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Regular Library Board Meeting

**Tuesday,
June 8, 2021
6:00 pm**

Electronic – Zoom meeting
James Kennedy Public Library

With Iowa cases of novel coronavirus, COVID-19, the James Kennedy Public Library Board of Trustees will hold an electronic meeting since it will be impossible to hold an in-person meeting at the James Kennedy Public Library. The electronic meeting will protect the appointed officials, library staff, and the public from the possible spread of the virus. JKPL Board Members will attend the electronic meeting offsite and JKPL Board Officers along with library staff may attend the electronic meeting at the James Kennedy Public Library. The JKPL Board meeting will be open to the public and they may attend the meeting by computer, telephone or another electronic device by going to the following:

Topic: June 2021 JKPL Board Meeting

Time: Jun 8, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://cityofdyersville.zoom.us/j/94452855674?pwd=N2RpaTJjRjIzaW1WeStpeDlBSk9EZz09>

Meeting ID: 944 5285 5674

Passcode: 184411

One tap mobile

+13126266799,,94452855674# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Find your local number: <https://cityofdyersville.zoom.us/j/94452855674>

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar

- Correspondence & Communication
 - Approve Minutes of Previous Meeting: May 11, 2021
 - Approve May Librarian's Report
 - Approve Bills:
 - May Claims Report
 - Library Claims for June
 - May / June Credit Card Claims
 - Budget Reports
 - May City Report
 - May Library Report
 - Trust Account Reports
 - May Bank Statements
 - May Balance Report
 - Trust Account Expenditure Report
 - May Donations Form
 - Program Reports
 - May Report of Programs and Attendance
 - June Schedule of Events
 - Schedule for Upcoming Programs
 - Grant Report
 - Friends of the Library Report
 - JKPL Endowment Report
4. Discussion of Current Library Operations and Services
 5. Review and possible action on JKPL Pandemic Interim Service Plan / Reopening Plan
 6. Discussion of when to resume meeting in person and / or hybrid options
 7. Discussion of vacancies on the JKPL Board of Trustees
 8. Consider rescheduling date for July regular board meeting
 9. Fundraising Committee Report
 - Notes from June 2, 2021 Zoom Meeting
 10. Furnishings, Art & Facilities Committee Report
 11. Marketing Committee Report
 - Review & Discussion of proposed changes to monthly reports
 12. Personnel Committee Report
 13. Finance Committee Report
 - Notes from May 24-29, 2021 online meeting
 14. Policy Committee Report
 15. Strategic Planning Report
 16. Meetings and Training
 - Upcoming
 - Recently Attended
 17. Oral Presentations
 18. Adjournment

Date of next regular meeting: Tuesday, July 13, 2021 6:00 pm
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Hello everyone:

Here is the packed for the June 8, 2021 Board Meeting. If something happens that you are no longer able to attend the meeting, please let me know ASAP as 2 members have already indicated they are unavailable so everyone else needs to attend for there to be a quorum.

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: May 11, 2021 - **A**
 - Approve May Librarian's Report - **B**
 - Approve Bills:
 - May Claims Report - **C**
 - Library Claims for June – **D** – **When approving the June bills, please authorize the Executive Committee to review and approve the final FY21 invoices so I can submit those for payment on June 28.**
 - May / June Credit Card Claims - **E**
 - Budget Reports
 - May City Report - **F**
 - May Library Report - **G**
 - Trust Account Reports
 - May Bank Statements- **H-1 & 2**
 - May Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - May Donations Form - **K**
 - Program Reports
 - May Report of Programs and Attendance - **L**
 - June Schedule of Events - **M**
 - Schedule for Upcoming Programs - **N**
 - Grant Report – **I will be proposing to the Friends that we write a DRA grant application for equipment to facilitate hybrid meetings and gatherings – so that people who wish to participate remotely would be able to join a gathering from home. The State Library is offering noncompetitive ARPA grants of up to \$5,000.00. The projects just have to meet the guidelines in order to be funded. I am looking at options but am most likely to apply for funds for electronic services.**
 - Friends of the Library Report – **The Friends met via Zoom in May and are planning a June 7 in person meeting. They have scheduled their bus trip fundraiser for September 1 and approved support for children's library program**

activities. I will report on their activities at the June 7 meeting when we meet on the 8th.

- JKPL Endowment Report – **Fund Activity Statement- O**
4. Discussion of Current Library Operations and Services
 5. Review and possible action on JKPL Pandemic Interim Service Plan / Reopening Plan - **I am working on updating the plan based on decisions made at the May meeting and developing a proposal for the next stage of being open. I hope to have that out sometime on Monday so you have a chance to read before the meeting on Tuesday.**
 6. Discussion of when to resume meeting in person and / or hybrid options – **I believe the city is looking at meeting in person starting with their June 28 special meeting. Are we ready for this? If we do want to meet in person, I suggest we meet in the Hoffman Room as there is more space. It will take us some time to prepare the room for meetings as currently we have items stored there, but if you are all ready, we can make it work.**
 7. Discussion of vacancies on the JKPL Board of Trustees – **There are now 2 open seats on the JKPL Library Board.**
 8. Consider rescheduling date for July regular board meeting – **In some past years, the Board has opted to forego meeting in July because it could be challenging to get a quorum and I was sometimes on vacation. I do not currently have vacation plans so should be available if you choose to meet. If you choose not to meet, please remember to authorize the executive committee to review and approve July bills for payment.**
 9. Fundraising Committee Report
 - Notes from June 2, 2021 Zoom Meeting
 10. Furnishings, Art & Facilities Committee Report
 11. Marketing Committee Report
 - Review & Discussion of proposed changes to monthly reports – **Board needs to make a decision regarding the Program Attendance Reports (item L above.). Do you want to continue receiving this report? Much of this information is now included in the Librarian's Report.**
 12. Personnel Committee Report - **Normally this month the personnel committee would have a recommendation regarding COLA, modeled on the actions of the city. When I asked Mick the current status of COLA for FY22 he stated that the City Council will most likely be reviewing the Classification and Compensation Study in mid-June and they will guide staff on any changes to pay. Once that information is available, the Board can call a special meeting or address at a regular meeting in the new FY.**
 13. Finance Committee Report
 - Notes from May 24-29, 2021 online meeting
 14. Policy Committee Report

15. Strategic Planning Report – **We need to get this process started. Additional information is in the packet.**
16. Meetings and Training
 - Upcoming
 - Recently Attended
17. Oral Presentations
18. Adjournment

Date of next regular meeting: Tuesday, July 13, 2021 6:00 pm
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A

**James Kennedy Public Library
Board of Trustees
Minutes of the May 11, 2021 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, May 11, 2021 electronically. With Iowa Cases of Novel Coronavirus, COVID-19, the JKPL Board Meeting was held via Zoom as it was impossible to hold an in-person meeting in the JKPL Program Room. The electronic meeting protected appointed officials, city staff and the public from the possible spread of the virus. JKPL Board members attended the electronic meeting offsite, with the Library Director attending from within the library facility. Present: Karen Kramer, Catherine O’Hea, Angela English, Danielle Will, Mary Jane Meade, Sue Engelbrecht, Library Director Shirley Vonderhaar, Assistant Library Director Dawn Schrandt. Absent: Ray Kruse and Karen Tieskoetter.

1. President Karen Kramer called the meeting to order at 6:05 P.M.
2. Agenda: English MOVED “approval of the Agenda” which motion was seconded by Meade and CARRIED. Ayes: Kramer, O’Hea, English, Meade, Will, and Engelbrecht. Nays: None.
3. Agenda Consent Calendar
 - Correspondence & Communication:
 - Mary Jane Meade will be leaving the Board of Trustees following the conclusion of the meeting. The rest of the board wishes her well.
 - Minutes of Previous Meeting: April 13, 2021
 - April Librarian’s Report
 - Bills
 - April Claims Report
 - Library Claims for May
 - April/May Credit Card Claims
 - Budget Reports
 - April City Report
 - April Library Report
 - Trust Account Reports
 - April Bank Statements
 - April Balance Report
 - Trust Account Expenditure Report
 - April Donations Form
 - Yard Signs - \$15.00
 - Build a Basket Fundraiser - \$540.00
 - English Insurance - \$100.00
 - Dorothy Digmann - \$500.00
 - Ray Rardin - \$800.00
 - Love My Library - \$496.78
 - Program Reports

- April Report on Programs and Attendance
- May Schedule of Events
- Schedule for Upcoming Programs
- Grant Report
 - DRA Grant for 2020 has been finished and all information has been submitted for reimbursement.
 - 2021 DRA Grant window has opened and is due June 11th.
 - The State Library has announced noncompetitive grants up to \$5,000.00 from the American Rescue Plan Act.
 - Received \$3,000.00 grant from ALA for the Libraries Transforming Communities project.
- Friends of the Library Report:
 - Friends will meet May 13th to discuss funding summer reading program, 2021 DRA Project ideas, and when/if to hold their next book sale.
- JKPL Endowment Report
 - Fund/Gift Activity Statement
- 4. Discussion of Current Library Operations and Services
 - Reviewed current operations
- 5. Review and possible action on JKPL Pandemic Interim Service Plan/Reopening Plan
 - After board discussion English MOVED “approval of the recommended adjustments to the JKPL Pandemic Interim Service Plan” which was seconded by Engelbrecht and CARRIED. Ayes: Kramer, O’Hea, English, Meade, Will, and Engelbrecht. Nays: None. Policy related adjustments to the plan are:
 - Return to normal scheduled hours except access to public computers (includes AWE and laptops) ends 15 minutes before closing.
 - Remove visit / capacity limit of 21 and stop taking appointments.
 - Change the 60-minute time limit per visit restriction to be: “Visitors may be limited to no more than 60 minutes per visit.”
 - Require masks for all as long as is required by the county (following the mandate); encourage / recommend masks even when no longer a requirement as long as that is the CDC recommendation for nonvaccinated people.
 - Require staff to wear masks at all times in public spaces unless are outdoors AND are socially distanced.
 - Allow public to reserve / utilize genealogy room and game room (when not in use for staff) for gatherings of no more than 10 individuals. Allow public to reserve / use study room for groups of no more than 4. Depending on the number of people gathering, social distancing may not be possible in these spaces so it will be up to the person making the reservation to address this issue for their group. Use of rooms will end 15 minutes before closing.
- 6. Fundraising Committee Report
 - Plant sale fundraiser is Saturday, May 15th

- Happi Hibachi food truck will join the summer reading kickoff on June 14th at Commercial Club Park and will provide a portion of sales to the JKPL.
7. Furnishings, Art & Facilities Committee Report: None
 8. Marketing Committee Report
 - Review & Discussion of proposed changes to monthly reports.
 9. Personnel Committee Report
 - Full-time library staff completed the Job Analysis Questionnaire and have had meetings with the company performing the City of Dyersville's Classification and Compensation Study. Results expected late May or early June
 10. Finance Committee Report: None
 11. Policy Committee Report: None
 12. Strategic Planning Report: None
 13. Meetings and Training
 - Discussion of Who Are You Looking For? Diversity on Library Boards webinar.
 - Paul completed the Facilitation eCourse that is part of the LTC grant.
 - Dawn attended a LGBTQ 101 webinar.
 14. Oral Presentations: None
 15. Meade MOVED to "adjourn meeting at 7:18 P.M." Second by Kramer and CARRIED.
Ayes: Kramer, O'Hea, English, Will, Meade, and Engelbrecht. Nays: None.

Catherine O'Hea

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

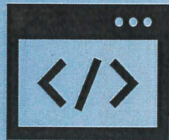
Librarian's report to the Board of Trustees

Month: May-21
 YTD: July-20 to May-21
 Previous YTD: July-19 to May-20

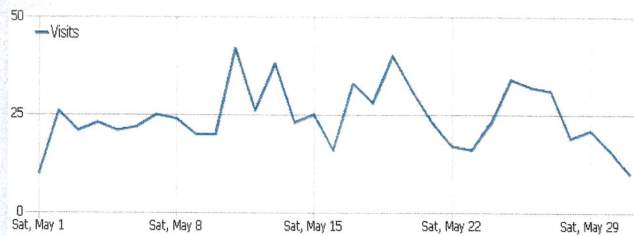
	Library visits	Items loaned	Library cards issued
Month	1945	6357 (↑ 17.1%)	10 (↑ 66.7%)
YTD	13418 (↓ 79.5%)	59442 (↓ 46%)	79

* Comparisons are to previous year to date

Website traffic



Visits	Average visit duration
756	1:51:00



Computer use



Month	Hours		Month	Sessions	
	YTD	Prev. YTD		YTD	Prev. YTD
121	677	3778	173	1225	5835

Wifi use



Sessions		Visits		Unique visitors	
Month	YTD	Month	YTD	Month	YTD
53	2832	50	1908	16	144

Meeting room use

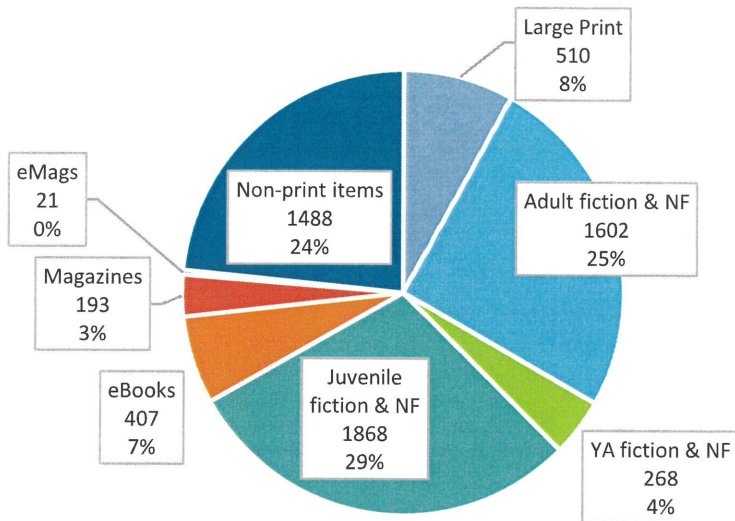


Month	YTD	Prev. YTD
0	0	1581

(no meeting space available)

Circulation

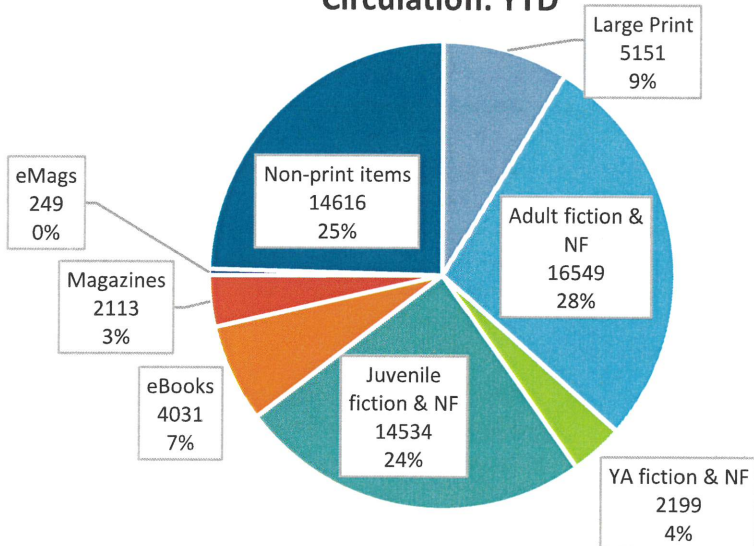
Circulation: Month



Downloads: 9
Streams: 19
Videos: 0
Total YTD: 756

Videos: 0
YTD: 13

Circulation: YTD



Sessions: 6
YTD: 345

Videos: 61
YTD: 837

Non-print items	Month	YTD
eAudio	329	2770
Adult & YA audio	120	1037
Juvenile audio & kits	17	161
Adult & YA video	602	6346
Juvenile video & DVD	278	2659
Games, IoT, etc.	142	1643
Total	1488	14616

