on at our library, stay active with events, and help out where ever I am needed with fundraising events.

Thank you for everything

Ms. Jolene Pitzenberger-Timp

PS. Who knows, maybe in a few years I will apply to be re-instated.

"If I create from the heart, nearly everything works: if from the head, almost nothing."

~ Marc Chagall

On Thu, May 31, 2018 at 9:24 AM, Shirley Vonderhaar <svonderhaar@dyersville.lib.ia.us> wrote:

Good Morning Lynn, Steve, and Jolene:

Dear Shirley, fellow trustees, and city council:

It is with regret that, because of certain health concerns, I will not be able to serve another term on the board of trustees of the

GREAT AND WONDERFUL JAMES KENNEDY PUBLIC LIBRARY.

I have really enjoyed my time serving with you all, and very proud for having had the opportunity.

Thank you

Steven Werner

PS: if I can still help with doing posters and such, that would be great?

C

Shirley Vonderhaar

To: svonderhaar@dyersville.lib.ia.us
Subject: FW: Board reappointment or resignation letter

From: Osterhaus, Lynn [<mailto:dbqchr@dbqarch.org>]
Sent: Thursday, June 07, 2018 3:04 PM
To: Shirley Vonderhaar
Subject: Fwd: Board reappointment or resignation letter

Shirley,
This email confirms my intentions to not renew my term as a JKPL board of trustees member. It has been an honor to be part of this very active, very much a "working board" for such a worthy cause. I won't be a stranger to the library as a card carrying member!
Sincerely,
Lynn

Lynn

Lynn Osterhaus, Dir of HR and Pastoral Center
Archdiocese of Dubuque
1229 Mt Loretta, Dubuque, IA 52003
Ph: 563-556-2580, Ext. 225
l.osterhaus@dbqarch.org

- **From Dawn Knipper, Dyersville Elementary 4th Grade Teacher**

What a success! I enjoyed seeing the kids interact with each other and share their thoughts on the book. It was a great book and wonderful activity. Thanks to Kim for organizing this all and to everyone for participating. My students had many positives to share!

- **From Bev Sheston, Xavier 4th Grade teacher**

I think all the kids I talked to only had positive things to say about today. They really enjoyed the group discussion. It was interesting to see how they interacted with other kids they did not know. My class thought the choice of book was great. Even though I used it as a read aloud, I know that a few of them finished it at home just to see what happened.

I think they enjoyed having recess together. The kickball games went very smoothly. There was great sportsmanship at the one I helped supervise.

A big thank you to Kim, Angela, the WD teachers, my fellow Xavier teachers, and the organizations that helped make today a memorable day for the students.

- **From Kate Tillis, Xavier 4th Grade Teacher**

I would only repeat what everyone has already said about the day. It was a magnificent experience worth doing again! Hope the funding is there for it!

Thank you to everyone!

- **From Sara Donovan, Xavier 4th Grade Teacher**

I was pleased with how well things went today. My students enjoyed the book as well and begged that we read everyday.

I also thought it was good community building and relationship building between the two schools and the students.

- **From Megan Scherrman, Dyersville Elementary 4th Grade Teacher**

I thought this was a great event. All of my kids really enjoyed it. Kim, thank you so much for all your work. I would agree with Peter, the book was great, and all my students thought this as well. My students really liked getting to get together with the Xavier 4th grade and the grade 4 kickball games was an extra bonus 😊

Thanks for everything! It was a great day!

- **From Peter Smith, Xavier Principal**

Kimshero, we can not thank you enough for organizing the Kids' AIR event. I think the book choice was a big reason for the success of the event. We are willing to participate again next year!

James Kennedy Public Library
Board of Trustees
Minutes of the May 8, 2018 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, May 8, 2018, in the program room. Present: Lynn Osterhaus, Mary Jane Meade, Pat Valant, Angela English, Steve Werner, Joe Petsche, Barb Heitzman, Jolene Pitzenberger-Timp, Library Director Shirley Vonderhaar and Assistant Director Dawn Schrandt. Absent: Mike Mullis.

1. President Angela English called the meeting to order at 5:32 p.m.
2. Agenda: Lynn MOVED “approval of the agenda” which motion was seconded by Barb and CARRIED. Ayes: Osterhaus, English, Valant, Werner, Petsche, Heitzman and Meade. Nays: None
3. Agenda Consent Calendar
 - Minutes of Previous Meetings: April 10, 2018 Regular Meeting
 - Correspondence & Communication
 - Mary Potter Kenyon submitted letter of resignation.
 - Chris Crawford submitted letter of resignation.
 - April Librarian’s Report: Shirley noted 3% increase in circulation
 - Bills:
 - April Claims Report
 - Library Claims for May
 - April & May Credit Card Claims
 - Budget Reports
 - April City Report
 - April Library Report
 - Trust Account Reports
 - April Bank Statement
 - April Balance Report
 - Trust Account Expenditure Report
 - April Donations Form
 - Wine Glasses- \$30.00
 - Build-a-Basket- \$424.00
 - Yard Signs- \$30.00
 - Coloring Book- \$10.00
 - Osman Alibasic- \$100.00
 - Chair-ity- \$180.00
 - Wine and Beer Tasting Fundraiser- \$980.00
 - 50/50 Raffle- \$80.00
 - Love My Library Fundraiser- \$1367.85

- Program Reports
 - April Report on Programs and Attendance
 - May Calendar of events
 - Schedule for upcoming programs
- Grant Report: DRA grants announced May 22.
- Friends of the Library Report: No report

Jolene MOVED “approval of the consent items” which was seconded by Pat and CARRIED. Ayes: Osterhaus, English, Valant, Werner, Petsche, Heitzman, Pitzenberger-Timp and Meade. Nays: None

4. Approval of Agency Endow Iowa Endowment Fund Agreement: Pat MOVED “table until June meeting so executive committee can confer with city manager and city attorney” which was seconded by Steve and CARRIED. Ayes: Osterhaus, English, Valant, Werner, Petsche, Heitzman, Pitzenberger-Timp and Meade. Nays: None
5. Board member replacement discussion: Six terms expire 6/30/2018. Currently Mary Jane Meade and Angela English have indicated they are planning to apply for reappointment. The Board brainstormed ideas for people to recruit and Shirley and Angela will draft a letter inviting them to apply.
6. Personnel Committee Report: Ann Boeckenstedt was offered and accepted the Senior Services Librarian position. She will start next week around her current job for some training and will officially take over the position on May 28. Shirley and Dawn will be looking for a new clerk to fill the position vacated by Chris Crawford’s resignation.
7. Finance Committee Report: No report
8. Fundraising Committee Report: Plant sale fundraiser is May 19 from 8:00-10:00 am. Iowa Getaway fundraiser underway with winner drawn after June DTFN.
9. Furnishings, Art & Facilities Committee Report: Tables for Smart Space now in place.
10. Marketing Committee Report: Radio interview will highlight upcoming events. Contest to be held to name new Active Learning Smart Space.
11. Policy Committee Report: Motion from the committee to update Conduct in the Library Policy to include Active Learning Smart Space and not allowing vaping or e-cigarettes. Motion carried. Ayes: Osterhaus, English, Valant, Werner, Petsche, Heitzman, Pitzenberger-Timp and Meade. Nays: None.
12. Strategic Planning Report: JKPL will have a site visit from Small Libraries Create Smart Spaces coordinators on May 19.
13. Meetings and Training: Three staff members will attend ARSL conference in Springfield, IL, September 13-15.

14. Oral Presentations

President Angela English adjourned meeting at 6:42 p.m.

