

James Kennedy Public Library
Board of Trustees
Minutes of the June 14, 2016 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, June 14, 2016, in the program room. Present: Lynn Osterhaus, Mary Jane Meade, Becky Schwendinger, Angela English, Kristie Cassidy, Steve Werner, Bette Kuboushek, Library Director Shirley Vonderhaar, and Assistant Director Dawn Schrandt. Also present was Mark Wagner City Council rep. Absent: Barb Heitzman and Jolene Pitzenberger-Timp.

1. Board President, Lynn Osterhaus called the meeting to order at 5:31 p.m.
2. **Agenda:** Angela MOVED "Approval of the Agenda," which motion was seconded by Bette and CARRIED. Ayes: Osterhaus, Werner, English, Kuboushek, Schwendinger, Cassidy, and Meade. Nays: None.

3. Agenda Consent Calendar

- **Minutes of Previous Meeting:** May 10, 2016
- **Correspondence & Communication:** Letters of Resignation from Senior Services Librarian Lisa Gaylor, and Board Members Kristie Cassidy and Bette Kuoushek were included in the packet. A verbal resignation from Becky Schwendinger was also received.

- **Approve May Librarian's Report:** Circulation is up.

• **Bills:**

- **May Claims Report**
- **Library Claims for June** - The FY ends on June 30 so the city will be holding a special meeting on Monday, June 27 to pay any final bills.
- **May and June Credit Card Claims**
- **Budget Reports**
 - **May City Report**
 - **May Library Report**

• **Trust Account Reports**

- **May Bank Statements**
- **May Balance Report**
- **Trust Account Expenditure Report**
- **May Donations**

From:	Hoffman Room Use Donation
Donation:	\$15.00
Restrictions:	Donation for Hoffman Room needs

From:	Lisa Gaylor
Donation:	\$27.74
Restrictions:	Adopt-a-book for a specific title

From:	Plant Sale Fundraiser
Donation:	\$231.49
Restrictions:	Fundraiser to support specific needs

From:	Yard Sign Fundraiser (NLW)
Donation:	\$20.00
Restrictions:	Fundraiser to support specific needs
From:	Wine Glasses Fundraiser
Donation:	\$20.00
Restrictions:	Fundraiser to support specific needs
From:	Family Get-Away Fundraiser
Donation:	\$150.00
Restrictions:	Fundraiser to support specific needs
From:	Donation Jar in Hoffman Room (movies, etc.)
Donation:	\$6.60
Restrictions:	Hoffman Room needs
From:	Summer Reading Program*
Donation:	\$315.00
Restrictions:	Cash donations to support SRP

***Summer Reading Program Donations received as follows:**

Amount	Donor
\$20.00	Edward Jones
\$50.00	Community Savings Bank
\$25.00	Ron Radloff
\$100.00	Medical Associates
\$20.00	English Insurance
\$50.00	Prescription Shoppe
\$25.00	Citizens State Bank
\$25.00	Milbert Financial

- **Program Reports:**
 - **May Report on Programs and Attendance**
 - **June Calendar of events**
 - **Schedule for upcoming programs**
- **Grant Report:** The library is disappointed to report that the Friends did not get a DRA grant this year and Dollar General turned down Kim's grant request for the SRP. The Friends had earlier agreed to help provide incentives so they will be purchasing the books for prizes for the children's SRP.

- **Friends of the JKPL:** The Friends met at 10:00 am June 14, 2016. The book sale made \$290.00. The regular July sale will be during Ridiculous Days and there will be an October bus trip.

Mary Jane MOVED “Approval of the Agenda Consent Items, including authorizing the JKPL Executive Committee to approve any FY16 invoices which arrive prior to the June 27 City Council Meeting, which was seconded by Becky and CARRIED. Ayes: Osterhaus, English, Kuboushek, Schwendinger, Werner, Cassidy, and Meade. Nays: None.

4. Discussion regarding status of and recruitment for JKLP Board positions that will be vacant as of 7/1/16: There are three applications into the City for the library board. Pat Valant, Joe Petsche, and Mike Mullis will likely be appointed to the JKPL Board of Trustees at the June 20, 2016 City Council Meeting..

5. Consider approval of library wages and salaries effective July 1, 2016: Shirley provided a proposal based on continuing with the pay equity plan, currently approved pay ranges, and a 3% COLA increase which is what the P & A Committee of the City of Dyersville will be recommending for hourly City Employees at the next Council Meeting..

Angela MOVED “Approval of the library wages and salaries effective July 1, 2016 with COLA set between 1% and 3% , the final rate to be based on what is approved by the City Council” which was seconded by Steve and CARRIED. Ayes: Osterhaus, English, Kuboushek, Schwendinger, Werner, Cassidy, and Meade. Nays: None.

6. Consider rescheduling date for July regular board meeting: Angela MOVED “Approval of cancelling the July regular board meeting date and changing it to a work / new member orientation session on July 12 or an alternate date that works for the new board members” which was seconded by Bette and CARRIED. Ayes: Osterhaus, English, Kuboushek, Schwendinger, Werner, Cassidy, and Meade. Nays: None. Bette MOVED “that the Executive committee be authorized to approve any bills that arrive in July which cannot wait until after the regular August board meeting for payment” which was seconded by Mary Jane and CARRIED. Ayes: Osterhaus, English, Kuboushek, Schwendinger, Werner, Cassidy, and Meade. Nays: None.

7. Finance Committee Report: nothing to report.

8. Furnishings, Art & Facilities Committee Report: The three chairs refinished/reupholstered by IPI are not done to our satisfaction so Iowa Prison Industries will be retrieving the chairs and correct the refinishing issues. Chad Osterhaus has agreed to build the piece needed to complete the circulation desk project and he will also refinish all of the existing wood so it matches. Three new computers have been received and installed.

9. Marketing and Public Relations Committee Report: Discussion on 60th Anniversary celebration. Low attendance due to the heat.

10. Fundraising Committee Report: Discussion on Family Get-Away Raffle .\$.365.00 was deposited, which is about half of that raised in 2015.

11. Personnel Committee Report: Discussion on plan to handle resignation of Senior Services Librarian, Lisa Gaylor. Angela MOVED “ that the Personnel Committee be authorized to revise the job description of Senior Services Librarian” seconded by Mary Jane and CARRIED. Ayes: Osterhaus, English, Kuboushek, Schwendinger, Werner, Cassidy, and Meade. Nays: None.

12. Policy Committee Report: no report

13. Strategic Planning/Planning for Results Report: no report

14. Meetings and Training

a. **Upcoming** - ARSL is in Fargo. ILA is coming in October in Dubuque.

b. **Recently attended** - none

15. Oral Presentations: A big thanks from Lynn to the board members leaving.

16. Angela’s motion to **Adjourn** was seconded by Steve and CARRIED at 6:15 p.m.

Kristie Cassidy, Secretary

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month June 2016

B

Additions:

Items purchased: 332 Items donated: 126 Year to date: 4,344
 Items donated previous YTD: 858 Items donated YTD: 943
 Items withdrawn: Books: 84 DVD: 2 SCD: 2 Wii: 1
 Year to date: Books: 4,665 DVD: 649 VHS: 30 SCD: 338 CD: 13 PAW: 34 MP3: 12 Games: 37 Xbox: 2 Wii: 1 Puzzles: 2
 New Library Cards Issued City: 37 Contractual: 15 Total: 52 YTD: 329
 Computer use: 915 hours YTD: 7,777 hours Previous YTD: 8,039 hours
 Meeting Room Use: 184 Library Use: 54 Community Use: 130 YTD: 1,930 Previous YTD: 1,485
 Programs Held: 58 Attendance: 1,032 people Library Visits: 8,187 YTD: 81,791 Prev. YTD: 77,682

Circulation:

Number of Items Loaned	14,866	Year to Date:	148,605
Previous Year Circ.	14,740	Previous YTD:	140,551
Difference (numerical):	126	Difference (numerical):	8,054
Difference (percentage):	0.85%	Difference (percentage):	5.73%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	46.50	1,071.55	1,000.00
Computer Printing:	60.45	1,287.10	800.00
Reader/printer:	0.00	0.90	25.00
Fax:	57.00	1,039.70	900.00
Computer Use	19.00	304.00	200.00
Reservations & Scans	12.00	84.00	25.00
Lost Books and Materials	23.16	1,012.38	1,000.00
Memberships	52.00	431.00	500.00
Agency Contract fees:	0.00	5,845.23	3,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	15,232.51	15,400.00
Misc: earbuds, pop, covers, & reimbursements	6.00	217.45	550.00
Total:	276.11	26,525.82	23,400.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	10.73	210.89
Memorials:	0.00	63.85
Halbach Books:	20.00	80.00
Adopt a book donations:	0.00	330.07
Friends donation:	11.75	447.20
Other: TACKL – DTFN fundraiser	73.65	9,293.14
Other: Family Get- Away Raffle	385.00	11,594.60
Other: Summer Reading Program donations	65.00	2,637.50
Total:	566.13	24,657.25

