



**JAMES  
KENNEDY**  
*Public Library*

320 1st Ave E  
Dyersville, Iowa 52040

Phone: 563-875-8912  
Fax: 563-875-6162

# Regular Library Board Meeting

## February 15, 2017

5:30 pm  
Genealogy Room  
James Kennedy Public Library

### Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Approve Minutes of Previous Meetings: January 10, 2017 Regular meeting and January 26, 2017 special meeting
  - Correspondence & Communication
  - Approve January Librarian's Report
  - Approve Bills:
    - January Claims Report
    - Library Claims for February
    - January & February Credit Card Claims
  - Budget Reports
    - January City Report
    - January Library Report
  - Trust Account Reports
    - January Bank Statement
    - January Balance Report
    - Trust Account Expenditure Report
    - January Donations Form
  - Program Reports
    - January Report on Programs and Attendance
    - February Calendar of events
    - Schedule for upcoming programs
  - Contract Use Reports
    - Statistics by Residence Area
    - Statistics by Contract / Service Area
  - Grant Report
  - Friends of the Library Report

E-mail: [svonderhaar@dyersville.lib.ia.us](mailto:svonderhaar@dyersville.lib.ia.us)  
Web: [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us)

Director: Shirley Vonderhaar

Accredited by the State of Iowa, June 2008

4. Presentation by Miriam Eick
5. Evaluation of Library Director
6. Personnel Committee Report
7. Finance Committee Report
  - Update on FY18 budget requests
8. Fundraising Committee Report
  - Notes from February 6, 2017 meeting
  - History of Fundraising Activities
9. Furnishings, Art & Facilities Committee Report
  - Notes from January 25, 2017 meeting
  - Review of JKPL Capital Project Funds
10. Marketing Committee Report
  - Notes from January 25, 2017 meeting
11. Policy Committee Report
  - Notes from February 6, 2017 meeting
  - Consider approval of City of Dyersville Employee Policy Handbook Statement
  - Consider approval of Employee Appearance Policy
  - Consider approval of Holidays Policy
  - Consider approval of Inclement Weather Policy
12. Strategic Planning Report
13. Meetings and Training
  - Board training
  - Upcoming
  - Recently Attended
14. Oral Presentations
15. Adjournment

Date of next regular meeting: Tuesday, March 14, 2017 at 5:30 pm

Hi all:

Here is the packet for the February meeting. Remember we are meeting on Wednesday instead of Tuesday this week. Due to other events already taking up the program and Hoffman room, we will be meeting in the Genealogy Room at 5:30 pm. There is not an easy way for me to project the paperwork so I will plan to print and bring a couple extra paper copies for anyone who wants them. I will also bring up the two laptops we have for patrons who need tests proctored, etc. so you could follow along off of those as well.

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Approve Minutes of Previous Meetings: January 10, 2017 Regular meeting and January 26, 2017 special meeting – **A & B**
  - Correspondence & Communication - **C: Letter of resignation from Laura Sauser**
  - Approve January Librarian's Report - **D**
  - Approve Bills:
    - January Claims Report - **E**
    - Library Claims for February – **F: Separate document**
    - January & February Credit Card Claims - **G**
  - Budget Reports
    - January City Report - **H**
    - January Library Report - **I**
  - Trust Account Reports
    - January Bank Statements – **J1 & J2**
    - January Balance Report - **K**
    - Trust Account Expenditure Report - **L**
    - January Donations Form - **M**
  - Program Reports
    - January Report on Programs and Attendance - **N**
    - February Calendar of events – **O: Separate document**
    - Schedule for upcoming programs - **P**
  - Contract Use Reports
    - Statistics by Residence Area - **Q**
    - Statistics by Contract / Service Area - **R**
  - Grant Report – **Nothing new to report**
  - Friends of the Library Report - **S**

4. Presentation by Miriam Eick – **Letter and information from her is in packet but she has an update for you too.**
5. Evaluation of Library Director
6. Personnel Committee Report
7. Finance Committee Report
  - Update on FY18 budget requests – **Presentation was made on 1/30/17.**
8. Fundraising Committee Report
  - Notes from February 6, 2017 meeting
  - History of Fundraising Activities
9. Furnishings, Art & Facilities Committee Report
  - Notes from January 25, 2017 meeting
  - Review of JKPL Capital Project Funds
10. Marketing Committee Report
  - Notes from January 25, 2017 meeting
11. Policy Committee Report
  - Notes from February 6, 2017 meeting
  - Consider approval of City of Dyersville Employee Policy Handbook Statement – **11A**
  - Consider approval of Employee Appearance Policy – **11B**
  - Consider approval of Holidays Policy – **11C**
  - Consider approval of Inclement Weather Policy – **11D**
12. Strategic Planning Report
13. Meetings and Training
  - Board training – **Nothing tonight. For March meeting could we plan to watch the archive of “A Lean Machine: Library Boards and the 21<sup>st</sup> Century” after our meeting (and have soup, etc.) OR would you want to plan to watch this presentation at your leisure before the March meeting and we can plan to just discuss instead?**
  - Upcoming
  - Recently Attended
14. Oral Presentations
15. Adjournment

Date of next regular meeting: Tuesday, March 14, 2017 at 5:30 pm

**James Kennedy Public Library  
Board of Trustees  
Minutes of the January 10, 2017 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, January 10, 2017, in the program room. Present: Lynn Osterhaus, Mary Jane Meade, Joe Petsche, Pat Valant, Jolene Pitzenberger-Timp, Angela English, Mike Mullis, Library Director Shirley Vonderhaar, and Assistant Director Dawn Schrandt. Absent: Barb Heitzman and Steve Werner.

1. President Angela English called the meeting to order at 5:30 pm.
2. Agenda: Pat MOVED "approval of the Agenda" which motion was seconded by Jolene and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Pitzenberger-Timp, Petsche and Meade. Nays: None
3. Agenda Consent Calendar
  - Minutes of Previous Meetings: December 13, 2016
  - Correspondence & Communication: Notes from Lynn Gibbs, Lisa Kass, and American Trust were shared with the Board.
  - December Librarian's Report
  - Bills:
    - December Claims Report
    - Library Claims for January
    - December & January Credit Card Claims
  - Budget Reports
    - December City Report
    - December Library Report
  - Trust Account Reports
    - December Bank Statement
    - December Balance Report
    - Trust Account Expenditure Report
    - December Donations Form
      - Cookie Walk Fundraiser- \$600.00
      - Coloring Book Fundraiser- \$400.00
      - Adopt-a-book - \$31.20
      - Karen Kramer- \$60.00
      - Wine Glasses- \$10.00
  - Program Reports
    - December Report on Programs and Attendance
    - January Calendar of events
    - Schedule for Upcoming Programs
  - Grant Report: Shirley reported receipt of a PLACE Grant (Public Libraries Advancing Community Engagement). This will be a science café style adult discussion program featuring an NOAA partner and will be focused on climate change and local weather.
  - Friends of the Library Report: The 2017 membership drive is in progress and the Winter Book Sale is scheduled for January 20-23.

