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Regular Library Board Meeting

**Tuesday, November 9, 2021
6:00 pm**

In person / Hybrid Meeting
Hoffman Community Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meetings: October 12, 2021
 - Approve October Librarian's Report
 - Approve Bills:
 - November Bills
 - Claims Report for October
 - October & November Credit Card Claims
 - Budget Reports
 - October City Report
 - October Library Report
 - Trust Account Reports
 - October Bank Statements
 - October Balance Report
 - Trust Account Expenditure Report
 - October Donations Report
 - Program Reports
 - October Report of Programs and Attendance
 - November Schedule of events
 - Schedule for upcoming programs
 - Contract Use Reports
 - Statistics by Residence Area
 - Statistics by Contract / Service Area
 - Grant Report
 - Friends of the Library Report
 - JKPL Endowment Report

4. Discussion of Current Library Operations and Services
5. Update on Strategic Planning Process
6. Update on Library Director Evaluation
7. FY21 Iowa Public Library General Information Survey for the JKPL
8. FY21 JKPL Annual Report
9. Executive Committee Report
10. Fundraising Committee Report
 - Notes from November 3, 2021 Meeting
11. Furnishings, Art & Facilities Committee Report
 - Notes from electronic discussion
12. Finance Committee Report
 - Notes from electronic discussion
 - Consider approval of FY22 Budget Amendment Requests
13. Marketing Committee Report
 - Notes from electronic discussion
14. Personnel Committee Report
15. Policy Committee Report
 - Notes from November 4, 2021 meeting
 - Consider approval of JKPL Pandemic Interim Service Plan
16. Meetings and Training
 - City Council Attendance: December 6: Sue Engelbrecht
 - Upcoming
 - Recently Attended
17. Oral Presentations
18. Adjournment

Information for joining the November meeting remotely:

Topic: Monthly JKPL Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://cityofdyersville.zoom.us/j/88487132277?pwd=ajZZMC9HZncxTFNLSk9MS3lXaURNQT09>

Meeting ID: 884 8713 2277

Passcode: 063310

Dial by your location

+1 312 626 6799 US (Chicago)

NOTE – The same zoom room / link will be used for all future JKPL Board Meetings unless otherwise noted.

Hello all:

Here is the packet for the Tuesday, November 9, 2021 Board meeting. This meeting will be in person in the Hoffman Room at the JKPL, but we continue to offer a zoom option if you are unable to attend in person

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meetings: October 12, 2021 - **A**
 - Approve October Librarian's Report – **B**
 - Approve Bills:
 - November Bills - **C**
 - Claims Report for October - **D**
 - October & November Credit Card Claims - **E**
 - Budget Reports
 - October City Report - **F**
 - October Library Report - **G**
 - Trust Account Reports
 - October Bank Statements – **H1 & 2**
 - October Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - October Donations Report - **K**
 - Program Reports
 - October Report of Programs and Attendance - **L**
 - November Schedule of events - **M**
 - Schedule for upcoming programs – **N. Not yet in prepared**
 - Contract Use Reports
 - Statistics by Residence Area - **O**
 - Statistics by Contract / Service Area - **P**
 - Grant Report – **Nothing new to report**
 - Friends of the Library Report – **Nothing new to report**
 - JKPL Endowment Report - **Q**
4. Discussion of Current Library Operations and Services – **Following the decisions made at the last meeting, more soft seating is available and all tables and chairs are open for use.**
5. Update on Strategic Planning Process – **Strategic Planning Committee identified and contacted local stakeholders to participate in telephone interview or in-person focus group. Phone interviews took place the week of November 1 and the in-person focus group gathering is scheduled for Sunday,**

December 5 from 1 to 4 pm. Special Board Strategic Planning Work Sessions are scheduled for January 13 and 18 from 6 to 8 pm. The staff work session to write objectives is scheduled for Saturday, February 19, 2021. I will be requesting the Board approved being closed to the public that morning so that all Staff can be involved. I am considering requesting to be closed all day to allow for afternoon training and / or projects.

6. Update on Library Director Evaluation -
7. FY21 Iowa Public Library General Information Survey for the JKPL – **This document was shared with you via email in October.**
8. FY21 JKPL Annual Report – **I hope to have this ready for you but have a bit of work to do first.**
9. Executive Committee Report
10. Fundraising Committee Report
 - Notes from November 3, 2021 Meeting
11. Furnishings, Art & Facilities Committee Report
 - Notes from electronic discussion
12. Finance Committee Report
 - Notes from electronic discussion
 - Consider approval of FY22 Budget Amendment Requests
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 - Consider approval of JKPL Pandemic Interim Service Plan
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 - Upcoming: Boardroom Training
 - Recently Attended: ARSL
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**James Kennedy Public Library
Board of Trustees
Minutes of the October 12, 2021 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, October 12, 2021 in the Hoffman room. Present: Sue Engelbrecht, Angela English, Marcus Ingles, Karen Kramer, Ray Kruse, Catherine O'Hea, Karen Tieskoetter, Alex Wiezorek, Danielle Will, Library Director Shirley Vonderhaar, and Assistant Library Director Dawn Schrandt. Absent: Ray Kruse.

1. Board President Karen Kramer called the meeting to order at 6:01 pm
2. Consider approval of Agenda
 - Engelbrecht MOVED "Amendment of the agenda to move up oral presentation," and seconded by O'Hea
Ayes: Engelbrecht, English, Ingles, Kramer, O'Hea, Tieskoetter, Wiezorek, and Will
Nays: None
Motion CARRIED
 - Wiezorek MOVED "Approval of the amended agenda," and seconded by Engelbrecht
Ayes: Engelbrecht, English, Ingles, Kramer, O'Hea, Tieskoetter, Wiezorek, and Will
Nays: None
Motion CARRIED
 - Oral presentation
Jeff Jacque announced that he is running for mayor and that he would be supportive of the goals of the library. He thanked the library board and staff for their service.
3. Agenda Consent Calendar
 - Correspondence & Communication: Dyersville Area Community Foundation Wednesday, Oct 20 from 5:30-7:00
 - A board member or staff member can attend in lieu of the library director
 - Approve minutes of previous meetings: September 14, 2021
 - Approve September Librarian's report
 - Approve Bills
 - October bills
 - Claims report for September
 - September and October credit card claims
 - Budget reports
 - September city report
 - September library report
 - Trust account reports
 - September bank statements
 - September balance report
 - Trust account expenditure report
 - September donations report
 - Program reports
 - September report of programs and attendance

- October schedule of events
 - Schedule for upcoming programs
 - Adult summer library program report
 - Grant report
 - Status of grants applied for
 - Dyersville Area Community Foundation grant of \$2,376 was received to support the Hybrid Gatherings @ Your Library Project. Funds will be spent on Meeting Owls and hotspots.
 - State Historical Society of Iowa HRDP Grant for microfilming and digitizing the Dyersville Commercial is drawing to a close as Woodward Communication has provided the needed permissions to make the digital website accessible from the JKPL facility and the Historical Society.
 - Waiting on Theisen's grant announcement
 - Grants that the JKPL applied for since last meeting – none
 - Friends of the Library report
 - Notes from September 20, 2021 meeting
 - No book sales scheduled for 2021 – earliest would be early 2022
 - Membership drive scheduled for January 10, 2022
 - Agreed to match the DACF grant application with \$1,000 and also to contribute \$500 to purchase books for the Books for Treats pop-up library
 - JKPL Endowment report
 - August 2021 fund activity statement
 - English MOVED "Approval of the consent items," and seconded by Engelbrecht
 Ayes: Engelbrecht, English, Ingles, Kramer, Kruse, O'Hea, Tieskoetter, Wiezorek, and Will
 Nays: None
 Motion CARRIED
4. Discussion of current library operations and services
 5. Consider approval of JKPL interim service/reopening plan
 - Policy committee will discuss service/reopening plan going forward and propose changes to the board at upcoming meetings
 - English MOVED "Amend JKPL interim service/reopening plan to allow soft seating (sofas) and full number of chairs at tables," and seconded by Ingles
 Ayes: Engelbrecht, English, Ingles, Kramer, Kruse, O'Hea, Tieskoetter, Wiezorek, and Will
 Nays: None
 Motion CARRIED
 6. Update on Strategic Planning Process
 - Determining list of possible stakeholders for phone interviews and focus groups
 - Timeline: calls in November, focus group in early December
 - Scheduling goal setting and library visioning process
 - January 13 (visioning) and January 18 (goal setting) at 6:00 pm
 7. Appointment of committee to evaluate Library Director

- Kramer appointed Personnel Committee
 - 8. FY21 Iowa Public Library general information survey for the JKPL – Shirley will email out to Board members when completed
 - 9. Executive Committee report – no report
 - 10. Fundraising Committee report
 - Notes from October 11, 2021 meeting
 - Nov 27 Breakfast Burrito fundraiser
 - Apparel sale from K&K Logo – initial order for promotional materials
 - 11. Furnishings, Art, & Facilities committee report – No report
 - 12. Finance Committee report – No report
 - 13. Marketing committee report
 - Notes from email correspondence
 - Replacing TV in main library
 - While You Wait program
 - 14. Personnel committee report
 - Status of clerk vacancy, part time
 - 15. Policy committee report – No report
 - 16. Meetings and training
 - City council attendance
 - November 1: Kramer
 - Upcoming conferences
 - Association for Rural and Small Libraries – Oct 20-23, 2021 in Reno
 - Shirley attending in person
 - Paul and Ann are going to attend virtually
 - Recently attended
 - IA Learning Circuits – Kim attended
 - Public Libraries of Dubuque County Agency – board (English) and Shirley attended
 - Oral presentations
 - Public Office Candidates Forum being held at Beckman HS at 6:15 on October 19
 - 17. Adjournment
- Engelbrecht MOVED to adjourn and seconded by Ingles. Meeting ADJOURNED by Kramer at 7:27 pm.

Danielle Will, Secretary

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

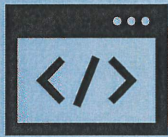
B

Librarian's report to the Board of Trustees

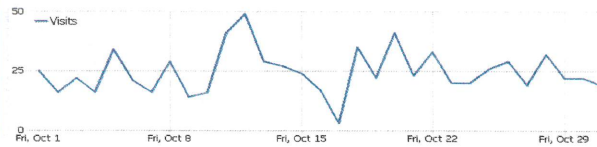
Month: October-21
 YTD: July-21 to October-21
 Previous YTD: July-20 to October-20

	Library visits		Items loaned		Library cards issued		
					City resident	Total	
Month	3362	(↑ 108.6%)	6967	(↑ 47.4%)	10	19	(↑ 850%)
YTD	12035	(↑ 100.2%)	27548	(↑ 16.1%)	32	66	(↑ 127.6%)

Website traffic



Visits: 762
 Average visit duration: 2:09



Computer use



Month	Hours		Month	Sessions	
	YTD	Prev. YTD		YTD	Prev. YTD
92	418	324	244	945	282

Wifi use



Sessions		Visits		Unique visitors	
Month	YTD	Month	YTD	Month	YTD
279	1219	239	1047	52	98

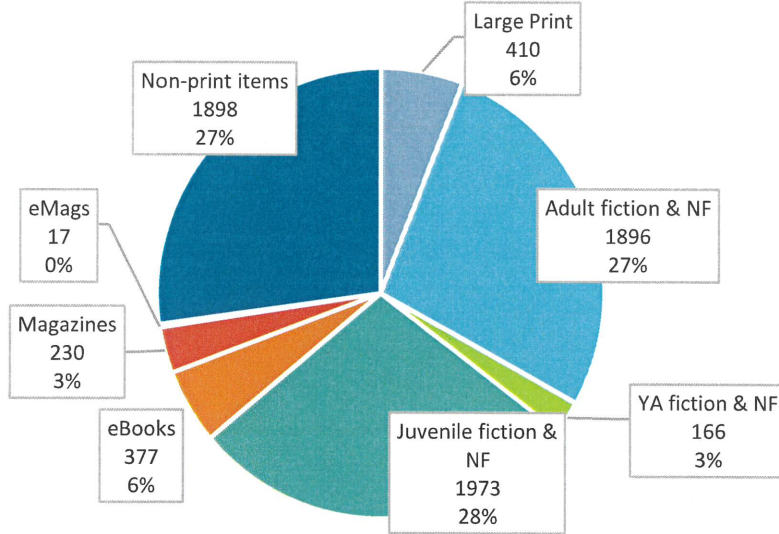
Meeting room use



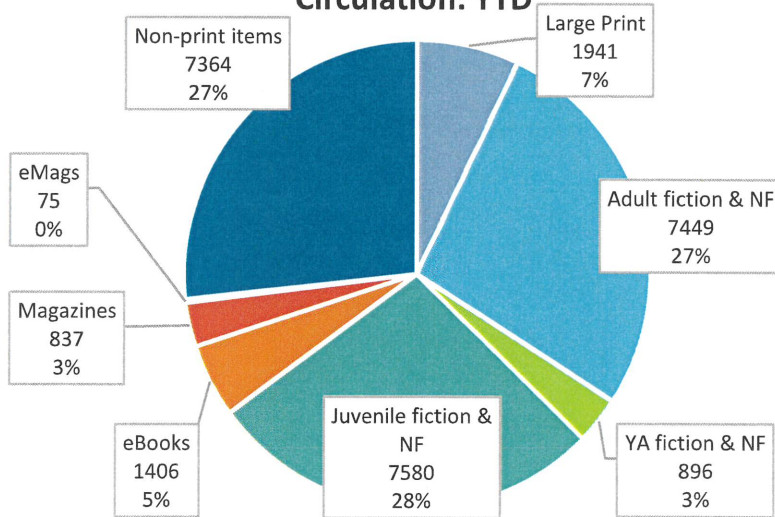
Month	YTD	Prev. YTD	- tracking public use only
39	114	0	

Circulation

Circulation: Month



Circulation: YTD



Non-print items	Month	YTD
eAudio	355	1374
Adult & YA audio	150	565
Juvenile audio & kits	3	60
Adult & YA video	739	2912
Juvenile video & DVD	413	1479
Games, LoT, etc.	238	974
Total	1898	7364



Downloads: 12
Streams: 74
Videos: 0
Total YTD: 431



Videos: 0
YTD: 0



Sessions: 18
YTD: 216



Visits: 98
YTD: 430

Collection

Items purchased

Month: 277
YTD: 1159

Items donated

Month: 47
YTD: 176
Prev. YTD: 235

Items withdrawn



	Month	YTD
Books	263	1144
Audio	0	1
Video	316	318
Other	2	11
Total	581	1474

Summary of additions

	Large print	Adult fiction	Adult & YA NF	YA fiction	Juvenile fiction	Juvenile NF	eBook & eAudio	Adult & YA audio	Juvenile audio	Adult & YA video	Juvenile video	CDs, games, misc.	Total
Current month	25	65	33	24	111	11	0	12	2	24	8	9	324
Previous month	23	25	56	14	138	28	15	21	1	33	7	37	398
Current YTD	103	284	151	97	289	52	60	55	6	128	29	112	1366
Previous YTD	71	518	109	111	204	87	34	45	6	142	30	36	1393

Programming

Virtual / Take and Make Programs

Program				Prep time (hrs)	Kits
	Views	Engagements	Views		
Play-Doh Challenge - Trees (C.)	NA	NA	NA	0.25	0
*Checker's TV Virtual Program - 4 sessions(C.)	105	31	0	0.25	40
*Adult CN: Twine Pumpkins (A)	25	3	3	NA	12
Ready-Set-Grow: Amaryllis Care	31	4	6	1 (+.5)	NA
Upcycled Cards for Any Occasion (GI)	NA	NA	NA	1	21
*FrankenToys (C.)	NA	NA	NA	0.5	2
Creation Station: Dancing Scarecrow (GI)	NA	NA	NA	0.25	20
*Ready-Set-Grow: Amaryllis for the Holidays	NA	NA	NA	NA	30
Paper Pumpkin Kit (C.)	NA	NA	NA	1	10
*Pets in Costume Photo Contest (GI)	71	10	3	NA	NA
Carryover September programs - 3 programs	14	4	7	NA	NA

*program included in-person component

Discord virtual game nights

Program	Attendance	Prep time (hours)
Among Us (GI)	0	0.5

Zoom programs

Program	Attendance	Prep time (hours)
Third Thursday Hoover's Last Trip Home Partnership with the Hoover Presidential Library	0	0.25

Virtual/Sharing/Passive programs

Program	Attendance	Prep time (hours)
Get Puzzled (A)	0	0.25
Coloring, Creating, & Doing (A)	106	3.25
Strength Training for Older Adults (A)	20	NA
TEENtober Digital Challenge (YA)	0	1.5
*Pets in Costume Photo Contest	11	0.5
StoryWalk® - <i>Magical Yet!</i> (C) Funded by DRA, Friends of the JKPL, and Osterhaus Memorial	82	5.25 (+2 vol.)

