



**JAMES  
KENNEDY**  
*Public Library*

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Dyersville, Iowa 52040

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# **Regular Library Board Meeting**

## **November 8, 2016**

5:30 pm  
Program Room  
James Kennedy Public Library

### **Agenda Topics**

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Approve Minutes of Previous Meetings: October 11, 2016 Regular meeting
  - Correspondence & Communication
  - Approve October Librarian's Report
  - Approve Bills:
    - October Claims Report
    - Library Claims for November
    - October & November Credit Card Claims
  - Budget Reports
    - October City Report
    - October Library Report
  - Trust Account Reports
    - October Bank Statement
    - October Balance Report
    - Trust Account Expenditure Report
    - October Donations Form
  - Program Reports
    - October Report on Programs and Attendance
    - November Calendar of events
    - Schedule for upcoming programs
  - Grant Report
  - Friends of the Library Report

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Director: Shirley Vonderhaar

Accredited by the State of Iowa, June 2008

4. Update on Evaluation of Library Director
5. FY16 JKPL Annual Report
6. Personnel Committee Report
7. Finance Committee Report
  - FY17 Revised Budget
8. Fundraising Committee Report
  - Update on projects
9. Furnishings, Art & Facilities Committee Report
  - Notes from October 17, 2016 meeting
10. Marketing Committee Report
11. Policy Committee Report
12. Strategic Planning Report
13. Meetings and Training
  - Board training
  - Upcoming
  - Recently Attended
14. Oral Presentations
15. Adjournment

Date of next regular meeting: Tuesday, December 13, 2016 at 5:30 pm

## Hello Board Members:

Here is the information packet for the Board meeting scheduled for Tuesday, November 9, 2016 at 5:30 pm. Hope to see you all then!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Approve Minutes of Previous Meetings: October 11, 2016 Regular meeting - **A**
  - Correspondence & Communication
  - Approve October Librarian's Report - **B**
  - Approve Bills:
    - October Claims Report - **C**
    - Library Claims for November - **D**
    - October & November Credit Card Claims - **E**
  - Budget Reports
    - October City Report - **F**
    - October Library Report - **G**
  - Trust Account Reports
    - October Bank Statement – **H1 & H2**
    - October Balance Report - **I**
    - Trust Account Expenditure Report - **J**
    - October Donations Form - **K**
  - Program Reports
    - October Report on Programs and Attendance - **L**
    - November Calendar of events – **M (separate document)**
    - Schedule for upcoming programs - **N**
    - Grant Report – **I have applied for two grants in recent months. The first is a PLACE Grant (Public Libraries Advancing Community Engagement: Environmental Literacy Through Climate Change Discussions) which is a book discussion / science café series similar to that we received two years ago. Second is the Small Libraries Create Smart Spaces grant. For this grant, 15 small public libraries (serving communities with fewer than 25,000 people) will be selected to receive instructional and material support to engage their communities in a space transformation process that supports active learning at the library. The second is very competitive and will require a 4 hour per week time commitment if received, but fits very closely with our strategic plan. Both should be announced in December.**
  - Friends of the Library Report - **O**

4. Update on Evaluation of Library Director
5. FY16 JKPL Annual Report – **Will distribute at the meeting on Tuesday.**
6. Personnel Committee Report
7. Finance Committee Report
  - FY17 Revised Budget – **The enclosed revised budget includes column for FY17 revised that addresses the change in the personnel budget and the support of the Friends.**
8. Fundraising Committee Report
  - Update on projects – **The fundraising committee will meet on November 13 so we will give you a verbal update at the Board meeting.**
9. Furnishings, Art & Facilities Committee Report
  - Notes from October 17, 2016 meeting
10. Marketing Committee Report
11. Policy Committee Report
12. Strategic Planning Report
13. Meetings and Training
  - Board training: Relationships
  - Upcoming: **Paul and Kim will be attending the summer reading program workshops.**
  - Recently Attended: **ILA, ARSL**
14. Oral Presentations
15. Adjournment

Date of next regular meeting: Tuesday, December 13, 2016 at 5:30 pm

**James Kennedy Public Library  
Board of Trustees  
Minutes of the October 11, 2016 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, October 11, 2016, in the program room. Present: Board members Lynn Osterhaus, Steve Werner, Mary Jane Meade, Pat Valant, Mike Mullis, Joe Petsche, Barb Heitzman and Jolene Pitzenberger-Timp, Library Director Shirley Vonderhaar, and Assistant Director Dawn Schrandt. Absent: Angela English

1. Board Vice-President Steven Werner called the meeting to order at 5:30 pm.

2. Agenda: Lynn MOVED “approval of the Agenda,” which motion was seconded by Pat and CARRIED. Ayes: Osterhaus, Werner, Valant, Mullis, Petsche, Meade, Heitzman and Pitzenberger-Timp. Nays: None

3. Agenda Consent Calendar

- Correspondence & Communication
- Minutes of Previous Meeting: September 13, 2016
- August Librarian’s Report
- Bills:
  - September Claims Report
  - Library Claims for October
  - September and October Credit Card Claims
- Budget Reports
  - September City Report
  - September Library Report
- Trust Account Reports
  - September Bank Statements
  - September Balance Report
  - Trust Account Expenditure Report
  - September Donations Form
    - English Family in memory of Joan English- \$200.00
    - Adopt-a-book donation by Joyce Bries- \$16.00
  - Program Reports
    - Adult Summer Reading Report-participation up, possibly due to choice of activities
  - Contract Use Reports
  - Grant Report
  - Friends of Library Report

Pat MOVED “approval of the consent items” which was seconded by Mike and CARRIED. Ayes: Werner, Valant, Pitzenberger-Timp, Heitzman, Osterhaus, Petsche, Mullis and Meade. Nays: None

4. Committee to Evaluate Library Director: As in recent years, the Personnel Committee will manage the process of the evaluation. Lynn will chair this committee and forms will be sent via email. All trustees will participate in process.
5. FY16 JKPL Annual Report: Shirley is finalizing annual report. Members are to submit photo in jpeg format or Steve will take picture next meeting. Pat suggested using video on webpage and Facebook to market the library.
6. Personnel Committee Report: Change in exempt status law is effective December 1, 2016. On behalf of the Personnel Committee, Lynn MOVED "recommend Asst. Director Dawn Schrandt be reclassified as full time hourly". As this is a motion from the committee no second is need and motion CARRIED. Ayes: Werner, Valant, Pitzenberger-Timp, Heitzman, Osterhaus, Petsche, Mullis and Meade. Nays: None
7. Finance Committee Report: The committee discussed and agreed with the personnel committee's recommendation that the increased cost for personnel be addressed either elsewhere in the budget, by using funds from the Trust Account and fundraising, or by additional support from the Friends of the Library. Shirley will speak to the Friends regarding their ability to assist with this shortfall. On behalf of the Finance Committee, Steve MOVED "the revised reimbursement fees be approved as submitted". As this is a motion from the committee no second is need and motion CARRIED. Ayes: Werner, Valant, Pitzenberger-Timp, Heitzman, Osterhaus, Petsche, Mullis and Meade. Nays: None
8. Fundraising Committee Report: The proposed schedule of fundraising events for FY17 was distributed. A new event for FY17 will be a coloring book, which the committee plans to have available for sale by the Cookie Walk. The Mystery Dinner is scheduled for February 25, 2017, at Dyersville CC. J&D will cater. Discussed possible participation in Roshek Holiday and decided to pass on this opportunity for this year.
9. Furnishings, Art & Facilities Report: Counters in back room will be replaced soon. The committee will schedule a meeting to discuss other projects prior to the next board meeting.
10. Marketing Committee: JKPL will honor retiring board members by adopting book of choice in his/her honor. The committee has partnered with PJs to promote the library with the Dyersville Rocks idea. Twelve library rocks were hidden by TACKL members. PJ's coupon is awarded when found and brought into the library.
11. Policy Committee Report: None
12. Strategic Planning Report: None
13. Meetings and Training: ILA to be held in Dubuque October 12-14. Paul, Laura and Kim will attend. Laura received a scholarship to attend. Public Libraries of Dubuque County 28E Agency meeting attended by Angela and Shirley on 9/29. Shirley will be attending ARSL in Fargo October 25-29.
14. Oral Presentations: None
15. Barb's motion to ADJOURN was seconded by Jolene and CARRIED at 6:32 pm.