Lynn MOVED “approval of the agenda consent items” which was seconded by Mike and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Pitzenberger-Timp, Petsche, and Meade. Nays: None

4. Evaluation of Library Director postponed until February.
5. ILA Membership- Pat MOTIONED “that the JKPL provide individual memberships for new trustees plus an organizational membership on behalf of the library, to be address to the JKPL President” which was seconded by Mike and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Pitzenberger-Timp, Petsche, and Meade. Nays: None.
6. Personnel Committee Report: Committee recommendation of 2% COLA and pay equity was sent to finance committee for discussion as part of the FY18 Budget request.
7. Finance Committee Report: Notes from January 6, 2017 committee meeting explaining draft of FY2018 Operating Budget was shared. The Finance Committee made a MOTION for “approval of the proposed FY2018 Operating Budget which is a total of \$421,681.00”. As motion was from the committee no second is required. Motion was CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Pitzenberger-Timp, Petsche and Meade. Nays: None. The Finance Committee made a MOTION for “Approval of the FY18 Trust Account Budget Request for \$30,000.00” As motion was from the committee no second is required. Motion was CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Pitzenberger-Timp, Petsche and Meade. Nays: None.
8. Fundraising Committee Report: Soup Supper slated for January 19 with board members donating soup. I Love My Library event runs from January 19-February 28<sup>th</sup>. Board invited to make donations early to add hearts to tree. Letters to be sent to local businesses. Mystery Dinner scheduled for February 25 with 5 tables and 2 individual tickets already sold.
9. Furnishings, Art & Facilities Committee Report: New clock for children’s area was purchased using 2016 Love My Library funds.
10. Marketing Committee Report: No report.
11. Policy Committee Report: No report
12. Strategic Planning Report: No report.
13. Meetings and Training: Smart Spaces training will be starting in February. The library is allowed to add a second person to participate so Paul will be working with Shirley on this project.
14. Oral Presentations: None

Lynn’s motion to ADJOURN was seconded by Mike and CARRIED at 6:32 pm. Ayes: Osterhaus, Meade, Valant, Petsche, Pitzenberger-Timp and English. Nays: None

---

Mary Jane Meade

**James Kennedy Public Library  
Board of Trustees  
Minutes of the January 19, 2017, Special Meeting**

A special meeting of the Board of Trustees of the James Kennedy Public Library for the purpose of possibly revising the FY18 Library Operating Budget Request was held on Thursday, January 19, 2017, in the program room. Present: Patrick Valant, Mike Mullis, Mary Jane Meade, Barb Heitzman, Jolene Pitzenberger-Timp and Director Shirley Vonderhaar. Absent were Angela English, Lynn Osterhaus, Joe Petsche and Steve Werner.

Board Secretary Mary Jane Meade, acting President in the absence of English and Werner, called the meeting to order at 8:06 pm.

**Agenda:** Jolene MOVED "Approval of the Agenda as posted" which motion was seconded by Mike and CARRIED. Ayes: Valant, Mullis, Meade, Heitzman, and Timp. Nays: None.

**Consider approval of FY2018 Library Operating Budget Request:** Shirley shared with the Board updated information regarding the expected cost for city health insurance for FY18. This new information indicated that the original budget request for health insurance of \$42,900 for two single and one family policy was too high and should be reduced to a revised estimate of \$33,700, which would reduce the total FY18 library appropriation request from \$421,681 to \$412,481.00

Mike MOVED "that the FY18 Library Operating Budget Request be revised to include this updated information with the total appropriation request changing to \$412,481.00" which was seconded by Pat and CARRIED. Ayes: Valant, Mullis, Meade, Heitzman, and Timp. Nays: None.

Barb MOVED to adjourn and was seconded by Mike and CARRIED at 8:11 pm.

---

Mary Jane Meade, Secretary

C

January 20, 2017

Shirley Vonderhaar  
Library Director  
James Kennedy Public Library  
320 1st Ave East  
Dyersville, IA 52040

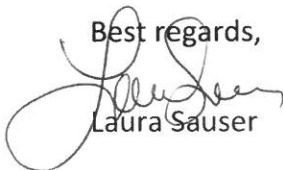
Dear Shirley,

Thank you so much for offering me the opportunity to serve the senior community in Dyersville as the Senior Services Librarian. I have learned a tremendous amount from short my time here, built new friendships, and laughed a lot! The James Kennedy Public Library may be small, but your services and programming are a mighty force. The Dyersville area is fortunate to have access to your organization.

As I work my way through my graduate studies, I continue to find myself being tugged toward work in an academic library. This letter is to inform you that I have accepted the position of Reference Librarian at the Kirkwood Community College Public Library. Leaving here so soon is bittersweet, but I think this new position is the right move for me in my career path. My last official here will be February 7, 2017. While February 7 will be my last day as a staff person, I am happy to assist with programming or shifts you may need filled on an informal basis.

Again, thank you for offering me such a great opportunity for professional growth.

Best regards,



Laura Sauser



**JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT**  
 Librarian's report to the Board of Trustees for the month January 2017

D

**Additions:**

Items purchased: 205      Items donated: 103      Year to date: 1,898  
 Items donated previous YTD: 488      Items donated YTD: 441  
 Items withdrawn: Books: 802 DVD: 380 VC: 15 SCD: 36 PAW: 1 Puppets: 1  
 Year to date: Books: 2,406 DVD: 407 VC: 15 SCD: 71 PAW: 1 Games: 4 Puzzles: 1 Kits: 1 Puppets: 8  
 New Library Cards Issued City: 8      Contractual: 6      Total: 14      YTD: 153  
 Computer use: 703 hours YTD: 4,963 hours      Previous YTD: 4,374 hours  
 Meeting Room Use: 154 Library Use: 31      Community Use: 123      YTD: 1,086      Previous YTD: 1,036  
 Programs Held: 68 Attendance: 872 people      Library Visits: 6,529 YTD: 45,959      Prev. YTD: 45,896

**Circulation:**

Number of Items Loaned	11,814	Year to Date:	83,930
Previous Year Circ.	11,662	Previous YTD:	83,921
Difference (numerical):	152	Difference (numerical):	9
Difference (percentage):	1.30%	Difference (percentage):	0.01%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	46.84	440.83	1,000.00
Computer Printing:	109.75	644.25	1,250.00
Reader/printer:	0.00	0.30	25.00
Fax:	104.30	536.60	1000.00
Computer Use	23.00	134.00	300.00
Holds & Scans	18.00	72.00	25.00
Lost Books and Materials	88.72	723.53	1,000.00
Memberships	18.00	298.00	500.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	14,740.25	15,600.00
Misc: pop cans	9.60	82.45	300.00
<b>Total:</b>	<b>418.21</b>	<b>17,672.21</b>	<b>26,000.00</b>

Trust Account Receipts:	Current	Year to Date
CB Donations:	7.10	96.59
Memorials: Ben Thier	50.00	280.00
Halbach Books:	20.00	200.00
Adopt a book donations:	0.00	480.87
Friends donation:	38.75	288.50
Other: Soup Supper	414.00	6,704.00
Other: Coloring Books	350.00	2,680.00
Other: Raffles, wine glasses, and misc.	232.50	1,262.69
<b>Total:</b>	<b>1112.35</b>	<b>11,992.65</b>

**SUMMARY OF ADDITIONS:**

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	E book	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	17	37	22	32	120	35	5	5	1	23	9	2	308
2016 Month	24	136	48	20	93	11	9	6	4	28	11	5	395
Curr. YTD	121	523	188	91	414	54	28	95	13	245	96	30	1898
Prev. YTD	149	725	323	79	454	157	9	78	23	270	134	64	2465

**SUMMARY OF CIRCULATION:**

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	down load audio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA V/DVD	Juven. video & DVD	Cds Games etc.	Grand Total
Curr. Month	682	2323	791	3512	260	362	16	7946	93	372	29	2025	978	371	11814
2016 month	872	2590	547	2742	180	340	5	7276	78	319	36	2410	1067	476	11662
Difference	-190	-267	244	770	80	22	11	670	15	53	-7	-385	-89	-105	152
Current YTD	4838	18324	3994	25892	1457	2559	53	57117	494	2389	339	13367	7140	3084	83930
Prev. YTD	6369	19158	3838	20874	1000	2348	51	53638	539	2632	207	15105	8546	3254	83921
Difference	-1531	-834	156	5018	457	211	2	3479	-45	-243	132	-1738	-1406	-170	9
Diff. %	-24.0%	-4.4%	4.1%	24.0%	45.7%	9.0%	4%	6.5%	-8.3%	-9.2%	63.8%	-11.5%	-16.5%	-5.2%	0.0%

**Freegal (Music Downloads):** January: 88 Total FY= 521      **Bridges Streaming Video** January: 1      FY=3

**Mango Language Use:** January: 52 sessions; FY = 266 total sessions (includes mobile & computer)

E

**James Kennedy Public Library  
January 2017 Claims Report**

**Utilities and Contractual**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
Tim Singsank	Custodial Services	600.00
Black Hills	Gas / Heat	456.65
Alliant Energy	Electricity	980.18
Mediacom	Internet & Phone	182.87
<b>Total</b>		<b>\$2219.70</b>

