

## Hello all:

Here is the information for the meeting on Tuesday, January 10, 2017 at 5:30 pm.  
Stay Warm!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Approve Minutes of Previous Meetings: December 13, 2016 Regular meeting - **A**
  - Correspondence & Communication – **I have a couple of Christmas / Thank You cards that I will bring to the meeting to share.**
  - Approve December Librarian's Report - **B**
  - Approve Bills:
    - December Claims Report – **C**
    - Library Claims for January – **D (separate document)**
    - December & January Credit Card Claims - **E**
  - Budget Reports
    - December City Report - **F**
    - December Library Report - **G**
  - Trust Account Reports: **Bank Statements have not yet arrived so I will do these reports and post / bring to the meeting on Tuesday.**
    - December Bank Statement - **H**
    - December Balance Report - **I**
    - Trust Account Expenditure Report - **J**
    - December Donations Form - **K**
  - Program Reports
    - December Report on Programs and Attendance - **L**
    - January Calendar of events – **M (separate document)**
    - Schedule for upcoming programs - **N**
  - Grant Report – **I am pleased to report that the JKPL is a recipient of a PLACE grant which includes a \$1000 stipend to cover program costs.**
  - Friends of the Library Report – **Friends membership drive starts January 10 and Book Sale is January 20-23.**

4. Evaluation of Library Director
5. ILA Membership and Trustee Involvement – **I have included a one page document in your packet with more information.**
6. Personnel Committee Report
7. Finance Committee Report
  - Notes from January 6, 2017 committee meeting
  - FY2018 Library Operating Budget Request
  - FY2018 Trust Account Budget Request
8. Fundraising Committee Report
  - Notes from January 9, 2017 meeting – **Meeting on Monday so will bring with me on Tuesday.**
9. Furnishings, Art & Facilities Committee Report
10. Marketing Committee Report
11. Policy Committee Report
12. Strategic Planning Report
13. Meetings and Training
  - Board training
  - Upcoming
  - Recently Attended
14. Oral Presentations
15. Adjournment

Date of next regular meeting: Tuesday, February 14, 2017 at 5:30 pm



320 1st Ave E  
Dyersville, Iowa 52040

Phone: 563-875-8912  
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# Regular Library Board Meeting

## January 10, 2017

5:30 pm  
Program Room  
James Kennedy Public Library

### Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
  - Approve Minutes of Previous Meetings: December 13, 2016 Regular meeting
  - Correspondence & Communication
  - Approve December Librarian's Report
  - Approve Bills:
    - December Claims Report
    - Library Claims for January
    - December & January Credit Card Claims
  - Budget Reports
    - December City Report
    - December Library Report
  - Trust Account Reports
    - December Bank Statement
    - December Balance Report
    - Trust Account Expenditure Report
    - December Donations Form
  - Program Reports
    - December Report on Programs and Attendance
    - January Calendar of events
    - Schedule for upcoming programs
  - Grant Report
  - Friends of the Library Report

4. Evaluation of Library Director
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Date of next regular meeting: Tuesday, February 14, 2017 at 5:30 pm

A

**James Kennedy Public Library**  
**Board of Trustees**  
**Minutes of the December 13, 2016 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, December 13, 2016, in the program room. Present: Lynn Osterhaus, Steve Werner, Mary Jane Meade, Joe Petsche, Pat Valant, Jolene Pitzenberger-Timp, Angela English, Library Director Shirley Vonderhaar and Council Liaison Mark Wagner. Absent: Barb Heitzman, Mike Mullis, and Assistant Director Dawn Schrandt,

1. President Angela English called the meeting to order at 5:32 pm.
2. Agenda: Lynn MOVED "approval of the Agenda" which motion was seconded by Steve and CARRIED. Ayes: Osterhaus, Werner, Meade, Valant, Pitzenberger-Timp and English. Nays: None
3. Agenda Consent Calendar
  - Minutes of Previous Meetings: November 8, 2016
  - Correspondence & Communication
    - November Librarian's Report : Shirley reported that the most popular usage of Mango was for Spanish, Japanese and German
  - Bills:
    - November Claims Report
    - Library Claims for December
    - November & December Credit Card Claims
  - Budget Reports
    - November City Report
    - November Library Report
  - Trust Account Reports
    - November Bank Statement
    - November Balance Report
    - Trust Account Expenditure Report
    - November Donations Form
      - Friends of JKPL- \$5500.00
      - Chair-ity Fundraiser- \$797.00
      - Joyce Bries – Adopt-a-book - \$12.99
      - Kimshiro Benton-Hermsen – Adopt-a-book - \$15.68
  - Program Reports
    - November Report on Programs and Attendance
    - November Calendar of events
      - Monitoring attendance for pre-school programming
    - December Calendar of Events
    - Grant Report
      - JKPL one of 15 small libraries selected nationally to participate in Small Libraries Create Smart Spaces Project.
    - Friends of the Library Report
      - Membership drive begins January 10<sup>th</sup>.

Jolene MOVED "approval of the consent items" which was seconded by Pat and CARRIED.  
Ayes: Osterhaus, Werner, Meade, Valant, Petsche, Pitzenberger-Timp and English. Nays: None

4. Update on Evaluation of Library Director: Evaluation postponed until January.

5. FY16 Iowa Public Library General Information Survey: JKPL total expenditures, which includes capital and trust expenditures, may impact future Star ratings.
6. Library Journal Star Ratings: JKPL named among 2016 Star Libraries
7. Personnel Committee Report: MOTION from Personnel Committee to delay change in status for Assistant Director Dawn Schrandt; pending final Department of Labor overtime rule change and implementation date. As was a motion from the committee, no second was necessary. MOTION CARRIED. Ayes: Osterhaus, Werner, Meade, Valant, Petsche, Pitzenberger-Timp and English. Nays: None
8. Finance Committee Report: FY18 Budget Presentation scheduled for January 30<sup>th</sup> City Council meeting
9. Fundraising Committee Report: Mystery Dinner ticket sales have begun. Cookie Walk raised over \$600.00. Coloring books are printed; looking for local merchants to sell for holiday gifts. Soup supper is January 19 and Love My Library Campaign starts on the 19<sup>th</sup> as well.
10. Furnishings, Art & Facilities Committee Report: No report.
11. Marketing Committee Report: No report.
12. Policy Committee Report: No report.
13. Strategic Planning Report: No report.
14. Meetings and Training
  - ILOC (Iowa online conference)- Lean Mean Library Machine- January 19, 2017
  - Angela and representatives from Dubuque County Library and Carnegie-Stout met with area city clerks to promote membership in Public Libraries of Dubuque County.
  - Recently Attended –Written summaries of new learning shared with board.
15. Oral Presentations
16. Lynn’s motion to ADJOURN was seconded by Jolene and CARRIED at 6:21 pm. Ayes: Osterhaus, Werner, Meade, Valant, Petsche, Pitzenberger-Timp and English. Nays: None

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Mary Jane Meade

**JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT**  
 Librarian's report to the Board of Trustees for the month December 2016

B

**Additions:**

Items purchased: 158      Items donated: 54      Year to date: 1,590  
 Items donated previous YTD: 404      Items donated YTD: 338  
 Items withdrawn: Books: 300 DVD: 3 SCD: 1 Games: 1 Puppets: 7  
 Year to date: Books: 1,604 DVD: 27 SCD: 35 Games: 4 Puzzles: 1 Kits: 1 Puppets: 7  
 New Library Cards Issued City: 5      Contractual: 7      Total: 12      YTD: 139  
 Computer use: 664 hours YTD: 4,260 hours      Previous YTD: 3,760 hours  
 Meeting Room Use: 127      Library Use: 20      Community Use: 107      YTD: 932      Previous YTD: 906  
 Programs Held: 36      Attendance: 698 people      Library Visits: 5,106      YTD: 39,430      Prev. YTD: 40,219