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	Ref A/J	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	6	119	13	81	180	24	0	1	0	24	3	7	458
2015 Month	21	272	42	130	144	30	0	8	0	26	26	13	712
Curr. YTD	206	1313	514	308	938	207	0	126	28	397	178	129	4344
Prev. YTD	269	1434	462	370	901	151	2	167	37	359	266	74	4492

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	down load audio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA V/DVD	Juven. video & DVD	Cds Games etc.	Grand Total
Curr. Month	758	3189	934	4613	204	376	10	10084	84	380	69	2153	1351	745	14866
2015 month	922	2873	963	4542	125	418	15	9858	79	461	35	2332	1425	550	14740
Difference	-164	316	-29	71	79	-42	-5	226	5	-81	34	-179	-74	195	126
Current YTD	10184	33921	7077	38461	1925	4171	97	95836	968	4589	407	26405	14204	6196	148605
Prev. YTD	9578	33608	7425	33717	1406	5289	186	91209	791	4538	865	25139	13328	4681	140551
Difference	606	313	-348	4744	519	-1118	-89	4627	177	51	-458	1266	876	1515	8054
Diff. %	6.3%	0.9%	-4.7%	14.1%	36.9%	-21.1%	-48%	5.1%	22.4%	1.1%	-52.9%	5.0%	6.6%	32.4%	5.7%

Freemal (Music Downloads): June: 76 Total FY= 1201

Bridges Streaming Video (12/2015) June: 0

FY=2

C

VENDOR SET: 01 ACCOUNTS PAYABLE
 PACKET: 03203 06.27.16 BILLS
 FUND : 001 GENERAL FUND
 DEPARTMENT: 410 LIBRARY

June 27, 2016
 Claims

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000018	AMERICAN TRUST & SAVING	I-06.2016 C	001-5-410-4-67274	LBRY - ROUTERS		299.58
01-000018	AMERICAN TRUST & SAVING	I-06.2016 C	001-5-410-4-63730	LBRY - PHONE/INTERNET		172.96
01-000019	HERITAGE PRINTING CO	I-87801	001-5-410-4-65060	LBRY- PAPER		33.00
01-000026	BAKER & TAYLOR BOOKS	I-2032034341	001-5-410-4-67701	LBRY - BOOKS		93.98
01-000026	BAKER & TAYLOR BOOKS	I-2032040641	001-5-410-4-67701	LBRY - BOOKS		131.18
01-000026	BAKER & TAYLOR BOOKS	I-2032040641	001-5-410-4-67701	LBRY - BOOKS		10.07
01-000026	BAKER & TAYLOR BOOKS	I-2032059151	001-5-410-4-67701	LBRY - BOOKS		95.73
01-000026	BAKER & TAYLOR BOOKS	I-2032059151	001-5-410-4-67701	LBRY - BOOKS		8.99
01-000026	BAKER & TAYLOR BOOKS	I-2032059151	001-5-410-4-67701	LBRY - BOOKS		876.53
01-000026	BAKER & TAYLOR BOOKS	I-2032059151	001-5-410-4-67701	LBRY - BOOKS		318.52
01-000026	BAKER & TAYLOR BOOKS	I-2032063545	001-5-410-4-67701	LBRY - BOOKS		357.49
01-000026	BAKER & TAYLOR BOOKS	I-2032063545	001-5-410-4-67701	LBRY - BOOKS		10.63
01-000026	BAKER & TAYLOR BOOKS	I-2032063545	001-5-410-4-67701	LBRY - BOOKS		25.15
01-000026	BAKER & TAYLOR BOOKS	I-2032063545	001-5-410-4-65060	LBRY - PROGRAM BOOKS		109.90
01-000026	BAKER & TAYLOR BOOKS	I-2032078893	001-5-410-4-67701	LBRY - BOOKS		13.99
01-000026	BAKER & TAYLOR BOOKS	I-2032078893	001-5-410-4-67701	LBRY - BOOKS		11.19
01-000026	BAKER & TAYLOR BOOKS	I-2032078893	001-5-410-4-67701	LBRY - BOOKS		165.62
01-000080	VONDERHAAR, SHIRLEY	I-06.12.16	001-5-410-4-67701	LBRY- PUZZLES		32.00
01-000136	DYERSVILLE COMMERCIAL	I-05.27.16	001-5-410-4-65060	LBRY- LIBRARY CELEBRATION		271.50
01-000166	FAREWAY STORES INC.	I-00183004	001-5-410-4-65060	LBRY - PROGRAM SUPPLIES		51.28
01-000166	FAREWAY STORES INC.	I-00183004	001-5-410-4-65060	LBRY - BUILDING SUPPLIES		3.99
01-000166	FAREWAY STORES INC.	I-00203432	001-5-410-4-65060	LBRY - PROGRAM SUPPLIES		31.08
01-000168	JOHN DEERE FINANCIAL	I-3954411	001-5-410-4-63750	LBRY - DEHUMIDIFIER		129.99
01-000203	CITY LAUNDERING CO.	I-1192283	001-5-410-4-65060	LIBRARY		8.55
01-000203	CITY LAUNDERING CO.	I-1195685	001-5-410-4-65060	LIBRARY		8.55
01-000268	AMAZON	I-06.2016	001-5-410-4-67701	LBRY - BOOKS		12.43
01-000268	AMAZON	I-06.2016	001-5-410-4-67701	LBRY - SUBSCRIPTIONS		72.00
01-000268	AMAZON	I-06.2016	001-5-410-4-67701	LBRY - DVD'S		83.89
01-000268	AMAZON	I-06.2016	001-5-410-4-67701	LBRY - BOOKS		246.71
01-000268	AMAZON	I-06.2016	001-5-410-4-65060	LBRY - SUPPLIES		45.93
01-000276	INGRAM LIBRARY SERVICES	C-93250769	001-5-410-4-67701	LBRY - BOOKS		107.31CR
01-000276	INGRAM LIBRARY SERVICES	I-66721510	001-5-410-4-67701	LBRY - BOOKS		164.90
01-000279	ENGLISH INSURANCE AGENC	I-06.20.16	001-5-410-4-64080	LIBRARY		5,457.00
01-000584	WEBER PAPER COMPANY	I-D002058	001-5-410-4-65060	LBRY - TOWELS		79.82

VENDOR SET: 01 ACCOUNTS PAYABLE
PACKET: 03203 06.27.16 BILLS
FUND : 001 GENERAL FUND
DEPARTMENT: 410 LIBRARY

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000584	WEBER PAPER COMPANY	I-D005284	001-5-410-4-65060	LBRY - TOWELS/PAPER		462.59
01-000655	MANGO LANGUAGES	I-L11283	001-5-410-4-67701	LBRY - LICENSE		1,200.00
01-000810	BTS	I-995536	001-5-410-4-63750	LBRY - PHONE UPDATE		3,495.00
01-000998	FIRST AVENUE BAKERY	I-3590	001-5-410-4-65060	LBRY- PROGRAM REFRESHMENTS		34.00
01-001423	TRI-STATE AUTOMATIC SPR	I-0029468-IN	001-5-410-4-63750	LBRY - SPRINKLER SYS CHECK		1,128.00
01-001487	SINGSANK, TIM	I-06.23.16	001-5-410-4-64322	LIBRARY - WK OF 6/17 TO 6/23		150.00
01-001509	OVERDRIVE	I-060216	001-5-410-4-67701	LBRY - EBOOKS		482.13

