

James Kennedy Public Library
Board of Trustees
Minutes of the November 9, 2021 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, November 9, 2021 in the Hoffman room. Present: Sue Engelbrecht, Angela English, Marcus Ingles, Karen Kramer, Ray Kruse, Karen Tieskoetter, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Catherine O'Hea.

1. Board President Karen Kramer called the meeting to order at 6:03 pm
2. Consider approval of Agenda
 - Engelbrecht MOVED "Approval of agenda," and seconded by English
Ayes: Engelbrecht, English, Ingles, Kramer, Kruse, Tieskoetter, Wiezorek, and Will
Nays: None
Motion CARRIED
3. Agenda Consent Calendar
 - Correspondence and Communication
 - Approve minutes of previous meetings: October 12, 2021
 - Approve October Librarian's report
 - Approve Bills
 - November bills
 - Dyersville Commercial help wanted bills that were missed
 - Revised Kanopy bill
 - Claims report for October
 - October and November credit card claims
 - Additional large-print book
 - Budget reports
 - October city report
 - October library report
 - Trust account reports
 - October bank statements
 - October balance report
 - Trust account expenditure report
 - October donations report
 - Program reports
 - October report of programs and attendance
 - November schedule of events
 - Schedule for upcoming programs
 - Contract use report
 - Statistics by resident area
 - Statistics by contract/service area
 - Grant report
 - Status of grants applied for

sponsored events at staff discretion and with limitations to being sealed/prepackaged/controlled by staff or volunteers.

Ayes: Engelbrecht, English, Ingles, Kramer, Kruse, Tieskoetter, Wiezorek, and Will

Nays: None

Motion CARRIED

16. Meetings and training

- City council attendance
 - December 6: Engelbrecht
- Upcoming conferences
 - State Library of Iowa Boardroom Session #3 – Nov 17, 2021 at 6:00 pm
- Recently attended
 - Association for Rural and Small Libraries – Oct 20-23, 2021
- Oral presentations

17. Adjournment

Engelbrecht MOVED to adjourn and seconded by Ingles. Meeting ADJOURNED by Kramer at 7:03 pm.



Danielle Will, Secretary