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Regular Library Board Meeting

Tuesday, January 11, 2022
6:00 pm

In person / Hybrid Meeting
Hoffman Community Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: December 14, 2021
 - Approve December Librarian's Report
 - Approve Bills:
 - January Bills
 - Claims Report for December
 - December & January Credit Card Claims
 - Budget Reports
 - December City Report
 - December Library Report
 - Trust Account Reports
 - December Bank Statements
 - December Balance Report
 - Trust Account Expenditure Report
 - December Donations Report
 - Program Reports
 - December Report of Programs and Attendance
 - January Schedule of events
 - Schedule for upcoming programs
 - Contract Use Reports
 - Statistics by Residence Area
 - Statistics by Contract / Service Area
 - Grant Report
 - Friends of the Library Report
 - JKPL Endowment Report

4. Discussion of Current Library Operations and Services
5. Update on Strategic Planning Process
 - Report from Becky Heil
6. Consider approval of closing the JKPL on Saturday, February 19, 2022 for Strategic Planning and Staff InService
7. Executive Committee Report
8. Fundraising Committee Report
 - Notes from January 10, 2022 meeting
9. Furnishings, Art & Facilities Committee Report
 - Notes from December 21, 2021 meeting
 - Proposed Library Capital Projects – Multiyear plan
10. Personnel Committee Report
 - Notes from January 4, 2022 Meeting
 - Consider approval of JKPL Compensation Plan
 - Proposed FY23 Personnel Budget
 - Library Director Evaluation
11. Finance Committee Report
 - FY23 Budget Work Session Schedule
 - Notes from January 5, 2022 meeting
 - Consider Approval of FY2023 Library Operating Budget Request
 - Consider Approval of FY2023 Library Trust Account Budget Request
 - Consider Approval of FY2023 Library Capital Projects Request
12. Marketing Committee Report
13. Policy Committee Report
 - Consider Approval of JKPL Personnel Policy Statement
14. Meetings and Training
 - City Council Attendance
 - Upcoming
 - Recently Attended
15. Oral Presentations
16. Adjournment

Information for joining the November meeting remotely:

Topic: Monthly JKPL Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://cityofdyersville.zoom.us/j/88487132277?pwd=ajZZMC9HZncxTFNLSk9MS3lXaURNQTo9>

Meeting ID: 884 8713 2277

Passcode: 063310

Dial by your location

+1 312 626 6799 US (Chicago)

NOTE – The same zoom room / link will be used for all future JKPL Board Meetings unless otherwise noted.

Hello Board Members:

Here is the packet for the January 11, 2022 Board meeting. We will again be offering a hybrid option for those who cannot attend in person. Please note that Becky Heil will join us via Zoom as well to present a report on the Strategic Planning Process to date – Results of the phone interviews and in person community stakeholder meeting. She expects this to take about 45 minutes so our Board meeting will likely run longer than usual. We are also scheduled for two additional special work sessions on Thursday, January 13 and Tuesday, January 18 at 6 pm to work on visioning and writing goals. All Board members are asked to participate.

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication - None
 - Approve Minutes of Previous Meetings: December 14, 2021 - A
 - Approve December Librarian's Report – B - **I noticed when running the reports for items added that the ILS report I was advised to use is not tracking this correctly. It is close but is not accounting for items that I add to the system before the item is actually catalogued and available to check out. I will be contacting them to develop a report that addresses this issue.**
 - Approve Bills:
 - January Bills - C
 - Claims Report for December - D
 - December & January Credit Card Claims - E
 - Budget Reports
 - December City Report - F
 - December Library Report – **G Items in red in October column have been edited since last month**
 - Trust Account Reports
 - December Bank Statements – **H1 & H2**
 - December Balance Report - I
 - Trust Account Expenditure Report - J
 - December Donations Report - K
 - Program Reports
 - December Report of Programs and Attendance - L
 - January Schedule of events - M
 - Schedule for upcoming programs – **N ~~This document is not included. I will prepare and add it to the packet over the weekend.~~** *Updated & included*
 - Contract Use Reports
 - Statistics by Residence Area - O

- Statistics by Contract / Service Area - P
 - Grant Report – **Nothing to Report**
 - Friends of the Library Report – **Membership drive starts this week**
 - JKPL Endowment Report – **Q 1 & 2**
- 4. Discussion of Current Library Operations and Services – **Any questions or comments**
- 5. Update on Strategic Planning Process
 - Report from Becky Heil – **Becky will be joining us via zoom to discuss the results of the process to date. In your packets are the notes from the phone interviews and the results of the in-person focus group meeting.**
- 6. Consider approval of closing the JKPL on Saturday, February 19, 2022 for Strategic Planning and Staff InService – **The staff of the JKPL is scheduled to work with Becky on this date from 9 to 12 noon to develop objectives for the strategic plan. Since we need to close for the morning so all staff can be involved, I am suggesting we close all day and I will plan some training activities for the afternoon.**
- 7. Executive Committee Report
- 8. Fundraising Committee Report
 - Notes from January 10, 2022 meeting – **The Committee is planning to meet after the Soup Fundraiser on Monday, January 10, and will share notes on Tuesday via email and at the Board meeting** ← Included
- 9. Furnishings, Art & Facilities Committee Report
 - Notes from December 21, 2021 meeting 9A
 - Proposed Library Capital Projects – Multiyear plan – **This document is still in process. I had been hoping for some quotes to include for costs but have not received them. I will put this together this weekend and send out to the Facilities and Finance Committees so they are ready to discuss at the meeting.** ← Included
- 10. Personnel Committee Report
 - Notes from January 4, 2022 Meeting – **10A**
 - Consider approval of JKPL Compensation Plan – **10B**
 - Proposed FY23 Personnel Budget – **10C There are two copies of this in your packet. First is the complete spreadsheet that includes all details. This is hard to read so I also printed a copy hiding some columns so the totals are easier to see**
 - Library Director Evaluation
- 11. Finance Committee Report
 - FY23 Budget Work Session Schedule – **11A**

- Notes from January 5, 2022 meeting – **11B**
 - Consider Approval of FY2023 Library Operating Budget Request – **11C**
 - Consider Approval of FY2023 Trust Account Budget Request – **No additional documentation; Committee is recommending request of \$40,000.00.**
 - Consider Approval of FY2023 Library Capital Projects Request – **This document is still in process and will be shared at the meeting**
12. Marketing Committee Report
 13. Policy Committee Report
 - Consider Approval of JKPL Personnel Policy Statement – **In December the Council approved a Resolution amending the Dyersville Employee Policy Handbook. Text of the Resolution is included in your packet (13A) along with the JKPL Personnel Policy / Statement (13B)**
 14. Meetings and Training
 - City Council Attendance: February 7: Raymond Kruse
 - Upcoming – **ILOC is an online conference that includes an evening session intended for Trustees. It is scheduled for Thursday, January 20, 2022.**
 - Recently Attended – **Shirley attended several of the recorded ARSL sessions while working remotely.**
 15. Oral Presentations
 16. Adjournment

Information for joining the November meeting remotely:

Topic: Monthly JKPL Board Meeting

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Join Zoom Meeting

<https://cityofdymersville.zoom.us/j/88487132277?pwd=ajZZMC9HZncxTFNLSk9MS3lXaURNQT09>

Meeting ID: 884 8713 2277

Passcode: 063310

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NOTE – The same zoom room / link will be used for all future JKPL Board Meetings unless otherwise noted.

**James Kennedy Public Library
Board of Trustees
Minutes of the December 14, 2021 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, December 14, 2021 in the Hoffman Room. Present: Sue Engelbrecht, Angela English, Marcus Ingles, Karen Kramer, Ray Kruse, Catherine O'Hea, Alex Wieszorek, Danielle Will, Library Director Shirley Vonderhaar, and Assistant Library Director Dawn Schrandt. Absent: Karen Tieskoetter.

1. Board President Karen Kramer called the meeting to order at 6:02 pm.
2. Consider approval of Agenda
 - English MOVED "Approval of Agenda," and seconded by O'Hea.
Ayes: English, Kramer, Kruse, O'Hea, Wieszorek, and Will
Nays: None
Motion CARRIED
3. Agenda Consent Calendar
 - Correspondence and Communication
 - Approve minutes of previous meeting: November 9, 2021
 - Approve November Librarian's report
 - Approve bills:
 - December bills
 - Claims report for November
 - November and December credit card claims
 - Budget reports
 - November city report
 - November library report
 - Trust account reports
 - November bank statements
 - November balance report
 - November donations report
 - Program reports
 - November report of programs and attendance
 - December schedule of events
 - Schedule for upcoming programs
 - Grant report
 - Status of grants applied for
 - \$1000 from Theisens More for You Grant awarded for puzzles at the library
 - Grants that the JKPL applied for since last meeting — none
 - Friends of the Library report
 - JKPL Endowment report
 - English MOVED "Approval of the consent items," seconded by Engelbrecht.

Ayes: Engelbrecht, English, Kramer, Kruse, O'Hea, Wiezorek, and Will
Nays: None
Motion CARRIED

4. Discussion of current library operations and services
5. Update on Strategic Planning process
 - Notes from November 16, 2021 and December 1, 2021 meetings
 - Phone interviews and focus group completed as of December 5, 2021
 - Summary of process will be during the January 11, 2022 regular board meeting
6. Executive committee report — no report
7. Fundraising committee report
 - Notes from November 17, 2021 and December 1, 2021 meetings
 - Soup fundraiser on Jan 10, 2022
 - Love my Library also begins on Jan 10, 2022
8. Furnishings, Art, & Facilities committee report
 - Meeting scheduled with the city administrator to discuss capital expense protocol
9. Finance committee report
 - FY22 city budget process
10. Marketing committee report — no report
11. Personnel committee report
 - Library Director evaluation
12. Policy committee report
13. Meetings and training
 - City council attendance
 - January 3: English
 - Upcoming
 - Recently attended
14. Oral presentations
15. Adjournment
Kruse MOVED to adjourn seconded by O'Hea. Meeting ADJOURNED by Kramer at 6:54 pm.

Danielle Will, Secretary

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

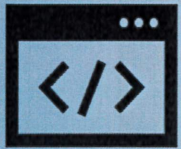
B

Librarian's report to the Board of Trustees

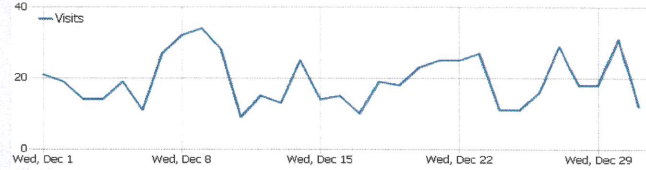
Month: December-21
 YTD: July-21 to December-21
 Previous YTD: July-20 to December-20

	Library visits		Items loaned		Library cards issued		
					City resident	Total	
Month	3098	(↑ 287.7%)	6845	(↑ 59.9%)	4	8	(↑ 14.3%)
YTD	18070	(↑ 120.3%)	41161	(↑ 24.9%)	46	92	(↑ 130%)


Website traffic



Visits	Average visit duration
603	1:33




Computer use




Month	Hours		Month	Sessions	
	YTD	Prev. YTD		YTD	Prev. YTD
105	654	400	222	1451	531

Wifi use



Sessions		Visits		Unique visitors	
Month	YTD	Month	YTD	Month	YTD
496	1966	419	1682	122	188

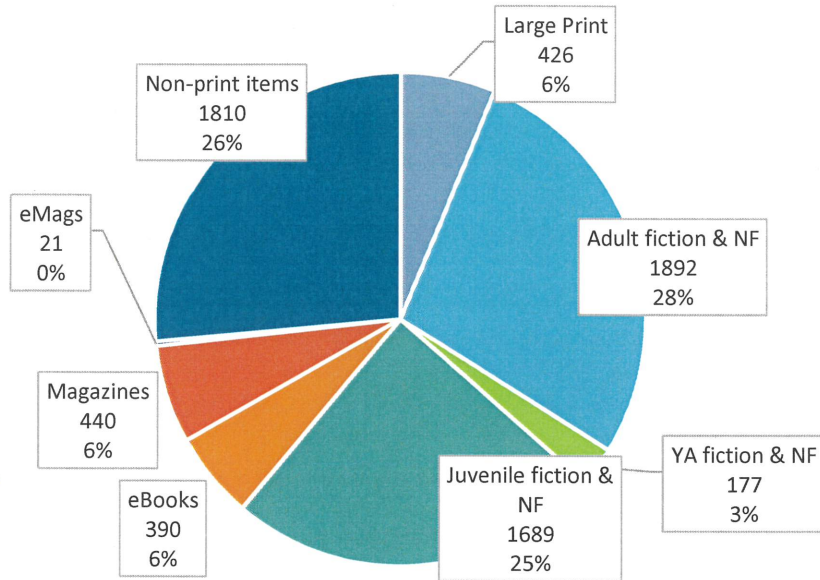
Meeting room use



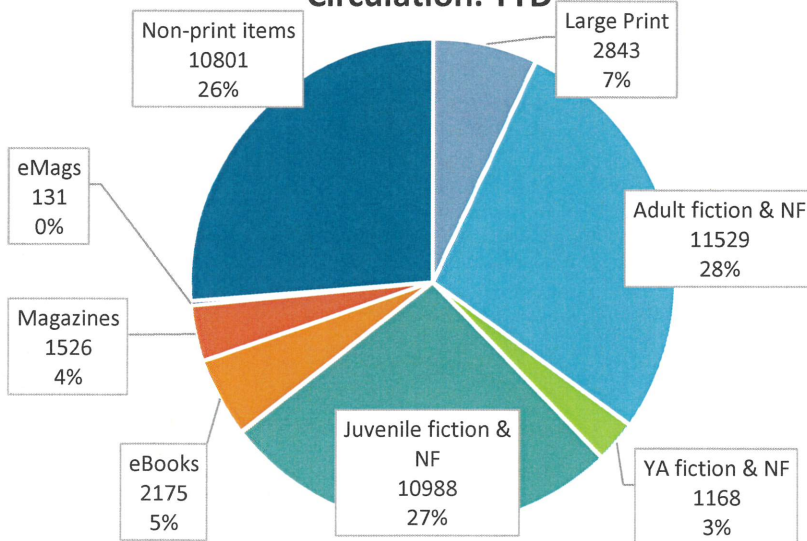
Month	YTD	Prev. YTD	
29	168	0	- tracking public use only

Circulation

Circulation: Month



Circulation: YTD



Non-print items	Month	YTD
eAudio	331	2011
Adult & YA audio	113	777
Juvenile audio & kits	10	102
Adult & YA video	809	4364
Juvenile video & DVD	281	2054
Games, LoT, etc.	266	1493
Total	1810	10801

Music

Downloads: 4
Streams: 70
Total YTD: 524



Video (film and TV)

Downloads: 6
YTD: 9



Visits: 239
YTD: 780



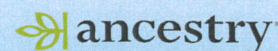
Languages

Sessions: 151
YTD: 380



Genealogy

Visits: Coming soon!
YTD: Coming soon!



Collection

Items purchased

Month: 240
YTD: 1600

Items donated

Month: 14
YTD: 265
Prev. YTD: 281

Items withdrawn

	Month	YTD
Books	106	1595
Audio	2	4
Video	4	323
Other	0	22
Total	112	1944

Summary of additions

	Large print	Adult fiction	Adult & YA NF	YA fiction	Juvenile fiction	Juvenile NF	eBook & eAudio	Adult & YA audio	Juvenile audio	Adult & YA video	Juvenile video	CDs, games, misc.	Total
Current month	23	9	49	9	52	26	21	14	4	29	7	11	254
Previous month	28	75	34	1	22	46	14	14	3	28	3	8	276
Current YTD	154	368	234	107	363	124	95	83	13	185	39	131	1896
Previous YTD	96	611	164	146	335	108	77	61	9	171	38	40	1856

Programming

Take and Make & Recorded Programs



Program	Views	Engagements	Views	Prep time (hrs)	Kits
Play-Doh Challenge - Toys (C.)	NA	NA	NA	0.25	0
*Checker's TV Virtual Program - 4 sessions (C.)	48	18	8	1	40
*Adult CN: Cocoa Ornament(A)	33	3	7	2	16
*Laura Ingalls Wilder Christmas - recorded (A)	52	19	10	NA	NA
Upcycled Cards for Christmas (GI)	NA	NA	NA	1	17
*How to Make a Mesh Wreath - kits remaining (A)	NA	NA	NA	NA	6
Creation Station: Gingerbread Man(GI)	NA	NA	NA	NA	10
National Brownie Day Activity Kit (A)	14	5	NA	1.5	20
*Strings Attached Performance (A)	178	16	10	NA	NA
Carryover November programs - 6 programs	93	10	6	NA	NA

*program included in-person component

Discord virtual game nights

Program	Attendance	Prep time (hours)
None		

Zoom programs

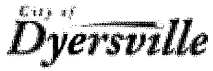
Program	Attendance	Prep time (hours)
Third Thursday Hoover Presidential Christmas Partnership with the Hoover Presidential Library	0	0.25

Virtual/Sharing/Passive programs

Program	Attendance	Prep time (hours)
Coloring, Creating, & Doing (A)	140	3.25
Strength Training for Older Adults (A)	20	NA
Family New Year's Celebration Activity Kits (C.)	20	4
Holiday Drawing (GI)	219	1.5
StoryWalk® -Shark in the Park (C) Funded by DRA, Friends of the JKPL, and Osterhaus Memorial	40	0.75

In-Person and Hybrid Programs

Program	Attendance	Prep time (hours)
Story Time & Wee Read - Not Held in December (PreK)	0	NA
Out Reads - 7 sessions - in person / off site (C.)	92	3.5
Building Creativity One Block at a Time - in person (C.)	5	1.5
*Checker's TV Weekly Watch Party - 4 sessions in person (C.)	2	2
Sit & Stitch - 5 sessions - in person and Zoom(A)	49	2
Books for Lunch: <i>Start Without Me</i> - in person and Zoom (A)	7	1.25
Hybrid Dungeons & Dragons - in person and Discord (GI)	6	2.5
Novel Approach to Faith - in person and Zoom (A)	6	2
CriCut with Christopher - in person (A)	1	.25 (+2 vol)
Game Night - in person (GI)	14	3.5
JKPL Writing Group - in person and Zoom (A)	5	1.5
*Laura Ingalls Wilder Christmas - in person, Zoom, & recorded (A)	3	2.5
STEAM Fun Fridays - 4 sessions in person (C.)	20	3.75
Winter Holiday Fun Day - in person(C.)	57	16.5 (+3 vol)
Euchre Card Party - 5 sessions (A)	14	6.25
Chat and Doodle Too - in person and Zoom (A)	1	0.25
*Adult Crafternoon: Cocoa Ornament no in person this month(A)	0	NA
*How to Make a Mesh Wreath - in person (A)	2	1 (+6 vol)
Teen Bad Karaoke - in person (YA)	0	0.25
*Strings Attached Performance - in person, Zoom & recorded (GI)	26	1.5 (+15 vol)
Social Issues Book Club: <i>Nomadland</i> - in person & Zoom(GI)	2	1.5
Whimsical Illustrations - in person and Zoom	18	.75 (+23 vol)