In-Person and Hybrid Programs

Program	Attendance	Prep time (hours)
Story Time - 4 sessions - in person (PreK)	21	10 (+1 vol.)
Wee Read - 4 sessions - in person (PreK)	10	1
Out Reads - 5 sessions - in person / off site (C.)	83	2.25
Ellen Kennedy Living Center - Cancelled due to quarantine (A)	0	0.5
*Checker's TV Weekly Watch Party - 4 sessions (C.)	7	2.5
Sit & Stitch - 4 sessions - in person and Zoom(A)	31	2
Books for Lunch: <i>Extraordinary Life ...</i> - in person and Zoom (A)	7	1.25
Dungeons & Dragons - in person and Discord (GI)	6	2.5
Novel Approach to Faith - in person and Zoom (A)	7	2
JKPL Writing Group - in person and Zoom (A)	5	1.5
UpCycled Cards Craft Gathering - in person (GI)	1	1.5
Final Friday Tech - in person and Zoom upon request (GI)	0	0.25
Banned Books Week - Shredded book jar (GI)	10	2.75
STEAM Fun Fridays - 5 sessions in person (C.)	8	5
*FrankenToys	0	0.5
*Adult Crafternoon: Twine Pumpkins - in person & virtual (A)	9	4
Euchre Card Party - 3 sessions - in person (A)	15	6.25
Chat and Doodle Too - in person and Zoom (A)	5	0.25
Movies @ Your Library - Space Jam - in person (GI)	0	0.5
Pop-Up at the Victory Ford Fun Run - in person (GI)	20	1.5
*Ready-Set-Grow: Amaryllis for the Holidays - in person and virtual	9	1.75 (+3)
Social Issues Book Club: <i>The Hate U Give</i> - in person & Zoom(GI)	4	1.5
Whimsical Illustrations: Whimsical Witchery - in person (A) presented by Dianne Kramer	17	.75 (+20 vol.)
Ghouls Night Out - in person (A)	75	4
Double Creature Feature - in person - (GI)	13	5
Children's Halloween Open House - in person (C.)	39	14 (+11)
Books for Treats - in person (C.)	602	6 (+4)



Dyersville, IA

C

Expense Approval Register

Packet: APPKT00895 - November 2021 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
VONDERHAAR, SHIRLEY	11.01.2021	Training - ARSL Conference	001-5-410-4-62300	MEETINGS/TRAINING	338.74
MR LOCK & KEY	2283	Maintenance - Door Lock	001-5-410-4-63750	MAINTENANCE	40.00
ACCESS SYSTEMS	30293602	Contract - Copier lease	001-5-410-4-64316	CONTRACTS	159.95
AMAZON	11.01.2021	Programs	001-5-410-4-65060	OFFICE SUPPLIES	77.92
AMAZON	11.01.2021	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	79.28
UTHOFF, SARAH S.	2021-4	Programs	001-5-410-4-65060	OFFICE SUPPLIES	75.00
BAKER & TAYLOR BOOKS	2036230252	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	14.97
BAKER & TAYLOR BOOKS	2036248512	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	34.93
BAKER & TAYLOR BOOKS	2036274920	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	14.97
DEMCO EDUCATIONAL CORP	7028355	Book Supplies	001-5-410-4-65060	OFFICE SUPPLIES	84.92
BLACKSTONE PUBLISHING	INV2003260	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	2.95
BAKER & TAYLOR BOOKS	0003235113	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-18.45
BAKER & TAYLOR BOOKS	0003235114	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-15.67
BAKER & TAYLOR BOOKS	0003247940	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-147.59
BAKER & TAYLOR BOOKS	0003249933	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-15.12
BAKER & TAYLOR BOOKS	0003249934	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-15.11
BAKER & TAYLOR BOOKS	0003249935	Books - Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-10.17
BAKER & TAYLOR BOOKS	0003249936	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-18.45
IOWA POETRY ASSOCIATION	10.15.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	9.00
AMAZON	11.01.2021	Creative Spaces - Library of Th...	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	10.98
SCHRANDT, DAWN	11.01.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	10.19
AMAZON	11.01.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	68.21
AMAZON	11.01.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	22.75
AMAZON	11.01.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	59.84
AMAZON	11.01.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	159.58
AMAZON	11.01.2021	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	35.97
AMAZON	11.01.2021	DVD	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	490.84
CENTER POINT PUBLISHING	1882518	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	155.22
BAKER & TAYLOR BOOKS	2036229266	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	78.09
BAKER & TAYLOR BOOKS	2036230252	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	71.48
BAKER & TAYLOR BOOKS	2036244487	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	127.48
BAKER & TAYLOR BOOKS	2036248512	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	142.97
BAKER & TAYLOR BOOKS	2036260459	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	112.74
BAKER & TAYLOR BOOKS	2036260459	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	133.68
BAKER & TAYLOR BOOKS	2036270541	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	11.97
BAKER & TAYLOR BOOKS	2036270541	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	376.01
BAKER & TAYLOR BOOKS	2036274920	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	58.28
BAKER & TAYLOR BOOKS	2036284184	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	65.00
BAKER & TAYLOR BOOKS	2036295138	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	96.27
BAKER & TAYLOR BOOKS	2036295138	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	18.60
FINDAWAY WORLD LLC	365203	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	52.24
FINDAWAY WORLD LLC	365473	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	58.49
FINDAWAY WORLD LLC	365478	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	53.99
FINDAWAY WORLD LLC	367342	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	52.24
INGRAM LIBRARY SERVICES	62747907	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	41.59
INGRAM LIBRARY SERVICES	62747907	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	10.39
INGRAM LIBRARY SERVICES	62747907	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	198.73
INGRAM LIBRARY SERVICES	62747907	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	68.00
INGRAM LIBRARY SERVICES	62752375	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	93.84
INGRAM LIBRARY SERVICES	62752375	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	574.83
BARNES & NOBLE BOOKSELLE...	7402720	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	21.59
CENGAGE LEARNING	75980154	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	51.98

Expense Approval Register

Packet: APPKT00895 - November 2021 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
CENGAGE LEARNING	76024676	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	29.59
CENGAGE LEARNING	76043928	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	29.59
CENGAGE LEARNING	76052518	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	30.39
CENGAGE LEARNING	76059829	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	48.00
CENGAGE LEARNING	76068555	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	107.95
CENGAGE LEARNING	76110882	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	23.20
LIBRARY IDEAS	85210	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	1.50
BLACKSTONE PUBLISHING	INV2000351	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	76.48
BLACKSTONE PUBLISHING	INV2003260	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	36.00
Department 410 - LIBRARY Total:					4,658.83
Fund 001 - GENERAL FUND Total:					4,658.83

Fund: 002 - LIBRARY TRUST FUND

Department: 410 - LIBRARY

FAREWAY STORES INC.	00027642	Supplies - Halloween Party - Lo...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	17.99
AMAZON	11.01.2021	Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	39.99
K & K LOGO DESIGNS LTD.	155311	Fundraising - Apparel	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	199.00
BAKER & TAYLOR BOOKS	2036229266	Books - Rardin Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.11
BAKER & TAYLOR BOOKS	2036244487	Books - Ostwinkle Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.68
BAKER & TAYLOR BOOKS	2036260459	Books - Adopt a Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	20.50
BAKER & TAYLOR BOOKS	2036260459	Books - Friends Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	33.62
BAKER & TAYLOR BOOKS	2036270541	Books - Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	14.98
BAKER & TAYLOR BOOKS	2036295138	Books - Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.23
KANOPY, INC.	270345-PPU	Programs - Streaming Video	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	23.00
SCHOLASTIC INC.	32073798	Books - Pop Up Library	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	542.09
JOHN DEERE FINANCIAL	5165179	Supplies - Program - Amarylis K..	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	11.19
ORIENTAL TRADING COMPANY...	712420349-01	Program - Halloween - Love M...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	29.96
Department 410 - LIBRARY Total:					979.34
Fund 002 - LIBRARY TRUST FUND Total:					979.34
Grand Total:					5,638.17

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	4,658.83
002 - LIBRARY TRUST FUND	979.34
Grand Total:	5,638.17

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-62300	MEETINGS/TRAINING	338.74
001-5-410-4-63750	MAINTENANCE	40.00
001-5-410-4-64316	CONTRACTS	159.95
001-5-410-4-65060	OFFICE SUPPLIES	384.94
001-5-410-4-67701	BOOKS/FILMS/RECORDS/...	3,735.20
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	979.34
Grand Total:		5,638.17

Project Account Summary

Project Account Key	Expense Amount
None	941.62
410AB	497.69
410AF	669.45
410AN	324.42
410DVD	490.84
410EM	1.50
410LP	520.41
410PF	789.11
410PN	104.23
410SS	10.98
410TAAB	91.70
410TMEM	64.41
410TPROG	805.24
410YAF	258.57
410YAN	68.00
Grand Total:	5,638.17

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

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 President, Board of Trustees

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 ATTEST: _____

 Secretary, Board of Trustees

_____ Date

D

**James Kennedy Public Library
October 2021**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$600.00
Black Hills	Gas / Heat	48.28
Alliant Energy	Electricity	1,644.19
Total		\$2,292.47

Miscellaneous Bills

Check issued to:	Purpose	Amount
Giant Wash	Floor mats	13.58
Medical Associates	Flu Shots	132.00
Theisens	Reflective tape (StoryWalk)	21.98
Ace	Chain and hook (maintenance)	17.55
Sam's Club	Paper shredder	59.68
Kim Benton-Hermsen	Replacement check (programs)	32.99
Credit card – Target	DVDs	64.97
Credit card	Adult nonfiction	47.40
Total		\$390.15

October Budget	
October 2021 Claims submitted	\$6,586.76
Utility and Contractual from Bills above	2,292.47
Miscellaneous Bills from above	390.15
Total wages and benefits	32,013.86
Total October 2021 expenses	\$41,283.24

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

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Credit Card Claims for October & November 2021

Date	Vendor	Items	Amount
10/28/21	ARSL	Webinar	35.00
11/1/21	Facebook	FB ads (trust/programs	28.15

Budget Report
Account Summary

For Fiscal: 2021-2022 Period Ending: 10/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	0.00	0.00	23,814.19	84,838.59	-84,838.59	0.00 %
<u>001-5-410-4-61100</u>	FICA	0.00	0.00	1,435.55	5,095.72	-5,095.72	0.00 %
<u>001-5-410-4-61200</u>	MEDICARE	0.00	0.00	335.72	1,191.70	-1,191.70	0.00 %
<u>001-5-410-4-61300</u>	IPERS	0.00	0.00	2,248.07	8,008.79	-8,008.79	0.00 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	0.00	0.00	4,167.34	16,478.08	-16,478.08	0.00 %
<u>001-5-410-4-61700</u>	SUI	0.00	0.00	12.99	115.80	-115.80	0.00 %
<u>001-5-410-4-62100</u>	DUES	0.00	0.00	0.00	194.00	-194.00	0.00 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	0.00	0.00	0.00	663.40	-663.40	0.00 %
<u>001-5-410-4-63710</u>	ELECTRICITY	0.00	0.00	1,644.19	5,583.18	-5,583.18	0.00 %
<u>001-5-410-4-63711</u>	GAS HEAT	0.00	0.00	48.28	188.78	-188.78	0.00 %
<u>001-5-410-4-63730</u>	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-63750</u>	MAINTENANCE	0.00	0.00	167.55	290.70	-290.70	0.00 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	0.00	0.00	0.00	711.00	-711.00	0.00 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	154.29	1,031.45	-1,031.45	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	0.00	0.00	600.00	2,550.00	-2,550.00	0.00 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	0.00	0.00	821.73	4,518.77	-4,518.77	0.00 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	0.00	0.00	5,833.34	19,077.90	-19,077.90	0.00 %
	Expense Total:	0.00	0.00	41,283.24	150,537.86	-150,537.86	0.00 %
	Fund: 001 - GENERAL FUND Total:	0.00	0.00	41,283.24	150,537.86	-150,537.86	0.00 %
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	0.00	0.00	3,052.20	12,665.63	-12,665.63	0.00 %
	Expense Total:	0.00	0.00	3,052.20	12,665.63	-12,665.63	0.00 %
	Fund: 002 - LIBRARY TRUST FUND Total:	0.00	0.00	3,052.20	12,665.63	-12,665.63	0.00 %
	Report Total:	0.00	0.00	44,335.44	163,203.49	-163,203.49	0.00 %