**Miscellaneous Bills**

<b>Check issued to:</b>	<b>Purpose</b>	<b>Amount</b>
City Laundering	Mats	17.94
UPS	Credit – correction	-.53
Pitney Bowes	Postage	240.46
Heritage Printing	Payment stamp	17.50
<b>Total</b>		<b>\$275.37</b>

**January 2017 Budget**

January claims approved	\$2108.42
Utility and Contractual from Bills above	2,219.70
Miscellaneous Bills from above	275.37
Total wages and benefits	18,965.79
<b>Total January 2017 expenses</b>	<b>\$23,569.28</b>

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

6

**Credit Card Claims for January & February 2017**

<b>Date</b>	<b>Vendor</b>	<b>Items</b>	<b>Amount</b>
1/24/17	Mediacom	Phone & Internet	183.16

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2017

H

001-GENERAL FUND

LIBRARY

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
001-5-410-4-60100 SALARIES	207,896.00	16,182.34	124,924.89	82,971.11	60.09
001-5-410-4-61100 FICA	12,890.00	981.28	7,591.10	5,298.90	58.89
001-5-410-4-61200 MEDICARE	3,015.00	229.50	1,775.37	1,239.63	58.88
001-5-410-4-61300 IPERS	18,565.00	1,445.09	11,092.87	7,472.13	59.75
001-5-410-4-61500 GROUP INSURANCE	19,800.00	100.33	9,542.82	10,257.18	48.20
001-5-410-4-61700 SUI	1,964.00	27.25	114.67	1,849.33	5.84
001-5-410-4-62100 DUES	900.00	0.00	185.00	715.00	20.56
001-5-410-4-62300 MEETINGS/TRAINING	2,500.00	0.00	1,347.98	1,152.02	53.92
001-5-410-4-63710 ELECTRICITY	14,500.00	980.18	9,248.26	5,251.74	63.78
001-5-410-4-63711 GAS HEAT	2,200.00	456.65	811.89	1,388.11	36.90
001-5-410-4-63730 TELEPHONE	2,100.00	182.87	1,084.54	1,015.46	51.64
001-5-410-4-63750 MAINTENANCE	5,000.00	0.00	3,550.53	1,449.47	71.01
001-5-410-4-64080 INSURANCE PREMIUM	5,600.00	0.00	90.00	5,510.00	1.61
001-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
001-5-410-4-64316 CONTRACTS	0.00	76.46	896.15 (	896.15)	0.00
001-5-410-4-64322 CONTRACTED SERVICES	8,200.00	600.00	4,570.00	3,630.00	55.73
001-5-410-4-65060 OFFICE SUPPLIES	18,500.00	480.13	10,086.99	8,413.01	54.52
001-5-410-4-67210 FURNITURE/FIXTURES	0.00	0.00	217.64 (	217.64)	0.00
001-5-410-4-67274 CAPITAL IMPROVEMENTS/E	0.00	0.00	9,220.21 (	9,220.21)	0.00
001-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	58,000.00	1,827.20	27,306.17	30,693.83	47.08
<b>TOTAL LIBRARY</b>	<b>381,630.00</b>	<b>23,569.28</b>	<b>223,657.08</b>	<b>157,972.92</b>	<b>58.61</b>
<b>TOTAL EXPENDITURES</b>	<b>381,630.00</b>	<b>23,569.28</b>	<b>223,657.08</b>	<b>157,972.92</b>	<b>58.61</b>

James Kennedy Public Library FY16 Operating Budget							
	FY17					Received	
ESTIMATED REVENUES:	Revised	November	December	January	Feb (est)	to date	Difference
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Fees from copier, R/P, etc.	5,400.00	300.38	309.55	418.21	300.00	2,931.96	2,468.04
Open Access	13,000.00	14,135.75	0.00	0.00	0.00	14,135.75	-1,135.75
Access Plus / ILL	800.00	604.50	0.00	0.00	0.00	604.50	195.50
Direct State Aid	1,800.00	0.00	0.00	0.00	0.00	0.00	1,800.00
<b>TOTAL:</b>	<b>26,000.00</b>	15,040.63	309.55	418.21	300.00	17,672.21	8,327.79
						17,672.21	8,327.79
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES						Spent to date	Remaining
Wages	214,164.00	15,838.88	20,536.37	16,182.34	16,000.00	124,924.89	89,239.11
FICA	13,278.00	959.98	1,251.23	981.28	992.00	7,591.10	5,686.90
Medicare	3,105.00	224.50	292.61	229.50	232.00	1,775.37	1,329.63
IPERS	19,125.00	1,414.44	1,770.81	1,445.09	1,428.80	11,092.87	8,032.13
SUI	171.00	0.00	0.00	27.25	0.00	114.67	56.33
Group Insurance	19,800.00	1,581.38	1,552.35	100.33	1,600.00	9,542.82	10,257.18
Meetings and training	2,500.00	615.68	77.99	0.00	0.00	1,347.98	1,152.02
Dues and memberships	900.00	0.00	0.00	0.00	523.00	185.00	715.00
<b>TOTAL:</b>	<b>273,043.00</b>	20,634.86	25,481.36	18,965.79	20,775.80	156,574.70	116,468.30
						156,574.70	116,468.30
CONTRACTUAL SERVICES:							
Utilities (telephone)	2,100.00	182.87	182.87	182.87	182.87	1,084.54	1,015.46
Electricity	14,500.00	938.57	776.54	980.18	1,000.00	9,248.26	5,251.74
Gas / Heat	2,200.00	52.70	152.01	456.65	400.00	811.89	1,388.11
Insurance (bldg)	5,600.00	90.00	0.00	0.00	0.00	90.00	5,510.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	600.00	750.00	600.00	750.00	4,350.00	3,650.00
Window cleaning	200.00	220.00	0.00	0.00	0.00	220.00	-20.00
Service / Maintenance Contracts	5,000.00	70.79	302.22	76.46	175.68	896.15	4,103.85
<b>TOTAL:</b>	<b>37,600.00</b>	2,154.93	2,163.64	2,296.16	2,508.55	16,700.84	20,899.16
						16,700.84	20,899.16
SUPPLIES:							
General library supplies	10,000.00	927.35	1,607.88	440.81	355.07	8,585.55	1,414.45
Program fees & supplies	1,000.00	215.09	62.41	39.32	5.98	763.57	236.43
Marketing & advertising	1,000.00	240.00	0.00	0.00	0.00	737.87	262.13
Maintenance and Repairs	5,000.00	37.50	0.00	0.00	0.00	3,550.53	1,449.47
<b>TOTAL</b>	<b>17,000.00</b>	1,419.94	1,670.29	480.13	361.05	13,637.52	3,362.48
						13,637.52	3,362.48
BOOKS AND MATERIALS							
Adult fiction	8,500.00	752.50	974.18	65.44	867.19	4,652.93	3,847.07
Adult nonfiction	5,700.00	170.37	748.46	152.61	594.33	2,146.45	3,553.55
Young adult fiction	2,000.00	669.60	0.00	0.00	13.58	703.00	1,297.00
Juvenile fiction	5,400.00	1,216.00	123.78	0.00	1,327.98	2,100.68	3,299.32
Juvenile nonfiction	3,300.00	137.56	8.62	0.00	1,489.15	146.18	3,153.82
Large Print	2,000.00	270.66	186.68	383.86	85.00	1,942.78	57.22
Electronic media (ebooks, etc.)	4,500.00	415.54	466.12	0.00	0.00	1,546.88	2,953.12
Reference & electronic database	5,500.00	0.00	0.00	0.00	0.00	4,709.90	790.10
Periodicals and newspapers	4,100.00	186.83	72.94	86.92	302.35	1,802.74	2,297.26
Audiobooks (CD, playaway)	4,000.00	571.64	412.53	539.15	211.60	2,786.73	1,213.27
Software & Gaming	1,987.00	16.83	0.00	16.00		207.42	1,779.58
DVDs	7,000.00	852.43	509.72	583.22	538.20	4,560.48	2,439.52
<b>TOTAL:</b>	<b>53,987.00</b>	5,259.96	3,503.03	1,827.20	5,429.38	27,306.17	26,680.83
						27,306.17	26,680.83
<b>TOTAL EXPENDITURES:</b>	<b>381,630.00</b>	29,469.69	32,818.32	23,569.28	29,074.78	214,219.23	167,410.77
<b>TOTAL REVENUES:</b>	<b>26,000.00</b>	15,040.63	309.55	418.21	300.00	17,672.21	8,327.79
<b>ACTUAL ASKING</b>	<b>355,630.00</b>	14,429.06	32,508.77	23,151.07	28,774.78	196,547.02	159,082.98
Capital Improvement	0.00	81.25	3,326.20	0.00	3,108.56	9,437.85	-9,437.85
<b>Total all expenditures</b>	<b>381,630.00</b>	29,550.94	36,144.52	23,569.28	32,183.34	223,657.08	157,972.92