Dyersville, IA



Expense Approval Register

Packet: APPKT00950 - Library Bills January 2022

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
IOWA LIBRARY ASSOCIATION	01.12.2022	Annual Dues	001-5-410-4-62100	DUES	616.00
MEYER MECHANICAL CONTRA...	41293	Repairs - Thermostat	001-5-410-4-63750	MAINTENANCE	265.36
ACCESS SYSTEMS	30694512	Copier Contract	001-5-410-4-64316	CONTRACTS	159.95
AMAZON	01.01.2022	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	54.92
HERITAGE PRINTING CO	106850	Envelopes - Office Supplies	001-5-410-4-65060	OFFICE SUPPLIES	363.92
CHECKERS LIBRARY TV	12.09.21	Program fee	001-5-410-4-65060	OFFICE SUPPLIES	90.00
POSTMASTER	12.20.21	Postage stamps	001-5-410-4-65060	OFFICE SUPPLIES	80.00
AFABLE, ADDIE	12.27.2021	Program Stipend	001-5-410-4-65060	OFFICE SUPPLIES	100.00
COLIBRI SYSTEMS NORTH AM...	1511	Book Covers	001-5-410-4-65060	OFFICE SUPPLIES	513.72
ACE HOMEWORKS	236463	Programs - returned Supplies	001-5-410-4-65060	OFFICE SUPPLIES	-7.59
BLACKSTONE PUBLISHING	INV2012521	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	2.95
BLACKSTONE PUBLISHING	INV2013967	Supplies - CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	5.90
BAKER & TAYLOR BOOKS	0003252677	Books - Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-15.68
BAKER & TAYLOR BOOKS	0003253579	Books - Sustainable Shelves Pr...	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-259.79
AMAZON	01.01.2022	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	6.19
AMAZON	01.01.2022	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	7.99
AMAZON	01.01.2022	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	49.80
AMAZON	01.01.2022	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	74.81
AMAZON	01.01.2022	DVDs	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	408.84
AMAZON	01.01.2022	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	5.99
AMAZON	01.01.2022	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	564.53
AMAZON	01.01.2022	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	6.99
BIG RIVER MAGAZINE	01.01.2022	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	36.00
AMAZON	01.01.2022	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	103.66
AMAZON	01.01.2022	Subscriptions	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	174.50
AMAZON	01.01.2022	CS/SS/LOT	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	2.99
OVERDRIVE	06497CO21493196	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	584.74
OVERDRIVE	06497CO21504560	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	167.13
USBORNE BOOKS AT HOME	12.08.21	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	12.99
CENTER POINT PUBLISHING	1896594	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	27.97
BAKER & TAYLOR BOOKS	2036375341	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	75.67
BAKER & TAYLOR BOOKS	2036375341	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	15.96
BAKER & TAYLOR BOOKS	2036388260	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	44.44
BAKER & TAYLOR BOOKS	2036412117	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	22.80
BAKER & TAYLOR BOOKS	2036412117	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	109.94
FINDAWAY WORLD LLC	372867	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	148.48
FINDAWAY WORLD LLC	374281	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	826.35
CARNEGIE-STOUT PUBLIC LIBR...	4243034	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	23.00
INGRAM LIBRARY SERVICES	56373380	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-25.85
INGRAM LIBRARY SERVICES	62769945	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	292.27
PARACLETE PRESS, INC	726586	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	34.19
PARACLETE PRESS, INC	726586	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	39.80
CENGAGE LEARNING	76044502	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	24.79
CENGAGE LEARNING	76053239	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	24.79
CENGAGE LEARNING	76182747	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	75.17
CENGAGE LEARNING	76317955	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	24.79
CENGAGE LEARNING	76318259	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	23.99
CENGAGE LEARNING	76323714	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	51.18
BLACKSTONE PUBLISHING	INV2012521	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	36.00
BLACKSTONE PUBLISHING	INV2013967	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	114.58

Expense Approval Register

Packet: APPKT00950 - Library Bills January 2022

Vendor Name	Payable Number	Description (Item)	Account Number
CHILDS WORLD, THE	NA151786	Books	001-5-410-4-67701

Account Name	Amount
BOOKS/FILMS/RECORDS/SUBS...	159.60
Department 410 - LIBRARY Total:	6,346.72
Fund 001 - GENERAL FUND Total:	6,346.72

Fund: 002 - LIBRARY TRUST FUND

Department: 410 - LIBRARY

FAREWAY STORES INC.	00036621	Program Supplies - Love My Li...	002-5-410-4-67700
FAREWAY STORES INC.	00036721	Supplies - Love My Library	002-5-410-4-67700
AMAZON	01.01.2022	Programs - Love My Library	002-5-410-4-67700
AMAZON	01.01.2022	Programs - StoryWalk	002-5-410-4-67700
AMAZON	01.01.2022	Programs - Soup Supper	002-5-410-4-67700
BAKER & TAYLOR BOOKS	2036412117	Adopt A Book	002-5-410-4-67700
ACE HOMEWORKS	236467	Puzzles - Grant	002-5-410-4-67700
KANOPY, INC.	278428 - PPU	Streaming Videos	002-5-410-4-67700
JOHN DEERE FINANCIAL	5205588	Puzzles - Grant	002-5-410-4-67700

LIBRARY TRUST EXPENDITURE	8.97
LIBRARY TRUST EXPENDITURE	6.87
LIBRARY TRUST EXPENDITURE	80.11
LIBRARY TRUST EXPENDITURE	23.97
LIBRARY TRUST EXPENDITURE	34.14
LIBRARY TRUST EXPENDITURE	15.39
LIBRARY TRUST EXPENDITURE	147.91
LIBRARY TRUST EXPENDITURE	51.00
LIBRARY TRUST EXPENDITURE	60.64
Department 410 - LIBRARY Total:	429.00
Fund 002 - LIBRARY TRUST FUND Total:	429.00
Grand Total:	6,775.72

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	6,346.72
002 - LIBRARY TRUST FUND	429.00
Grand Total:	6,775.72

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-62100	DUES	616.00
001-5-410-4-63750	MAINTENANCE	265.36
001-5-410-4-64316	CONTRACTS	159.95
001-5-410-4-65060	OFFICE SUPPLIES	1,203.82
001-5-410-4-67701	BOOKS/FILMS/RECORDS/...	4,101.59
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	429.00
Grand Total:		6,775.72

Project Account Summary

Project Account Key	Expense Amount
None	2,245.13
410AB	348.86
410AF	24.37
410AN	176.61
410DVD	408.84
410EM	751.87
410GAMES	564.53
410LP	258.87
410PF	819.48
410PN	167.59
410SS	2.99
410SUB	210.50
410TAAB	15.39
410TGRANT	208.55
410TPROG	205.06
410YAF	367.08
Grand Total:	6,775.72

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

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President, Board of Trustees

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.ATTEST:

Secretary, Board of Trustees

Date

D

James Kennedy Public Library
December 2021

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	\$750.00
Black Hills	Gas / Heat	440.34
Alliant Energy	Electricity	1,083.17
Total		\$2,273.51

Miscellaneous Bills

Check issued to:	Purpose	Amount
CC / CriCut	Annual membership fee – programming	102.59
UPS	Shipping	13.03
Pitney Bowes	Machine Lease	68.55
CC / Target	DVDs	134.73
Total		\$318.90

December Budget	
December 2021 Claims submitted	\$9,041.36
Utility and Contractual from Bills above	2,273.51
Miscellaneous Bills from above	318.90
Total wages and benefits	31,995.41
Total December 2021 expenses	\$43,629.18

- Should match with City Expenditure Report, not including Trust Account Expenditures.

E

Credit Card Claims for December 2021 & January 2022

Date	Vendor	Items	Amount
12/31/21	Facebook	FB ads (trust/programs)	7.66

Budget Report
Account Summary

For Fiscal: 2021-2022 Period Ending: 12/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	248,382.00	248,382.00	23,935.59	128,315.81	120,066.19	48.34 %
<u>001-5-410-4-61100</u>	FICA	19,001.00	19,001.00	1,443.06	7,709.42	11,291.58	59.43 %
<u>001-5-410-4-61200</u>	MEDICARE	3,602.00	3,602.00	337.50	1,802.98	1,799.02	49.95 %
<u>001-5-410-4-61300</u>	IPERS	23,447.00	23,447.00	2,102.35	11,955.90	11,491.10	49.01 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	47,839.00	47,839.00	4,167.34	24,812.76	23,026.24	48.13 %
<u>001-5-410-4-61700</u>	SUI	197.00	197.00	9.57	178.16	18.84	9.56 %
<u>001-5-410-4-62100</u>	DUES	750.00	750.00	0.00	194.00	556.00	74.13 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	2,500.00	2,500.00	85.57	1,122.71	1,377.29	55.09 %
<u>001-5-410-4-63710</u>	ELECTRICITY	14,000.00	14,000.00	1,083.17	8,129.81	5,870.19	41.93 %
<u>001-5-410-4-63711</u>	GAS HEAT	2,500.00	2,500.00	440.34	775.00	1,725.00	69.00 %
<u>001-5-410-4-63730</u>	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-63750</u>	MAINTENANCE	7,500.00	7,500.00	434.97	765.67	6,734.33	89.79 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	6,800.00	6,800.00	0.00	711.00	6,089.00	89.54 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	342.97	1,534.37	-1,534.37	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	8,300.00	8,300.00	750.00	3,900.00	4,400.00	53.01 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	21,000.00	21,000.00	709.29	5,822.15	15,177.85	72.28 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	56,182.00	56,182.00	7,787.46	30,673.43	25,508.57	45.40 %
	Expense Total:	462,000.00	462,000.00	43,629.18	228,403.17	233,596.83	50.56 %
	Fund: 001 - GENERAL FUND Total:	462,000.00	462,000.00	43,629.18	228,403.17	233,596.83	50.56 %
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	40,000.00	40,000.00	3,626.09	17,307.21	22,692.79	56.73 %
	Expense Total:	40,000.00	40,000.00	3,626.09	17,307.21	22,692.79	56.73 %
	Fund: 002 - LIBRARY TRUST FUND Total:	40,000.00	40,000.00	3,626.09	17,307.21	22,692.79	56.73 %
	Report Total:	502,000.00	502,000.00	47,255.27	245,710.38	256,289.62	51.05 %

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James Kennedy Public Library FY22 Operating Budget							
	FY22	October	November	December	Jan (est)	Received to date	Difference
ESTIMATED REVENUES:							
Dubuque County Library Agency	6,000.00	0.00	0.00	0.00	0.00	0.00	6,000.00
Fees from copier, R/P, etc.	5,000.00	288.43	174.07	165.89	300.00	1,561.55	3,438.45
Open Access	11,600.00	0.00	0.00	9,087.04	0.00	9,087.04	2,512.96
Access Plus / ILL	350.00	0.00	0.00	267.15	0.00	267.15	82.85
Direct State Aid	2,000.00	2,031.10	0.00	0.00	0.00	2,031.10	-31.10
TOTAL:	24,950.00	2,319.53	174.07	9,520.08	300.00	12,946.84	12,003.16
						12,946.84	12,003.16
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES							Remaining
Wages	246,455.00	23,814.19	19,541.63	23,935.59	20,000.00	128,315.81	118,139.19
FICA	15,280.00	1,435.55	1,170.64	1,443.06	1,240.00	7,709.42	7,570.58
Medicare	3,574.00	335.72	273.78	337.50	290.00	1,802.98	1,771.02
IPERS	23,265.00	2,248.07	1,844.76	2,102.35	1,888.00	11,955.90	11,309.10
SUI	250.00	56.27	9.51	9.57	20.00	178.16	71.84
Group Insurance	47,846.00	4,167.34	4,167.34	4,167.34	2,400.00	24,812.76	23,033.24
Meetings and training	2,500.00	0.00	373.74	85.57	0.00	1,122.71	1,377.29
Dues and memberships	750.00	0.00	0.00	0.00	616.00	194.00	556.00
TOTAL:	339,170.00	32,057.14	27,381.40	32,080.98	26,454.00	176,091.74	163,078.26
						176,091.74	163,078.26
CONTRACTUAL SERVICES:							
Utilities (telephone)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	14,000.00	1,644.19	1,463.46	1,083.17	1,500.00	8,129.81	5,870.19
Gas / Heat	2,500.00	48.28	145.88	440.34	500.00	775.00	1,725.00
Insurance (bldg)	6,800.00	0.00	0.00	0.00	0.00	711.00	6,089.00
Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Custodial services	8,000.00	600.00	600.00	750.00	600.00	3,900.00	4,100.00
Window cleaning	300.00	0.00	0.00	125.00	0.00	125.00	175.00
Service / Maintenance Contracts	7,500.00	154.29	159.95	217.97	159.95	1,409.37	6,090.63
TOTAL:	39,100.00	2,446.76	2,369.29	2,616.48	2,759.95	15,050.18	24,049.82
						15,050.18	24,049.82
SUPPLIES:							
General library supplies	10,000.00	542.66	276.17	514.59	1,021.41	4,408.30	5,591.70
Program fees & supplies	2,500.00	79.07	152.92	194.70	182.41	894.85	1,605.15
Marketing & advertising	1,500.00	200.00	165.00	0.00	0.00	519.00	981.00
Maintenance and Repairs	7,000.00	167.55	40.00	434.97	265.36	765.67	6,234.33
TOTAL	21,000.00	989.28	634.09	1,144.26	1,469.18	6,587.82	14,412.18
						6,587.82	14,412.18
BOOKS AND MATERIALS							Remaining
Adult fiction	8,000.00	714.27	669.45	644.66	24.37	4,594.79	3,405.21
Adult nonfiction	5,000.00	392.16	391.42	864.21	176.61	2,745.25	2,254.75
YA fiction	2,000.00	59.31	258.57	0.00	367.08	843.28	1,156.72
YA nonfiction	1,000.00	0.00	68.00	0.00	0.00	165.41	834.59
Juvenile fiction	8,500.00	791.39	789.11	1,890.44	819.48	5,147.32	3,352.68
Juvenile nonfiction	4,000.00	509.83	104.23	1,919.32	167.59	2,656.53	1,343.47
Large Print	3,500.00	478.12	526.28	298.46	258.87	2,557.45	942.55
Electronic media (ebooks, etc.)	6,500.00	725.82	1.50	656.01	751.87	4,040.44	2,459.56
Reference & electronic databases	5,500.00	0.00	0.00	0.00	0.00	0.00	5,500.00
Periodicals and newspapers	4,530.00	1,052.88	0.00	105.92	210.50	1,510.06	3,019.94
Audiobooks (CD, playaway)	4,200.00	373.17	497.69	636.50	348.86	2,596.22	1,603.78
Software & Gaming	2,000.00	49.94	0.00	306.68	564.53	731.50	1,268.50
DVDs	6,500.00	556.72	490.84	462.27	408.84	2,855.64	3,644.36
SS / Creation Station / LoT	1,500.00	129.73	10.98	2.99	2.99	229.54	1,270.46
TOTAL:	62,730.00	5,833.34	3,808.07	7,787.46	4,101.59	30,673.43	32,056.57
						30,673.43	32,056.57
TOTAL EXPENDITURES:	462,000.00	41,326.52	34,192.85	43,629.18	34,784.72	228,403.17	233,596.83
TOTAL REVENUES:	24,950.00	2,319.53	174.07	9,520.08	300.00	12,946.84	12,003.16
ACTUAL ASKING	437,050.00	39,006.99	34,018.78	34,109.10	34,484.72	215,456.33	221,593.67
Capital Improvement							
Total Expenditures		41,326.52	34,192.85	43,629.18	34,784.72	228,403.17	233,596.83
Personnel Budget - Short	5,179.00						

James Kennedy Public Library FY22 Operating Budget									
	FY22	% Expended To date	FY21 Expense thru Dec 20	Dec 20 expenses	Total FY21 expenses	Budget Projection	Amount Over/Under	Ov/Und Budget	
ESTIMATED REVENUES:									
Dubuque County Library Agency	6,000.00		0.00	0.00	5,543.00				
Fees from copier, R/P, etc.	5,000.00		1,180.92	115.37	2,319.29				
Open Access	11,600.00		11,671.80	0.00	11,671.80				
Access Plus / ILL	350.00		323.24	0.00	323.24				
Direct State Aid	2,000.00		1,998.08	0.00	1,998.08				
TOTAL:	24,950.00		15,174.04	115.37	21,855.41				
			15,174.04		21,855.41				
ESTIMATED EXPENDITURES:									
PERSONAL SERVICES			Spent to date		Spent to date				
Wages	246,455.00	52.1%	117,823.61	17,901.75	237,622.61	122,203.09	6,113	1.05	
FICA	15,280.00	50.5%	7,111.73	1,077.69	14,304.99	7,596.46	113	1.01	
Medicare	3,574.00	50.4%	1,663.06	252.01	3,345.27	1,776.77	26	1.01	
IPERS	23,265.00	51.4%	11,122.51	1,689.93	22,431.74	11,535.67	420	1.04	
SUI	250.00	71.3%	168.80	6.77	375.52	112.38	66	1.59	
Group Insurance	47,846.00	51.9%	22,673.70	3,793.14	40,787.78	26,597.33	-1,785	0.93	
Meetings and training	2,500.00	44.9%	369.00	0.00	369.00	2,500.00	-1,377	0.45	
Dues and memberships	750.00	25.9%	329.00	0.00	890.00	277.25	-83	0.70	
TOTAL:	339,170.00	51.9%	161,261.41	24,721.29	320,126.91	170,854.22	5,238	1.03	
			161,261.41	24,721.29	320,126.91	170,854.22	5,238	1.03	
CONTRACTUAL SERVICES:									
Utilities (telephone)	0.00	NA	581.60	112.03	806.77	0.00	0	NA	
Electricity	14,000.00	58.1%	6,550.70	944.43	11,253.32	8,149.58	-20	1.00	
Gas / Heat	2,500.00	31.0%	529.05	224.31	2,255.91	586.29	189	1.32	
Insurance (bldg)	6,800.00	10.5%	124.00	0.00	6,808.00	123.85	587	5.74	
Legal Fees	0.00	NA	0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	8,000.00	48.8%	3,450.00	750.00	7,350.00	3,755.10	145	1.04	
Window cleaning	300.00	41.7%	0.00	0.00	0.00	Zero	0	Nothing	
Service / Maintenance Contracts	7,500.00	18.8%	880.90	154.29	5,914.62	1,117.02	292	1.26	
TOTAL:	39,100.00	38.5%	12,116.25	2,185.06	34,388.62	13,776.23	1,274	1.09	
			12,116.25	2,185.06	34,388.62	13,776.23	1,274	1.09	
SUPPLIES:									
General library supplies	10,000.00	44.1%	3,566.90	445.06	10,440.01	3,416.57	992	1.29	
Program fees & supplies	2,500.00	35.8%	504.11	293.07	2,698.05	467.11	428	1.92	
Marketing & advertising	1,500.00	34.6%	532.74	0.00	1,588.99	502.90	16	1.03	
Maintenance and Repairs	7,000.00	10.9%	1,466.97	0.00	9,073.66	1,131.71	-366	0.68	
TOTAL	21,000.00	31.4%	6,070.72	738.13	23,800.71	5,356.36	1,231	1.23	
			6,070.72	738.13	23,800.71	5,356.36	1,231	1.23	
BOOKS AND MATERIALS									
Adult fiction	8,000.00	57.4%	5,384.23	860.91	9,992.09	4,310.79	284	1.07	
Adult nonfiction	5,000.00	54.9%	3,195.13	651.70	5,254.22	3,040.54	-295	0.90	
YA fiction	2,000.00	42.2%	2,198.20	201.42	2,320.06	1,894.95	-1,052	0.45	
YA nonfiction	1,000.00	16.5%	209.24	0.00	336.60	621.63	-456	0.27	
Juvenile fiction	8,500.00	60.6%	4,042.70	267.73	8,475.74	4,054.27	1,093	1.27	
Juvenile nonfiction	4,000.00	66.4%	837.23	128.22	4,040.01	828.94	1,828	3.20	
Large Print	3,500.00	73.1%	2,352.21	350.12	3,498.70	2,353.08	204	1.09	
Electronic media (ebooks, etc.)	6,500.00	62.2%	2,101.87	5.00	8,179.08	1,670.38	2,370	2.42	
Reference & electronic databases	5,500.00	0.0%	4,764.61	160.00	5,014.61	5,225.80	-5,226	0.00	
Periodicals and newspapers	4,530.00	33.3%	822.37	49.99	2,478.64	1,502.98	7	1.00	
Audiobooks (CD, playaway)	4,200.00	61.8%	1,165.78	428.33	4,064.96	1,204.51	1,392	2.16	
Software & Gaming	2,000.00	36.6%	594.97	32.99	1,767.81	673.12	58	1.09	
DVDs	6,500.00	43.9%	1,987.48	270.48	5,033.09	2,566.74	289	1.11	
SS / Creation Station / LoT	1,500.00	15.3%	74.94	2.99	642.09	175.07	54	1.31	
TOTAL:	62,730.00	48.9%	29,730.96	3,409.88	61,097.70	30,525.26	148	1.00	
			29,730.96	3,409.88	61,097.70	30,525.26	148	1.00	
TOTAL EXPENDITURES:	462,000.00	49.4%	209,179.34	31,054.36	439,413.94	219,931.25	8,472	1.04	
TOTAL REVENUES:	24,950.00	51.9%	15,174.04	115.37	21,855.41	17,322.59	-4,376	0.75	
ACTUAL ASKING	437,050.00	49.3%	194,005.30	30,938.99	417,558.53	203,061.39	12,395	1.06	
Capital Improvement			0.00		0.00				
Total Expenditures			209,179.34	31,054.36	439,413.94				
Personnel Budget - Short	5,179.00		0.00						



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01033269
NSP 160

CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIB TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203

H-1

Statement Ending 12/31/2021

CITY OF DYERSVILLE

Page 1 of 4

Account Number: **XX4356**

Ways to Contact Us:



Address

102 South Clinton Street
Iowa City, IA 52240



Website

www.MidWestOne.bank



Telephone

800.247.4418



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visit with your business banker.