Mary Jane Meade

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month May 2018

F

Additions:

Items purchased: 173 Items donated: 32 Year to date: 3,293
 Items donated previous YTD: 852 Items donated YTD: 567
 Items withdrawn: Books: 235 SCD: 3
 Year to date: Books: 9,687 DVDs: 340 SCD: 33 Tape: 1 Kits: 45 Xbox: 1 Wii: 18 Puppets: 1 Games: 10 VHS: 3
 New Library Cards Issued City: 7 Contractual: 10 Total: 17 YTD: 230
 Computer use: 620 hours; 635 sessions YTD: 7,101 hours; 7,213 sessions Previous YTD: 6,865 hours, 6,824 sessions
 Meeting Room Use: 135 Library Use: 41 Community Use: 94 YTD: 1,715 Previous YTD: 1,655
 Programs Held: 53 Attendance: 1,653 people Library Visits: 6,102 YTD: 73,189 Prev. YTD: 71,001

Circulation:

Number of Items Loaned	9,425	Year to Date:	113,912
Previous Year Circ.	10,015	Previous YTD:	128,288
Difference (numerical):	-590	Difference (numerical):	-14,376
Difference (percentage):	-5.89%	Difference (percentage)	-11.21%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	72.10	847.68	850.00
Computer Printing:	158.4	1119.50	1,275.00
Reader/printer:	0.00	0.00	25.00
Fax:	140.00	752.00	900.00
Computer Use	49.00	278.00	250.00
Holds & Scans	7.00	77.00	100.00
Lost Books and Materials	193.66	825.28	1,000.00
Memberships	0.00	604.00	300.00
Agency Contract fees:	0.00	5,940.16	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	14,772.19	16,600.00
Misc: shipping reimbursement	112.55	277.27	300.00
Total:	732.71	25,493.08	26,600.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	4.30	188.21
Memorials:	0.00	370.00
Halbach Books:	0.00	40.00
Adopt a book donations:	120.00	761.68
Friends donation:	64.05	490.92
Other: Dollar General & Small Libraries grants	3,300.65	5,523.55
Other: Plant Sale & yard signs & SRP donation	319.00	2,423.25
Other: ILL donation, movie jar, wine glasses & shirts	93.35	20,845.95
Total:	3,901.35	30,643.56

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	E book	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	25	63	33	3	11	3	0	13	0	21	12	21	205
2017 Month	21	150	36	33	39	3	0	9	1	19	7	26	343
Curr. YTD	196	1031	447	203	498	152	47	138	12	385	102	82	3293
Prev. YTD	216	934	376	160	737	136	54	140	18	342	127	72	3312

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	eAudio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA DVD	Juven. video & DVD	Games, Puppets, etc.	Grand Total
Curr. Month	747	2291	302	2358	260	344	0	6302	114	322	29	1554	690	414	9425
2017 month	824	2068	467	2906	251	358	6	6880	97	323	24	1718	640	333	10015
Difference	-77	223	-165	-548	9	-14	-6	-578	17	-1	5	-164	50	81	-590
Current YTD	8073	30015	3950	28994	2581	3760	93	77466	1124	3595	344	18965	7778	4640	113912
Prev. YTD	7765	27662	5997	40090	2461	4025	76	88076	864	3746	480	20602	10028	4492	128288
Difference	308	2353	-2047	-11096	120	-265	17	-10610	260	-151	-136	-1637	-2250	148	-14376
Diff. %	4.0%	8.5%	-34.1%	-27.7%	4.9%	-6.6%	22%	-12.0%	30.1%	-4.0%	-28.3%	-7.9%	-22.4%	3.3%	-11.2%

Freel Music Downloads: May: 31 Total FY= 791 **Bridges Video Downloads:** May: 5 Total FY = 16
Mango Language Use: May: 16 sessions; FY = 161 total sessions (includes mobile & computer)

G

**James Kennedy Public Library
May 2018 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$750.00
Black Hills	Gas / Heat	182.23
Alliant Energy	Electricity	780.04
Mediacom	Internet & Phone	410.86
Total		\$2,123.13

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundering	Mats	\$24.66
Dyersville Commercial	Help wanted ad	76.25
Dr Oz magazines	Voided check	-24.00
Casey's General Store	Fuel for training	27.21
Total		\$104.12

May 2018 Budget	
May 2018 claims submitted	\$6,798.97
Utility and Contractual from Bills above	2,123.13
Miscellaneous Bills from above	104.12
Total wages and benefits	24,852.38
Total May 2018 expenses	\$33,878.60

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

I

Credit Card Claims for May & June 2018

Date	Vendor	Items	Amount
5/17/18	Mediacom	Phone & Internet	398.65
6/4/18	USPS	Postage for ILL	2.53
6/5/18	USPS	Postage for ILL	47.81

CITY OF DYERSVILLE
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MAY 31ST, 2018

J

001-GENERAL FUND
LIBRARY

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
001-5-410-4-60100 SALARIES	222,663.00	20,560.21	199,231.43	23,431.57	89.48
001-5-410-4-61100 FICA	13,805.00	990.56	11,714.27	2,090.73	84.86
001-5-410-4-61200 MEDICARE	3,229.00	231.64	2,739.57	489.43	84.84
001-5-410-4-61300 IPERS	19,884.00	2,994.66	17,431.68	2,452.32	87.67
001-5-410-4-61500 GROUP INSURANCE	33,700.00	75.31	29,504.66	4,195.34	87.55
001-5-410-4-61700 SUI	180.00	0.00	171.42	8.58	95.23
001-5-410-4-62100 DUES	900.00	29.00	662.00	238.00	73.56
001-5-410-4-62300 MEETINGS/TRAINING	2,500.00	963.91	2,588.32 (88.32)	103.53
001-5-410-4-63710 ELECTRICITY	14,500.00	780.04	10,888.45	3,611.55	75.09
001-5-410-4-63711 GAS HEAT	2,000.00	182.23	2,289.01 (289.01)	114.45
001-5-410-4-63730 TELEPHONE	2,200.00	410.86	2,625.01 (425.01)	119.32
001-5-410-4-63750 MAINTENANCE	5,000.00	0.00	2,256.67	2,743.33	45.13
001-5-410-4-64080 INSURANCE PREMIUM	7,200.00	0.00	4,592.00	2,608.00	63.78
001-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64316 CONTRACTS	0.00	639.00	5,069.31 (5,069.31)	0.00
001-5-410-4-64322 CONTRACTED SERVICES	8,220.00	750.00	7,270.00	950.00	88.44
001-5-410-4-65060 OFFICE SUPPLIES	18,500.00	1,580.38	13,033.51	5,466.49	70.45
001-5-410-4-67210 FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-67274 CAPITAL IMPROVEMENTS/E	17,892.00	0.00	0.00	17,892.00	0.00
001-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	50,519.00	3,690.80	49,011.35	1,507.65	97.02
TOTAL LIBRARY	422,892.00	33,878.60	361,078.66	61,813.34	85.38
TOTAL EXPENDITURES	422,892.00	33,878.60	361,078.66	61,813.34	85.38
=====	=====	=====	=====	=====	=====

CITY OF DYERSVILLE
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MAY 31ST, 2018

002-LIBRARY TRUST FUND
LIBRARY TRUST EXPENDITURE

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
002-5-410-4-67700 LIBRARY TRUST EXPENDIT	35,000.00	3,116.50	26,077.10	8,922.90	74.51
TOTAL LIBRARY TRUST EXPENDITURE	35,000.00	3,116.50	26,077.10	8,922.90	74.51
TOTAL EXPENDITURES	35,000.00	3,116.50	26,077.10	8,922.90	74.51
=====	=====	=====	=====	=====	=====