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Mary Jane Meade, Secretary

**JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT**  
 Librarian's report to the Board of Trustees for the month October 2016

B

**Additions:**

Items purchased: 246      Items donated: 48      Year to date: 1,092  
 Items donated previous YTD: 318      Items donated YTD: 259  
 Items withdrawn: Books: 590 DVD: 3 Games: 1 Kits: 1  
 Year to date: Books: 1,242 DVD: 20 SCD: 33 Games: 3 Puzzles: 1 Kits: 1  
 New Library Cards Issued City: 18 Contractual: 9 Total: 27 YTD: 118  
 Computer use: 667 hours YTD: 3,156 hours      Previous YTD: 2,528 hours  
 Meeting Room Use: 172 Library Use: 39      Community Use: 133 YTD: 646      Previous YTD: 602  
 Programs Held: 56 Attendance: 867 people      Library Visits: 6,530 YTD: 28,304      Prev. YTD: 27,949

**Circulation:**

Number of Items Loaned	12,061	Year to Date:	50,549
Previous Year Circ.	12,671	Previous YTD:	50,660
Difference (numerical):	-610	Difference (numerical):	-111
Difference (percentage):	-4.81%	Difference (percentage):	-0.22%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	87.34	271.39	1,000.00
Computer Printing:	51.30	374.60	1,250.00
Reader/printer:	0.00	0.00	25.00
Fax:	70.00	329.80	1000.00
Computer Use	17.00	67.00	300.00
Holds & Scans	8.00	41.00	25.00
Lost Books and Materials	117.06	522.28	1,000.00
Memberships	0.00	280.00	500.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	0.00	15,600.00
Misc: shipping	5.00	17.75	300.00
<b>Total:</b>	<b>355.70</b>	<b>1,903.82</b>	<b>26,000.00</b>

Trust Account Receipts:	Current	Year to Date
CB Donations:	13.30	67.29
Memorials:	0.00	230.00
Halbach Books:	40.00	160.00
Adopt a book donations:	295.00	361.00
Friends donation:	51.25	167.00
Other: Gibbs for Hoffman Room Use	25.00	180.00
Other: Hoffman Room – donation jar	8.00	1,133.00
Other:	0.00	1,009.00
<b>Total:</b>	<b>432.55</b>	<b>3,307.29</b>

**SUMMARY OF ADDITIONS:**

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	E book	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	26	94	28	10	65	2	9	22	1	21	11	5	294
2015 Month	20	135	87	3	163	3	0	12	8	33	22	7	493
Curr. YTD	84	370	124	23	191	11	9	64	7	146	50	13	1092
Prev. YTD	86	425	215	48	251	69	0	48	16	180	83	54	1475

**SUMMARY OF CIRCULATION:**

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	down load audio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA V/DVD	Juven. video & DVD	Cds Games etc.	Grand Total
Curr. Month	707	2852	400	4001	197	334	2	8493	75	359	57	1762	937	378	12061
2015 month	1495	2650	400	3267	142	323	1	8278	69	388	20	2070	1175	371	12371
Difference	-788	202	0	734	55	11	1	215	6	-29	37	-308	-238	7	-310
Current YTD	2914	11283	2294	15805	811	1468	30	34605	281	1360	227	7701	4417	1958	50549
Prev. YTD	4010	11732	2523	12913	546	1391	38	33153	305	1570	128	8405	5203	1896	50660
Difference	-1096	-449	-229	2892	265	77	-8	1452	-24	-210	99	-704	-786	62	-111
Diff. %	-27.3%	-3.8%	-9.1%	22.4%	48.5%	5.5%	-21%	4.4%	-7.9%	-13.4%	77.3%	-8.4%	-15.1%	3.3%	-0.2%

**Freegal (Music Downloads):** October: 52 Total FY= 283      **Bridges Streaming Video** October: 0      FY=2

**Mango Language Use:** October: 18 session; FY = 109 total sessions

C

**James Kennedy Public Library  
October 2016 Claims Report**

**Utilities and Contractual**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
Tim Singsank	Custodial Services	600.00
Black Hills	Gas / Heat	40.54
Alliant Energy	Electricity	1,682.37
Mediacom	Internet & Phone	182.97
<b>Total</b>		<b>\$2,505.88</b>

**Miscellaneous Bills**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
City Laundering	Mats	17.94
UPS	Shipping	34.78
Pitney Bowes	Postage (ILL)	237.68
Ace	Transcription error (will credit back)	599.00
Ace	Extension Cord	14.39
Credit Card	Memberships credit for credit card (split)	-20.00
Credit Card	Memberships fee for credit card (split)	35.00
Casey's	Fuel to conference	10.11
Credit Card – ALA	Webinar fee	60.00
<b>Total</b>		<b>\$988.90</b>

<b>October 2016 Budget</b>	
October claims approved	\$10,501.30
Utility and Contractual from Bills above	2,505.88
Miscellaneous Bills from above	988.90
Total wages and benefits	20,737.54
<b>Total October 2016 expenses</b>	<b>\$34,733.62</b>

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**



E

**Credit Card Claims for October & November 2016**

<b>Date</b>	<b>Vendor</b>	<b>Items</b>	<b>Amount</b>
10/20/16	Mediacom	Phone & Internet	182.87

CITY OF DYERSVILLE  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2016

F

1-GENERAL FUND  
BRARY

PENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
1-5-410-4-60100 SALARIES	207,896.00	16,421.62	72,367.30	135,528.70	34.81
1-5-410-4-61100 FICA	12,890.00	996.09	4,398.61	8,491.39	34.12
1-5-410-4-61200 MEDICARE	3,015.00	232.97	1,028.76	1,986.24	34.12
1-5-410-4-61300 IPERS	18,565.00	1,466.47	6,462.53	12,102.47	34.81
1-5-410-4-61500 GROUP INSURANCE	19,800.00	1,581.38	6,308.76	13,491.24	31.86
1-5-410-4-61700 SUI	1,964.00	39.01	87.42	1,876.58	4.45
1-5-410-4-62100 DUES	900.00	35.00	185.00	715.00	20.56
1-5-410-4-62300 MEETINGS/TRAINING	2,500.00	137.46	654.31	1,845.69	26.17
1-5-410-4-63710 ELECTRICITY	14,500.00	1,682.37	6,552.97	7,947.03	45.19
1-5-410-4-63711 GAS HEAT	2,200.00	40.54	150.53	2,049.47	6.84
1-5-410-4-63730 TELEPHONE	2,100.00	182.97	535.93	1,564.07	25.52
1-5-410-4-63750 MAINTENANCE	5,000.00	2,361.60	3,513.03	1,486.97	70.26
1-5-410-4-64080 INSURANCE PREMIUM	5,600.00	0.00	0.00	5,600.00	0.00
1-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
1-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
1-5-410-4-64316 CONTRACTS	0.00	73.54	446.68 (	446.68)	0.00
1-5-410-4-64322 CONTRACTED SERVICES	8,200.00	600.00	2,400.00	5,800.00	29.27
1-5-410-4-65060 OFFICE SUPPLIES	18,500.00	1,771.56	7,147.14	11,352.86	38.63
1-5-410-4-67210 FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00
1-5-410-4-67274 CAPITAL IMPROVEMENTS/E	0.00	3,835.00	6,030.40 (	6,030.40)	0.00
1-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	58,000.00	3,276.04	16,715.98	41,284.02	28.82
<b>TOTAL LIBRARY</b>	<b>381,630.00</b>	<b>34,733.62</b>	<b>134,985.35</b>	<b>246,644.65</b>	<b>35.37</b>
<b>TOTAL EXPENDITURES</b>	<b>381,630.00</b>	<b>34,733.62</b>	<b>134,985.35</b>	<b>246,644.65</b>	<b>35.37</b>