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MKT	XX4356	\$11,046.73

BUSINESS MONEY MKT-XX4356

Account Summary

Date	Description	Amount
12/01/2021	Beginning Balance	\$11,044.38
	1 Credit(s) This Period	\$2.35
	0 Debit(s) This Period	\$0.00
12/31/2021	Ending Balance	\$11,046.73

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.25%
Interest Days	31
Interest Earned	\$2.35
Interest Paid This Period	\$2.35
Interest Paid Year-to-Date	\$30.87
Minimum Balance	\$11,044.38
Average Ledger Balance	\$11,044.38
Average Available Balance	\$11,044.38

Other Credits

Date	Description	Amount
12/31/2021	INTEREST	\$2.35

1 item(s) totaling \$2.35

WJ
1/6/22

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Date 12/31/21 Page 1
 Primary Account 617571
 Enclosures 3

1797137

CITY OF DYERSVILLE
 J KENNEDY PUBLIC LIBRARY TRUST
 340 1ST AVE E
 DYERSVILLE IA 52040-1203

Checking Account

Happy New Year!
 wishing you good health and success in the year ahead.

MONEY MARKET		Number of Enclosures	3
Account Number	617571	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	53,184.27	Days in the statement period	31
3 Deposits/Credits	3,462.85	Average Ledger	53,413.96
1 Checks/Debits	3,626.09	Average Collected	53,413.96
Service Charge	.00	Interest Earned	24.95
Interest Paid	24.95	Annual Percentage Yield Earned	0.55%
Current Balance	53,045.98	2021 Interest Paid	293.83

Activity in Date Order

Date	Description	Amount	
12/06	Deposit/Credit	1,394.10	54,578.37
12/21	Deposit/Credit	333.05	54,911.42
12/22	Transfer from x7571 to x5358 December Claims	3,626.09-	51,285.33
12/30	Deposit/Credit	1,735.70	53,021.03
12/31	Interest Deposit	24.95	53,045.98

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
12/01	53,184.27	12/06	54,578.37	12/21	54,911.42
12/22	51,285.33	12/30	53,021.03	12/31	53,045.98

Interest Rate Summary

Date	Rate
11/30	0.550000%

11/22
 WJ



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TRUST ACCOUNT REPORT for December 2021

American Trust / MidWestOne Bank - balance on hand July 1, 2021		\$	11,032.81
July 31, 2021 interest	\$	2.27	\$ 11,035.08
August 31, 2021 interest	\$	2.42	\$ 11,037.50
September 30, 2021	\$	2.27	\$ 11,039.77
October 29, 2021	\$	2.19	\$ 11,041.96
November 30, 2021	\$	2.42	\$ 11,044.38
December 31, 2021	\$	2.35	\$ 11,046.73

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Fidelity Bank and Trust	Budgeted	Bank Account
Balance November 30, 2021	\$ 26,318.88	\$ 53,184.27

Deposits

December 6, 2021			
Amaryllis program / materials fee	\$	20.00	
Cookie Walk Fundraiser	\$	971.00	
Breakfast Fundraiser deposit error	\$	(10.00)	
Wreath-it-up	\$	388.00	
Conscious Box	\$	3.10	
Friends booksale / donation	\$	22.00	\$ 1,394.10

December 22, 2021			
Amaryllis program / materials fee	\$	40.00	
Cookie Walk Fundraiser	\$	220.00	
History Books	\$	20.00	
Leah McCool Memorial	\$	20.00	
Conscious Box	\$	0.80	
Friends booksale / donation	\$	32.25	\$ 333.05

December 30, 2021			
Lyle Clingenpeel Memorial	\$	30.00	
Leah McCool Memorial (6 donations)	\$	105.00	
Wreath-it up Fundraiser	\$	70.00	
Theisen's Grant for Puzzle Collection	\$	1,000.00	
Billie B Rardin memorial	\$	500.00	
History Books	\$	20.00	
Conscious Box	\$	1.70	
Friends booksale / donation	\$	9.00	\$ 1,735.70

December 31, 2021			
Interest	\$	24.95	\$ 24.95
			\$ 3,487.80

Debits:

December 22, 2021			
Kanopy streaming video		\$24.00	
Cookie Walk Supplies		\$57.92	
Chair-ity Fundraiser Supplies		\$42.03	
Candy sales supplies		\$18.38	
Mobile services for hotspots		\$1,200.00	
Mesh Wreath Making supplies		\$160.00	
Amaryllis Kit supplies		\$351.36	
Facebook ads		\$37.03	
Adopt-a-book donations		\$28.69	
Storywalk laminating		\$15.00	
Holiday program - LML & donation		\$163.15	
Crafternoon supplies - LML		\$101.74	
Refreshments for planning session		\$28.99	
Materials for LTC grant		\$332.70	
Hybrid gathering grant - hotspots		\$1,014.75	
Rardin memorial		\$50.35	
		<u>\$3,626.09</u>	<u>\$3,626.09</u>

Balance December 31, 2021		<u>\$ 22,692.79</u>	<u>\$ 53,045.98</u>
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H-2

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Trust Account Income & Expenditure Report FY22

		in account	New Deposits					
Amount in MidWest One		\$11,032.81						
Amount in Fidelity		\$58,120.99						
INCOME: (as of July 1, 2020)								REMAINING:
DONATIONS & CONTRIBUTIONS:								DONATIONS:
Previous Raffles	FY19	-\$150.00						-\$150.00
Fundraisers from FY18 and earlier		\$9,528.06			Oct-21	Kanopy - 3 mo	\$98.00	\$8,311.33
					Jul-21	FB ads	\$38.02	
FY19, 20 & 21 Fundraisers (All)					Jul-21	Kanopy	\$26.00	
Brainfuse Refund	Sep-20		\$147.53		Sep-21	FB ads	\$10.00	
Chair-ity & Wreath	Previous	\$1,202.31			Jul-21	Meeting Owl	\$999.00	\$1,202.31
	Dec-21		\$458.00		Dec-21	Ribbons	\$42.03	
Cookie Walk	Previous	\$1,752.80			Aug-21	Kanopy	\$43.00	\$1,752.80
	Dec-21		\$1,191.00		Dec-21	Bags & Plates	\$57.92	
Soup Supper	Previous	\$1,975.34			Aug-21	FB ads	\$19.83	\$1,975.34
Love My Library	Previous	\$4,446.27			Jul-21	LML / Proquest	\$1,330.33	\$3,734.02
Randy's Neighborhood	Jul-21		\$662.72		Aug-21	LML / Playdoh	\$24.99	
Midwest One (2018)	Sep-21		\$100.00		Oct-21	LML / Adult craft	\$56.53	
Mystery Dinner	Previous	\$1,234.24			Oct-21	LML / Book	\$15.17	\$1,234.24
Build-a-basket	Previous	\$4,627.32			Nov-21	LML / Halloween	\$47.95	\$4,627.32
					Dec-21	LML / crafts & ho	\$244.89	
Wine & Beer Tasting	Previous	\$536.90			Nov-21	Kanopy	\$21.00	\$536.90
Snack & Candy Sales	Previous	\$306.61			Nov-21	Facebook Ads	\$38.15	\$320.41
	Jul-21		\$5.00		Dec-21	Kanopy	\$24.00	
	Aug-21		\$9.00		Dec-21	Hotspot service	\$1,200.00	
	Nov-21		\$22.00		Dec-21	Candy	\$18.38	
Plant Sale	Previous	\$1,366.04			Dec-21	FB ads	\$23.03	\$1,376.04
Mask Sales	FY21	\$150.00						\$162.00
Luggage tags	FY21	\$10.00						\$10.00
Coloring books	FY21	\$25.00						\$35.00
Yard Signs	FY 21	\$21.00						\$21.00
Dairy Queen Fundraiser	Previous	\$753.53						\$753.53
Country Junction / STEM	Apr-20	\$500.00						\$500.00
Randy's Market - Roundup	Oct-20	\$651.09						\$651.09
Quilt Fundraiser	Dec-20	\$150.00						\$150.00
DTSN fundraiser	Jun-21	\$36.00						\$36.00
Apparel sales	Nov-21		\$105.00		Nov-21	t-shirts	\$199.00	-\$94.00
Burrito Breakfast	Nov-21		\$325.00					\$325.00
correction	Dec-21		-\$10.00					
Food Truck Fundraiser	Aug-21		\$30.00		Sep-21	FB ads	\$8.00	\$22.00
Amaryllis fee	Oct-21		\$240.00					\$448.81
	Dec-21		\$60.00		Dec-21	Supplies & FB	\$365.36	
Wreath making fee	Nov-21		\$20.00		Dec-21	Supplies	\$160.00	-\$140.00
Donations								
Unspecified donations brought forward		\$1,207.88						\$1,207.88
Christmas 2021 - Weber	Dec-20	\$20.00			Dec-21	Holiday program	\$20.00	\$20.00
Miscellaneous Donations Total Remaining								\$5,953.31
Lion's Club - LP	Previous	\$0.00						\$0.00
Conscience Box	Previous	\$1,751.68						\$1,834.81
	Dec-21		\$5.60					
History Books & Coins	Previous	\$1,664.74						\$1,784.74
	Dec-21		\$40.00					
Genealogy Donation	Previous	\$93.86						\$108.86
Meeting Room Donation	Previous	\$583.94						\$591.24

Adopt-a-book donations	Previous	\$549.42		Aug-21	AAB titles	\$30.80		\$367.87
				Dec-21	AAB titles	\$28.69		
Friends - bksale	Previous	\$747.70						\$747.43
	Dec-21		\$63.25	Dec-21	Planning ref	\$28.99		
Friends - Clingenpeel memori	Dec-21		\$30.00					
Summer Reading Program 20	Previous	\$206.41						\$255.41
TACKL	Previous	\$751.90						\$757.76
Bequests & Specified donations - Total Remaining								\$28,502.31
Memorials or In Honor of								
Billie B. Rardin	FY18-21	\$2,098.38		Aug-21	LP materials	\$388.62		\$2,114.36
	Dec-21		\$500.00	Dec-21	books	\$50.35		
Generose Conrad	Jul-18	\$20.00						\$20.00
Memorial (Westhoff)	Oct-18	\$35.00						\$35.00
Wayne Mormann	Nov-18	\$20.00						\$20.00
Mary Westermeyer	FY20	\$215.00						\$215.00
Delpha Schuster - children's	Sep-20	\$20.00						\$20.00
Dennis Duwe / NS	Jan-21	\$100.00						\$100.00
Steve Werner	Jul-21		\$395.00					\$1,485.00
Liz Rediger	Aug-21		\$25.00					\$25.00
Doris Lake	Sep-21		\$20.00					\$20.00
Shakira Ostwinkle Mem.	Oct-21		\$15.68	Nov-21	book	\$15.68		\$0.00
Leah McCool	Dec-21		\$125.00					\$125.00
Memorials or "In Honor Of" - Total Remaining								\$4,314.36
GRANTS:				GRANTS:				
1000 Books (DRA & Friends)		\$341.85						\$341.85
HRDP Digitizing Grant	Previous	-\$10,616.00						-\$10,616.00
Need to close grant								
StoryWalk® Grant / DRA	Previous							\$1,097.79
				Dec-21	Laminating	\$15.00		
ALA / LTC Grant	May-21	\$2,074.00		Aug-21	LTC materials	\$1,103.97		\$49.68
				Dec-21	LTC materials	\$332.70		
State Library ARPA grant				Aug-21	Electronic mat.	\$4,713.20		-\$5,213.20
Fundraising \$ to cover the difference				Oct-21	Hoopla	\$500.00		
DACF Grant - Hybrid gatherin	Oct-21		\$2,376.00	Oct-21	Meeting Owl	\$1,698.00		-\$336.75
Fundraising \$ to cover the difference				Dec-21	Hot spots	\$1,014.75		
Theisents Grant - Puzzles	Dec-21		\$1,000.00					\$1,000.00
INTEREST DEPOSITS								
remaining from previous years		\$3,923.16						\$4,073.66
	Jul-21		\$27.07					
	Dec-21		\$24.95					
TOTAL DEPOSITS			\$12,232.20	TOTAL EXPENDITURES:		\$17,307.21	Balance	\$53,045.98

Memorials and Donations December 2021

From: **Friends of the JKPL**
Donation: \$30.00
Fund: Library Trust Account
Restrictions: In Memory of Lyle Clingenpeel

From: **Amaryllis Program / Materials Fee**
Donation: \$60.00
Fund: Library Trust Account
Restrictions: Amaryllis Program expenses

From: **Wreath-it-up Fundraiser**
Donation: \$458.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Cookie Walk Fundraiser**
Donation: \$1,191.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Theisen's More for Your Community Grant**
Donation: \$1000.00
Fund: Library Trust Account
Restrictions: Puzzle collection

From: **Ray Rardin**
Donation: \$500.00
Fund: Library Trust Account
Restrictions: In Memory of Billie B. Rardin

From: **Listed below with amount**
Donation: \$125.00
Fund: Library Trust Account
Restrictions: Leah McCool Memorial

- Deb and Doug Gudenkauf - \$25.00
- Robert and Miriam Eick - \$2000
- Jane Thier - \$10.00
- Phyllis Unga - \$10.00
- Susan Schuette - \$30.00
- Diane Thier - \$20.00
- Class of 66 - \$10.00

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James Kennedy Public Library Monthly Program Report
Report for the Month of December 2021

Story Time – weekly program for preschool children (PreK) – Not offered in December

Wee Read – weekly program for 0 to 3-year olds (PreK) – Not offered in December

Out-Reads - Monthly Story Times to Daycares (PreK):

December 7, 2021

Total attendance at 7 sessions – 92 children & caregivers;
Time for preparation & performance – 3.5 hrs (pd)
Supplies: Puppets, flannel board, and books

In-person off-site
Turtles and Tortoises

Checker's TV Weekly Watch Party (Tuesdays of each month) (C)

December 7, 14, 21, 28, 2021

Time for preparation & performance – 2 hrs (pd)
Supplies: Computer and projection system, activity kits – copies

In person / onsite; Facebook & activity kits
Total in person attendance: 2
Facebook Views / Engagements: 46 / 18
YouTube: 8
Kits distributed: 40

Hybrid Sit 'n' Stitch (Wednesdays of each month) (A)

December 1, 8, 15, 22, & 29, 2021

Time for preparation & performance – 2 hrs (pd)
Supplies: Computer and Zoom software, Owl, Craft supplies provided by participants

Hybrid (In person & Zoom)
Total attendance: 49

Euchre / Card Party (weekly program – every Thursday afternoon) (A)

December 2, 9, 16, 23, 30, 2021

Time for preparation & performance – 6.25 hr (pd)
Supplies: Decks of cards

In person / Onsite
Total attendance: 14

Branching Out (Tuesdays or Wednesdays at 11:00 am) (A) Unable to hold due to Covid-19

Program at Ellen Kennedy Center – (Typically fourth Friday of each month)

December 10, 2021 – Cancelled due to Covid-18 exposure

Program at Mercy One Senior Care (Typically fourth Wednesday of each month) – Unable to hold due to Covid-19

Books for Lunch Book Club (First Monday of each month) – *Start Without Me* (A)

December 6, 2021

Time for preparation & performance – 1.25 hr (pd)
Supplies: Books borrowed via ILL, available electronically; Computer and Zoom software

Hybrid (In person & zoom)
Total attendance: 7

Hybrid Dungeons & Dragons Club (1st Tuesday of each Month) (GI)

December 7, 2021

Time for preparation & performance – 2.5 hr (pd)
Supplies: Used Discord and Roll20 to hold virtually as well as in person; *Wild Beyond the Witchlight*

Hybrid (In person & Discord)
Total attendance: 6

Building Creativity one Block at a Time (LEGO® program) (Monthly – varies) (C)

December 18, 2021

Time for preparation & performance – 1.5 hrs (pd)
Supplies: Legos® and boards

In person / Onsite

Attendance: 5

Play-Doh Challenge (C)

December 2021 – Theme: Toys

Time for preparation & performance – .25 hrs

Supplies: Play-doh & pans
Sponsored by Ray Massey State Farm (2020 LML donation)

Passive / Kit program

Kits taken: 0 / 0 submissions

Cricut with Christopher (GI)

December 20, 2021

Time for preparation & performance - .25 hrs (pd) 2 hrs (vol)
Supplies: Cricut machine; supplies provided by volunteer
Lisa Christopher donated her time and talent to present this program

In person / On site

Total participation: 1

A Novel Approach to Faith Book Club (A) Hybrid (In person & Zoom)
 December 14, 2021 Total attendance: 6
 Time for preparation & performance – 2 hrs (pd)
 Supplies: ILL books, available on Bridges ; Computer and Zoom software

JKPL Writing Group (4th Tuesday of each Month) (A) Zoom program
 December 28, 2021
 Time for preparation & performance – 1.5 hrs (pd) Total participation: 5
 Supplies: Computer and Zoom software

Coloring, Creating & Doing – Virtually (A) Passive program
 December 2021 Total participation: 140
 Time for preparation & performance – 3.25 hrs (pd)
 Supplies: Copies of coloring pages and activities– available to pick up or curbside

Strength Training for Older Adults (A) Virtual / Provided by Geri-Fit
 December 2021 –Streaming option provided by Geri-Fit for current participants Total attendance: 20
 Estimated attendance is based on those requesting information on access, estimating one session
 per week

Movies @ Your Library presents *Elf* (GI) In person / onsite
 December 12, 2021 CANCELLED

Adult Crafternoon: Making a Cocoa Ornament (GI) (monthly) Hybrid (Virtual, & Kit program)
 December 13, 2021 Facebook Views / Engagements: 22 / 3
 Time for preparation & performance – 2 hrs (pd) YouTube views: 7
 Supplies: Plastic ornament, hot cocoa mix, chips, etc. Kits distributed: 16
 Sponsored by FGH Delivery; no in person option this month

Strings Club (4th Monday of each month) - Cancelled due to Covid-19.