K

James Kennedy Public Library FY18 Operating Budget							
	FY18					Received	
ESTIMATED REVENUES:		March	April	May	June (est)	to date	Difference
Dubuque County Library Agency	5,000.00	0.00	5,940.16	0.00	0.00	5,940.16	-940.16
Fees from copier, R/P, etc.	5,000.00	360.52	462.08	732.71	300.00	4,780.73	219.27
Open Access	14,200.00	0.00	0.00	0.00	0.00	12,327.99	1,872.01
Access Plus / ILL	600.00	0.00	0.00	0.00	0.00	560.25	39.75
Direct State Aid	1,800.00	0.00	0.00	0.00	0.00	1,883.95	-83.95
TOTAL:	26,600.00	360.52	6,402.24	732.71	300.00	25,493.08	1,106.92
						25,493.08	1,106.92
ESTIMATED EXPENDITURES:						Spent to date	Remaining
PERSONAL SERVICES							
Wages	218,505.00	20,858.98	17,005.35	20,560.21	19,000.00	199,231.43	19,273.57
FICA	13,547.00	1,259.05	1,020.11	990.56	1,178.00	11,714.27	1,832.73
Medicare	3,168.00	294.44	238.57	231.64	275.50	2,739.57	428.43
IPERS	19,512.00	1,862.76	0.00	2,994.66	1,696.70	17,431.68	2,080.32
SUI	175.00	0.00	53.49	0.00	30.00	171.42	3.58
Group Insurance	33,700.00	3,256.52	3,125.71	75.31	6,513.04	29,504.66	4,195.34
Meetings and training	2,500.00	0.00	0.00	963.91	180.00	2,588.32	-88.32
Dues and memberships	900.00	0.00	0.00	29.00	0.00	662.00	238.00
TOTAL:	292,007.00	27,531.75	21,443.23	25,845.29	28,873.24	264,043.35	27,963.65
						264,043.35	27,963.65
CONTRACTUAL SERVICES:							
Utilities (telephone)	2,200.00	356.13	356.13	410.86	800.00	2,625.01	-425.01
Electricity	14,500.00	773.02	810.59	780.04	1,500.00	10,888.45	3,611.55
Gas / Heat	2,000.00	445.09	289.93	182.23	200.00	2,289.01	-289.01
Insurance (bldg)	7,200.00	0.00	4,521.00	0.00	0.00	4,592.00	2,608.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	600.00	600.00	750.00	750.00	7,050.00	950.00
Window cleaning	220.00	0.00	0.00	0.00	0.00	220.00	0.00
Service / Maintenance Contracts	5,000.00	84.46	1,784.21	639.00	660.48	5,069.31	-69.31
TOTAL:	39,120.00	2,258.70	8,361.86	2,762.13	3,910.48	32,733.78	6,386.22
						32,733.78	6,386.22
SUPPLIES:							
General library supplies	8,500.00	2,176.89	1,600.51	828.92	203.59	10,138.12	-1,638.12
Program fees & supplies	2,500.00	100.70	274.30	668.34	0.00	1,910.66	589.34
Marketing & advertising	1,000.00	139.90	149.00	83.12	38.91	984.73	15.27
Maintenance and Repairs	5,000.00	20.97	118.21	0.00	2,000.00	2,256.67	2,743.33
TOTAL	17,000.00	2,438.46	2,142.02	1,580.38	2,242.50	15,290.18	1,709.82
						15,290.18	1,709.82
BOOKS AND MATERIALS							
Adult fiction	8,400.00	509.84	1,357.00	923.72	401.49	8,578.85	-178.85
Adult nonfiction	5,500.00	335.20	346.18	171.14	176.48	5,415.10	84.90
Young adult fiction	2,000.00	189.41	0.00	6.59	200.00	1,759.13	240.87
YA nonfiction	400.00		0.00	97.62	200.00	97.62	302.38
Juvenile fiction	7,400.00	-30.26	64.23	103.30	3,200.00	4,178.78	3,221.22
Juvenile nonfiction	3,300.00	-37.40	56.80	4.79	50.00	3,241.06	58.94
Large Print	4,000.00	53.74	347.52	912.06	504.48	1,625.84	2,374.16
Electronic media (ebooks, etc.)	4,500.00	488.84	459.72	0.00	250.00	4,216.49	283.51
Reference & electronic database	4,373.00	0.00	0.00	0.00	0.00	5,211.00	-838.00
Periodicals and newspapers	4,000.00	205.95	425.37	179.02	568.57	3,337.62	662.38
Audiobooks (CD, playaway)	4,000.00	224.81	298.85	247.28	187.58	3,710.40	289.60
Software & Gaming	2,000.00	0.00	390.72	607.37	0.00	1,581.62	418.38
DVDs	7,000.00	492.93	581.16	437.91	410.41	6,057.84	942.16
TOTAL:	56,873.00	2,433.06	4,327.55	3,690.80	6,149.01	49,011.35	7,861.65
						49,011.35	7,861.65
TOTAL EXPENDITURES:	405,000.00	34,661.97	36,274.66	33,878.60	41,175.23	361,078.66	43,921.34
TOTAL REVENUES:	26,600.00	360.52	6,402.24	732.71	300.00	25,493.08	1,106.92
ACTUAL ASKING	378,400.00	34,301.45	29,872.42	33,145.89	40,875.23	335,585.58	42,814.42
Capital Improvement	17,892.00	0.00	0.00	0.00	0.00	0.00	17,892.00
Total all expenditures	422,892.00	34,661.97	36,274.66	33,878.60	41,175.23	361,078.66	61,813.34

James Kennedy Public Library FY18 Operating Budget									
	FY18	% Expended To date	FY17 Expense thru May	May '17	Total FY17	Budget Projection	Amount Over/Under	Over/Under Budget	
ESTIMATED REVENUES:									
Dubuque County Library Agency	5,000.00		5,020.27	0.00	5,020.27	thru July			
Fees from copier, R/P, etc.	5,000.00		4,497.31	249.28	4,750.70	2018			
Open Access	14,200.00		14,135.75	0.00	14,135.75				
Access Plus / ILL	600.00		604.50	0.00	604.50				
Direct State Aid	1,800.00		1,600.66	0.00	1,600.66				
TOTAL:	26,600.00		25,858.49	249.28	26,111.88				
ESTIMATED EXPENDITURES:									
PERSONAL SERVICES			Spent to date						
Wages	218,505.00	91.2%	191,257.72	16,176.04	211,517.24	197,576.18	1,655	1.01	
FICA	13,547.00	86.5%	11,573.31	966.76	12,793.26	12,255.17	-541	0.96	
Medicare	3,168.00	86.5%	2,706.81	226.14	2,992.16	2,865.88	-126	0.96	
IPERS	19,512.00	89.3%	17,016.52	1,444.57	18,825.74	17,636.83	-205	0.99	
SUI	175.00	98.0%	165.22	0.00	165.22	175.00	-4	0.98	
Group Insurance	33,700.00	87.6%	22,427.91	3,229.22	25,657.13	29,458.50	46	1.00	
Meetings and training	2,500.00	103.5%	1,525.98	83.00	1,969.40	1,937.11	651	1.34	
Dues and memberships	900.00	73.6%	723.00	15.00	763.00	852.82	-191	0.78	
TOTAL:	292,007.00	90.4%	247,396.47	22,140.73	274,683.15	262,999.39	1,044	1.00	
CONTRACTUAL SERVICES:									
Utilities (telephone)	2,200.00	119.3%	1,819.84	185.82	2,186.48	1,831.09	794	1.43	
Electricity	14,500.00	75.1%	12,653.11	720.28	13,391.15	13,700.85	-2,812	0.79	
Gas / Heat	2,000.00	114.5%	1,800.76	76.27	1,845.62	1,951.39	338	1.17	
Insurance (bldg)	7,200.00	63.8%	90.00	0.00	5,591.00	115.90	4,476	39.62	
Legal Fees	0.00	NA	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	88.1%	6,790.00	640.00	7,840.00	6,928.57	121	1.02	
Window cleaning	220.00	100.0%	220.00	0.00	220.00	220.00	0	1.00	
Service / Maintenance Contracts	5,000.00	101.4%	2,562.16	459.79	5,288.60	2,422.34	2,647	2.09	
TOTAL:	39,120.00	83.7%	25,935.87	2,082.16	36,362.85	27,902.41	4,831	1.17	
SUPPLIES:									
General library supplies	8,500.00	119.3%	11,757.28	815.47	12,059.61	8,286.91	1,851	1.22	
Program fees & supplies	2,500.00	76.4%	890.53	14.70	981.87	2,267.43	-357	0.84	
Marketing & advertising	1,000.00	98.5%	1,054.85	0.00	1,076.50	979.89	5	1.00	
Maintenance and Repairs	5,000.00	45.1%	3,961.62	150.47	3,743.98	5,290.65	-3,034	0.43	
TOTAL	17,000.00	89.9%	17,664.28	980.64	17,861.96	16,811.86	-1,522	0.91	
BOOKS AND MATERIALS									
Adult fiction	8,400.00	102.1%	7,747.27	1,032.27	8,906.88	7,306.38	1,272	1.17	
Adult nonfiction	5,500.00	98.5%	5,302.86	1,312.99	5,375.48	5,425.70	-11	1.00	
Young adult fiction	2,000.00	88.0%	1,101.73	0.00	1,898.71	1,160.50	599	1.52	
YA nonfiction	400.00	24.4%	4,240.00	9.51					
Juvenile fiction	7,400.00	56.5%	1,807.54	0.00	4,821.79	2,774.03	1,405	1.51	
Juvenile nonfiction	3,300.00	98.2%	2,335.27	0.00	2,981.44	2,584.79	656	1.25	
Large Print	4,000.00	40.6%	3,367.39	1,477.53	2,335.27	5,767.88	-4,142	0.28	
Electronic media (ebooks, etc.)	4,500.00	93.7%	5,209.90	500.00	3,367.39	6,962.23	-2,746	0.61	
Reference & electronic database	4,373.00	119.2%	3,874.19	378.37	5,524.90	3,066.45	2,145	1.70	
Periodicals and newspapers	4,000.00	83.4%	3,965.53	558.21	4,462.96	3,554.17	-217	0.94	
Audiobooks (CD, playaway)	4,000.00	92.8%	1,231.97	1,024.55	3,997.03	1,232.89	2,478	3.01	
Software & Gaming	2,000.00	79.1%	6,450.72	315.10	1,630.38	7,913.15	-6,332	0.20	
DVDs	7,000.00	86.5%	46,634.37	6,608.53	7,020.55	46,497.87	-40,440	0.13	
TOTAL:	56,873.00	86.2%	46,634.37		52,322.78	50,689.90	-1,679	0.97	
TOTAL EXPENDITURES:	405,000.00	89.2%	25,858.49	249.28	381,230.74	27,470.73	333,608	13.14	
TOTAL REVENUES:	26,600.00	95.8%	311,772.50	31,562.78	26,111.88	317,600.59	-292,108	0.08	
ACTUAL ASKING	378,400.00	88.7%			355,118.86	Zero	0	Nothing	
Capital Improvement	0.00	N/A	24175.21	0.00					
Total all expenditures	405,000.00	N/A	361806.20	31,812.06		26,873.02			
					408,103.76				