James Kennedy Public Library FY16 Operating Budget								
	FY17					Received		
ESTIMATED REVENUES:	Approved	August	September	October	Nov (est)	to date	Difference	
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	
Fees from copier, R/P, etc.	5,400.00	387.85	387.09	355.70	300.00	1,903.82	3,496.18	
Open Access	13,000.00	0.00	0.00	0.00	0.00	0.00	13,000.00	
Access Plus / ILL	800.00	0.00	0.00	0.00	0.00	0.00	800.00	
Direct State Aid	1,800.00	0.00	0.00	0.00	0.00	0.00	1,800.00	
<b>TOTAL:</b>	<b>26,000.00</b>	<b>387.85</b>	<b>387.09</b>	<b>355.70</b>	<b>300.00</b>	<b>1,903.82</b>	<b>24,096.18</b>	
							1,903.82	24,096.18
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES						Spent to date	Remaining	
Wages	207,896.00	15,867.56	20,053.04	16,421.62	16,500.00	72,367.30	135,528.70	
FICA	12,890.00	961.78	1,221.22	996.09	1,023.00	4,398.61	8,491.39	
Medicare	3,015.00	224.92	285.62	232.97	239.25	1,028.76	1,986.24	
IPERS	18,565.00	1,417.01	1,790.77	1,466.47	1,473.45	6,462.53	12,102.47	
SUI	1,964.00	0.00	0.00	39.01	0.00	87.42	1,876.58	
Group Insurance	19,800.00	1,565.84	1,572.41	1,581.38	1,600.00	6,308.76	13,491.24	
Meetings and training	2,500.00	0.00	516.85	137.46	615.68	654.31	1,845.69	
Dues and memberships	900.00	150.00	0.00	35.00	0.00	185.00	715.00	
<b>TOTAL:</b>	<b>267,530.00</b>	<b>20,187.11</b>	<b>25,439.91</b>	<b>20,910.00</b>	<b>21,451.38</b>	<b>91,492.69</b>	<b>176,037.31</b>	
							91,492.69	176,037.31
CONTRACTUAL SERVICES:								
Utilities (telephone)	2,100.00	172.96	180.00	182.97	182.87	535.93	1,564.07	
Electricity	14,500.00	1,803.96	1,898.47	1,682.37	1,600.00	6,552.97	7,947.03	
Gas / Heat	2,200.00	0.00	74.58	40.54	100.00	150.53	2,049.47	
Insurance (bldg)	5,600.00	0.00	0.00	0.00	0.00	0.00	5,600.00	
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Custodial services	8,000.00	600.00	900.00	600.00	900.00	2,400.00	5,600.00	
Window cleaning	200.00	0.00	0.00	0.00	220.00	0.00	200.00	
Service / Maintenance Contracts	5,000.00	284.61	88.53	73.54	70.79	446.68	4,553.32	
<b>TOTAL:</b>	<b>37,600.00</b>	<b>2,861.53</b>	<b>3,141.58</b>	<b>2,579.42</b>	<b>3,073.66</b>	<b>10,086.11</b>	<b>27,513.89</b>	
							10,086.11	27,513.89
SUPPLIES:								
General library supplies	10,000.00	1,136.48	3,046.83	1,562.48	581.75	6,202.52	3,797.48	
Program fees & supplies	2,500.00	0.00	227.79	209.08	215.09	446.75	2,053.25	
Marketing & advertising	1,000.00	0.00	497.87	0.00	240.00	497.87	502.13	
Maintenance and Repairs	5,000.00	1,021.93	129.50	2,361.60	37.50	3,513.03	1,486.97	
<b>TOTAL</b>	<b>18,500.00</b>	<b>2,158.41</b>	<b>3,901.99</b>	<b>4,133.16</b>	<b>1,074.34</b>	<b>10,660.17</b>	<b>7,839.83</b>	
							10,660.17	7,839.83
BOOKS AND MATERIALS								
Adult fiction	8,400.00	946.27	1,048.71	865.83	752.50	2,860.81	5,539.19	
Adult nonfiction	5,900.00	245.53	537.35	292.13	170.37	1,075.01	4,824.99	
Young adult fiction	2,000.00	23.89	0.00	9.51	669.60	33.40	1,966.60	
Juvenile fiction	7,400.00	384.57	95.51	280.82	1,216.00	760.90	6,639.10	
Juvenile nonfiction	3,300.00	0.00	0.00	0.00	137.56	0.00	3,300.00	
Large Print	4,000.00	338.92	498.88	263.78	270.66	1,101.58	2,898.42	
Electronic media (ebooks, etc.)	4,500.00	665.22	0.00	0.00	415.54	665.22	3,834.78	
Reference & electronic databases	5,500.00	4,709.90	0.00	0.00	0.00	4,709.90	790.10	
Periodicals and newspapers	4,000.00	208.74	737.04	510.27	186.83	1,456.05	2,543.95	
Audiobooks (CD, playaway)	4,000.00	547.60	426.49	289.32	571.64	1,263.41	2,736.59	
Software & Gaming	2,000.00	25.49	69.40	79.70	16.83	174.59	1,825.41	
DVDs	7,000.00	699.10	1,231.33	684.68	852.43	2,615.11	4,384.89	
<b>TOTAL:</b>	<b>58,000.00</b>	<b>8,795.23</b>	<b>4,644.71</b>	<b>3,276.04</b>	<b>5,259.96</b>	<b>16,715.98</b>	<b>41,284.02</b>	
							16,715.98	41,284.02
<b>TOTAL EXPENDITURES:</b>	<b>381,630.00</b>	<b>34,002.28</b>	<b>37,128.19</b>	<b>30,898.62</b>	<b>30,859.34</b>	<b>128,954.95</b>	<b>252,675.05</b>	
<b>TOTAL REVENUES:</b>	<b>26,000.00</b>	<b>387.85</b>	<b>387.09</b>	<b>355.70</b>	<b>300.00</b>	<b>1,903.82</b>	<b>24,096.18</b>	
<b>ACTUAL ASKING</b>	<b>355,630.00</b>	<b>33,614.43</b>	<b>36,741.10</b>	<b>30,542.92</b>	<b>30,559.34</b>	<b>127,051.13</b>	<b>228,578.87</b>	
Capital Improvement	0.00	800.00	1,415.00	3,835.00	81.25	6,030.40	-6,030.40	
<b>Total all expenditures</b>	<b>381,630.00</b>	<b>34,802.28</b>	<b>38,543.19</b>	<b>34,733.62</b>	<b>30,940.59</b>	<b>134,985.35</b>	<b>246,644.65</b>	

James Kennedy Public Library FY16 Operating Budget							
	% Expended	FY16 Expense	Oct. 2015	Total FY16	Budget	Amount	Over/Under
	To date	thru Oct	expenses		Projection	Over/Under	Budget
<b>ESTIMATED REVENUES:</b>							
Dubuque County Library Agency		0.00	0.00	5,845.23	thru July		
Fees from copier, R/P, etc.		1,956.70	492.93	5,071.97	2016		
Open Access		0.00	0.00	12,598.40			
Access Plus / ILL		0.00	0.00	818.10			
Direct State Aid		1,816.01	0.00	1,816.01			
TOTAL:		3,772.71	492.93	26,149.71			
		3,772.71		26,149.71			
<b>ESTIMATED EXPENDITURES:</b>							
<b>PERSONAL SERVICES</b>		Spent to date		Spent to date			
Wages	34.8%	67,946.89	18,611.25	195,731.38	72,169.76	198	1.00
FICA	34.1%	4,187.81	1,147.66	11,983.27	4,504.69	-106	0.98
Medicare	34.1%	979.53	268.49	2,802.59	1,053.77	-25	0.98
IPERS	34.8%	6,067.65	1,661.98	17,478.89	6,444.68	18	1.00
SUI	4.5%	80.35	34.47	153.12	1,030.61	-943	0.08
Group Insurance	31.9%	3,051.83	777.72	10,549.19	5,728.04	581	1.10
Meetings and training	26.2%	420.12	370.28	936.90	1,121.04	-467	0.58
Dues and memberships	20.6%	49.00	0.00	747.00	59.04	126	3.13
TOTAL:	34.2%	82,783.18	22,871.85	240,382.34	92,132.33	-640	0.99
		82,783.18		240,382.34			
<b>CONTRACTUAL SERVICES:</b>							
Utilities (telephone)	25.5%	534.62	188.19	2,091.86	536.70	-1	1.00
Electricity	45.2%	4,710.25	1,496.99	12,764.88	5,350.51	1,202	1.22
Gas / Heat	6.8%	156.60	77.38	1,608.40	214.20	-64	0.70
Insurance (bldg)	0.0%	1,315.00	0.00	6,772.00	1,087.42	-1,087	0.00
Legal Fees	NA	0.00	0.00	0.00	Zero	0	Nothing
Custodial services	30.0%	2,666.00	750.00	8,096.00	2,634.39	-234	0.91
Window cleaning	0.0%	0.00	0.00	200.00	Zero	0	Nothing
Service / Maintenance Contracts	8.9%	439.65	112.49	5,045.88	435.65	11	1.03
TOTAL:	26.8%	9,822.12	2,625.05	36,579.02	10,096.27	-10	1.00
		9,822.12		36,579.02			
<b>SUPPLIES:</b>							
General library supplies	62.0%	1,622.34	700.98	10,533.50	1,540.17	4,662	4.03
Program fees & supplies	17.9%	688.78	180.29	3,611.93	476.74	-30	0.94
Marketing & advertising	49.8%	686.67	19.00	1,458.28	470.88	27	1.06
Maintenance and Repairs	70.3%	773.81	45.00	12,160.76	318.16	3,195	11.04
TOTAL	57.6%	3,771.60	945.27	27,764.47	2,513.09	8,147	4.24
		3,771.60		27,764.47			
<b>BOOKS AND MATERIALS</b>							
Adult fiction	34.1%	2,429.52	998.68	9,544.55	2,138.18	723	1.34
Adult nonfiction	18.2%	2,272.47	1,882.01	6,566.47	2,041.82	-967	0.53
Young adult fiction	1.7%	570.38	592.88	2,773.13	411.36	-378	0.08
Juvenile fiction	10.3%	2,269.79	2,077.32	6,856.37	2,449.76	-1,689	0.31
Juvenile nonfiction	0.0%	151.34	151.34	4,214.07	118.51	-119	0.00
Large Print	27.5%	1,306.73	470.37	3,814.79	1,370.17	-269	0.80
Electronic media (ebooks, etc.)	14.8%	2,215.22	0.00	4,522.04	2,204.42	-1,539	0.30
Reference & electronic databases	85.6%	1,072.90	0.00	6,038.66	977.20	3,733	4.82
Periodicals and newspapers	36.4%	914.60	202.13	4,044.75	904.48	552	1.61
Audiobooks (CD, playaway)	31.6%	1,449.64	542.80	3,756.45	1,543.63	-280	0.82
Software & Gaming	8.7%	296.73	100.89	998.75	594.20	-420	0.29
DVDs	37.4%	2,534.08	563.98	7,345.78	2,414.80	200	1.08
TOTAL:	28.8%	17,483.40	7,582.40	60,475.81	16,767.65	-52	1.00
		17,483.40		60,475.81			
TOTAL EXPENDITURES:	33.8%	113,860.30	34,024.57	365,201.64	118,982.23	9,973	1.08
TOTAL REVENUES:	7.3%	3,772.71	492.93	26,149.71	3,751.11	-1,847	0.51
ACTUAL ASKING	35.7%	110,087.59	33,531.64	339,051.93	115,470.36	11,581	1.10
Capital Improvement	N/A	4116.92	0.00	12,269.65			
Total all expenditures	N/A	117,977.22	34,024.57	377,471.29			