**Circulation:**

Number of Items Loaned      10,171      Year to Date:      72,116  
 Previous Year Circ.      10,048      Previous YTD:      72,259  
 Difference (numerical):      123      Difference (numerical):      -143  
 Difference (percentage):      1.22%      Difference (percentage):      -0.20%

| General Fund Receipts:                                     | Current       | Year to Date     | Budgeted         |
|--|---------------|------------------|------------------|
| Copier & Misc:   | 59.00         | 393.99           | 1,000.00         |
| Computer Printing:   | 86.90         | 534.50           | 1,250.00         |
| Reader/printer:  | 0.30          | 0.30             | 25.00            |
| Fax:   | 34.90         | 432.30           | 1000.00          |
| Computer Use   | 19.00         | 111.00           | 300.00           |
| Holds & Scans  | 4.00          | 54.00            | 25.00            |
| Lost Books and Materials                                   | 57.45         | 634.81           | 1,000.00         |
| Memberships  | 0.00          | 280.00           | 500.00           |
| Agency Contract fees:                                      | 0.00          | 0.00             | 5,000.00         |
| Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund | 0.00          | 14,740.25        | 15,600.00        |
| Misc: reimbursement  | 48.00         | 72.85            | 300.00           |
| <b>Total:</b>  | <b>309.55</b> | <b>17,254.00</b> | <b>26,000.00</b> |

| Trust Account Receipts:               | Current         | Year to Date     |
|---------------------------------------|-----------------|------------------|
| CB Donations:                         | 13.25           | 89.49            |
| Memorials:                            | 0.00            | 230.00           |
| Halbach Books:                        | 0.00            | 180.00           |
| Adopt a book donations:               | 91.20           | 480.87           |
| Friends donation:                     | 36.75           | 249.75           |
| Other: Cookie Walk                    | 610.00          | 6,290.00         |
| Other: Coloring Books                 | 400.00          | 2,330.00         |
| Other: Wine glasses & Friends expense | 21.19           | 1,030.19         |
| <b>Total:</b>                         | <b>1,172.39</b> | <b>10,880.30</b> |

**SUMMARY OF ADDITIONS:**

|             | LP  | Adult Fiction | Adult Non-fiction | Young Adult Fiction | Juven Fic | Juven Non-fiction | E book | A & YA Audio | Juv. Audio | A & YA Vid | Juv. Vid | CDs, Games Misc. | TOTAL |
|-------------|-----|---------------|-------------------|---------------------|-----------|-------------------|--------|--------------|------------|------------|----------|------------------|-------|
| Curr. Month | 14  | 48            | 23                | 7                   | 50        | 6                 | 0      | 11           | 2          | 24         | 21       | 6                | 212   |
| 2015 Month  | 24  | 46            | 22                | 7                   | 26        | 8                 | 0      | 12           | 2          | 37         | 28       | 3                | 361   |
| Curr. YTD   | 104 | 486           | 166               | 59                  | 294       | 19                | 23     | 90           | 12         | 222        | 87       | 28               | 1590  |
| Prev. YTD   | 125 | 589           | 275               | 59                  | 361       | 146               | 0      | 72           | 19         | 242        | 123      | 59               | 2070  |

**SUMMARY OF CIRCULATION:**

|             | LP     | Adult Fiction & NF | YA Fiction & NF | Juven. Fiction & NF | eBks  | Mags. | Zinio eMags | Total Print Items | download audio | Adult and YA Audio | Juven. Audio & Kits | Adult & YA V/DVD | Juven. video & DVD | Cds Games etc. | Grand Total |
|-------------|--------|--------------------|-----------------|---------------------|-------|-------|-------------|-------------------|----------------|--------------------|---------------------|------------------|--------------------|----------------|-------------|
| Curr. Month | 568    | 2343               | 394             | 2944                | 190   | 355   | 5           | 6799              | 60             | 307                | 47                  | 1732             | 838                | 388            | 10171       |
| 2015 month  | 684    | 2269               | 393             | 2384                | 138   | 303   | 8           | 6179              | 88             | 307                | 23                  | 1951             | 1010               | 490            | 10048       |
| Difference  | -116   | 74                 | 1               | 560                 | 52    | 52    | -3          | 620               | -28            | 0                  | 24                  | -219             | -172               | -102           | 123         |
| Current YTD | 4156   | 16001              | 3203            | 22380               | 1197  | 2197  | 37          | 49171             | 401            | 2017               | 310                 | 11342            | 6162               | 2713           | 72116       |
| Prev. YTD   | 5497   | 16568              | 3291            | 18132               | 820   | 2008  | 46          | 46362             | 461            | 2313               | 171                 | 12695            | 7479               | 2778           | 72259       |
| Difference  | -1341  | -567               | -88             | 4248                | 377   | 189   | -9          | 2809              | -60            | -296               | 139                 | -1353            | -1317              | -65            | -143        |
| Diff. %     | -24.4% | -3.4%              | -2.7%           | 23.4%               | 46.0% | 9.4%  | -20%        | 6.1%              | -13.0%         | -12.8%             | 81.3%               | -10.7%           | -17.6%             | -2.3%          | -0.2%       |

**Freemal** (Music Downloads): December: 90 Total FY= 433

**Bridges Streaming Video** December: 0 FY=2

**Mango Language Use:** December: 14 sessions; FY = 214 total sessions (includes mobile & computer)

C

**James Kennedy Public Library  
December 2016 Claims Report**

**Utilities and Contractual**

| <b>Check issued to:</b> | <b>Purpose</b>     | <b>Amount</b>    |
|-------------------------|--------------------|------------------|
| Tim Singsank            | Custodial Services | 750.00           |
| Black Hills             | Gas / Heat         | 152.01           |
| Alliant Energy          | Electricity        | 776.54           |
| Mediacom                | Internet & Phone   | 182.87           |
| <b>Total</b>            |                    | <b>\$1861.42</b> |

**Miscellaneous Bills**

| <b>Check issued to:</b> | <b>Purpose</b>                   | <b>Amount</b>   |
|-------------------------|----------------------------------|-----------------|
| City Laundering         | Mats                             | 17.94           |
| Casey's                 | Fuel – travel                    | 13.32           |
| Pitney Bowes            | Meter rental                     | 68.48           |
| Quill                   | Postage meter ink                | 28.00           |
| Medical Associates      | Flu shots                        | 58.00           |
| City Credit Card        | Envelopes (for mailing payments) | 116.78          |
| Crescent Electric       | LED Lights                       | 217.64          |
| UPS                     | Shipping                         | 57.67           |
| <b>Total</b>            |                                  | <b>\$577.83</b> |

**December 2016 Budget**

|  |                    |
|--|--------------------|
| December claims approved                 | \$8,301.90         |
| Utility and Contractual from Bills above | 1861.42            |
| Miscellaneous Bills from above           | 577.83             |
| Total wages and benefits                 | 23,927.16          |
| <b>Total December 2016 expenses</b>      | <b>\$34,668.31</b> |

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**



E

**Credit Card Claims for December 2016 & January 2017**

| <b>Date</b> | <b>Vendor</b>   | <b>Items</b>                       | <b>Amount</b> |
|-------------|-----------------|------------------------------------|---------------|
| 12/14/16    | Bath Essentials | Mesh sponge<br>(program supplies)  | 50.95         |
| 12/19/16    | Mediacom        | Phone & Internet                   | 182.87        |
| 12/14/16    | Big Clock Store | Clock for children's<br>area (LML) | 72.00         |
|             |                 |                                    |               |

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2016

F

-GENERAL FUND

RARY

| EXPENDITURES                          | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---------------------------------------|----------------|----------------|---------------------|----------------|-------------|
| -5-410-4-60100 SALARIES               | 207,896.00     | 20,536.37      | 108,742.55          | 99,153.45      | 52.31       |
| -5-410-4-61100 FICA                   | 12,890.00      | 1,251.23       | 6,609.82            | 6,280.18       | 51.28       |
| -5-410-4-61200 MEDICARE               | 3,015.00       | 292.61         | 1,545.87            | 1,469.13       | 51.27       |
| -5-410-4-61300 IPERS                  | 18,565.00      | 1,770.81       | 9,647.78            | 8,917.22       | 51.97       |
| -5-410-4-61500 GROUP INSURANCE        | 19,800.00      | 76.14          | 7,966.28            | 11,833.72      | 40.23       |
| -5-410-4-61700 SUI                    | 1,964.00       | 0.00           | 87.42               | 1,876.58       | 4.45        |
| -5-410-4-62100 DUES                   | 900.00         | 0.00           | 185.00              | 715.00         | 20.56       |
| -5-410-4-62300 MEETINGS/TRAINING      | 2,500.00       | 77.99          | 1,347.98            | 1,152.02       | 53.92       |
| -5-410-4-63710 ELECTRICITY            | 14,500.00      | 776.54         | 8,268.08            | 6,231.92       | 57.02       |
| -5-410-4-63711 GAS HEAT               | 2,200.00       | 152.01         | 355.24              | 1,844.76       | 16.15       |
| -5-410-4-63730 TELEPHONE              | 2,100.00       | 182.87         | 901.67              | 1,198.33       | 42.94       |
| -5-410-4-63750 MAINTENANCE            | 5,000.00       | 0.00           | 3,550.53            | 1,449.47       | 71.01       |
| -5-410-4-64080 INSURANCE PREMIUM      | 5,600.00       | 0.00           | 90.00               | 5,510.00       | 1.61        |
| -5-410-4-64110 LEGAL FEES             | 0.00           | 0.00           | 0.00                | 0.00           | 0.00        |
| -5-410-4-64200 ELECTIONS              | 0.00           | 0.00           | 0.00                | 0.00           | 0.00        |
| -5-410-4-64316 CONTRACTS              | 0.00           | 302.22         | 819.69 (            | 819.69)        | 0.00        |
| -5-410-4-64322 CONTRACTED SERVICES    | 8,200.00       | 750.00         | 3,970.00            | 4,230.00       | 48.41       |
| -5-410-4-65060 OFFICE SUPPLIES        | 18,500.00      | 1,670.29       | 10,199.87           | 8,300.13       | 55.13       |
| -5-410-4-67210 FURNITURE/FIXTURES     | 0.00           | 217.64         | 217.64 (            | 217.64)        | 0.00        |
| -5-410-4-67274 CAPITAL IMPROVEMENTS/E | 0.00           | 3,108.56       | 9,220.21 (          | 9,220.21)      | 0.00        |
| -5-410-4-67701 BOOKS/FILMS/RECORDS/SU | 58,000.00      | 3,503.03       | 25,478.97           | 32,521.03      | 43.93       |
| TOTAL LIBRARY                         | 381,630.00     | 34,668.31      | 199,204.60          | 182,425.40     | 52.20       |
| TOTAL EXPENDITURES                    | 381,630.00     | 34,668.31      | 199,204.60          | 182,425.40     | 52.20       |