American Trust

Member FDIC

AT Bancorp

P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

Statement of Account

L-1

Last statement: April 30, 2018
This statement: May 31, 2018
Total days in statement period: 31

005951-435-6 Page 1 of 1

Direct inquiries to:
Customer Service Department
563-589-0800

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938



1197

1197 1 AV 0.378
P1197**T4*****AUTO**SCH 5-DIGIT 52030
CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



WJ
6/5/18 0

BANK RIGHT FROM THE OFFICE AND SAVE YOUR BUSINESS TIME AND MONEY WITH AMERICAN TRUST'S ENHANCED BUSINESS ONLINE BANKING. CONTACT YOUR BUSINESS BANKING PROFESSIONAL FOR MORE INFORMATION.

Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,411.11

Money Market Account

Account number
005951-435-6

Beginning balance	\$40,397.38		
Low balance	\$40,397.38		
Avg collected balance	\$40,397		
Interest paid year to date	\$66.81		
Total additions	\$13.73	Total subtractions	\$-0.00

Effective dates	Interest Rate
04-30-18	0.400%

Date	Description	Additions	Subtractions
05-31	#Interest	13.73	

Daily balances

Date	Amount	Date	Amount
04-30	40,397.38	05-31	40,411.11





www.bankfidelity.com

Anamosa 319-462-6031	Cascade 563-852-3245	Dyersville 563-875-7157	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Asbury Asbury Road 563-587-2450	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Bellevue 563-872-5515	Dubuque Asbury Road 563-557-2300	Epworth 563-876-9090	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

4 *****EXCLUDE-HOLD
4969 0.6401 EX 0.000 16 3 22

CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
HOLD AT DYERSVILLE

L-2
WJ
6/4/18

PURCHASE. REFINANCE. IMPROVE!
WITH MANY MORTGAGE OPTIONS AVAILABLE,
SEE HOW WE CAN HELP YOU TODAY!
EQUAL HOUSING LENDER

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 05/01/2018 - 05/31/2018
=====

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT	144.80+	05/14
DEPOSIT	321.05+	05/22
WEB TRANSFER DEBIT	3,116.50-	05/25
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 05/25 AT 09:01		
DEPOSIT	2,550.65+	05/29
DEPOSIT	884.85+	05/31
INTEREST PAID	.66+	05/31
YEAR-TO-DATE INTEREST PAID	3.33	
AVERAGE COLLECTED BALANCE	15,522.48	

-- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
04/30 15,914.54	05/22 16,380.39	05/29 15,814.54
05/14 16,059.34	05/25 13,263.89	05/31 16,700.05

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	..BALANCE..DEBITS.....CREDITS....	..CHARGES..	..BALANCE..
DDA 617571	15,914.54	1 3,116.50	5 3,902.01	.00	16,700.05

M

TRUST ACCOUNT REPORT for May 2018

American Bank & Trust - balance on hand July 1, 2017		\$ 40,263.05
July - December 2017	\$ 81.25	\$ 40,344.30
January 31, 2018	\$ 13.71	\$ 40,358.01
February 28, 2018	\$ 12.38	\$ 40,370.39
March 31, 2018	\$ 13.72	\$ 40,384.11
April 30, 2018	\$ 13.27	\$ 40,397.38
May 31, 2018	\$ 13.73	\$ 40,411.11 L-1

Fidelity Bank and Trust

Balances April 30, 2018	\$ 3,386.49	\$ 15,914.54
Additional \$10,000.00 appropriated	\$ 13,386.49	

Deposits

May 14, 2018

Yard signs	\$ 20.00	
Hoffman room / movie donation	\$ 7.40	
Adopt-a-book	\$ 100.00	
Conscience box donations	\$ 1.65	
Friends booksale / donation	\$ 15.75	\$ 144.80

May 22, 2018

Kramer - ILL donation	\$ 15.00	
Staff - t-shirts	\$ 23.25	
Yard signs	\$ 10.00	
Plant sale	\$ 269.00	
Conscience box donations	\$ 2.50	
Friends booksale / donation	\$ 1.30	\$ 321.05

May 29, 2018

Small Libraries Create Smart Spaces Grant	\$ 2,550.65	\$ 2,550.65
-------------------------------------------	-------------	-------------

May 31, 2018

Staff - t-shirts	\$ 32.70	
Wine glasses	\$ 15.00	
Adopt-a-book	\$ 20.00	
Summer Reading Program donation	\$ 20.00	
Dollar General Grant	\$ 750.00	
Conscience box donations	\$ 0.15	
Friends booksale / donation	\$ 47.00	\$ 884.85

May 31, 2018

Interest	\$ 0.66	\$ 0.66	\$ 3,902.01
----------	---------	---------	-------------

Debits

May 25, 2018

Aspen Black - SRP (TACKL)	\$ 200.00		
Tables (ALSS)	\$ 1,899.98		
Program refreshments (Friends)	\$ 42.38		
ALSS program supplies (LML)	\$ 296.67		
Puppet theater & supplies (LML)	\$ 299.68		
Large print books (LML)	\$ 50.98		
Audiobook (LML)	\$ 43.99		
Summer Library Program (tshirts)	\$ 88.75		
Book (Bear Creek)	\$ 19.99		
Adopt-a-book	\$ 24.70		
Facebook ad - programs	\$ 35.51		
Facebook ad - winetasting	\$ 20.00		
Wine tasting programs	\$ 33.87		
Noah's Ark tickets (Raffle)	\$ 60.00		
		\$ 3,116.50	\$ 3,116.50

Balances May 31, 2018

\$ 10,269.99	\$ 16,700.05	L2
--------------	--------------	----

N

st Account Income & Expenditure Report FY18

		in account	New Deposits						
Amount in American Trust		\$40,263.05							
Amount in Fidelity		\$12,130.82							
INCOME: (as of July 1, 2017)									REMAINING:
DONATIONS:									DONATIONS:
Previous Fundraisers		\$2,006.98							\$5,768.14
FY17 Fundraisers		\$3,506.16							
Wine Glasses	May-18		\$15.00						
Yard Signs	May-18		\$30.00						
FY18 Fundraisers									
Love My Library Fundraiser - 2017		\$854.89							\$313.27
Wreath-It-Up	Nov-17		\$421.00						\$421.00
Mystery Dinner Theatre				Sep-17	Die Laugh Dep	\$50.00			\$182.01
Cookie Walk	Dec-17		\$726.00	Nov-17	Basket bags	\$20.46			\$692.82
Cartridge recycling	Oct-17		\$198.40						\$198.40
Love My Library	Jan-18		\$145.00	Feb-18	Mailing	\$75.52			\$1,390.95
				May-18	Puppet, ALSS, ...	\$691.32			
Soup Supper	Jan-18		\$424.00						\$434.00
Build-a-Basket	Mar-18		\$735.00	Mar-18	plastic wrap	\$47.74			\$1,056.26
Chair-ity (2016 2nd ch	Apr-18		\$180.00						\$180.00
Wine and Beer Tasting	Apr-18		\$980.00	Apr-18	Tickets	\$15.00			\$863.87
				May-18	Programs & FB	\$53.87			
Plant Sale	May-18		\$269.00						\$269.00
Previous Raffles		\$1,771.61							\$2,214.11
FY17 Raffles		\$442.50							
FY18 Raffles				Mar-18	2 yr license	\$150.00			\$167.00
Get-Away Raffle	May-18			May-18	Noah's Ark	\$60.00			
Donations									
Bear Creek	Mar-18		\$40.00	May-18	book	\$19.99			
Kramer - ILL	May-18		\$15.00						
Miscellaneous Donations Total Remaining									\$3,762.77
Lion's Club - LP	Previous	\$0.00							\$12.24
Conscience Box	Previous	\$1,249.93							\$1,451.80
	May-18		\$4.30						
History Book	Previous	\$1,094.74							\$1,134.74
Genealogy Donation	Previous	\$83.86							\$93.86
Meeting Room Donatic	Previous	\$348.56							\$399.71
	May-18		\$7.40						
Adopt-a-book donator	Previous	\$212.81							\$546.90
	May-18		\$120.00	May-18	materials	\$24.70			
Friends - bksale	Previous	\$311.07							\$499.38
	May-18		\$64.05	May-18	refreshments	\$42.38			
Friends - Kids AIR	Mar-18		\$400.00	Mar-18	AIR books	\$400.00			\$0.00
Friends - ASLP	May-18		\$55.95	May-18	tshirts	\$88.75			-\$32.80
Summer Reading Prog	May-17	\$152.66							\$51.83
	Sep-17		\$49.00	Sep-17	supplies & prizes	\$169.83			
Kroeger	May-18		\$20.00						
TACKL	Previous	\$974.29							\$628.96
				May-18	Aspen Black	\$200.00			
Bequests & Specified donations - Total Remaining									\$28,502.31
Memorials or "In Honor Of" - Total Remaining									\$339.36
GRANTS:									GRANTS:
Dollar General SRP	May-18		\$750.00						
INTEREST DEPOSITS									
remaining from previous years		\$3,714.52							
	May-18		\$0.66	May-18	FB ads	\$35.51			
Unspecified from previous		\$747.98							\$3,610.88
TOTAL DEPOSITS			\$30,646.33	TOTAL EXPENDITURES:		\$26,077.10	Balance		\$16,700.05