Collection

Items purchased

Month: 283
YTD: 2811

Items donated

Month: 30
YTD: 520
Prev. YTD: 252



Items withdrawn

	Month	YTD
Books	626	3869
SCDs	0	3
DVDs	0	275
Kits	0	5
Games	0	58
Total	626	4210

Summary of additions

	Large print	Adult fiction	Adult & YA NF	YA fiction	Juvenile fiction	Juvenile NF	eBook & eAudio	Adult & YA audio	Juvenile audio	Adult & YA video	Juvenile video	CDs, games, misc.	Total
Current month	15	33	23	15	98	52	11	12	3	28	7	16	313
Previous month	13	70	22	23	202	11	22	16	2	42	20	7	450
Current YTD	176	885	284	234	758	202	155	124	17	325	83	88	3331
Previous YTD	214	924	335	244	714	126	83	101	9	101	96	152	3298

Programming

Program				Prep time (hrs)	Kits
	Views	Engagements	Views		
Mowing to Monarch: Native Landscaping	14	2	9	NA	NA
Play-Doh Challenge - Flowers	10	2	5	0.5	0
STEAM Fun Fridays (F)					
Building a Home	12	1	1	2	NA
Flowers	25	4	1	2	NA
Make a Balance	15	2	1	2	NA
Pool Noodle Fun	10	1	0	2	NA
Cooking for Mother's Day (YA)	24	4	8	7.25	NA
Upcycled Mother's Day Cards (A)	22	2	1	1.25	9
Ready, Set, Grow: Strawberries (A)	23	14	10	2.5 (+2 vol)	29
Ray Kruse, ISU Extension, Dubuque Co.					
National Public Works Week Video Series	142	52	37	7(+5)	NA
Partnership with Public Works Dept - 6 videos					
Ready, Set, Grow: Pole Beans(A)	12	2	1	.5 (+2 vol)	10
Ray Kruse, ISU Extension, Dubuque Co.					
StoryWalk® Ribbon Cutting - FB Live	212	30	NA	1	NA
Creation Station: Mother's Day Plant kit (F)	32	3	2	3	5
Teen Craft: Not offered in May					
Adult Crafternoon: T-shirt Tote bag (A)	18	1	0	2.75	12
Carryover April programs - 16 programs	75	6	19	NA	NA

Zoom programs

Program	Attendance	Prep time (hours)
Story time (C) NOT HELD IN MAY		
Out-Reads (C) Colors	79	4.5
Sit & Stitch (A) - 4 sessions	15	4
Books for Lunch: <i>Bookish Life of Nina Hill</i> (A)	8	0.5 (+1 vol)
A Novel Approach to Faith (A)	4	2
Movie Night: <i>Librarian: Quest for the Spear</i> (A)	9	2.5
JKPL Writing group (A)	4	1.5
Final Friday Tech	0	0.5
Third Thursday Iowa's Communal Utopias Partnership with the Hoover Presidential Library	10	0.25
Mowing to Monarchs: Native Landscaping (A) (also on FB & YouTube) presented by Kaytlan Moeller, Dubuque County Naturalist	22	3 (+5 vol)
Star Wars Day Trivia Contest (A)	6	2
Social Issues Book Club Kick-off	0	3

Discord virtual game nights

Program	Attendance	Prep time (hours)
Dungeons & Dragons (F)	4	2.5
Among Us	5	2.5

Virtual/Sharing/Passive programs

Program	Attendance	Prep time (hours)
Get Puzzled (A)	0	0.25
Coloring, Creating, & Doing (A)	62	3
Building Creativity (LEGO® program) (C) - Paused / not held in May		
Strength Training for Older Adults (A)	20	0
Children's Book Week - Diversity Display (C)	19	1
StoryWalk® - If You Plant a Seed (C) Funded by DRA, Friends of the JKPL, and Osterhaus Memorial	47	10 (+7 vol)

In-Person programs

Program	Attendance	Prep time (hours)
Discover Downtown Dyersville May Day Shop Hop Partnership with Discover Downtown Dyersville Alliance	15	2
StoryWalk® Ribbon Cutting Ceremony Funded by DRA, Friends of the JKPL, Osterhaus Memorial, Dyersville GLR	384	29 (+10 vol)
Summer Reading Promo to Xavier (C)	311	7
WDHS Special Needs Class Tour (YA)	16	0.5

C

**James Kennedy Public Library
May 2021**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$600.00
Black Hills	Gas / Heat	157.07
Alliant Energy	Electricity	1,025.76
Total		\$1,782.83

Miscellaneous Bills

Check issued to:	Purpose	Amount
City Laundry	Cleaning fee / mat	14.82
UPS	Shipping	16.37
CC –	Water Filter	113.00
Spahn & Rose	QuikCrete for StoryWalk (trust?)	295.80
Theisens	Grass seed for StoryWalk (trust?)	71.94
Total		\$511.93

May 2021 Budget	
May 2021 Claims submitted	\$10,458.17
Utility and Contractual from Bills above	1,782.83
Miscellaneous Bills from above	511.93
Total wages and benefits	25,807.36
Total May 2021 expenses	\$38,560.29

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**



Dyersville, IA

D

Expense Approval Register

Packet: APPKT00763 - June 2021 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
DALINC	05.25.2021	Annual Dues	001-5-410-4-62100	DUES	15.00
AMAZON	06.01.2021 A	Computer Updates	001-5-410-4-63750	MAINTENANCE	36.99
EICK, ROBERT	21-205	Maintenance - Computer	001-5-410-4-63750	MAINTENANCE	350.00
ACCESS SYSTEMS	29331617	Contract- Copier Service	001-5-410-4-64316	CONTRACTS	231.27
MEYER MECHANICAL CONTRA...	70853	Annual Contract	001-5-410-4-64316	CONTRACTS	1,650.00
FAREWAY STORES INC.	00103343	Supplies - StoryWalk	001-5-410-4-65060	OFFICE SUPPLIES	3.99
AMAZON	06.01.2021 A	Programs	001-5-410-4-65060	OFFICE SUPPLIES	208.84
AMAZON	06.01.2021 A	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	107.85
HERITAGE PRINTING CO	104616	Supplies - Office	001-5-410-4-65060	OFFICE SUPPLIES	404.17
BLACKSTONE PUBLISHING	1221049	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	11.80
BLACKSTONE PUBLISHING	1222605	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	14.75
BLACKSTONE PUBLISHING	1224104	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	2.95
ILLINOIS LIBRARY ASSOCIATION	196748	Supplies - SRP	001-5-410-4-65060	OFFICE SUPPLIES	201.26
BAKER & TAYLOR BOOKS	2035887802	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	35.91
ACE HOMEWORKS	229570	Supplies - COVID	001-5-410-4-65060	OFFICE SUPPLIES	107.02
ACE HOMEWORKS	229878	Supplies - Storywalk	001-5-410-4-65060	OFFICE SUPPLIES	21.99
JOHN DEERE FINANCIAL	5046961	Supplies - Program	001-5-410-4-65060	OFFICE SUPPLIES	8.98
JOHN DEERE FINANCIAL	5054600	Supplies - Programs	001-5-410-4-65060	OFFICE SUPPLIES	13.99
DEMCO EDUCATIONAL CORP	6948288	Book Supplies	001-5-410-4-65060	OFFICE SUPPLIES	51.94
4IMPRINT, INC	8925283	Supplies - Marketing	001-5-410-4-65060	OFFICE SUPPLIES	982.25
COMPLETE OFFICE OF WISCO...	938989	Building Supplies	001-5-410-4-65060	OFFICE SUPPLIES	92.25
COMPLETE OFFICE OF WISCO...	940866	Building Supplies	001-5-410-4-65060	OFFICE SUPPLIES	11.50
WEBER PAPER COMPANY	D107722	Office Supplies	001-5-410-4-65060	OFFICE SUPPLIES	207.67
BAKER & TAYLOR BOOKS	0003235026	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-8.39
BAKER & TAYLOR BOOKS	0003235026	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-16.23
SCHRANDT, DAWN	05.01.2021	DVDs	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	39.95
AMAZON	06.01.2021 A	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	316.28
AMAZON	06.01.2021 A	DVD	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	566.07
AMAZON	06.01.2021 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	19.00
AMAZON	06.01.2021 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	79.40
AMAZON	06.01.2021 A	Subscription	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	168.97
AMAZON	06.01.2021 A	Creative Spaces - LOT	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	52.94
AMAZON	06.01.2021 A	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	372.77
AMAZON	06.01.2021 A	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	242.14
AMAZON	06.01.2021	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	115.65
AMAZON	06.01.2021	Subscriptions	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	89.97
AMAZON	06.01.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	51.23
CASCADE PIONEER-ADVERTISER	06.01.2021	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	49.00
OVERDRIVE	06497CO21230004	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	486.89
BLACKSTONE PUBLISHING	1221049	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	147.58
BLACKSTONE PUBLISHING	1222605	Books - Audio	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	170.05
BLACKSTONE PUBLISHING	1224104	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	35.99
CENTER POINT PUBLISHING	1849953	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	26.57
CENTER POINT PUBLISHING	1853755	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	27.27
BAKER & TAYLOR BOOKS	2035887802	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	208.38
BAKER & TAYLOR BOOKS	2035935259	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	293.28
BAKER & TAYLOR BOOKS	2035947626	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	117.19
BAKER & TAYLOR BOOKS	2035947626	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	36.90
BAKER & TAYLOR BOOKS	2035961528	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	139.00
BAKER & TAYLOR BOOKS	2035961528	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	99.83
BAKER & TAYLOR BOOKS	2035975908	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	150.39
BAKER & TAYLOR BOOKS	2035992187	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	141.62

Expense Approval Register

Packet: APPKT00763 - June 2021 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
BAKER & TAYLOR BOOKS	2035992187	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	29.35
FINDAWAY WORLD LLC	331123pf	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	407.79
FINDAWAY WORLD LLC	331123pf	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	400.00
INGRAM LIBRARY SERVICES	62716070	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	815.05
INGRAM LIBRARY SERVICES	62716070	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	815.05
CENGAGE LEARNING	74199362	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	51.18
CENGAGE LEARNING	74222762	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	57.58
CENGAGE LEARNING	74233332	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	25.59
CENGAGE LEARNING	74238682	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	29.59
CENGAGE LEARNING	74243890	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	30.39
CENGAGE LEARNING	74258534	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	24.79
CENGAGE LEARNING	74303079	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	316.29
CENGAGE LEARNING	74312111	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	24.79
CENGAGE LEARNING	74312441	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	100.61
				Department 410 - LIBRARY Total:	12,120.11
				Fund 001 - GENERAL FUND Total:	12,120.11
Fund: 002 - LIBRARY TRUST FUND					
Department: 410 - LIBRARY					
DUBUQUE COUNTY DAIRY AS...	0000001	Program - Story Walk - GLR Do...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	366.99
AMAZON	06.01.2021 A	Programs - Love My Library	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	100.16
AMAZON	06.01.2021 A	Programs - Story Walk	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	14.69
AMAZON	06.01.2021 A	Programs - Friends/SRP	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	56.90
AMAZON	06.01.2021 A	Programs - TACKL	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	11.79
HERITAGE PRINTING CO	104703	Supplies - StoryWalk	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	21.50
K & K LOGO DESIGNS LTD.	154842	Programs - TACKL T-shirts	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	82.00
SCHOOL LIFE	200044056	Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	107.45
BAKER & TAYLOR BOOKS	2035935259	Memorial - Rardin	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	10.19
KANOPY, INC.	250113 - PPU	Programs - Streaming Film	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	26.00
CENGAGE LEARNING	74312441	Books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	164.11
CENGAGE LEARNING	74319731	Books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	210.31
COSTUME SPECIALISTS	SH11227	Program - Costumes - Story Wa..	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	140.00
				Department 410 - LIBRARY Total:	1,312.09
				Fund 002 - LIBRARY TRUST FUND Total:	1,312.09
				Grand Total:	13,432.20

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	12,120.11
002 - LIBRARY TRUST FUND	<u>1,312.09</u>
Grand Total:	13,432.20

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-62100	DUES	15.00
001-5-410-4-63750	MAINTENANCE	386.99
001-5-410-4-64316	CONTRACTS	1,881.27
001-5-410-4-65060	OFFICE SUPPLIES	2,489.11
001-5-410-4-67701	BOOKS/FILMS/RECORDS/...	7,347.74
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	<u>1,312.09</u>
Grand Total:		13,432.20

Project Account Summary

Project Account Key	Expense Amount
None	4,772.37
410AB	993.93
410AF	904.65
410AN	362.93
410DVD	606.02
410EM	486.89
410GAMES	372.77
410GRANT	21.50
410LP	770.55
410PF	1,274.07
410PN	1,215.05
410SS	52.94
410SUB	307.94
410TLP	374.42
410TMEM	10.19
410TPROG	<u>905.98</u>
Grand Total:	13,432.20

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

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President, Board of Trustees

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.ATTEST: _____

Secretary, Board of Trustees

Date

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Credit Card Claims for May & June 2021

Date	Vendor	Items	Amount
5/26/21	Sam's Club	Ninja Foodi (2) / Library of Things	333.96
5/28/21	Michaels	Adult craft supplies (LML)	42.91
5/19/21	Thriftbooks	LP / Ray Rardin (Trust)	19.59
5/31/21	Facebook	FB ads (Trust)	26.93

Budget Report
Account Summary

For Fiscal: 2020-2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	244,711.00	244,711.00	18,590.73	219,081.36	25,629.64	10.47 %
<u>001-5-410-4-61100</u>	FICA	15,172.00	15,172.00	1,111.41	13,196.66	1,975.34	13.02 %
<u>001-5-410-4-61200</u>	MEDICARE	3,548.00	3,548.00	259.88	3,086.08	461.92	13.02 %
<u>001-5-410-4-61300</u>	IPERS	23,101.00	23,101.00	1,755.00	20,681.43	2,419.57	10.47 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	41,800.00	41,800.00	4,071.70	42,475.08	-675.08	-1.62 %
<u>001-5-410-4-61700</u>	SUI	194.00	194.00	18.64	298.20	-104.20	-53.71 %
<u>001-5-410-4-62100</u>	DUES	750.00	750.00	0.00	994.00	-244.00	-32.53 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	2,500.00	2,500.00	0.00	369.00	2,131.00	85.24 %
<u>001-5-410-4-63710</u>	ELECTRICITY	14,000.00	14,000.00	1,025.76	10,531.98	3,468.02	24.77 %
<u>001-5-410-4-63711</u>	GAS HEAT	2,500.00	2,500.00	157.07	2,204.59	295.41	11.82 %
<u>001-5-410-4-63730</u>	TELEPHONE	700.00	700.00	0.00	695.73	4.27	0.61 %
<u>001-5-410-4-63750</u>	MAINTENANCE	9,500.00	9,500.00	0.00	5,730.05	3,769.95	39.68 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	6,500.00	6,500.00	0.00	6,808.00	-308.00	-4.74 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	699.29	3,823.35	-3,823.35	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	8,300.00	8,300.00	600.00	6,900.00	1,400.00	16.87 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	21,000.00	21,000.00	2,485.95	10,871.71	10,128.29	48.23 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	61,500.00	61,500.00	7,784.86	52,393.24	9,106.76	14.81 %
	Expense Total:	455,776.00	455,776.00	38,560.29	400,140.46	55,635.54	12.21 %
	Fund: 001 - GENERAL FUND Total:	455,776.00	455,776.00	38,560.29	400,140.46	55,635.54	12.21 %
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	30,000.00	30,000.00	1,193.97	38,732.34	-8,732.34	-29.11 %
	Expense Total:	30,000.00	30,000.00	1,193.97	38,732.34	-8,732.34	-29.11 %
	Fund: 002 - LIBRARY TRUST FUND Total:	30,000.00	30,000.00	1,193.97	38,732.34	-8,732.34	-29.11 %
	Report Total:	485,776.00	485,776.00	39,754.26	438,872.80	46,903.20	9.66 %