Game Night (4th Friday of each Month) (GI) In person / On site
 December 17, 2021 Total attendance: 14
 Time for preparation & performance – 3.5 hr (pd)
 Supplies: Board games

Final Friday Tech Virtual or in person Program (GI) (Last Friday of each Month) - Cancelled

Laura Ingalls Wilder Christmas (A) Hybrid (Zoom and Recorded Program)
 December 1, 2021 Facebook Views / Engagements: 52 / 19
 Time for preparation & performance - 2.5 hrs (pd) YouTube Views: 10
 Supplies: Computer and Zoom to record Participants: 3
 Zoom presentation; partnership with C-SPL and DCLS

STEAM Fun Fridays: Squishy Circuit Christmas Trees (C) In person / Onsite
 December 3, 2021
 Time for preparation & performance – 1 hrs (pd)
 Supplies: Squishy Circuit kit Attendance: 3

Winter Holiday Fun Day (C) In person / Onsite
 December 4, 2021 Attendance: 57
 Time for preparation & performance – 16.5 hrs (pd) 3 (vol)
 Supplies: Stationary, envelopes, pens, stickers, ornaments, markers, graham crackers,
 Frosting, candies, sprinkles, plates, knives, napkins, etc.
 Sponsored by Citizens State Bank

How to Make a Mesh Holiday Wreath (A) In person / Onsite
 December 4, 2021 Attendance: 2
 Time for preparation & performance – 1 hrs (pd) 6 (vol)
 Supplies: Metal wreath forms, mesh, ribbons, ornaments; Materials fee of \$20
 Sheryl Wilhelm donated her time and talent for this program. Maximum of 8
 participants, 2 attended, rest of materials purchased via kits

Junior Duck Stamp Exhibit - Cancelled

- National Brownie Day Activity Kit (A) Hybrid (Virtual & Kit program)
December 8, 2021 Facebook Views / Engagements: 14 / 5
Time for preparation & performance – 1.5 hrs (pd) YouTube: Not posted
Supplies: Mugs, ingredients for brownies in a mug, puzzles, trivia, etc. Kits: 20
Cookbook to keep, cozy mystery to check out / return
- Whimsical Illustrations: Winter Wonderland (A) In person / Onsite
December 8, 2021
Time for preparation & performance – .75 hrs (pd) 23+ hrs (vol)
Supplies: Pens, colored pencils, paper, misc. drawing supplies (provided by participants or presenter)
Presented by Dianne Kramer Participants: 18
- Social Issues Book Club – *Nomadland* (GI) Hybrid (Onsite and Zoom)
December 9, 2021
Time for preparation & performance – 1.5 hrs (pd) Attendance: 2
Supplies: Books, Zoom, Laptop and Owl
Funded by Libraries Transforming Communities grant
- STEAM Fun Fridays: Popsicle Stick Santa (C) In person / Onsite
December 10, 2021
Time for preparation & performance – .5 hrs (pd)
Supplies: No attendance so no supplies uses Attendance: 0
- Teen Bad Karaoke (YA) In person / Onsite
December 11, 2021
Time for preparation & performance – .25 hrs (pd) Attendance: 0
Supplies: Karaoke system
- Chat and Doodle Too (Third Tuesday of each month – started in September) (A) Hybrid (in person / zoom)
December 21, 2021 Total participation: 1
Time for preparation & performance – .25 hrs (pd)
Supplies: Laptop, Zoom and Owl; Coloring and activities pages and supplies
- Third Thursday Virtual Program – A Hoover Presidential Christmas Message
December 16, 2021 Zoom program
Time for preparation & performance – .25 hrs (pd) Attendance: 0
Supplies: Partnership with Hoover Presidential Library;
JKPL promotes and provides link to local participants
- STEAM Fun Fridays: Peppermint Slime (C) In person / Onsite
December 17, 2021
Time for preparation & performance – 1.25 hrs (pd)
Supplies: Borax, glue, food coloring, peppermint extract Attendance: 8
- Strings Attached (A) Hybrid (in person / zoom / virtual)
December 22, 2021 Attendance: 26
Time for preparation & performance – 1.5 hrs (pd) 15 hrs (vol) Facebook Views / Engagements: 178 / 16
Supplies: Laptop, Zoom and Owl; YouTube Views: 10
Dan & Sue Engelbrecht, Gary & Chris Bramel, and Joe Schmitt
donated their time and talents for this event
Note: This was shared live on FB Live but no way to separate out those live views
- STEAM Fun Fridays: LEGO Ball Drop (C) In person / Onsite
December 31, 2021 Attendance: 9
Time for preparation & performance – 1 hrs (pd)
Supplies: Legos ® and pompoms
- Family New Year's Celebration Activity Kits (C) Passive
December 31, 2021
Time for preparation & performance – 4 hrs (pd) Kits distributed: 20
Supplies: Craft sticks, paint, chenille stems, jingle bells, elastic bands, cardstock
(donated by Heritage), glitter dots, curling ribbon

Holiday Drawing (GI) December 1-20, 2021 Time for preparation & performance – 1 .5 hrs (pd) Supplies: Drawing slips, prizes	Passive	Participants: 219
Upcycled Cards for Christmas (GI) December 1-31, 2021 Time for preparation & performance – 1 hr (pd) Supplies: Donated card fronts & card stock	Passive program	Kits distributed: 17
StoryWalk® - <i>Shark in the Park</i> (C) December 2021 Time for preparation & performance – .75 hrs Supplies: Same book from November; Sponsored by DRA, Friends of the JKPL, and Richard Osterhaus Memorial.	Passive / outdoor program	Participants: 40
Creation Station: Gingerbread Man (C.) December 1-31, 2021 Time for preparation & performance – .5 hrs (pd) Supplies: Tp rolls, construction paper, buttons	Passive / Make and Take	Kits distributed: 10
Programs held in November but still hosted and available to view or engage with on social media December 1-31, 2021 – 6 programs		Facebook Views / Engagements: 93 / 10 YouTube Views: 6

New guidelines for reporting target audience per State Library

PreK (0-5 yr old)
C (6-11 yr old, includes programs for children of all ages 0-11)
YA (12-18 yr)
A (adults of all ages)
GI (general interest, family, all ages)

Upcoming Events for January:

M

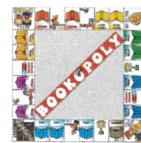
Saturday, January 1: Library closed for New Year's holiday



Sunday, January 2: Winter Bookopoly Challenge Begins!

The JKPL is once again offering a winter library program and this year, participants will be using a Bookopoly game board to track what they are reading or doing at the library and earn prizes. Complete sets of challenges to earn prize entries!

- For each set completed, the participant will earn an entry into the prize drawings. There are twelve opportunities to earn entries.
- Several prize options, for various ages and interests, will be available to choose from.
- All ages of readers are welcome and participants can sign up as individuals or as teams.
- Stop in the library to register and pick up your game board on or after January 2, or print the board from the library website.
- This winter Bookopoly Challenge will run from January 2 thru February 28 and all entries must be received by March 4 to be included in the drawings.



January 2—31: Coloring, Creating and Doing @ Your Library. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at home. These items can be picked up while at a library visit or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. NOTE: If you need something to color with, miscellaneous colored pencils may be provided upon request (for you to keep). If you want to work on the activities while at the library, colored pencils, markers, and more are available to check out from the front desk.

January 2—31: Creation Station Craft: Paper Snowman. Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's take and make (or make and take) activity will be a 3D Paper Snowman. Kit will include most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

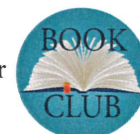
January 2—31: JanFanCon (January Fan Convention)

JanFanCon is a celebration of all things fandom during the month of January. From anime, comics, and Harry Potter to Dungeons & Dragons, Doctor Who, and more! Dubuque County libraries and businesses have come together to bring you a variety of events and programs which will be held throughout the month at the participating libraries and businesses. The JKPL will be hosting 4 of these events! For a full schedule of events please visit: <https://carnegiestout.org/janfancon2022>



Look in our calendar of events for items marked as JanFanCon for those events hosted by the JKPL!

Monday, January 3: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *2 am at the Cat's Pajamas* by Marie-Helene Bertino. Copies of the book are available to borrow from the library. Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.



Tuesday, January 4: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. There is a 10 person maximum for in-person attendance so please contact the library to register to save your seat. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. Masks are encouraged for those attending in person.

Wednesdays, January 5, 12, 19, 26: Sit and Stitch from 1:00—3:00 pm. Grab your hobby and/or craft and come to the library and join other crafters in this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. Those unable to join in person are welcome to participate via Zoom. Please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same zoom room link is used each week. If you are planning to participate in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Thursdays, January 6, 13, 20, & 27: Euchre Card Party from 1:00—3:30 pm. Join us Thursday afternoons for cards in the Hoffman room. Come meet, teach, and play with other players. If interested please contact the library to register to save your seat, as space is limited. Walk-ins are welcome, if space allows. Those attending are encouraged to wear a mask.



Thursday, January 6: Social Issues Book Club @ 6:00 pm. Join us for the final installment of the Social Issues Book Club for Young Adults. The theme and book for this meeting is: Gender Inequality; *Men Explain Things to Me* by Rebecca Solnit. Copies of the book are available to borrow from the library. This program series was made possible by the *Libraries Transforming Communities: Focus on Small and Rural Libraries Grant* from the American Library Association. This book club is a hybrid program where participants can attend in-person or via Zoom. Please contact the library to register. Those attending in person are encouraged to wear a mask.



Friday, January 7: S.T.E.A.M. Fun Fridays: Crystal Snowflakes from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is Crystal Snowflakes, which we will be making out of borax and pipe cleaners.

Friday, January 7: JanFanCon: The Basics of Playing Dungeons & Dragons @ 6:00 pm

Ever wanted to play Dungeons and Dragons but don't know where to start? Join us for this virtual session where we will walk you through the basics of playing: what supplies are needed, how to make a character, along with some Do's and Don'ts. Registration is required at bit.ly/DNDBASIC in order to receive the link to the session. This program will be recorded and posted to the JKPL Facebook page and YouTube channel.

Monday, January 10: JanFanCon: Nerf Blaster Guns

Ever wonder what the inside of a Nerf blaster looks like? Or how it operates? Join Paul Zurawski and Drew Russell as they disassemble a couple of Nerf blasters to show off the inner workings. This pre-recorded video will be available on the James Kennedy Public Library's Facebook and YouTube channel.



Monday, January 10: Soup Lunch and Dinner Fundraiser from 11:30 am—1:00 pm and 4:30—6:00 pm

Warm up this winter with the JKPL annual Soup Fundraiser! Enjoy homemade chili or chicken noodle soup, crackers, roll, and dessert. Again this year, we are offering service for lunch as well as dinner. Carryouts only.

- Price is \$6.00 per meal or \$3.00 for a bowl of soup only. Lunch will be available from 11:30 am—1:00 pm and dinner will be offered from 4:30—6:00 pm (or until we run out).
- The soup is made and served by the JKPL Library Board and Fundraising Committee members.
- Guests will be able to pull into the library parking lot and call to have their order brought out to them, or step into the Hoffman Room to order and pick up their soup.
- Proceeds from the fundraiser will be used to support the library's collections and services.
- Call the library at 563-875-8912 for more information or advance ordering.



Thank you to Fareway and Randy's Neighborhood Market for your donations to support this event!

Thursday, January 10 thru February 28: Love My Library Giving Tree Fundraiser!

Do you "Love Your Library"? Then consider participating in this annual fundraising activity that will improve the collection and services the library is able to offer.

- Library staff have identified books and other materials, furnishings, equipment, programs, supplies, and more that the library needs.
- Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library.
- Donations will be written on a heart and displayed on the library windows as well as acknowledged on the library website and social media. Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out.
- Some items are listed on the bulletin board in the entry to the library as well as being featured on the library webpage and social media. The complete list can be viewed at the circulation desk or from the home page of the library's website (www.dyersville.lib.ia.us).



Tuesday, January 11: Inspirational Fiction: A Novel Approach to Faith Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Remembering Christmas* by Dan Walsh. Books are available to borrow from the library. This group is meeting in person but those who wish to participate over Zoom are also welcome. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited to 10 attendees. If you are interested in attending via Zoom, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you. Those attending in person are encouraged to wear a mask.



Fridays, January 14: S.T.E.A.M. Fun Fridays: Cotton Ball Penguins from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. Join us this week and make penguins with construction paper and cotton balls.

January 14: JanFanCon: Tips and Tricks for D&D Dungeon Masters @ 6:30 pm

Ever wanted to try being the D&D Dungeon Master, but don't know where to start? Join us for this virtual session as we walk you through the basics of being a dungeon master and running your own game - what supplies are needed, how to create your own story, along with some Do's and Don'ts. Registration is required at bit.ly/DNDungeonmaster to receive the link to this session. This program will be recorded and put on the JKPL Facebook page and YouTube channel.



Saturday, January 15: Building Creativity One Block at a Time: a LEGO® program from 11:00 am—12:00 pm. This month's theme is "Winter Adventure". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. There is a 15 person maximum for this program so registration is required. Please contact the library to register. Walk-ins welcome if space allows. Masks are encouraged.



Monday, January 17: Adult Crafternoon: Glass Snowman from 3:00—6:00 pm (and Take-and-Make!) Join us in person as we gather together to upcycle a wine glass into a cute, decorative snowman! Drop in the library anytime between 3 and 6 pm to create and then take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. Supplies provided include glass, paint, brush, and more. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting January 18 and kits will be available while supplies last. If you are planning to create at the library, stations will be set up in the Hoffman Room to allow for social distancing and masks are encouraged. If all spaces are taken, please wait until someone finishes before starting. Adult Crafternoon programs are sponsored by FGH Delivery.

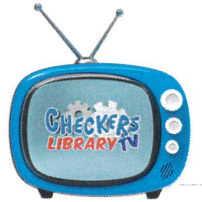
Monday, January 17: Cricut with Christopher presents Paper Flowers Part 2 @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher and make paper flowers. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

Monday, January 17: Digital Access to the Dyersville Commercial @ 6:30 pm. Interested in genealogy or local history? Come learn how to use the new digital access to the Dyersville Commercial. The Dyersville Commercial includes issues from 1873 to June 2020, and the Dyersville Mercury, (the paper that preceded the Commercial), from 1859 to 1860. This program will be in-person but participants can attend via Zoom if they prefer. To attend in person, please contact the library as registration is required as space is limited. To attend via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/DCArchives>. Those attending in person are encouraged to wear a mask. This project is supported in part by the State Historical society of Iowa, Historical Resource Development Program, & Friends of the JKPL.



Tuesday, January 18: Checkers Library TV presents Snoozer's Storytime Adventures and Watch Party from 4:00—5:00 pm
The JKPL is pleased to continue to offer Checker's Library TV, an on-demand children's program series that features fun stories and activities. Each episode features a story, craft, and song and a new video will be released every other week and children are again invited to attend a Watch Party at the library and then participate in some fun related activities.

- These programs are for kids in kindergarten thru fourth grade.
- The spring series, Snoozer's Storytime Adventures, will run alternating weeks from January 18 to May 14.
- Registration is encouraged as space is limited, but walk-ins are welcome if space allows.
- The videos can also be watched on demand on the JKPL Facebook page and YouTube Channel and activity kits can be picked up in the Creation Station at the JKPL to enjoy at home. Note: The videos on YouTube are unlisted so contact the library to get the URL link.



Dates and themes are:

January 18 (ABC Rise Up and Be)
March 1 (Bears Save the Baby)
April 12 (Atom)
May 14 (Dad: The Man, The Myth, The Legend).

February 1 (The Girl and The Cathedral)
March 15 (Irish Blessings)
April 26 (My Father's Dragon)

February 15 (Grit)
March 29 (Ben & The Rich Boy)
May 10 (Bedtime Poems)

Tuesday, January 18: Chat and Doodle Too @ 6:00 pm. Join us for this monthly arts and crafts social gathering. Relax together in person, or via Zoom, by drawing, coloring, doodling, working on puzzles, crafting or anything you enjoy doing. Guests will work independently on their own projects while enjoying the companionship of others, either together in the library Hoffman Room or virtually via Zoom. If wanted, the library will provide colored pencils, markers, coloring pages, and misc. activity pages for participants to enjoy in the library or they can be picked up in advance. Call or stop in the library to register to attend in person, or sign up at <https://bit.ly/ChatDoodle> to receive a zoom link to attend virtually.



Thursday, January 20: Hoover Presidential Library: "A Few of My Favorite Things" @ 6:00 pm. The JKPL has partnered with the Hoover Presidential Library to present their 3rd Thursday Virtual Programs. In this session, Hoover Presidential Library archivist Matthew Schaefer shares "A Few of My Favorite Things": things he discovered in his career as a Hoover archivist. "Some are treasures and others are just fascinating pieces of history most people never knew existed," Schaefer said. Be sure to join us online for this special 'behind the scenes' look at the Hoover archives. Registration is required so please register at <https://bit.ly/TTFavorites>.



Thursday, January 20: Public Speaking with Dubuque Toastmasters @ 6:00 pm

Regardless of our age or line of work, any of us can find ourselves having to do public speaking. Come learn from David Lopez, an experienced speaker who will share with you how to speak more confidently and give presentations that will make your audience want to keep listening! Topics covered will include how to overcome your nerves, the keys to a good presentation, tips for using visual aids such as PowerPoint, and the basics of speaking off the cuff when needed. Registration is requested since space is limited, but walk-ins are welcome if space allows. To join virtually, email Pzurawski@dversville.lib.ia.us for a link to the Zoom session. This program will also be recorded and posted to the library's Facebook and YouTube pages.



Fridays, January 21: S.T.E.A.M. Fun Fridays: Cool Circuits from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is Cool Circuits.

Saturday, January 22: JanFanCon: Minecraft IRL @ 10:00 am

Kids ages 8-12 are invited to a Minecraft In Real Life event. We will not be playing Minecraft, but will be making Minecraft characters, hunting elements, and other fun activities.



Saturday, January 22: JanFanCon: Doctor Who Escape Room @ 6:00 pm

The TARDIS is malfunctioning and only you can save the day! The library will be hosting a *Doctor Who* themed escape room where players will attempt to solve a series of logic puzzles to fix the TARDIS before time runs out. The library will hold sessions at 6:00 pm, 6:30 pm, 7:00 pm, and 7:30 pm. Registration for a session is required as each session is limited to 5 people. For ages 13 and up. Email Paul Zurawski @Pzurawski@duburville.lib.ia.us or call the library at 563-875-8912 to register for a session.