G

| James Kennedy Public Library FY16 Operating Budget |                   |                  |                  |                  |                      |                   |              |
|--|-------------------|------------------|------------------|------------------|----------------------|-------------------|--------------|
|  | FY17              |                  |                  |                  | Received             |                   | % Expended   |
| ESTIMATED REVENUES:                                | Approved          | November         | December         | Jan(est)         | to date              | Difference        | To date      |
| Dubuque County Library Agency                      | 5,000.00          | 0.00             | 0.00             | 0.00             | 0.00                 | 5,000.00          |              |
| Fees from copier, R/P, etc.                        | 5,400.00          | 300.38           | 309.55           | 300.00           | 2,513.75             | 2,886.25          |              |
| Open Access  | 13,000.00         | 14,135.75        | 0.00             | 0.00             | 14,135.75            | -1,135.75         |              |
| Access Plus / ILL                                  | 800.00            | 604.50           | 0.00             | 0.00             | 604.50               | 195.50            |              |
| Direct State Aid                                   | 1,800.00          | 0.00             | 0.00             | 0.00             | 0.00                 | 1,800.00          |              |
| <b>TOTAL:</b>                                      | <b>26,000.00</b>  | <b>15,040.63</b> | <b>309.55</b>    | <b>300.00</b>    | <b>17,254.00</b>     | <b>8,746.00</b>   |              |
|  |                   |                  |                  |                  | 17,254.00            | 8,746.00          |              |
| <b>ESTIMATED EXPENDITURES:</b>                     |                   |                  |                  |                  |                      |                   |              |
| <b>PERSONAL SERVICES</b>                           |                   |                  |                  |                  | <b>Spent to date</b> | <b>Remaining</b>  |              |
| Wages  | 207,896.00        | 15,838.88        | 20,536.37        | 16,000.00        | 108,742.55           | 99,153.45         | 52.3%        |
| FICA   | 12,890.00         | 959.98           | 1,251.23         | 992.00           | 6,609.82             | 6,280.18          | 51.3%        |
| Medicare   | 3,015.00          | 224.50           | 292.61           | 232.00           | 1,545.87             | 1,469.13          | 51.3%        |
| IPERS  | 18,565.00         | 1,414.44         | 1,770.81         | 1,428.80         | 9,647.78             | 8,917.22          | 52.0%        |
| SUI  | 1,964.00          | 0.00             | 0.00             | 0.00             | 87.42                | 1,876.58          | 4.5%         |
| Group Insurance                                    | 19,800.00         | 1,581.38         | 76.14            | 1,600.00         | 7,966.28             | 11,833.72         | 40.2%        |
| Meetings and training                              | 2,500.00          | 615.68           | 77.99            | 0.00             | 1,347.98             | 1,152.02          | 53.9%        |
| Dues and memberships                               | 900.00            | 0.00             | 0.00             | 0.00             | 185.00               | 715.00            | 20.6%        |
| <b>TOTAL:</b>                                      | <b>267,530.00</b> | <b>20,634.86</b> | <b>24,005.15</b> | <b>20,252.80</b> | <b>136,132.70</b>    | <b>131,397.30</b> | <b>50.9%</b> |
|  |                   |                  |                  |                  | 136,132.70           | 131,397.30        |              |
| <b>CONTRACTUAL SERVICES:</b>                       |                   |                  |                  |                  |                      |                   |              |
| Utilities (telephone)                              | 2,100.00          | 182.87           | 182.87           | 182.87           | 901.67               | 1,198.33          | 42.9%        |
| Electricity  | 14,500.00         | 938.57           | 776.54           | 1,000.00         | 8,268.08             | 6,231.92          | 57.0%        |
| Gas / Heat   | 2,200.00          | 52.70            | 152.01           | 200.00           | 355.24               | 1,844.76          | 16.1%        |
| Insurance (bldg)                                   | 5,600.00          | 90.00            | 0.00             | 0.00             | 90.00                | 5,510.00          | 1.6%         |
| Legal Fees   | 0.00              | 0.00             | 0.00             | 0.00             | 0.00                 | 0.00              | NA           |
| Custodial services                                 | 8,000.00          | 600.00           | 750.00           | 750.00           | 3,750.00             | 4,250.00          | 46.9%        |
| Window cleaning                                    | 200.00            | 220.00           | 0.00             | 0.00             | 220.00               | -20.00            | 110.0%       |
| Service / Maintenance Contracts                    | 5,000.00          | 70.79            | 302.22           | 76.46            | 819.69               | 4,180.31          | 16.4%        |
| <b>TOTAL:</b>                                      | <b>37,600.00</b>  | <b>2,154.93</b>  | <b>2,163.64</b>  | <b>2,209.33</b>  | <b>14,404.68</b>     | <b>23,195.32</b>  | <b>38.3%</b> |
|  |                   |                  |                  |                  | 14,404.68            | 23,195.32         |              |
| <b>SUPPLIES:</b>                                   |                   |                  |                  |                  |                      |                   |              |
| General library supplies                           | 10,000.00         | 927.35           | 1,607.88         | 165.44           | 8,737.75             | 1,262.25          | 87.4%        |
| Program fees & supplies                            | 2,500.00          | 215.09           | 62.41            | 39.32            | 724.25               | 1,775.75          | 29.0%        |
| Marketing & advertising                            | 1,000.00          | 240.00           | 0.00             | 0.00             | 737.87               | 262.13            | 73.8%        |
| Maintenance and Repairs                            | 5,000.00          | 37.50            | 0.00             | 0.00             | 3,550.53             | 1,449.47          | 71.0%        |
| <b>TOTAL</b>                                       | <b>18,500.00</b>  | <b>1,419.94</b>  | <b>1,670.29</b>  | <b>204.76</b>    | <b>13,750.40</b>     | <b>4,749.60</b>   | <b>74.3%</b> |
|  |                   |                  |                  |                  | 13,750.40            | 4,749.60          |              |
| <b>BOOKS AND MATERIALS</b>                         |                   |                  |                  |                  |                      |                   |              |
| Adult fiction                                      | 8,400.00          | 752.50           | 974.18           | 65.44            | 4,587.49             | 3,812.51          | 54.6%        |
| Adult nonfiction                                   | 5,900.00          | 170.37           | 748.46           | 152.61           | 1,993.84             | 3,906.16          | 33.8%        |
| Young adult fiction                                | 2,000.00          | 669.60           | 0.00             | 0.00             | 703.00               | 1,297.00          | 35.2%        |
| Juvenile fiction                                   | 7,400.00          | 1,216.00         | 123.78           | 0.00             | 2,100.68             | 5,299.32          | 28.4%        |
| Juvenile nonfiction                                | 3,300.00          | 137.56           | 8.62             | 0.00             | 146.18               | 3,153.82          | 4.4%         |
| Large Print  | 4,000.00          | 270.66           | 186.68           | 383.86           | 1,558.92             | 2,441.08          | 39.0%        |
| Electronic media (ebooks, etc.)                    | 4,500.00          | 415.54           | 466.12           | 0.00             | 1,546.88             | 2,953.12          | 34.4%        |
| Reference & electronic database                    | 5,500.00          | 0.00             | 0.00             | 0.00             | 4,709.90             | 790.10            | 85.6%        |
| Periodicals and newspapers                         | 4,000.00          | 186.83           | 72.94            | 86.92            | 1,715.82             | 2,284.18          | 42.9%        |
| Audiobooks (CD, playaway)                          | 4,000.00          | 571.64           | 412.53           | 539.15           | 2,247.58             | 1,752.42          | 56.2%        |
| Software & Gaming                                  | 2,000.00          | 16.83            | 0.00             | 16.00            | 191.42               | 1,808.58          | 9.6%         |
| DVDs   | 7,000.00          | 852.43           | 509.72           | 583.22           | 3,977.26             | 3,022.74          | 56.8%        |
| <b>TOTAL:</b>                                      | <b>58,000.00</b>  | <b>5,259.96</b>  | <b>3,503.03</b>  | <b>1,827.20</b>  | <b>25,478.97</b>     | <b>32,521.03</b>  | <b>43.9%</b> |
|  |                   |                  |                  |                  | 25,478.97            | 32,521.03         |              |
| <b>TOTAL EXPENDITURES:</b>                         | <b>381,630.00</b> | <b>29,469.69</b> | <b>31,342.11</b> | <b>24,494.09</b> | <b>189,766.75</b>    | <b>191,863.25</b> | <b>49.7%</b> |
| <b>TOTAL REVENUES:</b>                             | <b>26,000.00</b>  | <b>15,040.63</b> | <b>309.55</b>    | <b>300.00</b>    | <b>17,254.00</b>     | <b>8,746.00</b>   | <b>66.4%</b> |
| <b>ACTUAL ASKING</b>                               | <b>355,630.00</b> | <b>14,429.06</b> | <b>31,032.56</b> | <b>24,194.09</b> | <b>172,512.75</b>    | <b>183,117.25</b> | <b>48.5%</b> |
| Capital Improvement                                | 0.00              | 81.25            | 3,326.20         | 3,108.56         | 9,437.85             | -9,437.85         | N/A          |
| <b>Total all expenditures</b>                      | <b>381,630.00</b> | <b>29,550.94</b> | <b>34,668.31</b> | <b>27,602.65</b> | <b>199,204.60</b>    | <b>182,425.40</b> | <b>N/A</b>   |