James Kennedy Public Library FY21 Operating Budget							
	FY21	March	April	May	June to date	June to come	Received to date
ESTIMATED REVENUES:							
Dubuque County Library Agency	5,000.00	5,543.00	0.00	0.00	0.00		5,543.00
Fees from copier, R/P, etc.	5,000.00	277.10	134.68	261.30	200.00		2,119.29
Open Access	10,600.00	0.00	0.00	0.00	0.00		11,671.80
Access Plus / ILL	400.00	0.00	0.00	0.00	0.00		323.24
Direct State Aid	2,000.00	0.00	0.00	0.00	0.00		1,998.08
TOTAL:	23,000.00	5,820.10	134.68	261.30	200.00		21,655.41
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES						3 weeks	Spent to date
Wages	244,711.00	18,469.83	23,150.76	18,590.73	4,574.12	13,800.00	219,081.36
FICA	15,172.00	1,103.89	1,394.12	1,111.41	273.29	855.60	13,196.66
Medicare	3,548.00	258.17	326.06	259.88	63.91	200.10	3,086.08
IPERS	23,101.00	1,743.57	2,185.46	1,755.00	431.79	1,302.72	20,681.43
SUI	194.00	18.49	23.16	18.64	4.57	13.80	298.20
Group Insurance	41,800.00	4,071.70	4,071.70	4,071.70	996.64	3,100.00	42,475.08
Meetings and training	2,500.00	0.00	0.00	0.00	0.00	0.00	369.00
Dues and memberships	750.00	0.00	0.00	0.00	15.00	0.00	875.00
TOTAL:	331,776.00	25,665.65	31,151.26	25,807.36	6,359.32	19,272.22	300,062.81
CONTRACTUAL SERVICES:							
Utilities (telephone)	700.00	0.00	0.00	0.00	0.00	0.00	806.77
Electricity	14,000.00	0.00	944.10	1,025.76	832.38	1,500.00	10,420.94
Gas / Heat	2,500.00	508.70	226.26	157.07	0.00	100.00	2,204.59
Insurance (bldg)	6,500.00	0.00	6,684.00	0.00	0.00	0.00	6,808.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	750.00	750.00	600.00	0.00	750.00	6,900.00
Window cleaning	300.00	0.00	0.00	0.00	0.00	0.00	0.00
Service / Maintenance Contracts	9,500.00	1,584.29	254.29	699.29	1,881.27	700.00	3,823.35
TOTAL:	41,500.00	2,842.99	8,858.65	2,482.12	2,713.65	3,050.00	30,963.65
SUPPLIES:							
General library supplies	10,000.00	1,017.98	686.52	2,408.05	1,047.81	1,000.00	8,668.57
Program fees & supplies	2,500.00	163.65	417.30	77.90	459.05	600.00	1,678.92
Marketing & advertising	1,500.00	0.00	0.00	0.00	982.25	0.00	606.74
Maintenance and Repairs	7,000.00	193.98	0.00	0.00	386.99	3,000.00	5,730.05
TOTAL	21,000.00	1,375.61	1,103.82	2,485.95	2,876.10	4,600.00	16,684.28
BOOKS AND MATERIALS							
	Budgeted				June to date		0.00
Adult fiction	8,000.00	695.16	1,021.36	985.96	904.65	500.00	8,965.32
Adult nonfiction	5,000.00	740.01	325.29	323.00	362.93	0.00	4,891.29
YA fiction	2,000.00	11.19	86.35	0.00	0.00	0.00	2,320.06
YA nonfiction	800.00	0.00	0.00	127.36	0.00	0.00	336.60
Juvenile fiction	8,500.00	17.49	779.31	1,747.95	1,274.07	0.00	7,161.68
Juvenile nonfiction	4,000.00	0.00	94.98	1,627.98	1,215.05	0.00	2,824.96
Large Print	3,500.00	0.00	0.00	76.21	770.55	20.00	2,728.15
Electronic media (ebooks, etc.)	6,000.00	603.46	636.41	1,177.50	486.89	1,500.00	6,943.25
Reference & electronic databases	5,000.00	0.00	0.00	250.00	0.00	400.00	5,014.61
Periodicals and newspapers	4,500.00	130.91	498.55	517.18	307.94	0.00	2,213.62
Audiobooks (CD, playaway)	4,200.00	589.81	441.19	464.72	993.93	0.00	3,071.03
Software & Gaming	2,000.00	0.00	138.96	164.26	372.77	60.00	1,335.05
DVDs	6,500.00	502.80	645.52	210.68	606.02	9.96	4,425.14
SS / Creation Station / LoT	1,500.00	2.99	2.99	112.06	52.94	600.00	198.96
TOTAL:	61,500.00	3,293.82	4,670.91	7,784.86	7,347.74	3,089.96	52,429.72
TOTAL EXPENDITURES:	455,776.00	33,178.07	45,784.64	38,560.29	19,296.81	30,012.18	400,140.46
TOTAL REVENUES:	23,000.00	5,820.10	134.68	261.30	200.00	0.00	21,655.41
ACTUAL ASKING	432,776.00	27,357.97	45,649.96	38,298.99	19,096.81	30,012.18	378,485.05
Capital Improvement	28,000.00						0.00
Total Expenditures	483,776.00	33,178.07	45,784.64	38,560.29	19,296.81	30,012.18	400,140.46

James Kennedy Public Library FY21 Operating Budget									
	Difference	% Expended To date	FY20 Expense thru May 20	May 20 expenses	Total FY20 expenses	Budget Projection	Amount Over/Under	Ov/Und Budget	
ESTIMATED REVENUES:									
Dubuque County Library Agency	-543.00		6,667.99	6,667.99	6,790.74				
Fees from copier, R/P, etc.	2,880.71		3,237.85	5.55	3,237.85				
Open Access	-1,071.80		10,651.98	0.00	10,651.98				
Access Plus / ILL	76.76		401.80	0.00	401.80				
Direct State Aid	1.92		1,775.69	0.00	1,775.69				
TOTAL:	1,344.59		22,735.31	6,673.54	22,858.06				
	1,344.59		22,735.31		22,858.06				
ESTIMATED EXPENDITURES:									
PERSONAL SERVICES		Remaining	Spent to date		Spent to date				
Wages	25,629.64	89.5%	212,366.37	21,381.78	230,505.74	225,453.76	-6,372	0.97	
FICA	1,975.34	87.0%	12,798.08	1,293.41	13,890.48	13,978.82	-782	0.94	
Medicare	461.92	87.0%	2,993.34	302.49	3,248.86	3,268.95	-183	0.94	
IPERS	2,419.57	89.5%	20,006.42	2,018.39	21,718.76	21,279.68	-598	0.97	
SUI	-104.20	153.7%	350.97	21.34	368.17	184.94	113	1.61	
Group Insurance	-675.08	101.6%	38,481.39	3,793.14	42,359.67	37,972.96	4,502	1.12	
Meetings and training	2,131.00	14.8%	650.88	0.00	650.88	2,500.00	-2,131	0.15	
Dues and memberships	-125.00	116.7%	746.00	0.00	761.00	735.22	140	1.19	
TOTAL:	31,713.19	90.4%	288,393.45	28,810.55	313,503.56	305,202.36	-5,140	0.98	
	31,713.19		288,393.45	28,810.55	313,503.56	305,202.36	-5,140	0.98	
CONTRACTUAL SERVICES:									
Utilities (telephone)	-106.77	115.3%	1,946.28	109.19	2,164.66	629.38	177	1.28	
Electricity	3,579.06	74.4%	11,569.10	797.01	13,358.47	12,124.70	-1,704	0.86	
Gas / Heat	295.41	88.2%	1,891.36	107.41	1,925.53	2,455.64	-251	0.90	
Insurance (bldg)	-308.00	104.7%	5,857.00	0.00	5,857.00	6,500.00	308	1.05	
Legal Fees	0.00	NA	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	1,100.00	86.3%	6,450.00	300.00	7,175.00	7,191.64	-292	0.96	
Window cleaning	300.00	0.0%	165.00	0.00	265.00	186.79	-187	0.00	
Service / Maintenance Contracts	5,676.65	40.2%	6,189.90	644.15	11,061.79	5,315.96	-1,493	0.72	
TOTAL:	10,536.35	74.6%	34,068.64	1,957.76	41,807.45	33,818.10	-2,854	0.92	
	10,536.35		34,068.64	1,957.76	41,807.45	33,818.10	-2,854	0.92	
SUPPLIES:									
General library supplies	1,331.43	86.7%	10,167.78	344.70	11,918.89	8,530.81	138	1.02	
Program fees & supplies	821.08	67.2%	2,348.52	47.41	2,448.52	2,397.90	-719	0.70	
Marketing & advertising	893.26	40.4%	961.57	45.50	961.57	1,500.00	-893	0.40	
Maintenance and Repairs	1,269.95	81.9%	26,075.76	120.98	34,237.54	5,331.29	399	1.07	
TOTAL	4,315.72	79.4%	39,553.63	558.59	49,566.52	16,757.81	-74	1.00	
	4,315.72		39,553.63	558.59	49,566.52	16,757.81	-74	1.00	
BOOKS AND MATERIALS									
Adult fiction	-965.32	112.1%	6,901.71	792.20	8,764.77	6,299.50	2,666	1.42	
Adult nonfiction	108.71	97.8%	4,566.07	699.98	5,051.28	4,519.72	372	1.08	
YA fiction	-320.06	116.0%	2,046.60	214.94	2,046.60	2,000.00	320	1.16	
YA nonfiction	463.40	42.1%	541.78	0.00	541.78	800.00	-463	0.42	
Juvenile fiction	1,338.32	84.3%	4,533.38	733.02	8,157.02	4,724.00	2,438	1.52	
Juvenile nonfiction	1,175.04	70.6%	938.21	0.00	3,516.98	1,067.06	1,758	2.65	
Large Print	771.85	77.9%	3,502.85	0.00	3,536.85	3,466.35	-738	0.79	
Electronic media (ebooks, etc.)	-943.25	115.7%	4,894.37	1,061.85	5,536.52	5,304.09	1,639	1.31	
Reference & electronic databases	-14.61	100.3%	4,207.64	0.00	8,043.44	2,615.57	2,399	1.92	
Periodicals and newspapers	2,286.38	49.2%	3,909.71	959.96	4,401.04	3,997.62	-1,784	0.55	
Audiobooks (CD, playaway)	1,128.97	73.1%	3,229.42	852.61	3,964.60	3,421.17	-350	0.90	
Software & Gaming	664.95	66.8%	2,009.65	538.79	2,009.65	2,000.00	-665	0.67	
DVDs	2,074.86	68.1%	5,570.37	849.65	6,408.75	5,649.68	-1,225	0.78	
SS / Creation Station / LoT	1,301.04	13.3%	427.80	2.99	433.78	1,479.32	-1,280	0.13	
TOTAL:	9,070.28	85.3%	47,279.56	6,705.99	62,413.06	46,587.89	5,842	1.13	
	9,070.28		47,279.56	6,705.99	62,413.06	46,587.89	5,842	1.13	
TOTAL EXPENDITURES:	55,635.54	87.8%	409,295.28	38,032.89	467,290.59	399,209.76	931	1.00	
TOTAL REVENUES:	1,344.59	94.2%	22,735.31	6,673.54	22,858.06	22,876.49	-1,221	0.95	
ACTUAL ASKING	54,290.95	87.5%	386,559.97	31,359.35	444,432.53	376,421.31	2,064	1.01	
Capital Improvement			0.00		0.00				
Total Expenditures	55,635.54		409,295.28	38,032.89	467,290.59				



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01515501
NSP 1646
CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203

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Statement Ending 05/28/2021

CITY OF DYERSVILLE

Page 1 of 4

Account Number: **XX4356**

Ways to Contact Us:

-  Address 102 South Clinton Street
Iowa City, IA 52240
-  Website www.MidWestOne.bank
-  Telephone 800.247.4418



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visit with your business banker.

UNLAWFUL INTERNET GAMBLING NOTICE- Restricted transactions as defined in Federal Reserve Regulation GG are prohibited from being processed through this account or relationship. Restricted transactions generally include, but are not limited to, those in which credit, electronic fund transfers, checks, or drafts are knowingly accepted by gambling businesses in connection with the participation by others in unlawful Internet gambling.

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MKT	XX4356	\$11,030.32

BUSINESS MONEY MKT-XX4356

Account Summary

Date	Description	Amount
05/01/2021	Beginning Balance	\$11,028.21
	1 Credit(s) This Period	\$2.11
	0 Debit(s) This Period	\$0.00
05/28/2021	Ending Balance	\$11,030.32

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.25%
Interest Days	28
Interest Earned	\$2.11
Interest Paid This Period	\$2.11
Interest Paid Year-to-Date	\$14.46
Minimum Balance	\$11,028.21
Average Ledger Balance	\$11,028.21
Average Available Balance	\$11,028.21



**MidWestOne
Bank.**

Simply better banking.

Statement Ending 05/28/2021

CITY OF DYERSVILLE

Page 3 of 4

Account Number: XX4356

BUSINESS MONEY MKT-XX4356 (continued)

Other Credits

<u>Date</u>	<u>Description</u>	<u>Amount</u>
05/28/2021	INTEREST	\$2.11
		1 item(s) totaling \$2.11

Daily Balances

<u>Date</u>	<u>Amount</u>
05/28/2021	\$11,030.32





H-2

1385659

Date	5/28/21	Page	1
Primary Account			617571
Enclosures			3

CITY OF DYERSVILLE
 J KENNEDY PUBLIC LIBRARY TRUST
 340 1ST AVE E
 DYERSVILLE IA 52040-1203

Checking Account

Did you receive this statement in the mail?
 Did you know with Online Banking, you can enroll for e-statements and receive your monthly statement quickly and securely?
 When viewing an account online, simply click on the Documents icon to enroll.
 Please contact your local branch for more information.

MONEY MARKET		Number of Enclosures	3
Account Number	617571	Statement Dates	5/03/21 thru 5/31/21
Previous Balance	58,127.95	Days in the statement period	29
3 Deposits/Credits	3,756.06	Average Ledger	57,604.80
1 Checks/Debits	8,556.09	Average Collected	57,604.80
Service Charge	.00	Interest Earned	25.17
Interest Paid	26.92	Annual Percentage Yield Earned	0.55%
Current Balance	53,354.84	2021 Interest Paid	116.96

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Activity in Date Order

Date	Description	Amount	
5/03	Deposit/Credit	3,000.00	61,127.95
5/17	Deposit/Credit	527.76	61,655.71
5/19	Transfer from x7571 to x5358 April / May Claims	8,556.09-	53,099.62
5/27	Deposit/Credit	228.30	53,327.92
5/31	Interest Deposit	26.92	53,354.84

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
5/03	61,127.95	5/17	61,655.71	5/19	53,099.62
5/27	53,327.92	5/31	53,354.84		



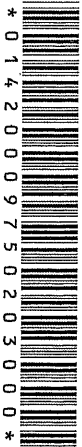
Date 5/28/21 Page 2
Primary Account 617571
Enclosures 3

MONEY MARKET

617571 (Continued)

Interest Rate Summary

Date	Rate
5/02	0.550000%



I

TRUST ACCOUNT REPORT fo May 2021

American Trust / MidWestOne Bank - balance on hand July 1, 2020		\$	50,951.61
January 29, 2021 interest	\$	5.48	\$ 11,021.34
February 26, 2021 interest	\$	2.11	\$ 11,023.45
March 31, 2020 interest	\$	2.49	\$ 11,025.94
April 30, 2021	\$	2.27	\$ 11,028.21
May 28, 2021	\$	2.11	\$ 11,030.32 #1

Fidelity Bank and Trust	Budgeted	Bank Account
Balances March 31, 2021	\$ (176.25)	\$ 58,127.95

Deposits

May 3, 2021			
ALA / Libraries Transforming Communities Grant	\$	<u>3,000.00</u>	\$ <u>3,000.00</u>

May 17, 2021			
Scherrman donation	\$	25.00	
Yard signs	\$	6.00	
Candy sales	\$	14.00	
Hoffman Room donation (can redemption)	\$	9.00	
Adopt-a-book	\$	22.71	
Coloring books	\$	10.00	
Plant sale	\$	423.00	
Conscious Box	\$	5.05	
Friends booksale / donation	\$	<u>13.00</u>	\$ <u>527.76</u>

May 27, 2021			
Plant sale	\$	182.50	
History books	\$	40.00	
Conscious Box	\$	5.30	
Friends booksale / donation	\$	<u>0.50</u>	\$ <u>228.30</u>

May 31, 2021			
Interest	\$	<u>26.92</u>	\$ <u>26.92</u>
			\$ <u>3,782.98</u>

Debits:

May 19, 2021		
April invoices		
Love My Library expenses	\$860.72	
Facebook - build a basket boost	\$20.00	
Facebook - programming boosts	\$37.74	
Diversity collection - GLR donation	\$92.26	
Large Print - Lion's Club donation	\$209.85	
Adopt-a-book donations	\$21.07	
Rardin memorial	\$46.88	
Tauke memorial	\$61.60	
IPI - StoryWalk® posts	\$6,012.00	
May invoices		
Love My Library expenses	\$397.63	
Kanopy	\$23.00	
Sams Club - CC for Candy sales	\$87.20	
Facebook - programming boosts	\$38.33	
DEAR scavenger hunt prizes - donation	\$31.74	
Diversity collection - GLR donation	\$426.61	
Adopt-a-book donations	\$47.92	
Rardin memorial	\$125.30	
Tauke memorial	\$16.24	

