

**James Kennedy Public Library
Board of Trustees
Minutes of the September 9, 2024 Regular Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Monday, September 9th, 2024 in the Hoffman Room.
Present: Catherine O’Hea, Danelle Schroeder, Monika Steffen, Alex Wiezorek, Beth Gudenkauf, Melissa Kane and Library Director Shirley Vonderhaar.
Absent: Beth Derr and Sally Kelly.

1. Board President Alex Wiezorek called the meeting to order at 6:01 pm.

2. Consider Approval of Agenda
O’Hea MOVED “Approval of Agenda”, seconded by Steffen.
Ayes: O’Hea, Schroeder, Steffen, Wiezorek, Gudenkauf, and Kane
Nays: None
Motion CARRIED

3. Consider Agenda Consent Calendar

- Correspondence & Communication
- Approve Minutes of Previous Meetings: August 14, 2024 Special Work Session and August 14, 2024 Regular Meeting
- Approve August Librarian’s Report
- Approve Bills:
 - September Bills
 - Claims Report for August
 - August & September Credit Card Claims
- Budget Reports
 - August City Report
 - August Library Report
- Trust Account Reports
 - August Bank Statements
 - August Balance Report
 - Trust Account Expenditure Report
 - August Donations
- Program Reports
 - August Report of Programs and Attendance
 - August WhoFi Program Overview
 - September Schedule of Events
 - Schedule for Upcoming Programs
- Grant Report – Christa received notification that we did NOT receive an award from Dollar General.
- Friends of the Library Report
- JKPL Endowment Report – July Summary of Fund Activity

O’Hea MOVED “Approval of Agenda Consent Calendar”, seconded by Steffen.

Ayes: O'Hea, Schroeder, Steffen, Wiezorek, Gudenkauf,
and Kane

Nays: None

Motion CARRIED

4. Executive Committee Report – no report
5. Finance Committee Report
 - Notes from email discussion
 - Consider approval of revised FY25 Budget Line Item Division Motion from Committee to approve the revised FY25 Budget Line Item Division as presented. No second needed since motion comes from committee.Ayes: O'Hea, Schroeder, Steffen, Wiezorek, Gudenkauf,
and Kane
Nays: None
Motion CARRIED
6. Fundraising Committee Report
 - Report from September 9, 2024 Committee Meeting
7. Furnishings, Art & Facilities Committee Report
 - Notes from August 26, 2024 Committee Meeting
8. Personnel Committee Report
 - Personnel committee discussed request from Custodian regarding Contract change.
9. Policy Committee Report – no report
10. Strategic Planning Report – no report
11. Meetings and Training
 - Upcoming – Shirley is attending ARSL September 10-17; 2024 Learning Circuit presented by State Library of Iowa on September 26, and Space Planning Workshop on October 23. Dawn is participating in a series of classes on Artificial Intelligence in Libraries.
 - Recently Attended – The Public Libraries of Dubuque County Agency met on September 5.
12. Oral Presentations
13. Adjournment
O'Hea MOVED to adjourn, seconded by Steffen. Meeting adjourned by Wiezorek at 7:24 pm.

Beth Gudenkauf, Secretary

Beth Gudenkauf 10/16/24