

Hello all:

Here is your packet for the Tuesday, September 8, 2020 Board meeting. Hope to see you all there!

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: August 11, 2020 - **A**
 - Approve August Librarian's Report - **B**
 - Approve Bills:
 - August Claims Report - **C**
 - Library Claims for September - **D**
 - August / September Credit Card Claims - **E**
 - Budget Reports
 - August City Report - **F**
 - August Library Report - **G**
 - Trust Account Reports – **Bank statements not yet received. Will do these documents if possible on Tuesday or will be shared at the October meeting.**
 - August Bank Statements - **H**
 - August Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - August Donations Form - **K**
 - Program Reports
 - August Report of Programs and Attendance - **L**
 - Children's Summer Library Program Report - **M**
 - Teen's Summer Library Program Report - **N**
 - September Schedule of Events - **O**
 - Schedule for Upcoming Programs - **P**
 - Grant Report – **Submitted grants to the Dyersville Area Community Foundation and Theisen's More for Your Community. Both are to support the same project of putting a permanent storywalk along the Dyersville Walking Trail. Dyersville Public Works will do the install for us as part of our match.**
 - Friends of the Library Report – **The remote book sale (Books to Go) has been relatively popular. They have not met so nothing additional to report.**
 - JKPL Endowment Report – **Q - July Fund Activity Statement included for your information**
4. Discussion of Current Library Operations and Services – **We are still in Stage 2 of the approved plan. We are continuing to offer virtual and remote programs, curbside service, and physical**

access by appointment only. As long as Dubuque or Delaware Counties or Iowa as a whole are considered red zones, we will maintain the current restricted level of no more than 6 members of the public in at one time. That keeps our total to 10 or below when you include staff. When Iowa and our area are no longer Red Zones, we will reduce our restrictions to allow more people in at one time.

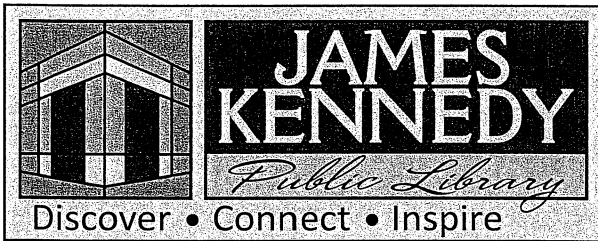
5. Review and possible action on JKPL Interim Service / Reopening Plan – **I am not proposing any adjustments or updates to the existing plan so am not including a copy in your packet this month. I can provide a copy upon request.**
6. Discussion and possible action on vacancies on the JKPL Board of Trustees
7. Discussion and possible action on the efforts of the Ad Hoc Committee regarding race, diversity and inclusion – **The JKPL statement has not yet been posted on the library website as I need to respond to some questions from the Urban Library Council regarding what activities the JKPL is doing before they will add us as a signing library.**
8. Executive Committee Report
9. Finance Committee Report
10. Fundraising Committee Report
 - Notes from September Virtual Meeting
11. Furnishings, Art & Facilities Committee Report
12. Marketing Committee Report
 - Notes from September Virtual Meeting
13. Personnel Committee Report
14. Policy Committee Report
15. Strategic Planning Report
16. Meetings and Training
 - Upcoming – **Six staff and 1 trustee have registered for the Virtual ARSL conference that is the last week of September. The ILA Conference has announced their virtual conference to occur on Thursday, October 15. They have not yet posted the content of the sessions so I cannot yet judge if there are topics that would be of interest to Board and / or Staff. Dawn is registered to attend an online session on Marketing.**

- Recently Attended – **Staff continue to attend online / virtual sessions on a variety of topics.**

17. Oral Presentations

18. Adjournment

Date of next regular meeting: Tuesday, October 13, 2020 7:00 pm



320 1st Ave E
Dyersville, Iowa 52040

Phone: 563-875-8912
Fax: 563-875-6162

librarian@dyersville.lib.ia.us

Web: www.dyersville.lib.ia.us

Regular Library Board Meeting

Tuesday, September 8, 2020

Electronic – Zoom meeting
James Kennedy Public Library

With Iowa cases of novel coronavirus, COVID-19, the James Kennedy Public Library Board of Trustees will hold an electronic meeting since it will be impossible to hold an in-person meeting at the James Kennedy Public Library. The electronic meeting will protect the appointed officials, library staff, and the public from the possible spread of the virus. JKPL Board Members will attend the electronic meeting offsite and JKPL Board President along with library staff will attend the electronic meeting at the James Kennedy Public Library. The JKPL Board meeting will be open to the public and they may attend the meeting by computer, telephone or another electronic device by going to the following:

Join Zoom Meeting

<https://cityofdyersville.zoom.us/j/93152581979?pwd=NjhFZFpQVEUyelduRoJ4WkRXNDNQdz09>

Meeting ID: 931 5258 1979

Passcode: 727565

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 931 5258 1979

Find your local number: <https://cityofdyersville.zoom.us/u/afE5rgVsD>

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: August 11, 2020
 - Approve August Librarian's Report
 - Approve Bills:
 - August Claims Report
 - Library Claims for September

- August / September Credit Card Claims
 - Budget Reports
 - August City Report
 - August Library Report
 - Trust Account Reports
 - August Bank Statements
 - August Balance Report
 - Trust Account Expenditure Report
 - August Donations Form
 - Program Reports
 - August Report of Programs and Attendance
 - Children's Summer Library Program Report
 - Teen's Summer Library Program Report
 - September Schedule of Events
 - Schedule for Upcoming Programs
 - Grant Report
 - Friends of the Library Report
 - JKPL Endowment Report
4. Discussion of Current Library Operations and Services
 5. Review and possible action on JKPL Interim Service / Reopening Plan
 6. Discussion and possible action on vacancies on the JKPL Board of Trustees
 7. Discussion and possible action on the efforts of the Ad Hoc Committee regarding race, diversity and inclusion
 8. Executive Committee Report
 9. Finance Committee Report
 10. Fundraising Committee Report
 - Notes from September Virtual Meeting
 11. Furnishings, Art & Facilities Committee Report
 12. Marketing Committee Report
 - Notes from September Virtual Meeting
 13. Personnel Committee Report
 14. Policy Committee Report
 15. Strategic Planning Report
 16. Meetings and Training
 - Upcoming
 - Recently Attended
 17. Oral Presentations
 18. Adjournment

Date of next regular meeting: Tuesday, October 13, 2020 7:00 pm

**James Kennedy Public Library
Board of Trustees
Minutes of the August 11, 2020 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, August 11, 2020 electronically. With Iowa Cases of Novel Coronavirus, COVID-19, the JKPL Board Meeting was held via Zoom as it was impossible to hold an in-person meeting in the JKPL Program Room. The electronic meeting protected appointed officials, city staff and the public from the possible spread of the virus. JKPL Board members attended the electronic meeting offsite, while the Board President and Library Director attended from within the library facility. Present: Mary Jane Meade, Sue Engelbrecht, Catherine O'Hea, Karen Kramer, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Angela English and Karen Tieskoetter.

1. President Mary Jane Meade called the meeting to order at 7:06 P.M.
2. Agenda: Engelbrecht MOVED "approval of the Agenda" which motion was seconded by Kramer and CARRIED. Ayes: Meade, Engelbrecht, O'Hea, Kramer, and Will. Nays: None.
3. Welcome new member and introductions
 - Danielle Will has been appointed as a trustee to the JKPL Board
4. Agenda Consent Calendar
 - Correspondence & Communication: None
 - Minutes of Previous Meeting: July 14, 2020 Special Meeting and July 14, 2020 Regular Monthly Meeting
 - July Librarian's Report
 - Bills
 - July Claims Report
 - Library Claims for August
 - July/August Credit Card Claims
 - Budget Reports
 - June City Report (FY20 Year End)
 - June Library Report (FY20 Year End)
 - July City Report
 - July Library Report
 - Trust Account Reports
 - July Bank Statements
 - July Balance Report
 - Trust Account Expenditure Report
 - July Donations Form
 - Candy/Snack Sales - \$2.00
 - David and Joan Elenz - \$50.00
 - Friends of the JKPL - \$763.42
 - Brenda Ingles - \$200.00

- Program Reports
 - July Report on Programs and Attendance
 - August Schedule of Events
 - Schedule for upcoming programs
- Grant Report
 - Library is considering applying for a DACF grant for creating a permanent Story Walk on the Dyersville walking trails.
- Friends of the Library Report
 - Met on Thursday, July 16
 - Guys and Dolls bus trip is cancelled
 - Summer Book sale was not held. Considering a “Books to Go” used books sale as an alternative.
 - Discussed Financials and Membership numbers
 - Approved sponsorship of three adult program requests submitted by Dawn
 - Membership Drive will be held in January
- JKPL Endowment Report
 - Fund/Gift Activity Statement

Kramer MOVED “approval of the consent items” which was seconded by O’Hea and CARRIED. Ayes: Meade, Engelbrecht, O’Hea, Kramer, and Will. Nays: None.

5. Discussion of Current Library Operations and Services
 - Library will continue operating with appointment only and curbside services. Walk Ins may be permitted if capacity allows.
6. Consider approval of JKPL Interim Service/Reopening Plan (updated)
 - Due to the Covid-19 pandemic and concerns for public and staff health, the JKPL Board has implemented a staged reopening plan, considering state, local, and CDC guidelines. The JKPL is currently in Stage 2 of this plan which included curbside service and being open to the public on an appointment only basis, ensuring a capacity of less than 50%. Updates were discussed to define when the library may move back to Stage 0 or a Stage 1. The JKPL will revert to Stage 0 or Stage 1 services upon learning that a Covid positive person was within the library premises while considered contagious, based on guidance provided by the Dubuque County Health Department. The decision to move to less restrictive stages will be made when it is considered safe to do so, following city, county, local and/or federal (CDC) guidelines. O’Hea MOTIONED to “approve the JKPL Interim Service/Reopening Plan (Updated) incorporating the decision regarding Stage 0 and Stage 1 services and adding in the proposed plan for Stage 3 services.” Second by Engelbrecht and CARRIED. Ayes: Meade, Engelbrecht, O’Hea, Kramer, and Will. Nays: None.
7. Discussion of vacancies on the JKPL Board of Trustees
8. Discussion and possible action on the recommendation from the Ad Hoc Committee regarding race, diversity and inclusion

- After discussion the Ad Hoc Committee MOTIONED “to affirm and sign onto the the Urban Libraries Council’s Statement on Race and Equity, to affirm the ILA Statement on Racism and Injustice, to approve the proposed statement from JKPL to be posted.” No second needed as the motion came from committee. Motion CARRIED. Ayes: Meade, Engelbrecht, O’Hea, Kramer, and Will. Nays: None.
9. Committee Appointments
 10. Schedule for attendance of City Council Meetings
 - Postponed until meetings return to in person
 11. Executive Committee Report: None.
 12. Finance Committee Report: None.
 13. Fundraising Committee Report
 - Several fundraisers have been postponed due to Covid
 - Chair-ity Event will continue as a hybrid virtual / in person event similar to Build-a-Basket
 - Funds raised from FY20 and FY21 will continue to be used for special collections, services and projects with a focus on remote learning.
 14. Furnishings, Art & Facilities Committee Report: None
 15. Marketing Committee Report: None
 16. Personnel Committee Report: None
 17. Policy Committee Report: None
 18. Strategic Planning Report: None
 19. Meetings and Training
 - Let Shirley know if anyone is interested in participating in the ARSL Conference.
 20. Oral Presentations: None
 21. Kramer MOVED to adjourn the meeting and seconded by Englebrecht. Meeting ADJOURNED at 8:15 P.M.