DEPARTMENT 410 LIBRARY TOTAL: 16,278.54

VENDOR SET: 01 ACCOUNTS PAYABLE

ITEMS PRINTED: PAID, UNPAID

PACKET: 03203 06.27.16 BILLS

FUND : 002 LIBRARY TRUST FUND

DEPARTMENT: 410 LIBRARY TRUST EXPENDITURE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000080	VONDERHAAR, SHIRLEY	I-06.20.16	002-5-410-4-67700	LBRY - PROGRAM REFRESHMENTS		97.50
01-000268	AMAZON	I-06.2016	002-5-410-4-67700	LBRY - SRP SUPPLIES		9.63
01-000309	K & K LOGO DESIGNS LTD.	I-147568	002-5-410-4-67700	LBRY - PROGRAM SHIRTS		36.00
01-000655	MANGO LANGUAGES	I-L11283	002-5-410-4-67700	LBRY - LICENSE		4,000.00
01-000769	HARCOURT OUTLINES INC.	I-785390	002-5-410-4-67700	LBRY- SRP PENCILS		55.00
DEPARTMENT 410 LIBRARY TRUST EXPENDIT TOTAL:						4,198.13
FUND 002 LIBRARY TRUST FUND TOTAL:						4,198.13

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2015-2016	001-5-110-1-61812	PART TIME UNIFORMS	685.95	2,600	4,493.05-	Y			
	001-5-110-1-62100	DUES/SUBSCRIPTIONS	1,500.00	6,500	4,595.20-	Y			
	001-5-110-1-62300	MEETINGS/TRAINING	63.00	8,000	3,251.40				
	001-5-110-1-63730	TELEPHONE	585.14	12,600	188.26-	Y			
	001-5-110-1-64080	INSURANCE PREMIUM	28,181.00	24,000	12,074.00-	Y			
	001-5-110-1-67982	BIKE PATROL	23.46	4,500	4,350.26				
	001-5-150-1-63730	TELEPHONE	161.50	3,450	1,006.64				
	001-5-150-1-64080	INSURANCE PREMIUM	23,584.00	20,000	7,358.00-	Y			
	001-5-150-1-65407	DEPARTMENT SUPPLIES	933.50	8,050	1,282.51-	Y			
	001-5-150-1-67270	NEW EQUIPMENT	2,280.64	3,900	13,780.75-	Y			
	001-5-180-1-63710	ELECTRICITY	22.19	25,000	2,548.43				
	001-5-210-2-61805	RECKER UNIFORMS	55.68	250	396.69-	Y			
	001-5-210-2-61806	RAUSCH UNIFORMS	50.62	250	273.29-	Y			
	001-5-210-2-61807	MAAHS UNIFORMS	50.62	250	273.29-	Y			
	001-5-210-2-63730	TELEPHONE	107.71	4,000	88.12-	Y			
	001-5-210-2-64080	INSURANCE PREMIUM	25,149.00	26,700	8,691.00-	Y			
	001-5-210-2-65407	DEPARTMENT SUPPLIES	537.46	14,500	3,787.60-	Y			
	001-5-210-2-67622	STREET SIGN REPLACEMENT	401.94	0	456.41-	Y			
	001-5-410-4-63730	TELEPHONE	172.96	2,200	108.14				
	001-5-410-4-63750	MAINTENANCE	4,752.99	5,000	7,372.01-	Y			
	001-5-410-4-64080	INSURANCE PREMIUM	5,457.00	5,000	1,772.00-	Y			
	001-5-410-4-64322	CONTRACTED SERVICES	150.00	11,200	2,904.00				
	001-5-410-4-65060	OFFICE SUPPLIES	1,140.19	19,100	3,712.27				
	001-5-410-4-67274	CAPITAL IMPROVEMENTS/EQUIP	299.58	18,553	6,283.35				
	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBSCR	4,305.82	50,890	9,801.79-	Y			
	001-5-430-4-63730	TELEPHONE	191.01	3,600	650.04-	Y			
	001-5-430-4-64080	INSURANCE PREMIUM	6,336.00	6,824	559.00-	Y			
	001-5-430-4-64800	REFUNDS	70.00	100	194.00-	Y			
	001-5-430-4-65407	DEPARTMENT SUPPLIES	125.87	6,000	2,524.53-	Y			
	001-5-445-4-61815	AQUATIC CENTER UNIFORMS	1,009.00	1,500	167.43-	Y			
	001-5-445-4-63327	MAINTENANCE	3,248.25	6,600	2,005.67				
	001-5-445-4-63730	TELEPHONE	161.60	1,500	175.07-	Y			
	001-5-445-4-64080	INSURANCE PREMIUM	9,306.00	9,400	2,030.00-	Y			
	001-5-445-4-64320	REGISTRATION/INSPECTIONS	493.00	1,000	81.00-	Y			
	001-5-445-4-64800	REFUNDS	20.00	0	60.00-	Y			
	001-5-445-4-65407	DEPARTMENT SUPPLIES	16.68	8,500	709.08				
	001-5-445-4-65414	CONCESSION STAND SUPPLIES	1,978.67	8,800	1,111.32-	Y			
	001-5-460-4-64322	CONTRACTED SERVICES	114.00	5,000	1,498.41-	Y			
	001-5-460-4-65407	DEPARTMENT SUPPLIES	22.10	6,500	5,467.06				
	001-5-470-4-64811	SOCIAL CENTER DEPOSIT REFU	100.00	5,000	2,625.00-	Y			
	001-5-620-6-65050	RECORDING FEES	27.00	500	298.00				
	001-5-620-6-65060	OFFICE SUPPLIES	180.95	3,500	1,721.84-	Y			
	001-5-640-6-64110	LEGAL FEES	625.00	37,000	4,310.20				
	001-5-650-6-63100	BUILDING MAINTENANCE	88.19	10,000	17,479.70-	Y			

Library

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	001-5-650-6-63730	TELEPHONE	191.02	6,000	1,626.55-	Y	
	001-5-650-6-64322	CONTRACTED SERVICES	2,531.59	20,500	9,671.37-	Y	
	001-5-660-6-64080	INSURANCE PREMIUM	15,727.00	15,000	4,381.00-	Y	
	001-5-670-6-62300	MEETINGS/TRAINING	45.36	7,000	3,081.08		
	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	4,198.13	25,000	416.92		
	110-5-210-2-67273	OTHER EQUIPMENT	1,644.00	2,000	3,555.90-	Y	
	110-5-210-2-67618	STREET RECONSTRUCTION	787.37	50,000	34,094.33		
	600-5-810-9-61809	MENSEN UNIFORMS	55.65	250	326.47-	Y	
	600-5-810-9-63710	ELECTRICITY	33.20	52,600	9,131.00		
	600-5-810-9-64080	INSURANCE PREMIUM	28,437.00	26,000	11,979.00-	Y	
	600-5-810-9-65407	DEPARTMENT SUPPLIES	70.12	14,000	12,611.98-	Y	
	600-5-810-9-67250	OFFICE EQUIPMENT	548.00	2,000	4,844.05-	Y	
	610-5-815-9-61810	LANSING UNIFORMS	55.68	250	326.87-	Y	
	610-5-815-9-63730	TELEPHONE	244.20	4,500	451.11-	Y	
	610-5-815-9-64080	INSURANCE PREMIUM	18,986.00	11,000	11,720.00-	Y	
	610-5-815-9-65407	DEPARTMENT SUPPLIES	712.37	15,000	12,592.01-	Y	
	610-5-815-9-67272	NEW EQUIPMENT	548.00	15,042	15,448.72-	Y	
	670-5-840-9-64316	CONTRACTS	125.00	214,800	6,581.21-	Y	
	** 2015-2016 YEAR TOTALS		199,704.96				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-110	POLICE	31,038.55
001-150	FIRE	26,959.64
001-180	MISC. COMMUNITY PROTECTIO	22.19
001-210	TRANSPORTATION	26,353.03
001-410	LIBRARY	16,278.54
001-430	PARKS	6,722.88
001-445	AQUATIC CENTER	16,233.20
001-460	COMMUNITY CENTER	136.10
001-470	OTHER CULTURE	100.00
001-620	CLERK, TREAS & FINANCE	207.95
001-640	CITY ATTORNEY	625.00
001-650	CITY HALL & GEN BLDGS	2,810.80
001-660	TORT LIABILITY	15,727.00
001-670	OTHER GENERAL GOVT	45.36
001 TOTAL	GENERAL FUND	143,260.24

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
002-410	LIBRARY TRUST EXPENDITURE	4,198.13