Monday, January 24: News Literacy @ 6:30 pm. National News Literacy Week is January 24—28, 2022. Are you News-Literate? News literacy is the ability to determine the credibility of news and other content, to identify different types of information, and to use the standards of authoritative, fact-based journalism to determine what to trust, share and act on. At this session you'll learn how to evaluate the information you read and hear so you can know if it is true, false, or biased. Participants will also learn how to use fact checking websites to verify information. Handouts will be provided. This program will be a hybrid program so participants can attend in person or via Zoom. Registration is required and in-person attendance is limited. This program will be taped and posted on the library's Facebook page and YouTube channel. For more information about National News Literacy Week, visit newslit.org



Tuesday, January 25: JKPL Writing Group @ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. If you want to attend in person, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Wednesday, January 26: 1000 Books Before Kindergarten Awards Ceremony & Story Time @ 6:30 pm. Children who are participating in *1000 Books Before Kindergarten* are being recognized at this family event. There will be a short family story time followed by a brief award ceremony. Achievement certificates and trophies will be handed out and all children who attend will receive a goody bag. The *1000 Books Before Kindergarten* program is funded by a grant from the Dubuque Racing Association and the Friends of the JKPL.



Friday, January 28: Final Friday Tech Help from 3:00—5:00 pm. Looking for help with your computer or device? Schedule a time with Paul to come in and have your questions answered! The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

Fridays, January 28: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is building a snowflake with math.

Friday, January 28: Game Night @ Your Library @ 6:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome. If you want to attend, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Saturday, January 29: National Puzzle Day Celebration!

January 29, National Puzzle Day, is the perfect day to set aside time for you and your family to solve puzzles. To celebrate, the JKPL is putting together Puzzle Take-and-Make kits for you to enjoy.

- The kit will include paper puzzles of different types and for different skill levels, a blank jigsaw puzzle so you can create your own puzzle, and tea and hot cocoa for you to make and enjoy during the day.
- Two kits will be available starting on January 24, one for children age seven and up, and one for teens and adults.
- There are also jigsaw puzzles available to check out from the library if you are looking for something new to work on.



For those that are interested in 'puzzling' together, the Hoffman Room will be open from 1:00 to 4:00 pm for people to socialize and work together, and a Zoom room will be set up as well for those who might want to socialize virtually while working on their puzzles. Registration is encouraged for those planning to join in person as space is limited. Walk-ins are welcome if space is available. Masks are encouraged for those attending in person. If you are interested in joining the Zoom gathering, please register at <http://bit.ly/puzzleday20> by 10:00 am on January 29.



Monday, January 31: Journals, Planners, Scrapbooks and More @ 6:30 pm

Join us at the JKPL as Karen Schloss talks about scrapbooks, junk journals, smashbooks, glue books, bullet journals, creative planners, self-awareness journals, diaries or day books, gratitude journals, and art journals in this first in a series about planning and journaling. Karen will explain the difference between these items and talk about how each one works. Additional sessions will focus on each type of journal, include some supplies, and time to get started. This will be a hybrid program where participants can come in person or participate virtually via Zoom. Please contact the library to sign up and save your seat, get the link to the Zoom room, or for more information.





Murder Mystery Dinner Fundraiser Saturday, March 5

The JKPL is excited to announce the return of the annual Mystery Dinner Fundraiser. This event will feature a new show by the Die Laughing Murder Mystery Group and a meal catered by J & D Catering. This special event will be held at the Dyersville Social Center. Watch for more details to be announced.



BRAINFUSE: HELPNOW & JOBNOW / VETNOW



Have you checked out Brainfuse yet? HelpNow offers on demand, anytime, anywhere eLearning for all ages and levels. JobNow offers tools for job seekers. VetNow helps veterans navigate the VA system. Brainfuse is available to all library patrons from any computer with internet connection.

HELPNOW

HelpNow provides learning solutions for students of diverse needs and backgrounds. Students communicate with live, online tutors using an interactive, virtual whiteboard. HelpNow also offers skills building and test preparation like a Writing Lab with live assistance or the ability to connect via email. Students can also connect to a live tutor to review topics and questions covered in quizzes. There is also an Adult Learning Center where students can access GED prep, U.S citizenship test prep, resume assistance, Microsoft Office support, and Career Resources.

JOBNOW

JobNow provides tools for job seekers, including live job coaching, a resume lab where JobNow experts will help you write and format a resume perfect for you; interview coaching; and unemployment assistance.

VETNOW

VetNow offers carefully selected resources to help you understand your veteran benefits and community resources. You can also connect online (or via email) to an expert who can help you navigate the VA system.

Want to stay current on all that is going on at the library? Here's how:

- *Sign up for our weekly email newsletter
- *Visit our website at www.dyersville.lib.ia.us
- *Like us on Facebook
- *Follow us on Twitter: @dyersvillelib
- *Follow us on Instagram: jameskennedylibrary
- *Follow us on Goodreads: James Kennedy Public Library
- *Follow us on YouTube: James Kennedy Public Library



LIBRARY HOURS

Library hours from Labor Day to Memorial Day (excluding holidays) are:

Monday thru Thursday: 9:00 am—8:00 pm
Friday & Saturday: 9:00 am—5:00 pm
Sundays: 1:00—4:00 pm

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JKPL Events for February 2022 and Beyond

SAVE THE DATE: Saturday, March 5: Mystery Dinner Theatre Fundraiser! The Die-Laughing Murder Mystery Troupe is returning with a new murder mystery comedy set in an Art Gallery during the 1976 Centennial. Plan to join us on Saturday, March 5, 2022 at 6:30 pm at the Dyersville Social Center for this fun fundraiser. Period costume encouraged but not required. Seating will be limited. Ticket information, menu, and other details available soon!

February 1-28: Black History Month Family Activity Kit. To celebrate Black History Month the library has put together a fun and informational kit for the whole family. The kit includes a craft, coloring sheets, activity sheets, and a reading list. Kits include all supplies needed for the craft. Kits available while supplies last.

February 1-28: Winter Bookopoly Challenge Continues! There is still time to sign up and participate in the winter library program. This year, participants are using a Bookopoly game board to track what they are reading or doing at the library and earn prizes. Just like in the classic board game Monopoly, readers in Bookopoly complete sets of challenges to earn prize entries. For each set completed, the participant earns an entry into the prize drawings. Several prize options, for various ages and interests, are available to choose from. There are twelve opportunities to earn entries. Those that complete five sets will be able to select a free book to add to their home library and a bonus entry. Those that complete all ten sets will be able to Adopt an item to be added to the library collection and receive a second bonus entry. All ages of readers are welcome and participants can sign up as individuals or as teams. Stop in the library to register and pick up your game board, or print the board from the library website. This winter Bookopoly Challenge will run thru February 28 and all entries must be received by March 4 to be included in the drawings.

February 1-28: February is National Library Lover's Month! The JKPL has created a special activity kit for this month and is asking everyone to join us in celebrating! Each kit will include treats, instructions, blank paper, and craft supplies. Make a poster or sign about why you love your library and return it to the JKPL on or before February 28. Posters will be displayed in the library and on the library's Facebook page. Everyone who returns a poster will have their name entered into a drawing for library themed prizes, including t-shirts, mugs, glasses, coloring books, having an item purchased in their name, and more. Join us in celebrating National Library Lover's Month by visiting your library and showing us why you love your library!

February 1- 28: Love My Library Giving Tree Fundraiser Continues! Do you "Love Your Library"? Then consider participating in this annual fundraising activity that will improve the collection and services the library is able to offer. Library staff have identified books and other materials, furnishings, equipment, programs, supplies, and more that the library needs. Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library. Donations will be written on a heart and displayed on the library windows as well as acknowledged on the library website and social media. Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out. Some items are listed on the bulletin board in the entry to the library as well as being featured on the library webpage and social media. The complete list can be viewed at the circulation desk or from the home page of the library's website (www.dyersville.lib.ia.us). Not finding something you want to "love"? Bring your ideas to a librarian!

Monday, February 1: Build-A-Basket Fundraiser begins! Would you like to help raise money for the library? It is fun and easy! Just pick something you love and build a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library by early March. The baskets will be auctioned off in a silent auction (in person and virtual) that runs March 1 to April 10. The library will provide you with an empty basket if you need one. Or you can just donate your items to the library and we can put them all in a basket for you. All funds raised are used to support library programs, collections, and services.

February 1-28: Creation Station Craft: Heart Buddies. Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's take and make (or make and take) activity will be Heart Buddies. Which are made out of paper and pipe cleaners. This kit will include most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

February 1-28: Coloring, Creating and Doing @ Your Library. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at home. These items can be picked up while at a library visit or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. NOTE: If you need something to color with, miscellaneous colored pencils may be provided upon request (for you to keep). If you want to work on the activities while at the library, colored pencils, markers, and more are available to check out from the front desk.

Tuesday, February 1: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. There is a 10 person maximum for in-person attendance so please contact the library to register to save your seat. To join via Discord, contact Paul at Pzurawski@dymerville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. Masks are encouraged for those attending in person.

Wednesdays, February 2, 9, 16, 23: Sit and Stitch from 1:00—3:00 pm. Grab your hobby and/or craft and come to the library and join other crafters in this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. Those unable to join in person are welcome to participate via Zoom. Please email librarian@dymerville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same zoom room link is used each week. If you are planning to participate in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Wednesday, February 2: World Read Aloud Day. LitWorld founded World Read Aloud Day in 2010 in celebration of the power of reading aloud to create community, to amplify new stories, and to advocate for literacy as a foundational human right. To celebrate, the JKPL will post a smash cut video of library staff members reading aloud brief excerpts from favorite books. Patrons are also encouraged to celebrate and share a brief video or photograph of them reading aloud. Videos can be posted on the library's social media or emailed to librarian@dymerville.lib.ia.us between February 2 - 6. Everyone who participates will get their name entered into a special prize drawing.

Thursdays, February 3, 10, 17, & 24: Euchre Card Party from 1:00-3:30 pm. Join us Thursday afternoons for cards in the Hoffman room. Come meet, teach, and play with other players. If interested please contact the library to register to save your seat, as space is limited. Walk-ins are welcome, if space allows. Those attending are encouraged to wear a mask.

Fridays, February 4, 11, 18, 25: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome.

Saturday, February 5: How to Make Valentine Cards from 1:00 - 3:00 pm. Thinking of someone special this Valentine's day? Come to the library and create unique Valentine cards that no one else will be sending out! Local crafter, Karen Scloss, and librarian, Ann Boeckenstedt will be on hand with all the materials needed for you to get creative. Come and go as your schedule allows. All ages welcome, but those age 10 and under should have a teen or adult companion.

Monday, February 7: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *Summer Hours at the Robbers Library* by Sue Halpern. Copies of the book are available to borrow from the library. Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email librarian@dymersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Monday, February 7: Building Creativity One Block at a Time: a LEGO® program from 4:00 to 5:00 pm. This month's theme is "My Valentine". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. There is a 15 person maximum for this program so registration is required. Please contact the library to register. Walk-ins welcome if space allows. Masks are encouraged.

Monday, February 7: Genealogy with Ann from 6:30-7:30 pm. Librarian Ann Boeckenstedt will be on hand to help you start, or continue to work on, your five generation ancestor chart. Ann will also share information on free websites good for genealogy research. Attendees are encouraged to bring their own laptop, if they have one. Some library laptops will be available for use. Please contact the library to register as space is limited. Walk-ins are welcome if space allows. Masks are encouraged for those attending.

Tuesday, February 8: Inspirational Fiction: A Novel Approach to Faith Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *The Space Between Words* by Michelle Phoenix. Books are available to borrow from the library. This group is meeting in person but those who wish to participate over Zoom are also welcome. If you are interested in participating in-person at the library, please

contact the library to register to save your seat, as space is limited to 10 attendees. If you are interested in attending via Zoom, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you. Those attending in person are encouraged to wear a mask.

Monday, February 14: Adult Crafternoon from 3:00 – 6:00 pm (and Take-and-Make!) Join us in person as we gather together to create something. Drop in the library anytime between 3 and 6 pm to create and then take home your finished project. This month's activity TBA. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting February 15 and kits will be available while supplies last. If you are planning to create at the library, stations will be set up in the Hoffman Rom to allow for social distancing and masks are encouraged. If all spaces are taken, please wait until someone finish before starting. Adult Crafternoon programs are sponsored by FGH Delivery.

Tuesday, February 15: Chat and Doodle Too @ 6:00 pm. Join us for this new monthly arts and crafts social gathering. Relax together in person, or via Zoom, by drawing, coloring, doodling, working on puzzles, crafting or anything you enjoy doing. Guests will work independently on their own projects while enjoying the companionship of others, either together in the library Hoffman Room or virtually via Zoom. If wanted, the library will provide colored pencils, markers, coloring pages, and misc. activity pages for participants to enjoy in the library or they can be picked up in advance. Call or stop in the library to register to attend in person, or sign up at <https://bit.ly/ChatDoodle> to receive a zoom link to attend virtually.

Thursday, February 17: Third Thursday Title to be announced @ 6 pm. The JKPL has partnered with the Hoover Presidential Library to present their 3rd Thursday Virtual Programs. Registration is required.

Monday, February 21: Ready - Set - Grow: Make Your Own Seed Tape! Although it is too early to be planting outside, we can have some winter garden fun making seed tapes inside. Seed tapes save time and help space out tiny seeds, such as radish, lettuce, beets, spinach, and carrots. When using seed tapes, you no longer have to measure the spacing or worry about over/under seeding because the tape does that for you. The paper also protects the seed during germination and dissolves in the course of watering. Watch the pre-recorded video by Ray Kruse, program coordinator with the Dubuque County Extension Office to learn about seed tapes and how you can make your own. Then, pick up a kit at the JKPL. Kits are one per household, per type of seed, and include all needed supplies. The video will be posted on the JKPL Facebook page and YouTube Channel starting February 21. Kits available while supplies last.

Monday, February 21: Bingo Party from 1:00-3:00 pm. Come enjoy bingo at the James Kennedy Public Library. There will be a two card limit, there is no cost to play, and there will be prizes! Registration is recommended as space is limited. Those attending are encouraged to wear a mask. Bring your friends!

Monday, February 21: Cricut with Christopher presents Cutting Fabrics @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher and learn how you can cut fabric with the Cricut Maker machine. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

Tuesday, February 22: JKPL Writing Group@ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. If you want to attend in person, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

February 20-26: Engineers Week: Reimagining the Possible! Founded by the National Society of Professional Engineers in 1951, Engineers Week is dedicated to ensuring a diverse and well-educated future engineering workforce by increasing understanding of, and interest in, engineering and technology careers. Activities to be decided. Partnership with John Wandsnider, Dyersville Public Works.

Sunday, February 27: Miniature Golf @ Your Library from 5:00 to 8:00 pm. Come to the library for this special after-hours event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in to tee off between the stacks and navigate our book obstacles. The course will be designed by library staff and volunteers. All ages welcome but those under age 6 must be accompanied by an adult. Social distancing and wearing a mask is encouraged.

Friday, February 25: Final Friday Tech Help from 3:00—5:00 pm. Looking for help with your computer or device? Schedule a time with Paul to come in and have your questions answered! The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

Friday, February 25: Game Night @ Your Library @ 6:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome. If you want to attend, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Monday, February 28: Learning about Writing Journals @ 6:30 pm. Join us at the JKPL as Karen Schloss talks about writing journals. More details coming.

March is National Craft Month. Activities to be decided.

Ready, Set Grow: Seed Potatoes. Details to be decided. Partnership with Dubuque County Extension. The program is completely free courtesy of the Dubuque County Local Food Policy Council.

March 1-31: Women's History Month Family Activity Kit. To celebrate Women's History Month the library has put together a fun and informational kit for the whole family. The kit includes a craft, coloring sheets, activity sheets, and a reading list. A pre-recorded video will be posted to the library's Facebook and YouTube pages starting March 1. Kits are available to pick up via appointment or curbside service and include all supplies needed for the craft except for glue. Kits available while supplies last.

March 1-31: March Book Mania! Join us this month and help us determine which novel borrowed in 2021 is the local favorite! How it works: The top sixteen adult fiction books checked out by library patrons in the last twelve months have been put into Round 1. (NOTE: Only one title per author was included in this roster.) Watch the videos by library staff and volunteers talking about these titles, then

go to <http://bit.ly/JKPLBookMania> to vote for your favorite out of each pairing. The eight titles that win the first round will move on to Round 2. The four titles that win Round 2 will move on to Round 3 and the final two titles will move on to Round 4 where one book will be declared the winner. Vote each week to be sure your favorite makes it to the final! Voting begins March 1 with the winner announced on March 31. Everyone who votes will have their name entered into a drawing to win their own copy of the top two books and an "Adopt a book form" where you choose a book to be added to the JKPL collection in your name.

March 1-April 10: Build-A-Basket Fundraiser Silent Auction. Join us for the 8th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets this year. Bidding in the silent auction runs March 1 to April 10 so be sure to bid on your favorites. All items will be displayed in the library and a photograph with a description of contents will be posted on Facebook and the library website at www.dyersville.lib.ia.us. Bids can be placed in person at the library or emailing librarian@dyersville.lib.ia.us. The highest bid will be listed along with the photo of the item on the library's website. All proceeds will be used to support library services and collections. =

April is D.E.A.R. (Drop Everything And Read) Month! D.E.A.R. (Drop Everything and Read) is a month-long celebration of children's author Beverly Cleary, her timeless stories, and the joy of reading. Activities to be decided.

April 1-30: Yard Sign Fundraiser! To celebrate National Library Week, April 3-9, 2022, the JKPL has yard signs that say "I Love My Library" available during the month of April. Signs are 18" x 24", vinyl, reusable, and come with a ground stake. Yard signs are available for a donation. Signs are available through curbside service or can be picked up during a regular visit and are available while supplies last. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

April 2: National Children's Picture Book Day. Activities to be decided.

April 3-9: National Library Week 2022. Theme is "Connect with your Library." Activities to be decided.

Saturday, April 9 – April 16: Money Smart Week 2022: Since pandemic conditions remain unpredictable, Money Smart Week 2022 will again be fully virtual and focused on supporting the financial literacy needs of low-to-moderate income communities. The content will be selected by the Money Smart Team with input from Chicago Fed economists and researchers.

Sunday, April 17: Library closed for Easter

Friday, April 22: Celebrate Earth Day. Activities to be announced.

May is Get Caught Reading Month. Activities to be decided.

May is Older Americans Month. Activities to be decided.

Thursday, May 5: The Politics of Tea: The East India Company and British Tea Culture @ 6:30 pm. For all its genteel connotations, the history of tea is steeped in espionage, rebellion, and the rise of an Empire. Join Anglophile and former UK resident Claire Evans to explore the background of the most lucrative corporate venture the world has ever known and the product it brought to the West at any cost. With a nod to the popular "Bridgerton" series, learn how tea infused British society from top to

bottom and what to expect should you ever find yourself at afternoon tea. This program will be held live on Zoom. Attendees are welcome to attend online or come to the JKPL and attend a livestream of the program. In-person attendance is limited to 19 people. This program is co-hosted by James Kennedy Public Library and the Carnegie-Stout Public Library. This presentation will be recorded and available to view on either of the library's social media through May 12.

Sunday, May 8: Library closed for Mother's Day

National Mental Health Awareness Week is organized between May 10 and May 16. Activities to be decided.