| James Kennedy Public Library FY16 Operating Budget |            |               |           |               |            |            |            |
|--|------------|---------------|-----------|---------------|------------|------------|------------|
|  | FY17       | FY16 Expense  | Dec. 2015 | Total FY16    | Budget     | Amount     | Over/Under |
| ESTIMATED REVENUES:                                | Approved   | thru Dec      | expenses  |               | Projection | Over/Under | Budget     |
| Dubuque County Library Agency                      | 5,000.00   | 0.00          | 0.00      | 5,845.23      | thru July  |            |            |
| Fees from copier, R/P, etc.                        | 5,400.00   | 2,605.98      | 205.44    | 5,071.97      | 2016       |            |            |
| Open Access  | 13,000.00  | 12,598.40     | 0.00      | 12,598.40     |            |            |            |
| Access Plus / ILL                                  | 800.00     | 818.10        | 0.00      | 818.10        |            |            |            |
| Direct State Aid                                   | 1,800.00   | 1,816.01      | 0.00      | 1,816.01      |            |            |            |
| TOTAL:   | 26,000.00  | 17,838.49     | 205.44    | 26,149.71     |            |            |            |
|  |            | 17,838.49     |           | 26,149.71     |            |            |            |
| ESTIMATED EXPENDITURES:                            |            |               |           |               |            |            |            |
| PERSONAL SERVICES                                  |            | Spent to date |           | Spent to date |            |            |            |
| Wages  | 207,896.00 | 97,232.43     | 14,769.92 | 195,731.38    | 103,275.38 | 5,467      | 1.05       |
| FICA   | 12,890.00  | 5,991.01      | 909.48    | 11,983.27     | 6,444.33   | 165        | 1.03       |
| Medicare   | 3,015.00   | 1,401.30      | 212.72    | 2,802.59      | 1,507.51   | 38         | 1.03       |
| IPERS  | 18,565.00  | 8,682.86      | 1,318.96  | 17,478.89     | 9,222.40   | 425        | 1.05       |
| SUI  | 1,964.00   | 80.35         | 0.00      | 153.12        | 1,030.61   | -943       | 0.08       |
| Group Insurance                                    | 19,800.00  | 4,721.08      | 793.98    | 10,549.19     | 8,861.10   | -895       | 0.90       |
| Meetings and training                              | 2,500.00   | 473.54        | 53.42     | 936.90        | 1,263.58   | 84         | 1.07       |
| Dues and memberships                               | 900.00     | 49.00         | 0.00      | 747.00        | 59.04      | 126        | 3.13       |
| TOTAL:   | 267,530.00 | 118,631.57    | 18,058.48 | 240,382.34    | 132,029.27 | 4,103      | 1.03       |
|  |            | 118,631.57    |           | 240,382.34    |            |            |            |
| CONTRACTUAL SERVICES:                              |            |               |           |               |            |            |            |
| Utilities (telephone)                              | 2,100.00   | 880.82        | 173.10    | 2,091.86      | 884.25     | 17         | 1.02       |
| Electricity  | 14,500.00  | 6,657.76      | 911.11    | 12,764.88     | 7,562.74   | 705        | 1.09       |
| Gas / Heat   | 2,200.00   | 361.48        | 158.93    | 1,608.40      | 494.44     | -139       | 0.72       |
| Insurance (bldg)                                   | 5,600.00   | 1,315.00      | 0.00      | 6,772.00      | 1,087.42   | -997       | 0.08       |
| Legal Fees   | 0.00       | 0.00          | 0.00      | 0.00          | Zero       | 0          | Nothing    |
| Custodial services                                 | 8,000.00   | 3,866.00      | 600.00    | 8,096.00      | 3,820.16   | -70        | 0.98       |
| Window cleaning                                    | 200.00     | 200.00        | 0.00      | 200.00        | 200.00     | 20         | 1.10       |
| Service / Maintenance Contracts                    | 5,000.00   | 825.57        | 293.40    | 5,045.88      | 818.06     | 2          | 1.00       |
| TOTAL:   | 37,600.00  | 14,106.63     | 2,136.54  | 36,579.02     | 14,500.37  | -96        | 0.99       |
|  |            | 14,106.63     |           | 36,579.02     |            |            |            |
| SUPPLIES:  |            |               |           |               |            |            |            |
| General library supplies                           | 10,000.00  | 4,121.33      | 768.07    | 10,533.50     | 3,912.59   | 4,825      | 2.23       |
| Program fees & supplies                            | 2,500.00   | 750.87        | 4.99      | 3,611.93      | 519.72     | 205        | 1.39       |
| Marketing & advertising                            | 1,000.00   | 686.67        | 0.00      | 1,458.28      | 470.88     | 267        | 1.57       |
| Maintenance and Repairs                            | 5,000.00   | 773.81        | 0.00      | 12,160.76     | 318.16     | 3,232      | 11.16      |
| TOTAL  | 18,500.00  | 6,332.68      | 773.06    | 27,764.47     | 4,219.59   | 9,531      | 3.26       |
|  |            | 6,332.68      |           | 27,764.47     |            |            |            |
| BOOKS AND MATERIALS                                |            |               |           |               |            |            |            |
| Adult fiction                                      | 8,400.00   | 3,800.44      | 678.43    | 9,544.55      | 3,344.70   | 1,243      | 1.37       |
| Adult nonfiction                                   | 5,900.00   | 3,704.07      | 425.88    | 6,566.47      | 3,328.12   | -1,334     | 0.60       |
| Young adult fiction                                | 2,000.00   | 624.45        | 0.00      | 2,773.13      | 450.36     | 253        | 1.56       |
| Juvenile fiction                                   | 7,400.00   | 3,468.90      | 1,125.79  | 6,856.37      | 3,743.94   | -1,643     | 0.56       |
| Juvenile nonfiction                                | 3,300.00   | 3,289.19      | 3,011.28  | 4,214.07      | 2,575.73   | -2,430     | 0.06       |
| Large Print  | 4,000.00   | 2,001.13      | 309.67    | 3,814.79      | 2,098.29   | -539       | 0.74       |
| Electronic media (ebooks, etc.)                    | 4,500.00   | 2,215.22      | 0.00      | 4,522.04      | 2,204.42   | -658       | 0.70       |
| Reference & electronic database                    | 5,500.00   | 1,072.90      | 0.00      | 6,038.66      | 977.20     | 3,733      | 4.82       |
| Periodicals and newspapers                         | 4,000.00   | 1,795.80      | 356.00    | 4,044.75      | 1,775.93   | -60        | 0.97       |
| Audiobooks (CD, playaway)                          | 4,000.00   | 2,241.31      | 477.98    | 3,756.45      | 2,386.63   | -139       | 0.94       |
| Software & Gaming                                  | 2,000.00   | 469.27        | 27.26     | 998.75        | 939.71     | -748       | 0.20       |
| DVDs   | 7,000.00   | 3,779.87      | 550.56    | 7,345.78      | 3,601.94   | 375        | 1.10       |
| TOTAL:   | 58,000.00  | 28,462.55     | 6,962.85  | 60,475.81     | 27,297.33  | -1,818     | 0.93       |
|  |            | 28,462.55     |           | 60,475.81     |            |            |            |
| TOTAL EXPENDITURES:                                | 381,630.00 | 167,533.43    | 27,930.93 | 365,201.64    | 175,069.81 | 14,697     | 1.08       |
| TOTAL REVENUES:                                    | 26,000.00  | 17,838.49     | 205.44    | 26,149.71     | 17,736.36  | -482       | 0.97       |
| ACTUAL ASKING                                      | 355,630.00 | 149,694.94    | 27,725.49 | 339,051.93    | 157,014.33 | 15,498     | 1.10       |
| Capital Improvement                                | 0.00       | 4116.92       | 0.00      | 12,269.65     |            |            |            |
| Total all expenditures                             | 381,630.00 | 171,650.35    | 27,930.93 | 377,471.29    |            |            |            |

# James Kennedy Public Library Monthly Program Report

Report for the Month of December 2016

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## Story Time Sessions:

Not held during winter months.