James Kennedy Public Library FY22 Operating Budget							
	FY22	July	August	September	October	Nov. (est)	Received to date
ESTIMATED REVENUES:							
Dubuque County Library Agency	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Fees from copier, R/P, etc.	5,000.00	347.43	297.94	287.79	288.43	300.00	1,221.59
Open Access	11,600.00	0.00	0.00	0.00	0.00	0.00	0.00
Access Plus / ILL	350.00	0.00	0.00	0.00	0.00	0.00	0.00
Direct State Aid	2,000.00	0.00	0.00	0.00	2,031.10	0.00	2,031.10
TOTAL:	24,950.00	347.43	297.94	287.79	2,319.53	300.00	3,252.69
							3,252.69
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES							
							Spent to date
Wages	246,455.00	23,387.75	18,779.37	18,857.28	23,814.19	19,000.00	84,838.59
FICA	15,280.00	1,408.83	1,123.13	1,128.21	1,435.55	1,178.00	5,095.72
Medicare	3,574.00	329.51	262.66	263.81	335.72	275.50	1,191.70
IPERS	23,265.00	2,207.82	1,772.77	1,780.13	2,248.07	1,793.60	8,008.79
SUI	250.00	76.41	13.56	12.84	12.99	19.00	115.80
Group Insurance	47,846.00	4,071.70	4,071.70	4,167.34	4,167.34	4,168.00	16,478.08
Meetings and training	2,500.00	20.00	375.00	268.40	0.00	338.74	663.40
Dues and memberships	750.00	15.00	0.00	179.00	0.00	0.00	194.00
TOTAL:	339,170.00	31,517.02	26,398.19	26,657.01	32,013.86	26,772.84	116,586.08
							116,586.08
CONTRACTUAL SERVICES:							
Utilities (telephone)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	14,000.00	729.74	1,527.86	1,681.39	1,644.19	1,500.00	5,583.18
Gas / Heat	2,500.00	45.55	47.37	47.58	48.28	200.00	188.78
Insurance (bldg)	6,800.00	0.00	0.00	711.00	0.00	0.00	711.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	600.00	600.00	750.00	600.00	750.00	2,550.00
Window cleaning	300.00	0.00	0.00	0.00	0.00	0.00	0.00
Service / Maintenance Contracts	7,500.00	438.29	154.29	284.58	154.29	159.95	1,031.45
TOTAL:	39,100.00	1,813.58	2,329.52	3,474.55	2,446.76	2,609.95	10,064.41
							10,064.41
SUPPLIES:							
General library supplies	10,000.00	347.54	1,704.74	1,022.60	542.66	232.02	3,617.54
Program fees & supplies	2,500.00	100.00	108.91	259.25	79.07	152.92	547.23
Marketing & advertising	1,500.00	0.00	0.00	154.00	200.00	0.00	354.00
Maintenance and Repairs	7,000.00	0.00	40.00	83.15	167.55	40.00	290.70
TOTAL	21,000.00	447.54	1,853.65	1,519.00	989.28	424.94	4,809.47
BOOKS AND MATERIALS							
Adult fiction	8,000.00	0.00	1,514.23	1,052.18	714.27	669.45	3,280.68
Adult nonfiction	5,000.00	148.50	389.09	559.87	392.16	324.42	1,489.62
YA fiction	2,000.00	0.00	287.37	238.03	59.31	258.57	584.71
YA nonfiction	1,000.00	0.00	0.00	97.41	0.00	68.00	97.41
Juvenile fiction	8,500.00	0.00	72.04	1,604.34	791.39	789.11	2,467.77
Juvenile nonfiction	4,000.00	0.00	0.00	123.15	509.83	104.23	632.98
Large Print	3,500.00	190.34	734.05	330.20	478.12	520.41	1,732.71
Electronic media (ebooks, etc.)	6,500.00	0.00	956.78	1,700.33	725.82	1.50	3,382.93
Reference & electronic databases	5,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Periodicals and newspapers	4,530.00	56.97	81.42	212.87	1,052.88	0.00	1,404.14
Audiobooks (CD, playaway)	4,200.00	0.00	537.51	551.35	373.17	497.69	1,462.03
Software & Gaming	2,000.00	0.00	374.88	0.00	49.94	0.00	424.82
DVDs	6,500.00	0.00	859.87	485.94	556.72	490.84	1,902.53
SS / Creation Station / LoT	1,500.00	0.00	2.99	82.85	129.73	10.98	215.57
TOTAL:	62,730.00	395.81	5,810.23	7,038.52	5,833.34	3,735.20	19,077.90
							19,077.90
TOTAL EXPENDITURES:	462,000.00	34,173.95	36,391.59	38,689.08	41,283.24	33,542.93	150,537.86
TOTAL REVENUES:	24,950.00	347.43	297.94	287.79	2,319.53	300.00	3,252.69
ACTUAL ASKING	437,050.00	33,826.52	36,093.65	38,401.29	38,963.71	33,242.93	147,285.17
Capital Improvement							
Total Expenditures		34,173.95	36,391.59	38,689.08	41,283.24	33,542.93	150,537.86
Personnel Budget - Short	5,179.00						



Simply better banking.

102 South Clinton Street, Iowa City, IA 52240

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0109696 MSP 1176 CITY OF DYERSVILLE JAMES KENNEDY PUBLIC LIB TRUST 340 1ST AVE E DYERSVILLE IA 52040-1203



H-1

Statement Ending 10/29/2021

CITY OF DYERSVILLE

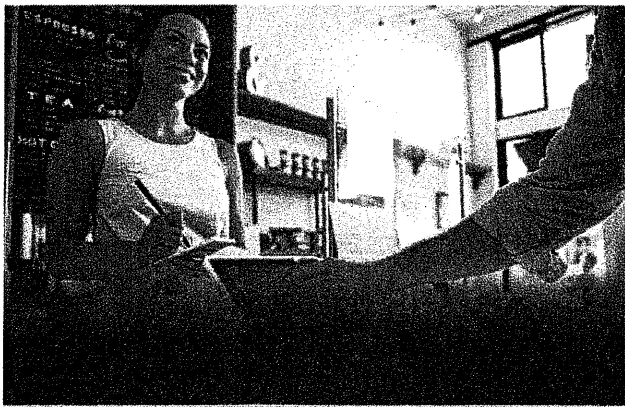
Page 1 of 4

Account Number: XX4356

Ways to Contact Us:

- Address: 102 South Clinton Street Iowa City, IA 52240
Website: www.MidWestOne.bank
Telephone: 800.247.4418

Handwritten signature and date 11/3/21



Simply better Treasury Management.

Remote deposit capture, merchant processing, and so much more. Call 800.247.4418 or visit with your business banker.

Beginning October 1, 2021, United States Postal Service (USPS) revised its service standards for first class mail items, with a standard delivery window of up to five days. This may delay both mail we send you and mail you send us.

Summary of Accounts

Table with 3 columns: Account Type, Account Number, Ending Balance. Row: BUSINESS MONEY MKT, XX4356, \$11,041.96

BUSINESS MONEY MKT-XX4356

Account Summary

Table with 3 columns: Date, Description, Amount. Rows: 10/01/2021 Beginning Balance \$11,039.77, 10/29/2021 Ending Balance \$11,041.96

Interest Summary

Table with 3 columns: Description, Amount. Rows: Annual Percentage Yield Earned 0.25%, Interest Days 29, Interest Earned \$2.19, Interest Paid This Period \$2.19, Interest Paid Year-to-Date \$26.10, Minimum Balance \$11,039.77, Average Ledger Balance \$11,039.77, Average Available Balance \$11,039.77



H-2

1690679

CITY OF DYERSVILLE
 J KENNEDY PUBLIC LIBRARY TRUST
 340 1ST AVE E
 DYERSVILLE IA 52040-1203

Date 10/29/21 Page 1
 Primary Account 617571
 Enclosures 3

Checking Account

Did you receive this statement in the mail?
 Did you know with Online Banking, you can enroll for e-statements and receive your monthly statement quickly and securely?
 When viewing an account online, simply click on the Documents icon to enroll.
 Please contact your local branch for more information.

MONEY MARKET		Number of Enclosures	3
Account Number	617571	Statement Dates	10/01/21 thru 10/31/21
Previous Balance	52,644.21	Days in the statement period	31
3 Deposits/Credits	2,768.36	Average Ledger	53,662.51
1 Checks/Debits	3,052.20	Average Collected	53,662.51
Service Charge	.00	Interest Earned	25.07
Interest Paid	25.07	Annual Percentage Yield Earned	0.55%
Current Balance	52,385.44	2021 Interest Paid	245.26

Activity in Date Order

Date	Description	Amount	
10/12	Deposit/Credit	2,376.00	55,020.21
10/19	Deposit/Credit	118.37	55,138.58
10/26	Transfer from x7571 to x5358 October Claims	3,052.20-	52,086.38
10/29	Deposit/Credit	273.99	52,360.37
10/31	Interest Deposit	25.07	52,385.44

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
10/01	52,644.21	10/12	55,020.21	10/19	55,138.58
10/26	52,086.38	10/29	52,360.37	10/31	52,385.44

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TRUST ACCOUNT REPORT for October 2021

American Trust / MidWestOne Bank - balance on hand July 1, 2021		\$	11,032.81	
July 31, 2021 interest	\$	2.27	\$	11,035.08
August 31, 2021 interest	\$	2.42	\$	11,037.50
September 30, 2021	\$	2.27	\$	11,039.77
October 29, 2021	\$	2.19	\$	11,041.96 H-1

Fidelity Bank and Trust		Budgeted	Bank Account
Balance September 30, 2021		\$ 30,386.57	\$ 52,644.21

Deposits

October 12, 2021				
DACF Grant Award	\$	<u>2,376.00</u>	\$	<u>2,376.00</u>
October 19, 2021				
Pop cans	\$	7.30		
Adopt-a-book	\$	18.00		
Mary O'Connell donation	\$	55.00		
Candy sales	\$	13.00		
Conscious Box	\$	8.97		
Friends booksale / donation	\$	<u>16.10</u>	\$	<u>118.37</u>
October 29, 2021				
Amaryllis program fee	\$	240.00		
Shakira Ostwinkle memorial	\$	15.68		
Pop-up books donation	\$	10.00		
Conscious Box	\$	2.31		
Friends booksale / donation	\$	<u>6.00</u>	\$	<u>273.99</u>
October 31, 2021				
Interest	\$	<u>25.07</u>	\$	<u>2,793.43</u>

Debits:

October 26, 2021				
Kanopy streaming video		\$98.00		
Candy for fundraising		\$52.20		
Books for pop-up library		\$75.00		
Supplies for Back to School event		\$86.46		
National Miss. River Museum for Back to School		\$227.40		
Craft supplies - LML		\$56.53		
Book - LML		\$15.17		
Adopt-a-book donations		\$68.70		
Meeting Owls - DACF grant		\$1,698.00		
Laminating for Storywalk		\$15.00		
Books for LTC grant		\$129.80		
Hoopla electronic services - ARPA grant		\$500.00		
Rardin memorial		\$29.94		
			\$3,052.20	\$3,052.20

Balance October 31, 2021			<u>\$ 27,334.37</u>	\$	<u>52,385.44</u> H-2
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Trust Account Income & Expenditure Report FY22

		in account	New Deposits					
Amount in MidWest One		\$11,032.81						
Amount in Fidelity		\$58,120.99						
INCOME: (as of July 1, 2020)				EXPENDITURES:				REMAINING:
DONATIONS & CONTRIBUTIONS:								DONATIONS:
Previous Raffles	FY19	-\$150.00						-\$150.00
Fundraisers from FY18 and earlier		\$9,528.06		Oct-21	Kanopy - 3 mo	\$98.00		\$8,294.21
				Jul-21	FB ads	\$38.02		
FY19, 20 & 21 Fundraisers (All)				Jul-21	Kanopy	\$26.00		
Brainfuse Refund	Sep-20		\$147.53	Sep-21	FB ads	\$10.00		
Chair-ity & Wreath	Previous	\$1,202.31		Jul-21	Meeting Owl	\$999.00		\$1,202.31
Cookie Walk	Previous	\$1,752.80		Aug-21	Kanopy	\$43.00		\$1,752.80
Soup Supper	Previous	\$1,975.34		Aug-21	FB ads	\$19.83		\$1,975.34
Love My Library	Previous	\$4,446.27		Jul-21	LML / Proquest	\$1,330.33		\$3,781.97
Randy's Neighborhood	Jul-21		\$662.72	Aug-21	LML / Playdoh	\$24.99		
Midwest One (2018)	Sep-21		\$100.00	Oct-21	LML / Adult craft	\$56.53		
Mystery Dinner	Previous	\$1,234.24		Oct-21	LML / Book	\$15.17		\$1,234.24
Build-a-basket	Previous	\$4,627.32						\$4,627.32
Wine & Beer Tasting	Previous	\$536.90						\$536.90
Snack & Candy Sales	Previous	\$306.61						\$298.41
	Oct-21		\$13.00	Oct-21	Candy	\$52.20		
Plant Sale	Previous	\$1,366.04						\$1,376.04
Mask Sales	FY21	\$150.00						\$162.00
Luggage tags	FY21	\$10.00						\$10.00
Coloring books	FY21	\$25.00						\$35.00
Yard Signs	FY 21	\$21.00						\$21.00
Dairy Queen Fundraiser	Previous	\$753.53						\$753.53
Country Junction / STEM	Apr-20	\$500.00						\$500.00
Randy's Market - Roundup	Oct-20	\$651.09						\$651.09
Quilt Fundraiser	Dec-20	\$150.00						\$150.00
DTSN fundraiser	Jun-21	\$36.00						\$36.00
Food Truck Fundraiser	Aug-21		\$30.00	Sep-21	FB ads	\$8.00		\$22.00
Amaryllis fee	Oct-21		\$240.00					\$240.00
Donations								
Unspecified donations brought forward		\$1,207.88						\$894.02
Don and Jane Menke donations		\$465.00						\$465.00
Bilotta donation	Sep-13	\$500.00						\$500.00
William's Chiropractic	16/17	\$456.16		Oct-21	Miss. River	\$172.35		\$197.35
Medical Assoc	Apr-17	\$425.00		Oct-21	BtS supplies	\$86.46		\$425.00
BA Scherrman	Oct-17	\$1,000.00						\$1,050.00
	Sep-21		\$50.00					
DFWC - Kids AIR	Mar-18	\$70.50						\$70.50
Kramer - ILL	17 & 18	\$44.80						\$44.80
D. Digmann - LP	Apr-21	\$109.93						\$109.93
Kroeger - LP	Jun-19	\$21.67						\$21.67
M. Schemmel - child prog	18 & 19	\$55.05		Oct-21	Miss. River	\$55.05		\$0.00
Engineering Firms	Feb-20	\$33.40						\$33.40
Elenz donation	Jul-20	\$50.00						\$50.00
Mary O'Connell	Aug-20	\$100.00						\$100.00
D. Digmann - Programming	Nov-20	\$500.00						\$500.00
Christmas 2021 - Weber	Dec-20	\$20.00						\$20.00
Hermesen donation / uns	Feb-21	\$5.00						\$5.00
English Ins. - DEAR hunt	Apr-21	\$68.26						\$68.26
F. Scherrman	May-21	\$25.00						\$25.00
GLR / Diversity collection		-\$518.87						-\$10.48
	Aug-21		\$508.39					
Jenny Arnold - unspec.	Sep-21		\$15.00					\$15.00

Mary O'Connell - unspec	Oct-21		\$55.00					\$55.00
Pop-up books donation	Oct-21		\$10.00	Oct-21	books	\$10.00		\$0.00
Miscellaneous Donations Total Remaining								\$4,569.45
Lion's Club - LP	Previous	\$0.00						\$0.00
Usually donate in Jan								
Conscience Box	Previous	\$1,751.68						\$1,815.11
	Oct-21		\$11.28					
History Books & Coins	Previous	\$1,664.74						\$1,784.74
Genealogy Donation	Previous	\$93.86						\$93.86
Meeting Room Donation	Previous	\$583.94						\$591.24
can redemption	Oct-21		\$7.30					
Adopt-a-book donations	Previous	\$549.42		Aug-21	AAB titles	\$30.80		\$436.57
	Oct-21		\$18.00	Oct-21	AAB titles	\$68.70		
Friends - bksale	Previous	\$747.70						\$706.43
	Oct-21		\$22.10					
Friends - pop-up library bks	Sep-21		\$500.00	Oct-21	books	\$65.00		\$435.00
Summer Reading Program 20	Previous	\$206.41						\$255.41
TACKL	Previous	\$751.90						\$757.76
Bequests & Specified donations - Total Remaining								\$28,502.31
Memorials or In Honor of								
Billie B. Rardin	FY18-21	\$2,098.38		Aug-21	LP materials	\$388.62		\$1,679.82
				Oct-21	books	\$29.94		
Steve Werner	Jul-21		\$395.00					\$1,485.00
Steve Werner	Aug-21		\$1,070.00					
Steve Werner	Sep-21		\$20.00					
Liz Rediger	Aug-21		\$25.00					\$25.00
Doris Lake	Sep-21		\$20.00					\$20.00
Shakira Ostwinkle Mem.	Oct-21		\$15.68					\$15.68
Memorials or "In Honor Of" - Total Remaining								\$3,770.50
GRANTS:							GRANTS:	
1000 Books (DRA & Friends)		\$341.85						\$341.85
HRDP Digitizing Grant	Previous	-\$10,616.00						-\$10,616.00
Need to close grant								
StoryWalk® Grant / DRA	Previous							\$1,112.79
				Oct-21	Laminating	\$15.00		
ALA / LTC Grant	May-21	\$2,074.00		Aug-21	LTC materials	\$1,103.97		\$382.38
				Sep-21	LTC mat / speak	\$457.85		
				Oct-21	LTC books	\$129.80		
State Library ARPA grant				Aug-21	Electronic mat.	\$4,713.20		-\$5,213.20
				Oct-21	Hoopla	\$500.00		
DACF Grant - Hybrid gatherin	Oct-21		\$2,376.00	Oct-21	Meeting Owl	\$1,698.00		\$678.00
INTEREST DEPOSITS								
remaining from previous years		\$3,923.16						\$4,025.09
	Oct-21		\$25.07					
TOTAL DEPOSITS			\$6,930.08	TOTAL EXPENDITURES:		\$12,665.63	Balance	\$52,385.44