Balances May 31, 2021		<u>\$8,556.09</u>	<u>\$8,556.09</u>
		<u>\$ (8,732.34)</u>	<u>\$ 53,354.84</u>

#2

Kay Their Bequest	Dec-08	\$1,000.00							\$1,000.00
Soppe Bequest	Nov-03	\$24,200.37							\$24,200.37
Bequests & Specified donations - Total Remaining									\$28,502.31
Memorials or In Honor of									
Billie B. Rardin	FY18-FY20	\$1,660.81		Sep-20	Book	\$9.60			\$2,129.53
Billie B. Rardin	Apr-21		\$800.00	Dec-20	Book	\$14.56			
				Feb-21	Books	\$134.94			
Generose Conrad	Jul-18	\$20.00		May-21	Books	\$172.18			\$20.00
Marv Tauke	Aug-18	\$428.21		Aug-20	Books	\$78.36			-\$5.76
				May-21	Books	\$77.84			
Memorials or "In Honor Of" - Total Remaining									\$2,647.10
GRANTS:									GRANTS:
StoryWalk® Grant / DRA				May-21	Posts	\$6,012.00			-\$3,682.00
Osterhaus memorial	FY20	\$2,330.00							
ALA / LTC Grant	May-21		\$3,000.00						\$3,000.00
INTEREST DEPOSITS									
remaining from previous years		\$3,706.15							\$3,896.79
	May-21		\$26.92						
Transfer from Midwest One	Jan-21		\$40,000.00						
TOTAL DEPOSITS			\$70,620.60	TOTAL EXPENDITURES:			\$38,732.34	Balance	\$53,354.84

Memorials and Donations May 2021

K

From: **Yard Signs**
Donation: \$6.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Candy Sales**
Donation: \$14.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections, programs & services

From: **Coloring Book Sales**
Donation: \$14000
Fund: Library Trust Account
Restrictions: Fundraiser for library collections, programs & services

From: **Dawn Schrandt**
Donation: \$5.60
Fund: Library Trust Account
Restrictions: Adopt-a-book

From: **Joyce Bries**
Donation: \$17.11
Fund: Library Trust Account
Restrictions: Adopt-a-book

From: **Plant Sales**
Donation: \$605.50
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

L

James Kennedy Public Library Monthly Program Report

Report for the Month of May 2021

Zoom StoryTime and Activity (C) – Not held in May

Out-Reads : Monthly Story Times to Daycares (C):

Zoom Program

May 12 & 13, 2021

Theme: Colors

Total attendance at 4 sessions – 79 children & caregivers;

Time for preparation & performance – 4.5 hrs (pd)

Supplies: Books, Zoom software, etc.

Branching Out (Tuesdays or Wednesdays at 11:00 am) (A) Unable to hold due to Covid 19

Program at Ellen Kennedy Living Center – (Typically fourth Friday of each month) – Unable to hold due to Covid-19.

Program at Mercy One Senior Care (Typically fourth Wednesday of each month) – Unable to hold due to Covid-19

Sit 'n' Stitch (Wednesdays of each month) (A)

Zoom Program

May 5, 12, 19, & 26 2021

Total attendance: 15

Time for preparation & performance – 4 hrs (pd)

Supplies: Computer and Zoom software, Craft supplies provided by participants

Books for Lunch Book Club (First Monday of each month) – *Bookish Life of ..* (A) Zoom Program

May 3, 2021

Total attendance: 8

Time for preparation & performance – .5 hr (pd) 1 hr (vol)

Supplies: Books borrowed via ILL, available on Bridges ; Computer and Zoom software

Virtual Dungeons & Dragons Club (1st Tuesday of each Month) (F)

Discord program

May 6, 2021

Total attendance: 4

Time for preparation & performance – 2.5 hr (pd)

Supplies: Used Discord and Roll20 to hold virtually; Candlekeep Mysteries

A Novel Approach to Faith Book Club (A)

Zoom program

May 11, 2021

Total attendance: 4

Time for preparation & performance – 2 hr (pd)

Supplies: ILL books, available on Bridges ; Computer and Zoom software

Movie Night – Virtually with Kanopy & Zoom: *Librarian: Quest for the Spear* (A) Zoom program

May 7, 2021

Total attendance: 9

Time for preparation & performance -2.5 hrs (pd)

Supplies: Zoom and Kanopy

Bookeaters Tween Book Club – Cancelled due to low interest in meeting via Zoom; will restart when can meet in person

Get Puzzled Virtually@ Your Library (A)

Virtual / Sharing program

May 2021

Time for preparation & performance - .25 hrs (pd)

Total participation: 0

Supplies: None submitted so no prize awarded

JKPL Writing Group (3rd Monday of each Month) (A)

Zoom program

May 17, 2021

Time for preparation & performance – 1.5 hrs (pd)

Total participation: 4

Supplies: Computer and Zoom software

Cricut with Christopher - Cancelled due to Covid-19. Replaced with Crafternoon virtual / kit adult craft program.

Coloring, Creating & Doing – Virtually (A)

Remote / passive program

May 2021

Total participation: 62

Time for preparation & performance - 3 hrs (pd)

Supplies: Copies of coloring pages and activities– delivered via curbside, appointment or visit

Strings Club (4th Monday of each month) - Cancelled due to Covid-19.

Virtual Game Night: Among Us! Discord program
 May 21, 2021 Total attendance: 5
 Time for preparation & performance – 2.5 hr (pd)
 Supplies: Among Us game or app, Discord

Final Friday Tech Virtual Program (Last Friday of each Month) Zoom or Walk in program
 May 28, 2021 Total attendance: 0
 Time for preparation & performance – .5 hrs (pd)
 Supplies: Computer and Zoom software ; Kanopy

Building Creativity one Block at a Time (LEGO® program) (C) Paused due to low participation – not held in May

Card Party (weekly program – every Friday afternoon) (A) - Cancelled due to Covid-19

Strength Training for Older Adults (A) Virtual / Provided by Geri-Fit
 May 2021 –Streaming option provided by Geri-Fit for current participants Total attendance: 20
 Estimated attendance is based on those requesting information on access, estimating one session
 per week

Movies @ Your Library – all cancelled due to Covid-19; Virtual Movie Night offered monthly with Kanopy

Discover Downtown Dyersville – May Day Shop Hop Pop Up Library(A) Outdoor program
 May 1, 2021 Participation: 15
 Time for preparation & performance – 2 hrs (pd)
 Supplies: Free books, Library swag for prize basket.

Mowing to Monarchs: Native Landscaping (A) Zoom, Facebook, & YouTube program
 May 1, 2021 Facebook Views / Engagements: 14 / 2
 Time for preparation & performance – 3 hrs (pd) 5 hrs (vol) YouTube Views: 9
 Supplies: Presented by Kaytlan Moeller, Dubuque County Zoom participants: 22
 Conservation - Naturalist

Star Wars Day Trivia Contest (All ages) Zoom program
 May 3, 2021
 Time for preparation & performance – 2 hrs (pd)
 Supplies: Google forms, poster book for prize Zoom attendance: 6

Play-Doh Challenge (C) Facebook, YouTube & Kit program
 May 6-31, 2021 – Theme: Flowers Facebook Views / Engagements: 10 / 2
 Time for preparation & performance – .5 hrs YouTube Views: 5
 Supplies: Play-doh & pans Kits take: 0 / 0 submissions
 Sponsored by Ray Massey State Farm (2020 LML donation)

Children's Book Week – Diversity Display (A) Passive program
 May 3-9, 2021
 Time for preparation & performance – 1 hrs (pd)
 Supplies: Diversity collection - funded by GLR; Reading Basket prize Attendance: 19

Ready, Set, Grow: Berries (A) Facebook, YouTube & Kit program
 May 3, 2021 Facebook Views / Engagements: 23 / 14
 Time for preparation & performance – 2.5 hrs (pd) 2 hrs (vol) YouTube Views: 10
 Supplies: Strawberry crowns, soil, cups Kits distributed: 29
 Presented by Ray Kruse, ISU Extension

Cooking for Mother's Day (YA) Facebook & YouTube program
 May 4, 2021 Facebook Views / Engagements: 24 / 4
 Time for preparation & performance – 7.25 hr (pd) YouTube views: 8
 Supplies: Ingredients and cooking supplies

STEAM Fun Fridays – Building a Home (F) May 7, 2021 Time for preparation & performance – 2 hr (pd) Supplies: Construction paper, glue, markers & craft sticks STEAM Fun Fridays provides demonstrations of how to make and do things at home, using common household items; no kits are provided	Facebook & YouTube program Facebook Views / Engagements: 12 / 1 YouTube views: 1
Upcycled Mother’s Day Cards (A) May 1-8, 2021 Time for preparation & performance – 1.25 hrs (pd) Supplies: Donated card fronts & card stock	Facebook, YouTube & Kit program Facebook Views / Engagements: 22 / 2 YouTube views: 1 Kits distributed: 9
STEAM Fun Fridays – Flowers (F) May 14, 2021 Time for preparation & performance – 2 hr (pd) Supplies: Tp roll, construction paper, glue & scissors. STEAM Fun Fridays provides demonstrations of how to make and do things at home, using common household items; no kits are provided	Facebook & YouTube program Facebook Views / Engagements: 25 / 4 YouTube views: 1
Young Adult Social Issues Book Club Kickoff (A) May 15, 2021 Time for preparation & performance – 3 hrs (pd) Supplies: Funded by LTC / ALA grant; Scheduled 2 additional sessions in June	Zoom program Zoom participants: 0
National Public Works Week Video Series May 16-22, 2021 – 6 videos shared Time for preparation & performance – 7 hrs (pd) 5 hr (vol) Supplies: Partnership with Public Works Department / John Wandsnider Phone and video editing software	Facebook & YouTube program Facebook Views / Engagements: 142 / 52 YouTube Views: 37
Ready, Set, Grow: Pole Beans (A) May 17, 2021 Time for preparation & performance – .5 hrs (pd) 2 hrs (vol) Supplies: Beans and instructions (provided by ISU) Presented by Ray Kruse, ISU Extension	Facebook, YouTube & Kit program Facebook Views / Engagements: 12 / 2 YouTube Views: 1 Kits distributed: 10
StoryWalk® Ribbon Cutting (C) May 19, 2021 Time for preparation & performance – 29 hrs (pd) 10+ hrs (vol) Supplies: Ribbon, scissors, Pete the Cat costume, Dairy Barn and treats Dyersville GLR donating funds for Pete and treats	In person / outdoors Participants: 384
StoryWalk® Ribbon Cutting (C) May 19, 2021 Time for preparation & performance – 1 hr Supplies: Phone to record and post	Facebook Live Facebook Views / Engagements: 212 / 30
StoryWalk® - <i>If You Plant a Seed</i> (C) May 19-31, 2021 Time for preparation & performance – 10 hrs (pd) 7+ hrs (vol) Supplies: Picture book, displays, etc. Dyersville Public Works staff contributed a lot of time for planning and install that are not included here Participant number is those who complete the online survey after walking the trail; we expect there are others that are not counted in this	Passive / outdoors Participants: 47
Third Thursday Virtual Program – Iowa’s Communal Utopias May 20, 2021 Time for preparation & performance – .25 hrs (pd) Supplies: Partnership with Hoover Presidential Library; JKPL promotes and provides link to local participants	Zoom program Total attendance: 10

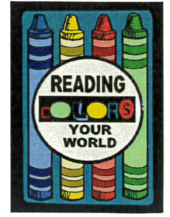
STEAM Fun Fridays –Make a Balance (F) May 21, 2021 Time for preparation & performance – 2 hr (pd) Supplies: Cardboard, bowls, spoons, rice, tp roll, construction paper & glue STEAM Fun Fridays provides demonstrations of how to make and do things at home, typically using common household items.	Facebook & YouTube program Facebook Views / Engagements: 15 / 2 YouTube views: 1
Summer Reading Promo to Xavier C) May 24, 2021 Time for preparation & performance – 7 hrs (pd) Supplies: Copies of fliers and Starburst candy	In person / socially distanced at school Participants: 311
WDHS – Special Needs Class Tour (YA) May 27, 2021 Time for preparation & performance – .5hrs (pd) Supplies: None	In person Participants: 16
STEAM Fun Fridays – Pool Noodle (F) May 28, 2021 Time for preparation & performance – 2 hr (pd) Supplies: Pool noodle, shaving cream, knife, spoon, bowl & pan STEAM Fun Fridays provide demonstrations of how to make and do things at home, using common household items.	Facebook & YouTube program Facebook Views / Engagements: 10 / 1 YouTube Views: 0
Teen Craft (YA) - Not held in May	
Creation Station: Mother’s Day Plant Kits (F) May 1-31, 2021 Time for preparation & performance – 3 hrs (pd) Supplies: Construction paper, glue, craft sticks, scissors and photograph	Facebook, YouTube & Kit program Facebook Views / Engagements: 32 / 3 YouTube Views: 2 Kits distributed: 5
Adult Crafternoon Take and Make: T-shirt tote bag (A) May 10-31, 2021 Time for preparation & performance – 2.75 hrs (pd) Supplies: T-shirts (donated) & instructions Sponsored by FGH Delivery	Facebook, YouTube & Kit program Facebook Views / Engagements: 18 / 1 YouTube views: 0 Kits distributed: 12
Programs held in April but still hosted and available to view or engage with on social media May 1-31, 2021 – 16 programs	Facebook Views / Engagements: 75 / 6 YouTube Views: 19

Upcoming Events for June:

M

Tuesday, June 1: Adult Summer Library Program Begins!

Everyone 18 and older is encouraged to participate in the 2021 program that runs June 1—August 31. This year's theme is *Reading Colors Your World*. The broad motif of "colors", provides a context for exploring humanity, nature, culture, and science, as well as developing programming that demonstrates how libraries and reading can expand your world through kindness, growth, and community.



- Registration begins on June 1 and adults are welcome to join throughout the summer.
- Participants are encouraged to register for the summer program at dyersvillelibrary.readsquared.com. You may also download the app for this program. Print documents will be available for those who prefer to track things on paper.
- Participants will receive a bookbag, bookmark, and a free book just for registering. Using the website, app or paper log, participants will keep track of books read and activities completed to earn prizes.
- For each item completed, the participant's name will be entered into the prize drawing. Participants completing four items will receive a themed keychain or luggage tag, those completing eight items may select a themed mood pen or highlighter and sticky notes, and those completing twelve items will be able to select an item from a prize box. Participants are always welcome to select a book instead of the regular prize.
- Participants completing at least sixteen activities, which must include reading at least four books, will have completed the program. They will earn a special prize and have their name entered into the grand prize drawing for the Book Lover's Basket and other prizes.
- Due to COVID-19, in person programs in the library will not be offered; however, the library is planning virtual programs, Take-and-Make activities, and may offer some outdoor events.
- The adult summer library program is sponsored by the Friends of the James Kennedy Public Library.

June 1—15: Reading Colors Your World Kit and Social. Pick up this kit of things that are art related and relax with some creativity! Kits may include paint-by-sticker, coloring pages, colored pencils, and more. You are welcome to do the art anytime that works for you but consider joining us for our first Zoom Art Social on June 15 at 6:30 pm to color and create together!

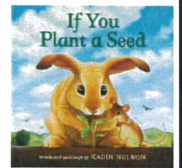
June 1—19: Up-Cycling Greeting Cards for Father's Day. Librarian Ann B. has created a video to show you how to use the fronts of donated greeting cards combined with glue and cardstock to make entirely new greeting cards. The video is posted to the library's Facebook page and YouTube channel. The library has some kits ready for you to pick up and each kit includes a Father's Day themed greeting card front with coordinating cardstock. All you need is glue!

June 1—30: Father's Day Rocket Kit. Library staff member Shannon has created a video for how to make these Father's Day Rockets. The video will be available to view starting June 1 on the library's Facebook page and YouTube channel. The craft kit for this project includes all needed supplies.