P.O. Box 938 • Dubuque, IA 52004-0938  
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CITY OF DYERSVILLE  
JAMES KENNEDY PUBLIC LIBRARY TRUST  
340 1ST AVE E  
DYERSVILLE IA 52040-1203

## Statement of Account

H-1

Last statement: September 30, 2016  
This statement: October 31, 2016  
Total days in statement period: 31

005951-435-6 Page 1 of 1

Direct inquiries to:  
Customer Service Department  
563-589-0800

American Trust And Savings Bank  
PO Box 938  
Dubuque Iowa 52004-0938

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HELP YOUR EMPLOYEES PLAN FOR THE FUTURE. AMERICAN TRUST HAS A RETIREMENT PROGRAM FOR BUSINESSES OF ALL SIZES. FOR MORE INFORMATION CONTACT OUR RETIREMENT DIVISION.

### Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,156.43

### Money Market Account

Account number  
005951-435-6

Beginning balance	\$40,142.79		
Low balance	\$40,142.79		
Avg collected balance	\$40,142		
Interest paid year to date	\$116.37		
Total additions	\$13.64	Total subtractions	\$-0.00

Effective dates	Interest Rate
09-30-16	0.400%

Date	Description	Additions	Subtractions
10-31	#Interest	13.64	

#### Daily balances

Date	Amount	Date	Amount	Date	Amount
09-30	40,142.79	10-31	40,156.43		





www.bankfidelity.com

Anamosa 319-462-6031	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Bellevue 563-872-5515	Dubuque Asbury 563-557-2300	Epworth 563-876-9090	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Cascade 563-852-3245	Dyersville 563-875-7157	Guttenberg 563-252-1493	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

H-2

2 \*\*\*\*\*AUTO\*\*SCH 5-DIGIT 52030  
1327 0.8101 AV 0.376 6 1 121

CITY OF DYERSVILLE  
J KENNEDY PUBLIC LIBRARY TRUST  
340 1ST AVE E  
DYERSVILLE IA 52040-1203



CHRISTMAS IS JUST AROUND THE CORNER.  
RELAX AND LET OUR CHRISTMAS CLUB LESSEN  
THE STRESS FOR NEXT YEAR!  
OPEN A 2017 CHRISTMAS CLUB ACCOUNT TODAY!

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 10/01/2016 - 10/31/2016

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT		24.15+	10/10
WEB TRANSFER DEBIT	515.24-		10/18
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 10/18 AT 10:55			
DEPOSIT		408.40+	10/25
INTEREST PAID		.24+	10/31
YEAR-TO-DATE INTEREST PAID			4.90
AVERAGE COLLECTED BALANCE			5,610.53

-- CHECKS --

NUMBER.....AMOUNT...DATE    NUMBER.....AMOUNT...DATE    NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
09/30            5,733.86	10/18            5,242.77	10/31            5,651.41
10/10            5,758.01	10/25            5,651.17	

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
NUMBER.....	BALANCE..	DEBITS.....	CREDITS....	CHARGES ..	BALANCE..
617571	5,733.86	1    515.24	3    432.79	.00	5,651.41

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TRUST ACCOUNT REPORT for October 2016

<b>American Bank &amp; Trust - balance on hand July 1, 2016</b>				\$ 40,102.34
July 31, 2016 interest	\$13.63			\$ 40,115.97
August 31, 2016 interest	\$13.63			\$ 40,129.60
September 30, 2016 interest	\$13.19			\$ 40,142.79
October 31, 2016 interest	\$13.64			\$ 40,156.43 H-1
Balances September 30, 2016			\$24,134.78	\$5,733.86
<b>Deposits</b>				
October 10, 2016				
Donation Jar	\$8.00			
Conscience box donations	\$5.65			
Friends booksale / donation	<u>\$10.50</u>	<u>\$24.15</u>		
October 21, 2016				
History Book	\$40.00			
In honor of Lisa Gaylor - LP	\$295.00			
Meeting room use donation - Gibbs	\$25.00			
Conscience box donations	\$7.65			
Friends booksale / donation	<u>\$40.75</u>	<u>\$408.40</u>		
October 31, 2016				
Interest	<u>\$0.24</u>	<u>\$0.24</u>		<u>\$432.79</u>
<b>Debits</b>				
Transfer amount is off by \$1.00	\$1.00			
Halloween Party (LML)	\$76.55			
Lisa Gaylor - Large Print	\$28.67			
Jan Funke Memorial	\$16.80			
Joan English Memorial	\$52.65			
Large Print materials (Lion's Club)	\$66.44			
Adult SRP prize (Friends)	\$109.95			
Program refreshments (Friends)	\$8.47			
Gene Olberding Memorial (Friends)	\$99.71			
Adopt-a-book	<u>\$55.00</u>			
			\$515.24	\$515.24
Balances October 31, 2016			<u>\$23,619.54</u>	<u>\$5,651.41</u> H-2

FIDELITY TRUST ACCOUNT INCOME / EXPENDITURE REPORT FY16 (July 1, 2016 - June 30, 2017)

J

		in account	New Deposits				
Amount left at American Trust		\$3,723.70					
<b>INCOME:</b> (as of July 1, 2016)					<b>EXPENDITURES:</b>		<b>REMAINING:</b>
<b>DONATIONS:</b>							<b>DONATIONS:</b>
Previous Fundraisers		\$2,006.98					
Previous fundraisers - Total Remaining							<b>\$2,006.98</b>
Love My Library Fundraiser		\$1,758.33					
Love My Library - Total remaining				Oct-16	LML- Halloween	76.55	<b>\$1,584.95</b>
Raffles		\$1,329.11					
Raffles - Total Remaining							<b>\$1,329.11</b>
Donations							
Miscellaneous Donations Total Remaining							<b>\$1,523.77</b>
Lion's Club - LP	Previous	\$0.00					<b>\$189.33</b>
	Jul-16		\$300.00	Sep-16	LP books	\$44.23	
				Oct-16	LP books	\$66.44	
Conscience Box	Previous	\$1,063.82					
	Oct-16		\$13.30				
Conscience Box - Total							<b>\$1,131.11</b>
History Book	Previous	\$874.74					
	Oct-16		\$40.00				
History Book Total							<b>\$1,034.74</b>
Genealogy Donation	Previous	\$83.86					<b>\$83.86</b>
Meeting Room Donatic	Previous	\$266.79					
	Oct-16		\$33.00				
Meeting Room Donations - Total							<b>\$299.79</b>
Adopt-a-book donation	Previous	\$258.89					
				Oct-16	materials	\$55.00	
Adopt-a-book totals							<b>\$163.09</b>
Friends - bksale	Previous	\$274.90					
	Oct-16		\$51.25	Oct-16	Refreshments	\$8.47	
Friends booksale - total							<b>\$345.07</b>
Friends adult SRP	Aug-16		\$200.00	Oct-16	SRP prize	\$109.95	
Friends culled books	Aug-16		\$50.00				<b>\$140.05</b>
Friends - Olberding Memorial				Oct-16	LP materials	\$99.71	<b>-\$99.71</b>
Summer Reading Program		\$0.00					
SRP total							<b>\$0.00</b>
TACKL - total							<b>\$865.29</b>
Bequests & Specified donations total							<b>\$28,502.31</b>
Memorials or In Honor of							
Jan Funke	Jul-16		\$30.00	Oct-16	Books	\$16.80	<b>\$13.20</b>
Lisa Gaylor - Large	Aug-16		\$50.00	Oct-16	LP boks	\$28.67	
Lisa Gaylor - Large	Oct-16		\$295.00				<b>\$316.33</b>
Joan English	Sep-16		\$200.00	Oct-16	Books	\$52.65	<b>\$147.35</b>
Memorials or "In Honor Of" - Total Remaining							<b>\$621.88</b>
<b>GRANTS:</b>							<b>GRANTS:</b>
1000 Books (DRA & Friends)		\$2,259.62					<b>\$2,259.62</b>
Launchpads							
Friends Match (DACF)		-\$750.00					
DACF grant			\$750.00				
Launchpads Grant / Match totals							<b>\$0.00</b>
<b>INTEREST DEPOSITS</b>							
remaining from previous years		\$3,691.58					
Interest brought forward and FY to date							
	Oct-16		\$0.24				
Interest - total							<b>\$3,692.46</b>
Internal Transfer error - checking with Tricia						\$1.00	
American Trust transfer		-\$33,500.00					
<b>TOTAL DEPOSITS</b>			<b>\$3,308.17</b>	<b>EXPENDITURES:</b>		<b>\$1,380.46</b>	<b>Balance</b>
							<b>\$5,651.41</b>