002 TOTAL	LIBRARY TRUST FUND	4,198.13
110-210	TRANSPORTATION	2,431.37

110 TOTAL	ROAD USE FUND	2,431.37
600-810	WATER	29,143.97

600 TOTAL	WATER FUND	29,143.97
610-815	SEWER	20,546.25

610 TOTAL	SEWER FUND	20,546.25
670-840	SOLID WASTE	125.00

670 TOTAL	SOLID WASTE FUND	125.00

** TOTAL **		199,704.96

NO ERRORS

** END OF REPORT **

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

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President, Board of Trustees

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ATTEST: _____
Secretary, Board of Trustees Date

D

**James Kennedy Public Library
June 2016 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	750.00
Black Hills	Gas / Heat	36.43
Alliant Energy	Electricity	795.24
Mediacom	Internet and Phone	172.96
Total		\$1754.63

Miscellaneous Bills

Check issued to:	Purpose	Amount
Ace	Brush	5.97
Pitney Bowes	Postage - shipping	237.16
UPS	Postage - shipping	73.58
City Laundry	Floor Mats	17.10
Crescent Electric	Credit for return	-211.25
Total		\$122.56

June 2016 Budget	
Approved claims from June 14, 2016 Board Meeting	16,069.66
Claims submitted for June 27, 2016 Council Meeting	16,278.54
Utility and Contractual from Bills above	1,754.63
Miscellaneous Bills from above	122.56
Total wages and benefits	19,983.68
Total June 2016 expenses	\$54,209.07

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

E

Credit Card Claims for June 2016

Date	Vendor	Items	Amount
6/17/16	Mediacom	Phone & Internet	172.96
6/7/16	Papermart	SRP bags	188.74
6/17/16	Linksys	2 routers	299.58

CITY OF DYERSVILLE
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2016

F

001-GENERAL FUND
 LIBRARY

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
001-5-410-4-60100 SALARIES	203,710.00	15,820.09	195,731.38	7,978.62	96.08
001-5-410-4-61100 FICA	13,630.00	958.80	11,983.27	1,646.73	87.92
001-5-410-4-61200 MEDICARE	2,954.00	224.25	2,802.59	151.41	94.87
001-5-410-4-61300 IPERS	18,191.00	1,412.73	17,478.89	712.11	96.09
001-5-410-4-61500 GROUP INSURANCE	8,400.00	1,567.81	10,549.19 (2,149.19)	125.59
001-5-410-4-61700 SUI	1,933.00	0.00	153.12	1,779.88	7.92
001-5-410-4-62100 DUES	900.00	0.00	747.00	153.00	83.00
001-5-410-4-62300 MEETINGS/TRAINING	2,500.00	132.41	936.90	1,563.10	37.48
001-5-410-4-63710 ELECTRICITY	14,000.00	795.24	12,764.88	1,235.12	91.18
001-5-410-4-63711 GAS HEAT	2,000.00	36.43	1,608.40	391.60	80.42
001-5-410-4-63730 TELEPHONE	2,200.00	345.92	2,091.86	108.14	95.08
001-5-410-4-63750 MAINTENANCE	5,000.00	8,695.96	12,160.76 (7,160.76)	243.22
001-5-410-4-64080 INSURANCE PREMIUM	5,000.00	5,457.00	6,772.00 (1,772.00)	135.44
001-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64316 CONTRACTS	0.00	2,741.11	5,045.88 (5,045.88)	0.00
001-5-410-4-64322 CONTRACTED SERVICES	11,200.00	900.00	8,296.00	2,904.00	74.07
001-5-410-4-65060 OFFICE SUPPLIES	19,100.00	1,955.24	15,387.73	3,712.27	80.56
001-5-410-4-67210 FURNITURE/FIXTURES	1,000.00 (642.55)	0.00	1,000.00	0.00
001-5-410-4-67274 CAPITAL IMPROVEMENTS/E	18,553.00	5,472.64	12,269.65	6,283.35	66.13
001-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	50,890.00	8,335.99	60,691.79 (9,801.79)	119.26
TOTAL LIBRARY	381,161.00	54,209.07	377,471.29	3,689.71	99.03
TOTAL EXPENDITURES	381,161.00	54,209.07	377,471.29	3,689.71	99.03

G

James Kennedy Public Library FY16 Operating Budget						Received		% Expended
	FY16	April	May	June	to date	Difference	To date	
ESTIMATED REVENUES:	Approved							
Dubuque County Library A	3,000.00	5,845.23	0.00	0.00	5,845.23	-2,845.23		
Fees from copier, R/P, etc	5,000.00	497.00	600.83	0.00	5,071.97	-71.97		
Open Access	13,100.00	0.00	0.00	0.00	12,598.40	501.60		
Access Plus / ILL	600.00	0.00	0.00	0.00	818.10	-218.10		
Direct State Aid	1,700.00	0.00	0.00	0.00	1,816.01	-116.01		
TOTAL:	23,400.00	6,342.23	600.83	0.00	26,149.71	-2,749.71		
					26,149.71	-2,749.71		
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES					Spent to date	Remaining		
Wages	198,408.00	18,740.04	15,280.34	15,820.09	195,731.38	2,676.62	98.7%	
FICA	12,301.00	1,143.35	928.86	958.80	11,983.27	317.73	97.4%	
Medicare	2,877.00	267.36	217.23	224.25	2,802.59	74.41	97.4%	
IPERS	17,718.00	1,673.49	1,364.56	1,412.73	17,478.89	239.11	98.7%	
SUI	1,870.00	48.66	0.00	0.00	153.12	1,716.88	8.2%	
Group Insurance	15,230.00	899.66	846.82	1,567.81	10,549.19	4,680.81	69.3%	
Meetings and training	2,500.00	142.00	128.95	132.41	936.90	1,563.10	37.5%	
Dues and memberships	900.00	0.00	15.00	0.00	747.00	153.00	83.0%	
TOTAL:	251,804.00	22,914.56	18,781.76	20,116.09	240,382.34	11,421.66	95.5%	
					240,382.34	11,421.66		
CONTRACTUAL SERVICES:								
Utilities (telephone)	2,200.00	173.02	172.96	345.92	2,091.86	108.14	95.1%	
Electricity	14,000.00	1,103.04	970.71	795.24	12,764.88	1,235.12	91.2%	
Gas / Heat	2,000.00	157.48	95.13	36.43	1,608.40	391.60	80.4%	
Insurance (bldg)	5,000.00	0.00	0.00	5,457.00	6,772.00	-1,772.00	135.4%	
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	NA	
Custodial services	8,000.00	480.00	750.00	900.00	8,096.00	-96.00	101.2%	
Window cleaning	200.00	0.00	0.00	0.00	200.00	0.00	100.0%	
Service / Maintenance	5,000.00	140.06	181.19	2,741.11	5,045.88	-45.88	100.9%	
TOTAL:	36,400.00	2,053.60	2,169.99	10,275.70	36,579.02	-179.02	100.5%	
					36,579.02	-179.02		
SUPPLIES:								
General library supplies	10,000.00	1,268.99	2,235.82	1,202.04	10,533.50	-533.50	105.3%	
Program fees & supplies	2,404.00	918.09	936.97	448.70	3,611.93	-1,207.93	150.2%	
Marketing & advertising	1,000.00	141.06	237.64	304.50	1,458.28	-458.28	145.8%	
Maintenance and repairs	6,708.00	1,329.47	325.00	8,695.96	12,160.76	-5,452.76	181.3%	
TOTAL	20,112.00	3,657.61	3,735.43	10,651.20	27,764.47	-7,652.47	138.0%	
					27,764.47	-7,652.47		
BOOKS AND MATERIALS								
Adult fiction	8,400.00	1,225.09	1,001.76	1,635.12	9,544.55	-1,144.55	113.6%	
Adult nonfiction	5,800.00	447.47	433.73	397.38	6,566.47	-766.47	113.2%	
Young adult fiction	2,900.00	5.99	1,228.04	381.40	2,773.13	126.87	95.6%	
Juvenile fiction	7,300.00	0.00	1,120.62	1,333.90	6,856.37	443.63	93.9%	
Juvenile nonfiction	3,600.00	28.08	102.83	648.28	4,214.07	-614.07	117.1%	
Large Print	3,700.00	381.03	147.86	193.77	3,814.79	-114.79	103.1%	
Electronic media (ebooks)	4,400.00	523.72	583.79	1,035.37	4,522.04	-122.04	102.8%	
Reference & electronic	6,145.00	0.00	3,465.76	1,500.00	6,038.66	106.34	98.3%	
Periodicals and newspapers	4,000.00	282.77	190.66	408.22	4,044.75	-44.75	101.1%	
Audiobooks (CD, player)	3,700.00	456.71	225.83	0.00	3,756.45	-56.45	101.5%	
Software & Gaming	900.00	60.98	-11.34	242.86	998.75	-98.75	111.0%	
DVDs	7,000.00	768.64	336.54	559.69	7,345.78	-345.78	104.9%	
TOTAL:	57,845.00	4,180.48	8,826.08	8,335.99	60,475.81	-2,630.81	104.5%	
					60,475.81	-2,630.81		
TOTAL EXPENDITURES	366,161.00	32,806.25	33,513.26	49,378.98	365,201.64	959.36	99.7%	
TOTAL REVENUES	23,400.00	6,342.23	600.83	0.00	26,149.71	-2,749.71	111.8%	
ACTUAL ASKING	342,761.00	26,464.02	32,912.43	49,378.98	339,051.93	3,709.07	98.9%	
Capital Improvements	15,000.00	0.00	0.00	4,830.09	12,269.65	2,730.35	N/A	
Total all expenditures	381,161.00	32,806.25	33,513.26	54,209.07	377,471.29	3,689.71	N/A	