Catherine O’Hea

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month August 2020

B

Additions: Items purchased: 364 Items donated: 20 Year to date: 768 Items donated previous YTD: 111 Items donated YTD: 81
 Items withdrawn: Books: 727 Kits: 2 Games: 24
 Year to date: Books: 1,329 SCDs: 1 DVDs: 3 Kits: 5 Games: 24
 New Library Cards Issued City: 7 Contractual: 2 Total: 9 YTD: 12
 Computer use: 36 hours; 60 sessions YTD: 63 hours; 112 sessions Previous YTD: 1,141 hours; 1,635 sessions
 WiFi Use (from WhoFi software) 677sessions, 395 visits, 94 unique visitors
 Meeting Room Use: No meeting space available YTD: 0 Previous YTD: 439
 Programs Held: 45 Attendance & Engagements: 773 ; Views : 3,772 Library Visits: 1,395 YTD: 2,915 Prev. YTD: 18,823
 Circulation Summary:

Number of Items Loaned	6,991	Year to Date:	13,387
Previous Year Circ.	10,768	Previous YTD:	23,309
Difference (numerical):	-3,777	Difference (numerical):	-9,922
Difference (percentage):	-35.08%	Difference (percentage):	-42.57%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	31.85	53.30	850.00
Computer Printing:	64.55	135.35	1,275.00
Reader/printer:	1.05	1.05	25.00
Fax:	33.00	45.00	900.00
Computer Use	3.00	5.00	250.00
Holds & Scans	4.00	5.00	100.00
Lost Books and Materials	15.79	15.79	1,000.00
Memberships	0.00	180.00	300.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	0.00	13,000.00
Misc (including Creation Station):	5.00	5.00	300.00
Total:	\$158.24	\$445.49	\$23,000.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	9.40	10.00
Memorials:	0.00	0.00
History Books & Centennial Coins:	0.00	0.00
Adopt a book donations:	152.45	352.45
Friends donation:	28.25	47.75
Other: TACKL - DTFN	150.00	913.42
Other: O'Connell donation	100.00	150.00
Other: soda / snacks	3.00	3.00
Total:	\$443.10	\$1,476.62

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult & YA Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	eBook & eAudio	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	14	85	22	44	84	49	12	11	3	42	7	11	384
2019 Month	16	80	32	20	98	15	0	10	0	21	10	21	323
Curr. YTD	25	235	44	62	139	77	24	31	6	83	21	21	768
Prev. YTD	38	181	45	55	125	20	9	18	0	52	21	31	595

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	eMags	Total Print Items	eAudio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA video	Juven. video & DVD	Games, LoT etc.	Grand Total
Curr. Mor	574	1931	296	1849	324	195	17	5186	245	144	54	738	426	199	6992
2019 mor	706	2222	438	2772	289	275	11	6713	185	251	60	2026	999	534	10768
Difference	-132	-291	-142	-923	35	-80	6	-1527	60	-107	-6	-1288	-573	-335	-3776
Current Y	1103	3530	617	3553	722	399	42	9966	477	222	87	1473	771	391	13387
Prev. YTD	1455	4514	1141	6802	603	585	26	15126	370	632	130	3929	2001	1121	23309
Difference	-352	-984	-524	-3249	119	-186	16	-5160	107	-410	-43	-2456	-1230	-730	-9922
Diff. %	-24.2%	-21.8%	-45.9%	-47.8%	19.7%	-31.8%	NA	-34.1%	28.9%	-64.9%	-33.1%	-62.5%	-61.5%	-65.1%	-42.6%

Freagal Music Downloads: Aug: 16 downloaded & 114 streamed; 0 video Total FY= 272 **Bridges Video Downloads:** Aug: 0 Total FY = 6
Mango Language Use: Aug: 0 sessions; FY = 0 total sessions (includes mobile & computer) **Kanopy Video:** Aug: 27; FY = 70

C

**James Kennedy Public Library
August 2020 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$600.00
Black Hills	Gas / Heat	35.20
Alliant Energy	Electricity	1,729.54
Mediacom	Phone (Aug will show in Sept bills)	0.00
Total		\$2,364.74

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundry	Cleaning fee / mat	21.94
Midwest Bank / CC	This Old House subscription	16.00
English	Insurance Premium	124.00
Total		\$161.94

August 2020 Budget

August 2020 Claims submitted	\$3,824.58
Utility and Contractual from Bills above	2,364.74
Miscellaneous Bills from above	161.94
Total wages and benefits	24,999.26
Total August 2020 expenses	\$31,350.52

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

Expense Approval Register

Packet: APPKT00573 - September Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
ASSOC FOR RURAL & SMALL LI...	57884	Conference - Virtual	001-5-410-4-62300	MEETINGS/TRAINING	295.00
ACCESS SYSTEMS	27619705	Copier Contract/Lease	001-5-410-4-64316	CONTRACTS	248.02
FAREWAY STORES INC.	00213961	Program Supplies - COVID-19	001-5-410-4-65060	OFFICE SUPPLIES	20.94
BOECKENSTEDT, ANN	07.24.2020	Program Supplies	001-5-410-4-65060	OFFICE SUPPLIES	1.87
AMAZON	09.01.20 A	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	108.33
AMAZON	09.01.20 A	Supplies - Marketing	001-5-410-4-65060	OFFICE SUPPLIES	41.09
BAKER & TAYLOR BOOKS	2035330633	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	7.98
SHOWCASES	317453	Supplies - DVD Cases	001-5-410-4-65060	OFFICE SUPPLIES	263.52
COLIBRI SYSTEMS NORTH AM...	372	Supplies - Book Covers	001-5-410-4-65060	OFFICE SUPPLIES	724.53
COMPLETE OFFICE OF WISCO...	744723	Supplies - Cleaning & Office	001-5-410-4-65060	OFFICE SUPPLIES	24.08
CARNEGIE-STOUT PUBLIC LIBR...	8282020D	Supplies - Disc Repair	001-5-410-4-65060	OFFICE SUPPLIES	22.05
CARNEGIE-STOUT PUBLIC LIBR...	8282020DY	Supplies - Marketing & Book p...	001-5-410-4-65060	OFFICE SUPPLIES	294.00
BAKER & TAYLOR BOOKS	0003216962	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-5.99
BAKER & TAYLOR BOOKS	0003216963	Books - Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-16.23
BAKER & TAYLOR BOOKS	0003216964	Books - Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-11.19
BAKER & TAYLOR BOOKS	0003216965	Books - Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-25.31
BAKER & TAYLOR BOOKS	0003216966	Books - Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-23.50
OVERDRIVE	06497C020259792	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	364.75
OVERDRIVE	06497DA20280392	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	16.99
CASCADE PIONEER-ADVERTISER	07.24.20	Subscription - 1yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	46.00
AMAZON	09.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	451.67
AMAZON	09.01.20 A	Supplies - Creative Spaces	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	2.99
AMAZON	09.01.20 A	Subscriptions	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	92.96
AMAZON	09.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	46.90
AMAZON	09.01.20 A	DVDS	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	391.19
AMAZON	09.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	17.54
AMAZON	09.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	21.37
AMAZON	09.01.20 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	262.78
THIS OLD HOUSE	09.01.2020	Subscription - 3 yrs	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	20.00
AMAZON	09.01.2020	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	5.65
AMAZON	09.01.2020	Subscriptions	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	46.00
CENTER POINT PUBLISHING	1782854	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	124.00
CENTER POINT PUBLISHING	1783366	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	25.32
OVERDRIVE	20-217120	Electronic Media/econtent	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	968.44
STATE LIBRARY OF IOWA	20-218121	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	62.00
STATE LIBRARY OF IOWA	20-237122	Reference/Database	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	268.48
BAKER & TAYLOR BOOKS	2035330633	Books - Audio	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	41.78
BAKER & TAYLOR BOOKS	2035385249	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	95.86
BAKER & TAYLOR BOOKS	2035396032	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	192.53
BAKER & TAYLOR BOOKS	2035396032	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	24.71
BAKER & TAYLOR BOOKS	2035396504	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	424.44
BAKER & TAYLOR BOOKS	2035410260	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	132.40
BAKER & TAYLOR BOOKS	2035410260	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	15.67
BAKER & TAYLOR BOOKS	2035425182	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	90.60
BAKER & TAYLOR BOOKS	2035425182	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	145.71
BAKER & TAYLOR BOOKS	2035439954	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	133.31
BAKER & TAYLOR BOOKS	2035439954	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	79.46
FINDAWAY WORLD LLC	326139	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	105.93
DYERSVILLE COMICS & GAMES	3489372004869009	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	209.24
DYERSVILLE COMICS & GAMES	3489372004869009	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	123.34
INGRAM LIBRARY SERVICES	46123233	Books returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-64.52
INGRAM LIBRARY SERVICES	62655947	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	218.15

Expense Approval Register

Packet: APPKT00573 - September Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
INGRAM LIBRARY SERVICES	62655947	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	217.30
INGRAM LIBRARY SERVICES	62657665	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	246.39
INGRAM LIBRARY SERVICES	67214368	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	57.17
CENGAGE LEARNING	71341883	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	379.47
LIBRARY IDEAS	77494	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	3.50
				Department 410 - LIBRARY Total:	8,076.66
				Fund 001 - GENERAL FUND Total:	8,076.66

Fund: 002 - LIBRARY TRUST FUND

Department: 410 - LIBRARY

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
AMAZON	09.01.20 A	Programs - SLP	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	139.00
BAKER & TAYLOR BOOKS	2035385249	Memorial - Tauke	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.67
BAKER & TAYLOR BOOKS	2035385249	Programs - Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.11
BAKER & TAYLOR BOOKS	2035396032	Memorial - Tauke	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	31.92
BAKER & TAYLOR BOOKS	2035396032	Programs - Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.23
BAKER & TAYLOR BOOKS	2035396504	Memorials	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	9.60
BAKER & TAYLOR BOOKS	2035396504	Memorials - Tauke	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.67
BAKER & TAYLOR BOOKS	2035410260	Programs - Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.68
BAKER & TAYLOR BOOKS	2035425182	Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	20.47
BAKER & TAYLOR BOOKS	2035439954	Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.12
KANOPIY, INC.	212635 - PPU	Programs - Streaming Video	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.00
4IMPRINT, INC	8453492	Programs - SLP Program Incent...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	419.26
				Department 410 - LIBRARY Total:	729.73
				Fund 002 - LIBRARY TRUST FUND Total:	729.73

Grand Total: 8,806.39

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	8,076.66
002 - LIBRARY TRUST FUND	729.73
Grand Total:	8,806.39

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-62300	MEETINGS/TRAINING	295.00
001-5-410-4-64316	CONTRACTS	248.02
001-5-410-4-65060	OFFICE SUPPLIES	1,508.39
001-5-410-4-67701	BOOKS/FILMS/RECORDS/...	6,025.25
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	729.73
Grand Total:		8,806.39

Project Account Summary

Project Account Key	Expense Amount
None	2,051.41
410AB	165.25
410AF	1,083.14
410AN	798.83
410DVD	391.19
410EM	1,415.68
410GAMES	123.34
410LP	619.39
410PF	153.63
410PN	21.37
410R	268.48
410SS	2.99
410SUB	204.96
410TAAB	82.61
410TMEM	72.86
410TPROG	574.26
410YAF	567.76
410YAN	209.24
Grand Total:	8,806.39