Memorials and Donations October 2021

K

From: **Sue Engelbrecht**
Donation: \$18.00
Fund: Library Trust Account
Restrictions: Adopt-a-book for specific title

From: **Mary O'Connell**
Donation: \$55.00
Fund: Library Trust Account
Restrictions: Unspecified donation

From: **Candy and Snack Sales**
Donation: \$13.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Amaryllis Program / Materials Fee**
Donation: \$240.00
Fund: Library Trust Account
Restrictions: Amaryllis Program expenses

From: **Kimshiro Benton**
Donation: \$15.68
Fund: Library Trust Account
Restrictions: Shakira Ostwinkle Memorial

From: **Anonymous**
Donation: \$10.00
Fund: Library Trust Account
Restrictions: Pop-up library materials

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James Kennedy Public Library Monthly Program Report
Report for the Month of October 2021

Story Time – weekly program for preschool children (PreK) In-person on-site; Zoom offered by not used

October 6, 2021 – 1 session; attendance was 6 children and 3 adults Apples
Time for preparation & performance – 2.5 hrs (pd) Total attendance – 9
Supplies: 15 color copies, apples, craft sticks, flannel board

October 13, 2021 – 1 session; attendance was 2 children and 2 adults Fall
Time for preparation & performance – 4.25 hrs (pd) 1 hr (vol) Total attendance – 4
Supplies: 15 color copies, copies, laminating, paper clips, ziplock bags

October 20, 2021 – 1 session, attendance was 5 children and 3 adults Hats
Time for preparation & performance – 3.25 hrs (pd) Total attendance – 8
Supplies: 15 color copies, bubbles

October 27, 2021 – cancelled due to illness

Wee Read – weekly program for 0 to 3-year olds (PreK) In-person on-site; Zoom offered by not used

October 6, 2021 – 1 session; attendance was 3 children and 2 adults Apples
Time for preparation & performance – .5 hrs (pd) Total attendance – 5
Supplies: Included in Story Time above

October 13, 2021 – 1 session; attendance was 3 children and 2 adults Fall
Time for preparation & performance – .5 hrs (pd) Total attendance – 5
Supplies: Included in Story Time above

October 20, 2021 – 1 session, attendance was 0 Hats
Time for preparation & performance – 0 hrs (pd) Total attendance – 0
Supplies: None

October 27, 2021 – cancelled due to illness

Out-Reads - Monthly Story Times to Daycares (C): In-person off-site

October 5, 2021 Owls
Total attendance at 5 sessions – 83 children & caregivers;
Time for preparation & performance – 2.25 hrs (pd)
Supplies: Puppets and books

Branching Out (Tuesdays or Wednesdays at 11:00 am) (A) Unable to hold due to Covid 19

Program at Ellen Kennedy Center – (Typically fourth Friday of each month)
October 15, 2021 – Cancelled due to EKLC quarantine

Program at Mercy One Senior Care (Typically fourth Wednesday of each month) – Unable to hold due to Covid-19

Checker's TV Weekly Watch Party (Tuesdays of each month) (C) In person / onsite; Facebook & activity kits

October 5, 12, 19, & 26, 2021 Total in person attendance: 7
Time for preparation & performance – 2.5 hrs (pd) Facebook Views / Engagements: 105 / 31
Supplies: Computer and projection system, activity kits – copies Kits distributed: 40

Books for Lunch Book Club (First Monday of each month) – *Extraordinary Life of Sam Hell* (A) Hybrid (In person & zoom)

October 4, 2021 Total attendance: 7
Time for preparation & performance – 1.25 hr (pd)
Supplies: Books borrowed via ILL, available on Bridges ; Computer and Zoom software

Hybrid Dungeons & Dragons Club (1st Tuesday of each Month) (GI) Hybrid (In person & Discord)

October 5, 2021 Total attendance: 6
Time for preparation & performance – 2.5 hr (pd)
Supplies: Used Discord and Roll20 to hold virtually as well as in person; D & D Books

Hybrid Sit 'n' Stitch (Wednesdays of each month) (A) Hybrid (In person & Zoom)

October 6, 13, 20 & 27, 2021 Total attendance: 31
Time for preparation & performance – 2 hrs (pd)
Supplies: Computer and Zoom software, Craft supplies provided by participants

A Novel Approach to Faith Book Club (A) October 12, 2021 Time for preparation & performance – 2 hrs (pd) Supplies: ILL books, available on Bridges ; Computer and Zoom software	Hybrid (In person & Zoom) Total attendance: 7
JKPL Writing Group (4 th Tuesday of each Month) (A) October 26, 2021 Time for preparation & performance – 1.5 hrs (pd) Supplies: Computer and Zoom software	Zoom program Total participation: 5
Get Puzzled Virtually@ Your Library (A) October 2021 Time for preparation & performance - .25 hrs (pd) Supplies: None submitted so no prize awarded	Virtual / Sharing program Total participation: 0
Coloring, Creating & Doing – Virtually (A) October 2021 Time for preparation & performance – 3.25 hrs (pd) Supplies: Copies of coloring pages and activities– delivered via curbside or visit	Passive program Total participation: 106
Strength Training for Older Adults (A) October 2021 –Streaming option provided by Geri-Fit for current participants Estimated attendance is based on those requesting information on access, estimating one session per week	Virtual / Provided by Geri-Fit Total attendance: 20
Strings Club (4 th Monday of each month) - Cancelled due to Covid-19.	
Virtual Game Night: Among Us! October 22, 2021 – Cancelled as not enough signed up Time for preparation & performance – .5 hr (pd) Supplies: Among Us game or app, Discord	Discord program Total attendance: 0
Final Friday Tech Virtual or in person Program (GI) (Last Friday of each Month) October 29, 2021 – Cancelled in advance due to scheduling conflict	Zoom or Walk in program Total attendance: 0
Building Creativity one Block at a Time (LEGO® program) (C)	Paused due to low participation – not held in October
Play-Doh Challenge (C) October 7-31, 2021 – Theme: Trees Time for preparation & performance – .25 hrs Supplies: Play-doh & pans Sponsored by Ray Massey State Farm (2020 LML donation)	Passive / Kit program Kits taken: 0/ 0 submissions
STEAM Fun Fridays: Snap Circuits (C) October 1, 2021 Time for preparation & performance – .5 hrs (pd) Supplies: Snap Circuits from LoT	In person / Onsite Attendance: 0
Upcycled Cards for any Occasion – Craft Gathering (GI) October 2, 2021 Time for preparation & performance – 1.5 hrs (pd) Supplies: Donated card fronts & card stock	In person / Onsite Attendance: 1
Banned Books Week – Shredded Book Jar (GI) September 20 – October 3, 2021 Time for preparation & performance – 2.75 hrs (pd) Supplies: Copies of book to shred and prizes	In person / Onsite Attendance: 10
Ready – Set – Grow: Caring for your Amaryllis (A) October 4, 2021 Time for preparation & performance – .5 hr (pd) 1 hr (vol) Supplies: Virtual presentation by Ray Kruse	Facebook & YouTube program Facebook Views / Engagements: 31 / 4 YouTube Views: 6

Pop-Up at the Farmer's Market (GI) October 7, 2021 - Cancelled due to weather	In person / Offsite
STEAM Fun Fridays: DIY Lava Lamps (C) October 8, 2021 Time for preparation & performance – 2.5 hrs (pd) Supplies: Water, food coloring, oil, plastic bottles	In person / Onsite Attendance: 8
FrankenToys (C) October 9, 2021 Time for preparation & performance – 1 hrs (pd) Supplies: Stuffed animal parts	In person / Onsite & Kit Participants: 0; Kits distributed: 2
Adult Crafternoon: Twine Pumpkins (GI) October 11, 2021 Time for preparation & performance – 4 hrs (pd) Supplies: Twine, wire, artificial leaf & twig Sponsored by FGH Delivery	Hybrid (In Person, Virtual, & Kit program) Facebook Views / Engagements: 25 / 3 YouTube views: 3 Kits distributed: 12 Attendance: 9
Social Issues Book Club – <i>The Hate U Give</i> (GI) October 14, 2021 Time for preparation & performance – 1.5 hrs (pd) Supplies: Books, Zoom, Laptop and Owl Funded by Libraries Transforming Communities grant	Hybrid (Onsite and Zoom) Participants: 4
Euchre / Card Party (weekly program – every Thursday afternoon) (A) October 14, 21, 28, 2021 Time for preparation & performance – 6.25 hr (pd) Supplies: Decks of cards	In person / Onsite Total attendance: 15
STEAM Fun Fridays: Paint by Stickers (C) October 15, 2021 Time for preparation & performance – .5 hrs (pd) Supplies: Kid's Paint by Sticker Books	In person / Onsite Attendance: 0
Movies @ Your Library presents Space Jam (GI) October 16, 2021 Time for preparation & performance – .25 hrs Supplies: DVD and projection system	In person / onsite Attendance: 0
Whimsical Illustrations: Whimsical Witchery (A) October 18, 2021 Time for preparation & performance – .75 hrs (pd) 20 hrs (vol) Supplies: Pens, colored pencils, paper, misc. drawing supplies (provided by participants or presenter) Presented by Dianne Kramer	In person / Onsite Participants: 17
Chat and Doodle Too (Third Tuesday of each month – started in September) (A) October 19, 2021 Time for preparation & performance – .25 hrs (pd) Supplies: Laptop, Zoom and Owl; Coloring pages and supplies	Hybrid (in person / zoom) Total participation: 5
Third Thursday Virtual Program – Hoover's Last Trip Home October 21, 2021 Time for preparation & performance – .25 hrs (pd) Supplies: Partnership with Hoover Presidential Library; JKPL promotes and provides link to local participants	Zoom program Attendance: 0
STEAM Fun Fridays: Shrinky Dinks (C) October 22, 2021 Time for preparation & performance – .5 hrs (pd) Supplies: Plastic, sharpies, oven	In person / Onsite Attendance: 0

Pop-Up at the Victory Ford Fun Run (GI)		
October 24, 2021	In person / Offsite	
Time for preparation & performance – 1.5 hrs (pd)		Attendance: 20
Supplies: Display of event posters, information about the library, free books, etc.		
Ready – Set – Grow: Amaryllis for the Holidays! (GI)	Hybrid (In Person, Virtual, & Kit program)	
October 25, 2021	Facebook Views / Engagements: NA	
Time for preparation & performance – 1.75 hrs (pd) 3 hrs (vol)	YouTube views: NA	
Supplies: Bulbs, soil, pots & burlap – materials fee of \$20	Kits distributed: 30	
Partnership with ISU Extension; presentation by Ray Kruse	Participants: 9	
Ghouls Night Out: Pop-up Library in the Library (A)	In person / Onsite	
October 28, 2021		
Time for preparation & performance – 4 hrs (pd)		
Supplies: Pop-up display, free books; Swag basket for prize	Participants: 75	
Partnership with Downtown Business Alliance		
STEAM Fun Fridays: Paper pumpkins (C)	In person / Onsite	
October 29, 2021		
Time for preparation & performance – 1 hrs (pd)	Attendance: 0	
Supplies: Plastic, sharpies, oven	Kits distributed: 10	
Double Creature Feature (GI)	In person / Onsite	
October 29, 2021		
Time for preparation & performance – 5 hrs (pd)		
Supplies: Scary movies and projection system	Attendance: 13	
Children's Halloween Open House (C.)	In person / Onsite	
October 30, 2021		
Time for preparation & performance – 14 hrs (pd) 11 hrs (vol)	Attendance: 39	
Supplies: Crafts from 2020, green screen, Halloween bags, candy, and slime		
Books for Treats (C.)	In person / Offsite	
October 31, 2021		
Time for preparation & performance – 6 hrs (pd) 4 hrs (vol)	Attendance: 602	
Supplies: Display of event posters, information about the library, free books, Halloween crafts. Gave out 301 books so estimating attendance to include adults and others who did not take books at double. Friends of the JKPL donated \$400 to restock books for this event.		
TEENtober Digital Challenge (YA)	Passive	
October 1-31, 2021		Participants: 0
Time for preparation & performance – 1 .5 hrs (pd)		
Supplies: None as no submissions received		
Pets in Costume Photo Contest (GI)	Passive	
October 1-31, 2021		Participants: 11
Time for preparation & performance – .5 hrs (pd)		
Supplies: Prize for owner and pet	Facebook Views / Engagements: 71/ 10	
	YouTube Views: 3	
Upcycled Cards for any Occasion (GI)	Passive program	
October 1-31, 2021		
Time for preparation & performance – 1 hr (pd)		
Supplies: Donated card fronts & card stock	Kits distributed: 21	
StoryWalk® - <i>The Magical Yet!</i> (C)	Passive / outdoor program	
October 2021		Participants: 82
Time for preparation & performance – 5.25 hrs 2 hrs (vol)		
Supplies: Picture books (3), color copies, and lamination		
	Participant number is those who complete the online survey after walking the trail; we expect there are others that are not counted in this. Kim estimates about 1/3 of walkers complete survey so based on that, estimated attendance would be 246. Sponsored by DRA, Friends of the JKPL, and Richard Osterhaus Memorial.	

Creation Station: Dancing Scarecrows (GI)

Passive / Make and Take

October 1-31, 2021

Time for preparation & performance – .25 hrs (pd)

Supplies: Kits left from 2020

Kits distributed: 20

Programs held in September but still hosted and available to view or engage with on social media

October 1-31, 2021 – 3 programs

Facebook Views / Engagements: 14 / 4

YouTube Views: 7

New guidelines for reporting target audience per State Library

PreK (0-5 yr old)

C (6-11 yr old, includes programs for children of all ages 0-11)

YA (12-18 yr)

A (adults of all ages)

GI (general interest, family, all ages)

Upcoming Events for November:

M

November 1—14: The Wreath-It-Up Silent Auction Continues!

Be sure to stop in and take a look, or check out the library website before it is too late! Many wreaths, wall hanging, and even a few tabletop home decor items have been donated for this year's fundraiser. All items are on display in the library and photographs are posted on Facebook and the library's website at www.dyersville.lib.ia.us. The silent auction of the donated items will be held through November 14.



- Bids can be placed in person at the library, by calling the library, or emailing librarian@dyersville.lib.ia.us.
- The highest bid will be listed, along with the photo of the item, on the library's website.
- Bidding by phone or email ends on Saturday, November 13 and in-person bidding ends promptly at 3:00 pm on November 14.
- Also, voting for the Most Creative, Best Seasonal, and People's Choice (overall favorite) continues through November 6 so be sure to vote for your favorite! Ribbons will be put on the winning items starting on November 8.