James Kennedy Public Library FY16 Operating Budget									
	FY17	% Expended	FY16 Expense	Jan 2016	Total FY16	Budget	Amount	Over/Under	
	Revised	To date	thru Jan	expenses		Projection	Over/Under	Budget	
<b>ESTIMATED REVENUES:</b>									
Dubuque County Library Agency	5,000.00		0.00	0.00	5,845.23	thru July			
Fees from copier, R/P, etc.	5,400.00		3,036.96	430.98	5,071.97	2016			
Open Access	13,000.00		12,598.40	0.00	12,598.40				
Access Plus / ILL	800.00		818.10	0.00	818.10				
Direct State Aid	1,800.00		1,816.01	0.00	1,816.01				
<b>TOTAL:</b>	<b>26,000.00</b>		<b>18,269.47</b>	<b>430.98</b>	<b>26,149.71</b>				
			18,269.47		26,149.71				
<b>ESTIMATED EXPENDITURES:</b>									
<b>PERSONAL SERVICES</b>			Spent to date		Spent to date				
Wages	214,164.00	58.3%	115,559.55	18,327.12	195,731.38	126,442.14	-1,517	0.99	
FICA	13,278.00	57.2%	7,108.76	1,117.75	11,983.27	7,876.82	-286	0.96	
Medicare	3,105.00	57.2%	1,662.66	261.36	2,802.59	1,842.07	-67	0.96	
IPERS	19,125.00	58.0%	10,319.49	1,636.63	17,478.89	11,291.35	-198	0.98	
SUI	171.00	67.1%	104.46	24.11	153.12	116.66	-2	0.98	
Group Insurance	19,800.00	48.2%	5,515.06	793.98	10,549.19	10,351.33	-809	0.92	
Meetings and training	2,500.00	53.9%	473.54	0.00	936.90	1,263.58	84	1.07	
Dues and memberships	900.00	20.6%	732.00	683.00	747.00	881.93	-697	0.21	
<b>TOTAL:</b>	<b>273,043.00</b>	<b>57.3%</b>	<b>141,475.52</b>	<b>22,843.95</b>	<b>240,382.34</b>	<b>160,697.75</b>	<b>-4,123</b>	<b>0.97</b>	
			141,475.52		240,382.34				
<b>CONTRACTUAL SERVICES:</b>									
Utilities (telephone)	2,100.00	51.6%	1,053.92	173.10	2,091.86	1,058.02	27	1.03	
Electricity	14,500.00	63.8%	7,734.76	1,077.00	12,764.88	8,786.14	462	1.05	
Gas / Heat	2,200.00	36.9%	582.05	220.57	1,608.40	796.14	16	1.02	
Insurance (bldg)	5,600.00	1.6%	1,315.00	0.00	6,772.00	1,087.42	-997	0.08	
Legal Fees	0.00	NA	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	54.4%	4,466.00	600.00	8,096.00	4,413.04	-63	0.99	
Window cleaning	200.00	110.0%	200.00	0.00	200.00	200.00	20	1.10	
Service / Maintenance Contracts	5,000.00	17.9%	898.12	72.55	5,045.88	889.95	6	1.01	
<b>TOTAL:</b>	<b>37,600.00</b>	<b>44.4%</b>	<b>16,249.85</b>	<b>2,143.22</b>	<b>36,579.02</b>	<b>16,703.41</b>	<b>-3</b>	<b>1.00</b>	
			16,249.85		36,579.02				
<b>SUPPLIES:</b>									
General library supplies	10,000.00	85.9%	4,852.02	730.69	10,533.50	4,606.28	3,979	1.86	
Program fees & supplies	1,000.00	76.4%	770.52	19.65	3,611.93	213.33	550	3.58	
Marketing & advertising	1,000.00	73.8%	686.67	0.00	1,458.28	470.88	267	1.57	
Maintenance and Repairs	5,000.00	71.0%	874.52	100.71	12,160.76	359.57	3,191	9.87	
<b>TOTAL</b>	<b>17,000.00</b>	<b>80.2%</b>	<b>7,183.73</b>	<b>851.05</b>	<b>27,764.47</b>	<b>4,398.55</b>	<b>9,239</b>	<b>3.10</b>	
			7,183.73		27,764.47				
<b>BOOKS AND MATERIALS</b>									
Adult fiction	8,500.00	54.7%	4,271.46	471.02	9,544.55	3,803.99	849	1.22	
Adult nonfiction	5,700.00	37.7%	4,435.14	731.07	6,566.47	3,849.91	-1,703	0.56	
Young adult fiction	2,000.00	35.2%	685.05	60.60	2,773.13	494.06	209	1.42	
Juvenile fiction	5,400.00	38.9%	3,559.04	90.14	6,856.37	2,803.06	-702	0.75	
Juvenile nonfiction	3,300.00	4.4%	3,317.98	28.79	4,214.07	2,598.28	-2,452	0.06	
Large Print	2,000.00	97.1%	2,531.80	530.67	3,814.79	1,327.36	615	1.46	
Electronic media (ebooks, etc.)	4,500.00	34.4%	2,215.22	0.00	4,522.04	2,204.42	-658	0.70	
Reference & electronic database	5,500.00	85.6%	1,072.90	0.00	6,038.66	977.20	3,733	4.82	
Periodicals and newspapers	4,100.00	44.0%	2,140.21	344.41	4,044.75	2,169.44	-367	0.83	
Audiobooks (CD, playaway)	4,000.00	69.7%	2,595.25	353.94	3,756.45	2,763.51	23	1.01	
Software & Gaming	1,987.00	10.4%	619.68	150.41	998.75	1,232.85	-1,025	0.17	
DVDs	7,000.00	65.1%	4,572.24	792.37	7,345.78	4,357.02	203	1.05	
<b>TOTAL:</b>	<b>53,987.00</b>	<b>50.6%</b>	<b>32,015.97</b>	<b>3,553.42</b>	<b>60,475.81</b>	<b>28,580.79</b>	<b>-1,275</b>	<b>0.96</b>	
			32,015.97		60,475.81				
<b>TOTAL EXPENDITURES:</b>	<b>381,630.00</b>	<b>56.1%</b>	<b>196,925.07</b>	<b>29,391.64</b>	<b>365,201.64</b>	<b>205,783.62</b>	<b>8,436</b>	<b>1.04</b>	
<b>TOTAL REVENUES:</b>	<b>26,000.00</b>	<b>68.0%</b>	<b>18,269.47</b>	<b>430.98</b>	<b>26,149.71</b>	<b>18,164.88</b>	<b>-493</b>	<b>0.97</b>	
<b>ACTUAL ASKING</b>	<b>355,630.00</b>	<b>55.3%</b>	<b>178,655.60</b>	<b>28,960.66</b>	<b>339,051.93</b>	<b>187,391.03</b>	<b>9,156</b>	<b>1.05</b>	
Capital Improvement	0.00	N/A	5831.90	1,714.98	12,269.65				
Total all expenditures	381,630.00	N/A	202,756.97	31,106.62	377,471.29				



P.O. Box 938 • Dubuque, IA 52004-0938  
563.582.1841 • www.americantrust.com

CITY OF DYERSVILLE  
JAMES KENNEDY PUBLIC LIBRARY TRUST  
340 1ST AVE E  
DYERSVILLE IA 52040-1203

## Statement of Account

Last statement: December 31, 2016  
This statement: January 31, 2017  
Total days in statement period: 31

005951-435-6 Page 1 of 1

Direct inquiries to:  
Customer Service Department  
563-589-0800

American Trust And Savings Bank  
PO Box 938  
Dubuque Iowa 52004-0938

J-1

LOOKING FOR WAYS TO ACCELERATE CASH  
AVAILABILITY AND MINIMIZE COLLECTION  
TIME ON ACCOUNTS RECEIVABLE? CONTACT  
YOUR BANKER FOR MORE INFORMATION ON  
OUR CASH MANAGEMENT SOLUTIONS.

### Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,196.93

Pkt # \_\_\_\_\_  
By \_\_\_\_\_  
Approved \_\_\_\_\_  
2/6/17

### Money Market Account

Account number  
005951-435-6

Beginning balance	\$40,183.27		
Low balance	\$40,183.27		
Avg collected balance	\$40,183		
Interest paid year to date	\$13.66		
Total additions	\$13.66	Total subtractions	\$-0.00

Effective dates	Interest Rate
12-31-16	0.400%

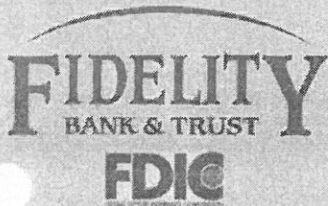
Date	Description	Additions	Subtractions
01-31	#Interest	13.66	

#### Daily balances

Date	Amount	Date	Amount	Date	Amount
12-31	40,183.27	01-31	40,196.93		



J2

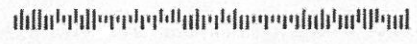


www.bankfidelity.com

Anamosa 319-482-6031	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Bellevue 563-872-5515	Dubuque Asbury 563-557-2300	Epworth 563-876-9090	Luxemburg 563-853-2245	Colwain 319-283-2524	Postville 563-864-7615
Cascade 563-852-3245	Dyersville 563-875-7157	Guttenberg 563-252-1493	Maquoketa 563-652-6660	Paosta 563-556-3002	Worthington 563-855-2415

3 \*\*\*\*\*AUTO\*\*SCH 5-DIGIT 52030  
1389 0.6401 AV 0.373 6 1 64

CITY OF DYERSVILLE  
J KENNEDY PUBLIC LIBRARY TRUST  
340 1ST AVE E  
DYERSVILLE IA 52040-1203



Pkt # \_\_\_\_\_  
By \_\_\_\_\_  
Approved \_\_\_\_\_  
2/6/17  
*[Signature]*

MANAGE YOUR DEBIT CARD AND MONITOR TRANSACTIONS  
WITH SHAZAMBOLT\$! ASK US HOW TODAY!

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 01/01/2017 - 01/31/2017  
=====

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT	363.75+	01/04
DEPOSIT	189.25+	01/17
WEB TRANSFER DEBIT	2,543.68-	01/18
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 01/18 AT 11:06		
DEPOSIT	559.35+	01/20
INTEREST PAID	.43+	01/31
YEAR-TO-DATE INTEREST PAID	0.43	
AVERAGE COLLECTED BALANCE	10,197.63	

-- CHECKS --

NUMBER.....AMOUNT...DATE    NUMBER.....AMOUNT...DATE    NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
12/31        10,723.33	01/17        11,276.33	01/20        9,292.00
01/04        11,087.08	01/18        8,732.65	01/31        9,292.43

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	..BALANCE..	.....DEBITS.....	...CREDITS....	.CHARGES	..BALANCE..
DDA        617571	10,723.33	1    2,543.68	4    1,112.78	.00	9,292.43



K

**TRUST ACCOUNT REPORT for January 2017**

<b>American Bank &amp; Trust - balance on hand July 1, 2016</b>			\$ 40,102.34
July 31, 2016 interest	\$13.63		\$ 40,115.97
August 31, 2016 interest	\$13.63		\$ 40,129.60
September 30, 2016 interest	\$13.19		\$ 40,142.79
October 31, 2016 interest	\$13.64		\$ 40,156.43
November 30, 2016	\$13.20		\$ 40,169.63
December 31, 2016	\$13.64		\$ 40,183.27
January 31, 2017	\$13.66		\$ 40,196.93 J-1
Balances December 31, 2016		\$21,127.60	\$10,723.33
<b>Deposits</b>			
January 4, 2017			
Quilt Raffle	\$41.00		
Kass donation	\$25.00		
Wine glasses	\$5.00		
Coloring books	\$250.00		
History books	\$20.00		
Conscience box donations	\$4.50		
Friends booksale / donation	<u>\$18.25</u>	<u>\$363.75</u>	
January 17, 2017			
Thier Memorial - Friends	\$30.00		
Thier Memorial - Anony.	\$20.00		
Wine Glasses	\$20.00		
Soup Supper	\$3.00		
Coloring books	\$100.00		
Conscience box donations	\$1.75		
Friends booksale / donation	<u>\$14.50</u>	<u>\$189.25</u>	
January 20, 2017			
Soup Supper	\$411.00		
50/50 Raffle	\$141.50		
Conscience box donations	\$0.85		
Friends booksale / donation	<u>\$6.00</u>	<u>\$559.35</u>	
January 31, 2017			
Interest	<u>\$0.43</u>	<u>\$0.43</u>	<u>\$1,112.78</u>
<b>Debits</b>			
Children's Clock (LML)	\$72.00		
Puppets (LML)	\$260.98		
Nonfiction materials (LML)	\$33.88		
Postage stamps (LML)	\$94.00		
Heritage Printing - Coloring Books	\$1,942.53		
Winter Storytime program (Friends)	\$52.48		
Joan English Memorial	\$10.80		
Lisa Gaylor Large Print	\$22.49		
Large Print materials (Lion's Club)	\$24.02		
Adopt-a-book	<u>\$30.50</u>		
		\$2,543.68	\$2,543.68
Balances January 31, 2017		<u>\$18,583.92</u>	<u>\$9,292.43</u> J-2

**FIDELITY TRUST ACCOUNT INCOME / EXPENDITURE REPORT FY16 (July 1, 2016 - June 30, 2017)**

		in account	New Deposits					
Amount left at American Trust		\$3,723.70						
<b>INCOME:</b> (as of July 1, 2016)								
<b>DONATIONS:</b>								
Previous Fundraisers		\$2,006.98						
Previous fundraisers - Total Remaining								\$2,006.98
Love My Library Fundraiser 2016		\$1,758.33						\$951.00
				Jan-17	LML - Clock	\$72.00		
				Jan-17	LML - Puppets	\$260.98		
				Jan-17	LML - Nonfiction	\$33.88		
				Jan-17	LML - stamps	\$94.00		
Wine Glasses	Dec-16		\$10.00					\$35.00
	Jan-17		\$25.00					
Coloring Books	Dec-16		\$400.00					-\$1,192.53
	Jan-17		\$350.00	Jan-17	Coloring books	\$1,942.53		
Soup Supper	Jan-17		\$414.00					\$414.00
Mystery Dinner Theatre 2017				Nov-16	J&D Deposit	\$100.00		-\$100.00
Raffles		\$1,329.11						\$1,511.61
Quilt Raffle	Jan-17		\$41.00					
50/50 Raffle - SS	Jan-17		\$141.50					
Donations								
Kass donation	Jan-17		\$25.00					\$25.00
Miscellaneous Donations Total Remaining								\$1,548.77
Lion's Club - LP	Previous	\$0.00						\$115.82
				Jan-17	LP books	\$24.02		
Conscience Box	Previous	\$1,063.82						\$1,160.41
	Jan-17		\$7.10					
History Book	Previous	\$874.74						\$1,074.74
	Jan-17		\$20.00					
Genealogy Donation	Previous	\$83.86						\$83.86
Meeting Room Donatic	Previous	\$266.79						\$299.79
Adopt-a-book donation	Previous	\$258.89						\$111.82
				Jan-17	materials	\$30.50		
Friends - bksale	Previous	\$274.90						\$249.78
	Jan-17		\$38.75					
Friends - Thier memor	Jan-17		\$30.00					\$30.00
Friends - Children's materails			\$2,000.00	Dec-16	Materials	\$1,470.95		\$529.05
Friends - Large print			\$2,000.00					\$2,000.00
Friends - Programming			\$1,500.00	Dec-16	Program	\$50.95		\$1,396.57
				Jan-17	Programming	\$52.48		
TACKL	Previous	\$812.65						\$865.29
Bequests & Specified donations total								\$28,502.31
Lisa Gaylor - Large	Oct-16		\$295.00	Dec-16	LP materials	\$50.23		
				Jan-17	LP materials	\$22.49		
Joan English	Sep-16		\$200.00	Oct-16	Books	\$52.65		\$57.65
				Jan-17	Books	\$10.80		
Ben Thier memorial	Jan-17		\$20.00					\$20.00
Memorials or "In Honor Of" - Total Remaining								\$435.85
<b>GRANTS:</b>								
1000 Books (DRA & Friends)		\$2,259.62						\$2,259.62
<b>INTEREST DEPOSITS</b>								
remaining from previous years		\$3,691.58						
Interest brought forward and FY to date								\$3,693.74
	Jan-17		\$0.43					
American Trust transfer		-\$33,500.00						
<b>TOTAL DEPOSITS</b>			<b>\$11,984.81</b>	<b>EXPENDITURES:</b>		<b>\$6,416.08</b>	<b>Balance</b>	<b>\$9,292.43</b>