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

 President, Board of Trustees

.ATTEST: _____ Date _____
 Secretary, Board of Trustees

E

Credit Card Claims for August & September 2020

Date	Vendor	Items	Amount
8/15/2020	Mediacom	Telephone (includes \$25 fee for service call)	138.12
8/14/2020	Target	3 DVDs	50.08
8/14/2020	Sam's Club	Hand sanitizer – gallon (refill)	29.98
8/25/2020	Camp Pope Bkshop	Nonfiction bk	47.00
9/1/2020	LibraryWorks	Online class	49.00
8/31/2020	Facebook	FB ads	20.00

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	0.00	0.00	18,133.81	41,579.77	-41,579.77	0.00 %
<u>001-5-410-4-61100</u>	FICA	0.00	0.00	1,092.11	2,513.51	-2,513.51	0.00 %
<u>001-5-410-4-61200</u>	MEDICARE	0.00	0.00	255.37	587.78	-587.78	0.00 %
<u>001-5-410-4-61300</u>	IPERS	0.00	0.00	1,711.81	3,925.08	-3,925.08	0.00 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	0.00	0.00	3,793.14	7,501.14	-7,501.14	0.00 %
<u>001-5-410-4-61700</u>	SUI	0.00	0.00	13.02	85.92	-85.92	0.00 %
<u>001-5-410-4-62100</u>	DUES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-63710</u>	ELECTRICITY	0.00	0.00	1,729.54	1,840.58	-1,840.58	0.00 %
<u>001-5-410-4-63711</u>	GAS HEAT	0.00	0.00	35.20	69.89	-69.89	0.00 %
<u>001-5-410-4-63730</u>	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-63750</u>	MAINTENANCE	0.00	0.00	0.00	1,100.00	-1,100.00	0.00 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	0.00	0.00	124.00	124.00	-124.00	0.00 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	149.15	149.15	-149.15	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	0.00	0.00	600.00	1,050.00	-1,050.00	0.00 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	0.00	0.00	180.71	169.70	-169.70	0.00 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	0.00	0.00	3,532.66	8,276.66	-8,276.66	0.00 %
	Expense Total:	0.00	0.00	31,350.52	68,973.18	-68,973.18	0.00 %
	Fund: 001 - GENERAL FUND Total:	0.00	0.00	31,350.52	68,973.18	-68,973.18	0.00 %
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	0.00	0.00	279.62	297.77	-297.77	0.00 %
	Expense Total:	0.00	0.00	279.62	297.77	-297.77	0.00 %
	Fund: 002 - LIBRARY TRUST FUND Total:	0.00	0.00	279.62	297.77	-297.77	0.00 %
	Report Total:	0.00	0.00	31,630.14	69,270.95	-69,270.95	0.00 %

G

James Kennedy Public Library FY21 Operating Budget							
	FY21	July	August	Sept (est)	Received to date	Difference	% Expended To date
ESTIMATED REVENUES:							
Dubuque County Library Agency	5,000.00	0.00	0.00	0.00	0.00	5,000.00	
Fees from copier, R/P, etc.	5,000.00	287.25	158.24	150.00	445.49	4,554.51	
Open Access	10,600.00	0.00	0.00	0.00	0.00	10,600.00	
Access Plus / ILL	400.00	0.00	0.00	0.00	0.00	400.00	
Direct State Aid	2,000.00	0.00	0.00	0.00	0.00	2,000.00	
TOTAL:	23,000.00	287.25	158.24	150.00	445.49	22,554.51	
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES					Spent to date	Remaining	
Wages	244,711.00	23,445.96	18,133.81	18,200.00	41,579.77	203,131.23	17.0%
FICA	15,172.00	1,421.40	1,092.11	1,128.40	2,513.51	12,658.49	16.6%
Medicare	3,548.00	332.41	255.37	263.90	587.78	2,960.22	16.6%
IPERS	23,101.00	2,213.27	1,711.81	1,718.08	3,925.08	19,175.92	17.0%
SUI	194.00	72.90	13.02	18.20	85.92	108.08	44.3%
Group Insurance	41,800.00	3,708.00	3,793.14	3,800.00	7,501.14	34,298.86	17.9%
Meetings and training	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.0%
Dues and memberships	750.00	0.00	0.00	295.00	0.00	750.00	0.0%
TOTAL:	331,776.00	31,193.94	24,999.26	25,423.58	56,193.20	275,582.80	16.9%
CONTRACTUAL SERVICES:							
Utilities (telephone)	700.00	111.04	0.00	250.00	111.04	588.96	15.9%
Electricity	14,000.00	0.00	1,729.54	1,800.00	1,729.54	12,270.46	12.4%
Gas / Heat	2,500.00	34.69	35.20	40.00	69.89	2,430.11	2.8%
Insurance (bldg)	6,500.00	0.00	124.00	0.00	124.00	6,376.00	1.9%
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	NA
Custodial services	8,000.00	450.00	600.00	600.00	1,050.00	6,950.00	13.1%
Window cleaning	300.00	0.00	0.00	0.00	0.00	300.00	0.0%
Service / Maintenance Contracts	9,500.00	0.00	149.15	248.02	149.15	9,350.85	1.6%
TOTAL:	41,500.00	595.73	2,637.89	2,938.02	3,233.62	38,266.38	7.8%
SUPPLIES:							
General library supplies	10,000.00	-11.01	180.71	1,171.43	169.70	9,830.30	1.7%
Program fees & supplies	2,500.00	0.00	0.00	1.87	0.00	2,500.00	0.0%
Marketing & advertising	1,500.00	0.00	0.00	335.09	0.00	1,500.00	0.0%
Maintenance and Repairs	7,000.00	1,100.00	0.00	0.00	1,100.00	5,900.00	15.7%
TOTAL	21,000.00	1,088.99	180.71	1,508.39	1,269.70	19,730.30	6.0%
BOOKS AND MATERIALS							
Adult fiction	8,000.00	93.49	1,000.41	1,083.14	1,093.90	6,906.10	13.7%
Adult nonfiction	5,000.00	0.00	446.27	798.83	446.27	4,553.73	8.9%
YA fiction	2,000.00	603.12	0.00	567.76	603.12	1,396.88	30.2%
YA nonfiction	800.00	0.00	0.00	209.24	0.00	800.00	0.0%
Juvenile fiction	8,500.00	0.00	113.98	153.63	113.98	8,386.02	1.3%
Juvenile nonfiction	4,000.00	0.00	0.00	21.37	0.00	4,000.00	0.0%
Large Print	3,500.00	0.00	634.51	619.39	634.51	2,865.49	18.1%
Electronic media (ebooks, etc.)	6,000.00	4.50	455.46	1,415.68	459.96	5,540.04	7.7%
Reference & electronic databases	5,000.00	3,830.33	0.00	268.48	3,830.33	1,169.67	76.6%
Periodicals and newspapers	4,500.00	193.31	194.93	204.96	388.24	4,111.76	8.6%
Audiobooks (CD, playaway)	4,200.00	19.25	0.00	165.25	19.25	4,180.75	0.5%
Software & Gaming	2,000.00	0.00	0.00	123.34	0.00	2,000.00	0.0%
DVDs	6,500.00	0.00	624.12	391.19	624.12	5,875.88	9.6%
SS / Creation Station	1,500.00	0.00	62.98	2.99	62.98	1,437.02	4.2%
TOTAL:	61,500.00	4,744.00	3,532.66	6,025.25	8,276.66	53,223.34	13.5%
TOTAL EXPENDITURES:	455,776.00	37,622.66	31,350.52	35,895.24	68,973.18	386,802.82	15.1%
TOTAL REVENUES:	23,000.00	287.25	158.24	150.00	445.49	22,554.51	1.9%
ACTUAL ASKING	432,776.00	37,335.41	31,192.28	35,745.24	68,527.69	364,248.31	15.8%
Capital Improvement	28,000.00				0.00		
Total Expenditures	483,776.00	37,622.66	31,350.52	35,895.24	68,973.18	386,802.82	

James Kennedy Public Library FY21 Operating Budget							
	FY21	FY20 Expense thru Aug 19	Aug '19 expenses	Total FY20 expenses	Budget Projection	Amount Over/Under	Over/Under Budget
ESTIMATED REVENUES:							
Dubuque County Library Agency	5,000.00	0.00	0.00	6,790.74			
Fees from copier, R/P, etc.	5,000.00	1,050.30	546.00	3,237.85			
Open Access	10,600.00	0.00	0.00	10,651.98			
Access Plus / ILL	400.00	0.00	0.00	401.80			
Direct State Aid	2,000.00	0.00	0.00	1,775.69			
TOTAL:	23,000.00	1,050.30	546.00	22,858.06			
		1,050.30		22,858.06			
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES							
		Spent to date		Spent to date			
Wages	244,711.00	40,099.98	22,419.94	230,505.74	42,571.20	-991	0.98
FICA	15,172.00	2,417.01	1,355.45	13,890.48	2,640.00	-126	0.95
Medicare	3,548.00	565.31	317.04	3,248.86	617.36	-30	0.95
IPERS	23,101.00	3,785.43	2,116.44	21,718.76	4,026.34	-101	0.97
SUI	194.00	83.98	16.16	368.17	44.25	42	1.94
Group Insurance	41,800.00	6,689.31	3,382.31	42,359.67	6,600.93	900	1.14
Meetings and training	2,500.00	0.00	0.00	650.88	Zero	0	Nothing
Dues and memberships	750.00	0.00	0.00	761.00	Zero	0	Nothing
TOTAL:	331,776.00	53,641.02	29,607.34	313,503.56	56,767.47	-574	0.99
		53,641.02		313,503.56			
CONTRACTUAL SERVICES:							
Utilities (telephone)	700.00	387.15	387.15	2,164.66	125.20	-14	0.89
Electricity	14,000.00	3,110.04	1,806.81	13,358.47	3,259.40	-1,530	0.53
Gas / Heat	2,500.00	74.32	35.84	1,925.53	96.49	-27	0.72
Insurance (bldg)	6,500.00	0.00	0.00	5,857.00	Zero	0	Nothing
Legal Fees	0.00	0.00	0.00	0.00	Zero	0	Nothing
Custodial services	8,000.00	1,050.00	600.00	7,175.00	1,170.73	-121	0.90
Window cleaning	300.00	0.00	0.00	265.00	Zero	0	Nothing
Service / Maintenance Contracts	9,500.00	144.48	144.48	11,061.79	124.08	25	1.20
TOTAL:	41,500.00	4,765.99	2,974.28	41,807.45	4,730.94	-1,497	0.68
		4,765.99		41,807.45			
SUPPLIES:							
General library supplies	10,000.00	1,999.57	701.22	11,918.89	1,677.65	-1,508	0.10
Program fees & supplies	2,500.00	183.60	152.60	2,448.52	187.46	-187	0.00
Marketing & advertising	1,500.00	0.00	0.00	961.57	Zero	0	Nothing
Maintenance and Repairs	7,000.00	14,032.95	14,032.95	34,237.54	2,869.09	-1,769	0.38
TOTAL	21,000.00	16,216.12	14,886.77	49,566.52	6,870.33	-5,601	0.18
		16,216.12		49,566.52			
BOOKS AND MATERIALS							
Adult fiction	8,000.00	1,274.97	1,274.97	8,764.77	1,163.72	-70	0.94
Adult nonfiction	5,000.00	486.52	456.57	5,051.28	481.58	-35	0.93
YA fiction	2,000.00	0.00	0.00	2,046.60	Zero	0	Nothing
YA nonfiction	800.00	0.00	0.00	541.78	Zero	0	Nothing
Juvenile fiction	8,500.00	0.00	0.00	8,157.02	Zero	0	Nothing
Juvenile nonfiction	4,000.00	0.00	0.00	3,516.98	Zero	0	Nothing
Large Print	3,500.00	376.49	163.32	3,536.85	372.57	262	1.70
Electronic media (ebooks, etc.)	6,000.00	671.74	671.74	5,536.52	727.97	-268	0.63
Reference & electronic databases	5,000.00	4,047.64	2,768.48	8,043.44	2,516.11	1,314	1.52
Periodicals and newspapers	4,500.00	164.00	140.00	4,401.04	167.69	221	2.32
Audiobooks (CD, playaway)	4,200.00	378.33	378.33	3,964.60	400.79	-382	0.05
Software & Gaming	2,000.00	242.31	242.31	2,009.65	241.15	-241	0.00
DVDs	6,500.00	785.41	785.41	6,408.75	796.59	-172	0.78
SS / Creation Station	1,500.00	140.00	140.00	433.78	484.12	-421	0.13
TOTAL:	61,500.00	8,567.41	7,021.13	62,413.06	8,442.07	-165	0.98
		8,567.41		62,413.06			
TOTAL EXPENDITURES:	455,776.00	83,190.54	54,489.52	467,290.59	81,140.63	-12,167	0.85
TOTAL REVENUES:	23,000.00	1,050.30	546.00	22,858.06	1,056.82	-611	0.42
ACTUAL ASKING	432,776.00	82,140.24	53,943.52	444,432.53	79,985.88	-11,458	0.86
Capital Improvement	28,000.00	0.00		0.00			
Total Expenditures	483,776.00	83,190.54	54,489.52	467,290.59			