November 1—30: Dinovember Scavenger Hunt @ Your Library. Inspired by their friends' adventures in Refe and Susan Tuma's books *What the Dinosaurs Did Last Night* and *What the Dinosaurs Did at School*, dinosaurs went wild at the James Kennedy Public Library! Your mission is to find out where they've been. Each clue will consist of a photograph we captured of the sneaky dinos exploring the library. Track down the locations of the dinosaurs' shenanigans and identify all the mystery locations and receive a small dinosaur prize. For kids (and their grownups) ages 3-10.



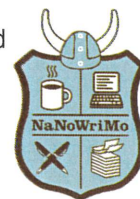
November 1—30: Up-Cycling Greeting Cards for any occasion. Librarian Ann Boeckenstedt has created a video on the library Facebook page to show you how to use the fronts of donated greeting cards combined with glue and cardstock to make entirely new greeting cards. The library has some kits ready for you to pick up. Each kit includes a themed greeting card front with coordinating cardstock. You will need to provide the glue. Kits available while supplies last. Join us on Saturday, November 27 from 1:00—2:00 pm for *Up-Cycled Greeting Cards Craft Hour*. Stop by the library to create your own upcycled greeting cards. We will have Christmas-themed cards out. Ann will be on hand to demonstrate and provide assistance if needed. Supplies will be provided. Those attending are encouraged to wear a mask.

November 1—30: Coloring, Creating and Doing @ Your Library. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at home. These items can be picked up while at a library visit or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. NOTE: If you need something to color with, miscellaneous colored pencils may be provided upon request (for you to keep). If you want to work on the activities while at the library, colored pencils, markers, and more are available to check out from the front desk.

November 1—30: Creation Station Craft: Dinosaurs! Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's take and make (or make and take) activity will be a celebration of DiNovember and will be a Paper Plate Triceratops. Kit will include most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

November is National Novel Writing Month (NaNoWriMo)!

NaNoWriMo is a fun, informal approach to creative writing, with participants working towards the goal of writing 50,000 words by 11:59 pm on November 30. It does not matter if you are writing a novel, a memoir, poetry, or short stories! Writers are encouraged to register on the official NaNoWriMo website (adults at nanowrimo.org and young adults at ywp.nanowrimo.org) and take advantage of all their helpful tools which includes Pep Talks from published authors and real time advice given over social media (to just name a few).



- Here at the library we are going to meet weekly over Zoom to encourage each other throughout the month. Meetings will be on Tuesdays, November 2, 9, 16, 23, & 30 at 6:00 pm.
- To join, please register at <https://bit.ly/JKPLwriting> so the link can be emailed to you.
- November 23rd is the regular night for our writing group, so we will start out sharing our NaNoWriMo progress and all are welcome to stay for the entire meeting.
- Want some topic ideas for writing? Go to chickensoup.com/story-submissions/possible-book-topics. *Chicken Soup for the Soul* looks for true stories or poems 1200 words or less. So sign up today.

Monday, November 1: NaNoWriMo Kick-off

To kick-off National Novel Writing Month, get inspired by two local authors who have both been published in the *Chicken Soup for the Soul* books. In this video, Darci Werner will read her story "Precious Sleep" published in *Miracles & Divine Intervention*. Sue Bonebrake will read her story "A Sheep in Wolf's Clothing" published in *Life Lessons from the Cat*. This will be a pre-recorded video posted on the library's Facebook page and YouTube channel.



Monday, November 1: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *This Tender Land* by William Kent Krueger. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. New members are welcome at any time. If you need a link to the Zoom room, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register, as space is limited. Those attending in person are encouraged to wear a mask.



Tuesdays, November 2, 9, 16, 23, 30: Checkers Library TV Watch Party from 4:00—5:00 pm

The JKPL is pleased to offer an on-demand children's program series from Checkers Library TV called *The Reading Road Trip: Full STEAM Ahead*. *The Reading Road Trip* is a weekly educational entertainment program starring Checkers the Inventor, his robot sidekick and a variety of visitors. With a mix of book recommendations, arts and crafts, health and wellness tips, short films, and more, there is something for everyone in each episode. This program is supported by the Institute of Museum and Library Services under the provisions of the American Rescue Plan Act as administered by the State Library of Iowa.



A new video will be released weekly and kids can come to the library to watch the program and then complete some fun related activities. These programs are for kids in kindergarten thru fourth grade. Registration is encouraged as space is limited, but walk-ins are welcome if space allows. A related activity kit can be picked up in the Creation Station at the library. The videos can also be watched on demand on the JKPL Facebook page and YouTube Channel. However, the videos on YouTube are unlisted so contact the library to get the URL link. The weekly themes are:

Disabilities (11/2) Superheroes (11/9) Going to the Doctor (11/16) Thanksgiving (11/23) Exercise (11/30)

Tuesday, November 2: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. There is a 10 person maximum for in-person attendance registration is requested. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. Masks are encouraged for those attending in person.

Wednesdays, November 3, 10, 17, 24: Sit and Stitch from 1:00—3:00 pm. Grab your hobby and/or craft and come to the library and join other crafters in this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. Those unable to join in person are welcome to participate via Zoom. Please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same zoom room link is used each week. If you are planning to participate in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.



Wednesdays, November 3, 10, and 17: Story Time @ 9:30 am. Parents and caregivers are encouraged to bring their preschoolers to the Fall 2021 sessions of Preschool Story Time which will be in person. Programs will run through November 17. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten. Registration is required as space is limited. Those attending in person are encouraged to wear a mask. Anyone who wishes to participate via Zoom is welcome to do so, and must register so that an email invitation can be sent.

Wednesdays, November 3, 10, and 17: Wee Read @ 10:30 am. Parents and caregivers are encouraged to bring their preschoolers to the Fall 2021 sessions of Preschool Wee Read which will be in person. Programs will run through November 17. Wee Read is for children under 3 and their caregiver. Registration is required as space is limited. Those attending in person are encouraged to wear a mask. Anyone who wishes to participate via Zoom is welcome to do so, and must register so an invitation can be sent.

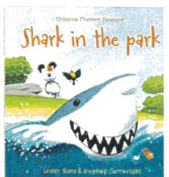
November 4—30: Play-Doh Challenge 2021. This month's challenge is "Clothes." Kids ages 3-11 are invited to sign up to participate in the library's monthly Play-Doh Challenge! Sign up to receive your challenge kit, which includes 3 one-ounce containers of Play-Doh, a pizza pan, and a printout of the upcoming monthly challenges. Use your pan as a work surface to use the Play-Doh to create your version of the challenge theme. Once your creation is complete, take a picture of it and post it to the library's Facebook page or send the picture to the email listed on the printout. On the first Thursday of each month, a new challenge will be issued. This program is sponsored by Rex Massey/State Farm Insurance.

Thursday, November 4, 11, & 18: Euchre Card Party from 1:00—3:30 pm. Join us Thursday afternoons for cards in the Hoffman room. Come meet, teach, and play with other players. If interested please contact the library to register to save your seat, as space is limited. Walk-ins are welcome, if space allows. Those attending are encouraged to wear a mask.



Fridays, November 5: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is Diggin' in the Dirt for Dinos.

November 6—30: Westside Park StoryWalk®: "Shark in the Park" by Nick Sharratt. Families are invited to walk the new StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.



Saturday, November 6: Building Creativity One Block at a Time: a LEGO® program from 11:00 am —12:00 pm. This month's theme is "Dino Party". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. There is a 15 person maximum for this program so registration is required. Please contact the library to register. Walk-ins welcome if space allows. Masks are encouraged.



Saturday, November 6: Family Movies @ Your Library presents "Raya and the Last Dragon" @ 2:00 pm. Due to social distancing, we can only host 19 people maximum at the movie showing. Please contact the library to reserve your spot. Walk-ins welcome if space allows. No snacks will be served but attendees are welcome to bring their own. Those attending are encouraged to wear a mask. Movie is Rated PG, 114 minutes.



Monday, November 8: Adult Crafternoon—Book Turkey from 3:00—6:00 pm (and Take-and-Make!) Join us in person as we gather together to create this fun turkey out of a book - just in time for Thanksgiving! Drop in the library anytime between 3:00-6:00 pm to create and then take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook page and YouTube channel starting November 9. Kits will be available while supplies last. If you are planning to create at the library, stations will be set up in the Hoffman Rom to allow for social distancing and masks are encouraged. If all spaces are taken, please wait until someone finishes before starting. Adult Crafternoon programs are sponsored by FGH Delivery.

November 8—30: Teen Craft Kit: Ribbon Bookmark. Stop by the library to pick up a kit to create your very own, one-of-a-kind ribbon bookmark! The kit will contain thread, ribbon, needle and an elastic hair band. This kit is intended for ages 12 and up due to the sewing skills involved. Kits will be available as supplies last. A demo video will be posted to the library's Facebook page and YouTube channel.

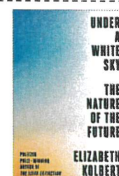
Tuesday, November 9: Inspirational Fiction: A Novel Approach to Faith Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Smoke Screen* by Terri Blackstock. Books are available to borrow from the library. This group is meeting in person but those who wish to participate over Zoom are also welcome. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited to 10 attendees. If you are interested in attending via Zoom, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you. Those attending in person are encouraged to wear a mask.

Thursday, November 11: Social Issues Book Club @ 6:00 pm

In this 6 month series, participants will read one book each month that highlights a particular social issue and discuss it at a meeting. The theme and book for this month is: Climate Change; *Under a White Sky: the Nature of the Future* by Elizabeth Kolbert. Copies of each book will be available to borrow from the library. Feel free to attend any or all of these sessions. This program series was made possible by the *Libraries Transforming Communities: Focus on Small and Rural Libraries Grant* from the American Library Association.

This book club will be a hybrid program where participants can attend in-person or via Zoom. Please register at <https://bit.ly/YASOCIALISSUES> if you want to attend virtually and the link will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Future titles and dates are December 9: *Nomadland* by Jessica Bruder (Income Inequality) and January 13: *Men Explain Things to Me* by Rebecca Solnit (Gender Inequality)



Fridays, November 12: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is a Popsicle Dinosaur.

Saturday, November 13: International Games Week: Super Smash Bros Ultimate Tournament @ 1:00 pm

Join us at the library for a chance to see who among your friends is the Smash Bros Champion! Rules for the tournament will be three stock lives, no items, random stage per fight. We will be using the Ultimate (Switch) version and players may only use standard switch grip controllers. For ages 10 and up. Program is limited to 16 participants so registration is requested, walk-ins allowed until the limit is reached. Those attending are encouraged to wear a mask.



Sunday, November 14: The Wreath-It-Up Silent Auction Ends @ 3:00 pm! Don't wait! This is the last chance to bid on the wreaths, wall hanging, and tabletop home decor items that were donated for this year's Wreath-It-Up fundraiser. All items are on display in the library and photographs are posted on Facebook and the library's website at www.dyersville.lib.ia.us. Bids can be placed in person at the library, by calling the library, or emailing librarian@dyersville.lib.ia.us. Bidding by email ends at 5 pm on Saturday, November 13, bidding in person and by phone ends promptly at 3:00 pm on Sunday, November 14. All proceeds from this fundraiser will be used to support library services and collections.



Monday, November 15 thru Thursday, December 23: Layette Quilt Display and Sale

The James Kennedy Public Library is partnering with the Dyersville Layette Ladies to share with you the work and talent of the Layette Ladies as well as raise some funds for both organizations. Several layette or lap size quilts as well as some larger sizes made by the group will be on display at the library from November 15 thru December 23. These quilts will be available to purchase starting at \$25.00 (larger sizes are more) and proceeds will be split between the Layette Ladies group and the JKPL. Photographs of the quilts will also be posted on the library's website and Facebook page and visitors will be able to make purchases via curbside service or while visiting the library.



Monday, November 15: Cricut with Christopher presents Paper Five-Point Christmas Stars @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher and make paper Christmas stars! Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is required as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

Tuesday, November 16: Chat and Doodle Too @ 6:00 pm. Join us for this new monthly arts and crafts social gathering. Relax together in person, or via Zoom, by drawing, coloring, doodling, working on puzzles, crafting or anything you enjoy doing. Guests will work independently on their own projects while enjoying the companionship of others, either together in the library Hoffman Room or virtually via Zoom. If wanted, the library will provide colored pencils, markers, coloring pages, and misc. activity pages for participants to enjoy in the library or they can be picked up in advance. Call or stop in the library to register to attend in person, or sign up at <https://bit.ly/ChatDoodle> to receive a zoom link to attend virtually.

Thursday, November 18: Festive Garlands & Holiday Gnomes with Dianne Kramer @ 6:00 pm

You are invited to join our Whimsical Illustrations holiday class for festivity, fun, and whimsical enjoyment. We'll be drawing festive foliage, then using that foliage to design a pretty seasonal garland – perfect for holiday cards, decorations, and personal journals. In addition to our festive garland, fun-to-draw gnomes will make an appearance on our drawing paper. Come to the library to see a display of the types of drawings to be done in class. Registration is required by November 15 as space is limited. Participants should bring the following supplies: a pencil, eraser, and a fine-tipped black pen. All other materials will be supplied.



Thursday, November 18: "A Tale of Two Famines" @ 6:00 pm. Presenter Robert Zapesochny explores the role Herbert Hoover played during the Russian famines of 1921-1923 and 1932-1933 from the perspective of the speaker's grandparents who experienced it and were fed by Hoover. The JKPL has partnered with the Hoover Presidential Library to present their 3rd Thursday Virtual Programs. Registration is required so please register at <https://bit.ly/TTFamines>.

Fridays, November 19: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is Building a Dinosaur Skeleton with pasta.

Saturday, November 20: How To Get Your Novel Published with Linda DeGree Deutmeyer @ 1:00 pm

Want to get a novel you've written published? Come learn how from published author Linda DeGree Deutmeyer. She has published 3 books to date: *The Importance of Dandelions*, *The Sense of It*, and *Some Sense of It*. Her 4th book, *Making Sense Of It*, is being released this month. Deutmeyer will talk about how to get published and read from her newest book. This program will be in-person but participants can attend via Zoom if they prefer. To attend in person, please contact the library as registration is required as space is limited. To attend via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. Those attending in person are encouraged to wear a mask.



Monday, November 22: Transcendent Paranormal Society @ 6:00 pm

Discover what paranormal investigation is all about with a local Dubuque team, The Transcendent Paranormal Society. Get a look at the equipment they use and learn about some of the methods they practice. Investigators from TPS will discuss the history and folklore of local haunted locations as well present first-hand evidence of paranormal activity the team has caught during its own investigations. Participants can attend in-person or via Zoom. To attend in person, please contact the library as registration is requested as space is limited. Walk-ins will be permitted as space allows. To attend via Zoom, please email Paul at Pzurawski@dyersville.lib.ia.us. Those attending in person are encouraged to wear a mask. This program will be recorded and uploaded to the library's Facebook and YouTube Page.



Tuesday, November 23: JKPL Writing Group@ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. If you want to attend in person, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Wednesday, November 24: Library closes at 5:00 pm



Thursday, November 25: Library closed for Thanksgiving

Friday, November 26: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is a Coffee Filter Turkey.