## Memorials and Donations January 2017

From: **Quilt Raffle Fundraiser**  
Donation: \$41.00  
Fund: Library Trust Account  
Restrictions: Fundraiser for special services & collections

From: **Coloring Books Fundraiser**  
Donation: \$350.00  
Fund: Library Trust Account  
Restrictions: Fundraiser for special services & collections

From: **Anonymous**  
Donation: \$20.00  
Fund: Library Trust Account  
Restrictions: Baseball book in memory of Ben Thier

From: **Lisa Kass**  
Donation: \$25.00  
Fund: Library Trust Account  
Restrictions: Donation for Library needs (unspecified)

From: **Wine Glasses**  
Donation: \$25.00  
Fund: Library Trust Account  
Restrictions: Fundraiser for special services & collections

From: **Friends of the JKPL**  
Donation: \$30.00  
Fund: Library Trust Account  
Restrictions: Baseball book in memory of Ben Thier

From: **Soup Supper Fundraiser**  
Donation: \$414.00  
Fund: Library Trust Account  
Restrictions: Fundraiser for special services & collections

From: **50/50 Raffle Fundraiser**  
Donation: \$141.50  
Fund: Library Trust Account  
Restrictions: Fundraiser for special services & collections

**James Kennedy Public Library Monthly Program Report**  
Report for the Month of December 2016

N

Story Time Sessions:

Not held during winter months.

Wee Read Sessions:

Not held during winter months.

Out-Reads (Bi-Monthly Story Times to Daycares)

For the first session in January 2017

Theme – Winter

Total attendance at 8 programs – 145 children & caregivers

Time for preparation & performance – 9.5 hrs (pd)

Supplies: 20 copies of activities, poems, etc. for parents & / or teachers

Color copies and tulle circles

For the second session in January 2017

Theme – Teddy Bear

Total attendance at 7 programs – 127 children & caregivers

Time for preparation & performance – 6.5 hrs (pd)

Supplies: 20 copies of activities, poems, etc. for parents & / or teachers

Branching Out (Tuesdays / Wednesdays at 11:00 am)

January 4, 10, 24, & 31, 2017 (17<sup>th</sup> was cancelled due to weather)

Total attendance - 97

Time for preparation & performance – 6.5 hrs (pd) 1.45 hrs (vol)

Supplies: Posters & library information; Materials to check out

Program at Ellen Kennedy Center – Cancelled due to scheduling conflict

Program at Oakcrest Manor (Third Thursday of each month) - Coloring

January 20, 2017

Total attendance – 6

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Adult coloring program supplies (colored pencils, markers, coloring pages, etc.)

Sit 'n' Stitch (Wednesdays of each month)

January 4, 11, 18, & 25, 2017

Total attendance – 44

Time for preparation & performance – 1 hrs (pd) 8 hrs (vol)

Supplies: Refreshments provided by participants

Books for Lunch Book Club (First Monday of each month) – *Christmas Quilt*

January 9, 2017

Total attendance – 7

Time for preparation & performance – .5 hrs (pd) 1 hr (vol)

Supplies: Posters, PSA, beverages & paper products  
Refreshments provided by participants or the Friends

A Novel Approach to Faith Book Club

January 10, 2017

Total attendance – 2

Time for preparation & performance – 2.5 hr (pd)

Supplies: Posters, PSA, beverages & paper products  
Refreshments provided by participants or the Friends

Dungeons & Dragons Club (1<sup>st</sup> Monday of each Month)

January 3, 2017

Total attendance – 8

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Snacks & beverages

JKPL Memoir Project (3<sup>rd</sup> Monday of each Month)

January 18, 2017

Total attendance - 3

Time for preparation & performance – 4.5 hrs (pd)

Supplies: Refreshments & Powerpoint presentation

Open Mic Night @ Brew & Brew (1 <sup>st</sup> Friday of each month) January 6, 2017 Time for preparation & performance – 1.5 hrs (pd) Supplies: Posters & PSA 2 performers donated their time & talent for this event	Total attendance – 8
Game Night (4 <sup>th</sup> Friday of each Month) January 27, 2017 Time for preparation & performance – 4 hrs (pd) Supplies: Posters & PSA, refreshments & games	Total attendance – 17
Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies) January 21, 2017 Time for preparation & performance – 3 hrs (pd) Supplies: Posters, PSA, Refreshments, sponsored by DuTrac	Total attendance – 18
Coloring for Adults (monthly, date and time varies) January 22, 2017 Time for preparation & performance – .5 hr (pd) Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils	Total attendance – 3
Movies @ Your Library – showing of <i>Storks</i> January 7, 2017 Time for preparation & performance – 2 hrs Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 16
Movies @ Your Library – showing of <i>Florence Foster Jenkins</i> January 8, 2017 Time for preparation & performance – 2 hrs Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 12
Movies @ Your Library – showing of <i>Sully</i> January 23, 2017 Time for preparation & performance – 2.5 hrs (pd) Supplies: Posters, PSA, Popcorn provided by Farmer’s Shipping; Pop, bags, napkins, etc. from GF	Total attendance – 16
Winter Wonderland Family Story Time January 7, 2017 Time for preparation & performance – 9 hrs 2 hrs (vol) Supplies: Posters & PSA, craft supplies, manipulatives, and refreshments Sponsored by the Friends of the JKPL	Total attendance – 45
Games for Seniors January 13, 2017 Time for preparation & performance – 2 hrs Supplies: Posters & PSA, Refreshments	Total attendance – 3
Borrowing Digital Materials January 1-13, 2017 (3 sessions) Time for preparation & performance – 4.5 hrs 33 hrs (vol) Supplies: Posters, PSA, Handouts	Total attendance – 7
Author Visit with Vickie Owens January 14, 2017 Time for preparation & performance – 2 hr (pd) 1 hr (vol) Supplies: Posters, PSA, refreshments Author donated her time and talent to present this program	Total attendance – 4
Mango Languages January 14, 2017 Time for preparation & performance – .75 hrs (pd) Supplies: Posters, PSA,	Total attendance – 0

Game Demo			Total attendance – 14
January 15, 2017			
Time for preparation & performance – 1.5 hrs (pd)		12 hrs (vol)	
Supplies: Posters, PSA,			
Gaming group donated their time to present & participate			
 Bear Creek Carving Club Display and Demo			Total attendance – 40
January 28, 2017			
Time for preparation & performance – 1 hrs (pd)		48 hrs (vol)	
Supplies: Posters, PSA,			
9 carvers donated their time and talent to this event			
 Layette Ladies Quilting Bee			Total attendance – 230
January 3-31, 2016 (23 sessions)			
Time for preparation & performance – 3 (pd)		368 hrs (vol)	
Supplies: Posters, PSA, supplies provided by Layette members (quilt, rack, etc.)			
Ten different members of the Layette group came to quilt on one or more of the 23 days of the program.			

## Tentative Schedule of Upcoming Events – March 2017 and Beyond

**Wednesday, March 1 - 31: Get Puzzled @ Your Library.** Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Story Time* in celebration of Read Across America! The puzzle will be located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle!

