

James Kennedy Public Library
Board of Trustees
Minutes of the April 10, 2024 Regular Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Wednesday, April 10, 2024 in the Genealogy Room. Present: Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O’Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Kami Boffeli and Monika Steffen.

1. Board President O’Hea called the meeting to order at 6:01 pm.

2. Consider approval of Agenda
 - Kruse MOVED “Approval of Agenda” seconded by Wiezorek.
 - Ayes: Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED

3. Agenda Consent Calendar
 - Correspondence and Communication
 - Approve minutes of previous meeting: March 13, 2024 regular meeting
 - Approve March Librarian’s report
 - Approve bills
 - April bills
 - Claims report for March
 - March and April credit card claims
 - Budget reports
 - March city report
 - March library report
 - Trust account reports
 - March bank statements
 - March balance report
 - Trust account expenditure report
 - March donations
 - Program reports
 - March report of programs and attendance
 - March WhoFi program overview
 - April schedule of events
 - Schedule for upcoming programs
 - Quarterly contract use reports
 - Statistics by city/residence area
 - Statistics by contract/service area
 - Grant report
 - Awarded
 - Libraries Transforming Communities - \$10,000
 - Paint Iowa Beautiful (2024)
 - STEM Scale Up – Turing Tumble kit for FY25
 - Toys for Tots – SRP prizes (~\$1,200 in value)
 - In Process
 - Dollar General for graphic novel book club

- Dubuque County summer reading
 - Friends of the Library report
 - Next meeting May 22, 2024
 - JKPL Endowment report
 - Great Give Day is May 15, 2024

Gudenkauf MOVED "Approval of Agenda Consent" seconded by Wiezorek
 Ayes: Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
 Nays: None
 Motion CARRIED
4. Executive committee report — no report
5. Fundraising committee report
- Notes from March 25, 2024 meeting
6. Furnishings, Art, & Facilities committee report
- Notes from April 2024 email discussion
 - Consider approval of updated Capital Projects Plan
 - Kruse MOVED "Approval of updated Capital Projects Plan" and seconded by Kelly
 - Ayes: Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
7. Marketing committee report
- Notes on recent activities
8. Personnel committee report — no report
9. Finance committee report — no report
10. Policy committee report — no report
11. Strategic planning report
- Consider approval of updated JKPL Library Service Responses and Goals
 - Will MOVED "Approval of updated Library Service Responses and Goals" seconded by Wiezorek
 - Ayes: Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
12. Meetings and trainings
- City Council
 - May 6: Will
 - June and July TBD with board member vacancies
 - Upcoming
 - April 27: Paul and Christa to attend the Youth Mental Health First Aid session in the JKPL is hosting
 - Recently attended

- O’Hea attended Public Libraries of Dubuque County Agency
- Dawn participated in a webinar on doing a diversity audit and collection development
- Shirley participated in webinars for Libraries Transforming Communities orientation and training

13. Oral presentations — none

14. Adjournment

Wiezorek MOVED to adjourn seconded by Kruse. Meeting ADJOURNED by O’Hea at 6:56 pm.



Danielle Will, Secretary