Memorials and Donations May 2018

0

From: **Yard signs**
Donation: \$30.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Hoffman Room Donation Jar**
Donation: \$7.40
Fund: Library Trust Account
Restrictions: Donations for Hoffman room or movie expenses

From: **Brenda Ingles**
Donation: \$100.00
Fund: Library Trust Account
Restrictions: Adopt-a-book for specific titles

From: **Wine Glasses**
Donation: \$15.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Brian Alm**
Donation: \$20.00
Fund: Library Trust Account
Restrictions: Adopt-a-book for specific items

From: **Karen Kramer**
Donation: \$15.00
Fund: Library Trust Account
Restrictions: Donation for ILL expenses

From: **Kroeger Body Shop**
Donation: \$20.00
Fund: Library Trust Account
Restrictions: Donation for Children's Summer Reading Program

From: **Dollar General Foundation**
Donation: \$750.00
Fund: Library Trust Account
Restrictions: Grant for Children's SRP incentives (books)

From: **Small Libraries Create Smart Spaces Grant**
Donation: \$2550.65
Fund: Library Trust Account
Restrictions: Grant for Active Learning Smart Space

From: **Plant Sale Fundraiser**
Donation: \$269.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

James Kennedy Public Library Monthly Program Report
Report for the Month of May 2018

Story Time Sessions: Not held in May

Wee Read Sessions: Not held in May

Out-Reads (Bi-Monthly Story Times to Daycares): Not held in May

Branching Out (Wednesdays at 11:00 am)

May 2, 9, 16, 23, 30, 2018

Time for preparation & performance – 10.25 hrs (pd) 1 hr (vol)

Supplies: Posters & library information; Materials to check out

Total attendance - 47

Program at Ellen Kennedy Center – (Typically first Friday of each month) – Not held in May

Program at Oakcrest Manor (Typically Third Friday of each month) – Not held in May

Sit 'n' Stitch (Wednesdays of each month)

May 2, 9, 16, 23, 30 2018

Time for preparation & performance – 1 hrs (pd) 8 hrs (vol)

Supplies: Refreshments provided by participants

Total attendance – 60

Books for Lunch Book Club (First Monday of each month) – *Lilac Girls*

May 7, 2018

Time for preparation & performance – .5 hr (pd) 1 hr (vol)

Supplies: Posters, PSA, refreshments
ILL copies of the book

Total attendance – 8

Dungeons & Dragons Club (1st Tuesday of each Month)

May 1, 2018

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Snacks & beverages

Total attendance – 5

A Novel Approach to Faith Book Club

May 8, 2018

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Posters, PSA, ILL copies of the books
Refreshments provided by participants or the Friends

Total attendance – 5

Tween Book Club – NEW MONTHLY PROGRAM (3rd Thursday of each Month)

May 17, 2018

Time for preparation & performance – 2 hrs (pd) 2 hrs (vol)

Supplies: Posters, PSA, Refreshments, ILL copies of the books

Total attendance – 8

Get Puzzled @ Your Library

May 2018

Time for preparation & performance - .5 hrs (pd)

Supplies: Puzzle

Total attendance – 22

JKPL Writing Group (3rd Monday of each Month)

May 21, 2018

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Refreshments & handouts

Total attendance - 6

Lifelong Learner's Creativity Group (2nd Monday of each month) – Hand Lettering

May 14, 2018

Time for preparation & performance – 4 hr (pd) 2 hrs (vol)

Supplies: Posters, PSA, Refreshments, Calligraphy pens
Sue Engelbrecht donated her time and talent

Total attendance – 10

Coffee and Creating - replaces Coloring for Adults (third Friday of each month)		
May 18, 2018		Total attendance – 3
Time for preparation & performance – .5 hr (pd)		
Supplies: Posters, PSA, Refreshments, Coloring and crafting supplies		
Game Night (4 th Friday of each Month)		
May 25, 2018		Total attendance – 20
Time for preparation & performance – 3.5 hrs (pd)		
Supplies: Posters & PSA, refreshments & games		
Building Creativity one Block at a Time (LEGO® program) (monthly, date and time varies)		
May 19, 2018		Total attendance – 19
Time for preparation & performance – 2.5 hrs (pd)		
Supplies: Posters, PSA, Refreshments, sponsored by DuTrac		
Movies @ Your Library – showing of <i>Victoria and Abdul</i>		
May 7, 2018		Total attendance – 1
Time for preparation & performance – .5 hrs		
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF		
Movies @ Your Library – showing of <i>Paddington 2</i>		
May 12, 2018		Total attendance – 8
Time for preparation & performance – 2.5 hrs (pd)		
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF		
Movies @ Your Library – showing of <i>Peter Rabbit</i>		
May 19, 2018		Total attendance – 9
Time for preparation & performance – 2.5 hrs (pd)		
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF		
Movies @ Your Library (Books for Lunch) – showing of <i>Same Kind of Different As Me</i>		
May 21, 2018		Total attendance – 5
Time for preparation & performance – .5 hrs (pd)		
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF		
1000 Books Before Kindergarten Awards Ceremony		
May 2, 2018		Total attendance – 17
Time for preparation & performance – 4 hrs (pd)		
Supplies: Posters, PSA, Certificates, trophies, cookies & lemonsade Funded by the Friends of the Library		
Children's Book Week Open House		
May 2, 2018		Total attendance – 24
Time for preparation & performance – 2 hrs (pd) 6 hrs (vol)		
Supplies: Posters and PSA; Balloons and refreshments		
Fun with Circuits (ALSS)		
May 5, 2018		Total attendance – 9
Time for preparation & performance – 3 hrs (pd) 6 hrs (vol)		
Supplies: Posters and PSA; Refreshments TACKL members Max Werner, Brian McGrain and Elliot Naughton donated their time		
Legacy Letters		
May 6, 2018		Total attendance – 12
Time for preparation & performance – 4.5 (pd)		
Supplies: Posters and PSA; Refreshments Sponsored by the Friends of the JKPL		
Libraries Rock Summer Reading Promotion at St. Francis Xavier School		
May 8, 2018 (6 Sessions)		Total attendance – 308
Time for preparation & performance – 4.75 hrs (pd) 1 hr (vol)		
Supplies: Fliers, bookmarks and pop rocks candy		