June 1—30: Get Puzzled @ Your Library. While we aren't able to work on a puzzle together here at the library yet, share with us what you are doing at home! Post a picture or description of your jigsaw puzzle, in progress or finished, to the library's Facebook page, email librarian@dyersville.lib.ia.us, or call the library at (563)875-8912 with the name and/or description of the puzzle you are working on at home. Everyone who shares in some fashion will get their name entered into a drawing to win a 1000 piece puzzle! Drawing will be held in early July. And remember we have puzzles to check out if you need one!

June 1—30: Westside Park StoryWalk®: "If You Plant a Seed" by Kadir Nelson. Families are invited to walk the new StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. There will be a new story on the first of the month through November. The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund.



June 1—30: Coloring, Creating and Doing @ Your Library. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activities available for you to work on at home. They are intended for adults and teens. Each pack will include at least 10 different pages. These items can be picked up while at a library visit or requested for curbside pick up. Limited work space is also now available for visitors to work on these in the library. NOTE: If you need something to color with, miscellaneous colored pencils may be provided upon request.

Tuesday, June 1: Virtual Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly virtual gaming event for D and D players. To join in, you must have a Discord account, a Roll20 account, and you must register. Please register at <https://bit.ly/DUDRA> by 2:00 pm the day of the program to receive the server invite. All ages and skill levels welcome. New players are welcome at any time.

Wednesdays, June 2, 9, 16, 23, 30: Virtual Sit and Stitch from 1:00—3:00 pm. Grab your tablet, phone or computer along with your hobby and/or craft and join other crafters in this fun Zoom gathering. There are lots of laughs, great company, conversation, and even some crafting! New members are welcome to join at any time. New participants may join by registering at <https://bit.ly/SitStitch> by 10:00 am the date of the event and a link to the Zoom room will be emailed out.

June 3—30: Play-Doh Challenge 2021. This month's challenge is "Bugs." Kids ages 3-11 are invited to sign up to participate in the library's monthly Play-Doh Challenge! Sign up (in person or by phone) to receive your challenge kit, which includes 3 one-ounce containers of Play-Doh, a pizza pan, and a printout of the upcoming monthly challenges. Use your pan as a work surface to use the Play-Doh to create your version of the challenge theme. You keep the pan and the Play-Doh (feel free to use your own if you wish.) Once your creation is complete, take a picture of it and post it to the library's Facebook page or send the picture to the email listed on the printout. On the first Thursday of each month, a new challenge will be issued. This program is sponsored by Rex Massey/State Farm Insurance.



Friday, June 4: Virtual Movie Night @ 6:00 pm. Join us on Zoom each month for a fun time of watching movies together but apart! For this event we will watch *Logan Lucky* (2017, rated PG-13). Each participant will log on to Kanopy from home to watch the chosen movie, at the same time, they will log on to our Zoom room so participants can see each other and chat during the movie. Interested participants will need access to Kanopy, the free streaming service for full service patrons, and will need to download Zoom on their computer or Smart device. If interested, please register at <https://bit.ly/JKPLMOVIE> by 4:00 pm the day of the event in order to receive the link to the Zoom room that we will chat in. This program is open to all ages but movie selections will most likely be PG-13 or R.



Monday, June 7: How To Use READSquared for Summer Reading Programs

The library will once again be using READSquared as a digital platform for all the summer reading programs this year. Join us for this pre-recorded video where Paul will demonstrate how to register for the summer reading programs and use the app. This pre-recorded video will be posted to the library's Facebook page and YouTube channel.



Monday, June 7: Books for Lunch Virtual Book Discussion @ 12:00 noon. This month the group will discuss the 2021 All Iowa Reads selection for teens: *Patron Saints of Nothing* by Randy Ribay. This group gathers on the first Monday of each month over Zoom. Copies of the book are available to borrow from the library via curbside service or by appointment. New members are welcome to join at any time. If you are interested in joining, and have not previously participated in the Books for Lunch group, please register at <https://bit.ly/BooksForLunch> by 10:00 am on the day of the program and an invitation will be emailed to you.

Tuesday, June 8: Inspirational Fiction: A Novel Approach to Faith Virtual Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Dead Sea Rising* by Jerry Jenkins and we will meet via Zoom to connect and discuss. Books are available to borrow from the library via curbside service or by appointment. Participants will be emailed a link to join the discussion, so if you are not on the email list for this book club please register at <https://bit.ly/NOVELAPPROACH> by 12 noon on the day of the program and an invitation will be emailed to you.

Wednesday, June 9: Whimsical Illustrations with Dianne Kramer @ 6:30 pm

Join Dianne Kramer for this special *Reading Colors Your World* Adult Summer Library event! In this 90-minute Zoom presentation, participants will learn tips and techniques for drawing and coloring quaint and fanciful little characters. Register by 4:00 pm on June 9 at <http://bit.ly/ASLP-Whimsical> to receive the Zoom link. A free packet of materials to be used in the class, including pen, paper, and colored pencils, will be provided to all participants who register before June 7. Materials kits should be available starting June 1. Materials will be provided to later registrants while supplies last. Barring technical difficulties, this presentation will be recorded and posted on the library's Facebook page and YouTube channel. Whimsical Illustrations, Part 2, is scheduled for June 23.



Thursday, June 10: Pop-Up @ the Farmer's Market from 3:00—5:00 pm. The JKPL will be reaching out to the community by visiting the Dyersville Farmer's Market on two Thursdays in June. Visitors will be able to get library card applications, find out more about what the library has to offer, and select a free book to keep from the pop-up library. New this year, the library will bring a hotspot and provide WiFi Access! Masks are encouraged and hand sanitizer will be provided. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Thursday, June 10: Messy Art in the Park from 3:00—4:00 pm. Dress your kids in their grubbier play clothes and bring them to the Farmer's Market for Messy Art in the Park with Miss Kim. We will have a plethora of tempera paint in spray bottles for the kids to use on a giant canvas. Once complete, the artwork will be displayed at the library. Sound messy? Oh, it will be, and so much fun!

Saturday, June 12: Story Time in the Park @ 10:00 am

Join Miss Kim for a fun, in-person, socially distanced family story time at the Westside Park picnic shelter. We will read stories, sing songs, and do a fun activity. All ages welcome. If it is raining, the program will be cancelled.



Saturday, June 12: Outside Drum Circle @ 1:00 pm

Join us in the library parking lot as we have fun with drums, pots, trash cans, and more! Participants will explore how different materials and sizes can create different sounds. The library will provide equipment for people to play on, but you are welcome to bring something as well. Masks are encouraged and hand sanitizer will be provided. For ages 10 and up.



Saturday, June 12: World Wide Knit in Public Day from 2:00—4:00 pm. Held on the second Saturday of June, WWKIP Day is a special annual event to celebrate knitting and all fiber crafts as a community activity. Join the JKPL Sit 'n' Stitch group in the parking lot adjacent to the library to celebrate this special day. Bring your own project or just come see these talented crafters in action and learn about crafting! Masks are encouraged and hand sanitizer will be provided.

Downtown Summer Nights: Saturday, June 12

The JKPL will be reaching out to the community by “popping up” at Downtown Saturday Night. Come visit us!

TACKL Fun and Games from 5:00—8:00 pm

Join the Teen Advisory Council to the Kennedy Library (TACKL) for fun, free games for kids. Everyone walks away with a prize for playing! Masks are encouraged and hand sanitizer will be provided. This event is sponsored by the Dyersville Chamber of Commerce.



Pop-up Library & Fundraiser from 5:00—8:00 pm

Visitors will be able to select a free book to keep from the pop-up library as well as learn more about library services. The library will also have a hotspot running to provide WiFi access. The JKPL Fundraising Committee will be on hand selling ice cream treats to support the special collections and services of the library. Masks are encouraged and hand sanitizer will be available. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Monday, June 14: Children's Summer Reading Program Begins

School's out for summer, which means there is plenty of time for reading to prevent the dreaded summer slide (loss of reading skills over the summer). Our theme for this summer is *Reading Colors Your World*. We've lined up fun activities, crafts, and story times that reflect the theme.



- Program runs June 14—July 31 and registration begins on June 14.
- Stop by the library to sign up for the program, or register online at dyersvillelibrary.readsquared.com (you may use either the web based site or download the app).
- Kids age 3+ will receive a book bag, free book, and other goodies, including a ball chain or keychain at registration. Online registrants will need to pick up their Summer Reading Bag at the library, either in person or via curbside delivery.
- Kids will keep track of how many minutes they read and earn beads and brag tags to add to their chains. Sports beads, glow in the dark beads, animal beads, glitter beads, and more will be available, along with a variety of brag tags.
- For every 20 minutes read kids may add a sticker to our fun collaborative mosaic poster.
- For every 12 hours a participant reads, they will earn another brag tag and entry into the grand prize drawing.
- Children under age 3 will receive a page of fun brain-building activities at registration. Once they complete all the activities they will receive a goody bag and a free book.
- Sponsored by the Friends of the James Kennedy Public Library.

In honor of the summer reading theme, *Reading Colors Your World*, join us for these three color related events and bring color to your world!

Color Scavenger Hunt: June 14—30

Included in the children's summer reading registration packet is a page full of different color swatches. Take your color swatch sheet and search the library stacks to find books in the children's area that match the swatches. You may work together as a family to find all the colors. Turn in your completed sheet for a bead and to add a sticker to the collaborative poster.

Color Your Plate with Fruits and Vegetables: June 14—July 25

Check out the library's Facebook page or YouTube channel for a video from Miss Kim on coloring your plate with fruits and vegetables. Then use the Color Your Plate page included in the children's summer reading registration packet to collect all the stickers from the fresh produce you eat. Fill the page to earn a bead and to add a sticker to the collaborative poster.

Chalk the Block for Summer Reading: June 14—July 16

Help us bring creativity and color to downtown Dyersville! Children and families can stop at the library and pick up sidewalk chalk and the name and address of a local business. Take your chalk to that business and make the sidewalk in front of it come alive with color. All ages welcome. Sponsored by the Friends of the James Kennedy Public Library.

Monday, June 14: Teen Summer Reading Program Begins!

Everyone who has completed 6th-12th grade is encouraged to participate in the teen program that runs from June 14—July 31. The theme this year is *Reading Colors Your World*. There is an independent reading portion of the program plus special events that relate to the program theme. This year, all special events will be held virtually or outdoors where we can be socially distanced. Participants are encouraged to register for the summer program at dyersvillelibrary.readsquared.com. You may also download the app for this program or pick up a paper log at the library. For this program, teens can read whatever books or graphic novels they choose and fill out a short review about what they read. Each review submitted is a chance to win the prizes at the end of the reading program.



Monday, June 14: Happy Hibachi Fundraiser and Summer Reading Kick-Off from 10:00 am—1:00 pm

Join us at the Commercial Club Park to kick off the start of Summer Reading, participate in some fun activities, and enjoy some great food! The Happy Hibachi Food Truck will be on hand selling food and will donate a percentage of sales to the JKPL.

- Visitors will be able to select a free book to keep from the pop-up library as well as learn more about library services. The library will also have a hotspot running to provide WiFi access.
- Library staff and volunteers will be hosting fun outdoor activities including life-size games such as Tic Tac Toe and Connect 4, karaoke in the park, and children can help create a collaborative art piece by throwing paint-filled water balloons at a canvas. (The paint is washable, but play clothes are strongly recommended!)
- Masks are encouraged and hand sanitizer will be available.
- The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.



Monday, June 14 & Tuesday, June 29: Young Adult Social Issues Book Club @ 6:00 pm

The library is proud to announce our limited edition Social Issues Book Club for Young Adults.

- In this 6 month series, participants will read one book each month that highlights a particular social issue and discuss it at a meeting.
- The goal of this series is to help teens and young adults understand major social issues that affect their lives and communities and to teach them how to hold a civil discussion about these topics.
- This program is designed for young and emerging adults, 15 to 25 years of age, teens and adults of all ages are welcome.



At these meetings, we will gather feedback from participants about topics of interest and best times to meet. These programs will be held via Zoom and participants need to register at bit.ly/YASOCIALISSUES in order to receive a link to either session.

- Surveys for feedback on the possible topics will be available on the library's social media (Facebook, Twitter, Instagram), our website, or in print at the library. Let us know what topics you want to discuss!
- The surveys will be available until June 29.
- This program series was made possible by the *Libraries Transforming Communities: Focus on Small and Rural Libraries Grant* from the American Library Association.

Monday, June 14—30: Adult Crafternoon Take-and-Make: Faux Stained Glass Art. This month's activity is tied into the summer library program theme of *Reading Colors Your World* and will take at least two-days to complete as time is needed for drying. This month we will be making faux stained glass art using a picture frame, paint, and mod podge. The instructional video for how to do the craft will be available starting June 14. Kits should include most supplies needed and are available to pick up during a library visit or curbside service. Adult Crafternoon programs are sponsored by FGH Delivery.



Tuesday, June 15: Reading Colors Your World Zoom Social @ 6:30 pm. Join us for some virtual socializing and creating. Pick up a kit from the library to work on or bring your own activities and join in for chatting, sharing, and socializing while coloring and creating. Kits will include sticker-by-number, coloring pages, and more and will be available to pick up starting June 1. Register at <http://bit.ly/ASLP-Social> by 5:00 pm on June 15 to receive the link to the Zoom room.

Wednesdays, June 16, 23, and 30: Zoom Story Time with Miss Kim @ 11:00 am and 6:30 pm. Parents and caregivers are encouraged to sign up their preschoolers for Story Time on Zoom. Story Time is open to children up to the age of 5 who have not started Kindergarten and will be offered on Wednesdays at 11:00 am or 6:30 pm from June 16—July 21. Registration is required at the following link <https://bit.ly/Springstorytime>. Upon registration, a link will be sent that will be used for all 6 story times. Crafts for the story time will be available for pick up on the Mondays prior to the story time.

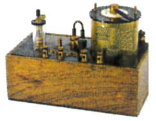


Thursday, June 17: Pop-Up @ the Farmer's Market from 3:00—5:00 pm. The JKPL will be reaching out to the community by visiting the Dyersville Farmer's Market twice a month. Visitors will be able to get library card applications, find out more about what the library has to offer, and select a free book to keep from the pop-up library. New this year, the library will bring a hotspot and provide WiFi Access! Masks are encouraged and hand sanitizer will be provided. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Thursday, June 17: Robots @ the Farmer's Market from 3:00—4:00 pm. Stop by the library's booth at the Farmer's Market and try out some of the robots the library has available for patrons to use and/or borrow. Participants can have fun remote controlling the robots or try their hand at block programming. Masks are encouraged and hand sanitizer will be available.



Thursday, June 17: "Clearing the Static: Herbert Hoover and Early Radio Regulation" @ 6:00 pm. Radio as we know it today emerged at the dawn of the 20th Century first popular with amateur operators then becoming commercially viable in the 1920s. Growth was so rapid that some control was necessary to make room on limited spectrum as radio enthusiasts were going "on the air" on any frequency, at any time, and with any power. Professor Stephen Coon, will discuss this history and also look at how regulatory decisions made by Herbert Hoover and others still affect today's industry including social media. The JKPL has partnered with the Hoover Presidential Library to present these 3rd Thursday Virtual Programs! Advance registration for the program is required so please register at <http://bit.ly/TTEarlyRadio>.



Friday, June 18: Skribblio for Teens @ 6:00 pm. Teens are invited to come have some fun doodling up stories with the library! Skribblio is a free multiplayer drawing and guessing game. One game consists of a few rounds in which every round someone has to draw their chosen word and others have to guess it to gain points. Register before 8:00 pm on June 17 at <http://bit.ly/SRPDOODLE> to receive a link and join the fun! This program is for those that have completed 6th-12th grade.



Saturday, June 19: Wild Edibles: Nature's Treat @ 1:00 pm

Naturalist Megan Willenbring from the Dubuque County Conservation Board will guide you through foraging wild edibles around the Dubuque County area.



- Explore the health and medical benefits they hold; learn what tasty plants nature has to offer; and become familiar with the basic rules for gathering and etiquette tips to follow.
- Please register at <https://bit.ly/DCWildEdibles> by 10:00 am the date of the event to receive your invitation to the Zoom room.
- **A minimum of 15 people must be signed up by 3:00 pm on Friday, June 4 for the program to be held.**
- This Zoom program will be recorded and posted on the JKPL Facebook and YouTube channel so those that are unable to attend in person may enjoy at their leisure.