Saturday, May 14: Plant Sale Fundraiser from 8:00—10:00 am. Spring is here and many of us are thinking about changing or improving our yards, lawns, or gardens. Join Master Gardener Karen Kramer and members of the JKPL Fundraising Committee in the parking lot adjacent to the JKPL to select from plants donated by committee and community members. The plant sale will run from 8:00 to 10:00 am or until all items are taken. Plants not selected during the sale may be available to purchase for a donation. All proceeds will be used to support library collections and services. If you have plants you would like to donate, please contact the library at (563)875-8912 to make arrangements to drop them off. Plants of all kinds are welcome. Date and details to be confirmed.

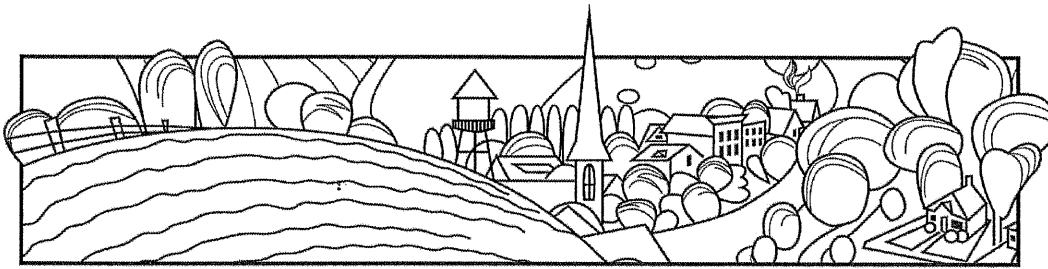
May 15-21 National Public Works Week. Partnership with Dyersville Public Works Department. Activities to be decided.

Sunday, May 29 & Monday, May 30: Library closed for Memorial Day

June 2022 Summer Reading Programs theme is Read Beyond the Beaten Path. The broad motif of "summer camp at the library" can encompass a world of different summer experiences: from outdoor activities such as hiking, campfires, stories, and s'mores to nature programs, arts and crafts, music, and so much more!

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Residence Area	Contract Use Report FY22 - By Area										Year to Date	Change to date
	No. of Patrons	July Stats	August Stats	Sept Stats	Oct Stats	Nov Stats	Dec Stats					
Dyersville	2535	4831	3794	4164	4462	4233	4357					
FY21	2505	3951	4489	3742	2985	3294	2497			25841	4883	
FY20	2446	7032	6331	5417	6593	5178	4777			35328	14%	
FY19	2345	7125	6872	6172	6867	6663	5269			38968		
FY18	2480	7256	7221	5946	7044	6215	5492			39174		
Del Co. incl Man. (OA)	592	483	369	408	400	491	517			2668		
FY21	585	602	550	265	288	174	320			2199	469	
FY20	574	926	711	621	584	592	467			3901	12.02%	
FY19	482	1019	680	482	960	782	683			4606		
FY18	595	995	924	768	1036	996	890			5609		
Dbq Co. Lib. Sys. (OA)	984	1157	657	850	856	812	777			5109		
FY21	957	829	1019	801	597	602	635			4483	626	
FY20	945	1667	1287	1130	1241	1173	1203			7701	8%	
FY19	922	1903	1686	1245	1370	1277	1046			8527		
FY18	1000	1994	1673	1231	1296	1207	1190			8591		
County Agency	69	181	128	81	86	95	57			628		
FY21	70	124	78	46	117	35	52			452	176	
FY20	72	165	137	136	105	78	84			705	25%	
FY19	70	123	87	120	52	31	34			447		
FY18	71	237	269	108	128	129	110			981		
ILL	506	31	36	40	30	23	30			190		
FY21	504	27	39	24	33	23	31			177	13	
FY20	500	34	34	27	49	42	40			226	6%	
FY19	498	14	34	38	57	34	47			224		
FY18	494	35	51	43	48	42	23			242		
Open Access	451	340	279	289	305	315	306			1834		
FY21	396	207	231	208	136	220	153			1155	679	
FY20 - inc certified learner	386	893	827	705	765	153	688			4031	17%	
FY19 - inc certified learner	537	642	731	869	722	558	462			3984		
FY18 - inc certified learner	376	781	783	487	469	343	358			3221		
TOTAL - 17 not eligible	5107	7023	5263	5832	6139	5969	6044			36270		
FY21	5017	5740	6406	5086	4156	4348	3688			29424	6846	
FY20	4923	10717	9327	8036	9337	7216	7259			51892	13%	
FY19	4854	10826	10090	8926	10028	9345	7541			56756		
FY18	5016	11298	10921	8583	10021	8932	8063			57818		



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COMMUNITY FOUNDATION
of Greater Dubuque
 700 Locust Street, Suite 195
 Dubuque, IA 52001
 Phone: 563.588.2700
 www.dbqfoundation.org

FUND ACTIVITY STATEMENT
 November 1, 2021 THROUGH November 30, 2021

Shirley Vonderhaar
 Executive Director
 James Kennedy Public Library
 320 1st Ave E
 Dyersville, IA 52040

❧ JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT ❧

	Current Month November 1, 2021 - November 30, 2021	Year-To-Date January 1, 2021 - November 30, 2021
BEGINNING FUND BALANCE	13,556.54	5,145.89
Gifts	0.00	7,311.53
Investment Income (Loss)	(300.92)	947.82
Other Income	0.00	0.00
Grants Approved	0.00	0.00
Fees	-19.78	-169.4
Fund Expenses	0.00	0.00
ENDING FUND BALANCE	13,235.84	13,235.84

Available to Spend: 0.00

See reverse for detail listing of gifts received and grants disbursed.

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GIFT ACTIVITY STATEMENT

James Kennedy Public Library
 Shirley Vonderhaar
 320 1st Ave E
 Dyersville, IA 52040

✧ JAMES KENNEDY PUBLIC LIBRARY ENDOWMENT ✧

Gift Detail for 12/19/2021 through 12/25/2021

Donor	Address1	City-St-Zip	Date	Memorial or honor	Memory or honor of	Amount
Joe and Helen Ertl Family Foundation	507- 13th Ave.	Dyersville, IA 52040	12/21/2021			500
Joseph Kennedy	810 E Main St	Robins, IA 52328	12/22/2021	Honor	James and Ellen Kennedy	300
*** Total Gifts:						800

If you have any questions please feel free to contact:

Luke Benson
 Philanthropic Services Assistant
 Community Foundation of Greater Dubuque
 563.588.2700 | 700 Locust Street, Suite 195, Dubuque, IA 52001

**JAMES KENNEDY PUBLIC LIBRARY
DYERSVILLE
STRATEGIC PLANNING
Fall 2021 – Spring 2022**

In April 2021, State Library District Consultant, Becky Heil began meeting with Shirley Vonderhaar to discuss a process for the JKPL to prepare a strategic plan. Becky met with the library board in August to outline the variety of methods that are currently being used and get their input on which model they felt would be best for Dyersville. Of the options presented, the board concluded using both an in person focus group and a series of phone calls would be beneficial. The board was tasked with identifying community stakeholders for both the phone calls and the in-person group. Becky made phone calls the week of November 1 and the focus group met on December 5. Prior to that meeting, the JKPL strategic planning committee met to narrow the PLA Library Service Responses, from 18 to eight or ten priorities for the focus group to concentrate on. What follows is a summary of the responses given by the community stakeholders during the phone calls, as well as information gathered at the in person focus group held in December.

Best things about Dyersville: I asked questions to try and get at their vision of a great community. Why do you live here? What could you say to an outsider to get them to move here? What are the five best features of your town?

Safe community ✓✓✓✓✓

Small town culture-everyone knows everyone-tight knit-friendly ✓✓✓✓✓✓✓

Supportive small town-everyone supports and takes care of each other ✓✓✓✓✓✓✓

Location-nice area of the county, close to major highway, easy access to Chicago, driving distance to larger towns (CR, DBQ, DM) ✓✓

Businesses have access to good utilities ✓

Has the amenities of a larger town (Farmer's Market, businesses, services, health care) ✓✓✓✓✓

Good economy

Tourism, especially Field of Dreams, Basilica, Toy Show, ✓✓✓

Religious ✓✓✓

Low and steady tax rate

Library ✓✓

Schools ✓✓✓

Lots of places to eat: brewery,

New businesses-Fed-Ex, Truck Country,

Pro-active, people actively working to improve things (volunteers) ✓✓

Understand the value of non-profits like schools, fire dept, library,

Aesthetically pleasing (green space, clean) ✓✓✓

Housing

Community is able to attract and retain people-no brain drain

Working on health and wellness-walkable, trails ✓✓

Planning for the future

Outdoor recreation ✓✓✓✓

Progressive, willingness to embrace change, re-inventive ✓

Pride in long-term residents

Welcoming to newcomers

Tradition is important

Community celebrations and events

Room for growth
Small but well known

Issues/Challenges/Struggles: This question had to do with what is missing from the community. What are some improvements that might draw people here? I also asked them to think about what the community and its residents need.

Not diverse: race but especially religion, ✓✓✓✓✓✓
Not open minded ✓
Missing entertainment and culture ✓✓✓
Could use more restaurants and bars AND could use more than just restaurants and bars (lack of diversity in businesses) ✓✓✓✓✓✓
Poverty
Anti-tax sentiment
Insular, not welcoming ✓✓
Rundown buildings, sidewalk disrepair, empty storefronts ✓✓
Kids that don't care
Small business retention
More things to do-activities and entertainment especially for preteen, teen and adults without alcohol involved ✓✓✓✓✓✓
Lack of mental health care ✓
Struggle to keep small businesses afloat ✓✓
Some divisive issues
Need to listen to other voices
Busy lives
Continue to expand trails and bike paths,
Not enough daycare ✓
More volunteers
Lack of senior daycare
Need to promote healthy and active lifestyles
No indoor hangout spots for kids
No public transportation-Farmer's Market is hard to get to, town is split between downtown and commercial area
Not many resources, missing: shelters, Food Pantry, clothes closet,
Communication issues (especially gossip)
One place for information-People don't always know about community events (how do we reach everybody) Social media, newspaper, text, email, tv, radio, flyers and posters,
Access to technology, lack of access to quality internet ✓✓✓✓
Education about technology
Workforce-help wanted! ✓✓
Workforce going out of town ✓
Hard to get something new established ✓
Working parents- missing children's parade,
Affordable housing ✓
Substance abuse (alcohol, drugs)

THOUGHTS ABOUT THE LIBRARY: I asked them to consider what the library might do to help the community. What would be the best way for the library to improve your community? And, I asked them to brainstorm some ideas of how the library could respond to some of those community needs. And, lastly, what is the library doing well?

What could the library do to support you or the community?

More speakers: careers, especially talking about challenges of careers (pros and cons) history, authors, panel discussions, experts, heritage, changing demographics, health and wellness (balance home and work life, self-care) environmental issues ✓✓✓✓✓✓

Better promotion of all the events you are doing already: advertise in church bulletin, grocery store, but be careful with the number of posters, services are underutilized, ✓✓✓✓✓✓

Partner with businesses-give people exposure to local businesses, like a career fair, but highlight a business or occupation, provide information on products, ✓✓✓✓

Say yes more often-too many rules, enforced too stringently

More free meals

Storywalk

Free books at market

Library of Things ✓

Faster computers (better tech) ✓✓✓✓

Educating seniors on technology

Tech classes and other staff support for tech ✓

More things for middle schoolers and high schoolers-things to do, places to hangout, get together, like lunch and movies, ✓

Work on diversity

Focus on health and wellness, especially brain health, maybe host support groups, ✓

Continue outreach like Farmer's Market, community events, and reach out to diverse groups consider reaching out to other communities ✓✓✓

Facilitate conversations about issues

Keep up partnerships (or begin new) grade level reading, Lions, Parks and Rec, DNR, Extension, Ellen Kennedy Center, daycares, NICC, city, economic development, Innovation Lab, Victory Ford ✓✓✓

Become a central hub for volunteers ✓

Keep up with activities and programming, like adult movie nights, diversity book club, woodcarving, cooking, digital offerings, creative pursuits for adults, ✓✓✓✓✓

After school programming-math club, chess club, games, coding, video editing,

Continue work on early literacy

Maybe more focus on multi-generational

Help people find their passion

Do a Fun Run/Walk as a fundraiser (maybe sponsorship levels)

Education for businesses-how to retain employees

More meeting room space ✓✓

Dedicated gaming rooms

Work on increasing library wages

Clunky catalog

Make the library the place to get local job information (businesses, etc come to the library to promote their openings, website to link to resources on jobs and careers, help with job applications, keep them on file, provide job packets at the library,

Partner with businesses-give people exposure to local businesses, like a career fair, but highlight a business or occupation, provide information on products, ✓✓✓✓

Passes to check out for free access to places like rec center,

Events: Christmas window walk, Tree lighting

Focus on environmental issues
Send monthly calendar to schools
Incentives with free food giveaway
Consider Imagination Library (Dolly Parton)
Historical society walking tour
Food around the world

What is the library doing well?

Facility ✓✓✓

Open Minded

Community Events: Storywalk, Friday Nights, Farmer's Market, Pop-Up Library ✓✓✓✓✓✓✓

Programming ✓✓✓✓

Communication: email, FB, newsletter, ✓

Staff: awesome, amazing, creative, responsive, well informed, variety, friendly, welcoming, active in community ✓✓✓

Digital collection

Good collection

Meal Program ✓

COVID response ✓✓

Angela English on board

Appreciate technology available

Early education programming

Always trying new things

Kid's programming

Good use of volunteers ✓

❖ This list is always nice to hear!

At the end of the focus group meeting, Becky asked the participants to vote on the top 5 Library Service Responses they wanted the board to prioritize. The results of the voting reflect the community needs identified by both the phone interviewees and the focus group attendees.

Know Your Community: Community Resources and Services **8 votes**

Residents will have a central source for information about the wide variety of programs, services, and activities provided by community agencies and organizations.

Celebrate Diversity: Cultural Awareness **7 votes**

Residents will have programs and services that promote appreciation and understanding of their personal heritage and the heritage of others in the community.

Make Informed Decisions: ~~Health, Wealth, and Other Life Choices~~ **5 votes**

Residents will have the resources they need to identify and analyze risks, benefits, and alternatives before making decisions that affect their lives.

Include: **Information Fluency, Job and Career Development, Be an Informed Citizen**

Literacy for All **4 votes**

Create Young Readers: Early Literacy

Children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn to read, write, and listen.

Learn to Read and Write: Adult, Teen, and Family Literacy

Adults and teens will have the support they need to improve their literacy skills in order to meet their personal goals and fulfill their responsibilities as parents, citizens, and workers.

Express Creativity: Create and Share Content **4 votes**

Residents will have the services and support they need to express themselves by creating original print, video, audio, or visual content in a real-world or online environment.

8

Notes from the January 10, 2022 meeting of the Fundraising Committee:

The fundraising committee of the James Kennedy Public Library met in person and via Zoom at 6:30 pm on Monday, January 10, 2022. Participants were chairperson Catherine O'Hea and members Karen Kramer, Marcus Ingles, Catherine O'Hea, Brenda Ingles and Shirley Vonderhaar

Quilt Sale: The quilt sale partnership with the Dyersville Layette Group ended before Christmas. We did not sell any quilts but the event / partnership is no cost so there was no loss.

Cookie Walk: The cookie walk brought in \$1,191.00. We purchased basket bags and plates so total profit was \$1,133.08. In 2019, the cookie walk brought in \$960 so this year was our most successful yet. The committee noted that people were very pleased with the new process so we will likely continue to use it in the future. We will evaluate hours as there were few sales on Sunday.

Apparel: Read, Return, Repeat apparel is available for purchase as t-shirts, long sleeve t-shirts, and hooded sweatshirts in multiple colors and sizes. There is a small order that was placed before Christmas that has yet to be delivered. When they arrive, we will do a display and encourage additional purchases. A member of the community noted that we could do shirts similar to these using the Cricut machine. The committee noted this information but plan to continue working with K & K Logo for the current design. They asked Shirley to talk with our Cricut expert about car stickers or window clings of the library logo as that has been talked about as a fundraiser in the past.

Soup Lunch and Dinner Fundraiser: This fundraiser was very successful. We planned enough soup for 150 meals. Chicken noodle soup sold out before 5 pm and all the soup was claimed before the end time of 6 pm. Over \$500 was made during the lunch service and the total for the day was \$885.00. The only cost was purchasing crackers. All other items were donated by Fareway, Randy's Neighborhood Market, FGH Delivery, and members of the Board and committee. Plans for next year will include having more chicken and noodle soup available to sell, continuing with carry-out only, and serving for both lunch and dinner. The committee also agreed that the value was underpriced, especially since we are now using 16 oz bowls. Assuming we continue with the larger bowls, the committee suggests a price of \$5.00 for a bowl and \$7.00 for a meal.

Love My Library Giving Tree: The Love My Library list is ready to go and staff is starting publicity. We will put signage and acknowledgement on library main street window, web page, and social as this worked well last year with reaching people, and use

the game graphics. Shirley is working on the donor spreadsheet and hopes to have those letters out yet this week.

Build-a-Basket Fundraiser: This annual event runs February 1 to April 10. People will be able to pick up and start making baskets in February, the silent auction will run March 1 to April 10 so it ends 1 week before Easter.

Mystery Dinner: This event is scheduled for Saturday, March 5 at the Dyersville Social Center. The committee discussed the potential impact of Covid, the price increase for the acting troupe, menu, and more and made the following decisions:

- Shirley will contact J & D Mart to see what their deadline would be to cancel without fee.
- Shirley will contact Die Laughing to see what deadline would be to cancel without a fee
- Shirley will calculate break event point and committee will determine a minimum number of ticket sales to be required by the deadlines provided
- Ticket price will be \$55 per seat or table of six for \$250.
- Committee will determine a maximum number of ticket sales based on total capacity of Social Center and social distancing
- Menu will be honey Dijon chicken, cheddar chipotle pulled pork mac and cheese, hash brown casserole, glazed carrots, mixed greens salad
- Marcus will contact Textile Brewery about donating growlers; and Shirley will contact O So Good Winery about donating bottles of wine to be available by the glass for a donation

Wine and Beer Tasting: National Library Week is April 3-9, 2022, which is when we would typically hold the Wine and Beer Tasting. Shirley will reach out to Becca at Brew and Brew to see if she is interested in hosting. If she is, we will follow up with planning a smaller / limited size event. If she is not interested, Shirley will reach out to O So Good Winery to see if they would be interested in partnering for an event of some kind.

Breakfast Burrito Fundraiser: The committee talked about hosting a Breakfast Burrito fundraising in conjunction with National Library Week. They will discuss this again at the next meeting.

Set date for next meeting: Next meeting will be held before the February board meeting.

Furnishings, Art & Facilities Committee Meeting

Tuesday, December 21, 2021 at 5:00 pm

The Furnishings, Art & Facilities Committee met on Tuesday, December 21, 2021 at 5:00 pm at the City of Dyersville Medium Conference Room. In attendance were chairperson Ray Kruse, member Sue Engelbrecht, librarian Shirley Vonderhaar, and city administration Mick Michel. Alex Wiezorek and Betty Anne Scherrman were excused.

The purpose of this meeting was to discuss JKPL facilities issues and concerns with the city administrator - to verify procedures for addressing general building upkeep and maintenance issues, as well as get his insight in how to address larger capital needs.

As noted at a previous discussion, regular maintenance and miscellaneous repairs, even those like the exterior door, should be handled as they arise by the library and paid for out of the library operating budget. If the expense is more than library maintenance budget line item can handle, the library can request a budget amendment to address. Mr. Michel confirmed that this was an appropriate process.