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**Memorials and Donations October 2016**

From: **Lynn Gibbs**  
Donation: \$25.00  
Fund: Library Trust Account  
Restrictions: Donation for Use of Hoffman Room

From: **Colleagues and Friends of Lisa Gaylor,  
in honor of her retirement**  
Donation: \$295.00  
Fund: Library Trust Account  
Restrictions: Donation for Large Print Material

# James Kennedy Public Library Monthly Program Report

Report for the Month of October 2016

L

## Story Time Sessions:

For the week of October 5, 2016

Theme – Shoes

Total attendance at 1 program – 3 children

Time for preparation & performance – 2.75 hrs (pd)

Supplies: Color copies & paper and colors for activity  
Stickers for treats

For the week of October 12, 2016

Theme – Sneezes

Total attendance at 1 program – 3 children

Time for preparation & performance – 3.25 hrs (pd)

Supplies: Color copies & copies for activity  
Stickers for treats

For the week of October 19, 2016

Theme – Autumn

Total attendance at 1 program – 2 children

Time for preparation & performance – 3.75 hrs (pd)

Supplies: Color copies & paper, leaves and colors for activity  
Stickers for treats

For the week of October 26, 2016

Theme – Spiders & Bats

Total attendance at 1 program – 1 children

Time for preparation & performance – 5 hrs (pd) 1 hr (vol)

Supplies: Color copies & felt and hair holders for activity  
Temporary tattoos for treats

## Wee Read Sessions:

For the week of October 5, 2016

Theme – Shoes

Total attendance at 1 program – 10 children & caregivers

Time for preparation & performance – .5 hrs (pd)

Supplies: Color copies & paper and colors for activity  
Stickers for treats

For the week of October 12, 2016 Canceled due to ILA attendance

For the week of October 19, 2016

Theme – Autumn

Total attendance at 1 program – 9 children & caregivers

Time for preparation & performance – .5 hrs (pd)

Supplies: Color copies & paper, leaves and colors for activity  
Stickers for treats

For the week of October 26, 2016

Theme – Spiders & Bats

Total attendance at 1 program – 9 children & caregivers

Time for preparation & performance – .5 hrs (pd)

Supplies: Color copies & felt and hair holders for activity  
Temporary tattoos for treats

## Out-Reads (Bi-Monthly Story Times to Daycares)

For the first session in October 2016

Theme – Apples

Total attendance at 8 programs – 154 children & caregivers

Time for preparation & performance – 6 hrs (pd)

Supplies: 20 copies of activities, poems, etc. for parents & / or teachers

For the second session in October 2016

Theme – Fall

Total attendance at 8 programs – 145 children & caregivers

Time for preparation & performance – 6 hrs (pd)

Supplies: 20 copies of activities, poems, etc. for parents & / or teachers

## Branching Out (Wednesdays at 11:00 am)

October 5, 12, 19, & 26, 2016

Total attendance - 106

Time for preparation & performance – 7 hrs (pd) 2.5 hrs (vol)

Supplies: Posters & library information; Materials to check out

## Program at Ellen Kennedy Center – Book Talks

October 7, 2016

Total attendance - 10

Time for preparation & performance – 4 hrs (pd)

Supplies: None

Program at Oakcrest Manor (Third Thursday of each month) – <i>Barn Quilts</i> October 21, 2016 Time for preparation & performance – 3 hrs (pd) Supplies: DVD presentation & discussion, handouts	Total attendance - 8
Sit 'n' Stitch (Wednesdays of each month) October 5, 12, 19, & 26, 2016 Time for preparation & performance – 1 hrs (pd)                      8 hrs (vol) Supplies: Refreshments provided by participants	Total attendance – 44
Books for Lunch Book Club (First Monday of each month) – <i>Lincoln's Dressmaker</i> October 3, 2016 Time for preparation & performance – 2 hrs (pd) Supplies: Posters, PSA, beverages & paper products Refreshments provided by participants or the Friends	Total attendance – 7
A Novel Approach to Faith Book Club October 11, 2016 Time for preparation & performance – 2.5 hr (pd) Supplies: Posters, PSA, beverages & paper products Refreshments provided by participants or the Friends	Total attendance – 6
Dungeons & Dragons Club (1 <sup>st</sup> Monday of each Month) October 3, 2016 Time for preparation & performance – 2 hrs (pd) Supplies: Snacks & beverages	Total attendance – 6
JKPL Memoir Project (1 <sup>st</sup> Thursday of each Month)                      Resuming in November	
Open Mic Night @ Brew & Brew (1 <sup>st</sup> Friday of each month) Not held in October due to scheduling conflicts.	
Game Night (4 <sup>th</sup> Friday of each Month) October 25, 2016 Time for preparation & performance – 4 hrs (pd) Supplies: Snacks & beverages	Total attendance – 14
Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies) October 8, 2016 Time for preparation & performance – 3 hrs (pd) Supplies: Posters, PSA, Refreshments, sponsored by DuTrac	Total attendance – 12
Coloring for Adults (monthly, date and time varies) October 9, 2016 Time for preparation & performance – .5 hr (pd) Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils	Total attendance – 7
Get Puzzled @ Your Library October 1-30, 2016 Time for preparation & performance – 1 hrs (pd) Supplies: Posters, PSA, \$15.00 for puzzle	Total attendance – 42
Movies @ Your Library – showing of <i>Ratchet &amp; Clank</i> October 1, 2016 Time for preparation & performance – 3.5 hrs Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 12
Movies @ Your Library – showing of <i>Practical Magic</i> October 24, 2016 Time for preparation & performance – 1.5 hrs (pd) Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 5

Movies @ Your Library – showing of <i>The Little Vampire</i> October 29, 2016 Time for preparation & performance – 2.25 hrs (pd) Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 4
Movies @ Your Library – showing of <i>The Conjuring</i> October 31, 2016 Time for preparation & performance – .25 hr Supplies: Posters, PSA	Total attendance – 0
Barn Quilts with Danny Steiber October 1, 2016 Time for preparation & performance – 3 hrs      34 hrs (vol) Supplies: Posters & PSA, Refreshments	Total attendance – 9
Blind Date with a Banned Book September 24 – October 1, 2016 Time for preparation & performance – 2 hrs Supplies: Posters & PSA, Wrapping paper, prize	Total attendance – 7
Walk the Way Walking Club (Adult SRP) June 1 – August 31, 2016 (not included on previous reports) Time for preparation & performance – 2.5 hrs    10 hrs (vol) Supplies: Posters & PSA, Copies, Map Partnered with Anytime Fitness to offer free 1 week trial to all participants	Total attendance – 37
Nerf War October 8, 2016 Time for preparation & performance – 5 hrs Supplies: Posters & PSA, Refreshments	Total attendance – 10
Visit by Mark Hirsch October 16, 2016 Time for preparation & performance – 1 hrs Supplies: Posters, PSA, Refreshments \$200.00 Lecture stipend	Total attendance – 9
Teen Read Week Contest October 10 - 16, 2016 Time for preparation & performance – 1 hr (pd)      1 hr (vol) Supplies: Posters, PSA, voting ballots	Total attendance – 0
Kobolds Ate My Baby (Gaming) October 18, 2016 Time for preparation & performance – 2.25 hrs Supplies: Posters, PSA, Refreshments	Total attendance – 16
Creature Double Feature (Young & Emerging Adult Halloween Program) October 21, 2016 Time for preparation & performance – 4.5 hrs Supplies: Posters, PSA, Refreshments	Total attendance – 5
Sentenced to Life – Joan Becker October 22, 2016 Time for preparation & performance – 2 hrs Supplies: Posters, PSA, Refreshments \$100.00 Lecture Stipend	Total attendance – 17
Chair-ity Donor Reception October 23, 2016 Time for preparation & performance – 1 hr Supplies: Posters, PSA, Refreshments	Total attendance – 15