Added
4,553.00
15,000.00

James Kennedy Public Library FY16 Operating Budget									
		FY16	% Expended	FY15 Expense	June 2015	Total FY15	Budget	Amount	Over/Under
ESTIMATED REVENUES:	Approved	To date	thru June '15	expenses	Projection	Over/Under	Budget		
Dubuque County Library A	3,000.00			5,839.84	0.00	5,839.84	thru July		
Fees from copier, R/P, etc.	5,000.00			5,346.21	660.34	5,346.21	2016		
Open Access	13,100.00			13,223.85	0.00	13,223.85			
Access Plus / ILL	600.00			969.13	0.00	969.13			
Direct State Aid	1,700.00			1,754.25	0.00	1,754.25			
TOTAL:	23,400.00			27,133.28	660.34	27,133.28			
				27,133.28		27,133.28			
ESTIMATED EXPENDITURES:									
PERSONAL SERVICES				Spent to date		Spent to date			
Wages	198,408.00	98.7%		193,071.78	15,966.25	193,071.78	198,408.00	-2,677	0.99
FICA	12,301.00	97.4%		11,911.93	983.66	11,911.93	12,301.00	-318	0.97
Medicare	2,877.00	97.4%		2,786.21	230.07	2,786.21	2,877.00	-74	0.97
IPERS	17,718.00	98.7%		17,241.45	1,425.79	17,241.45	17,718.00	-239	0.99
SUI	1,870.00	8.2%		1,311.77	0.00	1,311.77	1,870.00	-1,717	0.08
Group Insurance	15,230.00	69.3%		6,359.95	-586.60	6,359.95	15,230.00	-4,681	0.69
Meetings and training	2,500.00	37.5%		2,806.93	615.90	2,806.93	2,500.00	-1,563	0.37
Dues and members	900.00	83.0%		836.00	0.00	836.00	900.00	-153	0.83
TOTAL:	251,804.00	95.5%		236,326.02	18,635.07	236,326.02	251,804.00	-11,422	0.95
				236,326.02		236,326.02			
CONTRACTUAL SERVICES:									
Utilities (telephone)	2,200.00	95.1%		2,325.87	346.74	2,325.87	2,200.00	-108	0.95
Electricity	14,000.00	91.2%		14,622.01	2,052.75	14,622.01	14,000.00	-1,235	0.91
Gas / Heat	2,000.00	80.4%		2,462.96	38.70	2,462.96	2,000.00	-392	0.80
Insurance (bldg)	5,000.00	135.4%		5,295.00	0.00	5,295.00	5,000.00	1,772	1.35
Legal Fees	0.00	NA		0.00	0.00	0.00	Zero	0	Nothing
Custodial services	8,000.00	101.2%		10,621.00	1,209.00	10,621.00	8,000.00	96	1.01
Window cleaning	200.00	100.0%		200.00	0.00	200.00	200.00	0	1.00
Service / Maintenance	5,000.00	100.9%		4,643.94	2,689.53	4,643.94	5,000.00	46	1.01
TOTAL:	36,400.00	100.5%		40,170.78	6,336.72	40,170.78	36,400.00	179	1.00
				40,170.78		40,170.78			
SUPPLIES:									
General library supplies	10,000.00	105.3%		12,064.59	1,903.76	12,064.59	10,000.00	534	1.05
Program fees & supplies	2,404.00	150.2%		2,759.83	1,266.82	2,759.83	2,404.00	1,208	1.50
Marketing & advertising	1,000.00	145.8%		1,041.10	439.42	1,041.10	1,000.00	458	1.46
Maintenance and Repairs	6,708.00	181.3%		3,838.34	2,455.98	3,838.34	6,708.00	5,453	1.81
TOTAL	20,112.00	138.0%		19,703.86	6,065.98	19,703.86	20,112.00	7,652	1.38
				19,703.86		19,703.86			
BOOKS AND MATERIALS									
Adult fiction	8,400.00	113.6%		10,373.92	2,874.91	10,373.92	8,400.00	1,145	1.14
Adult nonfiction	5,800.00	113.2%		6,450.90	586.25	6,450.90	5,800.00	766	1.13
Young adult fiction	2,900.00	95.6%		2,732.21	1,152.96	2,732.21	2,900.00	-127	0.96
Juvenile fiction	7,300.00	93.9%		8,855.06	2,248.09	8,855.06	7,300.00	-444	0.94
Juvenile nonfiction	3,600.00	117.1%		3,667.05	1,139.32	3,667.05	3,600.00	614	1.17
Large Print	3,700.00	103.1%		4,110.06	708.87	4,110.06	3,700.00	115	1.03
Electronic media (ebooks, etc.)	4,400.00	102.8%		4,975.03	1,809.81	4,975.03	4,400.00	122	1.03
Reference & electronic	6,145.00	98.3%		3,390.49	695.00	3,390.49	6,145.00	-106	0.98
Periodicals and newspapers	4,000.00	101.1%		4,178.44	643.98	4,178.44	4,000.00	45	1.01
Audiobooks (CD, player)	3,700.00	101.5%		3,818.98	470.19	3,818.98	3,700.00	56	1.02
Software & Gaming	900.00	111.0%		968.62	69.15	968.62	900.00	99	1.11
DVDs	7,000.00	104.9%		7,665.13	1,301.55	7,665.13	7,000.00	346	1.05
TOTAL:	57,845.00	104.5%		61,185.89	13,700.08	61,185.89	57,845.00	2,631	1.05
				61,185.89		61,185.89			
TOTAL EXPENDITURES	366,161.00	99.7%		357,386.55	44,737.85	357,386.55	366,161.00	-959	1.00
TOTAL REVENUES	23,400.00	111.8%		27,133.28	660.34	27,133.28	23,400.00	2,750	1.12
ACTUAL ASKING	342,761.00	98.9%		330,253.27	44,077.51	330,253.27	342,761.00	-3,709	0.99
Capital Improvements	15,000.00	N/A		9577.26	3,199.28	9,577.26			
Total all expenditures	381,161.00	N/A		366,963.81	47,937.13	366,963.81			

Added
4,553.00
15,000.00



P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203

Statement of Account

H-1

Last statement: May 31, 2016
This statement: June 30, 2016
Total days in statement period: 30

005951-435-6 Page 1 of 1

Direct inquiries to:
Customer Service Department
563-589-0800

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938

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ACCEPTING CREDIT CARDS AT YOUR BUSINESS CAN INCREASE SALES AND SPEED THE COLLECTION OF ACCOUNTS RECEIVABLE. CONTACT OUR CONSUMER LENDING DEPARTMENT TO LEARN MORE ABOUT THE BENEFITS OF CREDIT CARD PROCESSING.

Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,102.34

Money Market Account

Account number
005951-435-6

Beginning balance	\$40,089.16		
Low balance	\$40,089.16		
Avg collected balance	\$40,089		
Interest paid year to date	\$62.28		
Total additions	\$13.18	Total subtractions	\$-0.00

Effective dates	Interest Rate
05-31-16	0.400%

Date	Description	Additions	Subtractions
06-30	#Interest	13.18	

Daily balances		Daily balances		Daily balances	
Date	Amount	Date	Amount	Date	Amount
05-31	40,089.16	06-30	40,102.34		



H-2



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Anamosa 319-462-6031	Bellevue 563-872-5515	Cascade 563-852-3245	Decorah 563-382-2228	Dubuque 563-557-2300	Dyersville 563-875-7157
Epworth 563-876-9090	Guttenberg 563-252-1493	La Motte 563-773-2255	Luxemburg 563-853-2245	Maquoketa 563-652-6660	Monticello 319-465-7010
Oelwein 319-283-2524	Peosta 563-556-3002	Platteville, WI 608-348-5501	Postville 563-864-7615	Waukon 563-568-5234	Worthington 563-855-2415

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CITY OF DYERSVILLE
 J KENNEDY PUBLIC LIBRARY TRUST
 340 1ST AVE E
 DYERSVILLE IA 52040-1203



PRIVACY NOTICE: OUR PRIVACY POLICY HAS NOT CHANGED. YOU
 MAY REVIEW OUR POLICY & PRACTICES WITH RESPECT TO YOUR
 PERSONAL INFORMATION AT WWW.BANKFIDELITY.COM OR WE WILL
 MAIL YOU A FREE COPY IF YOU CALL US AT 800-403-3333

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 06/01/2016 - 06/30/2016

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT	557.51+	06/13
DEPOSIT	8.62+	06/27
WEB TRANSFER DEBIT	5,387.87-	06/28
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 06/28 AT 09:01		
INTEREST PAID	.34+	06/30
YEAR-TO-DATE INTEREST PAID	4.02	
AVERAGE COLLECTED BALANCE	8,337.82	

-- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
05/31 8,545.10	06/27 9,111.23	06/30 3,723.70
06/13 9,102.61	06/28 3,723.36	

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
NUMBER	BALANCE	DEBITS	CREDITS	CHARGES	BALANCE
DDA 617571	8,545.10	1 5,387.87	3 566.47	.00	3,723.70

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TRUST ACCOUNT REPORT for June 2016

Balance on June 30, 2015 per American Trust June Report				\$ 46,526.89
July 1, 2015 (transfer to Fidelity Bank)	\$ 40,000.00			\$ 6,526.89
July - January Interest	\$ 15.40			\$ 6,542.29
February 17, 2016 (transfer from Fidelity Bank)	\$ 33,500.00			\$ 40,042.29
February - May 2016 interest	\$ 46.87			\$ 40,089.16
June 30, 2016	\$13.18			\$ 40,102.34 #1
July 1, 2015 (initial deposit)			\$25,000.00	\$40,000.00
Balances May 31, 2016			\$5,804.79	\$8,545.10
Deposits				
June 13, 2016				
History Book	\$20.00			
Bob's Complete Maintenance - SRP donation	\$15.00			
American Trust - SRP donation	\$50.00			
TACKL - DTFN fundraiser	\$73.65			
Family Get-Away Raffle	\$385.00			
Conscience box donations	\$7.11			
Friends booksale / donation	\$6.75	\$557.51		
June 27, 2016				
Conscience box donations	\$3.62			
Friends booksale / donation	\$5.00	\$8.62		
June 30, 2016				
Interest	\$0.34	\$0.34		\$566.47
Debits				
June 28, 2016, 2016				
Mango Languages (fundraisers)	\$4,000.00			
O'Connell Audiobook donation	\$38.69			
Mississippi Aquarium (raffle / fundraiser)	\$20.00			
LML - Legos donation	\$57.94			
Program refreshments (Friends)	\$97.50			
Hillert program books	\$130.62			
SRP incentives (pencils, goodie bags & prizes)	\$705.92			
T-shirts, misc. expenses (TACKL)	\$202.87			
Large Print (Lion's Club)	\$134.33	\$5,387.87		
			\$5,387.87	\$5,387.87
Balances June 30, 2016			\$416.92	\$3,723.70 #2

FIDELITY TRUST ACCOUNT INCOME / EXPENDITURE REPORT FY16 (July 1, 2015 - June 30, 2016)

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		in account	New Deposits				
Amount left at American Trust		\$6,526.89					
INCOME:		as of 7/15		EXPENDITURES:			REMAINING:
DONATIONS:							DONATIONS:
Previous Fundraisers		\$4,078.72					
Previous fundraisers - Total Remaining				Jun-16	Mango - part	\$1,766.72	\$0.00
FY16 Misc. fundraisers (glasses, bags, etc.) Total Remaining							\$65.00
Love My Library Fundraiser - 2015		\$1,544.80		JI-March	LML - Misc	\$1,368.24	\$118.62
				Jun-16	LML - Legos	\$57.94	
Love My Library Fundraiser - 2016		\$1,252.00		Mar-16	LML - bks & mag	\$64.86	\$1,639.71
	Mar-16	\$1,319.00		Apr-16	LML expend.	\$844.69	
				May-16	LML expend.	\$21.74	
Wreath-it-up Fundraiser - Nov & Dec 2016		\$458.00					
Wreath-it-up Fundraiser - Total Remaining				Jun-16	Mango - part	\$435.57	\$0.00
Cookie Walk Fundraiser - December		\$505.00					
Cookie Walk Fundraiser - Total Remaining				Jun-16	Mango - part	\$453.04	\$0.00
Soup Supper - Jan & Feb 2016		\$386.00					
Soup supper - Total Remaining				Jun-16	Mango - part	\$346.03	\$0.00
Mystery Dinner Theatre Feb-16		\$3,150.00					
Mystery Dinner Theatre Total Remaining				Jun-16	Mango - part	\$998.64	\$286.36
Build-a-Basket - Feb - April 2016		\$914.00					\$914.00
Wine & Beer Tasting - April 2016		\$1,345.00		Mar-16	Glasses	\$829.87	
Wine & Beer Tasting - Total Remaining				Apr-16	Printing & food	\$75.00	\$440.13
Yard Signs April - May 2016		\$70.00					\$70.00
Plant Sale fundraiser May-16		\$231.49					\$231.49
Raffles		\$204.51					
Raffles - Total Remaining							\$1,329.11
Donations							
William's Chiroprac	Jul-15	\$620.00		Sept / Oct	Face painting	\$250.00	\$132.80
				Jun-16	SRP expenses	\$237.20	
Mary O'Connell	Jul-15	\$100.00		May-16	Audiobooks	\$87.51	-\$26.20
				Jun-16	Audiobooks	\$38.69	
Hillert booksales	May-16	\$120.00		Jun-16	Books	\$130.62	-\$10.62
Miscellaneous Donations Total Remaining							\$1,160.58
Lion's Club - LP	Previous	\$112.54					-\$22.28
	Jul-15		\$300.00	JI-Feb	Books	\$249.96	
				Jun-16	Books	\$134.33	
Conscience Box	Previous	\$2,610.87					
	Jun-16		\$10.73				
Conscience Box Total Remaining							\$1,674.39
History Book	Previous	\$794.74					
	Jun-16		\$20.00				
History Book Total							\$874.74
Genealogy Donation	Previous	\$83.86					\$83.86
Meeting Room Donations							\$266.79
Adopt-a-book - Total Remaining							\$258.89
Friends - bksale	Previous	\$468.52		Jul-15	Nelson Prog	\$200.00	\$274.90
	Jun-16		\$11.75	Jun-16	Refreshments	\$97.50	
Summer Reading Program		\$817.01		JI-Oct	Books	\$728.29	
	Jun-16		\$65.00	Jun-16	SRP incentives	\$468.72	\$0.00
TACKL	Previous	\$1,404.19		Jul-15	15 SRP expense	\$249.32	
	JI-Aug		\$287.00	May-16	Hypnotist	\$500.00	
	Jun-16		\$73.65	Jun-16	Misc. expenses	\$202.87	\$812.65
Bequests & Specified donations total							\$28,502.31
Memorials or "In Honor Of" - Total Remaining							\$157.11
GRANTS:							GRANTS:
1000 Books (DRA)	Jan-16	\$4,000.00		Aug-15	1000 books	\$3,276.22	
Friends Match		\$3,000.00		Nov - Dec	bks, trophies, etc	\$1,278.66	
1000 Books DRA Grant / Match- Total Remaining							\$2,259.62
Launchpads							
Launchpads Grant / Match totals							-\$1,360.57
INTEREST DEPOSITS							
remaining from previous years		\$3,678.25					
	Jun-16		\$0.34				
Interest brought forward and FY to date							\$3,691.58
Transferred to American Trust 2/11/2016						\$33,500.00	
TOTAL DEPOSITS		\$46,526.89	\$24,670.58	EXPENDITURES:		\$60,946.88	Balance
Transferred to Fidelity		\$40,000.00					\$3,723.70