Monday, June 21: Mosaics Color Your World. Join Miss Kim in a video where she demonstrates how to make this mosaic take-and-make craft. Then head to the library to pick up your own kit to create your own beautiful mosaic! Kits include a base and mosaic pieces and you will need to supply the glue. Kits available while supplies last. The pre-recorded video will be posted to the library's Facebook YouTube channel. All ages welcome.

Monday, June 21: JKPL Writing Group Virtual Meeting @ 6:30 pm. Join us this month via Zoom for a virtual sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. Anyone interested in participating who has not participated before, should register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting> so the invitation to the Zoom meeting can be emailed to you. If you do not have an email address or a device to participate on, please call the library and talk with Ann about an alternative way to participate.

Wednesday, June 23: Whimsical Illustrations, Part 2 with Dianne Kramer @ 6:30 pm

Join Dianne Kramer for this follow-up Zoom session to her June 9 class. Learn how to draw additional whimsical characters and various backgrounds for your drawings. Participants should have attended or viewed the first presentation prior to attending this second part. Pre-registration by 4:00 pm on June 23 at <http://bit.ly/ASLP-Whimsical2> is required in order to receive the Zoom link. A free packet of materials needed for the class, including pen, paper, and colored pencils, will be provided to all participants who register before June 21. Materials will be provided to later registrants while supplies last. Barring technical difficulties, this presentation will be recorded and posted on the library's Facebook page and YouTube channel.



Friday, June 25: Final Friday Virtual Tech Help from 3:00—5:00 pm. Having tech problems? Or just have some general technology questions? Join librarian Paul live on Zoom and get the help you need. If you want to attend, please register at <https://bit.ly/3frDGMh> and a link to attend will be emailed to you.

Friday, June 25: "Among Us" Virtual Game Night @ 6:00 pm. Join us for this game night where everyone will join together virtually to play *Among Us*. To participate, you must have a Discord account and will need to download the game on your computer or a smart device. Note: The device app version is free but there is a fee for the computer version. Please register at <https://bit.ly/38YKgZh> by 2:00 pm the day of the program in order to receive the server invite. All ages and skill levels welcome.



Saturday, June 26: Pop-Up @ the Dyersville Downtown Market from 8:00 am—12:00 noon. The James Kennedy Public Library will be reaching out to the community by bringing a pop-up library to the Market (our participation is weather permitting). Visitors will be able to find out more about what the library has to offer, and select a free book to keep. The JKPL will also have a hotspot running to provide WiFi Access. Masks are encouraged and hand sanitizer will be provided. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Saturday, June 26: World of Bubbles with Absolute Science from 9:00—11:00 am

Bubbles, bubbles, bubbles! Join us at the Dyersville Downtown Market and celebrate summer reading with over 10 bubble stations. Kids of all ages are invited to come and blow bubbles of all sizes. Stations will be socially distanced and wands disinfected between uses. Sponsored by the Friends of the James Kennedy Public Library. This program will be held, weather permitting.



Saturday, June 26: Virtual Open Mic Night for Teens @ 6:00 pm

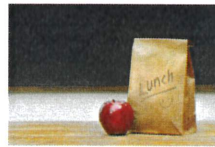
Teens are invited to join us on Zoom for a virtual night of music, poetry, readings, and much more! Participants can register for an opportunity to showcase their talents for a 10 minute time slot. Read something you wrote, sing a song you love, or any other type of performance! Or feel free to just watch all the talent. Register at <http://bit.ly/SRPOPENMIC> before 8:00 pm on June 25 to get the link. This program is for those that have completed 6th-12th grade.



June 28: Ready - Set - Grow: Weeds In Your Grass. In this kit, participants will receive live examples of three weeds commonly found in lawns. Watch the video by Ray Kruse, Master Gardener Coordinator and Food Systems Program Coordinator for the Iowa State University Extension and Outreach, Dubuque County as he talks about their plant parts, how they grow, and if and how they can be managed. Kits are one per person while supplies last. This prerecorded video will be posted on the JKPL Facebook page and YouTube Channel.

Monday, June 28: Color in the Universe. Have you ever wondered what's on the dark side of the moon? Or whether space dust is clouding our view of the universe? Everything we see when we look through a telescope or at pictures of stars, planets, and galaxies is made up of electromagnetic radiation and we can only see a fraction of this radiation—the part that falls within the wavelengths of the visible spectrum. Join Miss Kim on Facebook and the Library's YouTube channel for this pre-recorded video as she demonstrates a fun Color in the Universe take-and-make kit. Kit will include all supplies needed except for scissors and clothing to paint in. Kits available while supplies last. ****Allergen alert: Kit will include sandwich cookies. All ages welcome.**

Summer Meals offered at JKPL Parking Lot: June 14—July 30



The Western Dubuque Community School District's Food and Nutrition Services Department, in partnership with the JKPL, will serve free grab-and-go meals to all kids 18 and younger from the parking lot adjacent to the library.

- Meals will be served Monday, June 14 thru Friday, July 30 from 11:30am to 12:15pm, weekdays only. No meals will be served July 2nd.
- Meals are free for all kids 18 and younger regardless of race, color, economic status, sex or disability.
- Meals will be available for pick up via vehicle or walk up outside the library. Children do not need to be present to receive grab-and-go meals and are not required to eat onsite.
- Sack lunches will include the choice of the hot entree of the day or an Uncrustable PBJ sandwich. A large variety of fruits and veggies will be served along with chips and chocolate milk.
- A sack breakfast will also be provided which is intended for the next morning. Each breakfast will include an entree (some may need to be cooked), a fruit serving (typically juice cup), and a white milk.
- Menus are posted the day before at the WD Facebook page and can be found on the WD homepage under the Facebook/ Twitter section.
- Questions or Comments can be sent to kyle.gansen@wdbqschools.org or call (563)744-3885 ext 6041.
- Funded by the USDA Summer Food Service Program.
- This institution is an equal opportunity provider.

The James Kennedy Public Library is pleased to offer three new online databases for our patrons on travel, world cultures, and food! These databases are available inside the library or from home. All of these databases can be accessed from the Online Reference page on the library's website www.dyersville.lib.ia.us



Global Road Warrior

GRW is the world's most extensive country-by-country resource for learning about culture, customs, & history. GRW consists of 174 Country Guides of 119 topics each.

AtoZ World Culture

AtoZ World Culture has information about world history, cultures, languages, foods, religions, and more with 174 Country Culture Guides covering more than 60 topics each.

AtoZ Food

AtoZ World Food is the only food database that covers food culture for 174 countries of the world in six categories: National Cuisine, Regional Cuisine, Daily Meals, Dining Etiquette, Special Occasion Foods, and Food Trivia. This database also contains traditional recipes for 174 countries of the world in all meal categories.

Want to stay current on all that is going on at the library? Here's how:

- *Sign up for our weekly email newsletter
- *Like us on Facebook
- *Follow us on Instagram: [jameskennedylibrary](https://www.instagram.com/jameskennedylibrary)
- *Follow us on YouTube: James Kennedy Public Library

- *Visit our website at www.dyersville.lib.ia.us
- *Follow us on Twitter: [@dyersvillelib](https://twitter.com/dyersvillelib)
- *Follow us on Goodreads: James Kennedy Public Library



LIBRARY HOURS

*Library hours from Memorial Day to Labor Day
(excluding holidays) are:*

Monday thru Thursday: 9:00 am—8:00 pm
Friday & Saturday: 9:00 am—5:00 pm
Sundays: Closed

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Upcycled Father's Day Cards June 1-19</p> <p>Father's Day Rockets June 1-30</p>	<p>Reading Colors Your World Kit June 1-15</p> <p>Faux Stained Glass Art June 14-30</p>	<p>1 Virtual Dungeons & Dragons @ 6pm</p> <p>Adult Summer Library Program begins!</p>	<p>2 Virtual Sit & Stitch from 1-3pm</p>	<p>3</p>	<p>4 Virtual Movie Night @ 6pm</p>	<p>5</p>
<p>6 Library closed</p>	<p>7 How To Use READsquared</p> <p>Books For Lunch @ 12pm</p>	<p>8 A Novel Approach to Faith book club @ 7pm</p>	<p>9 Virtual Sit & Stitch from 1-3pm</p> <p>Whimsical Illustrations @ 6:30pm</p>	<p>10 Pop-up at Farmer's Market from 3-5pm</p> <p>Messy Art in the Park @ 3pm</p>	<p>11</p>	<p>12 Story Time in the Park @ 10am</p> <p>Outside Drum Circle @ 1pm</p> <p>World Wide Knit in Public Day from 2-4pm</p> <p>TACKL Fun & Games from 5-8pm</p> <p>Pop-up at Downtown Saturday Night from 6-8pm</p>
<p>13 Library closed</p>	<p>14 Happy Hibachi Fundraiser & Summer Reading Kick-off from 10am-1pm</p> <p>Young Adult Social Issues Book Club @ 6pm</p> <p>Children & Teen Summer Reading Programs begin!</p>	<p>15 Reading Colors Your World Zoom Social @ 6:30pm</p>	<p>16 Zoom StoryTime @ 11am & 6:30pm</p> <p>Virtual Sit & Stitch from 1-3pm</p>	<p>17 Pop-up at Farmer's Market from 3-5pm</p> <p>Robots at the Farmer's Market @ 3pm</p> <p>Clearing the Static @ 6pm</p>	<p>18 Skribblio for Teens @ 6pm</p>	<p>19 Wild Edibles @ 1pm</p>
<p>20 Library closed</p>	<p>21 Mosaics Color Your World</p> <p>JKPL Virtual Writing Group @ 6:30pm</p>	<p>22 Young Adult Social Issues Book Club @ 6pm</p>	<p>23 Zoom StoryTime @ 11am & 6:30pm</p> <p>Virtual Sit & Stitch from 1-3pm</p> <p>Whimsical Illustrations @ 6:30pm</p>	<p>24</p>	<p>25 Final Friday Virtual Tech Help from 3-5pm</p> <p>"Among Us" Game Night @ 6pm</p>	<p>26 Pop-Up at Dyersville Downtown Market from 8am-12pm</p> <p>World of Bubbles from 9-11am</p> <p>Open Mic Night for Teens @ 6pm</p>
<p>27 Library closed</p>	<p>28 Ready-Set-Grow: Weeds in Your Grass</p> <p>Color in the Universe</p>	<p>29 Young Adult Social Issues Book Club @ 6pm</p>	<p>30 Zoom StoryTime @ 11am & 6:30pm</p> <p>Virtual Sit & Stitch from 1-3pm</p>	<p>Westside Park StoryWalk® June 1-30</p>	<p>Get Puzzled June 1-30</p> <p>Coloring, Creating, Doing June 1-30</p>	<p>Play-doh Challenge June 3-30</p>

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Tentative Schedule of Upcoming Events – July and Beyond

July 1-August 31: Adult Summer Library Program Continues! Everyone 18 and older is encouraged to participate in the 2021 program that runs June 1-August 31. This year's theme is Reading Colors Your World. The broad motif of "colors", provides a context for exploring humanity, nature, culture, and science, as well as developing programming that demonstrates how libraries and reading can expand your world through kindness, growth, and community. Library patrons are encouraged to be creative, try new things, explore art, and find beauty in diversity. Registration began on June 1 and adults are welcome to join throughout the summer. Participants are encouraged to register for the summer program at dyersvillelibrary.readsquared.com. You may also download the app for this program. Print documents will be available for those who prefer to track things on paper. Participants will receive a bookbag, bookmark, and a free book just for registering. Using the website, app, or paper log, participants will keep track of books read and activities completed to earn prizes. For each item completed, the participant's name will be entered into the prize drawing. Participants completing four items will receive a themed keychain or luggage tag, those completing eight items may select a themed mood pen or highlighter and sticky notes, and those completing twelve items will be able to select an item from a prize box. Participants are always welcome to select a book instead of the regular prize. Participants completing at least sixteen activities, which must include reading at least four books, will have completed the program. They will earn a special prize and have their name entered into the grand prize drawing for the Book Lover's Basket and other prizes. Due to COVID-19, in person programs in the library will not be offered; however, the library is planning virtual programs, Take-and-Make activities, and may offer some outdoor events. The adult summer library program is sponsored by the Friends of the James Kennedy Public Library.

July 1-31: Children's Summer Reading Program Continues. School's out for summer, which means there is plenty of time for reading to prevent the dreaded summer slide (loss of reading skills over the summer). Our theme for this summer is *Reading Colors Your World*. We've lined up fun activities, crafts, and story times that reflect the theme. Program continues until July 31. Just stop by the library to sign up for the program, or register online at dyersvillelibrary.readsquared.com (you may use either the web based site or download the app). Kids age 3+ will receive a book bag, free book, and other goodies, including a ball chain or keychain and brag tag at registration. Online registrants will need to pick up their Summer Reading Bag at the library, either in person or via curbside delivery. Kids will then keep track of how many minutes they read and earn beads and brag tags to add to their chains. Sports beads, glow in the dark beads, animal beads, glitter beads, and more will be available, along with a variety of brag tags. Also, for every 20 minutes read kids may add a sticker to our fun collaborative mosaic poster. For every 12 hours a participant reads, they will earn another brag tag and entry into the grand prize drawing. Children under age 3 will receive a free book and a page of fun brain-building activities at registration. Once they complete all the activities they will receive a goody bag. Sponsored by the Friends of the James Kennedy Public Library.

July 1-31: Teen Summer Reading Program Continues. Everyone who has completed 6th-12th grade is encouraged to participate in the teen program. The theme this year is *Reading Colors Your World*. There is an independent reading portion of the program plus special events that relate to the program theme. This year, all special events will be held virtually or outdoors where we can be socially distanced. Participants are encouraged to register for the summer program at dyersvillelibrary.readsquared.com. You may also download the app for this program or pick up a paper log at the library. For this program,

teens can read whatever books or graphic novels they choose and fill out a short review about what they read. Each review submitted is a chance to win the prizes at the end of the reading program. Participants may pick out a free book to keep when they sign up.

Color a smile for all ages (SLP-all ages): Color A Smile is a nonprofit organization that distributes cheerful drawings to senior citizens, troops overseas, and anyone that would benefit from a bright, cheerful masterpiece on their refrigerator door or bulletin board. Every month they mail thousands of new drawings to all the people on their mailing list. As part of *the Reading Colors Your World* Summer Library Programs, the JKPL will collect and mail colored pictures to Color A Smile. Pictures should be colored only with crayons or markers (ask about colored pencils, gel pens) – no glitter please. Participants can pick up coloring pages at the library or print their own. Everyone who participates will get their name entered into a drawing to win a JKPL coloring book and set of twistable crayons.

July 1 - 30: Summer Meals offered at JKPL Parking Lot: The Western Dubuque Community School District's Food and Nutrition Services Department is proud to continue feeding the kids of our community throughout the summer. In partnership with the JKPL, WD will serve free grab and go meals to all kids 18 and younger regardless of race, color, economic status, sex or disability. Weekdays during July, from 11:30am to 12:15pm, meals will be available for pick up via vehicle or walk up outside the library. No meals will be served July 2nd. Due to USDA regulation waivers during the COVID-19 pandemic, children do not need to be present to receive grab and go meals and are not required to eat onsite. Sack lunches will include the choice of the hot entree of the day or an Uncrustable PBJ sandwich. A large variety of fruits and veggies will be served along with chips and chocolate milk. With the sack lunch will be a sack breakfast intended for the next morning. Each breakfast will include an entree (some may need to be cooked), a fruit serving (typically juice cup), and a white milk. Menus are posted the day before at the WD Facebook page and can be found on the WD homepage under the Facebook/Twitter section. Questions or Comments can be sent to kyle.gansen@wdbqschools.org or call 563-744-3885 ext 6041. Funded by the USDA Summer Food Service Program. This institution is an equal opportunity provider.

July 1-31: Get Puzzled @ Your Library. While we aren't able to work on a puzzle together here at the library yet, share with us what you are doing at home! Post a picture or description of your jigsaw puzzle, in progress or finished, to the library's Facebook page, or email librarian@dyersville.lib.ia.us, or call the library at (563)875-8912 with the name and/or description of the puzzle you are working on at home. And remember we have puzzles to check out if you need one! Everyone who shares in some fashion will get their name entered into a drawing to win a 1000 piece puzzle. Drawing will be held in early August.

