

**James Kennedy Public Library**  
**Board of Trustees**  
**Minutes of the Wednesday, August 14, 2024 Regular Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Wednesday, August 14, 2024 in the Hoffman Room of the James Kennedy Public Library. Present: Beth Gudenkauf, Sally Kelly, Catherine O’Hea, Alex Wiezorek, Monika Steffen, Danelle Schroeder, Beth Derr and Library Director Shirley Vonderhaar. Absent: none.

1. Board President Alex Wiezorek called the meeting to order at 6:03 pm.

2. Consider approval of Agenda

O’Hea MOVED “Approval of Agenda” seconded by Kelly.

Ayes: Gudenkauf, Kelly, O’Hea, Wiezorek, Schroeder, Derr, Steffen

Nays: None

Motion CARRIED

3. Agenda Consent Calendar

- Correspondence and Communication
- Approve minutes of previous meeting: July 10, 2024 Special Meeting and July 10, 2024 Regular Meeting
- Approve July Librarian’s report
- Approve bills:
  - August Bills
  - Claims report for July
  - July & August credit card claims
- Budget reports
  - July city report
  - July library report
- Trust account reports
  - July bank statements
  - July balance report
  - FY25 Trust account expenditure report
  - July donations report
- Program reports
  - July report of programs and attendance
  - July WhoFi Program Overview
  - August schedule of events
  - Schedule for upcoming programs
- Grant report
- Friends of the Library report
- JKPL Endowment report

Steffen MOVED “Approval of Agenda consent” seconded by O’Hea.

Ayes: Gudenkauf, Kelly, O’Hea, Wiezorek, Schroeder, Derr, Steffen

Nays: None

Motion CARRIED

4. Committee Appointments – Distributed.

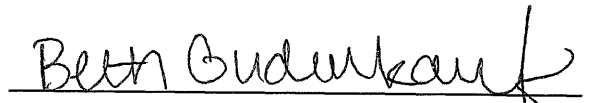
5. Schedule for Attendance of City Council Meetings – Distributed.
6. Executive Committee Report – No Report.
7. Finance Committee Report – No Report.
8. Fundraising & Marketing Committee Report
  - Notes from July 30, 2024 Committee Meeting
  - FY24 Fundraising Financial Report
  - Preliminary Calendar of Fundraising Events – FY25
  - Consider adjusting library hours on Saturday, December 7, 2024  
Motion from the committee for the library to stay open until 4 pm on Saturday, December 7, 2024. No second needed since motion comes from committee.  
Ayes: Gudenkauf, Kelly, O’Hea, Wiezorek, Schroeder, Derr, Steffen  
Nays: None  
Motion CARRIED
9. Furnishings, Art, & Facilities committee report — no report
10. Personnel committee report – no report
11. Policy committee report
  - Consider approval of revised JKPL Constitution and Bylaws  
Motion from the Committee to approve the revised the JKPL Constitution and Bylaws.  
No second needed since motion comes from committee.  
Ayes: Gudenkauf, Kelly, O’Hea, Wiezorek, Schroeder, Derr, Steffen  
Nays: None  
Motion CARRIED
  - Consider approval of Addendum of City of Dyersville Employee Policy, Section 9: Holidays  
Motion from the Committee to approve the revised addendum of City of Dyersville Employee Policy, Section 9: Holidays by adding the closure on Father’s Day. No second needed since motion comes from committee.  
Ayes: Gudenkauf, Kelly, O’Hea, Wiezorek, Schroeder, Derr, Steffen  
Nays: None  
Motion CARRIED
  - Consider approval of Library Holiday Hours for FY25  
Motion from Committee to approve FY25 JKPL holiday hours as presented. No second needed since motion comes from committee.  
Ayes: Gudenkauf, Kelly, O’Hea, Wiezorek, Schroeder, Derr, Steffen  
Nays: None  
Motion CARRIED
12. Strategic planning report — no report
13. Meetings and training
  - City council attendance
    - September 3<sup>rd</sup>: O’Hea

- Upcoming
  - ILA: October 9-11 in Des Moines
- Recently attended

14. Oral presentations

15. Adjournment

Kelly MOVED to adjourn seconded by Steffen. Meeting ADJOURNED by Wiezorek at 6:44 pm.

  
Beth Gudenkauf, Secretary