James Kennedy Public Library Monthly Program Report

Report for the Month of August 2020

- Facebook Storytelling (C): Virtual / Facebook programs Not offered in August
- Booktalks with Miss Kim(C): Virtual / Facebook programs Not offered in August
- Out-Reads : Bi-Monthly Story Times to Daycares (C): Not held in the summer
- Branching Out (Tuesdays or Wednesdays at 11:00 am) (A) Unable to hold due to Covid 19
Program at Ellen Kennedy Living Center – (Typically fourth Friday of each month) – Unable to hold due to Covid-19.
Program at Mercy One Senior Care (Typically fourth Wednesday of each month) – Unable to hold due to Covid-19
- Sit 'n' Stitch (Wednesdays of each month) (A) Virtual / Zoom Program
August 5, 12, 19, 26, 2020 Total attendance – 29
Time for preparation & performance – 5 hrs (pd)
Supplies: Computer and Zoom software, Craft supplies provided by participants
Weather permitting, may meet at park (social distancing)
- Books for Lunch Book Club (First Monday of each month) – *The Library Book* (A) Virtual / Zoom
August 3, 2020 Total attendance – 6
Time for preparation & performance – .5 hr (pd) 1 hr (vol)
Supplies: Book set from other library plus ILL, available on Bridges ; Computer and Zoom software
- Dungeons & Dragons Club (1st Tuesday of each Month) (F) Virtual / Discord program
August 4, 2020 Total attendance – 4
Time for preparation & performance – 2.5 hr (pd)
Supplies: Used Discord and Roll20 to hold virtually
- A Novel Approach to Faith Book Club (A) Virtual / Zoom program
August 11, 2020 Total attendance – 2
Time for preparation & performance – .5 hr (pd) 1 hr (vol)
Supplies: ILL books, available on Bridges ; Computer and Zoom software
- Bookeaters Tween Book Club – (3rd Thursday of each Month) (C) Virtual / Zoom program
Cancelled due to low interest in meeting via Zoom; will restart when can meet in person
- Get Puzzled @ Your Library (A) Remote / passive curbside program
August 2020 Total attendance – 4
Time for preparation & performance – 0 hrs (pd)
Supplies: Copies of paper puzzles and activities– Suduko, crossword, wordfind, dot to dot, etc.
Delivered via curbside
- Get Puzzled Virtually@ Your Library (A) Virtual / Sharing program
August 2020 Facebook Views / Engagements – 133 / 0
Time for preparation & performance - .5 hrs (pd) Participation – 0
Supplies: 1 puzzle as prize
- JKPL Writing Group (3rd Monday of each Month)(A) Virtual / Zoom program
August 17, 2020 Total attendance - 3
Time for preparation & performance – 2 hrs (pd)
Supplies: Computer & Zoom software
- Cricut with Christopher - Cancelled due to Covid-19. Considering virtual / kit adult craft program.
- Coffee and Creating (3rd Friday of each month) Remote / passive curbside program
August 2020 Total participation – 2
Time for preparation & performance - 0 hrs (pd)
Supplies: Copies of coloring pages – delivered via curbside
- Strings Club (4th Monday of each month) - Cancelled due to Covid-19.

Virtual Game Night featuring Resistance (F) Virtual / Discord
 August 28, 2020 Total attendance – 7
 Time for preparation & performance - 2 hrs (pd)
 Supplies: Resistance board game, Discord app

Final Friday Tech (Last Friday of each Month) - Cancelled due to Covid-19

Building Creativity one Block at a Time (LEGO® program) (C) Virtual / Facebook Lego Challenge
 August 22, 2020 Facebook Views / Engagements – 210 / 5
 Time for preparation & performance – .5 hrs (pd) Participants (shared creations) - 3
 Supplies: Sponsored by DuTrac

Card Party (weekly program – every Friday afternoon) (A) - Cancelled due to Covid-19

Strength Training for Older Adults (A) Virtual / Provided by Geri-Fit
 August 2020 – Streaming option provided by Geri-Fit for current participants Total attendance - 20
 Estimated attendance is based on those requesting information on access, estimating one session
 per week

Movies @ Your Library – all cancelled due to Covid-19; will be trying a virtual gathering in September using Kanopy

Board Games Demo – Sneaky Snacky Squirrel (F) Virtual / Facebook program
 August 3, 2020 Facebook Views / Engagements – 214 / 23
 Time for preparation & performance – .75 hrs (pd)
 Supplies: Sneaky Snacky Squirrel board game

Pop-Up at the Farmer's Market (F)
 August 6, 2020 Total attendance – 28
 Time for preparation & performance – 3 hrs (pd) Kits distributed - 10
 Supplies: Display of event posters, information about the library, free books, etc.
 Take and Make kits also distributed

STEAM Fun Fridays – Erupting Soap (F) Virtual / Facebook program
 August 7, 2020 Facebook Views / Engagements – 283/32
 Time for preparation & performance – 2 hr (pd)
 Supplies: Ivory soap, microwave
 STEAM Fun Fridays provides demonstrations of how to make and do things
 at home, using common household items; no kits are provided

Pop-Up Downtown at the Down Town Friday Night (F)
 August 8, 2020 JKPL participation cancelled due to Covid concerns Total attendance – 0

STEAM Fun Fridays – Salt Painting (F) Virtual / Facebook program
 August 14, 2020 Facebook Views / Engagements – 194 / 3
 Time for preparation & performance – 3 hr (pd)
 Supplies: Paper, glue, salt, washable paint, cups & qtips

Pop-Up Downtown Street Market (F)
 August 15, 2020 Total attendance – 72
 Time for preparation & performance – 3.5 hr (pd) Kits distributed - 25
 Supplies: Display of event posters, information about the library, free books, etc.
 Take and Make kits also distributed

Virtual Paranoia (F) Virtual / Discord program
 August 18, 2020 Total attendance – 6
 Time for preparation & performance - 2 hrs (pd)
 Supplies: Paranoia board game, Discord app

Voting Basics with Denise Dolan – (A) Virtual / Zoom / Facebook program Participants: 14
 August 20, 2020 Facebook Views / Engagements – 460 / 9
 Time for preparation & performance – 2 hrs (pd) 2 hrs (vol) YouTube views - 16
 Supplies: Laptop and Zoom
 Dubuque County Auditor Denise Dolan presented this program

Pop-Up at the Farmer's Market (F)
 August 20, 2020
 Time for preparation & performance – 3 hrs (pd)
 Supplies: Display of event posters, information about the library, free books, etc.
 Take and Make kits also distributed
 Total attendance – 45
 Kits distributed - 7

STEAM Fun Fridays – Sunscreen painting (F) Virtual / Facebook program
 August 21, 2020 Facebook Views / Engagements – 359 / 28
 Time for preparation & performance – 3 hr (pd)
 Supplies: Sunscreen, paper & qtips
 STEAM Fun Fridays provides demonstrations of how to make and do things
 at home, using common household items; no kits are provided

Board Games Demo – HiveMind (F) Virtual / Facebook program
 August 24, 2020 Facebook Views / Engagements – 252 / 10
 Time for preparation & performance – .5 hrs (pd)
 Supplies: HiveMind board game

Ready - Set - Grow: Saving Seeds Zoom / YouTube and Facebook Participants - 5
 August 25, 2020 Facebook Views / Engagements – 201 / 6
 Time for preparation & performance – 1.5 hrs (pd) 5 hrs vol
 Supplies: Ray Kruse, ISU Extension service presented this Zoom program

STEAM Fun Fridays – Snap Circuits (F) Virtual / Facebook program
 August 28, 2020 Facebook Views / Engagements – 230 / 9
 Time for preparation & performance – 2 hr (pd) YouTube Views - 7
 Supplies: Snap Circuits for the L.o.T.
 STEAM Fun Fridays provide demonstrations of how to make and do things
 at home, using common household items; or items from the JKPL Library of Things;
 No kits are provided

You Know You Are From Dyersville If ... (A) Virtual / Zoom program
 August 28, 2020 Participants – 6
 Time for preparation & performance – 1.5 hrs (pd) Facebook Views / Engagements – 553 / 6
 Supplies: Zoom software YouTube Views - 9

Creation Station Crafts: Watermelon Pinwheels (F) Virtual / Facebook program
 August 1-31, 2020 Facebook Views / Engagements – 289 / 15
 Time for preparation & performance – 2 hrs (pd) Kits distributed - 17
 Supplies: Paper, instructions and baggies
 Kits were provided via curbside service

Upcycled Greeting Cards for Birthdays Cards (A) Virtual / Facebook program
 August 1-31, 2020 Facebook Views / Engagements – 216 / 10
 Time for preparation & performance – 1 hrs (pd) Kits distributed - 25
 Supplies: Donated cards & envelopes, card stock, and glue

Programs held in July but still hosted and available to view or engage with on social media
 August 1-31, 2020 - 21 programs Facebook Views / Engagements – 178 / 44

Children's Summer Reading Programs not previously documented:

Animal Chat with the Blank Park Zoo Virtual / YouTube program
July 11, 2020 recording on YouTube YouTube Views - 45
Time for preparation & performance – 1 hrs (pd)
Supplies: None; Sponsored by the Friends of the JKPL

Themed programs available on YouTube; sponsored by the Friends of the JKPL (13 separate programs)*
June 1-August 15, 2020

Funded / sponsored by the Friends of the JKPL	Estimated attendance
Absolute Science Big Bang Bubble Show	12
Absolute Science Bigger Bang Bubble Show	12
Absolute Science Laser Show	15
Absolute Science Fantastic Foam and More	8
Absolute Science Chemical Reaction Show	10
Absolute Science Mega Levitator Show	10
Kayleigh Rodgers Magic Show	20
Rick Eugene's Magic Show	15
Rick Eugene's Mini Magic Show – 1	10
Rich Eugene's Mini Magic Show – 2	11
Steve'n TV's Robot Dance Party	8
Steve'n TV's Your Amazing Body	10
Steve'n TV's Incredible Optical Illusions	15

*NOTE: Attendance as these events is an estimate based on the number of people who signed up for the children's summer reading program this year compared to a typical year and typical attendance at similar in person programs in the past.