The majority of the meeting was focused on larger library capital projects and needs (HVAC, roof, carpet, etc.) and the most appropriate manner to plan for and fund those projects. After extensive discussion, including explanation from Mr. Michel on city finances and revenue, the conclusion is that capital project requests should be made at the same time as the operating budget request, but as a separate request. The JKPL Board should develop a 5 to 10-year capital projects plan that includes the identified needs and a cost estimate. This should then be broken down by priorities and by the fiscal year the board anticipates the project will need to be completed. The city can then look at these project needs as a whole and can either allocate funds by project or consider setting aside a specific amount of money each year for capital projects – so that there are no large budget adjustments.

Mr. Michel also suggested that the library should consider fundraising to fund some of the cost of the larger projects, similar to the capital campaign that helped fund the building in 2001; or allocating some of the funds from the regular fundraising events for these kinds of projects. He noted that the city council is likely be more supportive of projects that have already received community support.

Notes from January 4, 2022 Personnel Committee Meeting

The Personnel Committee of the JKPL met on Tuesday, January 4, 2022 at 4:30 pm. This meeting was via Zoom. In attendance were chairperson Karen Kramer, and members Karen Tieskoetter and Marcus Ingles. Lynn Osterhaus was unable to attend but provided some insight via email.

The focus of this meeting was to consider the City of Dyersville Compensation Ranges and propose a Compensation Plan for the JKPL based on the city model. This plan would then be used to draft an FY23 Personnel Budget. After extensive discussion, including concerns about how the pay plan could be implemented the committee decided to recommend the following:

- The JKPL Compensation plan will follow the model used by the City of Dyersville with the Library Director being at Grade 6 and the Assistant Library Director at Grade 5.
- All Librarian positions will be placed at Grade 3 as the duties and responsibilities are the same whether the position is full-time or part time.
- Tech Services and Programming Clerk position will have a starting rate of \$15.00 hourly with \$0.50 increases using the same step format as developed for other city positions.
- All other Clerk positions will have a starting rate of \$11.00 hourly with \$0.50 increases using the same step format as developed for other city positions.
- Individuals who have been city (library) employees for at least 8 years will be placed at step F on the plan effective July 1, 2022 – assuming a positive employee evaluation. They will be considered for step increases annually based on completion of a positive employee evaluation.
- Individuals who have been employees for less than 8 years will be placed on the step deemed most appropriate based on their years of service and evaluation. They will be considered for step increases annually (on their hire date) based on completion of a positive employee evaluation.
- New hires will be placed on the appropriate step based on education and experience and be considered for increase to the next step at 6 months and annually on their hire date based on completion of a positive employee evaluation.

Shirley will use this information to develop a personnel budget proposal to present to the JKPL Finance Committee for consideration. The personnel committee acknowledges that this will be a significant increase in the personnel budget but believe the library is a city department so should be following their model.

Karen and Marcus will meet with Shirley at 1 pm on Tuesday, January 11, 2022 to review her evaluation.

10B

JKPL Compensation Plan

Grade	Position	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Open	Maximum
1	No staff	\$ 40,000.00	\$ 40,800.00	\$ 41,616.00	\$ 42,448.32	\$ 43,297.29	\$ 44,163.23	\$ 45,046.50	\$ 45,947.43	\$ 46,866.38	\$ 47,803.70		\$ 52,000.00
	Hourly	\$ 19.14											
2	No staff	\$ 43,000.00	\$ 43,860.00	\$ 44,737.20	\$ 45,631.94	\$ 46,544.58	\$ 47,475.47	\$ 48,424.98	\$ 49,393.48	\$ 50,381.35	\$ 51,388.98		\$ 55,900.00
3	FT Librarian	\$ 46,225.00	\$ 47,149.50	\$ 48,092.49	\$ 49,054.34	\$ 50,035.43	\$ 51,036.14	\$ 52,056.86	\$ 53,097.99	\$ 54,159.95	\$ 55,243.15		\$ 60,092.50
3	Hourly	\$ 22.22	\$ 22.67	\$ 23.12	\$ 23.58	\$ 24.06	\$ 24.54	\$ 25.03	\$ 25.53	\$ 26.04	\$ 26.56		
4	No staff												
5	Asst. Director	\$ 53,550.00	\$ 54,621.00	\$ 55,713.42	\$ 56,827.69	\$ 57,964.24	\$ 59,123.53	\$ 60,306.00	\$ 61,512.12	\$ 62,742.36	\$ 63,997.21		\$ 66,300.00
6	Director	\$ 61,500.00				\$ 73,800.00	\$ 76,752.00	\$ 79,822.08	\$ 83,014.96	\$ 86,335.56	\$ 89,788.98		\$ 86,100.00
PT staff	Clerk	\$ 11.00	\$ 11.50	\$ 12.00	\$ 12.50	\$ 13.00	\$ 13.50	\$ 14.00	\$ 14.50	\$ 15.00	\$ 15.50		\$ 20.00
	Tech	\$ 15.00	\$ 15.50	\$ 16.00	\$ 16.50	\$ 17.00	\$ 17.50	\$ 18.00	\$ 18.50	\$ 19.00	\$ 19.50		\$ 25.00
	Librarian	\$ 22.22	\$ 22.67	\$ 23.12	\$ 23.58	\$ 24.06	\$ 24.54	\$ 25.03	\$ 25.53	\$ 26.04	\$ 26.56		\$ 28.89

2%

2%

2%

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4%

\$0.50

\$0.50

2%

100

FY23 Personnel Budget Proposal - Information

Name	Hrs/Week	Total Hours	FY22 as of 12/31/2021		FY22 as of 6/30/21		Equity or 2% COLA	FY22 Adjustment	FY20 Proposed	OT/ Sick Leave	Gross Wages	SUI - CV20 .1% up to \$ 31	FICA (Soc Sec) FY20 - 6.2%	MED FY20 - 1.45%	IPERS FY20&21 - 9.44%	Insurance % inc from FY21	Total
			as of 12/31/2021	as of 6/30/21	as of 6/30/21	as of 6/30/21											
Shirley Vonderhaar	40	2080	\$ 66,453.00	\$ 66,453.00	\$ 67,782.06	\$ 67,782.06	COLA	\$ 67,782.06	\$ 782,722.06	\$ 67,782.06	\$ 67,782.06	\$ 31.60	\$ 4,202.49	\$ 982.84	\$ 6,398.63	\$ 26,878.00	\$ 106,275.61
Dawn Schrandt	40	1040	\$ 43,457.00	\$ 43,457.00	\$ 45,336.14	\$ 22,668.07	COLA	\$ 45,336.14	\$ 22,668.07	\$ 22,668.07	\$ 22,668.07	\$ 31.60	\$ 1,389.92	\$ 325.06	\$ 2,116.27	\$ 10,480.00	\$ 36,760.92
Kimshiro Benton	25	1300	NA	NA	\$ 18.64	\$ 18.64	Equity	\$ 19.01	\$ 24,716.64	\$ 380.26	\$ 25,096.90	\$ 25.10	\$ 1,556.01	\$ 363.90	\$ 2,369.15	\$ 26,542.04	\$ 29,411.05
Paul Zurawski (6/1/15)	40	2080	\$ 17.19	\$ 17.42	\$ 17.42	\$ 17.42	blended*	\$ 17.77	\$ 36,958.27	\$ 36,958.27	\$ 36,958.27	\$ 31.60	\$ 2,291.41	\$ 535.89	\$ 3,488.86	\$ 10,480.00	\$ 53,786.04
Ann Boeckenstedt (5/15/18)	30	60	\$ 13.73	\$ 13.73	\$ 13.73	\$ 13.73	blended*	\$ 14.00	\$ 1,203.37	\$ 280.09	\$ 1,203.37	\$ 1.12	\$ 69.46	\$ 16.25	\$ 105.76	\$ 1,310.96	\$ 1,310.96
3 year clerk (7/16/21)	30	1320	\$ 13.91	\$ 13.91	\$ 13.91	\$ 13.91	.50 blended	\$ 14.08	\$ 18,585.60	\$ 18,585.60	\$ 18,585.60	\$ 18.59	\$ 1,152.31	\$ 269.49	\$ 1,754.48	\$ 21,780.46	\$ 21,780.46
3 year librarian (5/15/22)	30	180	\$ 14.08	\$ 14.08	\$ 14.08	\$ 14.08	\$1.00 blended	\$ 14.75	\$ 2,655.00	\$ 2,655.00	\$ 2,655.00	\$ 2.66	\$ 164.61	\$ 38.50	\$ 250.63	\$ 3,111.39	\$ 3,111.39
Jo Amunson	27	1404	\$ 11.45	\$ 11.45	\$ 11.45	\$ 11.45	COLA	\$ 11.68	\$ 16,397.32	\$ 233.58	\$ 16,630.90	\$ 16.63	\$ 1,031.12	\$ 241.15	\$ 1,569.96	\$ 19,488.75	\$ 19,488.75
Sarah Keffeler-Gibson	11	572	\$ 11.45	\$ 11.45	\$ 11.45	\$ 11.45	COLA	\$ 11.68	\$ 6,680.39	\$ 6,680.39	\$ 6,680.39	\$ 6.68	\$ 414.18	\$ 96.87	\$ 630.63	\$ 7,828.75	\$ 7,828.75
Deb Gudenkauf (5/30/15)	7	364	\$ 11.45	\$ 11.45	\$ 11.45	\$ 11.45	COLA	\$ 11.68	\$ 4,251.16	\$ 4,251.16	\$ 4,251.16	\$ 4.25	\$ 263.57	\$ 61.64	\$ 401.31	\$ 4,981.93	\$ 4,981.93
Brian Alm (7/28/15)	17	884	\$ 11.45	\$ 11.45	\$ 11.45	\$ 11.45	COLA	\$ 11.68	\$ 10,324.24	\$ 10,324.24	\$ 10,324.24	\$ 10.32	\$ 640.10	\$ 149.70	\$ 974.61	\$ 12,098.97	\$ 12,098.97
Shannon Russell (5/19/16)	3	156	\$ 11.43	\$ 11.43	\$ 11.43	\$ 11.43	COLA	\$ 11.68	\$ 1,821.92	\$ 1,821.92	\$ 1,821.92	\$ 1.82	\$ 112.96	\$ 26.42	\$ 213.51	\$ 546.56	\$ 546.56
Devin Werner (7/11/18)	23	46	\$ 9.94	\$ 9.94	\$ 9.94	\$ 9.94	COLA	\$ 10.14	\$ 466.38	\$ 466.38	\$ 466.38	\$ 0.47	\$ 28.92	\$ 6.76	\$ 44.03	\$ 14,337.75	\$ 14,337.75
3 year raise (7/1/21)	23	1150	NA	NA	\$ 0.5	\$ 0.5	COLA	\$ 10.64	\$ 12,234.62	\$ 12,234.62	\$ 12,234.62	\$ 12.23	\$ 758.55	\$ 177.40	\$ 1,154.95	\$ 14,337.75	\$ 14,337.75
Temporary summer help	10	120	NA	NA	\$ 1.40	\$ 1.40	NA	\$ 11.68	\$ 1,401.60	\$ 1,401.60	\$ 1,401.60	\$ 1.40	\$ 86.90	\$ 20.32	\$ 132.31	\$ 1,642.54	\$ 1,642.54
TOTALS											\$ 251,095.54	\$ 196.07	\$ 15,567.92	\$ 3,640.89	\$ 23,703.42	\$ 47,838.00	\$ 342,041.84

FY23 estimate - assuming implementation of compensation plan

Name	Hrs/Week	Total Hours	FY22 as of 12/31/2021		FY22 as of 6/30/22		Scheduled	FY22 Adjustment	FY23 Proposed	OT/ Sick Leave	Gross Wages	SUI - CV22 .1% up to \$ 34	FICA (Soc Sec) FY20 - 6.2%	MED FY20 - 1.45%	IPERS FY20&21 - 9.44%	Insurance	Total
			as of 12/31/2021	as of 6/30/21	To be Determined	To be Determined											
Shirley Vonderhaar	40	2080	\$ 67,782.00	\$ 67,782.00	\$ 78,228.00	\$ 78,228.00	4% raise	\$ 73,800.00	\$ 76,752.00	\$ 1,476.00	\$ 78,228.00	\$ 34.80	\$ 4,850.14	\$ 1,134.31	\$ 7,384.72	\$ 17,000.00	\$ 108,631.97
Dawn Schrandt	40	2080	\$ 45,336.48	\$ 45,336.48	\$ 59,123.53	\$ 59,123.53	Step F	\$ 57,964.24	\$ 59,123.53	\$ 59,123.53	\$ 34.80	\$ 3,665.66	\$ 857.29	\$ 5,581.26	\$ 5,650.00	\$ 74,912.54	\$ 11,609.58
Kimshiro Benton	25	1300	\$ 19.02	\$ 19.02	\$ 24.54	\$ 31,902.00	Step F	\$ 24.54	\$ 31,902.00	\$ 490.80	\$ 32,392.80	\$ 32.39	\$ 2,008.35	\$ 469.70	\$ 3,057.88	\$ 37,961.12	\$ 8,550.07
Paul Zurawski (6/1/15)	40	2080	\$ 17.77	\$ 17.77	\$ 23.13	\$ 48,110.40	blended*	\$ 23.13	\$ 48,110.40	\$ 412.60	\$ 48,523.00	\$ 31.60	\$ 2,982.84	\$ 697.60	\$ 4,541.62	\$ 62,014.07	\$ 8,228.03
Ann Boeckenstedt (5/15/18)	27	54	\$ 14.00	\$ 14.00	\$ 20.63	\$ 1,114.02	blended*	\$ 20.63	\$ 1,114.02	\$ 412.60	\$ 1,526.62	\$ 1.53	\$ 94.65	\$ 22.14	\$ 144.11	\$ 1,789.05	\$ 1,789.05
Clerk step (7/16/22)	27	1080	\$ 14.08	\$ 14.08	\$ 20.76	\$ 22,420.80	Step G	\$ 20.76	\$ 22,420.80	\$ 22,420.80	\$ 22,420.80	\$ 22.42	\$ 1,990.09	\$ 325.10	\$ 2,116.52	\$ 26,274.94	\$ 26,274.94
Librarian step 5/15/23	27	270	\$ 14.41	\$ 14.41	\$ 21.10	\$ 5,697.00	Step D	\$ 21.10	\$ 5,697.00	\$ 5,697.00	\$ 5,697.00	\$ 5.70	\$ 353.21	\$ 82.61	\$ 537.80	\$ 6,676.31	\$ 6,676.31
Jo Amunson	25	1300	\$ 11.68	\$ 11.68	\$ 13.50	\$ 17,550.00	Step F	\$ 13.50	\$ 17,550.00	\$ 270.00	\$ 17,820.00	\$ 17.82	\$ 1,104.84	\$ 258.39	\$ 1,682.21	\$ 20,883.26	\$ 20,883.26
Sarah Keffeler-Gibson	11	572	\$ 11.68	\$ 11.68	\$ 13.50	\$ 7,722.00	Step F	\$ 13.50	\$ 7,722.00	\$ 7,722.00	\$ 7,722.00	\$ 7.72	\$ 478.76	\$ 111.97	\$ 728.96	\$ 9,049.41	\$ 9,049.41
Deb Gudenkauf (5/30/15)	7	364	\$ 11.68	\$ 11.68	\$ 13.50	\$ 4,914.00	Step F	\$ 13.50	\$ 4,914.00	\$ 4,914.00	\$ 4,914.00	\$ 4.91	\$ 304.67	\$ 71.25	\$ 463.88	\$ 5,758.72	\$ 5,758.72
Brian Alm (7/28/15)	20	1040	\$ 11.68	\$ 11.68	\$ 13.50	\$ 14,040.00	Step F	\$ 13.50	\$ 14,040.00	\$ 14,040.00	\$ 14,040.00	\$ 14.04	\$ 870.48	\$ 203.58	\$ 1,325.38	\$ 16,453.48	\$ 16,453.48
Samantha Burds (11/24/21)	10	200	\$ 8.77	\$ 8.77	\$ 11.50	\$ 2,300.00	Step B	\$ 11.50	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2.30	\$ 142.60	\$ 33.35	\$ 217.12	\$ 2,695.37	\$ 2,695.37
annual step 11/24/22	10	320	\$ 11.00	\$ 11.00	\$ 12.00	\$ 3,840.00	Step C	\$ 12.00	\$ 3,840.00	\$ 3,840.00	\$ 3,840.00	\$ 3.84	\$ 238.08	\$ 55.68	\$ 362.50	\$ 4,500.10	\$ 4,500.10
Devin Werner (7/11/18)	23	1196	\$ 11.00	\$ 11.00	\$ 12.50	\$ 14,950.00	Step D	\$ 12.50	\$ 14,950.00	\$ 250.00	\$ 15,200.00	\$ 15.20	\$ 942.40	\$ 220.40	\$ 1,434.88	\$ 17,812.88	\$ 17,812.88
Temporary summer help	10	120	NA	NA	\$ 12.00	\$ 1,440.00	NA	\$ 12.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 1.44	\$ 89.28	\$ 20.88	\$ 135.94	\$ 4,000.00	\$ 5,687.54
TOTALS											\$ 314,775.15	\$ 230.51	\$ 19,516.06	\$ 4,564.24	\$ 29,714.77	\$ 32,300.00	\$ 401,100.74