KidsAIR (All Iowa Reads) Program		
May 9, 2018		Total attendance – 98
Time for preparation & performance –18 hrs (pd)	18 hrs (vol)	
Supplies: 100 books and copies of questions, blankets, ice cream		
Sponsored by the Friends and DFWC		
6 teachers and 3 aides assisted		
Marble Run (ALSS)		
May 9, 2018		Total attendance – 6
Time for preparation & performance – 1.5 hrs (pd)	3 hrs (vol)	
Supplies: Posters, PSA, marbles, cardboard and other recyclables		
Libraries Rock Summer Library Promotion at Xavier (Teen)		
May 11, 2018		Total attendance - 54
Time for preparation & performance – 2.5 hrs (pd)		
Supplies: Fliers and bookmarks		
WD Student Art Show Reception		
May 15, 2018		Total attendance - 450
Time for preparation & performance – 1 hrs (pd)	7.5 hr (vol)	
Supplies: Posters, PSA, refreshments		
Cookies provided by WD, beverages provided by library		
3 WD teachers managed the event		
St. Francis Xavier PreSchool Tours		
May 15, 2018 (3 sessions)		Total attendance – 60
Time for preparation & performance – 2 hrs (pd)		
Supplies: Bookmarks and fliers		
Drop in Computer Help		
May 18, 2018		Total attendance – 4
Time for preparation & performance – 2 hr (pd)		
Supplies: Posters and PSA		
Baby / Toddler Time		
May 19, 2018		Total attendance – 0
Time for preparation & performance – 2 hrs		
Supplies: Copies, blocks and other toddler toys		
Upcycling with Glasses		
May 20, 2018		Total attendance – 3
Time for preparation & performance –.75 hrs (pd)	1 hrs (vol)	
Supplies: Posters, PSA, Pilsner glasses, rocks, plants, etc. left from previous program		
Jordyn Gibson donated time to supervise this activity		
Libraries Rock Summer Reading Promotion at Head Start		
May 22, 2018		Total attendance – 13
Time for preparation & performance – .5 hrs		
Supplies: Fliers and bookmarks		
Libraries Rock Summer Reading Promotion at Western Dubuque		
May 23, 2018 (6 Sessions)		Total attendance – 330
Time for preparation & performance –2.5 hrs (pd)	.25 hr (vol)	
Supplies: Fliers, bookmarks and pop rocks candy		
Paranoia Role Playing Game		
May 26, 2018		Total attendance – 4
Time for preparation & performance –2.5 hrs (pd)		
Supplies: Posters, PSA; Refreshments		
Cup and saucer bird feeder (ALSS passive program)		
May 2018		Total attendance - 25
Time for preparation & performance –1.5 hrs (pd)		
Supplies: Cups, saucers, adhesive		

Upcoming Events - July 2018 and beyond

July 1 - July 31: Get Puzzled @ Your Library. Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a new jigsaw puzzle. Join us this month as we build *Crossroads Music Store*. The puzzle will be located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle!

Monday, July 2: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month. This month the group will discuss the book *The Hate U Give* by Angie Thomas. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

Monday, July 2: Book Flicks @ Your Library presents "A Wrinkle in Time" @ 6:30 pm. Meg meets three supernatural beings who transport her through the universe to rescue her father, who mysteriously disappeared and is being held captive by an evil force. Based on the book by Madeleine L'Engle. Rated PG. (109 min.)

Monday, July 2: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time. Note: this month's meeting was moved because of the Independence Day holiday.

Tuesday, July 3: Library closing at 5:00 pm for Independence Day holiday; Wednesday, July 4: Library closed for Independence Day holiday

Thursday, July 5: Robots, Circuits, and Games (oh my) at 2:30 pm. Stop by the JKPL Pop-up Library at the Commercial Club Park anytime between 2:00 and 4:30 pm to get a library card, check out materials, and find out more about what the library has to offer. Library merchandise (coloring books, wine glasses, etc.) may also be available to purchase. TACKL, the teen advisory group, will also be on hand from 2:30- 3:30 for guests to play with items available to use in the library's Active Learning Smart Space. (specific items to be decided). All ages welcome!

Friday, July 6: Rockin' The Mic Karaoke Night from 5:00-7:00 pm. Want to unleash your inner rock star? Anyone that has completed 6-12th grades is invited to a karaoke night at the library! Have fun with your friends singing your favorite songs and enjoy the snacks! Sponsored by the Friends of the James Kennedy Public Library. Registration is required.

Saturday, July 7: Be a Rockstar-Karaoke and Pizza from 10:00 am- 12:00 pm. Do you dream of being on The Voice? Do you like to sing in the shower? Let your inner rockstar shine at the library! Kids who have completed 4-6th grades can sing karaoke at the library and then fuel the fire with pizza afterward. No registration required. Sponsored by the Friends of the James Kennedy Public Library.

Saturday, July 7: Family Movies @ Your Library presents "Sherlock Gnomes" @ 2:00 pm. Garden gnomes, Gnomeo & Juliet, recruit renowned detective Sherlock Gnomes to investigate the mysterious disappearance of other garden ornaments. Rated PG. (90 min.)

Monday, July 9: Lifelong Learners Creativity Group @ 6:30 pm. Join us for this monthly group for imaginative people who can learn from, and feed off each other's creativity. This group meets on the 2nd Monday of each month. Pertinent handouts, opportunities for sharing, and demonstrations of various crafty and artistic endeavors of members will be included, along with future plans to showcase art, music, or writing of members. Open to ages 17 and up. Registration requested but walk-ins welcome if space allows. Join us this month as we learn a little bit about percussion and Paul Zurawski leads us in a drum circle.

Tuesdays, July 10, 17, 31 and August 7: Rocket Blastoff! from 10:00-11:30 am. How high will your rocket go? Youth will create their own rocket and rover and put it to the test. Come ready to build a rocket that will be "out of this world!" This program is for ages 8-10. Sessions build upon each other so plan to come to all. Participation is limited to 20 children so registration is required. Call or stop in the library to sign up today. This program is made possible by a partnership with the ISU Extension and Outreach- Dubuque County.

Wednesday, July 11, 18 and 25: Story Time 9:30 am and 6:30 pm. Parents and caregivers are encouraged to sign up and bring their preschoolers to the Summer 2018 sessions of Preschool Story Time. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and is offered on Wednesdays at 9:30 am and 6:30 pm. Programs will run June 6 through July 25 . Registration is required as space is limited.

Wednesdays, July 11, 18, & 25: Wee Read @ 10:30 am. Parents and caregivers are encouraged to sign up and bring their preschoolers to the Summer 2018 sessions of Wee Read. Wee Read is for children under 3 and their caregiver and is offered on Wednesdays at 10:30 am. Programs will run June 6 thru July 25. Registration is required as space is limited.

Tuesday, July 10: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Inheritance* by Michael Phillips. Copies of each book are available to borrow from the library.

Wednesdays July 11, 18 & 25: Sit and Stitch @ 1:00 pm. Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

Wednesday, July 11: Wild Exotics @ 1:00 pm. Get up close and personal with some amazing animal ambassadors! Wild Exotics is a licensed, insured "Zoo to You" facility from Illinois. They will bring 6 "standard" animals and 3 "VIP" animals. Due to health, pregnancy, molting, etc. the animal ambassadors vary from year to year. Past ambassadors have included snakes, tarantulas, chinchillas, kinkajous,

lemurs, kangaroos and more. Kids get to touch, pet, or even feed the animals. All ages welcome. Sponsored by the Friends of the James Kennedy Public Library.

Friday, July 13: Fun with Robots! from 2:00-3:00 pm. Come check out the library's new active learning space by learning how to program and play with 'bots! Try out the JKPL's new 4m robots, Cubelets, Dot and Dash, and Sphero. This STEM focused event will have patrons playing, customizing and programming with different devices! Ages 7 and up.

Saturday, July 14: Build a Better Beat for Teens @ 2:00 pm Stop in the library to learn how to build a musical beat! This session will have participants playing beats in a drum circle and trying out different percussion instruments. This is a fun interactive music program for any skill level. For anyone that has completed 6th-12th grade only. Registration is requested.

Monday, July 16: Books for Lunch Movie Showing of "La La Land" @ 1:00 pm. While navigating their careers in Los Angeles, a pianist and an actress fall in love while attempting to reconcile their aspirations for the future. Rated PG-13. (128 min.)

Monday, July 16: JKPL Writing Group @ 6:30 pm. This monthly writing group is for writers of all types whether it be poetry, memoir, fiction, or nonfiction. Meetings will allow time for members to read their work to the group. Feedback will be given, if desired. Optional writing exercises and writing prompts will be shared.

Tuesday, July 17: Paint to Music @ 1:00 pm. Have you ever noticed how music can change your mood? How does different music affect artistic inspiration? Put on a painter's smock and find out at the library! We will use many different kinds of music during the program and see if it changes your artistic expression. Ages 5 and up. Space is limited to 30 participants. First come, first served. Sponsored by the Friends of the Library.