## Wee Read Sessions:

Not held during winter months.

## Out-Reads (Bi-Monthly Story Times to Daycares)

For the first session in December 2016

Theme – Zoo

Total attendance at 8 programs – 147 children & caregivers

Time for preparation & performance – 7 hrs (pd)

Supplies: 20 copies of activities, poems, etc. for parents & / or teachers

For the second session in December 2016

Not held due to Winter break

## Branching Out (Wednesdays at 11:00 am)

December 7, & 14, 2016 (Only 2 held this month)

Total attendance - 52

Time for preparation & performance – 4 hrs (pd) .45 hrs (vol)

Supplies: Posters & library information; Materials to check out

## Program at Ellen Kennedy Center – Stories Behind Our Favorite Christmas Traditions

December 2, 2016

Total attendance - 8

Time for preparation & performance – 9 hrs (pd)

Supplies: Books, laptop, powerpoint presentation

## Program at Ellen Kennedy Center – Book Talks

December 2, 2016

Total attendance - 8

Time for preparation & performance – 3.5 hrs (pd)

Supplies: None

## Program at Oakcrest Manor (Third Thursday of each month)

December 16, 2016 - Cancelled due to weather

Total attendance – 0

## Sit 'n' Stitch (Wednesdays of each month)

December 7, 14, 21, 28, 2016

Total attendance – 40

Time for preparation & performance – 1 hrs (pd) 8 hrs (vol)

Supplies: Refreshments provided by participants

## Books for Lunch Book Club (First Monday of each month) – *Oh My Stars*

December 5, 2016

Total attendance – 8

Time for preparation & performance – .5 hrs (pd) 1 hr (vol)

Supplies: Posters, PSA, beverages & paper products  
Refreshments provided by participants or the Friends  
Carol Ruden donated her time to facilitate this program.

## A Novel Approach to Faith Book Club

November 15, 2016

Total attendance – 7

Time for preparation & performance – 2.75 hr (pd)

Supplies: Posters, PSA, beverages & paper products  
Refreshments provided by participants or the Friends

## Dungeons & Dragons Club (1<sup>st</sup> Monday of each Month)

December 5, 2016

Total attendance – 6

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Snacks & beverages

## JKPL Memoir Project (3<sup>rd</sup> Monday of each Month)

December 19, 2016 - Cancelled due to weather

Total attendance - 0

|   |                        |
|---|------------------------|
| Open Mic Night @ Brew & Brew (1 <sup>st</sup> Friday of each month)                             |                        |
| December 2, 2016  | Total attendance – 15  |
| Time for preparation & performance – 3 hrs (pd)   |                        |
| Supplies: Posters & PSA   |                        |
| 5 performers donated their time & talent for this event   |                        |
| Game Night (4 <sup>th</sup> Friday of each Month)   |                        |
| December 23, 2016   | Total attendance – 0   |
| Not held because of the holiday.  |                        |
| Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies)           |                        |
| December 27, 2016   | Total attendance – 8   |
| Time for preparation & performance – 3 hrs (pd)   |                        |
| Supplies: Posters, PSA, Refreshments, sponsored by DuTrac                                       |                        |
| Coloring for Adults (monthly, date and time varies)   |                        |
| December 10, 2016   | Total attendance – 2   |
| Time for preparation & performance – .5 hr (pd)   |                        |
| Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils                                 |                        |
| Get Puzzled @ Your Library  |                        |
| December 1-31, 2016   | Total attendance – 25  |
| Time for preparation & performance – .5 hrs (pd)  |                        |
| Supplies: Posters, PSA, \$15.00 for puzzle  |                        |
| Movies @ Your Library – showing of <i>Finding Dory</i>  |                        |
| December 3, 2016  | Total attendance – 20  |
| Time for preparation & performance – 2 hrs  |                        |
| Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF |                        |
| Movies @ Your Library – showing of <i>Santa Clause</i>  |                        |
| December 11, 2016   | Total attendance – 3   |
| Time for preparation & performance – 2 hrs  |                        |
| Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF |                        |
| Movies @ Your Library – showing of <i>The BFG</i>   |                        |
| December 17, 2016   | Total attendance – 14  |
| Time for preparation & performance – 2.5 hrs (pd)   |                        |
| Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF |                        |
| Movies @ Your Library – showing of <i>I'll Be Home for Christmas</i>                            |                        |
| December 18, 2016   | Total attendance – 6   |
| Time for preparation & performance – 3 hrs (pd)   |                        |
| Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF |                        |
| Movies @ Your Library – showing of <i>Secret Life of Pets</i>                                   |                        |
| December 31, 2016   | Total attendance – 14  |
| Time for preparation & performance – 2.5 hr   |                        |
| Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF |                        |
| Christmas Craft Day   |                        |
| December 3, 2016  | Total attendance – 95  |
| Time for preparation & performance – 15 hrs   3 hrs (vol)                                       |                        |
| Supplies: Posters & PSA, craft supplies   |                        |
| Hildebrand child donated her time to this event; funded by the DFWC.                            |                        |
| Visit with Santa and Mrs. Claus   |                        |
| December 3, 2016  | Total attendance – 165 |
| Time for preparation & performance – .5 hrs   9 hrs (vol)                                       |                        |
| Supplies: Posters & PSA, Stampers and tattoos for gift  |                        |
| Hildebrand family time to this event; funded by a LML donation.                                 |                        |

Old Fashioned Christmas at Dyer-Botsford Doll Museum

December 4, 2016

Total attendance – 35

Time for preparation & performance – 5.5 hrs 33 hrs (vol)

Supplies: Posters, PSA, Refreshments, copies of Christmas carols  
9 volunteers from Senior Advisory Group, plus Santa and musician donated time and talent for this annual event

Used Book Swap

December 9-17, 2016

Total attendance – 15

Time for preparation & performance – 1.5 hr (pd) 2 hr (vol)

Supplies: Posters, PSA, donated books, wrapping paper, drawing prize

Nerf War

December 17, 2016

Total attendance – 0

Time for preparation & performance – .5 hrs

Cancelled due to weather

Computer Drop-In

December 30, 2016

Total attendance – 5

Time for preparation & performance – 2 hrs (pd)

Supplies: Posters, PSA,

## Tentative Schedule of Upcoming Events for February 2017 and Beyond

***Warm-Up @ Your Library Continues!*** It isn't too late to participate in this winter library program for adults. Just stop in, sign up, pick up a bingo card, and get started! This program will help you: DISCOVER what the library has to offer; CONNECT with your library and community and INSPIRE others to read, learn and explore what the library has to offer. Stop in anytime before February 19 to pick up your Warm-Up bingo card and book bag. Read different genres and formats, listen to books, try out databases and other services or attend library programs to fill the squares. Every bingo (maximum of three per person) earns the chance to win some great prizes, including the grand prize of a tablet or eReader (final product to be decided). All black out bingos will earn you a special JKPL goodie bag. Adults eighteen and older with a James Kennedy Public Library card are eligible to participate. The winter library program will run thru February 28.

***Love My Library Giving Tree Fundraiser Continues!*** 2017 marks the third year for the library's Love My Library Giving Tree fundraiser, which runs through February 28. Do you "Love Your Library"? Then consider supporting this special fundraiser where you pick things you would like the library to offer. Visit the library or the library website and take a look at the list of items that library staff members have identified as needs for the library. Select one or more items and donate the funds needed for purchase, or purchase the items yourself and donate them to the library. Donations will be written on a heart and hung on the library "Giving Tree." Where appropriate the library will attach a tag/book plate acknowledging the donation and you will be the first to check it out. If you want to donate but aren't finding anything to love, talk to a librarian!

***Wednesday, February 1 - Tuesday, February 28: Get Puzzled @ Your Library.*** Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a new jigsaw puzzle. In honor of President's Day, this month's puzzle is US Presidents. The puzzle will be located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle!