Children's Halloween Party

October 29, 2016

Time for preparation & performance – 6.5 hr (pd) 3.75(vol)

Supplies: Posters, PSA,  
Glow sticks, applesauce squeezies & prizes  
Sponsored by Spoden Construction (LML donor)

Total attendance – 88

Children's Halloween Craft Program

October 29, 2016

Time for preparation & performance – 2.75 hr (pd) 1.75(vol)

Supplies: Posters, PSA,  
Pipe cleaners, egg cartons, crayons, markers and glitter dots

Total attendance – 35

***Tentative Schedule of Upcoming Events – December & Beyond***

***Monday, November 28 thru Sunday, December 18: Layette Quilt Display and Raffle Continues.*** The James Kennedy Public Library has partnered with the Dyersville Layette Ladies to share with you the work and talent of the Layette Ladies as well as raise some funds for both organizations. Several quilts made by the group are on display at the library until December 18. During this time, you are able to purchase raffle tickets to win the quilt of your choice! Cost for raffle tickets are 1 for \$2.00, 3 for \$5.00 or 10 for \$10.00. One winner will be able to select their favorite quilt out of those on display to keep. The winner of the raffle will be drawn on Monday, December 19. Need not be present to win. Proceeds from this fundraiser will be split evenly between the Layette Ladies group and the JKPL.

***Friday, December 2: Open Mic Night @ 6:00 pm.*** The James Kennedy Public Library is hosting a monthly open mic night at local restaurant Brew & Brew on the first Friday of each month. Performers are encouraged to sign up for ten minute time slots and show off their talents. Poetry, music, readings and comedy are just a few examples! All ages are welcome to come and watch but performers must be age 13 or older unless accompanied by a parent or other adult. Performers can register in advance at either the Library or Brew & Brew with walk-in performances allowed if there is time. Tables for spectators can be reserved by calling Brew & Brew.

***Saturday, December 3: A Visit with Santa & Mrs. Claus from 10:00 am - 1:00 pm.*** Santa and Mrs. Claus will be visiting the James Kennedy Public Library from 10:00 am to 1:00 pm on Saturday, December 3. Children of all ages are welcome to come and talk to Santa. Don't forget to bring your cameras! There will be a few simple crafts to make while you wait. Sponsored by the Dyersville Federated Woman's Club.

***Saturday, December 3: Cookie Walk from 10:00 am - 1:00 pm.*** Craving some special holiday treats but don't have the time to bake for yourself? Come to the library for our annual Christmas Cookie Walk Fundraiser. Purchase a tray of sweet treats for \$5.00 and fill it (about a dozen items) from a variety of baked goods provided by friends, volunteers, board and staff of the library. Volunteers will be on hand to wrap your tray before you leave. Sponsored by the Fundraising Committee of the JKPL.

***Saturday, December 3: Family Movies @ Your Library presents "Finding Dory" @ 2:00 pm.*** When Dory, the forgetful blue tang fish, suddenly remembers she has a family who may be looking for her, she, Marlin and Nemo take off on a life-changing quest to find them. Rated PG. (97 min.)

***Sunday, December 4: Old Fashioned Christmas from 1:30 to 3:30 pm.*** The whole family is invited for an afternoon of live music, traditional Christmas carols, cookies and spiced cider at the Dyer-Botsford House in Dyersville. Rumor has it that Santa & Mrs. Claus will make a special appearance! All ages welcome but children under the age of 10 must be accompanied by an adult. This event is sponsored by the Senior Advisory Board of the James Kennedy Public Library and the Dyersville Historical Society.

***Monday, December 5: Books for Lunch Book Discussion @ 12:00 noon.*** This group gathers on the first Monday of each month. This month the group will discuss the holiday novel *Oh My Stars* by Lorna Landvik. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

**Monday, December 5: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

**Wednesdays, December 7, 14, 21 & 28: Sit and Stitch @ 1:00 pm.** Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

**Saturday, December 10 through Saturday, December 17: Used Book Swap @ Your Library.** Looking for a good book? Come to the Used Book Swap at the library! This is a fun way to treat yourself to something new to read or share a book you are finished with. Just wrap up a gently used/nearly new book from your home library and mark it with a general statement of what it is – novel, romance, children's picture book, biography, etc. Bring your gift wrapped book to the library and exchange it for another. Everyone who participates will be entered into a drawing for a book lover's prize. The used book exchange is open all hours the library is open between December 10-17.

**Saturday, December 10: Coloring for Adults @ Your Library from 1:00 to 4:00 pm.** Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. Participants this month will be entered into a drawing to win a copy of the new coloring book created by the JKPL. This program is open to adults 18 and older.

**Sunday, December 11: Christmas Movies @ Your Library presents "The Santa Clause" 2:00 pm.** When a man accidentally kills Santa he is magically recruited to take his place. Rated PG. (97 min.)

**Saturday, December 17: Family Movies @ Your Library presents "The BFG" 2:00 pm.** A young girl is launched on an enormous adventure when she crosses paths with a mysterious being called the Big Friendly Giant. This is the 2016 version. Rated PG. (117 min.)

**Saturday, December 17: Nerf War @ Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested - 10 people required to hold the program but a max of 20 is allowed. Walk-ins welcome if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**Sunday, December 18: Christmas Movies @ Your Library presents "I'll Be Home for Christmas" 2:00 pm.** Jake Wilkinson, a self-centered college student, has one thing on his mind -- get home for Christmas dinner or forfeit the vintage Porsche his father promised him. Just days before his deadline, Jake awakens in the California desert stranded, penniless, and wearing a Santa suit and white beard! Desperate to claim his gift, he flies, crawls, cons, races, bullies, and even sleighs his way east. But his non-stop mission turns into a nonstop comedy of errors as a multitude of colorful and offbeat strangers look to "Santa" for help and kindness.

**Monday, December 19: JKPL Memoir Project @ 6:30 pm.** Everyone has a story to tell, what's yours? Join us for this monthly writers' group that focuses on writing about personal stories and family history. No previous writing experience is necessary, please come and learn with us! This group will meet the third Monday of each month. Suggested topics to write about are presented at each meeting. Participants are invited but not required to share their writing.

**Tuesday, December 20: Drop-In Computer Help from 5:00-7:00 pm.** Have basic computer questions? Come to the library! The library is hosting drop-in hours so you can bring your basic computer questions and we'll do our best to answer them. Laptop computers will be available for use but participants are encouraged to bring their own laptop if they own one.

**Saturday, December 24 - Monday, December 26: Library closed for Christmas Holiday**

**Tuesday, December 27: Building Creativity One Block at a Time: a LEGO® program from 4:00 pm to 6:00 pm.** This month's theme is "Presents". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Saturday, December 31: Family Movies @ Your Library presents "The Secret Life of Pets" @ 2:00 pm.** When their owners leave for the day, pets living in the apartment building gossip with their friends, satisfy their sweet tooth, and throw outrageous parties. But when a pampered terrier and his unruly new "roommate" from the pound get lost in the urban jungle of New York City, they must put aside their differences to survive the epic journey back home. Rated PG. (90 min.)

**Sunday, January 1 - Monday, January 2: Library closed for New Year Holiday**

**Warm-Up @ Your Library Begins: Tuesday, January 3.** Again this winter the JKPL is offering a winter library program for adults. Since last year's program was very successful we decided to use the same format - a bingo card! Connect · Discover · Inspire is the library tagline and this program is intended to help you: DISCOVER what the library has to offer; CONNECT with your library and community and INSPIRE others to read, learn and explore what the library has to offer. Stop in anytime after January 1 and pick up your Warm-Up bingo card and book bag. Read different genres and formats, listen to books, try out databases and other services, or attend library programs to fill the squares. Every bingo (maximum of three per person) earns the chance to win some great prizes, including the grand prize of a tablet or eReader (final product to be decided). All black out bingos will earn you a special JKPL goodie bag. Adults eighteen and older with a James Kennedy Public Library card are eligible to participate. Special programs may be offered. The winter library program will run from January 3 thru February 28 and is sponsored by the Friends of the James Kennedy Public Library.