2020 Children's Summer Library Program Final Report

M

Due to Covid-19, the JKPL restricted access to the library in March and did not offer any in library / in person programs for the summer of 2020. The JKPL purchased READsquared, an online service, to provide a remote way to register and track participation. Patrons were also able to print out and / or pick up paper forms at the library. All programs offered were virtual, online only, Take and Make Kits, passive / outdoor activities or a combination.

Participation in the summer reading programs overall was down tremendously because of the restrictions in services. This was consistent with what we heard from other libraries across the state and country.

Due to the difference in how the program was handled, there is no reason to provide information from past years as the date is not really comparable.

Thirteen virtual / YouTube programs (* below) were purchased by the Friends of the Library and available from June 1-August 15, 2020. The provider was unable to separate out our viewers. They said they had several thousand views per show, but we have no way of knowing how many were JKPL patrons. The estimate of attendance is based on the number of children who signed up to participate in the program this year compared to a typical year, and typical attendance and similar in-person programs in the past.

Total participants	82
Hours Read	771 hours reported
Program	Attendance / Participation
Big Bang Bubble Show*	12
Bigger Bang Bubble Show*	12
Absolute Science Laser Show*	15
Absolute Science Mega Levitator Show*	10
Absolute Science Fantastic Foam and More Show*	8
Steve 'n TV's Incredible Optical Illusions*	15
Steve 'n TV's Your Amazing Body*	10
Steve 'n TV's Robot Dance Party*	8
Absolute Science Frozen Chemical Reaction Show*	10
Kayleigh Rodger's Magic Show*	20
Rick Eugene's Magic Show*	15
Rick Eugene's Mini Magic Show Part 1*	10
Rick Eugene's Mini Magic Show Part 2*	11
Animal Chat with the Blank Park Zoo - Youtube	45
Masks from Around the World - Local Facebook	253 Views, 6 engagements, 10 kits
Dyersville Walking Trail Scavenger Hunt - Local Passive	366 Views, 27 engagements, 15 kits
Your Home Is Your Castle - Local Facebook	227 views, 11 engagements, 10 kits
Virtual Pint-Size Polkas - YouTube	13
Seek and Find in the Library Window 1 - Local Passive	7
Seek and Find in the Library Window 2 - Local Passive	7
Seek and Find in the Library Window 3 - Local Passive	9
Knight Training - Local Facebook	240 views, 10 engagements, 8 kits
Dyersville Fairy Tale Scavenger Hunt - Local Passive	10
Walking the Labyrinth - Local Facebook	215 views, 10 engagements, 11 kits
Here There Be Dragons	180 views, 5 engagements, 13 kits
Join the MarvelVerse	Cancelled

Teen SRP Report 2020: Imagine Your Story

Donors:

TACKL

	2020	2019	2018
6th	7	9	15
7th	5	8	12
8th	5	9	11
9th	3	5	6
10th	3	5	9
11th	4	3	8
12th	1	4	4
Number of teens that signed up:	28	63	48

Participation (reviews turned in)	2020	2019	2018
6th	6285	25	25
7th	3378	21	21
8th	4012	16	31
9th	300	20	39
10th	713	8	16
11th	449	9	24
12th	575	26	12
*262 read hours for 2020	15712	125	168
2020 tracked minutes read; 2018 & 2019 counted reviews submitted			

Programs 2020	Participation	FB Interactions	Total
Harry Potter Trivia Contest	6	258	264
Stranger Things Escape Room	N/A	254	254
Skribblio for Teens	0	189	189
Lord of the Rings Trivia Contest	8	300	308
Kobolds Ate My Baby	7	213	220
Fantasy DIY Craft Kits	8	234	242
Finale (Postponed)	N/A	N/A	N/A
Total	29	1448	1477

Programs 2019	Participation
June 9: Break in Box	6
June 21: MuvChat Night	0
June 29: Book Tasting	4
July 13: TARDIS Escape Room	0
July 30: Teen Summer Reading Program Grand Finale	8
Total	18

Upcoming Events for September

September is Library Card Sign-up Month!

September is a time when the American Library Association and libraries across the country remind everyone that a library card is the smartest card you can own. This year, lasso up a library card with DC's Wonder Woman! One of the founding members of the Justice League, Wonder Woman is known for strength, compassion, and truth. Even though she's armed with the Lasso of Truth, she still knows the value of learning. So, get those lassos ready because it's time to discover the power of a library card because there's something empowering for everyone at the library! Come sign up for a library card in September and receive a bookmark and a library ruler. Appointments can be made to come inside the library to sign up for your new card. Please call ahead to schedule, but walk-ins welcome if space allows.

We are also hosting three opportunities this month for patrons of all ages to show their love for the library and for Wonder Woman and win prizes!

1. Pick up a kit and make a Wonder Woman paper bag puppet! Watch the how-to video posted to the library's Facebook page starting September 1 and pick up your kit via curbside service or by appointment. Kit includes all supplies necessary to make the craft except for the glue (which we can provide if needed). Kits available while supplies last.
2. Come take a selfie with Wonder Woman! Wonder Woman is standing tall in one of the library windows facing 1st Avenue East. Stand next to her on the sidewalk, take a picture, and submit a copy of the picture to the library via our social media or email. All participants will be entered into a drawing to win the Wonder Woman wall decal. One entry per participant.
3. New this year, we are hosting a drawing and Wonder Woman themed items are the prizes! Every time you check something out from the library during the month of September you will get your name entered into a drawing to win one of three Wonder Woman themed prizes. (One entry per transaction, not per item). Prizes include: Water bottle (25 oz); *The Big Book of Wonder Woman* by Julie Merberg; and a Sticky Notes booklet. Three winners will be drawn on October 1. The more you use the library, the more chances you have to win! All ages are welcome to enter the drawing.



September 1—30: Friends of the James Kennedy Public Library—Books to Go!

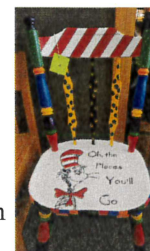
Since the Friends could not have their annual summer used book sale they have decided to offer you a new way to grow your home library—Books to Go! Grab bags of books that have been put together that include books of similar types, topics, or authors. Each bag includes between 3 and 5 used items that were culled from the library or donated to the Friends of the JKPL. You can pick by specific authors, topics, type, and more. Select one or more bags to add to your home library and make a donation to the Friends. Bags can be picked up via appointment or curbside service, and donations can be put in the library book drop. If you have special requests (specific author or topic), please call the library and the Friends will fill the request if they are able. All funds from this special used book sale go to the Friends of the James Kennedy Public Library.



September 1: The Chair-ity Fundraiser Begins!

Showcase your special talents and put your creativity to work at this library fundraising event!

- Pick up a chair or other wooden item from the library, decorate it any way you like, and return it to the library. Or decorate something of your own and donate it to the library. And although we focus on chairs, other decorative wooden items, such as small tables, school desks, etc. are welcome.
- Items can be seasonal, thematic, or just anything that appeals to you!
- Items should be turned in by October 12 and will be on display in the library starting late September.
- A silent auction of the donated items will be held in the library from October 12—November 15.
- Photos of all donations will be posted on the library website and social media and electronic / virtual bidding in the silent auction will be offered.



September 1—30: Get Puzzled @ Your Library. While we aren't able to work on a puzzle together here at the library yet, why not share what you are doing at home! Post a picture or description of your jigsaw puzzle, in progress or finished, to the library's Facebook page, or email librarian@dyersville.lib.ia.us, or call the library at (563)875-8912 with the name and/or description of the puzzle you are working on at home. And remember we have puzzles to check out if you need one! Everyone who shares in some fashion will get their name entered into a drawing to win a 1000 piece puzzle! Drawing will be held in early October.

September 1—30: Coloring and Creating @ Your Library. Since you aren't able to come into the library to color, create, and relax the library is coming to you! The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activities available for you to work on at home. These items can be picked up while at a library appointment or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and will be available upon request. NOTE: Miscellaneous colored pencils may be provided upon request (for you to keep).

September 1—30: Suncatcher Craft Kit for Adults. Pick up a craft kit from the library, watch the demo video at home, and get crafting! Librarian Ann has created a video for how to make a suncatcher with glass gems. The video will be available to view on both the library's Facebook and YouTube pages starting September 1. The craft kit includes all needed supplies and can be picked up via curbside delivery or by appointment. Kits available while supplies last.



September 1—15: Button Silhouette Craft Kit for Kids. Kids in Kindergarten—5th grade are invited to pick up this fun craft kit. Pick a silhouette (dog, cat, princess, or elephant) then glue buttons onto it to fill it in. Kit includes all supplies necessary to make the craft except for the glue (which we can provide if needed). Kits available while supplies last.



September 1—30: Paper Apples for Teacher Craft Kit. Just because the library is closed doesn't mean we can't help you get crafty at home! Pick up a craft kit from the library, watch the demo video at home, and get crafting! Library staff member Shannon has created a video for how to make this Paper Apple using construction paper and a pin. The video will be available to view on both the library's Facebook and YouTube pages starting September 1. The craft kit for this project includes all needed supplies and can be picked up via curbside delivery or by appointment. Kits available while supplies last.



Tuesday, September 1: Virtual Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D and D players which is now virtual! To join in, you must have a Discord account and a Roll20 account. Please message staff member Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. All ages and skill levels welcome. New players are welcome at any time.

Tuesday, September 1: Called to Be Creative with author Mary Potter Kenyon from 6:30—8:00 pm

Do you find yourself wishing that you had pursued your creative talents before it was too late? In a world full of creativity, there is no such thing as "too late." Join author Mary Potter Kenyon, live on Zoom, as she discusses the story behind her newly released book, *Called to Be Creative*, and talks to some of the Iowans she interviewed as examples of living a creative life.

- All guests will get their name entered into a drawing to win an autographed copy of Mary's newest book (which must be picked up at the library.)
- Guests are able to purchase books signed by Mary from River Lights Bookstore (<https://riverlights.indielite.org/>).
- To receive the link to this Zoom presentation, please email librarian@dyersville.lib.ia.us before 5:00 pm on September 1.
- Barring technology problems, this presentation will be videotaped and shared on both the library's Facebook and YouTube pages during the month of September.



Wednesdays, September 2, 9, 16, 23, & 30: Virtual Sit and Stitch from 1:00—3:00 pm. Grab your tablet, phone or computer along with your hobby and/or craft and join other crafters in this fun Zoom gathering. There is lots of laughs, great company, conversation, and even some crafting! New members are welcome to join at any time. Contact Shirley at svonderhaar@dyersville.lib.ia.us for an invitation to attend.