Memorials and Donations June 2016

From: **Family Get-Away Fundraiser**
Donation: \$385.00
Fund: Library Trust Account
Restrictions: Fundraiser to support specific needs

From: **TACKL (DTFN fundraiser)**
Donation: \$73.65
Fund: Library Trust Account
Restrictions: Hoffman Room needs

From: **Summer Reading Program***
Donation: \$65.00
Fund: Library Trust Account
Restrictions: Cash donations to support SRP

****Summer Reading Program Donations received as follows:***

Bob's Complete Maintenance	\$15.00
American Trust & Savings Bank	\$50.00

James Kennedy Public Library Monthly Program Report

Report for the Month of June 2016

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Story Time Sessions:

For the week of June 8, 2016 Theme – Dance
Total attendance at 2 programs – 21 children
Time for preparation & performance – 4.5 hrs (pd)
Supplies: Color copies & bubbles for activity
Stickers for treats

For the week of June 15, 2016 Theme – Yummy!
Total attendance at 2 programs – 20 children
Time for preparation & performance – 5.5 hrs (pd)
Supplies: Color copies & Goldfish crackers for activity
Stickers for treats

For the week of June 22, 2016 Theme – Move It!
Total attendance at 2 programs – 19 children
Time for preparation & performance – 5 hrs (pd) .5 hrs (vol)
Supplies: Color copies & bubbles & flannel board for activity
Stickers for treats

For the week of June 29, 2016 Theme – Summer
Total attendance at 2 programs – 21 children
Time for preparation & performance – 3.5 hrs (pd)
Supplies: Color copies & chalk for activity
Stickers for treats

Wee Read Sessions:

For the week of June 8, 2016 Theme – Dance
Total attendance at 2 programs – 15 children & caregivers
Time for preparation & performance – 1 hrs (pd)
Supplies: Color copies & bubbles for activity
Stickers for treats

For the week of June 15, 2016 Theme – Yummy!
Total attendance at 1 program – 13 children & caregivers
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies & Goldfish crackers for activity
Stickers for treats

For the week of June 22, 2016 Theme – Move It!
Total attendance at 1 program – 13 children & caregivers
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies & bubbles & flannel board for activity
Stickers for treats

For the week of June 29, 2016 Theme – Summer
Total attendance at 1 programs – 4 children & caregivers
Time for preparation & performance – .5 hrs (pd)
Supplies: Color copies & chalk for activity
Stickers for treats

Out-Reads (Monthly Story Times to Daycares)

Not held May - September

Branching Out (Wednesdays at 11:00 am)

June 1, 8, 15, 22, 29, 2016 Total attendance - 122
Time for preparation & performance – 6.75 hrs (pd) 3 hrs (vol)
Supplies: Posters & library information
Materials to check out

Program at Ellen Kennedy Center (First Friday of each month) – *Timeless Trivia Stars and Stripes*

June 3, 2016 Total attendance - 10
Time for preparation & performance – 1.5 hrs (pd)
Supplies: Powerpoint presentation (made / presented at Oakcrest in May)

Program at Ellen Kennedy Center (First Friday of each month) – *Book Talks*

June 3, 2016 Total attendance - 10
Time for preparation & performance – 1.5 hrs (pd)
Supplies: None

Program at Oakcrest Manor (Third Thursday of each month) – *The National Monument: America's Front Yard*
June 15, 2016 Total attendance - 12
Time for preparation & performance – 1.5 hrs (pd) 1 hrs (vol)
Supplies: DVD presentation & discussion
Mary Wohlford donated her time to assist with this program.

Sit 'n' Stitch (Wednesdays of each month)
June 1, 8, 15, 22, & 29, 2016 Total attendance – 57
Time for preparation & performance – 1.25 hrs (pd) 10 hrs (vol)
Supplies: Refreshments provided by participants

Books for Lunch Book Club (First Monday of each month) – *Lila*
June 6, 2016 Total attendance – 8
Time for preparation & performance – .5 hrs (pd) 1 hr (vol)
Supplies: Posters, PSA, beverages & paper products
Refreshments provided by participants or the Friends

A Novel Approach to Faith Book Club
June 14, 2016 Total attendance – 8
Time for preparation & performance – 1.75 hr (pd)
Supplies: Posters, PSA, beverages & paper products
Refreshments provided by participants or the Friends

Dungeons & Dragons Club (1st Monday of each Month) Total attendance – 5
June 6, 2016
Time for preparation & performance – 2.5 hrs (pd)
Supplies: Snacks & beverages

JKPL Memoir Project (1st Thursday of each Month) Not meeting in the summer

Open Mic Night @ Brew & Brew (1st Friday of each month)
June 3, 2016 Total attendance – 32
Time for preparation & performance – 3 (pd) 2.5 hrs (vol)
Supplies: Posters, PSA
Speaker & microphone borrowed from WD; 11 performers

Game Night (4th Friday of each Month)
June 24, 2016 Total attendance – 17
Time for preparation & performance – 3.5 hrs (pd)
Supplies: Snacks & beverages

Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies)
June 10, 2016 Total attendance – 16
Time for preparation & performance – 3 hrs (pd)
Supplies: Posters, PSA, Refreshments, sponsored by DuTrac

Coloring for Adults (monthly, date and time varies)
June 7, 2016 Total attendance – 12
Time for preparation & performance – 1.5 hr (pd)
Supplies: Posters, PSA, refreshments
Coloring sheets / books, colored pencils, markers, etc.,

Movies @ Your Library – showing of *Air Bud*
June 4, 2016 Total attendance – 1
Time for preparation & performance – 2.5 hrs
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library – showing of *Zootopia*
June 11, 2016 Total attendance – 33
Time for preparation & performance – .25 hrs
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library – showing of *Unbroken*
June 16, 2016 Total attendance – 4
Time for preparation & performance – 3 hrs (pd)
Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library – showing of *Eat, Pray, Love*
June 30, 2016 Total attendance – 2
Time for preparation & performance – 3 hrs (pd)
Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF

Get Puzzled @ Your Library
June 1-30, 2016 Total attendance – 76
Time for preparation & performance – .25 hrs (pd)
Supplies: Posters, PSA, \$25.00 for puzzle

Relax @ Your Library (Adult SRP program)
June 1, 2016 Total attendance – 18
Time for preparation & performance – 7 hrs 4 hrs (vol)
Supplies: Posters & PSA; Refreshments;
Ellyse Salter of Anytime Fitness donated her time for the wellness & walking
Q & A station.

Relaxation, Life Balance & Yoga (Adult SRP program)
June 4, 2016 Total attendance – 8
Time for preparation & performance – 1 hrs 1 hrs (vol)
Supplies: Posters & PSA; Refreshments;
Nikki Recker, owner of the Yoga Place, donated her time and talent for this presentation

60th Anniversary Celebration (DTFN)
June 10, 2016 Total attendance – 101
Time for preparation & performance – 12 hrs 7.5 hrs (vol)
Supplies: Posters & PSA;
Napkins, cookies, pencils & prizes

Go-Karts with Chase Brunscheen (Children’s SRP Program)
June 11, 2016 Total attendance – 20
Time for preparation & performance – 4 hrs 2 hrs (vol)
Supplies: Posters, PSA,
Chase Brunscheen and his father donated their time and talent to present this program.

Live Animal Adventures (Children’s SRP Program)
June 14, 2016 Total attendance - 83
Time for preparation & performance – 2.5 hrs (pd)
Supplies: Posters, PSA
Swiss Valley presented this program, funded by the Friends.