Tuesday, July 17: Building Creativity One Block at a Time: a LEGO® program from 4:00-6:00 pm. This month's theme is "Rocking it". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

Tuesday, July 17: Create to Music at 5:30 pm. Join us on the third Tuesday of each month during June, July and August for this special *Library Rocks* creating series. Drop in anytime between 5:30 and 7:30 pm for refreshments, music and your opportunity to create something.

Thursday, July 19: Messy Art in the Park @ 2:30 pm. Stop by the JKPL Pop-up Library at the Commercial Club Park anytime between 2:00 and 4:30 pm to get a library card, check out materials, and find out more about what the library has to offer. Library merchandise (coloring books, wine glasses, etc.) may also be available to purchase. Join us at 2:30 pm for a special Messy Art in the Park Activity.

Thursday, July 19 thru Monday, July 23: Friends of the Library Used Book Sale. The Friends of the Library used book sale will be held in the basement of the James Kennedy Public Library Thursday, July 19 through Monday, July 23. Bags of books are \$2 on the last day of the sale. Hours are: Thursday, July 19: 4:00 pm—8:00 pm; Friday, July 20: 9:00 am—5:00 pm; Saturday, July 21: 9:00 am—3:00 pm; Monday, July 23: 9:00 am—7:00 pm.

Thursday, July 19: Tween Book Club @ 6:30 pm. This reading discussion group is for kids ages 9-12 and meets the third Thursday of each month. The book for this month has not yet been selected. Registration requested. Copies of each book are available to borrow from the library. Snacks provided.

Friday, July 20: Coffee and Creating @ Your Library from 9:30 to 11:30 am. Come relax and relieve stress by coloring or creating simple crafts in the library's Active Learning Smart Space! Join us for this monthly event, scheduled for the third Friday of each month. Coloring, crafting, creating, chatting and enjoying coffee or other morning beverages are all part of the fun. The library provides coloring sheets, colored pencils, gel pens, markers, and miscellaneous craft supplies, along with coffee and the makings for other hot beverages. Light refreshments may also be provided. No registration needed. Participants are welcome to come and go as time allows. This program is open to adults 18 and older.

Friday, July 20: World War II and The Homefront with Historian Michael Eckers @ 2:00 pm. Michael Eckers is an author, historian, and speaker who has studied our nation's military history since childhood. The Home Front, focuses on the personal and nationwide fight those on the home front led against a common enemy through resource rationing, recycling, scientific and industrial innovation. From elementary students to senior citizens, all Americans had a part to play. Join him as he shares about this time in U.S. history. Sponsored by the Friends of the Library.

Saturday, July 21: Rocks and Minerals with Bill @ 10:00 am. Do you like to pick up rocks? Does finding a fossil give you a thrill? Come to the library for Bill Desmarais', program "Rocks and Minerals!" Learn about finding, collecting, and identifying your finds. Bill will have samples to pass around, and we will go dark to look at fascinating fluorescent rocks, and maybe phosphorescent ones, too! Sponsored by the Friends of the Library.

Saturday, July 21: Family Movies @ Your Library presents "Happy Feet" @ 2:00 pm. Rated PG. (105 min.)

Saturday, July 21: Rock 'n Roll Over Dead Murder Mystery Night @ 6:00 pm. The music librarian is found dead shortly before a planning meeting for the Battle of the Bands in the library parking lot. Did she have a heart attack? Or was it MURDER? Do you have what it takes to solve this mystery before the killer gets away with it? For those that have completed between 6-12th grade. Registration is required.

Tuesday, July 24: Drum with Fonziba @ 2:00 pm. All ages are invited to this exhilarating hands-on program. First we will learn about Fonziba's trip to Mali, where she apprenticed to a master drummer. Then all audience members will be invited to drum, use African percussion instruments, or learn body beats. The program will conclude with an African home display. Kids are encouraged to handle and play with the display's contents. Don't miss this wonderful program! Sponsored by the Friends of the Library.

Tuesday, July 24: Libraries Rock! Mini-Book Club @ 6:00 pm. Teens and adults are invited to participate in a special summer mini book club with a music connection! Join us tonight as we discuss *Scott Pilgrim's Precious Little Life* by Brian O'Malley. In this graphic novel, twenty-three-year-old Scott Pilgrim has the perfect life playing guitar in a rock band and dating a cute high school girl until he meets Ramona Flowers, an unforgettable rollerblading delivery girl whose seven evil ex-boyfriends Scott must defeat if he wants to win her love. Following the book discussion, participants are invited to stay and enjoy the film based on the graphic novel series. Copies of the book are available to borrow from the library.

Tuesday, July 24: Libraries Rock Movie Presentation of "Scott Pilgrim vs. the World" at 7:00 pm. Slacker Scott Pilgrim must defeat his girlfriend's seven evil exes in a series of video-game-styled battles, while at the same time playing bass in a rock band and avoiding a high schooler who's obsessed with him. Following the film, participants are invited to stay and discuss the film and book. Rated PG-13. (112 min.)

Thursday, July 26: Scrabble® Tile Coasters DIY @ 6:30 pm. Come make a pair of wooden 4x4 inch square coasters from Scrabble® tiles. Coasters, cork backings, and tiles will be provided by the library. Each participant will take home 1 pair (2 individual) coasters. Cost is \$5 per person to cover craft supplies. Registration required as class is limited to 10 participants and payment is due at registration. For ages 14 and up.

Friday, July 27: Final Friday Tech from 3:00 to 5:00 pm. Join us in the Active Learning Space at the JKPL for this new monthly event. Final Friday Tech will be held on the last Friday of each month from 3 to 5 pm. Each month will have a featured topic related to computers and technology but guests are welcome to stop in with any technology question and see if library staff can help you find the answer. The library has a few laptops available to use but guests are encouraged to bring their own, if they have one.

Friday, July 27: Game Night @ Your Library @ 6:00 pm. Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

Saturday, July 28: Mississippi River Museum / Children's Summer Reading Program Finale @ 10:00 am. *Croak, Buzz, Chirp and Song* - Nature has many sounds if you listen closely. Explore different ways animals communicate with each other, transform into an animal chorus and meet a few live animals up close! This program will have 1 or 2 live specimens. At the end of the program, the lucky winner of the Pie the Librarian contest will get to pie a librarian! All ages welcome. Sponsored by the Friends of the Library.

Saturday, July 28: Teen Summer Reading Program Finale @ 6:00 pm. Join us for an evening filled with pizza and Rock Band set up on our big screen projector! Try your hand at playing music from all genres with food and friends! To participate, you must have participated in the summer reading program and completed one book review. Registration is requested.

Thursday, August 2: If Buildings Could Talk: The History of Downtown Dyersville @ 6:30 pm. Local historian Judy Weber will show photos and talk about the downtown Dyersville businesses and the buildings that housed them. Come and learn about the buildings and businesses located on the north side of 1st Ave and the area where James Dyer built his mill on the Maquoketa River. This program is co-sponsored by the Dyersville Area Historical Society. Refreshments provided. This program will be repeated on Friday, August 3 at 2 pm and Saturday, August 4 at 10:00 am.

Saturday, August 4: Libraries Rock Break-In Box from 2:00-4:00. Are you a fan of puzzles? Do you like working with a group to figure out passcodes and the locations of keys? Join us for the special summer music themed break in box! Interested participants need to sign up for a 2:00, 2:30, 3:00 or 3:30 pm session. You can sign up as a group or individually and we will put you with a team. Each session is limited to 5 people. This event is intended for adults but families and those age 10 and up are welcome. Snacks will be provided. This program is sponsored by TACKL.

Monday August 6: Strings Attached @ Your Library @ 6:30 pm. Join the musicians of Strings Attached as they perform and share why music is such an important part of their lives.

Friday, August 10: Coding, Minecraft, and LEGO® EV3 Robots from 10:00 to 4:00 pm. Join us for this day camp where you will learn the basics of coding and create your own game; explore the virtual world of MinecraftEdu with your new coding skills; and finish off the day programming a LEGO® EV3 robot to complete missions. For ages 10-13. Participants are welcome to attend the Lunch at the Library free lunch program or may bring a bag lunch. Participation is limited to 20 so registration is required. This program is made possible by a partnership with the ISU Extension and Outreach, Dubuque County.