**Wednesdays, March 1, 8, 15, 22 & 29: Wee Read @ 10:30 am.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2017 sessions of Wee Read. Wee Read is for children under 3 and their caregiver and is offered on Wednesdays at 10:30 am. Programs will run February 1 through April 26. Registration is required as space is limited.

**Wednesdays March 1, 8, 15, 22 & 29: Sit and Stitch @ 1:00 pm.** Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

**Wednesdays, March 1, 8, 15, 22 & 29: Story Time @ 6:30 pm.** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2017 sessions of Preschool Story Time. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and is offered on Wednesdays at 6:30 pm. Programs will run February 1 through April 26 . Registration is required as space is limited.

**Wednesday, March 1: Zentangle Class with Diane Kramer from 6:00 -8:00 pm.**

**Thursday, March 2: Read Across America Event @ 6:00 pm.** Details to follow.

**Saturday, March 4: Family Movies @ Your Library @ 2:00 pm.** Title to be announced.

**Sundays, March 5 & 12: Beginning Wood Carving Class @ 1:00 pm.** Members of the local Bear Creek Carving Club are offering a two-part beginning woodcarving class at the library. The fee is \$30.00 per person and includes all equipment and materials. Participants may keep equipment for their personal use! No experience is needed; however students must be at least 12 years old. One parent or adult must be present in the class for anyone under the age of 16. A signed liability waiver is required of all participants. Registration is required as space is limited.

**Monday, March 6: Build-A-Basket Fundraiser Silent Auction Begins.** Join us for the 5th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets again this year. Photos and descriptions of the baskets are posted on the library website at [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us). If you cannot get to the library during the auction, you can bid by emailing [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 1:00 pm on Sunday, April 2. The silent auction starts March 6 and ends promptly at 3:00 pm on Sunday, April 2. All proceeds will be used to support library services and collections.

**Monday, March 6-Sunday, March 12: Teen Tech Week.** Teen Tech Week is when libraries make the time to showcase all of the great digital resources and services that are available to help teens succeed in school and prepare for college and 21st century careers. This year we will be handing out bingo sheets highlighting different tech based services the library offers. Teens must try each service to complete a square. Each completed bingo earns a chance to win a gift certificate. Completed bingos must be turned in by 4:00 pm on March 12. Winner will be drawn on Monday, March 13. This program is limited to those age 13-18.

**Monday, March 6 : Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss the book *Pigs Must Fly* by Edna Flanagan. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

**Tuesday, March 7: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

**Friday, March 10: Retro Video Game Night from 6:00 pm to 8:00 pm.** Love old school gaming? As part of Teen Tech Week, the library is hosting a retro game night with old school gaming systems such as the NES, Sega Genesis and more! For those who completed 6th-12th grade. Refreshments will be provided.

**Saturday, March 11: Building Creativity One Block at a Time: a LEGO® program from 3:00 pm to 4:30 pm.** This month's theme is "In the wild". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided. Program will start after St. Pat's Day parade

**Tuesday, March 14: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Baker's Wife* by Erin Healy. Copies of each book are available to borrow from the library.

**Saturday, March 18: Coloring for Adults from 10:00 am to 1:00 pm.** Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.



**Saturday, March 18: Family Movies @ Your Library presents "Moana" @ 2:00 pm.** In ancient Polynesia, when a terrible curse incurred by the Demigod Maui reaches the island of an impetuous Chieftain's daughter, she answers the Ocean's call to seek out the Demigod to set things right. Rated PG. (113 min.)

**Sunday, March 19: Mathematics in Gaming @ 2:00 pm.** Come hear Dr. Jacob Heidenreich talk about the mathematics behind the popular card game, *Magic: the Gathering*. We'll look at the probability and statistics underlying the game, interesting math puzzles, and other fun facts that will enrich your appreciation of the game. If you're interested in playing there will also be a session teaching people how to play, followed by a casual play session for all those involved. Bring your decks if you've got them, otherwise we'll have decks to lend you! The game is appropriate for ages 10 and up, but the math will be at a higher level.

**Monday, March 20: JKPL Memoir Project @ 6:30 pm.** Join us for this monthly writers' group that focuses on writing about personal stories and family history. No previous writing experience is necessary, please come and learn with us! This group will meet the third Monday of each month. Suggested topics to write about are presented at each meeting. Participants are invited but not required to share their writing. Our March meeting will feature "Writing Memoir for Publication" with author Mary Potter Kenyon. Mary's presentation will give concrete ideas on breaking into publication with your essay writing and other short pieces. All are welcome!

**Friday, March 24: Game Night @ Your Library @ 6:00 pm.** Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

**Sunday, March 26: Visit with Iowa Author Linda Degree @ 1:30 pm.** Join Delhi, Iowa, author Linda Degree (Deutmeyer) as she visits the library to talk about her book, *Some Sense of It*. The book tells the story of Margie, a teacher who is working on teaching the issues of war and peace to the children in her classroom as well as the people in her community. Margie's story is told through letters to her friends and family. Copies of the book will be available to purchase from the author.

**Monday, March 27: Book Flicks @ Your Library @ 6:30 pm.** Film to be decided.

**April is D.E.A.R. (Drop Everything And Read) Month.** For many years, D.E.A.R. Day was celebrated on or about April 12th - the birthday of noted children's author Beverly Cleary. Now, D.E.A.R. is a month long celebration of this beloved author, her timeless stories, and the joy of reading. Join us at the JKPL as we again celebrate D.E.A.R. month with the Book Jar. During the month of April, the library shares The Book Jar is filled with slips of paper with book titles recommended by staff, Board, friends, and avid readers. Different colored slips will indicate different kinds of books - children's, teens, fiction, non-fiction, classics, etc. Readers are encouraged to pick a slip out of the jar and check out the book title they select. All participants will be entered into a drawing for a book related prize. Participants are also encouraged to write a brief review of the book they read and, if they do so, will be entered into a drawing for a second prize.

**April is National Financial Literacy Month.** National Financial Literacy Month begins April 1 and the JKPL is offering several activities to help patrons with their financial knowledge, including participating in Money Smart Week® in the middle of the month, and Dash for the Stash, which lasts all month long. Check out the displays, pick up some information, or participate in one of the programs to learn more about financial issues.

**Saturday, April 1 thru Sunday, April 30: DASH for the STASH @ Your Library!** Need to verify details on how this campaign will work this year.

**Saturday, April 1: Yard Sign Fundraiser begins!** To celebrate National Library Week, April 9-15, and raise money to support the library's services and collections, the James Kennedy Public Library is selling yard signs that say "I Love My Library" during the month of April. Signs are 18" x 24", vinyl, reusable, come with a ground stake and are \$10.00 each. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

**Sunday, April 2: Build-A-Basket Fundraiser Closing Reception from 2:00-4:00 pm.** Join us for one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! The silent auction will end at 3:00 pm sharp! Come bid on your favorite basket. They make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services.

**Saturday, April 8: Nerf War @ Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**National Library Week: 2017: April 9-15** is a time to celebrate the contributions of our nation's libraries and library workers and to promote library use and support. From free access to books and online resources for families to library business centers that help support entrepreneurship and retraining, libraries offer opportunity to all. The theme for 2017 National Library Week is "Libraries Transform." Specific events and activities to be confirmed.

**Tuesday, April 11: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Scent of Lilacs* by Ann Gabhart. Copies of each book are available to borrow from the library.

**Sunday, April 16: Library closed for Easter**

**Tuesday, April 18: Building Creativity One Block at a Time: a LEGO® program from 3:00 pm to 5:00 pm.** This month's theme is "Wizard's world". This program is for all ages but children under 7 must be

accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Money Smart Week: April 22-27, 2017:** Created by the Federal Reserve Bank of Chicago in 2002, Money Smart Week® is a public awareness campaign designed to help consumers better manage their personal finances. This is achieved through the collaboration and coordinated effort of hundreds of organizations across the country. Programming is offered to all demographics and income levels and covers all facets of personal finance.