July 1-31: Play-Doh Challenge 2021. This month's challenge is "Birds." Kids ages 3-11 are invited to sign up to participate in the library's monthly Play-Doh Challenge! Sign up (in person or by phone) to receive your challenge kit, which includes 3 one-ounce containers of Play-Doh, a pizza pan, and a printout of the upcoming monthly challenges. Use your pan as a work surface to use the Play-Doh to create your version of the challenge theme. You keep the pan and the Play-Doh (feel free to use your own if you wish.) Once your creation is complete, take a picture of it and post it to the library's Facebook page or send the picture to the email listed on the printout. On the first Thursday of each month, a new challenge will be issued. Due to budget, we can only give one pan per person to be used for the entire

year of challenges. New Play-Doh may be available while supplies last. This program is sponsored by Rex Massey/State Farm Insurance.

July 1-31: Westside Park StoryWalk®: The Box Turtle by Vanessa Roeder. Families are invited to walk the new StoryWalk® at Westside Park. It begins south of the parking lot by the baseball diamond at Westside Park. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered for a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. There will be a new story on the first of the month through November. The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund.

July 1-31: Coloring, Creating and Doing @ Your Library. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activities available for you to work on at home. They are intended for adults and teens. Each pack will include at least 10 different pages. These items can be picked up while at a library visit or requested for curbside pick up. Limited work space is also available for visitors in the library. NOTE: If You need something to color with, miscellaneous colored pencils may be provided upon request - just ask a staff member!

July 1-31: Crab Puppet Kit. Just because the library isn't open for gatherings, doesn't mean we can't help you get crafty at home! Pick up a craft kit from the library, watch the demo video at home, and get crafting! Library staff member Shannon has created a video for how to make these Crab Puppets. The video will be available to view on the library's Facebook and YouTube pages starting July 1. The craft kit for this project includes all needed supplies and can be picked up via curbside delivery or at a library visit. Kits available while supplies last.

July 1-25: Children's Summer Reading Program: Rainbow Nature Hunt. Included in the registration packet is a Rainbow Nature Hunt sheet. Explore outdoors and find items in nature that match the colors. Tape or glue the item next to the matching circle. Is it alive, too big, or on someone else's property and you can't glue it down? Just draw it, or write the name of the item next to the appropriate circle. Find something for each color and earn a bead and add a sticker to our collaborative poster. All ages welcome.

Monday, July 5: Library closed for the Independence Day holiday

Tuesday, July 6: Children's Summer Reading Program: Color Your World with Sculpture. Children of all ages can pick up this fun take and make kit to create a colorful sculpture. A video describing the kit and explaining how to make sure your sculpture lasts will be available on the library's Facebook page and YouTube channel. Kit will include air dry clay, paint, paint brush, and sealant. All ages. Kits available while supplies last. Sponsored by Spoden Construction.

Tuesday, July 6: Virtual Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly virtual gaming event for D and D players. To join in, you must have a Discord account, a Roll20 account, and you must register. Please register at <https://bit.ly/DUDRA> by 2:00 pm the day of the program to receive the server invite. All ages and skill levels welcome. New players are welcome at any time.

Wednesdays, July 7, 14, and 21: Zoom Story Time with Miss Kim @ 11am and 6:30pm. Parents and caregivers are encouraged to sign up their preschoolers for Story Time on Zoom. Story Time is open to children up to the age of 5 who have not started Kindergarten and will be offered June 16-July 21 on

Wednesdays at 11:30 am or 6:30 pm. Registration is required at the following link <https://bit.ly/Springstorytime>. Upon registration, a link will be sent that will be used for all 6 story times.

Wednesdays, July 7, 14, 21, 28: Virtual Sit and Stitch from 1:00—3:00 pm. Grab your tablet, phone or computer along with your hobby and/or craft and join other crafters in this fun Zoom gathering. There are lots of laughs, great company, conversation, and even some crafting! New members are welcome to join at any time. For an invitation to attend, please register at <https://bit.ly/SitStitch>. NOTE: Weather permitting, this group may elect to meet in person / socially distanced at the park.

Thursday, July 8: Pop-Up @ the Farmer's Market from 3:00 - 5:00 pm. The JKPL will be reaching out to the community by visiting the Dyersville Farmer's Market on two Thursdays in July. Visitors will be able to get library card applications, find out more about what the library has to offer, and select a free book to keep from the pop-up library. New this year, the library will bring a hot spot and provide WiFi Access! Masks are encouraged and hand sanitizer will be provided. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Thursday, July 8: Messy Art in the Park @ the Farmer's Market from 3:00 -4:00 pm. Join Miss Kim for Messy Art in the Park! This month we will be doing Icy Art. Each child will be given ice cubes colored with food coloring, paper, and space to paint. What happens to ice in July? That's the messy part! A cool, fun, messy activity for all ages. Don't forget to wear clothes that wouldn't mind a little food coloring decoration!

Friday, July 9: Pop-up at Downtown Summer Nights from 6:30-8:00 pm. The JKPL will be reaching out to the community by "popping up" at Downtown Saturday Night! Visitors will be able to get library card applications, find out more about what the library has to offer, and select a free book to keep from the pop-up library. The JKPL Fundraising Committee may also be on hand selling push ups to support the special collections and services of the library. Masks are recommended and hand sanitizer will be provided. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Friday, July 9: TACKL Fun and Games @ Downtown Summer Nights from 6:00-9:00 pm. Join the Teen Advisory Council to the Kennedy Library (TACKL) at Downtown Summer Nights for fun and free games for kids. Everyone walks away with a prize for playing! Masks are encouraged and hand sanitizer will be provided. This event is sponsored by the Dyersville Chamber of Commerce.

Monday, July 12: children's Summer Reading Program: Painting in a Jar. Have fun with color with this take and make kit appropriate for all ages. A video explaining how to do the project will be posted on Facebook and the Library's YouTube channel. Kits will be available while supplies last. All supplies are included in the kit. Adult supervision recommended for younger children.

Monday, July 12: Adult Crafternoon Take-and-Make: TBA. While we still aren't able to gather together in the library, the JKPL is offering a monthly adult take-and-make activity kit. This month's activity is not yet decided but will be connected with the SLP theme. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting July 12. Kits are available to pick up via appointment or curbside service. Kits available while supplies last. NOTE - when are able to

gather will offer hybrid with in-person programming in the pm and virtual for take and make. Adult Crafternoon programs are sponsored by FGH Delivery.

July Date TBA : Hold the salt. In this activity participants plant bean seeds in 2 cups. 1 cup is watered with table salt and the other is not. We will observe what happens and talk about what the salt is doing and where salt damage to plants can be seen in our environment as well as where salt can be helpful. Presented by Ray Kruse, ISU Extension.

Monday, July 12: Books for Lunch Virtual Book Discussion @ 12:00 noon. This month the group will discuss *Midnight at the Blackbird Cafe* by Heather Webber. This group gathers on the first Monday of each month over Zoom. Copies of the book are available to borrow from the library via curbside service or by appointment. New members are welcome to join at any time. If you are interested in joining, and have not previously participated in the Books for Lunch group, please register at <https://bit.ly/BooksForLunch> by 10:00 am on the day of the program and an invitation will be emailed to you. Note: this date has been moved due to the Independence Day holiday.

Tuesday, July 13: Inspirational Fiction: A Novel Approach to Faith Virtual Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Home By Dark* by Marta Perry and we will meet via Zoom to connect and discuss. Books are available to borrow from the library via curbside service or by appointment. Participants will be emailed a link to join the discussion, so if you are not on the email list for this book club please register at <https://bit.ly/NOVELAPPROACH> by 12 noon on the day of the program and an invitation will be emailed to you.

Wednesday, July 14: Take Back Your Crayons Zoom Presentation! (ASLP) @ 6:30 pm! It's never too late to reignite that tiny spark that exists inside each one of us, and invite creativity back into your life. Are you ready to reclaim that box of crayons from your childhood? Mary Potter Kenyon, author of *Called to Be Creative: A Guide to Reigniting Your Creativity*, discusses the science behind creativity research and challenges attendees to reconnect with their creative side. Sign up at XXX by 5 pm on July 14 to receive a link to the Zoom room. Attendees receive a notepad and "magic pencil", which may be picked up at the library.

Friday, July 16: Virtual Movie Night @ 6:00 pm. Join us on Zoom each month for a fun time of watching movies together but apart! For this event we will watch *Galaxy Quest* (1999, rated PG-13). Each participant will log on to Kanopy from home to watch the chosen movie, at the same time, they will log on to our Zoom room so participants can see each other and chat during the movie. Interested participants will need access to Kanopy, the free streaming service for full service patrons, and will need to download Zoom on their computer or Smart device. If interested, please register at <https://bit.ly/JKPLMOVIE> by 4:00 pm the day of the event in order to receive the link to the Zoom room that we will chat in. This program is open to all ages but movie selections will most likely be PG-13 or R.

Saturday, July 17: Story Time in the Park @ 10 am. Join Miss Kim for a fun, in-person socially distanced family story time at the Westside Park picnic shelter at 10 am. We will read stories, sing songs, and do a fun activity. All ages welcome. If it is raining, the program will be cancelled.

Saturday, July 17: Teen SRP: Virtual Minecraft Build-A-Thon for Teens from 6:00-8:00 pm. Join our virtual Minecraft server and play in the game's creative mode, work together, and build whatever you

want. All participants will jang out on the library's discord service and chit chat while we build! All creations will be posted on the library's social media. To participate, you must have a Discord account and will need to download the game on your computer or a smart device. Participants must register at <https://bit.ly/3k1TKGE> by July 10th at 8:00 pm in order to receive the server invite. This program is for those that have completed 6th-12th grade.

Monday, July 19: JKPL Writing Group Virtual Meeting @ 6:30 pm. Join us this month via Zoom for a virtual sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. Anyone interested in participating who has not participated before, should register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting> so the invitation to the Zoom meeting can be emailed to you. If you do not have an email address or a device to participate on, please call the library and talk with Ann about an alternative way to participate.

Tuesday, July 20: Children's Summer Reading Program: Creating Art with Nature. Pick up a take and make kit at the Library then search your backyard or area parks for pinecones, leaves, rocks and other fun things with which to create art! Need inspiration? We will demonstrate various ideas on Facebook and the Library's YouTube channel to get you started. Kits will include paper, paint, and instructions. You provide natural items, markers, and imagination. Kits available while supplies last. All ages.

Thursday, July 22: Pop-Up @ the Farmer's Market from 3:00 - 5:00 pm. The JKPL will be reaching out to the community by visiting the Dyersville Farmer's Market on two Thursdays in July. Visitors will be able to get library card applications, find out more about what the library has to offer, and select a free book to keep from the pop-up library. New this year, the library will bring a hot spot and provide WiFi Access! For the safety of the community, staff working the pop-up library will wear a mask and hand sanitizer will be provided. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL. The library will also have life sized board games available for people to play!

Thursday, July 21: STEAM @ the Farmer's Market from 3:00 - 4:00 pm. Stop by the library's booth at the Dyersville Farmer's Market. Details to be decided.

Thursday, July 22: Small Batch Baking @ 6:30 pm. Want a sweet treat but don't want to bake an entire cake or batch of cookies? Join Dawn for this live, Zoom event and learn how to make sweet treats that serve just 1-3 people.

Friday, July 23: "Among Us" Virtual Game Night @ 6:00 pm. Join us for this game night where everyone will join together virtually to play Among Us. To participate, you must have a Discord account and will need to download the game on your computer or a smart device. Note: The device app version is free but there is a fee for the computer version. Please register at <https://bit.ly/38YKgZh> by 2:00 pm the day of the program in order to receive the server invite. All ages and skill levels welcome.

Wednesday, July 28: Jumpstart Your Creativity Zoom presentation @ 6:30 pm. You've set aside time for creativity, but when you sit in front of your keyboard, sketchbook or canvas you get stuck. Nothing is flowing. If it's true that the hardest part is getting started, what can you do to jumpstart your creativity? Author Mary Potter Kenyon walks attendees through a series of creativity exercises that will get those imagination gears oiled up and ready to roar to life. Register at XXX to receive the zoom link. Attendees should pick up a packet of handouts, Sharpie markers and twistable crayons before the workshop.

Friday, July 30: Final Friday Virtual Tech Help from 3:00—5:00 pm. Having tech problems? Or just have some general technology questions? Join librarian Paul live on Zoom and get the help you need. If you want to attend, please register at <https://bit.ly/3frDGMh> and a link to attend will be emailed to you.

Friday, July 30: Teen SRP Finale: Virtual Movie Night @ 6:00 pm. Any participant in the Teen Summer Reading Program that turned in at least 3 reviews is invited to join us for a movie night! Attendees will pick the movie we watch from a list of that tie into the summer reading program theme and enjoy some food! Stop by the library to get a bag of popcorn and a coupon for pizza so we have our snacks set for the night!

Saturday, July 31: Pop-Up @ the Dyersville Downtown Market from 8:00 am - 12:00 noon. Weather permitting the James Kennedy Public Library will be reaching out to the community by participating in this special monthly event. Visitors will find out more about what the library has to offer, and select a free book to keep from the pop-up library. The JKPL will also have a hotspot running to provide WiFi Access. Masks are encouraged and hand sanitizer will be provided. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Saturday, July 31: Toto Johnson @ the Dyersville Downtown Market from 9:00 am - 11:00 am. Celebrate the end of the Children's Summer Reading Program with world acclaimed performer Toto Johnson! Toto has travelled the world and entertained crowds in Europe and Asia. He spent years working for Ringling Brothers and Barnum and Bailey Circus. He will be bringing his stellar stilt walking, juggling and balloon sculpting skills to Dyersville to celebrate our Summer Reading program. Don't miss seeing Toto in person! Sponsored by the Friends.

Thursday, August 5: Messy Art in the Park @ the Farmer's Market from 3:00 -4:00 pm. Join Miss Kim for Messy Art in the Park! This month we will be doing Tissue paper art. Each child will be given a canvas, tissue paper and spray bottles. They will wet the canvas, put on tissue paper squares, and spritz it some more. They will take the canvas home to dry, and then peel off the tissue paper to reveal a beautiful piece of art! A wet, fun, messy activity for all ages. Don't forget to wear clothes that wouldn't mind getting wet and maybe a little stained from the tissue paper.

August: Art Journaling. We are working with Carol Miller to plan something. Likely will be online links, resources and supplies for participants to work independently. Details to be determined.

Friday, August 27: Prisoners of War In Iowa @ 10 am. Iowa author and historian will talk about Prisoners of War In Iowa. To allow for social distancing, this program will be held at Beckman High School 1325 9th St SE Dyersville, Ia.

NOTE: Will we be reading for in library programs?

September - National Small Business Month

September is Library Card Sign-up Month!

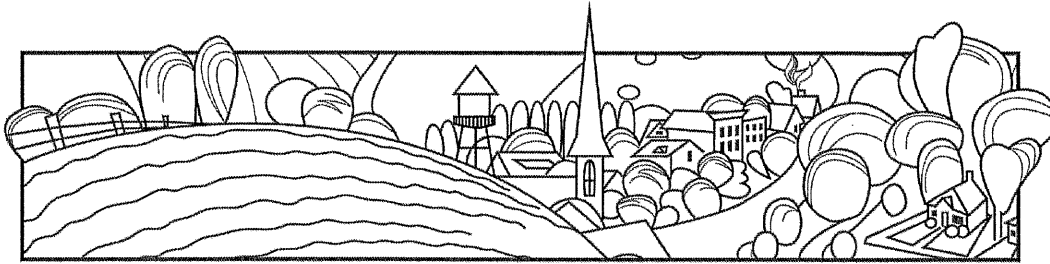
September 1 - Friends Bus Trip to Saturday Night Fever

Monday, September 6: Library closed for Labor Day

Sunday, September 12: Library re-opens on Sundays!

September 26 - October 2: Banned Books Week.

September 29, 2021: National Coffee Day, also known as Coffee Day or International Coffee Day, is a holiday that celebrates this hot beverage and the joy it brings to people all over the world. On this day, people not only take the time to enjoy their favorite brand of coffee, but also many different types of businesses offer discounted or free cups of coffee to their customers. It is celebrated on September 29th all over the world. <https://diyprojects.com/creative-diy-coffee-crafts/> - Activities to be determined.