Friday, November 26: Final Friday Tech Help from 3:00—5:00 pm. Looking for help with your computer or device? Schedule a time with Paul to come in and have your questions answered! The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

Friday, November 26: Game Night @ Your Library @ 6:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome. If you want to attend, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Saturday, November 27: Small Business Saturday Breakfast Burrito Grab and Go Fundraiser from 7:00—10:00 am

Join us in celebrating and supporting our local small businesses. Take a quick break from your local shopping to support your library by enjoying a breakfast burrito or meal. \$4.00 gets you a delicious egg and sausage burrito. Just \$1.00 more gets you a small juice or milk and a pumpkin cookie! Weather permitting, a tent will be set up outside the library for this event. If not, step into the Hoffman Community Room to get your breakfast and support your library! All proceeds from this fundraiser will be used to support library services and collections.



Saturday, November 27: Small Business Saturday: Game On from 10:00 am—12:00 pm. Looking for something for your children to do while you shop during Small Business Saturday? Bring them to the library to enjoy board, card, or console games! Members of TACKL (The Library's Teen Advisory Group) will be at the library to play games or just hang out with your kids. Children must have completed Kindergarten to attend. Those younger may attend if accompanied by an older teen/adult who will be responsible for them. Registration is requested since space is limited to 15. Walk-ins are welcome if space allows.



Saturday, November 27: Up-Cycling Greeting Cards Craft Hour from 1:00—2:00 pm. Stop by the library to create your own upcycled greeting cards. Ann will be on hand to demonstrate how to use the fronts of donated greeting cards combined with glue and cardstock to make entirely new greeting cards. We will have donated greeting card fronts including Christmas to choose from, different colors of cardstock, glue, fancy edge scissors, marker and gel pens. Masks are encouraged for those attending.

Don't miss out on these holiday events in early December!



**A Laura Ingalls Wilder Christmas presented by Sarah Uthoff
Wednesday, December 1 @ 6:30 pm**

Explore the connections between Laura Ingalls Wilder and Christmas in a virtual event with presenter Sarah Uthoff. Attendees may attend a livestream of this event at the James Kennedy Public Library or register to watch from home. This event is sponsored by the James Kennedy Public Library, Carnegie-Stout Public Library, and the Dubuque County Library. More details to come.

**A Visit with Santa and Mrs. Claus
Saturday, December 4 from 10:00 am—12:00 pm**

Bring the kids to see Santa and Mrs. Claus. More details to come.

**Cookie Walk Fundraiser
Saturday, December 4 from 10:00am—1:00 pm**

Craving some special holiday treats but don't have the time to bake for yourself? Come to the library for our annual Christmas Cookie Walk Fundraiser! More details to come.

Niche Academy Tutorials!

You already know that the James Kennedy Public Library is so much more than books and that we also have a great offering of digital services such as Ancestry Library Edition, eBooks through Overdrive and FREADING, and homework help and job search help from Brainfuse (just to name a few). Now we have partnered with Niche Academy to make it easier for you to learn how to use our digital services!



Niche Academy creates online tutorial experiences and there are currently 20 tutorials available, one for all of our digital services except one. There are also tutorials for how to use social media or Google programs, or Goodreads. Each tutorial is short and sweet, typically no more than 2 minutes. But it will give you a basic understanding of how to use the program in question, which will hopefully make it easier for you to use the service.

We have linked Niche Academy to the home page of our website. Now when you log on you will see a dark green button floating on the middle, right side of the home page that says "See all tutorials". Click on it to open up Niche Academy and view all the tutorials available to you. Another way to access the Niche Academy tutorials is by going to the page on our website for the service you are interested in (services can be found on the Online Reference or Digital Collection pages). Below each service is a link to its tutorial. So you can, for example, watch the tutorial for Tumblebooks then go access the service right away all from the same page! Niche Academy is supported by the Institute of Museum and Library Services under the provisions of the American Rescue Plan Act as administered by the State Library of Iowa.



Want to stay current on all that is going on at the library? Here's how:

- *Sign up for our weekly email newsletter
- *Visit our website at www.dyersville.lib.ia.us
- *Like us on Facebook
- *Follow us on Twitter: @dyersvillelib
- *Follow us on Instagram: jameskennedylibrary
- *Follow us on Goodreads: James Kennedy Public Library
- *Follow us on YouTube: James Kennedy Public Library



LIBRARY HOURS

Library hours from Labor Day to Memorial Day (excluding holidays) are:

Monday thru Thursday: 9:00 am—8:00 pm
Friday & Saturday: 9:00 am—5:00 pm
Sundays: 1:00—4:00 pm

November 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Wreath-It-Up Fundraiser continues thru November 14	1 NaNoWriMo kick-off Books For Lunch @ 12pm National Novel Writing Month begins!	2 Checkers Library TV @ 4pm Dungeons & Dragons @ 6pm	3 Story Time @ 9:30 am Wee Read @ 10:30 am Sit & Stitch from 1-3pm	4 Euchre Card Party from 1-3:30pm	5 STEAM Fun Fridays from 3:30-5pm	6 Building Creativity One Block at a Time: a LEGO® program from 11am-12pm <i>Raya and the Last Dragon</i> (PG) @ 2pm
7	8 Adult crafters from 3-6pm	9 Checkers Library TV @ 4pm A Novel Approach to Faith book club @ 7pm	10 Story Time @ 9:30 am Wee Read @ 10:30 am Sit & Stitch from 1-3pm	11 Euchre Card Party from 1-3:30pm Social Issues Book Club @ 6pm	12 STEAM Fun Fridays from 3:30-5pm	13 International Games Week: Super Smash Bros Tournament @ 1pm
14 Wreath-It-Up Fundraiser silent auction ends @ 3pm	15 Cricut with Christopher @ 6pm Layette Quilt Display & Sale begins!	16 Checkers Library TV @ 4pm Chat and Doodle Too @ 6pm	17 Story Time @ 9:30 am Wee Read @ 10:30 am Sit & Stitch from 1-3pm	18 Euchre Card Party from 1-3:30pm Festive Garlands & Holiday Gnomes @ 6pm A Tale of Two Famines @ 6pm	19 STEAM Fun Fridays from 3:30-5pm	20 How To Get Your Novel Published @ 1pm
21	22 Transcendent Paranormal Society @ 6pm	23 Checkers Library TV @ 4pm JKPL Writing Group @ 6:30pm	24 Story Time @ 9:30 am Wee Read @ 10:30 am Sit & Stitch from 1-3pm Library closes @ 5pm	25 Library closed	26 STEAM Fun Fridays from 3:30-5pm Final Friday Tech from 3-5pm Game Night @ 6pm	27 Small Business Saturday: Game On from 10am-12pm Up-Cycling Greeting Cards Craft Hour from 1-2pm Small Business Saturday Breakfast Burrito Grab & Go Fundraiser from 7-10am
28	29 Checkers Library TV @ 4pm	30 Checkers Library TV @ 4pm	November 1-30 Dinover Scavenger Hunt	November 4-30 Play-doh challenge November 6-30 Westside Park StoryWalk®	November 1-30 Coloring, Creating, Doing Upcycled Greeting Cards kits Ribbon bookmark kits Triceratops craft kits	

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Tentative Schedule of Upcoming Events: December and Beyond!

December 1 - 23: Layette Quilt Display and Sale Continues. The James Kennedy Public Library is partnering with the Dyersville Layette Ladies to share with you the work and talent of the Layette Ladies as well as raise some funds for both organizations. Several layette or lap size quilts as well as some larger sizes made by the group will be on display at the library thru December 23. These quilts will be available to purchase starting at \$25.00 (larger sizes are more) and proceeds will be split between the Layette Ladies group and the JKPL. Photographs of the quilts will also be posted on the library's website and Facebook account and visitors will be able to make purchases via curbside service as well as while visiting the library. As quilts are sold, more will be added so check back often!

SAVE THE DATE! The JKPL is excited to announce the return of the annual **Mystery Dinner Fundraiser**. This event will feature a new show by the Die Laughing Murder Mystery Group and meal catered by J & D Catering. This special event will be held at the Dyersville Social Center on Saturday, March 5. Watch for more details to be announced. Please contact Shirley at the library if you are interested in purchasing tickets early for holiday gifts!

December 1-31: Coloring, Creating and Doing @ Your Library. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activities available for you to work on at home. These items can be picked up while at a library visit or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and will be available upon request.

December 1-31: Creation Station Craft! Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's take and make (or make and take) activity has yet to be selected. Kit will include most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

December 1-20: Holiday Drawing @ your library. This holiday season checking items out from the library might win you a prize! We are hosting a holiday drawing and every time you check something out from the library you will get your name entered into a drawing to win one of four gift baskets. Each person will get one entry into the drawing every time they check something out from the library between December 1-20 (one entry per transaction, not per item). Winners will be drawn and notified on December 21. The more times you visit the library, the more chances you have to win! All ages are welcome to enter the drawing.

Wednesdays, December 1, 8, 15, 22, & 29: Sit and Stitch from 1:00—3:00 pm. Grab your hobby and/or craft and come to the library and join other crafters in this fun gathering. There is lots of great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. Those unable to join in person are welcome to participate via Zoom. Please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same zoom room link is used each week. If you are planning to participate in-person at the library, please register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Wednesday, December 1: A Laura Ingalls Wilder Christmas presented by Sarah Uthoff @ 6:30 pm. Explore the connections between Laura Ingalls Wilder and Christmas in a virtual event with presenter Sarah Uthoff. An older Laura shares Christmas memories and news the same year her daughter published a magazine article celebrating an old-fashioned Christmas. See the Wilder homesites decked out for Christmas featuring items that

were originally given to and by Laura as Christmas gifts, and learn about how Christmas was celebrated a century ago. All ages are welcome. Attendees may attend a livestream of this event at the James Kennedy Public Library or register to watch from home. Space is limited if you want to attend at the library so please register by calling the library. If you wish to watch from home, registration is required at <https://bit.ly/dbqWilder>. You will receive a link and a password to the event via email shortly before the program begins. Registration deadline is Tuesday, November 30. This program will be recorded and the video will be available to view until January 31st online at the libraries' Facebook and YouTube channels. This event is sponsored by the James Kennedy Public Library, Carnegie-Stout Public Library, and the Dubuque County Library. For more information about presenter Sarah Uthoff, visit her website at trundlebedtales.com.

December 2-31: Play-Doh Challenge 2021. This month's challenge is "Birds." Kids ages 3-11 are invited to sign up to participate in the library's monthly Play-Doh Challenge! Sign up (in person or by phone) to receive your challenge kit, which includes 3 one-ounce containers of Play-Doh, a pizza pan, and a printout of the upcoming monthly challenges. Use your pan as a work surface to use the Play-Doh to create your version of the challenge theme. You keep the pan and the Play-Doh (feel free to use your own if you wish.) Once your creation is complete, take a picture of it and post it to the library's Facebook page or send the picture to the email listed on the printout. On the first Thursday of each month, a new challenge will be issued. Due to budget, we can only give one pan per person to be used for the entire year of challenges. New Play-Doh may be available while supplies last. This program is sponsored by Rex Massey/State Farm Insurance.

Fridays, December 3, 10, 17, 24, & 31: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. Weekly themes / activities to be announced.

Saturday, December 4: Visit with Santa or another seasonal children's event. Details to be decided.

Friday, December 3 - Sunday, December 5: Cookie Walk Fundraiser! Craving some special treats but don't have time to bake for yourself? Come to the library for the Cookie Walk Fundraiser! Guests will be able to purchase a dozen items for \$6.00 (or 24 for \$10.00!). Treats will be placed on a decorative plate, covered, and decorated with a colorful bow. Items will be homemade by friends, volunteers, board members, and staff of the library. In order to reduce potential crowding and exposure, the event will be held over the course of three days (Friday from 1 pm to 5 pm, Saturday from 10 am to 5 pm, and Sunday from 1 pm to 4 pm). Prepackaged plates may also be available. Cookies will be stored away from the public and handled only by staff and volunteers working the event. Sponsored by the Fundraising Committee of the JKPL.

Saturday, December 4: Make a Mesh Wreath from 1:00 to 4:00 pm. Did you notice the cool mesh Halloween wreath that was donated for the Wreath-It-Up Fundraiser? Or the one featuring fall colors? These wreaths were created by local crafter Sheryl and she has agreed to show us how! Join us at this special session where you will make your own seasonal or holiday mesh wreath to keep or give as a gift. The \$20.00 materials fee pays for all needed supplies including mesh, ribbons, wreath form and decorations. There is only space and supplies for 8 participants so be sure to sign up and pay the fee early to save your seat. Participants are encouraged to bring their own scissors and glue gun if they have them.

December 8 - January 5: Junior Duck Stamp Exhibit. The library is happy to have on display the winners from the 2020-2021 Junior Duck Stamp Art Competition. The JDS Art Competition is the culmination of the Junior

Duck Stamp educational program where students may express their newfound knowledge of the waterfowl they studied by drawing, painting, or sketching a picture of an eligible North American waterfowl species. Come take a look at the work of these talented young artists!

Monday, December 6: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *Start Without Me* by Joshua Feldman. Copies of the book are available to borrow from the library. Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Tuesdays, December 7, 14, 21, 28: Checkers Library TV Watch Party from 4:00-5:00 pm. The JKPL is pleased to offer a new on demand children's program series, *The Reading Road Trip: Full STEAM Ahead*, from Checkers Library TV. *The Reading Road Trip* is a weekly educational entertainment program starring Checkers the Inventor, his robot sidekick and a variety of visitors. With a mix of book recommendations, arts and crafts, health and wellness tips, short films, and more, there is something for everyone in each fun-filled episode. A new video will be released weekly and kids can come to the library to watch the program and then complete some fun related activities. These programs are for kids in kindergarten thru fourth grade. Registration is encouraged as space is limited, but walk-ins are welcome if space allows. A related activity kit can be picked up in the Creation Station at the library. The videos can also be watched on demand on the JKPL Facebook page and YouTube Channel. However, the videos on YouTube are unlisted so contact the library to get the URL link. The weekly themes are: Winter (12/7); Games and Puzzles (12/14); Holidays (12/21); and New Year & Art (12/28). This program is supported by the Institute of Museum and Library Services under the provisions of the American Rescue Plan Act as administered by the State Library of Iowa.

Tuesday, December 7: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. There is a 10-person maximum for in-person attendance so please contact the library to register to save your seat. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. Masks are encouraged for those attending in person.

Wednesday, December 8: Whimsical Illustrations Holiday Edition with Dianne Kramer @ 6:00 pm. Registration required. More details coming.

Wednesday, December 8: National Brownie Day! Celebrated annually on December 8th, National Brownie Day is an unofficial holiday which celebrates this delicious dessert that is a cross between a cake and a soft cookie. Activities to be decided (likely a take and make or activity kit)

Thursday, December 9: Social Issues Book Club @ 6:00 pm. In this 6 month series, participants will read one book each month that highlights a particular social issue and discuss it at a meeting. Copies of each book will be available to borrow from the library. Feel free to attend any or all of these sessions. This program series was made possible by the Libraries Transforming Communities: Focus on Small and Rural Libraries Grant from the American Library Association. This book club will be a hybrid program where participants can attend in-person or via Zoom. Please register at <https://bit.ly/YASOCIALISSUES> if you want to attend virtually and the link will be

emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask. Remaining book selections, themes, and dates are as follows: December 9: Income Inequality; *Nomadland: Surviving America in the Twenty-First Century* by Jessica Bruder; January 13: Gender Inequality; *Men Explain Things to Me* by Rebecca Solnit.

Saturday, December 11: Teen Bad Karaoke @ 2:00 pm. Teens ages 13 and up are encouraged to join us as we use the library's karaoke machine to sing our hearts out and have fun while doing it. Those attending in person are encouraged to wear a mask. Registration is required as space is limited.