Thursdays, September 3, 10, 17, 24: YouTube Live Storytime with Miss Kim @ 6:30 pm. Join Miss Kim for fun story times and activities live on YouTube! We will have take-home crafts each week available for pick up, some will be edible. All storytimes will be hosted on the library's YouTube page.



Friday, September 4: Virtual S.T.E.A.M. Fun Fridays with Apple-Canos. Children and families are invited to tune in to either the library's Facebook or YouTube page every Friday to discover and create something new using supplies you have at home. This week library staff member Shannon will show you how to create an Apple Volcano using simple household ingredients.



Monday, September 7: Library closed for Labor Day



Tuesday, September 8: Inspirational Fiction: A Novel Approach to Faith Virtual Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *No One To Trust* by Lynette Eason and we will meet via Zoom to connect and discuss. Books are available to borrow from the library via curbside service or by appointment. Participants will be emailed a link to join the discussion, so if you are not on the email list for this book club please email Dawn at dschrandt@dyersville.lib.ia.us by 12 noon on September 8 so a link can be emailed to you.

Wednesday, September 9—October 7: Dubuque County Hands-On and At-Home Horticultural Program Series

The Dubuque County ISU Extension and Outreach Office has created an educational Hands-On and At-Home Horticulture Series and is partnering with the James Kennedy Public Library to bring these activities to you. This three-part series includes an educational kit for each activity that can be completed from the safety of your home at the direction of a YouTube video. Each kit in the series can be picked up from the JKPL on the available date. All kits need to be picked up within 24 hours of the release date as they contain live plant material. All activities require pre-registration. These kits are designed for adults but should be appropriate for those in high school. Children in 4th to 8th grade should be able to complete the kits and understand the concepts with parental help.



Garden Produce Anatomy: September 9:

Tomatoes botanically are considered a fruit, and rhubarb is botanically considered a vegetable. In this kit, you will learn why they are considered as such. You will also learn the anatomy of other common garden crops and which crops need environmental cues to produce the food we eat. *Registration deadline is September 3.*

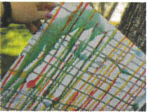
Plant Reproduction: September 23:

This activity will help introduce you to the many plant reproduction techniques that the horticulture industry uses to reproduce the plants we find in the garden center. This kit will also cover some of the special processes used to get seeds to sprout and why some of your most troublesome weeds reproduce so easily. *Registration deadline is September 17.*

Backyard Soils: October 7:

Our Iowa soils are primarily made up of 3 parts. This kit will help you understand what each part is and why your soil may perform differently than your friend's across town, or even your neighbor's right across the road. This kit also teaches you how to take your very own soil test that you can submit to a lab for professional analysis. *Registration deadline is October 1.*

Friday, September 11: Virtual S.T.E.A.M. Fun Fridays with Gravity Painting. Children and families are invited to tune in to either the library's Facebook or YouTube page every Friday to discover and create something new using supplies you have at home. This week library staff member Shannon will show you how to paint using gravity and simple household ingredients.

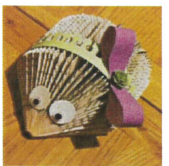


Saturday, September 12: LEGO®s for Big Kids from 10:00 am—12:00 pm. LEGO®s are fun for all ages, so why should the kids have all the fun? Join us on Zoom as participants build something at home together over Zoom. Come for the building and the fun conversations! To participate, you will need to contact Paul at Pzurawski@dyersville.lib.ia.us by 9:00 am the morning of the program in order to receive the email link to the session. This program is for ages 13 and up.

Sunday, September 13: Library re-opens on Sundays.
Curbside service and appointments available 1:30—3:30 pm
Staff available by telephone from 1:00—4:00 pm

Monday, September 14: Books for Lunch Virtual Book Discussion @ 12:00 noon. This month the group will discuss *The Vaccine Race: Science, Politics, and the Human Costs of Defeating Disease* by Meredith Wadman. New members are welcome to join at any time. This group gathers on the first Monday of each month. Copies of the book are available to borrow from the library via curbside service or by appointment. If you are interested in joining, and have not previously participated in the Books for Lunch group, please email librarian@dyersville.lib.ia.us before 10:00 am on Monday, September 14 and an invitation will be emailed to you to join the discussion via Zoom. NOTE: The date of this program was rescheduled due to Labor Day.

September 14—30: Adult Crafternoon Take-and-Make: Book Hedgehog! While we still aren't able to gather together in the library, the JKPL is offering a monthly take-and-make craft activity for adults. Join this month as we make a cute book hedgehog by folding pages in a paperback book and decorating with googly eyes and more. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting on September 14. The craft kit includes a book, eyes, and miscellaneous decorative items. A glue stick can be provided upon request. Kits are available while supplies last.



Monday, September 14: Learn To Play "On a Scale of One to T-Rex". Join Paul as he covers how to play the popular game *On a Scale of One To T-Rex*, a game where you have to try and match the intensity of others while playing charades. This will be a prerecorded video posted to both the library's Facebook and YouTube pages.



Tuesday, September 15: Virtual Learn to Make: Vietnamese Spring Rolls @ 4:00 pm

Join Librarian Kim and learn how to make Vietnamese spring rolls. These delicious rolls are not the traditional fried ones and come full of yummy veggies. Dipping sauces will also be demonstrated. This program will be pre-recorded and posted on both the library's Facebook and YouTube pages.



Thursday, September 17: A Brief History of Women's Suffrage: 1840-1920 from 6:00—7:00 pm

The JKPL has partnered with the Hoover Presidential Library to present their 3rd Thursday Virtual Programs! This year, 2020, marks the Centennial of the ratification of the 19th Amendment, which enfranchised American women. This lecture and discussion, led by Karen M. Kedrowski, Director of the Carrie Chapman Catt Center for Women and Politics and Professor of Political Science at Iowa State University, will discuss the history of the suffrage movement, including its controversies, Iowans' roles, and its impact. Advance registration is required so please email librarian@dyersville.lib.ia.us to receive the registration link.



Friday, September 18: Virtual S.T.E.A.M. Fun Fridays with Bouncing Balls. Children and families are invited to tune in to either the library's Facebook or YouTube page every Friday to discover and create something new using supplies you have at home. This week library staff member Shannon will show you how to make Bouncing Balls using simple household ingredients.



Friday, September 18: Virtual Bad Movie Night @ 6:00 pm

Join us on Zoom each month for a fun time of watching terrible movies together but apart! For this event we will be watching, *Death Bed: The Bed that Eats People* (1977, 77 minutes, Not Rated but contains graphic violence).

- Each participant will log on to Kanopy from home to watch the chosen movie.
- At the same time they will log on to our Zoom room so participants can see each other and chat during the movie (and make fun of the movie).
- Interested participants will need access to Kanopy, the free streaming service for full service patrons, and will need to download Zoom on their computer or Smart device.
- If interested, please email Paul at Pzurawski@dyersville.lib.ia.us by 4:00 pm the day of the event in order to receive the link to the Zoom room that we will chat in.
- This program is open to all ages but movie selections will most likely be PG-13 or R.



Saturday, September 19: Building Creativity One Block at a Time: a LEGO® program from 9:00 am—5:00 pm. Make a LEGO® creation at home, take a picture, and tag both the library AND DuTrac Community Credit Union on social media to be entered for a chance to win a LEGO® set! This month's theme is "Stuck at Home." Pictures of creations must be posted between 9:00am—5:00 pm on September 19. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union.



Monday, September 21: Virtual JKPL Writing Group @ 6:30 pm. This monthly writing group is for writers of all types whether it be poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time! This group meets virtually over Zoom. If you have not previously participated, please email aboeckenstedt@dyersville.lib.ia.us by 4:00 pm the day of the meeting so an invitation can be emailed to you to join the discussion. If you do not have an email address or a device to participate on, please call and talk with Ann about an alternative way to participate.

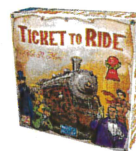
Friday, September 25: Virtual S.T.E.A.M. Fun Fridays with Ice Cream Maker. Children and families are invited to tune in to either the library's Facebook or YouTube page every Friday to discover and create something new. This week library staff member Shannon will showcase the Library's Ice Cream Maker that is available to check out from the Library of Things.



Friday, September 25: Virtual Game Night with HiveMind @ Your Library from 6:00—9:00 pm. Join us for this monthly gaming event where everyone will play the game *Hivemind*. To participate, you must have a Discord account. Please message staff member Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program in order to receive the server invite. All ages and skill levels welcome. New players are welcome at any time.



Monday, September 28: Learn To Play Ticket to Ride. Join Paul as he covers how to play the popular game *Ticket to Ride*, a game where players try to connect train routes and score points. This will be a prerecorded video posted to the library's Facebook page.



September 27—October 3: Banned Books Week: Censorship is a Dead End. Find Your Freedom to Read!

Join us September 27—October 3 for Banned Books Week! The 2020 theme is *Censorship is a Dead End. Find Your Freedom to Read*. Banned Books Week is an annual event celebrating the freedom to read and the importance of the First Amendment. Banned Books Week highlights the benefits of free and open access to information while drawing attention to the harms of censorship by spotlighting actual or attempted bannings of books across the United States.

To celebrate, library staff will be sharing videos on our social media about their favorite banned book. We are also hosting a Banned Book Guessing Game. Here's how it works:

- Every day during Banned Books Week, a video will be posted to the library's social media where 1-2 sentences from one banned book will be read.
- These sentences will also be posted on a display inside the library.
- It will be a different book each day.
- Can you guess what the book title is from the sentences read? Submit your guesses on our social media, or in-person at the library, for entry into a drawing for a book related prize.



September 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<div style="border: 1px solid black; padding: 5px; text-align: center;"> September is Library Card Sign-up Month! </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;"> Friends of the JKPL Books To Go book sale September 1-30 </div>	1 Virtual Dungeons & Dragons @ 6pm Called To Be Creative with Mary Potter Kenyon @ 6:30pm. <div style="border: 1px solid black; padding: 2px; text-align: center; font-size: small;"> Chair-ity Fundraiser begins! </div>	2 Virtual Sit 'n Stitch from 1-3pm	3 YouTube Live Storytime @ 6:30pm	4 Virtual S.T.E.A.M. Fun Fridays	5
6 Library closed	7 Library closed	8 A Novel Approach to Faith book discussion @ 7pm	9 Dubuque County Horticultural Program Virtual Sit 'n Stitch from 1-3pm	10 YouTube Live Storytime @ 6:30pm	11 Virtual S.T.E.A.M. Fun Fridays	12 LEGO for Big Kids from 10am-12pm
13 Library re-opens on Sundays. Curbside service and appointments available 1:30—3:30 pm.						

Tentative Schedule of Upcoming Events for October 2020 and Beyond

TeenTober is a new, nationwide celebration hosted by libraries every October and aims to celebrate teens, promote year-round teen services and the innovative ways teen services helps teens learn new skills, and fuel their passions in and outside the library. TeenTober replaces YALSA's previous Teen Read Week™ and Teen Tech Week™ celebrations, allowing libraries the flexibility to celebrate all types of literacies according to their library's schedule. Local activities to be decided.

Book Character Pumpkin painting. Details TBD.