***Wednesdays, February 1, 8, 15 & 22: Story Time @ 9:30 am & 6:00 pm and Fridays, February 3, 10, 17, 24 & 31: Story Time @ 9:30 am.*** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2017 sessions of Preschool Story Time and Wee Read. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and will be offered on Wednesdays at 9:30 am or 6:00 pm and Fridays at 9:30 am. Programs will run February 1 through April 28. Registration is required as space is limited.

***Wednesdays, February 1, 8, 15 & 22: Wee Read @ 10:30 am and Fridays, February 3, 10, 17, 24 & 31: Wee Read @ 10:30 am.*** Parents and caregivers are encouraged to sign up and bring their preschoolers to the Spring 2017 sessions of Preschool Story Time and Wee Read. Wee Read is for children under 3 and their caregiver and will be offered on Wednesdays and Fridays at 10:30 am. Programs will run February 1 through April 28. Registration is required as space is limited.



**Wednesdays February 1, 8, 15 & 22: Sit and Stitch @ 1:00 pm.** Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

**Wednesday, February 1: Zentangle Class with Diane Kramer 6:00 -8:00 pm** Details to follow.

**Saturday, February 4: Family Movies @ Your Library presents "Snow Dogs" @ 2:00 pm.** Eight adorable but mischievous dogs get the best of dog hater Ted Brooks when he leaves his successful Miami Beach dental practice for the wilds of Alaska to claim his inheritance -- seven Siberian huskies and a border collie -- and discover his roots. Rated PG. (99 min.)

**Saturday, February 4: Minecraft Build-A-Thon for Teens from 6:00-8:00 pm.** Minecraft will be set up in the library after-hours so teens can come in and play in the game's creative mode, work together, and build whatever they want to. Participants are encouraged to work as a group to achieve as much as possible by 8:00pm. All creations will be posted on the library's social media. This program is for those that have completed 6th-12th grade. Refreshments will be provided.

**Monday, February 6 : Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss the book *Caleb's Crossing* by Geraldine Brooks. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

**Monday, February 6: Build-A-Basket Fundraiser begins.** Join us for the 5th Annual Build-A-Basket Fundraiser and help support your library! Pick something you love like candles, cooking, cats or coloring and create a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library by March 5. The baskets will then be auctioned off in a silent auction that runs March 6 - April 2. The library will provide you an empty basket if you need one!

**Tuesday, February 7: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

**Friday, February 10: Building Creativity One Block at a Time: a LEGO® program from 2:00 pm to 4:00 pm.** This month's theme is "Homes of the future". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program.

All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

***Sunday, February 12: Making Your Library into a Miniature Golf Course from 2:00 to 4:00 pm.*** All ages are invited to come to the library to help turn the library into a miniature golf course. Participants may work individually or in teams to create one hole. Challenge your creativity to turn plastic cups, blocks, boxes, books, stuffed animals, and more into obstacles for this fun event. Bring your own supplies or use what the library has available. Participants will design their hole from 2:00 to 4:00 pm and set it up in the library by 5:00 pm, just in time for the miniature golf event. Participants will vote on their favorite hole with the winner receiving a (prize info coming)! Registration is requested but not required. Refreshments provided.

***Sunday, February 12: Miniature Golf @ Your Library from 5:00 to 8:00 pm.*** Come to the library for this special after-hours program event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in and tee off between the stacks and navigate our book obstacles. Course will be designed by local volunteers. Golfers will vote for their favorite hole. All ages welcome but those under age 6 must be accompanied by an adult. Refreshments provided.

***Tuesday, February 14 - Tuesday, February 28: Color Me Relaxed @ Your Library.*** Stop in the library anytime during these two weeks to participate in this fun and relaxing passive program for all ages. The library will provide coloring pages and colors, colored pencils and markers and you provide your talent! Materials will be available to pick up at the front desk ... take them anywhere in the library and relax with coloring. When you are finished or out of time, bring them back to the desk for others to pick up and continue coloring. Completed pages will be displayed in the library. All participants will have their name entered into a drawing to win the JKPL Family Coloring Book, which is also available to purchase for \$10.00

***Tuesday, February 14: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.*** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *A Change of Fortune* by Jen Turano. Copies of each book are available to borrow from the library.

***Wednesday, February 15: Zentangle Class with Diane Kramer from 6:00 -8:00 pm.***

***Wednesday, February 15: JKPL Memoir Project @ 6:30 pm.*** Everyone has a story to tell, what's yours? Join us for this monthly writers' group that focuses on writing about personal stories and family history. No previous writing experience is necessary, please come and learn with us! This group will meet the third Wednesday of each month. Suggested topics to write about are presented at each meeting. Participants are invited but not required to share their writing.

**Saturday, February 18: Family Movies @ Your Library presents "Trolls" @ 2:00 pm.** After the Bergens invade Troll Village, Poppy, the happiest troll every born, and the curmudgeonly Branch set off on a journey to rescue her friends. Rated PG. (92 min.)

**Saturday, February 18: Nerf War @ Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**Tuesday, February 21: Coloring for Adults @ Your Library from 5:00 to 8:00 pm.** Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

**Thursday, February 23: Digital Learning Day Q & A from 3:00-5:00 pm.** To celebrate Digital Learning Day, the James Kennedy Public Library is hosting a Question and Answer session to help patrons learn about the constantly changing world of technology. Bring any technology related question and we will answer it to the best of our ability! Part of the session will be a demo on how to perform basic research on your home computer.

**Friday, February 24: Game Night @ Your Library @ 6:00 pm.** Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

**Saturday, February 25: Tax Basics @ 2:00 pm.** Do you have questions about taxes and don't know where to find help? If so, mark your calendar and come to the library for this informational presentation and Q & A. Todd Schmidt, an attorney from Iowa Legal Aid will provide information on what taxes are, who the tax agencies are, how taxes are paid, implications for incorrect filing, and failure to file. They will explain how the tax system works, who must file, and more. They will also talk about the Child Tax Credit, Earned Income Credit, the Affordable Care Act, and Advanced Premium Tax Credits. The presentation will close with time for attendees to ask questions regarding any tax issues they may have. Iowa Legal Aid, a nonprofit organization providing critical legal assistance to low-income and vulnerable Iowans who are unable to retain private attorneys to assist them with their legal issues, is partnering with the JKPL to provide you with this opportunity to learn more. Everyone is welcome to attend this free program. Refreshments provided. Final time to be confirmed depending on if ESL interest.

**Saturday, February 25: "Dinner a la Morte" Mystery Dinner Theatre @ 6:30 pm.** The JKPL welcomes back the Die-Laughing Murder Mystery Troupe for another murder mystery dinner fundraiser. It is 1929 and you are a guest at Katherine Ryan's dinner party in honor of her late husband,

and banker, Francis Ryan. As the evening unfolds, you will help solve the mystery while laughing and enjoying a delicious meal catered by J & D Mart and dessert provided by First Avenue Bakery. This event will be held at the Dyersville Golf & Country Club. Doors open at 5:30pm with the performance starting at 6:30pm. Menu includes parmesan peppercorn chicken, breaded pork cutlets, parsley red potatoes, salad, and bread. Dessert is provided by First Avenue Bakery. Tickets are \$50 each or a table of 8 for \$350.00. First 30 tickets sold include glass of wine and JKPL wine glass provided the night of the event! Cash bar available. Seating is limited with all tickets sold in advance at the James Kennedy Public Library. ... already on Chamber website.

**Monday, February 27: Book Flicks @ Your Library presents "The Light Between Oceans" @ 6:30 pm.** An Australian World War I veteran takes a job as a lighthouse keeper on an isolated island. He meets his future wife at the nearest coastal town, and the two begin their new life alone at the lighthouse. Once settled, a lifeboat washes ashore with a newborn inside, and the couple raise the infant as their own. Based on the book by M.L. Stedman. Rated PG-13. (132 min.)

**Wednesday, March 1 - Friday, March: Get Puzzled @ Your Library.** Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is Story Time in celebration of Read Across America! The puzzle will be located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle!

**Wednesdays March 1, 8, 15, 22 & 29: Sit and Stitch @ 1:00 pm.** Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

**Wednesday, March 1: Zentangle Class with Diane Kramer 6:00 -8:00 pm**

**Thursday, March 2: Read Across America Event @ 6 pm.** Details to follow

**Monday, March 6: Build-A-Basket Fundraiser Silent Auction Begins.** Join us for the 5th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets again this year. (UPDATE this part... this is from 2016) Some of the donations include a gardening basket donated by the Dyersville Federated Woman's Club, Chuggington StackTrack basket donated by Tomy, baskets of fiber crafts donated by the members of Sit 'n Stitch, book themed baskets, and a "shop local" basket donated by the members of the JKPL Board of Trustees. Photos and descriptions of the baskets are posted on the library website at [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us). If you cannot get to the library during the auction, you can bid by emailing [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 1:00 pm on Sunday, April 2. The silent auction starts March 6 and ends promptly at 3:00 pm on Sunday, April 2. All proceeds will be used to support library services and collections.