Sunday, December 12: Christmas Movies @ Your Library presents "Elf" @ 2:00 pm. Due to social distancing, we can only host 20 people maximum at the movie showing. Please contact the library to reserve your spot. Walk-ins welcome if space allows. No snacks will be served but attendees are welcome to bring their own. Those attending are encouraged to wear a mask. Movie is Rated PG, 97 minutes.

Monday, December 13: Adult Crafternoon : Project to be announced from 3:00 – 6:00 pm (and Take-and-Make!) Join us in person as we gather together to create something. Drop in the library anytime between 3 and 6 pm to create and then take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting December 14 and kits will be available while supplies last. If you are planning to create at the library, stations will be set up in the Hoffman Rom to allow for social distancing and masks are encouraged. If all spaces are taken, please wait until someone finishes before starting. Adult Crafternoon programs are sponsored by FGH Delivery.

Monday, December 13: National Cocoa Day Celebration! This food day is a perfect occasion to indulge yourself with a cup of hot cocoa or some chocolate confections. Details to be decided.

Tuesday, December 14: Inspirational Fiction: A Novel Approach to Faith Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *The Nature of Fragile Things* by Susan Meissner. Books are available to borrow from the library. This group is meeting in person but those who wish to participate over Zoom are also welcome. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited to 10 attendees. If you are interested in attending via Zoom, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you. Those attending in person are encouraged to wear a mask.

Friday, December 17: Game Night @ Your Library @ 6:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome. If you want to attend, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask. *Do note the change in date for this month.

Saturday, December 18: Building Creativity One Block at a Time: a LEGO® program from 1:00pm – 2:00 pm. This month's theme is "Holiday Party". This program is for all ages but children under 7 must be accompanied by

an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. There is a 15 person maximum for this program so registration is required. Please contact the library to register. Walk-ins welcome if space allows. Masks are encouraged.

Monday, December 20: Cricut with Christopher @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher and make a special project. This month's project has not yet been selected. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is required as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

Tuesday, December 21: Chat and Doodle Too @ 6:00 pm. Join us for this new monthly arts and crafts social gathering. Relax together in person, or via Zoom, by drawing, coloring, doodling, working on puzzles, crafting or anything you enjoy doing. Guests will work independently on their own projects while enjoying the companionship of others, either together in the library Hoffman Room or virtually via Zoom. If wanted, the library will provide colored pencils, markers, coloring pages, and misc. activity pages for participants to enjoy in the library or they can be picked up in advance. Call or stop in the library to register to attend in person, or email librarian@dyersville.lib.ia.us by 10 am the date of the event to receive a zoom link to attend virtually. The same zoom link will be used each month.

Thursday, December 23: Library closes at 5:00 pm; Friday, December 24 - Sunday, December 26: Library closed for Christmas

Tuesday, December 28: JKPL Writing Group @ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. If you want to attend in person, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Friday, December 31: Family New Year's Noon Celebration! Details to be decided.

Friday, December 31: Final Friday Tech Help from 3:00—5:00 pm. Looking for help with your computer or device? Schedule a time with Paul to come in and have your questions answered! The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

Saturday, January 1: Library closed for New Year's holiday

Sunday, January 2: Winter Book-opoly Challenge Begins! The JKPL is once again offering a winter library program but this year we are changing it up. This year we will be use a Book-opoly game board. More details coming soon. The winter library program will run from January 2 thru February 28.

Sunday, January 2: National Science Fiction Day! Celebrated on January 2 every year, National Science Fiction Day is a non-official holiday which celebrates everything science fiction in all forms including literature, art, television shows, and films. Activities to be decided.

Strength Training for Older Adults @ 9:30 am. Older adults of any age and fitness level are invited to join this special exercise program made possible through a partnership with the Geri-Fit® Company. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required. *May offer in January if Dubuque County numbers are better.*

Wednesday, January 19: National Popcorn Day. Activities to be decided.

Saturday, January 29: National Puzzle Day. Each year on January 29th, National Puzzle Day recognizes how exercising our brains with puzzles is just one of its many benefits. Whether it's a crossword, jigsaw, trivia, word searches, brain teasers or Sudoku, puzzles put our minds to work. Studies have found that when we work on a jigsaw puzzle, we use both sides of the brain. And spending time daily working on puzzles improves memory, cognitive function, and problem-solving skills. Activities to be decided.

Monday, January 3: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *2 am at the Cat's Pajamas* by Marie-Helene Bertino. Copies of the book are available to borrow from the library. Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Monday, January 10: Soup Lunch and Dinner Fundraiser from 11:30 am —1:00 pm & 4:30—6:00 pm. Warm up this winter with the JKPL annual Soup Fundraiser! Enjoy homemade chili or chicken noodle soup, crackers, roll, and brownie. Again this year we are offering service for lunch as well as dinner. Lunch will be available from 11:30 am—1:00 pm and dinner will be offered from 4:30—6:00 pm (or until we run out). The soup is made and served by the JKPL Library Board and Fundraising Committee members. Price is \$6.00 per meal or \$3.00 for just a bowl of soup only. Due to the pandemic, this year's event will be carryout only. Guests will be able to pull into the library parking lot and call to have their order brought out to them. Proceeds from the fundraiser will be used to support the library's collections and services. Call the library at 563-875-8912 for more information or advance ordering. (Details to be confirmed by the committee)

Monday, January 10 - February 28: Love My Library Giving Tree Fundraiser! Do you "Love Your Library"? Then consider participating in this annual fundraising activity that will improve the collection and services the library is able to offer. Library staff have identified books and materials, furnishings, equipment, programs, supplies, and more that the library needs. Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library. Final details to be confirmed by committee)

Thursday, January 13: Social Issues Book Club @ 6:00 pm. Join us for the final installment of the Social Issues Book Club for Young Adults. The theme and book for this meeting is: *Gender Inequality; Men Explain Things to Me* by Rebecca Solnit. Copies of the book are available to borrow from the library. This program series was made possible by the Libraries Transforming Communities: Focus on Small and Rural Libraries Grant from the American Library Association. This book club is a hybrid program where participants can attend in-person or via Zoom. Please contact the library to register. Those attending in person are encouraged to wear a mask.

FEBRUARY - Children's Authors and Illustrators Week (the first week in February) features a variety of activities that are intended to promote literacy in an engaging and interactive way. Encourage a lifelong love of reading by participating in events such as author and illustrator visits to your school, storytelling, literary presentations, writing workshops, and more. Activities to be decided.

February is Black History Month – Activities to be decided.

February Library Lover's Month - Activities to be decided.

Sunday in February – if pandemic permits: Making Your Library into a Miniature Golf Course from 2:00 to 4:00 pm. Everyone is invited to come and help turn the library into a miniature golf course. Participants may work individually or in teams to create one golf hole. Challenge your creativity to turn plastic cups, blocks, boxes, books, stuffed animals, and more into obstacles for this fun event. Bring your own supplies or use what the library has available. Participants will design their hole from 2:00 to 4:00 pm and set it up in the library by 5:00 pm, just in time for the miniature golf event. Golfers will vote on their favorite hole with the winning designer receiving \$50.00 in Dyersville Dollars. Registration is requested but not required. Walk-ins welcome if space allows, but only 9 holes will be constructed. All ages welcome but those under age 10 must be accompanied by an adult. Refreshments provided.

Miniature Golf @ Your Library from 5:00 to 8:00 pm. Come to the library for this special after-hours event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in to tee off between the stacks and navigate our book obstacles. The course will be designed by local volunteers and golfers will vote for their favorite hole. All ages welcome but those under age 6 must be accompanied by an adult. Join us for fun, refreshments and door prizes!

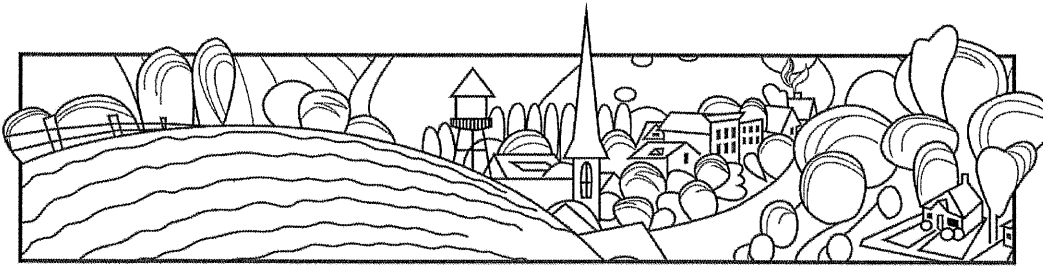
Mystery Dinner fundraiser is scheduled for Saturday, March 5, 2022 - Social Center / J & D Mart Catering. Other details coming.

National Library Week 2022: April 3-9. Theme is "Connect with your Library."

Money Smart Week: Saturday, April 9, 2022 – Saturday, April 16, 2022.

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Contract Use Report FY22 - By Area									
Residence Area	No. of Patrons	July Stats	August Stats	Sept Stats	Year to Date	Change to date			
Dyersville	2525	4831	3794	4164	12789				
FY21	2505	3951	4489	3742	12182	607			
FY20	2446	7032	6331	5417	18780	3%			
FY19	2345	7125	6872	6172	20169				
FY18	2480	7256	7221	5946	20423				
Del Co. incl Man. (OA)	592	483	369	408	1260				
FY21	585	602	550	265	1417	-157			
FY20	574	926	711	621	2258	-6.95%			
FY19	482	1019	680	482	2181				
FY18	595	995	924	768	2687				
Dbq Co. Lib. Sys. (OA)	979	1157	657	850	2664				
FY21	957	829	1019	801	2649	15			
FY20	945	1667	1287	1130	4084	0%			
FY19	922	1903	1686	1245	4834				
FY18	1000	1994	1673	1231	4898				
County Agency	70	181	128	81	390				
FY21	70	124	78	46	248	142			
FY20	72	165	137	136	438	32%			
FY19	70	123	87	120	330				
FY18	71	237	269	108	614				
ILL	506	31	36	40	107				
FY21	504	27	39	24	90	17			
FY20	500	34	34	27	95	18%			
FY19	498	14	34	38	86				
FY18	494	35	51	43	129				
Open Access	434	340	279	289	908				
FY21	396	207	231	208	646	262			
FY20 - inc certified learner	386	893	827	705	2425	11%			
FY19 - inc certified learner	537	642	731	869	2242				
FY18 - inc certified learner	376	781	783	487	2051				
TOTAL - 17 not eligible	5086	7023	5263	5832	18118				
FY21	5017	5740	6406	5086	17232	886			
FY20	4923	10717	9327	8036	28080	3%			
FY19	4854	10826	10090	8926	29842				
FY18	5016	11298	10921	8583	30802				



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of Greater Dubuque
 700 Locust Street, Suite 195
 Dubuque, IA 52001
 Phone: 563.588.2700
 www.dbqfoundation.org

FUND ACTIVITY STATEMENT
 September 1, 2021 THROUGH September 30, 2021

Shirley Vonderhaar
 Executive Director
 James Kennedy Public Library
 320 1st Ave E
 Dyersville, IA 52040

⌘ JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT ⌘

	Current Month	Year-To-Date
	September 1, 2021 - September 30, 2021	January 1, 2021 - September 30, 2021
BEGINNING FUND BALANCE	13,420.63	5,145.89
Gifts	0.00	7,311.53
Investment Income (Loss)	(409.07)	665.20
Other Income	0.00	0.00
Grants Approved	0.00	0.00
Fees	-19.57	-130.63
Fund Expenses	0.00	0.00
ENDING FUND BALANCE	12,991.99	12,991.99

Available to Spend: 0.00

See reverse for detail listing of gifts received and grants disbursed.

Gift Detail for the Month

Donor	Address1	Address2	City-St-Zip	Date	Amount
No Gifts					0

Grant Detail for the Month

Grantee	Date	Amount
No Grants		0.00

This fund balance is comprised of gifts and corresponding earnings, grants or fees which individual donors, other than your organization, have contributed to the Community Foundation of Greater Dubuque. This is an asset of the Community Foundation of Greater Dubuque for the support of your organization.

Notes from the November 3, 2021 meeting of the Fundraising Committee:

The fundraising committee of the James Kennedy Public Library met in person at 6:00 pm on Wednesday, November 3, 2021. Participants were chairperson Catherine O’Hea and members Karen Kramer, Marcus Ingles and Shirley Vonderhaar. Brenda Ingles was excused.

Wreath-it Up: Twenty-four items have been received. The silent auction runs until November 14 and most items have at least one bid. Catherine will take the lead on closing this event and calling the winners. Marcus thought he might be available as well. Dawn will be the staff member assisting.

Layette Ladies’ Quilt Sale: The Layette Ladies’ Quilt Sale will run from November 15 to December 23. Quilts will be mostly layette size, but this year there will also be some larger ones. Because of the varied sizes, each quilt will have a price on it, ranging from \$25.00 and up. The library will receive \$10.00 for each quilt sold, with the remainder going to the Layette group.

Breakfast Burrito Grab and Go Fundraiser: This new event is planned for Saturday, November 27 in conjunction with Shop Small / Shop Local Saturday from 7 to 10 am. Price is \$4.00 for a burrito and \$5.00 for a meal (includes small milk or juice and pumpkin cookie.) Marcus is leading this project. He reported that he is asking the area grocery stores to donate ingredients, and what isn’t donated by them will be donated by other members of the fundraising committee. Catherine will check with Midwest One about donating napkins, cups and / or lids. We are planning to prepare and serve 40 burritos and they will be available until 10 am or until sold out. Since this is a new event, publicity will be our normal posters, social media, etc. We will also put out the sandwich board and Marcus and Paul will do a Facebook Live video during set up. Karen is also working the event. Paul from the library staff is also expected to help with setup and management.

Selling apparel: The final t-shirt design was decided via email and the first order has arrived. The front of the shirt is “Read, Return, Repeat” and the back in the library logo. Both designs are printed in black and this first order was printed on maize (yellow) bella unisex shirts. Cost for shirts is \$8 each for sizes small, medium, large and extra large; 2 x is \$11 and 3x is \$12. The committee decided to charge \$15 for each shirt, regardless of size. Marcus ordered 3 of each size and that order is now in Shirley’s office. Priority for shirts is those working the upcoming events as that is a good way to market, Board members, and library staff. Consensus was to start with keeping a couple on hand at the library to sell and then also put together an order form with the library placing orders weekly as demand warrants. Additional colors and styles will be included on the order form.

Christmas Cookie Walk: The committee would like to hold the Cookie Walk but has some concerns due to the pandemic. The consensus was to start calling cookie donors and see what their response is to donating. To reduce potential crowding, the committee decided to hold the Cookie Walk on three days – Friday, December 3 to

Sunday, December 5. The committee also talked about putting only samples of the cookies out for the purchaser to select from and having all the cookies stored away from the public. Purchasers will identify the cookies wanted and then workers will fill the plate, bag, etc. The committee will work out the details in the next week or so via email.

Soup Lunch and Dinner Fundraiser: Scheduled for Monday, January 10 for both lunch and dinner. Board members are asked to donate at least one ice cream tub (4 to 5 quart) of either chili or chicken noodle soup. Committee will discuss more details at an upcoming meeting.

Love My Library Giving Tree: Will start Monday, January 10 and run until the end of February. Library staff will be putting together wish lists in the next few weeks and Shirley will again send out letters to all area Chamber members and past donors.

Build-a-Basket Fundraiser: This annual event will run from February 1 to April 10. Donors will be able to sign up / pick up baskets in February with the silent auction to run during March and April.