**Tuesday, January 3 - Friday, January 28: Quilting Bee with the Dyersville Layette Ladies.** The Layette Ladies will be quilting in the library during January this year to demonstrate quilting and encourage others to lend a hand. A quilting rack will be set up under the library skylight and ladies from the Layette Group will be present to quilt on weekday afternoons from 12:00 noon to 5:00 pm and Sundays from 1:00 to 4:00 pm. Members of the community are encouraged to stop in and observe, ask



questions and help with the quilting. Beginners will be able to try quilting on a piece of fabric in a hoop. The quilts will only be available when the quilters are working on it. Once completed, the quilt will be auctioned off to raise money for the Dyersville Relay For Life.

**Tuesday, January 3: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time. *Please note this is a new meeting date!*

**Wednesdays, January 4, 11, 18 & 25: Sit and Stitch @ 1:00 pm.** Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

**Saturday, January 7: Family Movies @ Your Library presents "Pete's Dragon" @ 2:00 pm.** When a mysterious 10-year-old boy, Pete, turns up, claiming to live in the woods with a giant green dragon, it's up to a forest ranger, Grace, and young Natalie to learn where the boy came from, where he belongs, and the truth about this magical dragon. Rated PG. (103 min.)

**Monday, January 9: Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss the book *The Great Christmas Knit-off* by Alexandra Brown. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library. *Please note this meeting date has been moved due to the New Year's Day holiday.*

**Tuesday, January 10: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *Christmas Jars* by Jason Wright. Copies of each book are available to borrow from the library.

**Saturday, January 14: Mango Languages @ 10:00 am.** Ever wanted to learn a new language? The library has access to a new online resource, Mango languages! This class will cover the basics of how to access and run Mango to get you mastering a new languages! This resource is only available to those with full service library cards. You will need a library card number to start so if you do not yet have a JKPL card, please come a little early to sign up for one. Feel free to bring your own device to follow along the presentation on.

**Saturday, January 14: Visit with Dubuque Author Vickie Owens @ 2:00 pm.** Dubuque author Vickie Owens is a writer and a poet. Her book, *Weathered Roots*, is a walk back in time to experience what it was like living solely off the land as a pioneer in the hill country where she spent her youth. This book is a compilation of recaptured meals, memories of days past, poetry, pictures, and short stories about her family that made the hill country home. Copies of the book will be available for purchase from the author.

**Thursday, January 19: Soup Supper Fundraiser from 5:00 to 8:00 pm.** Warm up this winter at the JKPL annual Soup Supper! Join us for soup (chili or chicken noodle), crackers, bread and beverages

starting at 5:00 pm until we run out! The soup is made and served by the JKPL Library Board and Fundraising Committee members. Price is \$5.00 per person with soup refills for \$1.00 each. Carry outs available. There will also be a 50/50 raffle. Proceeds from the fundraiser will be used to support the library's collections. (Prices to be confirmed.)

**Thursday, January 19 – February 28: Love My Library Giving Tree Fundraiser!** Do you “Love Your Library”? Then consider supporting this annual fundraising activity that will improve the collection and services the library is able to offer. Library staff have identified things (books and materials, furnishings, equipment, etc.) that they believe would improve the library. Some of these items are listed on the bulletin board in the entry to the library. The complete list can be viewed at the circulation desk or from the home page of the library's website ([www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us)). Select one or more items and donate the funds needed for purchase, or purchase the items yourself and donate them to the library. Donations will be written on a heart and hung on the library “Giving Tree.” Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out. Not finding something you want to “love”? Bring your ideas to a librarian!

**Friday, January 20 through Monday, January 23: Friends of the Library Used Book Sale.** The Friends of the Library used book sale will be held in the basement of the James Kennedy Public Library Friday, January 22 through Monday, January 25. Bags of books are \$2 on the last day of the sale. Hours are: Friday, January 20: 9:00 am—5:00 pm; Saturday, January 21: 9:00 am—3:00 pm; Sunday, January 22: 1:00 pm—4:00 pm; Monday, January 23: 9:00 am—7:00 pm.

**Saturday, January 21: Building Creativity One Block at a Time: a LEGO® program from 2:00 pm to 4:00 pm.** This month's theme is "Castles". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Sunday, January 22: Coloring for Adults @ Your Library from 1:00 to 4:00 pm.** Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

**Friday, January 27: Game Night @ Your Library @ 6:00 pm.** Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

**Saturday, January 28: Bear Creek Carving Club Open House and Demo from 10:00 am to 2:00 pm.** Members of the Bear Creek Woodcarving Club will be at the library demonstrate carving techniques and display their carvings. Questions are welcome. Everyone is invited to stop in during this open house and view the carvers and their works.

**Monday, February 1: Build-A-Basket Fundraiser begins.** Join us for the 5th Annual Build-A-Basket Fundraiser. Pick something you love like candles, cooking, or cats and build a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library. The baskets will then be auctioned off in a silent auction. The library will provide you an empty basket if you need one! (Dates to be determined by the Fundraising Committee.)

**Friday, February 10: Building Creativity One Block at a Time: a LEGO® program from 2:00 pm to 4:00 pm.** This month's theme is "Future Home". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Saturday, February 18: Nerf War @ Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested - 10 people required to hold the program but a max of 20 is allowed. Walk-ins welcome if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**Tuesday, February 21: Coloring for Adults @ Your Library from 5:00 to 8:00 pm.** Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

**Thursday, February 23: Digital Learning Day Q & A from 3:00-5:00 pm.** To celebrate Digital Learning Day, the James Kennedy Public Library is hosting a Question and Answer session to help patrons learn about the constantly changing world of technology. Bring any technology related question and we will answer it to the best of our ability! Part of the session will be a demo on how to perform basic research on your home computer.

**Saturday, February 25: "Dinner a la Morte" Mystery Dinner Theatre @ 6:30 pm.** The JKPL welcomes back the Die-Laughing Murder Mystery Troupe for another murder mystery dinner fundraiser. It is 1929 and you are a guest at Katherine Ryan's dinner party in honor of her late husband, and banker, Francis Ryan. As the evening unfolds, you will help solve the mystery while laughing and enjoying a delicious meal catered by J & D Mart. This event will be held at the Dyersville Golf & Country Club. Seating is limited. These tickets make great gifts! Other details to be decided by Fundraising Committee.

**Celebrate the next Teen Tech Week "Be the Source of Change," March 5-11, 2017.** This national event encourages teens to visit the library to take advantage of all the great digital resources offered to make a change in their life and community. Local programs TBD.

**Saturday, March 11: Building Creativity One Block at a Time: a LEGO® program from 10:00 am to 12:00 am.** This month's theme is "In the wild". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO®

building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Tuesday, March 14: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Baker's Wife* by Erin Healy. Copies of each book are available to borrow from the library.

**Saturday, March 18: Coloring for Adults @ Your Library from 10:00 am to 1:00 pm.** Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

**April is D.E.A.R. (Drop Everything And Read) Month.** For many years, D.E.A.R. Day was celebrated on or about April 12th - the birthday of noted children's author Beverly Cleary. Now, D.E.A.R. is a month long celebration of this beloved author, her timeless stories, and the joy of reading. Join us at the JKPL as we celebrate D.E.A.R. month with the Book Jar. During the month of April, the library will have a Book Jar filled with slips of paper with book titles recommended by staff, Board, friends, and avid readers. Different colored slips will indicate different kinds of books - children's, teens, fiction, non-fiction, classics, etc. Readers are encouraged to pick a slip out of the jar and check out the book title they select. All participants will be entered into a drawing for a book related prize. Participants are also encouraged to write a brief review of the book they read and, if they do so, will be entered into a drawing for a second prize.

**April is National Financial Literacy Month.** National Financial Literacy Month begins April 1 and the JKPL is offering several activities to help patrons with their financial knowledge. Watch for details of programs! Check out the displays, pick up some information, or participate in one of the programs to learn more about financial issues.

**April & May: Yard Sign Fundraiser!** To celebrate National Library Week, April 9 - 15, and raise money to support the library's services and collections, the James Kennedy Public Library is selling yard signs that say "I Love My Library" during the month of April. Signs are 18" x 24", vinyl, reusable, come with a ground stake and are \$10.00 each. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

**National Library Week: April 9-15.** Events to be decided.

**Money Smart Week: April 22-27.** Created by the Federal Reserve Bank of Chicago in 2002, Money Smart Week® is a public awareness campaign designed to help consumers better manage their personal finances. This is achieved through the collaboration and coordinated effort of hundreds of organizations across the country. Programming is offered to all demographics and income levels and covers all facets of personal finance. Partnering Organizations will host their events for next year April 22 - 29, 2017.<http://www.moneysmartweek.org/> Local programs to be decided.