17%

10C

FY23 Personnel Budget Proposal - Information

FY22 - updated to 2% COLA & insurance as of March 2021 (check insurance before finalizing)												
Name	Hrs/Week	Total Hours	FY20 Proposed	OT/ Sick Leave	Gross Wages	SUI - CY20 .1% up to \$ 31	FICA (Soc Sec) FY20 - 6.2%	MED FY20 - 1.45%	IPERS FY20&21 - 9.44%	Insurance 5% inc from FY21	Total	
Shirley Vonderhaar	40	2080	\$ 67,782.06		\$ 67,782.06	\$ 31.60	\$ 4,202.49	\$ 982.84	\$ 6,398.63	\$ 26,878.00	\$ 106,275.61	
Dawn Schrandt	40	1040	\$ 22,418.07		\$ 22,418.07	\$ 31.60	\$ 1,389.92	\$ 325.06	\$ 2,116.27	\$ 10,480.00	\$ 36,760.92	
Equity at 1/1/22	40	1040	\$ 22,668.07		\$ 22,668.07		\$ 1,405.42	\$ 328.69	\$ 2,139.87		\$ 26,542.04	
Kimshiro Benton	25	1300	\$ 24,716.64	\$ 380.26	\$ 25,096.90	\$ 25.10	\$ 1,556.01	\$ 363.90	\$ 2,369.15		\$ 29,411.05	
Paul Zurawski (6/1/15)	40	2080	\$ 36,958.27		\$ 36,958.27	\$ 31.60	\$ 2,291.41	\$ 535.89	\$ 3,488.86	\$ 10,480.00	\$ 53,786.04	
Ann Boeckenstedt (5/15/18)	30	60	\$ 840.28	\$ 280.09	\$ 1,120.37	\$ 1.12	\$ 69.46	\$ 16.25	\$ 105.76		\$ 1,312.96	
3 year clerk (7/16/21)	30	1320	\$ 18,585.60		\$ 18,585.60	\$ 18.59	\$ 1,152.31	\$ 269.49	\$ 1,754.48		\$ 21,780.46	
3 year librarian (5/15/22)	30	180	\$ 2,655.00		\$ 2,655.00	\$ 2.66	\$ 164.61	\$ 38.50	\$ 250.63		\$ 3,111.39	
Jo Amunson	27	1404	\$ 16,397.32	\$ 233.58	\$ 16,630.90	\$ 16.63	\$ 1,031.12	\$ 241.15	\$ 1,569.96		\$ 19,489.75	
Sarah Keffeler-Gibson	11	572	\$ 6,680.39		\$ 6,680.39	\$ 6.68	\$ 414.18	\$ 96.87	\$ 630.63		\$ 7,828.75	
Deb Gudenkauf (5/30/15)	7	364	\$ 4,251.16		\$ 4,251.16	\$ 4.25	\$ 263.57	\$ 61.64	\$ 401.31		\$ 4,981.93	
Brian Alm (7/28/15)	17	884	\$ 10,324.24		\$ 10,324.24	\$ 10.32	\$ 640.10	\$ 149.70	\$ 974.61		\$ 12,098.97	
Shannon Russell (5/19/16)	3	156	\$ 1,821.92		\$ 1,821.92	\$ 1.82	\$ 112.96	\$ 26.42	\$ 171.99		\$ 2,135.11	
Devin Werner (7/11/18)	23	46	\$ 466.38		\$ 466.38	\$ 0.47	\$ 28.92	\$ 6.76	\$ 44.03		\$ 546.56	
3 year raise (7/11/21)	23	1150	\$ 12,234.62		\$ 12,234.62	\$ 12.23	\$ 758.55	\$ 177.40	\$ 1,154.95		\$ 14,337.75	
Temporary summer help	10	120	\$ 1,401.60		\$ 1,401.60	\$ 1.40	\$ 86.90	\$ 20.32	\$ 132.31		\$ 1,642.54	
TOTALS					\$ 251,095.54	\$ 196.07	\$ 15,567.92	\$ 3,640.89	\$ 23,703.42	\$ 47,838.00	\$ 342,041.84	

FY23 estimate - assuming implementation of compensation plan

Name	Hrs/Week	Total Hours	FY23 Proposed	OT/ Sick Leave	Gross Wages	SUI - CY22 .1% up to \$ 34	FICA (Soc Sec) FY20 - 6.2%	MED FY20 - 1.45%	IPERS FY20&21 - 9.44%	Insurance	Total	
Shirley Vonderhaar	40	2080	\$ 76,752.00	\$ 1,476.00	\$ 78,228.00	\$ 34.80	\$ 4,850.14	\$ 1,134.31	\$ 7,384.72	\$ 17,000.00	\$ 108,631.97	\$ 2,356.35
Dawn Schrandt	40	2080	\$ 59,123.53		\$ 59,123.53	\$ 34.80	\$ 3,665.66	\$ 857.29	\$ 5,581.26	\$ 5,650.00	\$ 74,912.54	\$ 11,609.58
Kimshiro Benton	25	1300	\$ 31,902.00	\$ 490.80	\$ 32,392.80	\$ 32.39	\$ 2,008.35	\$ 469.70	\$ 3,057.88		\$ 37,961.12	\$ 8,550.07
Paul Zurawski (6/1/15)	40	2080	\$ 48,110.40		\$ 48,110.40	\$ 31.60	\$ 2,982.84	\$ 697.60	\$ 4,541.62	\$ 5,650.00	\$ 62,014.07	\$ 8,228.03
Ann Boeckenstedt (5/15/18)	27	54	\$ 1,114.02	\$ 412.60	\$ 1,526.62	\$ 1.53	\$ 94.65	\$ 22.14	\$ 144.11		\$ 1,789.05	
Clerk step (7/16/22)	27	1080	\$ 22,420.80		\$ 22,420.80	\$ 22.42	\$ 1,390.09	\$ 325.10	\$ 2,116.52		\$ 26,274.94	
Librarian step 5/15/23	27	270	\$ 5,697.00		\$ 5,697.00	\$ 5.70	\$ 353.21	\$ 82.61	\$ 537.80		\$ 6,676.31	
Jo Amunson	25	1300	\$ 17,550.00	\$ 270.00	\$ 17,820.00	\$ 17.82	\$ 1,104.84	\$ 258.39	\$ 1,682.21		\$ 20,883.26	
Sarah Keffeler-Gibson	11	572	\$ 7,722.00		\$ 7,722.00	\$ 7.72	\$ 478.76	\$ 111.97	\$ 728.96		\$ 9,049.41	
Deb Gudenkauf (5/30/15)	7	364	\$ 4,914.00		\$ 4,914.00	\$ 4.91	\$ 304.67	\$ 71.25	\$ 463.88		\$ 5,758.72	
Brian Alm (7/28/15)	20	1040	\$ 14,040.00		\$ 14,040.00	\$ 14.04	\$ 870.48	\$ 203.58	\$ 1,325.38		\$ 16,453.48	
Samantha Burds (11/24/21)	10	200	\$ 2,300.00		\$ 2,300.00	\$ 2.30	\$ 142.60	\$ 33.35	\$ 217.12		\$ 2,695.37	
annual step 11/24/22	10	320	\$ 3,840.00		\$ 3,840.00	\$ 3.84	\$ 238.08	\$ 55.68	\$ 362.50		\$ 4,500.10	
Devin Werner (7/11/18)	23	1196	\$ 14,950.00	\$ 250.00	\$ 15,200.00	\$ 15.20	\$ 942.40	\$ 220.40	\$ 1,434.88		\$ 17,812.88	
Temporary summer help	10	120	\$ 1,440.00		\$ 1,440.00	\$ 1.44	\$ 89.28	\$ 20.88	\$ 135.94	\$ 4,000.00	\$ 5,687.54	
TOTALS					\$ 314,775.15	\$ 230.51	\$ 19,516.06	\$ 4,564.24	\$ 29,714.77	\$ 32,300.00	\$ 401,100.74	
							\$ 19,516.06	\$ 4,564.24	\$ 29,714.77		\$ 401,100.74	17%

FY23 Budget Work Session Schedule

All Departments must have budgets completed by Monday, January 3, 2022. If you have any other questions, please let Mick know.

January 10	Goal Setting with Pat Callahan from Callahan Municipal Consultants, LLC	
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January 17	Council Meeting	Set Date for Notice of Maximum Property Tax Hearing for February 7, 2022 (SF 634)
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February 7	Council Meeting Budget Review	Public Hearing of Maximum Property Tax City Administrator Budget Report Public Safety – Police, Fire & Emergency Management Health & Social Services General Government – Police & Administration / Economic Development
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February 14	Budget Review	Culture & Recreation – Library / Park & Recreation Public Works Water, Sewer & Solid Waste
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February 21	Council Meeting	
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February 28	Budget review	Revenue Debt Capital Improvements Review of Complete Budget
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March 7	Council Meeting	Set Date of Public Hearing for FY23 Budget March 21, 2022
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March 21	Council Meeting	Public Hearing Resolution to Approve FY23 Budget
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Finance Committee Meeting – January 5, 2022

The Finance Committee of the James Kennedy Public Library met via Zoom on Wednesday, January 5, 2022 at 6 pm. In attendance were chairperson Angela English and members Ray Kruse, Catherine O’Hea, Mary Radloff and librarian Shirley Vonderhaar.

FY23 Operational Budget Proposal: After extensive discussion, the committee agreed to recommend a total operational budget proposal request of \$530,000 for FY23. The breakdown for this request is documented in the attached spreadsheet and explained below.

The attached budget spreadsheet includes columns for FY22 approved, 6 months / YTD for FY22 and FY22 re-estimate. This re-estimate adds the \$14,905 that was requested as an amendment to the FY22 operating budget. This amendment request has not yet been approved so this amount is subject to adjustment. The final column is the FY23 proposal.

Estimated Revenues:

- Public Libraries of Dubuque County Agency amount for FY23 is estimated at \$6,000.
- Fees for FY23 are estimated at \$5,000.
- Open Access, Access Plus, and Direct State Aid – Projection of \$12,300 based on funds received in FY22.

Expenditures:

Personnel Services:

This proposal incorporates the recommendation of the Personnel Committee to implement and fund the JKPL Compensation Plan. The proposed Compensation Plan is based on the city model which was implemented for most city departments starting January 1, 2023. The Committee recognizes that implementation of this plan will require a significant increase in the library personnel budget, however they believe it is justified as it provides a competitive wage for library employees and follows the model that is in place for City of Dyersville employees – which includes the library staff.

- Wages – Significant adjustments based on proposed compensation plan; no changes in hours of service
- Group Insurance – Proposal reflects revised insurance benefits that was implemented by the city effective 1/1/22.
- Meetings and training – no change
- Dues & memberships – no change

Contractual Services:

- Utilities (phone and internet) – We no longer need to budget for this line as we are part of the city services

- Electricity – FY21 was \$11,253 and FY22 is estimated to be \$13,930. Proposal maintains this line at \$14,000.
- Gas / Heat – FY21 was \$2,256, and FY22 is estimated to be \$2506. Proposal keeps this line at \$2,500.
- Insurance (bldg.) – Proposal includes a projected 5% increase on the amount budgeted for FY22.
- Legal Fees – no change
- Custodial services – No change
- Window cleaning – No change
- Service / Maintenance Contracts - No change.

Supplies:

- General library supplies – No change
- Public relations / speakers – No change
- Marketing – No change
- Misc. Repairs & Equipment – Recommending increase to \$9,000 due to increasing costs for maintenance and repairs of an aging building
- Books and Materials – Recommending minimal adjustment due to the significant requested increase for personnel. Will utilize fundraising efforts and other potential outside sources of income to maintain adequate collection for this year

Trust Account Budget Proposal: The committee recommends requesting \$40,000.00 be appropriated for potential expenditure from the Trust Account for FY23.

Capital Budget Proposal: The Furnishings, Art & Facilities Committee met with Mick in December to discuss how he would suggest the JKPL address larger capital projects. Based on that meeting, Shirley is working on a capital projects proposal that she will share with both the Facilities and Finance committees for discussion and consideration prior to the Board meeting.

11C

James Kennedy Public Library FY23 Budget Proposal				
	FY22	6 months	FY22	FY23
	Approved	expended	Reestimate	Proposal
ESTIMATED REVENUES:				
Dubuque County Library Agency	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 6,000.00
Fees from copier, R/P, etc.	\$ 5,000.00	\$ 1,695.66	\$ 5,000.00	\$ 5,000.00
Open Access	\$ 11,600.00	\$ 9,087.04	\$ 9,087.04	\$ 10,000.00
Access Plus / ILL	\$ 350.00	\$ 267.15	\$ 267.15	\$ 300.00
Direct State Aid	\$ 2,000.00	\$ 2,031.10	\$ 2,031.10	\$ 2,000.00
TOTAL:	\$ 24,950.00	\$ 13,080.95	\$ 22,385.29	\$ 23,300.00
ESTIMATED EXPENDITURES:				
PERSONAL SERVICES				
Wages	\$ 246,455.00	\$ 128,315.81	\$ 264,360.00	\$ 314,776.00
FICA	\$ 15,280.00	\$ 7,709.42	\$ 16,390.32	\$ 19,516.00
Medicare	\$ 3,574.00	\$ 1,802.98	\$ 3,833.22	\$ 4,565.00
IPERS	\$ 23,265.00	\$ 11,955.90	\$ 24,955.58	\$ 29,715.00
SUI	\$ 250.00	\$ 178.16	\$ 264.36	\$ 300.00
Group Insurance	\$ 47,846.00	\$ 24,812.76	\$ 41,812.76	\$ 32,300.00
Meetings and training	\$ 2,500.00	\$ 1,122.71	\$ 2,500.00	\$ 2,500.00
Dues and memberships	\$ 750.00	\$ 194.00	\$ 750.00	\$ 750.00
TOTAL:	\$ 339,170.00	\$ 176,091.74	\$ 354,866.24	\$ 404,422.00
CONTRACTUAL SERVICES:				
Utilities (telephone)	\$ -	\$ -	\$ -	\$ -
Electricity	\$ 14,000.00	\$ 8,129.81	\$ 14,000.00	\$ 14,000.00
Gas / Heat	\$ 2,500.00	\$ 775.00	\$ 2,500.00	\$ 2,500.00
Insurance (bldg)	\$ 6,800.00	\$ 711.00	\$ 6,800.00	\$ 7,140.00
Legal Fees	\$ -	\$ -	\$ -	\$ -
Custodial services	\$ 8,000.00	\$ 3,900.00	\$ 7,200.00	\$ 8,000.00
Window cleaning	\$ 300.00	\$ 125.00	\$ 300.00	\$ 300.00
Service / Maintenance Contracts	\$ 7,500.00	\$ 1,409.37	\$ 7,500.00	\$ 7,500.00
TOTAL:	\$ 39,100.00	\$ 15,050.18	\$ 38,300.00	\$ 39,440.00
SUPPLIES:				
General library supplies	\$ 10,000.00	\$ 4,408.30	\$ 10,000.00	\$ 10,000.00
Program fees & supplies	\$ 2,500.00	\$ 894.85	\$ 2,500.00	\$ 2,500.00
Marketing & advertising	\$ 1,500.00	\$ 519.00	\$ 1,500.00	\$ 1,500.00
Maintenance and Repairs	\$ 7,000.00	\$ 765.67	\$ 7,000.00	\$ 9,000.00
TOTAL	\$ 21,000.00	\$ 6,587.82	\$ 21,000.00	\$ 23,000.00
BOOKS AND MATERIALS				
Adult fiction	\$ 8,000.00	\$ 4,594.79	\$ 8,000.00	\$ 8,000.00
Adult nonfiction	\$ 5,000.00	\$ 2,745.25	\$ 5,000.00	\$ 5,000.00
YA fiction	\$ 2,000.00	\$ 843.28	\$ 2,000.00	\$ 2,000.00
YA nonfiction	\$ 1,000.00	\$ 165.41	\$ 1,000.00	\$ 1,000.00
Juvenile fiction	\$ 8,500.00	\$ 5,147.32	\$ 8,500.00	\$ 8,500.00
Juvenile nonfiction	\$ 4,000.00	\$ 2,656.53	\$ 4,000.00	\$ 4,000.00
Large Print	\$ 3,500.00	\$ 2,557.45	\$ 3,500.00	\$ 3,500.00
Electronic media (ebooks, etc.)	\$ 6,500.00	\$ 4,040.44	\$ 6,500.00	\$ 6,908.00
Reference & electronic databases	\$ 5,500.00	\$ -	\$ 5,500.00	\$ 5,500.00
Periodicals and newspapers	\$ 4,530.00	\$ 1,510.06	\$ 4,530.00	\$ 4,530.00
Audiobooks (CD, playaway)	\$ 4,200.00	\$ 2,596.22	\$ 4,200.00	\$ 4,200.00
Software & Gaming	\$ 2,000.00	\$ 731.50	\$ 2,000.00	\$ 2,000.00
DVDs	\$ 6,500.00	\$ 2,855.64	\$ 6,500.00	\$ 6,500.00
Creation Station & LoT	\$ 1,500.00	\$ 229.54	\$ 1,500.00	\$ 1,500.00
TOTAL:	\$ 62,730.00	\$ 30,673.43	\$ 62,730.00	\$ 63,138.00
TOTAL EXPENDITURES:	\$ 462,000.00	\$ 228,403.17	\$ 476,896.24	\$ 530,000.00
TOTAL REVENUES:	\$ 24,950.00	\$ 13,080.95	\$ 22,385.29	\$ 23,300.00
ACTUAL ASKING	\$ 437,050.00	\$ 215,322.22	\$ 454,510.95	\$ 506,700.00
Capital Improvement			\$ 28,000.00	???
Total Expenditures				
	5,179.00			

Distribution in 2021 was \$5543 so no change
 Assuming FY22 will be closer to a normal year
 Based on FY22 actual
 Based on FY22 actual
 Based on FY22 actual
 Based on Compensation plan
 No change
 No change
 14%
 Part of city services as of FY22
 No change based on FY22 info
 No change based on FY22 info
 5% increase per city
 Anticipating no change
 Anticipating no change
 Anticipating minimal change
 1%
 Anticipating no change
 Anticipating no change
 Anticipating no change
 Suggesting increase due to costs for repairs
 Slight increase only
 for electronic media due to
 large overall increase. May
 reallocate within line items.
 1%
 15%
 16%

FY22 Reestimate is assuming the requested budget amendment is approved.
 Operating budget amendment requested \$ 14,905.00 \$ 476,905.00
 Capital budget amendment requested \$ 28,000.00

RESOLUTION 71-21

**A RESOLUTION AMENDING
DYERSVILLE EMPLOYEE POLICY HANDBOOK**

WHEREAS, the City of Dyersville has adopted and updated the City’s Employee Personnel Policy Manual, effective January 1, 2017 as amended; and,

WHEREAS, Policy and Administration Committee is recommending policy changes to Vacation Time Leave in order to better compete for a stronger workforce as outlined in the 2021 City of Dyersville Classification and Compensation Study.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DYERSVILLE, IOWA:

SECTION 1. Section 10.1, Vacation Time-Full-Time Employees, of the City’s Employee Personnel Policy Manual is hereby amended as follows:

Full time employees shall be eligible to receive vacation to be taken at such times as are mutually agreed upon by both Department Head and employee. One week shall be interpreted as 40 hours. Increased vacation based on credited service shall be as follows:

- a. One (1) week (40 hours) after the employee has completed 1 year of credited service.
- b. Two (2) weeks (80 hours) during the calendar year in which the employee will complete 2 years of credited service.
- c. Two and a half (2.5) weeks (100 hours) during the calendar year in which the employee will complete 5 years of credited service.
- d. Three (3) weeks (120 hours) during the calendar year in which the employee will complete 8 years of credited service.
- e. Four (4) weeks (160 hours) during the calendar year in which the employee will complete 15 years of credited service.
- f. Five (5) weeks (200 hours) during the calendar year in which the employee will complete 22 years of credited service.

SECTION 2. REPEALER. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This resolution shall be in effect January 1, 2022 after its final passage.

PASSED, APPROVED AND ADOPTED this 6th day of December, 2021.

James A. Heavens, Mayor

Attest:

Tricia L. Maiers, City Clerk

James Kennedy Public Library Personnel Policy

City of Dyersville Employee Policy Handbook Statement:

The James Kennedy Public Library is a department of the City of Dyersville. As such, we follow the City of Dyersville Employee Policy Handbook established by the City of Dyersville, with alterations and addendums as deemed appropriate by the Library Board.

The Table of Contents of the City of Dyersville Employee Policy Handbook, is included with this document to illustrate the overall content, as are the following addendums:

Section 3.2: Employee Appearance

Section 9: Holidays

Section 14.1: Inclement Weather

Section 14.7 & 14.8: Social Media Sites and Social Media Comments

Definitions: Because the library has an autonomous governing Board of Trustees, in the Employee Handbook where it refers to city administration and government, the following definitions will typically be applied:

- Department Head – Library Director
- City Administrator – Chairperson of the JKPL Personnel Committee
- Mayor or member of the City Council – Board President or a member of the Board of Trustees
- City Council – JKPL Board of Trustees

Adopted 1989, reviewed 2/02, revised 3/07, 12/08, reviewed 2/2012, revised 3/2015, revised 2/2017, revised 3/2019, 4/2019, 1/2022

To be reviewed: Annually or when the City has policy changes.