Mystery Dinner: This event is scheduled for Saturday, March 5 at the Social Center. The committee will make decisions regarding audience size, menu, cost, etc. at a future meeting.

Wine and Beer Tasting: This annual event normally takes place during National Library Week – which is April 3-9, 2022. It was not held in 2020 or 2021 due to Covid. The committee will discuss again at a future meeting, noting the sooner decisions are made the better it is for potential vendors.

Other projects / activities we would like to consider: Nothing new.

Anything Else? Nothing new.

Set date for next meeting: The committee will meet via email to finalize plans for the Cookie Walk and will set the next meeting date via email.

Notes from JKPL Furnishings, Art & Facilities Committee email discussion

Participants: Ray Kruse, Alex Wiezorek, Sue Engelbrecht, Betty Anne Scherrman, and Shirley Vonderhaar.

The JKPL Furnishings, Art and Facilities committee did not meet in person this month but discussed issues via email. The primary focus was communication with city administrator Mick Michel to clarify the process for funding larger repair and capital projects. The committee had hoped to meet in person with Mick, but could not get a meeting scheduled. Instead, Ray Kruse, committee chair, reported the following from his telephone conversation with Mick:

- Mick does not feel a meeting is necessary but he will meet with committee if they wish.
- Mick prefers to receive communication through the Board President or Library Director.
- The library should include in their annual budget all planned updates – such as for HVAC, carpet, roof, etc.
- Misc. repairs, even those like the exterior door, should be handled as they arise by the library and paid for out of the library operating budget. If the expense is more than library maintenance budget line item can handle, the library can request a budget amendment to address. The city has emergency repair funds set aside (but it was unclear when or if these funds would be allocated to library needs.)
- He is looking at the exterior brick wall issue and handling this out of city funds.

Based on this conversation, the facility committee agreed that Shirley should call the contractor recommended by Public Works employee Terry Recker and proceed with repairing or replacing the door and frame that is rusty and leaks. If it is a significant expense, that quote will be reviewed with the Public Works Department (John Wandsnider) and / or Mick.

The facility committee recommends that the Finance Committee include in the FY22 budget amendment a request for the \$28,000 from FY21 that was allocated for HVAC and not utilized in FY21

The committee also will begin thinking about FY23 projects and costs so they be included as capital project requests in the FY23 budget process.

Notes from Finance Committee Electronic Discussion – October 2021

Participants: Angela English, Catherine O’Hea, Ray Kruse, Mary Radloff, and Shirley Vonderhaar.

The finance committee discussed the FY22 budget and the need to request a budget amendment to address the library personnel budget shortfall.

Operating budget:

According to the most current city report, the JKPL underspent the library budget by \$16,049.11. (This amount changed by \$5,759.00 as there was a deduction documented in June for Group Insurance.) The JKPL brought in \$1,144.59 less revenue than we had anticipated. Based on these adjustments, JKPL left a total of \$14,904.52 unspent in FY21. The consensus of the committee is to request an operating budget amendment of \$14,905 to be used for the following purposes:

Per discussion with the city during FY22 budgeting (Jan 21), the JKPL FY22 budget is under the amount needed to maintain services by \$5,179. This amount was cut from the requested library appropriation personnel area as part of the FY22 budgeting process, with the understanding that it would be appropriated during FY22 if the library underspent the FY221 budget by that amount. *Recommendation: The FY22 Operating Budget Amendment request should include \$5,179 to be appropriated for FY22 Personnel Expenses.*

During budget planning for FY22, the JKPL Board estimated a 1.5% COLA increase based on information provided by the city. The actual approved COLA increase for city employees for FY 22 was 2%. An additional \$951 in wages and \$171 in benefits (IPERS, Medicare, etc.) is needed in the JKPL personnel budget to account for this adjustment. *The FY22 Operating Budget Amendment request should include \$1,122 to be appropriated for FY22 Personnel Expenses.*

The JKPL compensation plan (approved in 2014) needs to be revised based on the current employment environment and the results of the Classification and Compensation Study received by the City of Dyersville in June 2021. The personnel committee has not yet met to review and discuss a plan to implement the compensation study as they are waiting to see what process the city implements first. However, current starting pay for library clerks is \$8.77 per hour. This is NOT competitive when many places are now offering a starting rate of \$12 to \$15 per hour. The finance committee is therefore recommending that any remaining funds be used to implement pay adjustments for library staff. *The FY22 Operating Budget Amendment request should include \$8,604 to be appropriated for FY22 Personnel Expenses.*

Capital Projects:

For FY21, the JKPL budgeted \$28,000 to replace two HVAC units (\$14,000 each). This project was not completed in FY21 and those funds were not used. *The FY22 Capital Budget Amendment request should include \$28,000 to be appropriated for FY22.*

Budget Report Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	244,711.00	244,711.00	18,541.25	237,622.61	7,088.39	2.90 %
<u>001-5-410-4-61100</u>	FICA	15,172.00	15,172.00	1,108.33	14,304.99	867.01	5.71 %
<u>001-5-410-4-61200</u>	MEDICARE	3,548.00	3,548.00	259.19	3,345.27	202.73	5.71 %
<u>001-5-410-4-61300</u>	IPERS	23,101.00	23,101.00	1,750.31	22,431.74	669.26	2.90 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	41,800.00	41,800.00	-1,687.30	40,787.78	1,012.22	2.42 %
<u>001-5-410-4-61700</u>	SUI	194.00	194.00	17.73	375.52	-181.52	-93.57 %
<u>001-5-410-4-62100</u>	DUES	750.00	750.00	15.00	1,009.00	-259.00	-34.53 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	2,500.00	2,500.00	0.00	369.00	2,131.00	85.24 %
<u>001-5-410-4-63710</u>	ELECTRICITY	14,000.00	14,000.00	832.38	11,364.36	2,635.64	18.83 %
<u>001-5-410-4-63711</u>	GAS HEAT	2,500.00	2,500.00	51.32	2,255.91	244.09	9.76 %
<u>001-5-410-4-63730</u>	TELEPHONE	700.00	700.00	0.00	695.73	4.27	0.61 %
<u>001-5-410-4-63750</u>	MAINTENANCE	9,500.00	9,500.00	3,343.61	9,073.66	426.34	4.49 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	6,500.00	6,500.00	0.00	6,808.00	-308.00	-4.74 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	2,091.27	5,914.62	-5,914.62	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	8,300.00	8,300.00	750.00	7,650.00	650.00	7.83 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	21,000.00	21,000.00	3,772.82	14,644.53	6,355.47	30.26 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	61,500.00	61,500.00	8,680.93	61,074.17	425.83	0.69 %
	Expense Total:	455,776.00	455,776.00	39,526.84	439,726.89	16,049.11	3.52 %
	Fund: 001 - GENERAL FUND Total:	455,776.00	455,776.00	39,526.84	439,726.89	16,049.11	3.52 %
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	30,000.00	40,000.00	1,532.28	40,264.62	-264.62	-0.66 %
	Expense Total:	30,000.00	40,000.00	1,532.28	40,264.62	-264.62	-0.66 %
	Fund: 002 - LIBRARY TRUST FUND Total:	30,000.00	40,000.00	1,532.28	40,264.62	-264.62	-0.66 %
	Report Total:	485,776.00	495,776.00	41,059.12	479,991.51	15,784.49	3.18 %

James Kennedy Public Library FY21 Operating Budget					
	FY21	June	June adj	Received to date	Difference
ESTIMATED REVENUES:					
Dubuque County Library Agency	5,000.00	0.00	0.00	5,543.00	-543.00
Fees from copier, R/P, etc.	5,000.00	200.00	0.00	2,319.29	2,680.71
Open Access	10,600.00	0.00	0.00	11,671.80	-1,071.80
Access Plus / ILL	400.00	0.00	0.00	323.24	76.76
Direct State Aid	2,000.00	0.00	0.00	1,998.08	1.92
TOTAL:	23,000.00	200.00	0.00	21,855.41	1,144.59
				21,855.41	1,144.59
ESTIMATED EXPENDITURES:					
PERSONAL SERVICES				Spent to date	Remaining
Wages	244,711.00	18,541.25	0.00	237,622.61	7,088.39
FICA	15,172.00	1,108.33	0.00	14,304.99	867.01
Medicare	3,548.00	259.19	0.00	3,345.27	202.73
IPERS	23,101.00	1,750.31	0.00	22,431.74	669.26
SUI	194.00	17.73	0.00	375.52	-181.52
Group Insurance	41,800.00	4,071.70	-5,759.00	40,787.78	1,012.22
Meetings and training	2,500.00	0.00	0.00	369.00	2,131.00
Dues and memberships	750.00	15.00	0.00	890.00	-140.00
TOTAL:	331,776.00	25,763.51	-5,759.00	320,126.91	11,649.09
				320,126.91	11,649.09
CONTRACTUAL SERVICES:					
Utilities (telephone)	700.00	0.00	0.00	806.77	-106.77
Electricity	14,000.00	832.38	0.00	11,253.32	2,746.68
Gas / Heat	2,500.00	51.32	0.00	2,255.91	244.09
Insurance (bldg)	6,500.00	0.00	0.00	6,808.00	-308.00
Legal Fees	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	750.00	0.00	7,650.00	350.00
Window cleaning	300.00	0.00	0.00	0.00	300.00
Service / Maintenance Contracts	9,500.00	2,091.27	0.00	5,914.62	3,585.38
TOTAL:	41,500.00	3,724.97	0.00	34,688.62	6,811.38
				34,688.62	6,811.38
SUPPLIES:					
General library supplies	10,000.00	1,771.44	0.00	10,440.01	-440.01
Program fees & supplies	2,500.00	1,019.13	0.00	2,698.05	-198.05
Marketing & advertising	1,500.00	982.25	0.00	1,588.99	-88.99
Maintenance and Repairs	7,000.00	3,343.61	0.00	9,073.66	-2,073.66
TOTAL	21,000.00	7,116.43	0.00	23,800.71	-2,800.71
					-2,800.71
BOOKS AND MATERIALS					
	Budgeted				Remaining
Adult fiction	8,000.00	1,026.77	0.00	9,992.09	-1,992.09
Adult nonfiction	5,000.00	362.93	0.00	5,254.22	-254.22
YA fiction	2,000.00	0.00	0.00	2,320.06	-320.06
YA nonfiction	800.00	0.00	0.00	336.60	463.40
Juvenile fiction	8,500.00	1,314.06	0.00	8,475.74	24.26
Juvenile nonfiction	4,000.00	1,215.05	0.00	4,040.01	-40.01
Large Print	3,500.00	770.55	0.00	3,498.70	1.30
Electronic media (ebooks, etc.)	6,000.00	1,235.83	0.00	8,179.08	-2,179.08
Reference & electronic database	5,000.00	0.00	0.00	5,014.61	-14.61
Periodicals and newspapers	4,500.00	277.97	0.00	2,491.59	2,008.41
Audiobooks (CD, playaway)	4,200.00	993.93	0.00	4,064.96	135.04
Software & Gaming	2,000.00	432.76	0.00	1,767.81	232.19
DVDs	6,500.00	607.95	0.00	5,033.09	1,466.91
SS / Creation Station / LoT	1,500.00	443.13	0.00	642.09	857.91
TOTAL:	61,500.00	8,680.93	0.00	61,110.65	389.35
				61,110.65	389.35
TOTAL EXPENDITURES:	455,776.00	45,285.84	-5,759.00	439,726.89	16,049.11
TOTAL REVENUES:	23,000.00	200.00	0.00	21,855.41	1,144.59
ACTUAL ASKING	432,776.00	45,085.84	-5,759.00	417,871.48	14,904.52
Capital Improvement	28,000.00			0.00	28,000.00
Total Expenditures	483,776.00	45,285.84	-5,759.00	439,726.89	16,049.11
				0.00	

Marketing Committee Meeting Minutes: Email discussion held the week of October 11, 2021

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Included: Karen Tieskoetter, Alex Wiezorek, Danielle Will, Dawn Schrandt

1. New TV

The TV that hangs near the front doors that we use for a slideshow of upcoming programs is going bad. The group discussed replacing it. According to Shirley the cost can come out of either the Trust account or Maintenance line item and the committee felt this could be considered a Maintenance item. The general estimate of cost to replace is \$338-\$500 (based on Best Buy and Amazon websites) for a 50" size wall mounted, flat screen. Cost does not include wall mounting or if new hardware to mount is necessary. Committee agreed that a cheaper TV should suffice since it is just to run a slideshow of programs. Tech Mates in Dyersville also sells TVs and Dawn contacted them three times to request a quote and they never provided the information. While the committee would prefer to shop local, all encouraged Dawn to move forward researching and possibly purchasing a TV from Best Buy since Tech Mates doesn't seem interested.

Update from October 27, 2021:

Tech Mates in Dyersville never provided the requested quote for the new TV. Dawn contacted the new business in town, SurgIT, that does computer/television repairs and installations. They provided a quote of \$350 for a 50" smart tv, \$50 installation fee, and \$25 recycling fee for the old tv. We do not need a smart tv for our purposes, however SurgIT confirmed that it is very hard to find a non-smart tv these days. They were able to find one option that was 7" smaller than the size we currently have. The cost difference was \$100 so the committee opted to stick with the 50" tv. The committee agreed the cost can come out of the Maintenance line item. Dawn placed the order for the TV on October 27.

2. While You Wait program

Carnegie-Stout Library has a partnership program called *While You Wait* where they partner with 10 different businesses/healthcare facilities in Dubuque to provide books for their waiting rooms.

- Books are all donated items the library didn't want or withdrawn items from the library's collection
- Each business partner gets a new batch of books (15-20) one time per month.
- Books are for all ages.
- Books are labeled and are free for customers to take with them from the waiting room.
- Program is volunteer run at 8 hours per month or less (volunteer that contacts businesses, coordinates delivery of books, labels books, etc.)

The committee thought this sounded like a good idea. It was suggested that a minimum of 5 businesses be signed up in order to start the program and make it worth the time to run. Karen volunteered her spa and her AirBnB as two of the businesses that would put books out. We will need to find a volunteer to run the program. The committee will move forward with this this season.

Notes from November 4, 2021 Policy Committee Meeting

The Policy Committee of the James Kennedy Public Library met via Zoom on Thursday, November 4, 2021 at 5 pm. Present were chairperson Sue Engelbrecht and members Angela English, Danielle Will, and Shirley Vonderhaar.

The topic of discussion was potential revisions to the Pandemic Interim Service Plan. There was extensive discussion and varying opinions on best practice. The recent surge in Covid-19 cases in Dubuque County with 434 new cases in 7 days was noted. This equates to 62 cases per day and is the highest it has been since January 2021 – when the library was only offering curbside services. Balancing that perspective of potentially implementing greater restrictions (based on those numbers) is the local community climate of businesses, schools and gatherings being open with no masking or other restrictions in place. The committee also polled library staff and volunteers regarding their preference regarding the staff requirement for masking.

The following are the recommendations of the committee:

Library Program capacity limit: The committee recommends no change in the current policy on capacity (restricted to 20 at an indoor library sponsored gathering).

Providing food / refreshment at programs: The committee recommends that refreshments may be allowed at library sponsored events and provided by the library if staff planning the event believe it is an important part of the activity. Recommendation is to provide closed containers, sealed and / or prepackaged items, or staff to hand out individual items rather than having a plate of cookies for people to pick from (for example).

Staff mask requirement: The committee recommends no change in the current policy (masks are required at all times in public or shared spaces unless are outdoors and socially distanced).

The committee also noted that a review of the plan as a whole and what the guidelines are for some of the policies to change may be in order. Future meetings will address this question.