**Monday, March 6-Sunday, March 12: Teen Tech Week@ 6:00 pm.** Teen Tech Week is when libraries make the time to showcase all of the great digital resources and services that are available to help teens succeed in school and prepare for college and 21st century careers. This year we will be handing out bingo sheets containing different tech based services the library offers. Each completed bingo is a chance to win a gift certificate! Winner will be drawn on Monday March 13th. Limited to ages 13-18.

**Monday, March 6: Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss the book *Pigs Must Fly* by Edna Flanagan. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

**Sundays, March 13 & 20: Beginning Wood Carving Class @ 1:00 pm.** Members of the local Bear Creek Carving Club are offering a two-part beginning woodcarving class at the library. Details to be confirmed.

**Tuesday, March 7: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

**Friday, March 10: Retro Video Game Night from 6:00 pm to 8:00 pm.** As part of Teen Tech Week, the library will be hosting a retro game night where players can come try out classic systems such as the Super Nes, original Nintendo, Sega Genesis and more! Bring your friends to see who rules at different old school games! This program is for ages 13-18 only. Refreshments will be provided.

**Saturday, March 11: Building Creativity One Block at a Time: a LEGO® program from 10:00 am to 12:00 am.** This month's theme is "In the wild". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO ® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Saturday, March 11: Mathematics in Gaming @ 2:00 pm.** Come hear Dr. Jacob Heidenreich talk about the mathematics behind the popular card game, Magic: the Gathering. We'll look at the probability and statistics underlying the game, interesting math puzzles, and other fun facts that will enrich your appreciation of the game. If you're interested in playing there will also be a session teaching people how to play, followed by a casual play session for all those involved. Bring your decks if you've got them, otherwise we'll have decks to lend you! The game is appropriate for ages 10 and up, but the math will be at a higher level.

**Tuesday, March 14: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Baker's Wife* by Erin Healy. Copies of each book are available to borrow from the library.

**Wednesday, March 15: JKPL Memoir Project @ 6:30 pm.** Everyone has a story to tell, what's yours? Join us for this monthly writers' group that focuses on writing about personal stories and family history. No previous writing experience is necessary, please come and learn with us! This group will meet the third Wednesday of each month. Suggested topics to write about are presented at each meeting. Participants are invited but not required to share their writing.

**Saturday, March 18: Coloring for Adults @ Your Library from 10:00 am to 1:00 pm.** Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

**Friday, March 24: Game Night @ Your Library @ 6:00 pm.** Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

**April is D.E.A.R. (Drop Everything And Read) Month.** For many years, D.E.A.R. Day was celebrated on or about April 12th - the birthday of noted children's author Beverly Cleary. Now, D.E.A.R. is a month long celebration of this beloved author, her timeless stories, and the joy of reading. Join us at the JKPL as we celebrate D.E.A.R. month with the Book Jar. During the month of April, the library shares a Book Jar filled with slips of paper with book titles recommended by staff, Board, friends, and avid readers. Different colored slips will indicate different kinds of books - children's, teens, fiction, non-fiction, classics, etc. Readers are encouraged to pick a slip out of the jar and check out the book title they select. All participants will be entered into a drawing for a book related prize. Participants are also encouraged to write a brief review of the book they read and, if they do so, will be entered into a drawing for a second prize.

**April is National Financial Literacy Month.** National Financial Literacy Month begins April 1 and the JKPL will offer several activities to help patrons with their financial knowledge. Details to follow.

**Saturday, April 1: Yard Sign Fundraiser begins!** To celebrate National Library Week, April 10-16, and raise money to support the library's services and collections, the James Kennedy Public Library is selling yard signs that say "I Love My Library" during the month of April. Signs are 18" x 24", vinyl, reusable, come with a ground stake and are \$10.00 each. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

**Sunday, April 2: Build-A-Basket Fundraiser Closing Reception from 2:00-4:00 pm.** Join us for one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! The silent auction will end at 3:00 pm sharp! Come bid on your favorite basket. They make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services.

**National Library Week: April 9-15, 2017.** Details and events to be decided.

**Tuesday, April 11: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Scent of Lilacs* by Ann Gabhart. Copies of each book are available to borrow from the library.

**Saturday, April 15: Nerf War @ Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed. Night before Easter - reschedule???

**Sunday, April 16: Library closed for Easter**

**Money Smart Week: April 22-29, 2017.** Program details to be decided.

**Monday, April 24 through Saturday, April 29: Student Art Show.** The James Kennedy Public Library is pleased to display the art works of St. Francis Xavier Elementary Grade School students at the library from April 24 through April 29. Stop in anytime to enjoy the artworks created by the students. Everyone welcome. There will be a special reception on Wednesday, April 26 from 5:00 to 8:00 pm for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided. Alanna Knight <aknight@xavier.pvt.k12.ia.us>

**Tuesday, May 9: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *Miracle at the Higher Grounds Cafe* by Max Lucado. Copies of each book are available to borrow from the library.

## ILA Membership Information

The JKPL has a tradition of paying for ILA membership dues for staff and trustees. Dues are paid for librarians who provide services to the community that may benefit from the training and opportunities offered by ILA membership. Dues are paid for all Trustees. Since it is now time to pay these annual dues and it has been years since we have discussed the benefits of membership or the opportunities for being involved at the Board level, Angela and I thought it might be a good time to talk a little more in depth about ILA.

The information below is provided by Rebecca Funke, current ILA President

### Why Join & Benefits

1. Your membership helps ILA help you (your library)!
2. We have a Library Trustee subdivision of ILA that needs you! Bring the voice of Iowa Library Trustees to the ILA table!
3. Your membership allows ILA to advocate for much needed legislative support for Iowa libraries.
4. Your membership helps ILA provide access to professional development opportunities for your library staff.
5. Access to ILA Annual Conference at a reduced cost.
6. Catalyst Newsletter – official newsletter of ILA

### Involvement

1. We have a Library Trustee subdivision of ILA that needs you! Bring the voice of Iowa Library Trustees to the ILA table!
2. Trustee can participate in any subdivision of interest – not just the Trustee Subdivision.
3. Members may express interest in serving on any of ILA's standing committees.



## Notes from the January 6, 2017 Finance Committee Meeting

The Finance Committee of the James Kennedy Public Library met on Friday, January 6, 2017 at 3:00 pm. Present were Angela English, Joe Petche, Steve Werner, and Shirley Vonderhaar. Mary Radloff was excused. The committee met to discuss and develop a proposal for the FY18 Library Operating Budget.

After discussion, the Committee is proposing the attached budget for the FY18 fiscal year.

### Revenue:

The spreadsheet includes columns for the FY16 approved budget, FY16 actual expenditures, FY17 approved, FY17 YTD (6 months), FY17 reestimate based on current stats, and the FY18 draft proposal.

### Estimated Revenues:

Based on current year information, revenues are anticipated to stay very close to FY17 numbers so only a \$1,000 increase in total revenues is projected.

### Expenditures:

#### Personal Services:

- Wages and benefits – Projection includes continuation with the Pay Equity Plan or 2% COLA for those not covered by that plan. The benefits are a percentage of the pay rates so were adjusted accordingly.
- Group Insurance – Current expense is about \$724 per month for a single policy and \$1863 for family policy for insurance. Insurance is projected to increase from 3 to 8 % so we calculated a 6% increase. We are therefore projecting this to be \$9600 for an individual policy and \$23,700.00 for a family policy. We expect to have two staff utilizing the single benefit and potentially one using the family benefit in FY18 so the total projected for this line item is \$42,900.00
- Meetings and training – no change
- Dues & memberships – no change

#### Contractual Services:

- Utilities – The contract with Mediacom is just under \$183 per month so total annual cost would be \$2200
- Electricity – No change
- Gas / Heat – No change
- Insurance (bldg.) – Actual for FY16 was \$6772. We don't have a final number for FY17 but assume it will be equal or more than FY16. Mick reported the anticipated increase is 5 to 8% so recommending increase to \$7200, which is a 6% increase over FY16 actual.
- Legal Fees – no change
- Custodial services – No change

- Window cleaning – slight increase to \$220.00
- Service / Maintenance Contracts – Projecting no change.

Supplies:

- General library supplies – No change
- Public relations / speakers – No change from FY17 original budget
- Marketing – No change from FY17 approved.
- Misc. Repairs & Equipment – No change

Books and Materials:

Requesting a flat budget for this line item of \$58,000.00.

This creates a budget request of \$421,611.00

The Committee discussed the plan for presenting this budget and agreed that we need to focus on the fact that these increases are all for areas that are out of the library's direct control, primarily insurance. They also discussed reaching out to the Council Liaisons to discuss this proposal in advance of the presentation on January 30, 2017. Shirley will work to set up a time for this meeting.