Nerf War
June 11, 2016 Total attendance – 16
Time for preparation & performance – 5 hrs
Supplies: Posters, PSA, Refreshments

Ping Pong Tournament (Teen SRP Program)
June 17, 2016 Total attendance – 4
Time for preparation & performance – 2 hrs
Supplies: Posters, PSA, Refreshments

Farewell to Downton Abbey with Rosemary Harris
June 18, 2016 Total attendance - 12
Time for preparation & performance – 4.5 hrs (pd) 5 hrs (vol)
Supplies: Posters, PSA, Refreshments & Prizes (donated)
Presenter Fee and Mileage

Blind Date with a Book
June 10-18, 2016 Total attendance – 11
Time for preparation & performance – 2.5 hrs
Supplies: Posters, PSA, Newspapers to wrap books & prizes

Yoga for Kids (Children's SRP Program)			
June 18, 2016			Total attendance - 12
Time for preparation & performance – 1.5 hrs (pd)		1 hr (vol)	
Supplies:	Posters, PSA, Printouts		
	Nikki Recker donated her time and talent to present this program.		
Knit it Public Day			
June 18, 2016			Total attendance – 6
Time for preparation & performance – 1.25 hrs (pd)		12 hr (vol)	
Supplies:	Posters, PSA, Yarn and crochet hooks		
	Four members of the Sit & Stitch group donated their time for this event.		
Hypnotist Steven Meade (Teen SRP Program)			
June 19, 2016			Total attendance – 13
Time for preparation & performance – 4 hrs			
Supplies:	Posters, PSA, Refreshments		
	Sponsored by TACKL		
Let the Games Begin (All ages SRP Program)			
June 20, 2016			Total attendance – 12
Time for preparation & performance – 2 hrs			
Supplies:	Posters, PSA, Refreshments		
	Presentation / Speaker Fee from GF		
Outreach to St. Mark's Enrich Program – Paper Airplanes			
June 23, 2016 (2 sessions)			Total attendance – 55
Time for preparation & performance – 4.5 hrs			
Supplies:	Color paper and markers		
Author Visit with Carol Edward Denekas			
June 25, 2016			Total attendance – 3
Time for preparation & performance – 2 hrs		1 hr (vol)	
Supplies:	Posters, PSA, Refreshments		
	Carol Denekas donated her time and talent to present this program		
Hanson Family Juggles (Children's SRP Program)			
June 25, 2016			Total attendance – 80
Time for preparation & performance – 2.5 hrs			
Supplies:	Posters, PSA,		
	Sponsored by the Friends		
Wii Sports Triathlon (Teen SRP Program)			
June 28, 2016			Total attendance – 3
Time for preparation & performance – 3 hrs			
Supplies:	Posters, PSA, Refreshments		
Games Around the World (Children's SRP Program)			
June 28, 2016			Total attendance – 12
Time for preparation & performance – 4 hrs (pd) 5.5 hrs (vol)			
Supplies:	Posters, PSA,		
	Egg cartons, construction paper, buttons and copies.		
Kid Project Summer Visit			
June 28, 2016			Total attendance – 12
Time for preparation & performance – 1.5 hrs			
Supplies:	Posters, PSA, Refreshments		
	Supplies from SRP program		

	FY15	FY16	Rolling	Jun-16	May-16	Apr-16	Mar-16	Feb-16	Jan-16	Dec-15	Nov-15	Oct-15	Sep-15	Aug-15	Jul-15
	Totals	YTD	12												
Albert City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ames	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Anamosa	0	10	10	0	0	0	0	0	0	3	5	2	0	0	0
Bellevue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cascade	624	1164	1164	34	57	101	117	106	99	171	58	75	144	78	124
Cedar Rapids	2	8	8	2	0	0	6	0	0	0	0	0	0	0	0
Center Point	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Coggon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Colesburg	898	835	835	84	53	67	65	95	40	70	82	65	84	55	75
Coralville	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Del Co.	11081	12451	12451	1163	916	940	1143	1232	1081	1079	851	1128	792	945	1181
Delhi	212	199	199	27	6	6	7	6	16	14	28	35	24	7	23
Dubuque	662	477	477	54	30	22	13	8	23	19	23	78	49	64	94
Dbq Co	20074	20929	20929	2511	1744	1681	1695	1681	1599	1471	1578	1711	1618	1595	2045
Dyersville	85361	88912	88912	8544	7162	7289	7863	7224	7230	5685	7037	7573	7210	7620	8475
Earlville	1540	2162	2162	216	127	191	219	259	189	175	226	193	90	143	134
Edgewood	21	3	3	0	0	0	0	0	3	0	0	0	0	0	0
Elkader	26	10	10	1	1	2	4	0	0	0	0	0	1	1	0
Garnavillo	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gutenber	596	818	818	136	63	51	98	61	47	70	45	63	91	49	44
Hopkinton	326	562	562	9	51	72	84	59	50	57	23	28	40	50	39
Independence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ILL	807	577	577	45	60	49	37	48	37	59	31	62	47	57	45
Ionia	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lohrville	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Luxemburg	833	947	947	100	50	88	88	38	86	48	44	44	88	124	149
Manchester	2202	1873	1873	268	272	216	185	83	56	141	137	187	119	174	35
Maquoketa	New Car	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Marion	69	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monticello	116	15	15	2	0	0	0	0	0	2	1	3	3	4	0
North Liberty	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oelwein	0	4	4	0	4	0	0	0	0	0	0	0	0	0	0
Open Access	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oskaloosa	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ottumwa	17	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rickardsville	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Volga	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
West Des Mo	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Winthrop	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	125494	131956	131956	13196	10596	10775	11624	10900	10556	9064	10169	11247	10400	10966	12463
		131956	131956												

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		Contract Use Report FY14													
Residence Area	No. of Patrons	July Stats	August Stats	Sept Stats	Oct Stats	Nov Stats	Dec Stats	Jan Stats	Feb Stats	March Stats	April Stats	May Stats	June Stats	Year to Date	Change to date
Dyersville	2351	8475	7620	7210	7573	7037	5685	7230	7224	7863	7289	7162	8544	88912	3551
FY15	2326	8376	7403	7280	7330	6606	6336	6654	6299	6901	6487	6646	9043	85361	3551
FY14	2214	7881	6178	6054	7634	6652	6089	6479	6856	7610	7459	6501	8188	83581	4%
FY13	2219	8071	6304	5711	6713	6132	5842	6215	6025	6681	6501	6409	7911	78515	
Delaware Co.(OA)	521	1181	945	792	1128	851	1079	1081	1232	1143	940	916	1163	12451	1370
FY15	590	1067	841	890	943	766	792	848	858	904	995	814	1363	11081	1370
FY14	516	1274	897	770	856	794	858	821	760	939	843	745	1087	10644	12%
FY13	506	1367	930	1063	941	893	817	846	810	1032	830	940	1416	11885	
Dbq Co. Lib. Sys. (OA)	1012	2045	1595	1618	1711	1578	1471	1599	1681	1695	1681	1744	2511	20929	890
FY15	1046	2600	1702	1571	1729	1551	1648	1431	1337	1453	1474	1610	1933	20039	890
FY14	1022	2633	2022	1769	1949	1500	1381	1701	1535	1772	1769	1566	2326	21923	4%
FY13	1069	2615	1950	1653	1791	1785	1627	1987	1706	1771	1713	1459	2418	22475	
County Agency	67	149	124	88	44	44	48	86	38	88	88	50	100	947	101
FY15	67	73	86	49	74	84	83	35	64	78	54	70	96	846	101
FY14	194	607	428	357	317	296	350	333	264	303	278	237	268	4038	12%
FY13	228	464	296	316	368	374	254	344	399	355	380	377	603	4530	
ILL	492	45	57	47	62	31	59	37	48	37	49	60	45	577	-230
FY15	492	92	57	66	79	54	63	77	62	57	78	69	53	807	-230
FY14	487	74	72	81	84	45	75	90	62	76	42	65	57	823	-29%
FY13	469	19	18	17	18	29	27	56	58	51	87	64	67	511	
Open Access	427	568	625	645	729	628	722	523	677	798	728	664	833	8140	780
FY15	353	738	638	517	738	657	522	590	543	623	640	513	641	7360	780
FY14	375	819	912	704	823	589	537	816	637	647	610	693	710	8497	11%
FY13	494	694	891	533	618	533	402	739	602	637	534	667	656	7506	
TOTAL	4870	12463	10966	10400	11247	10169	9064	10556	10900	11624	10775	10596	13196	131956	6462
FY15	4874	12946	10727	10373	10893	9718	9444	9635	9163	10016	9728	9722	13129	125494	6462
FY14	4808	13288	10509	9735	11663	9876	9290	10240	10114	11347	11001	9807	12636	129506	5%
FY13	4985	13230	10389	9293	10449	9746	8969	10187	9600	10527	10045	9916	13071	125422	

NOTE - no longer eligible cards (New Vienna & Graf) are still in system so counted in printed / system reports but not included in patron count here.

N