COMMUNITY FOUNDATION
of Greater Dubuque
 700 Locust Street, Suite 195
 Dubuque, IA 52001
 Phone: 563.588.2700
 www.dbqfoundation.org

FUND ACTIVITY STATEMENT
 April 1, 2021 THROUGH April 30, 2021

Shirley Vonderhaar
 Executive Director
 James Kennedy Public Library
 320 1st Ave E
 Dyersville, IA 52040

❧ JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT ❧

	Current Month April 1, 2021 - April 30, 2021	Year-To-Date January 1, 2021 - April 30, 2021
BEGINNING FUND BALANCE	5,450.84	5,145.89
Gifts	5,000.00	5,000.00
Investment Income (Loss)	239.16	566.84
Other Income	0.00	0.00
Grants Approved	0.00	0.00
Fees	-10.64	-33.37
Fund Expenses	0.00	0.00
ENDING FUND BALANCE	10,679.36	10,679.36

Available to Spend: 0.00

See reverse for detail listing of gifts received and grants disbursed.

Gift Detail for the Month

Donor	Address1	Address2	City-St-Zip	Date	Amount
Betty Anne Scherrman	610 - 1st Ave W		Dyersville, IA 52040	4/13/2021	5,000.00
*** Total Gifts:					5,000.00

Grant Detail for the Month

Grantee	Date	Amount
No Grants		0.00

This fund balance is comprised of gifts and corresponding earnings, grants or fees which individual donors, other than your organization, have contributed to the Community Foundation of Greater Dubuque. This is an asset of the Community Foundation of Greater Dubuque for the support of your organization.

Notes from the June 2, 2021 Zoom meeting of the Fundraising Committee:

The fundraising committee of the James Kennedy Public Library met via Zoom at 6:00 pm on Wednesday, June 2, 2021. Participants were chairperson Catherine O'Hea and members Karen Kramer, and Shirley Vonderhaar. Brenda Ingles was excused.

Fareway event: Karen K. is going to talk with Bill about donating ice cream push ups to be sold at the Downtown Summer Night events.

Yard Sign sales: Signs were available for a donation and to be displayed in April and May. This event brought in \$21.00 and we still have some signs on hand.

Plant Sale Fundraiser: This annual event was held on Saturday, May 15. \$423.00 was raised during the sale. Plants that were left were available for a donation at the library and a few plants remain – but they are starting to get pretty unhealthy so will be removed this weekend. \$251.50 in donations for plants has been received to date for a total of \$674.50. Karen will write thank you notes to the donors. The committee agreed this was a successful event with no cost and low work. Next year, if timing and donations work, the committee may plan to take plants that are not sold to the Farmer's Market as another way to distribute them to the community and raise funds.

Pop-up Library and Fundraiser at Downtown Summer Nights: The pop-up library and fundraiser is scheduled for Saturday, June 12 from 5 to 8 pm. Karen will ask Fareway to consider a donation of approximately 100 push ups, which we will sell for \$1.00 each. If Fareway is not able to donate them, Karen will. Catherine and Shirley should be able to work the event but another volunteer or two would be more than welcome so the committee is hoping one or more people on the board will be able to assist. Decisions on participating in the July event (July 9) will be made after the June event.

Summer Library Program Kick-off and Happi Hibachi Food Truck Fundraiser: The Summer Library Kick off and Pop-up Library Fundraiser, featuring the Happi Hibachi Food Truck, is scheduled for Monday, June 14, from 10 am to 1 pm. Library staff and volunteers will be offering activities to kick off summer reading. Kim will be doing children's art activity, Paul will be guiding karaoke, TACKL volunteers will be helping with outdoor / life size games. Shirley will help set up and staff the pop-up library. Everyone is encouraged to come and join the fun (and eat!) Additional volunteers are also welcome. Catherine will contact Happi Hibachi about advance order forms to share with businesses.

Fundraiser / Sales at Downtown Market: 6/25/21, 7/21/21, 8/28/21, 9/25/21: While we think this is a great opportunity, the committee has decided that the food license issues and staffing would be too challenging. They do like the idea of a breakfast event, selling the breakfast burritos that Brenda had offered to make. This could be done at the library without requiring a license – similar to how we do the soup supper. The committee will discuss this again, perhaps as an event in conjunction with Black Friday or Shop Local / Small Business Saturday.

Outdoor / STEAM event partnerships: In the past, the Fundraising Committee has partnered with local businesses to host a Family STEAM activity with a fundraising component. Karen will check with Melissa at DQ and Brenda will check with Subway to see about partnering with them and holding the activities in the grass lot adjacent to their buildings.

Wine and Beer Tasting: This event was tentatively scheduled for Friday, September 24, either at Brew and Brew or at the Library, depending on regulations for this kind of event. Shirley reported that regulations have not changed, however there is a Charitable Event Permit, with a fee of \$100, required for an event to be held at a licensed business. If we partner with Brew and Brew for the event, we would need to get this permit. The only way around this would be if Brew and Brew handled everything and donated the proceeds to the library; however, that would be a lot of work for them and would be considered income, have to be taxed, etc. If we held this event at the library, we could not charge anything – so isn't really a fundraiser in that sense. We could promote as donations welcome but could not sell anything or have signage that suggests a specific donation. The committee discussed whether this could be a partnership with the Endowment committee and help promote donations to the JKPL Endowment but then any donations received might be assumed to go to the Endowment rather than the library and might be confusing. The committee also wondered if wineries would be allowed to sell bottles of wine and, if they did, if the purchaser would be allowed to open at the event. Shirley will investigate these rules and reach out to a couple of potential wineries to see their interest. The committee also thought it might be fun to have "stations" in the library for activities (Arts / Crafts) and information (Endowment) to draw attendance and donations. Pending those answers, the JKPL is tentatively planning for this event to be held at the library on Friday, September 24.

Library or Dyersville brew: At past meetings, Brenda offered to talk to the owners at Vibe and Shirley planned to talk to the owner of NuYOU to see about this as a fundraising activity for the library. No action has been taken to date. Discussion of a brew with Textile Brewery will be revisited as part of the planning for the Wine and Beer Tasting event.

Mystery Dinner: This event is scheduled for Saturday, February 12 as main event, and snow date of Saturday, February 19 with Social Center, Die Laughing and J & D Catering. No action needed at this time but Shirley will reach out to Die Laughing to see the status of their new production.

Selling apparel: Committee thinks this would be best as a fall project so will discuss again at the July meeting.

Other projects / activities we would like to consider: Nothing new to share.

Anything Else? Nothing new to share.

Set date for next meeting: Next meeting will be held in late June and will be scheduled at that time.

Finance Committee Online / Email Meeting May 24-29, 2021

The JKPL Finance Committee met via email during the week of May 24 – 29, 2021. Participants were Angela English, Chairperson, and members Catherine O’Hea, Ray Kruse, Mary Radloff and Shirley Vonderhaar.

FY21 Capital funds: Shirley reported that the library has not yet expended the \$28,000.00 that was budgeted and allocated by the city for capital expenses as part of the FY21 budget. This was allocated for replacing two HVAC systems - since they are older and we had to replace one in 2019. We also have a roof issue that needs to be addressed. Since Mick manages city facility issues Shirley asked him how he suggested we proceed with these projects. Mick indicated that the city is not expecting to spend any more capital funds in FY21 due to other cost overruns. He is working to get a cost for the roof and we will deal with that and the HVAC in 2022. The committee acknowledged this information and will address these and other capital issues at future meetings.

FY21 Operating funds: Shirley is estimating that FY21 revenues will be about \$1,200.00 less than projected – primarily due to people not using library equipment to print, make copies, etc. due to the pandemic. The committee agreed that, if possible, the library should underspend the FY21 budget by \$1,200.00 to balance that lower revenue amount.

Per the discussion with the city when preparing the FY22 budget, the library cut \$5179 from the personnel area of the FY22 budget, with the expectation that we would underspend that amount in personnel in FY21. The plan is to request that amount as part of a budget amendment to replace the reduced funds in FY22.

Assuming no last-minute spending requirements, the committee confirmed that the library should expend all FY21 operating funds, except the two amounts noted above. Shirley was directed to expend the operating budget, leaving \$6,379 unspent.

Strategic Planning:

In February of 2020, the Board agreed to a plan to revise and update the JKPL Strategic Plan, including the process needed to create a Vision Statement. This was going to be an abbreviated process that would address planning for 18 months to 2 years because the Public Library Association was scheduled to release a new planning process. Then the pandemic happened and the Board decided to postpone any action on strategic planning until people could gather safely for focus group meetings. That time is arriving and we need to move forward. Our current plan is out of date AND our accreditation expires in the spring of 2022. We must have a current plan in place by the end of February 2022 in order to meet the accreditation standards.

I met with Becky Heil, a consultant for the State Library of Iowa, who facilitated our planning process several years ago. She said the PLA documents are scheduled to publish this summer / fall so we have three options for planning:

- do the new process if it comes out in time,
- use the old Planning for Results Process that we did last time (sample agenda / timeline attached)
- Come up with a different process that could be a hybrid of what Becky did for libraries that worked on planning during the pandemic (sample description attached), the old PFR process, and / or the new PFR process (if available)

Because of the timing, I asked Becky to put the JKPL on her agenda for planning this fall / winter. She is planning to participate in the August 10 Board meeting (either in person or via Zoom) to talk about planning, describe the process, and get guidance on how we would like to proceed. If you want to start sooner, we could ask her to come in July but I wasn't sure we would be having a meeting. I also thought waiting a month might get us closer to a full board.

Since we work well with committees, we could have a committee to help expedite some parts of this process – like identifying individuals / stakeholders to invite to participate in the Focus Groups – but most of the work will need to have full Board involvement. I am assuming we will want to keep / include developing a Vision Statement as that was part of the plan in 2020.

Questions Board needs to decide:

1. Do we want to proceed with the planning process?
2. Is August a good month to start or do you want to try for July, or start later? I think the minimum time needed to go thru the process and have a complete document is 4 months, longer allows some flexibility.
3. Do you want to work with Becky / State Library or are you interested in investigating alternatives?
4. Anything else you need to know now or before we start?

AGENDA and TIMELINE-Strategic Planning for Results-BH

1. Library Board of trustees agrees they want to do the full process for small libraries. Chose date for first meeting. Can't be done in less than 4 months, depending on how long you wait in between meetings, it can take up to 6 months. Recommend the library purchase:

[Strategic planning for results](#)

Author: Sandra S Nelson; Public Library Association.

Publisher: Chicago : American Library Association, 2008.

2. Board meets with facilitator (Becky), library director and board. This meeting will last from one to two hours, depending on how much the board wants to accomplish with the facilitator. Becky walks the board through the "why plan?" question and elicits answers to be used later. She gives the board an overview of the PLA Planning for Results process and talks about the timeline. Decisions need to be made on who does what part of the process and how much the staff will be involved. The dates for the two stakeholder group meetings should be chosen. This can also be done using Zoom, if necessary.
3. The board may chose ahead of time if they want to brainstorm the list of potential community group members during the first session. They may chose to wait and do that portion later, without the facilitator present. If the first meeting includes coming up with names of potential stakeholders, I recommend setting aside two hours. If you are planning to do a regular board meeting before or after the first session, it is nice to include a light meal with this portion.
4. Library staff sends invites to community group. Director gathers stats and other information for stakeholder meetings. Includes any type of community profile and library stats, typically reported in an annual report.
5. Stakeholder meeting-Becky and the community group (along with one board member and one other staff member) meet for two hours to talk about community needs. Not about the library yet. Becky writes up notes to share with group-transcribed from flipcharts. Second meeting is scheduled in about a month. This meeting and the next stakeholder one can be done in one day (all day Saturday, possibly) or two evenings.
6. Second Stakeholder meeting-Becky and the same group as last month, meet to talk about the library response to community needs. This group chooses several service responses for the library from the set "Library Service Responses" list. Becky types up notes to share with the group. Director sends communication to library board about the next meeting.
7. One way to shorten the timeline, is to have an all-day session with the stakeholder groups. This cuts one month off the time.
8. Board meeting-I strongly suggest this be done separately from a regular board meeting. The board hears about the service responses for the first time, starts a mission/vision statement and works on goal setting. The meeting can be 2-3 hours long, and sometimes, the board needs to meet again, to flesh out the mission statement and the goals. The board then makes a decision about who will be finishing the plan. Frequently, they turn it over to the staff to add the

objectives and activities. Depending on how active the board, director and staff are, this step and the next one can take a long time. Minimum is a month.

9. Becky talks with either board, director or staff to discuss how to write good objectives. For a larger library, Becky meets with the entire staff and by the end of this meeting, the objectives are done. For a one person library, this process is turned over to the director to accomplish on their own. The director then takes all the information and shapes it into a long range plan that needs to be approved by the board. This can be done with staff help, but writing a cohesive plan shouldn't be done by committee.
10. Then it is time to party, with board, staff and community stakeholders. Present the plan to the community and public officials.

Other thoughts: In order to get a staff involved, it makes sense for the director (and perhaps a board member) to go over the information about planning after the initial board meeting. Staff should be given access to all the information, notes, etc. For a staff that wants to participate, I recommend having them work on the objectives. It may necessitate breaking into small groups, after the first full staff meeting to hear about writing objectives, and this can take some time, but can be an important step for staff buy-in.

Food is always a benefit, if there is a budget, this can help participation, especially for evening meetings.

If weather is a concern, think carefully about the timing of the meetings. Some can be done online, using the Zoom meeting platform. This requires a computer, projection screen and speakers and a microphone in the library. It can also be done via Zoom, with board members participating from home, but they all need headsets and a good internet connection.

Becky meets with board to walk through planning process: I outline the process, ask for any changes they would like to make and set a timeline.

Brainstorm Community Stakeholder Names. Usually done at a board meeting with Becky. If you are doing this on your own, I have templates to help. Attached: [Handouts-Organizations, Stakeholder Names Table](#),

Pick week for phone calls. Becky and director pick the week for everyone to be called. Then, I will put together a schedule of available time slots.

Contact Community Stakeholders. For this first contact, you can talk, text, email, mail, or call potential stakeholders. Tweak the sample [Script for Recruiting](#) (attached) and use this for whoever will be speaking to the stakeholders. Calling or talking in person works best for this part. Keep track (via [Stakeholder Schedule Spreadsheet](#)) of who agrees to participate. We are looking for 15-20 people to say they are willing to talk to me. Let me know when this group has been contacted the first time.

Contact Stakeholders with potential day/times. You will send a letter/email (sample attached: [Letter for Phone Interview Scheduling](#)) to stakeholders who said yes, with a list of times, they will need to get back to you with their choices. Add the column labeled Appointment Preference to the Stakeholder Schedule Spreadsheet, when you hear back from people.

Make Schedule. Becky will add another column to the spreadsheet with the actual schedule. I will send this to you and you can let them know when to expect my call. Since we hope they give us a few options in step 4, you will probably need to let them know for sure what day/time I will call. This could be a text or short call or email, if you collect that info. If they only choose one day/time option, you may decide not to re-contact them. You can just assume they understand I will call during that time slot-this is totally up to you.

Becky Completes Phone Calls. I will get all of the calls done during the week we picked, then take a few weeks to put all the info together for you and the board.

Becky and Director Decide on Next Steps. Decisions that need to be made are; who will choose the Library Service Responses, how and when the board writes goals, writing/re-writing a mission or vision statement, how the plan will be finished.

Group Narrows Library Service Responses. This can be accomplished in a variety of ways. The director can narrow the [18 Library Service Responses](#) down to 6, then I can meet with the board and tell them a bit about each response, then they choose the top 3. Or, I can meet with staff and we can use them as the group that looks at the community response and picks the top 3. Or you could have a joint group (maybe board, friends, staff, community members) that meets, hears about the survey results, hears about the service responses, then chooses the top 3. Depending on the method used, this can be done in 30 minutes to an hour.

Meeting with Board of Trustees. I will meet with them to go over the results of the phone calls with a summary document that I provide that day, takes about 30 minutes.

Board, Director and Becky write goals and works on Mission/Vision. I just had a successful online goal writing session with a library. It is not ideal, but it worked pretty well. I have [Goal and Objective templates](#) which I will send in advance of the board meeting. This can take over 2 hours to accomplish.

Objectives are written. Depending on the size of the library, this can be just the director or the director and staff to write objectives. I am available to help with this part, but it isn't necessary if you are comfortable doing it on your own.