***Monday, April 24 through Saturday, April 29: Student Art Show.*** The James Kennedy Public Library is pleased to display the art works of St. Francis Xavier Elementary Grade School students at the library from April 24 through April 29. Stop in anytime to enjoy the artworks created by the students. Everyone welcome. There will be a special reception on Wednesday, April 26 from 5:00 to 8:00 pm for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

***Tuesday, May 9: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.*** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *Miracle at the Higher Grounds Cafe* by Max Lucado. Copies of each book are available to borrow from the library.

Highlights from the Friends of the Library Meeting on November 1, 2016

Current total Friends membership is 180.

Bus Trip was sold out and had a waiting list. Profits from the trip were \$1600.

Bus Trip for 2017 has been selected and booked: Seven Brides for Seven Brothers on Wednesday, September 6, 2017. Cost for transport and program has gone up slightly so the Board will discuss cost at a later date and decide if they need to increase the per person ticket price. Will also decide later whether the trip will include stopping to shop, at a casino, or both.

Membership mailing for 2017 is scheduled for Tuesday, January 10, 2017.

Winter Used Book Sale is scheduled for Friday, January 20 thru Monday, January 23 with the hours being 9 to 5, 9 to 3, 1 to 4, and 9 to 7 (\$2 per bag day on Monday).

Friends Board agreed to support the library's need for additional funds for FY17 and allocated \$5500 to be spent on Programming, Large Print, and Children's Materials at the library's discretion. This amount will be given to the Library and Shirley will purchase and document in the library's trust account report per normal practice. Monthly she will share this information with the Friends Chairperson. All programs supported will include acknowledgement and all print materials purchased will include a book plate with the Friends logo.

The next Friends meeting is scheduled for February 7, 2017 at 10:00 am where one topic of discussion will be the DRA grant proposal for 2017.

James Kennedy Public Library FY17 Budget Proposal information					
ESTIMATED REVENUES:		FY16	FY16	FY17	FY17
		Amend / Approved	Actual	Proposal	Revised
Dubuque County Library Agency		\$3,000.00	\$5,845.23	\$5,000.00	\$5,000.00
Fees from copier, R/P, etc.		\$5,000.00	\$5,071.97	\$5,400.00	\$5,400.00
Open Access		\$13,100.00	\$12,598.40	\$13,000.00	\$13,000.00
Access Plus		\$600.00	\$818.10	\$800.00	\$800.00
Direct State Aid		\$1,700.00	\$1,816.01	\$1,800.00	\$1,800.00
TOTAL:		\$23,400.00	\$26,149.71	\$26,000.00	\$26,000.00
ESTIMATED EXPENDITURES:					
PERSONAL SERVICES			Spent to date		
Wages		\$198,408.00	\$195,731.38	\$207,896.00	\$214,164.00
FICA		\$12,301.00	\$11,983.27	\$12,890.00	\$13,278.00
Medicare		\$2,877.00	\$2,802.59	\$3,015.00	\$3,105.00
IPERS		\$17,718.00	\$17,478.89	\$18,565.00	\$19,125.00
SUI		\$1,870.00	\$153.12	\$1,964.00	\$171.00
Group Insurance		\$15,230.00	\$10,549.19	\$19,800.00	\$19,800.00
Meetings and training		\$2,500.00	\$936.90	\$2,500.00	\$2,500.00
Dues and memberships		\$900.00	\$747.00	\$900.00	\$900.00
TOTAL:		\$251,804.00	\$240,382.34	\$267,530.00	\$273,043.00
CONTRACTUAL SERVICES:					
Utilities (telephone)		\$2,200.00	\$2,091.86	\$2,100.00	\$2,100.00
Electricity		\$14,000.00	\$12,764.88	\$14,500.00	\$14,500.00
Gas / Heat		\$2,000.00	\$1,608.40	\$2,200.00	\$2,200.00
Insurance (bldg)		\$5,000.00	\$6,772.00	\$5,600.00	\$5,600.00
Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00
Custodial services		\$8,000.00	\$8,096.00	\$8,000.00	\$8,000.00
Window cleaning		\$200.00	\$200.00	\$200.00	\$200.00
Service / Maintenance Contracts		\$5,000.00	\$5,045.88	\$5,000.00	\$5,000.00
TOTAL:		\$36,400.00	\$36,579.02	\$37,600.00	\$37,600.00
SUPPLIES:					
General library supplies		\$10,000.00	\$10,533.50	\$10,000.00	\$10,000.00
Public relations (speakers, etc)		\$2,404.00	\$3,611.93	\$2,500.00	\$1,000.00
Marketing & advertising		\$1,000.00	\$1,458.28	\$1,000.00	\$1,000.00
Misc. (repairs, equip. etc.)		\$6,708.00	\$12,160.76	\$5,000.00	\$5,000.00
TOTAL		\$20,112.00	\$27,764.47	\$18,500.00	\$17,000.00
BOOKS AND MATERIALS					
Adult fiction		\$8,400.00	\$9,544.55	Didn't assign	\$8,500.00
Adult nonfiction		\$5,800.00	\$6,566.47	amount because	\$5,700.00
Young adult fiction		\$2,900.00	\$2,773.13	wanted to do	\$2,700.00
Juvenile fiction		\$7,300.00	\$6,856.37	circulation &	\$5,300.00
Juvenile nonfiction		\$3,600.00	\$4,214.07	budget	\$3,600.00
Large Print		\$3,700.00	\$3,814.79	comparison	\$2,000.00
Ebooks and downloadable		\$4,400.00	\$4,522.04	study and	\$4,500.00
Reference and databases		\$6,145.00	\$6,038.66	reallocate as	\$4,900.00
Periodicals and newspapers		\$4,000.00	\$4,044.75	needed. Study	\$4,100.00
Audiobooks		\$3,700.00	\$3,756.45	to be completed	\$4,000.00
Gaming		\$900.00	\$998.75	for FY18 budget	\$1,387.00
DVDs		\$7,000.00	\$7,345.78	planning.	\$7,300.00
TOTAL:		\$57,845.00	\$60,475.81	\$58,000.00	\$53,987.00
TOTAL EXPENDITURES:		\$366,161.00	\$365,201.64	\$381,630.00	\$381,630.00
TOTAL REVENUES:		\$23,400.00	\$26,149.71	\$26,000.00	\$26,000.00
ACTUAL ASKING		\$342,761.00	\$339,051.93	\$355,630.00	\$355,630.00
CAPITAL EXPENDITURES:					
Capital Improvements		\$15,000.00	\$12,269.65	\$0.00	\$0.00
TOTAL:		\$381,161.00	\$377,471.29	\$381,630.00	\$381,630.00

1500 Friends

\$2,000.00|Friends

\$2,000.00|Friends

381630

Notes Furnishings, Art and Facilities Committee Meeting – October 17, 2016

Members present: Chairperson Barb Heitzman, Mike Mullis and Shirley Vonderhaar. Jolene Pitzenger-Timp and Betty Anne Scherrman were excused.

- **Countertops:** The laminate counters are installed and completed. Countertops Inc. contacted Shirley today and the Corian is ready so that should be going in shortly.
- **Wooden furnishings:** The committee agreed that the OPAC stands and the children's computer tables need to be refinished and that the estimate of \$125 per table from Chad Osterhaus was acceptable. Shirley will contact Chad to have him get started on this project and also talk to him about the possibility of a more durable finish.
- **Stall dividers in the bathrooms:** The dividers in the public bathrooms need to be replaced or sanded / repainted. The committee felt that replacing the dividers with a plastic product would be a better long term solution. Shirley will contact Becky Schwendinger to see if she can provide any insight into what Xavier installed during their recent construction project.
- **Exterior door to Hoffman room:** The exterior door from the Hoffman Room to the parking lot is showing areas of rust. The committee felt that sanding and repainting would solve this problem. Shirley will contact Charlie Goldsmith and Jay Their to see if they would like to provide an estimate for this project.
- **Lighting:** After looking at the lighting, the committee felt that we should get an estimate to change all of the library lighting to LED. Shirley will contact Terry Recker and ask him to put together an estimate for doing all of the high lighting fixtures first, and then also doing all of the fixtures so the committee can make an informed decision.
- **Painting:** The committee agreed that there will need to be some painting touch-ups at a minimum to address the areas where the laminate is being replaced. We will wait until all of the counters are replaced to make a decision on what areas we would like repainted.
- **Library Walk Through:** Because not all committee members were present, the committee decided to plan a library walk thru for a future meeting date.
- **Capital Projects Budget Amendment:** Shirley reported that she will be putting together a budget estimate for the facility projects already approved as well as for those under consideration, for the committee to review in the next several weeks.