The committee also decided to increase the FY18 Trust Account appropriation request to \$30,000 because of the increase in fundraising efforts and grant income.

| James Kennedy Public Library FY17 Budget Proposal information |  |              |               |              |              |              |              |
|---|--|--------------|---------------|--------------|--------------|--------------|--------------|
| ESTIMATED REVENUES:   |  | FY16         | FY16          | FY17         | FY17         | FY17         | FY18         |
|   |  | Final App.   | Actual        | Approved     | YTD (6 mo)   | Reestimate   | Proposed     |
| Dubuque County Library Agency                                 |  | \$3,000.00   | \$5,845.23    | \$5,000.00   | \$0.00       | \$5,000.00   | \$5,000.00   |
| Fees from copier, R/P, etc.                                   |  | \$5,000.00   | \$5,071.97    | \$5,400.00   | \$2,513.75   | \$5,400.00   | \$5,000.00   |
| Open Access   |  | \$13,100.00  | \$12,598.40   | \$13,000.00  | \$14,135.75  | \$14,135.00  | \$14,200.00  |
| Access Plus   |  | \$600.00     | \$818.10      | \$800.00     | \$604.50     | \$605.00     | \$600.00     |
| Direct State Aid  |  | \$1,700.00   | \$1,816.01    | \$1,800.00   | \$0.00       | \$1,800.00   | \$1,800.00   |
| TOTAL:  |  | \$23,400.00  | \$26,149.71   | \$26,000.00  | \$17,254.00  | \$26,940.00  | \$26,600.00  |
| ESTIMATED EXPENDITURES:                                       |  |              |               |              |              |              |              |
| PERSONAL SERVICES   |  |              | Spent to date |              |              |              |              |
| Wages   |  | \$198,408.00 | \$195,731.38  | \$207,896.00 | \$108,742.55 | \$214,164.00 | \$222,663.00 |
| FICA  |  | \$12,301.00  | \$11,983.27   | \$12,890.00  | \$6,609.82   | \$13,278.00  | \$13,805.00  |
| Medicare  |  | \$2,877.00   | \$2,802.59    | \$3,015.00   | \$1,545.87   | \$3,105.00   | \$3,229.00   |
| IPERS   |  | \$17,718.00  | \$17,478.89   | \$18,565.00  | \$9,647.78   | \$19,125.00  | \$19,884.00  |
| SUI   |  | \$1,870.00   | \$153.12      | \$1,964.00   | \$87.42      | \$171.00     | \$180.00     |
| Group Insurance   |  | \$15,230.00  | \$10,549.19   | \$19,800.00  | \$7,966.28   | \$19,800.00  | \$42,900.00  |
| Meetings and training   |  | \$2,500.00   | \$936.90      | \$2,500.00   | \$1,347.98   | \$2,500.00   | \$2,500.00   |
| Dues and memberships  |  | \$900.00     | \$747.00      | \$900.00     | \$185.00     | \$900.00     | \$900.00     |
| TOTAL:  |  | \$251,804.00 | \$240,382.34  | \$267,530.00 | \$136,132.70 | \$273,043.00 | \$306,061.00 |
| CONTRACTUAL SERVICES:   |  |              |               |              |              |              |              |
| Utilities (telephone)   |  | \$2,200.00   | \$2,091.86    | \$2,100.00   | \$901.67     | \$2,200.00   | \$2,200.00   |
| Electricity   |  | \$14,000.00  | \$12,764.88   | \$14,500.00  | \$8,268.08   | \$14,500.00  | \$14,500.00  |
| Gas / Heat  |  | \$2,000.00   | \$1,608.40    | \$2,200.00   | \$355.24     | \$2,200.00   | \$2,000.00   |
| Insurance (bldg)  |  | \$5,000.00   | \$6,772.00    | \$5,600.00   | \$90.00      | \$6,800.00   | \$7,200.00   |
| Legal Fees  |  | \$0.00       | \$0.00        | \$0.00       | \$0.00       | \$0.00       | \$0.00       |
| Custodial services  |  | \$8,000.00   | \$8,096.00    | \$8,000.00   | \$3,750.00   | \$8,000.00   | \$8,000.00   |
| Window cleaning   |  | \$200.00     | \$200.00      | \$200.00     | \$220.00     | \$220.00     | \$220.00     |
| Service / Maintenance Contracts                               |  | \$5,000.00   | \$5,045.88    | \$5,000.00   | \$819.69     | \$5,000.00   | \$5,000.00   |
| TOTAL:  |  | \$36,400.00  | \$36,579.02   | \$37,600.00  | \$14,404.68  | \$38,920.00  | \$39,120.00  |
| SUPPLIES:   |  |              |               |              |              |              |              |
| General library supplies                                      |  | \$10,000.00  | \$10,533.50   | \$10,000.00  | \$8,737.75   | \$10,000.00  | \$10,000.00  |
| Public relations (speakers, etc)                              |  | \$2,404.00   | \$3,611.93    | \$2,500.00   | \$724.25     | \$1,000.00   | \$2,500.00   |
| Marketing & advertising                                       |  | \$1,000.00   | \$1,458.28    | \$1,000.00   | \$737.87     | \$1,000.00   | \$1,000.00   |
| Misc. (repairs, equip. etc.)                                  |  | \$6,708.00   | \$12,160.76   | \$5,000.00   | \$3,550.53   | \$5,000.00   | \$5,000.00   |
| TOTAL   |  | \$20,112.00  | \$27,764.47   | \$18,500.00  | \$13,750.40  | \$17,000.00  | \$18,500.00  |
| BOOKS AND MATERIALS   |  |              |               |              |              |              |              |
| Adult fiction   |  | \$8,400.00   | \$9,544.55    | \$8,400.00   | \$4,587.49   | \$8,400.00   | \$8,400.00   |
| Adult nonfiction  |  | \$5,800.00   | \$6,566.47    | \$5,900.00   | \$1,993.84   | \$5,600.00   | \$5,900.00   |
| Young adult fiction   |  | \$2,900.00   | \$2,773.13    | \$2,000.00   | \$703.00     | \$2,500.00   | \$2,000.00   |
| Juvenile fiction  |  | \$7,300.00   | \$6,856.37    | \$7,400.00   | \$2,100.68   | \$5,200.00   | \$7,400.00   |
| Juvenile nonfiction   |  | \$3,600.00   | \$4,214.07    | \$3,300.00   | \$146.18     | \$3,500.00   | \$3,300.00   |
| Large Print   |  | \$3,700.00   | \$3,814.79    | \$4,000.00   | \$1,558.92   | \$1,900.00   | \$4,000.00   |
| Ebooks and downloadable                                       |  | \$4,400.00   | \$4,522.04    | \$4,500.00   | \$1,546.88   | \$4,400.00   | \$4,500.00   |
| Reference and databases                                       |  | \$6,145.00   | \$6,038.66    | \$5,500.00   | \$4,709.90   | \$4,500.00   | \$5,500.00   |
| Periodicals and newspapers                                    |  | \$4,000.00   | \$4,044.75    | \$4,000.00   | \$1,715.82   | \$4,000.00   | \$4,000.00   |
| Audiobooks  |  | \$3,700.00   | \$3,756.45    | \$4,000.00   | \$2,247.58   | \$4,000.00   | \$4,000.00   |
| Gaming  |  | \$900.00     | \$998.75      | \$2,000.00   | \$191.42     | \$1,300.00   | \$2,000.00   |
| DVDs  |  | \$7,000.00   | \$7,345.78    | \$7,000.00   | \$3,977.26   | \$7,300.00   | \$7,000.00   |
| TOTAL:  |  | \$57,845.00  | \$60,475.81   | \$58,000.00  | \$25,478.97  | \$52,600.00  | \$58,000.00  |
| TOTAL EXPENDITURES:   |  | \$366,161.00 | \$365,201.64  | \$381,630.00 | \$189,766.75 | \$381,563.00 | \$421,681.00 |
| TOTAL REVENUES:   |  | \$23,400.00  | \$26,149.71   | \$26,000.00  | \$17,254.00  | \$26,940.00  | \$26,600.00  |
| ACTUAL ASKING   |  | \$342,761.00 | \$339,051.93  | \$355,630.00 | \$172,512.75 | \$354,623.00 | \$395,081.00 |
| CAPITAL EXPENDITURES:   |  |              |               |              |              |              |              |
| Equipment and fixtures  |  | \$0.00       | \$0.00        | \$0.00       | \$0.00       | \$0.00       | \$0.00       |
| Capital Improvements  |  | \$15,000.00  | \$12,269.65   | \$0.00       | \$9,437.85   | \$0.00       | \$0.00       |
| TOTAL:  |  | \$381,161.00 | \$377,471.29  | \$381,630.00 | \$199,204.60 | \$381,563.00 | \$421,681.00 |