Friends of the James Kennedy Public Library—Books to Go! Since the Friends could not have their annual summer used book sale they have decided to offer you a new way to grow your home library—Books to Go! Grab bags of books that have been put together that include books of similar types, topics, or authors. Each bag includes between 3 and 5 used items that were culled from the library or donated to the Friends of the JKPL. You can pick by specific authors, topics, type, and more. Select one or more bags to add to your home library and make a donation to the Friends. Bags can be picked up via appointment or curbside service, and donations can be put in the library book drop. If you have special requests (specific author or topic), please call the library or email librarian@dyersville.lib.ia.us and the Friends will fill the request if they are able. All funds from this special used book sale go to the Friends of the James Kennedy Public Library.

Thursday, October 1-31: Spork Bat Kits. Just because the library is closed doesn't mean we can't help you get crafty at home! Pick up a craft kit from the library and watch the demo video at home and get crafting! Library staff member Shannon has created a video for how to make Spork Bats using sporks, construction paper, and googly eyes. The video will be available to view on the library's Facebook and YouTube pages starting October 1. The craft kit for this project includes all needed supplies and can be picked up via curbside delivery or by appointment. Kits available while supplies last.

October 1: The Chair-ity Fundraiser Continues! Showcase your special talents and put your creativity to work at this library fundraising event! Pick up a chair or other wooden item from the library, decorate it any way you like, and return it to the library. Or decorate something of your own and donate it to the library. Items can be seasonal, thematic, or just anything that appeals to you! And although we focus on chairs, other decorative wooden items, such as small tables, school desks, etc. are welcome. Items should be turned in by October 12 and will be on display in the library starting late September. A silent auction of the donated items will be held in the library from October 12 - November 15. Photos of all donations will be posted on the library website and social media and electronic / virtual bidding in the silent auction will be offered.

October 1-30: Get Puzzled @ Your Library. While we aren't able to work on a puzzle together here at the library yet, why not share what you are doing at home! Post a picture or description of your jigsaw puzzle, in progress or finished, to the library's Facebook page, or email librarian@dyersville.lib.ia.us, or call the library at (563)875-8912 with the name and/or description of the puzzle you are working on at home. And remember we have puzzles to check out if you need one! Everyone who shares in some

fashion will get their name entered into a drawing to win a 1000 piece puzzle! Drawing will be held in early October.

October 1-31: Coloring and Creating @ Your Library. Since you aren't able to come into the library to color, create, and relax the library is coming to you! The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, number puzzles, and other activities available for you to work on at home. These items can be picked up while at a library appointment or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and will be available upon request. NOTE: Miscellaneous colored pencils may be provided upon request (for you to keep).

Friday, October 2: Virtual S.T.E.A.M. Fun Fridays with Pumpkin Catapults. Children and families are invited to tune in to the library's Facebook or YouTube page every Friday to discover and create something new using supplies you have at home. This week library staff member Shannon will show you how to make pumpkin catapults using simple household ingredients.

Monday, October 5: Books for Lunch Virtual Book Discussion @ 12:00 noon. This month the group will discuss *Under a Wide and Starry Night* by Nancy Horan. New members are welcome to join at any time. This group gathers on the first Monday of each month. Copies of the book are available to borrow from the library via curbside service or by appointment. If you are interested in joining, and have not previously participated in the Books for Lunch group, please email librarian@dyersville.lib.ia.us before 10:00 am on Monday, October 5 and an invitation will be emailed to you to join the discussion via Zoom.

Tuesday, October 6: Virtual Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D and D players – which now is offered virtually! This group meets the first Tuesday of every month at 6:00 pm. To participate, players must have a Discord and a Roll 20 account. Please email pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. New players of all skill levels are welcome at any time.

Wednesday, October 7: Dubuque County Hands-On and At-Home Horticultural Program Series. The Dubuque County ISU Extension and Outreach Office has created an educational Hands-On and At-Home Horticulture Series and is partnering with the James Kennedy Public Library to bring these activities to you. This three-part series includes an educational kit for each activity that can be completed from the safety of your home at the direction of a YouTube video. Each kit in the series can be picked up from the JKPL on the available date. All kits need to be picked up within 24 hours of the release date as they contain live plant material. All activities require pre-registration. These kits are designed for adults but should be appropriate for those in high school. Children in 4th to 8th grade should be able to complete the kits and understand the concepts with parental help. The final program is Backyard Soils. Our Iowa soils are primarily made up of 3 parts. This kit will help you understand what each part is and why your soil may perform differently than your friend's across town, or even your neighbor's right across the road. This kit also teaches you how to take your very own soil test that you can submit to a lab for professional analysis. Registration deadline is October 1.

Wednesdays, October 7, 14, 21, & 28: Virtual Sit and Stitch from 1:00—3:00 pm. Grab your tablet, phone or computer along with your hobby and/or craft and join other crafters in this fun Zoom

gathering. There is lots of laughs, great company, conversation, and even some crafting! New members are welcome to join at any time. Contact Shirley at svonderhaar@dyersville.lib.ia.us for an invitation to attend. NOTE: Weather permitting, this group may also gather in a socially distanced manner at a local park.

Friday, October 9: Virtual S.T.E.A.M. Fun Fridays with Hovercraft Science Experiment. Children and families are invited to tune in to the library's Facebook or YouTube page every Friday to discover and create something new using supplies you have at home. This week library staff member Shannon will show you how to create a Hovercraft using simple household items.

Monday, October 12: Adult Crafternoon Take and Make: Toilet Paper Apples or Pumpkins! While we still aren't able to gather together in the library, the JKPL is offering a monthly adult take-and-make craft activity. Join this month as we cover a roll of toilet paper with fabric to make a cute apple or pumpkin for your bathroom decor. Most supplies will be provided and the video for how to do the craft will be posted on both the library's Facebook and YouTube pages the second week of each month.

Tuesday, October 13: Inspirational Fiction: A Novel Approach to Faith Virtual Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Echoes Among the Stones* by Jamie Jo Wright and we will meet via Zoom to connect and discuss. Books are available to borrow from the library via curbside service or by appointment. Participants will be emailed a link to join the discussion, so if you are not on the email list for this book club please email Dawn at dschrandt@dyersville.lib.ia.us by 12 noon on September 8 so a link can be emailed to you.

Thursday, October 15: Hoover and the CRB from 6:00 to 7:00 pm. The JKPL has partnered with the Hoover Presidential Library to present their 3rd Thursday Virtual Programs! Join us this week to learn from author Jeff Miller. Miller was written extensively on the WWI Commission for Relief in Belgium (CRB) and will share his insights into Herbert Hoover's humanitarian efforts. Advance registration is required so please email librarian@dyersville.lib.ia.us to receive the registration link.

Friday, October 16: Virtual Horror Movie Trivia Contest @ 2:00 pm. Join us on Facebook Live to see how much of a Horror Movie expert you are! Participants will keep track of their scores at home and can compete to see who comes out on top. We will be playing for fun, so don't worry if you get one or two wrong!

Friday, October 16: Virtual S.T.E.A.M. Fun Fridays with Ghost Pom Pom Poppers Kits. Children and families are invited to tune in to the library's Facebook or YouTube pages every Friday to discover and create something new. This week library staff member Shannon will show you how to make ghost pom pom poppers. After watching the video, head to the library and pick up your supplies by appointment or curbside service.

Monday, October 19: JKPL Writing Group @ 6:30 pm. This monthly writing group is for writers of all types whether it be poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time! This group meets virtually over Zoom. If you have not previously participated, please email aboeckenstedt@dyersville.lib.ia.us by 4:00 pm the day of the meeting so an invitation can be emailed to you to join the discussion. If you do not have an email address or a device to participate on, please call and talk with Ann about an alternative way to participate.

Friday, October 23: Virtual S.T.E.A.M. Fun Fridays with Halloween Handprint Cards. Children and families are invited to tune in to the library's Facebook or YouTube pages every Friday to discover and create something new using supplies you have at home. This week library staff member Shannon will show you how to make Halloween handprint cards.

Friday, October 23: Virtual Game Night @ Your Library from 6:00—9:00 pm. Join us for this monthly gaming event where everyone will play together virtually! To participate, you must have a Discord account. Please message staff member Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program in order to receive the server invite. All ages and skill levels welcome. New players are welcome at any time. Game to be announced.

Friday, October 30: Virtual Double Creature Feature @ 6:00 pm. Come join us for our yearly double creature feature! This year we will be using Kanopy to watch the movies while simultaneously having a Zoom room open so everyone can talk during the films. This program is intended for those age 13 and older. The Monster has a mother and daughter trapped in their car as a creature stalks them and anyone trying to help. (Rated R). The Hole in the ground is about a young mother whose child starts behaving bizarrely following an incident with a sinkhole (Rated R).

Friday, October 30: Virtual S.T.E.A.M. Fun Fridays with our Harry Potter Wand Coding Kit. Children and families are invited to tune in to the library's Facebook or YouTube pages this Friday to discover what STEAM project library staff member Shannon is working on. This week, Shannon will show you how to use the Harry Potter Wand Coding kit that is part of the JKPL Library of Things. Watch the video, then head to the library, and borrow it for yourself.

Saturday, October 31: Halloween activities to be decided.

Monday, November 2: Ready-Set-Grow: Planting an Amaryllis Bulb for the Holidays. Join us for this special virtual program where Ray Kruse, Master Gardener Coordinator and Food Systems Program Coordinator for the Iowa State University Extension and Outreach, Dubuque County shows us how to plant an Amaryllis Bulb! Participants will be able to pick up a kit from the library with the necessary items needed to plant the bulb right in your own home. Flower choices are scarlet or bi-color and bulbs should bloom around the holidays or shortly after. Kits will contain information on how to access the YouTube video created by Ray, as well as written information on the process and care of an amaryllis bulb. Cost for the kit is \$XXX that includes 1 bulb, ceramic pot, and soil. Only 30 kits are available so those interested may reserve their kits by paying the materials fee starting October 1. A south facing window is necessary to make the bulb bloom.

Saturday, November 7: The Many Worlds of our Solar System @ 11:00 am. Come tour the planets and moons of our solar system using planetarium software. All ages welcome. Presented by John M. Heasley of Driftless Stargazing. Sponsored by the Friends of the James Kennedy Public Library. This program will be postponed if not able to meet yet in person.

Saturday, November 14: Journalism In Truth and Fiction with Joseph LeValley @ 11:00 am. Joseph LeValley spent seven years as a newspaper reporter covering serious crimes such as murder, kidnapping, embezzlement, arson and others. He spent hundreds of hours in courtrooms covering the criminal trials associated with many of these crimes. In this presentation, LeValley will describe some of his encounters with law enforcement, his fascination with the strategies employed by prosecutors and defense attorneys in the courtroom, and the triumphs and tragedies in criminal justice he witnessed. He will also describe how these experiences inspired him to write a series of mystery-thriller novels. Copies of the books will be available for purchase from the author. Sponsored by the Friends of the James Kennedy Public Library. This program will be held virtually or postponed if not yet able to meet in person.

Thursday, November 19: Laura Ingalls Wilder from 6 to 7 p.m. The JKPL has partnered with the Hoover Presidential Library to present their 3rd Thursday Virtual Programs! Sara Uthoff is a local expert on the writings of Laura Ingalls Wilder and shares her knowledge on the subject in this one-hour free webinar. Did you know that many of Wilder's papers are stored at the Herbert Hoover Presidential Library? Join us to learn what Sara has found in her research. Advance registration is required so please email librarian@dyersville.lib.ia.us to receive the registration link.

Wednesday, November 25: Library closes at 5:00 pm; Thursday, November 26: Library closed for Thanksgiving

Saturday, December 5: Visit from Santa and Mrs. Claus.