Friday, August 17: “Willy Wonka and the Chocolate Factory” Interactive Movie Night @ 6:30 pm: Join us for an interactive movie where participation is required! The Willy Wonka and the Chocolate Factory interactive extravaganza will begin with every participant getting a Wonka Bar. Five will have a Golden Ticket, and those kids will receive a special prize. Silly string, beach balls, balloons and bubbles will all be part of the fun! The program is for tweens and teens age 10 and up. Adults are welcome as long as they can act like kids!

Saturday, August 18: Paint By Stickers from 11:00 am to 1:00 pm. Come create a vibrant, full color “painting” with stickers! The library will have a variety of sheets each featuring a different scene. As in paint-by-number, each scene is divided into dozens of spaces, each with a number that corresponds to a particular sticker. Find the sticker, peel it, place it. And then the next, and the next, and the next, until your “painting” comes to life. The library will provide sheets and stickers. Refreshments and background music will add to the creative mood! For ages 13 and up.

Saturday, August 18: Nerf War @ Your Library from 6:00-8:00 pm. Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

Monday, August 20: Book Flicks @ Your Library presents "Ready Player One" @ 6:30 pm. Rated PG-13. (108 min.) A poor teen competes in a contest to win control of a virtual-reality world called OASIS. After unlocking the first key to the prize, he is targeted by an evil corporation and must enlist his friends to help. Based on the book by Ernest Cline. Rated PG-13. (140 min.)

Thursday, August 23: Back To School Celebration for Mom and Dad from 8:00-10:00 am. August 23rd is the first day of school for many area families, so drop those kids off then come by the library between 8:00 - 10:00 am and celebrate the beginning of a new school year with coffee, juice, and donuts. Donuts provided by Casey's General Store.

Tuesday, August 28: Libraries Rock! Mini-Book Club @ 6:00 pm. Teens and adults are invited to participate in a special summer minibook club with a music connection! Join us tonight as we discuss *High Fidelity* by Nick Hornby. Rob is a pop music junkie who runs his own semi-failing record store. His girlfriend, Laura, has just left him for the guy upstairs, and Rob is both miserable and relieved. After all, could he have spent his life with someone who has a bad record collection? Following the book discussion, participants are invited to stay and enjoy the film based on this novel. Copies of the book are available to borrow from the library.

Tuesday, August 28: Libraries Rock Movie Presentation "High Fidelity" at 7:00 pm. Rob, a record store owner and compulsive list maker, recounts his top five breakups, including the one in progress. Following the film, participants are invited to stay and discuss the film and book. Rated R. (103 min.)

September 1: Chair-ity Fundraiser Begins! Put your creative talents to work for this biennial fundraiser for the library! Pick up a wooden chair from the library, decorate the item any way you like, and return it to the library. If you have a wooden chair or other item you want to use you can, but it must be wooden please! Chairs will be displayed in the library and a silent auction will be held Oct-Nov. All proceeds will be used to improve the library's services and collections. (Dates to be confirmed)

Saturday, September 1: September is Library Card Sign-up Month! September is a time when the American Library Association and libraries across the country remind everyone that a library card is the smartest card you can own. Come sign up for a library card in September and receive a library magnet, button, and bookmark.

Monday, September 3: Library closed for Labor Day

Friday, September 7: Tween Nerf War @ 6:30 pm. Details later.

Sunday, September 9: Library re-opens on Sundays

Monday, September 17: Uke 101 @ 6:30. Join us at the library as Sue Englebrecht teaches the basis of playing the ukulele. Ukulele's provided but please bring your own if you have one. If there is interest a Uke Club may be formed.

Sunday, September 23: Libraries Rock - Adult Summer Library Program Finale @ 2:00 pm. Everyone who participated in the 2018 Adult Summer Reading Program is invited to this fun finale celebration. Join the other Adult Summer Reading participants for activities, refreshments, socializing and door prizes. Prizes from the reading program will also be available to pick up.

September 23-29: Banned Books Week. Join us September 23-29 for Banned Books Week! Banned Books Week is an annual event celebrating the freedom to read and the importance of the First Amendment. Banned Books Week highlights the benefits of free and open access to information while drawing attention to the harms of censorship by spotlighting actual or attempted bannings of books across the United States. To celebrate, the library will have a display and a Name That Banned Book Guessing Jar. The library is also hosting Blind Date with a Banned Book. Stop by the library when you have a few minutes to spare and choose one of the gift-wrapped books on display. Meet your new banned or challenged book and decide if you want to take it home. If not, return it with no hard feelings and try again. All who participate in the Guessing Jar and Blind Date with a Banned Book will receive a themed bookmark and have their name entered into a drawing for a themed prize. Participants should be 15 years old or older as books will be from the YA and adult collections.

Saturday, October 13: The Devil Has My Consent - The Salem Witch Trials @ 11:00 am. In 1692 more than 200 people were accused of witchcraft in Salem, Massachusetts and 20 were executed. What happened to create such hysteria? Discover the real story behind the Salem Witch Trials with historian Kathy Wilson. This program is geared for adults and older teens as content is not appropriate for young teens or children. Sponsored by the Friends of the James Kennedy Public Library.

Saturday, October 27: Halloween Party @ 10:00 am. Sponsored by Citizens State Bank

Wednesday, November 21: Library closing at 5:00 pm; Thursday, November 22: Library closed for Thanksgiving

Saturday, December 7: Cookie Walk and Visit from Santa and Mrs. Claus

Monday, December 24 and Tuesday, December 25: Library closed for Christmas

Junior Duck Stamp exhibit coming January 2019

Marketing Committee Update:

The Marketing Committee has not met since the last board meeting, however, the following marketing related items have occurred.

- Kim and Dawn both did radio interviews with KDST to promote the summer reading programs and the two live musicians the library has coming in June.
- The contest to name the Active Learning Smart Space started June 1. From now through June 30 we are accepting suggestions on what we should name the space. The suggestions will be brought to the Executive Committee in July so suggestions can be narrowed down to the top 3. After that voting will begin on what our patrons want for the name of the space. This should occur late July into August (dates will be determined once the Executive Committee decides on the top 3 names). We hope to unveil the new name in late August/early September.

**JAMES KENNEDY PUBLIC LIBRARY
FOOD EMPLOYEE ILLNESS REPORTING POLICY**

PURPOSE

The purpose of the Food Employee Illness Reporting Policy is to ensure that all food employees notify the Library Director, or other “librarian-in-charge” (LIC) when you experience any of the conditions listed so that appropriate steps are taken to preclude transmission of foodborne illness or communicable diseases.

POLICY

The James Kennedy Public Library is committed to ensuring the health, safety and well being of our employees and customers and complying with all health department regulations. All food employees shall report if they are experiencing any of the following symptoms to their LIC:

- Diarrhea
- Fever
- Vomiting
- Jaundice
- Sore throat with fever
- Lesions (such as boils and infected wounds, regardless of size) containing pus on the fingers, hand or any exposed body part

Food employees should also notify their LIC whenever diagnosed by a healthcare provider as being ill with any of the following diseases that can be transmitted through food or person-to-person by casual contact such as:

- Salmonellosis
- Shigellosis
- Escherichia coli
- Hepatitis A virus, or
- Norovirus

In addition to the above conditions, food employees shall notify their LIC if they have been exposed to the following high-risk conditions:

- Exposure to or suspicion of causing any confirmed outbreak involving the above illnesses
- A member of their household is diagnosed with any of the above illnesses
- A member of their household is attending or working in a setting that is experiencing a confirmed outbreak of the above illnesses

FOOD EMPLOYEE RESPONSIBILITY

All food employees shall follow the reporting requirements specified above involving symptoms, diagnosis and high risk conditions specified. All food employees subject to the required work restrictions or exclusions that are imposed upon them as specified in the U.S. Public Health Services 2013 FDA Food Code, the regulatory authority or LIC, shall comply with these requirements as well as follow good hygienic practices at all times.

LIC RESPONSIBILITY

The LIC shall take appropriate action as specified in the U.S. Public Health Services 2013 FDA Food Code 2-201.11 to exclude, restrict and/or monitor food employees who have reported any of the aforementioned conditions. The LIC shall ensure these actions are followed and only release the ill food employee once evidence, as specified in the food code, is presented demonstrating the person is free of the disease causing agent or the condition has otherwise resolved.

The LIC shall cooperate with the regulatory authority during all aspects of an outbreak investigation and adhere to all recommendations provided to stop the outbreak from continuing. The LIC will ensure that all food employees who have been conditionally employed, or who are employed, complete the food employee health questionnaire and sign the form acknowledging their awareness of this policy. The LIC will continue to promote and reinforce awareness of this policy to all food employees on a regular basis to ensure it is being followed.