**Monday, April 24 through Saturday, April 29: Student Art Show.** The James Kennedy Public Library is pleased to display the artwork of St. Francis Xavier Elementary Grade School students at the library from April 24 through April 29. Stop in anytime to enjoy the artworks created by the students. Everyone welcome. There will be a special reception on Wednesday, April 26 from 5:00 to 8:00 pm for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

**Monday, April 24: Book Flicks @ Your Library presents "Fantastic Beasts and Where To Find Them" @ 6:30 pm.** Explore a new era of the Wizarding World before Harry Potter. Something mysterious is leaving a path of destruction in the streets of 1926 New York, threatening to expose the wizarding community. Newt Scamander arrives in the city nearing the end of a global excursion to research and rescue magical creatures but when some of Newt's beasts are let loose, a band of unlikely heroes must recover the missing beasts before they come to harm. But their mission puts them on a collision course with Dark forces. Rated PG-13. (133 min.)

**Children's Day/Book Day (Día)** - El día de los niños/El día de los libros (Día). Children's Day/Book Day, also known as El día de los niños/El día de los libros (Día), is a celebration of children, families, and reading that is held annually on April 30. The celebration emphasizes the importance of advocating literacy for every child regardless of linguistic and cultural background. Programs and activities to be determined.

**Sunday, April 30: Ladies Spring Tea from 2:00-3:30 pm.** Bring your mother, sister, aunt, daughter or neighbor lady to the annual Ladies Spring Tea. All ages welcome! Come and enjoy delicious tea, scrumptious tea sandwiches and delicate homemade cookies served on real china. Lemonade will be provided for the non-tea drinkers. Sponsored by the Senior Advisory Committee. (Date to be confirmed.)

**Monday, May 1: Family Get-Away Fundraiser begins!** Back by popular demand, the JKPL is again holding their spring fundraiser - a Family Get Away Raffle. Buy a ticket for \$5.00 or 5 tickets for \$20.00 for your chance to win a fun family getaway. Participants will pick which of several different local or overnight trips they would like their raffle ticket(s) to go toward. Contact the library for more details on what you can win and purchase your tickets by 8:00 pm on Friday, June 910. The drawing will be held

after 8:00 pm at the June Downtown Friday Night. (Final details to be confirmed.) All proceeds will go to support library services and collections.

***Children's Book Week Family Story Time /1000 Books Before Kindergarten Awards Ceremony.*** Early May. Date and time to be determined.

***Tuesday, May 9: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.***

Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *Miracle at the Higher Grounds Cafe* by Max Lucado. Copies of each book are available to borrow from the library.

***Sunday, May 14: Library closed for Mother's Day***

***Saturday, May 20: Plant Sale Fundraiser @ Your Library from 8:00 to 11:00 am.*** Spring is here and many of us are thinking about changing or improving our yards, lawns, or gardens. Are you looking to add some new plants? Or do you have some things that need to be thinned out? This spring fundraiser might be the solution to both of these problems! Join us in the city parking lot next to the library on Saturday, May 20 to select and purchase plants and flowers donated by committee and community members. If you have plants you would like to donate, please contact the library by May 12 to make arrangements to bring them in. Plants of all kinds, including indoor plants, are welcome. All proceeds will be used to support library collections and services.

***Sunday, May 28 & Monday, May 29: Library closed for Memorial Day***

***Thursday, June 1: Adult Summer Reading Program begins.*** Everyone 18 and older is encouraged to participate in the 2016 Adult Summer Reading Program. Registration begins on June 1 and adults are welcome to join at any time during the summer. Details to be confirmed. The adult summer reading program is sponsored by the Friends of the James Kennedy Public Library.

***Saturday, June 10: World Wide Knit in Public Day @ James Kennedy Public Library:*** 'Better Living Through Stitching Together' is the theme for this annual event celebrating fiber crafts of all kinds. Event / activities to be determined.

***Monday, August 21: Solar Eclipse Event @ Your Library @ 12:00 noon***

February 2018: Duck Stamps on display



R

Contract Use Report FY <del>16</del> 17									
Residence Area	No. of Patrons	July Stats	August Stats	Sept Stats	Oct Stats	Nov Stats	Dec Stats	Year to Date	Change to date
<b>Dyersville</b>	<b>2337</b>	<b>7095</b>	<b>7552</b>	<b>7269</b>	<b>7516</b>	<b>7044</b>	<b>6033</b>	<b>42509</b>	<b>-1091</b>
FY16	2351	8475	7620	7210	7573	7037	5685	43600	-3%
FY15	2326	8376	7403	7280	7330	6606	6336	43331	
FY14	2214	7881	6178	6054	7634	6652	6089	40488	
FY13	2219	8071	6304	5711	6713	6132	5842	38773	
<b>Delaware Co.(OA)</b>	<b>497</b>	<b>1550</b>	<b>1320</b>	<b>1052</b>	<b>700</b>	<b>683</b>	<b>798</b>	<b>6103</b>	<b>127</b>
FY16	521	1181	945	792	1128	851	1079	5976	2.13%
FY15	590	1067	841	890	943	766	792	5299	
FY14	516	1274	897	770	856	794	858	5449	
FY13	506	1367	930	1063	941	893	817	6011	
<b>Dbq Co. Lib. Sys. (OA)</b>	<b>981</b>	<b>2488</b>	<b>1839</b>	<b>1625</b>	<b>1701</b>	<b>1571</b>	<b>1606</b>	<b>10830</b>	<b>812</b>
FY16	1012	2045	1595	1618	1711	1578	1471	10018	8%
FY15	1046	2600	1702	1571	1729	1551	1648	10801	
FY14	1022	2633	2022	1769	1949	1500	1381	11254	
FY13	1069	2615	1950	1653	1791	1785	1627	11421	
<b>County Agency</b>	<b>73</b>	<b>108</b>	<b>138</b>	<b>73</b>	<b>63</b>	<b>87</b>	<b>115</b>	<b>584</b>	<b>87</b>
FY16	67	149	124	88	44	44	48	497	18%
FY15	67	73	86	49	74	84	83	449	
FY14	194	607	428	357	317	296	350	2355	
FY13	228	464	296	316	368	374	254	2072	
<b>ILL</b>	<b>494</b>	<b>42</b>	<b>45</b>	<b>65</b>	<b>40</b>	<b>56</b>	<b>48</b>	<b>296</b>	<b>-5</b>
FY16	492	45	57	47	62	31	59	301	-2%
FY15	492	92	57	66	79	54	63	411	
FY14	487	74	72	81	84	45	75	431	
FY13	469	19	18	17	18	29	27	128	
<b>Open Access</b>	<b>379</b>	<b>489</b>	<b>606</b>	<b>603</b>	<b>852</b>	<b>825</b>	<b>786</b>	<b>4161</b>	<b>244</b>
FY16	427	568	625	645	729	628	722	3917	6%
FY15	353	738	638	517	738	657	522	3810	
FY14	375	819	912	704	823	589	537	4384	
FY13	494	694	891	533	618	533	402	3671	
<b>TOTAL</b>	<b>4761</b>	<b>11772</b>	<b>11500</b>	<b>10687</b>	<b>10872</b>	<b>10266</b>	<b>9386</b>	<b>64483</b>	<b>174</b>
FY16	4870	12463	10966	10400	11247	10169	9064	64309	0%
FY15	4874	12946	10727	10373	10893	9718	9444	64101	
FY14	4808	13288	10509	9735	11663	9876	9290	64361	
FY13	4985	13230	10389	9293	10449	9746	8969	62076	

S

Notes from Friends of the Library Meeting on February 7, 2017

**Used Book Sale:** Profits were \$446.60 with additional to come so expect this to be about \$500.00. Discussed the fact that there are a lot of books left so decided to offer a special sale event in April just for teachers.

**Membership:** As of the meeting there were 52 individual, 76 family, 3 organizational, and 13 golden members for a total of 144 memberships. Total balance on hand is \$13,551 with an additional \$5930 in a CD.

**DRA Grant:** The Friends decided that replacing the AWE Children's Computers, which were purchased in 2012 with DRA grant matching funds, and potentially expanding that to include portable educational computers or tablets so kids could take with them to where their parents are working or studying, would be their preferred project. The Friends allocated \$3500.00 to match this "Computers for Kids" DRA grant application.

**Next Meeting:** Monday, March 27, 2017 at 10:00 am