Saturday, December 12: Around the Farm Table with Inga Witscher @ 12:00 pm. Join Inga Witscher, dairy farmer and host of the PBS television show Around the Farm Table, for an educational and entertaining cooking demonstration that features Midwestern agriculture and artisan products. All ages welcome. Sponsored by the Friends of the James Kennedy Public Library. For more information on Inga

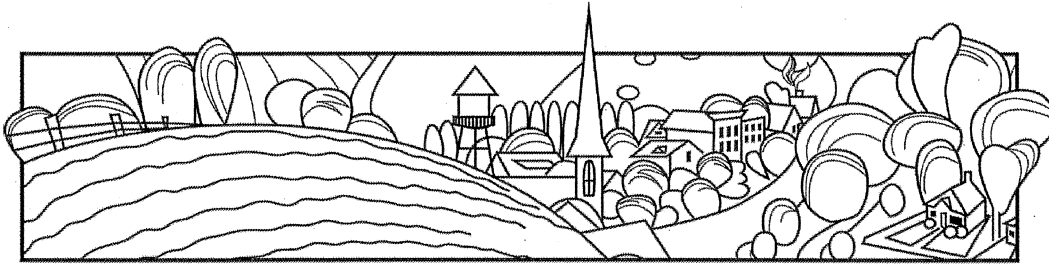
Wednesday, December 23: Library closes at 5:00 pm; Thursday, December 24 - Saturday, December 26: Library closed

Thursday, December 31: New Year's Noon Party from 10:00 am to 12:30 pm

Thursday, December 31: Library closes at 5:00 pm for New Year's Eve; Friday, January 1: Library closed for New Year's Day

February is National Library Lover's Month

March Book Madness : TBA



Q


COMMUNITY FOUNDATION
of Greater Dubuque

700 Locust Street, Suite 195
 Dubuque, IA 52001
 Phone: 563.588.2700
 www.dbqfoundation.org

FUND ACTIVITY STATEMENT
 July 1, 2020 THROUGH July 31, 2020

Shirley Vonderhaar
 Executive Director
 James Kennedy Public Library
 320 1st Ave E
 Dyersville, IA 52040

❧ JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT ❧

	Current Month <small>July 1, 2020 - July 31, 2020</small>	Year-To-Date <small>January 1, 2020 - July 31, 2020</small>
BEGINNING FUND BALANCE	4,215.36	2,825.65
Gifts	0.00	1,610.74
Investment Income (Loss)	146.79	(47.01)
Other Income	0.00	0.00
Grants Approved	0.00	0.00
Fees	-5.81	-33.04
Fund Expenses	0.00	0.00
ENDING FUND BALANCE	4,356.34	4,356.34

Available to Spend: 0.00

See reverse for detail listing of gifts received and grants disbursed.

Gift Detail for the Month

Donor	Address1	Address2	City-St-Zip	Date	Amount
No Gifts					0

Grant Detail for the Month

Grantee	Date	Amount
No Grants		0.00

This fund balance is comprised of gifts and corresponding earnings, grants or fees which individual donors, other than your organization, have contributed to the Community Foundation of Greater Dubuque. This is an asset of the Community Foundation of Greater Dubuque for the support of your organization.

Notes from the September 3, 2020 Zoom meeting of the Fundraising Committee:

The fundraising committee of the James Kennedy Public Library met via Zoom at 7:00 pm on Thursday, August 6, 2020. Participants were chairperson Mary Jane Meade and members Catherine O’Hea , Karen Kramer, Brenda Ingles, and Shirley Vonderhaar.

Rounding up Fundraisers: Brenda spoke with Bill at Fareway about the Round up idea. Fareway has cut back with the round up programs because things are so tight for everyone. He is happy to donate to us for projects as he has in the past. Brenda explained that we are looking for new ideas for things since many of our projects require gathering – which isn’t safe now – and that we would be open to any ideas he might have for ways to raise funds in the current environment. Bill was going to think and discuss with his assistant manager to see what ideas that might have that would work.

Karen reported that Melissa from DQ didn’t want to do a Round Up promotion but was willing to have a Library Night and donate a percentage of sales to the JKPL. Due to Covid-19, we won’t have any activities or a Pop-Up Library in conjunction with this, but DQ is willing to hand out fliers or other information as part of this event. After discussion, the consensus was to suggest Tuesday, October 6 as a possible date for this event. The library will put together ½ page fliers with one side promoting the virtual services such as TumbleBooks, BrainFuse, etc. and the other side listing the October virtual programs being offered.

Based on the response of these two businesses, the committee decided not to pursue any other Round Up locations at this time.

Expending / Utilization of Funds: At the last meeting, the committee agreed that a good use of funds would be to support school / student needs and virtual services. S Brenda Ingles called to share what she had discovered. First, at the meeting we had talking about using funds to support student educational needs with all of the remote learning, etc. this year. Brenda spoke with James Roberts, the tech person at WD, about their needs. He said they need devices as well as subscriptions to reading, math, etc. electronic services. Shirley emailed Mr. Roberts to discuss further and he requested that we wait until after Labor Day to discuss school needs with him. Shirley also reported on the electronic service Hoopla. Hoopla is described as a groundbreaking digital media service that allows individual to borrow movies, music, audiobooks, ebooks, comics and TV shows to enjoy on your computer, tablet, or phone – and even your TV! It is a pay per use model, similar to Kanopy, but offers more items. After discussion the committee agreed that Hoopla appears to duplicate services already offered so we are not recommending this as a service to add at this time.

Chair-ity Event: Publicity for the biannual Chair-ity Fundraiser has begun and participants can pick up chairs at any time. So far, one chair has been picked up. Shirley noted that she will be reaching out to past donors to encourage them to participate again this year. She also commented that the selection of chairs and wooden items currently available at the library is very slim so if anyone has items looking for a new home they would be welcome. Completed items should be brought to the library by October 12, with the silent auction scheduled to run October 12 to November 15. Pictures of each item will be posted on Facebook and the library webpage and people will be able to bid virtually (by calling or emailing the library) or in person by appointment. Voting for the chairs will be October 18 to November 8 with ribbons being on from Nov.9-15. We typically offer a “reception” for the donors on the day we start voting for the ribbon. Due to the pandemic, the committee agreed that a reception should not be planned. Instead we may provide local gift certificates to the donors along with their ribbons. A final

decision on this will be made at our next meeting. The committee will also need to make decisions on the categories for ribbons. That decision is typically made after some of the donations have come in. The silent auction will end at 3:00 pm on Sunday, November 15. This will likely be a hybrid event with people being able to bid virtually as well as in person (by appointment if necessary.) The committee will decide later if it reasonable to hold a reception as part of the ending of this event.

Quilt Raffle: Mary Jo Budan said the Layette group has plenty of quilts and they would be happy to hold a quilt raffle with us again this fall. The schedule for this event will be Monday, November 16 to December 13, with the winner drawn on 14th. Tickets will be the same at: 1 for \$2, 3 for \$5.00 and 10 for \$10.00.

Christmas Cookie Walk: This annual event would normally be on December 5, 2020 from 10 am to 1 pm. A decision whether it is safe and reasonable to hold this event will be made in late October / early November. If we are unable to hold this event as we typically do, the committee brainstormed alternative ideas such as a bake-less bake sale (people donate the funds that they would have spent on ingredients) and purchasing the items in bulk and packaging them for pick up (instead of having donations and people picking out what they want). Other ideas for a way to do this if Covid-19 is still a concern are welcome.

Other projects / activities we would like to consider: The committee discussed the idea of Textile Brewery offering a library themed beer with the JKPL receiving a percentage of sales or something like that. One idea suggested was they could create and offer a special limited run brew that they could promote at the spring Wine and Beer Tasting and then sell after. Another idea was to suggest a "City of Dyersville" brew with the percentage of sales of it each month going to a different Dyersville area organization. The committee also talked about some bigger events like the May the 4th (Star Wars) event that Franklin Street Brewery held last year – potentially featuring libraries and their history in some fashion. No decisions were made.

Set date for next meeting: The next meeting was not officially scheduled but it will likely be held via zoom sometime before the October Board meeting.

Marketing Committee Meeting Minutes: August 27 @ 6:00 pm

12

This group met over Zoom. Present were Karen Tieskoetter, Danielle Will, and Dawn Schrandt.

1. Introductions

The group made introductions and discussed how we are missing 2 people from our committee. Once one of the board vacancies is filled, that person will be assigned to this committee. Also, Dawn was notified by Kalie Waterman, our community member for this committee, that she is resigning due to family commitments and work.

2. Annual Report

Shirley is preparing to create the FY20 annual report and asked the committee to discuss the format and if we wanted to make any changes to the annual report. After some discussion the committee came to the conclusion that the format is fine. We feel the design makes it easy to read and all the information included is relevant. The only question about content was if we could include something about the endowment that sends people over to the endowment website for more information.

3. Woman's Night

Women's Night has officially been cancelled for 2020. The library is a boothless sponsor so the Chamber said that we will just be listed as a sponsor next year since we have already paid. They are, however, returning the magnets we gave them, which were our item for the goody bags. So next year we'll have to provide them again or choose another item.

4. Meetings

The group talked about how often to meet and what things the marketing committee does or plans for during the year that requires us to meet so we can plan (National Library Week, Woman's Night, special events (ours and in the community), and radio interviews). We agreed to meet semi-regularly when we don't have things to plan (even if it is a short meeting) and to meet as needed when we do have things to plan. The group will meet again in October unless we need to meet sooner. We are hoping to have our other board member on board by the next meeting.

Keynote: Heather Gudenkauf



Our keynote speaker will be Iowa author **Heather Gudenkauf** who will be presenting *Libraries - A Calm in the Storm*. Heather Gudenkauf is the Edgar Award nominated, New York Times and USA Today bestselling author of *The Weight of Silence*, *These Things Hidden* and *Not A Sound*. Heather lives in Iowa with her family and a very spoiled German Shorthaired Pointer named Lolo. In her free time Heather enjoys spending time with her family, reading and hiking. She is currently working on her next novel.

Conference Registration Rates

In an effort to make the conference affordable for, or this year's virtual conference, we are offering the following reduced rates:

ILA Members: \$50

Non-Members: \$80

Student, Trustee, Presenter, Unemployed/Furloughed: \$20

ILA is also offering Group Registration Rates (5+ registrations in same library) for Members and Non-Members. Please contact the ILA Office at admin@iowalibraryassociation.org

Thursday, October 15, 2020

General Conference Schedule

ILA is excited to have a total of 16 concurrent sessions for attendees to choose from and engage with other around the state.

9:00 - 10:00am: Opening Session and Keynote Heather Gudenkauf

10:00 - 10:20am: Exhibit Hall Break

10:20 - 11:10am: Concurrent Session 1

11:15am - 12:05pm: Concurrent Session 2

12:05 - 1:00pm: Exhibit Hall Break

1:00 - 1:50pm: Concurrent Session 3

1:50 - 2:05pm: Exhibit Hall Break

2:05 - 2:55pm: Concurrent Session 4

3:00 - 4:00pm: Awards and Closing

[ILA Conference Website](#)



Copyright © 2020 Iowa Library Association. All rights reserved.

You are receiving this email as a member of ILA who indicated that you would like to receive email from the association.

Our mailing address is:

Iowa Library Association
6919 Vista Drive
West Des Moines, Ia 50266

[Add us to your address book](#)