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Web: www.dyersville.lib.ia.us

Regular Library Board Meeting

Tuesday, March 15, 2022
6:00 pm

In person / Hybrid Meeting
Hoffman Community Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minute of Previous Meeting: February 15, 2022
 - Approve February Librarian's Report
 - Approve Bills:
 - March Bills
 - Claims Report for February
 - February & March Credit Card Claims
 - Budget Reports
 - February City Report
 - February Library Report
 - Trust Account Reports
 - February Bank Statements
 - February Balance Report
 - Trust Account Expenditure Report
 - February Donations Report
 - Program Reports
 - February Report of Programs and Attendance
 - March Schedule of events
 - Schedule for upcoming programs
 - Grant Report
 - Friends of the Library Report
 - JKPL Endowment Report

4. Discussion of Current Library Operations and Services
5. Consider approval of JKPL Strategic Plan
6. Executive Committee Report
7. Fundraising Committee Report
 - Notes from February 24, 2022 meeting
8. Furnishings, Art & Facilities Committee Report
9. Personnel Committee Report

10. Finance Committee Report
 - Notes from March 8 & 9, 2022 electronic discussion
 - Discussion and possible action on FY23 JKPL Operating Budget
11. Marketing Committee Report
 - Notes from February 23-28, 2022 electronic meeting
12. Policy Committee Report
 - Notes from electronic discussion
 - Consider Approval of revisions to the JKPL Pandemic Interim Service Plan / Reopening Plan

13. Meetings and Training
 - City Council Attendance
 - Board Training
 - Upcoming
 - Recently Attended
14. Oral Presentations
15. Adjournment

Information for joining the meeting remotely:

Topic: Monthly JKPL Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://cityofdymersville.zoom.us/j/88487132277?pwd=ajZZMC9HZncxTFNLSk9MS3lXaURNQTo9>

Meeting ID: 884 8713 2277

Passcode: 063310

Dial by your location

+1 312 626 6799 US (Chicago)

NOTE – The same zoom room / link will be used for all future JKPL Board Meetings unless otherwise noted.

Hello Board Members:

Here is your packet for the regular March meeting, rescheduled for Tuesday, March 15 at 6 pm. We will be meeting in the JKPL Hoffman Room but will have a Zoom option for those unable to attend in person. We are using the same link for all of the Board meetings; and the information is included at the bottom of this cover page.

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minute of Previous Meeting: February 15, 2022 - **A**
 - Approve February Librarian's Report – **B**
 - Approve Bills:
 - March Bills – **C**
 - Claims Report for February - **D**
 - February & March Credit Card Claims - **E**
 - Budget Reports
 - February City Report - **F**
 - February Library Report – **G**
 - Trust Account Reports
 - February Bank Statements - **H**
 - February Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - February Donations Report - **K**
 - Program Reports
 - February Report of Programs and Attendance - **L**
 - March Schedule of events - **M**
 - Schedule for upcoming programs – **N**
 - Grant Report – **Puzzles purchased with the Theisen's Grant are available to check out**
 - Friends of the Library Report – **Friends are meeting on Monday, March 14 so I will share information at the Board meeting**
 - JKPL Endowment Report – **O This document has not yet arrived so I will include with the April reports**
4. Discussion of Current Library Operations and Services
5. Consider approval of JKPL Strategic Plan - **The proposed plan is posted as a separate document on the library board information page of the website (as part of the March meeting information.) The mission, vision, motto / tag line and goals have already been approved at previous meetings. This document incorporates them into a complete strategic plan that includes participants and process as well as objectives.**

Once the plan is approved by the Board, it will be shared with the City Council, planning participants, and community as a whole. Staff will then start working on identifying tasks to meet objectives and evaluating and adjusting priorities as needed.

6. Executive Committee Report
7. Fundraising Committee Report
 - Notes from February 24, 2022 meeting
8. Furnishings, Art & Facilities Committee Report
9. Personnel Committee Report
10. Finance Committee Report
 - Notes from March 8 & 9, 2022 electronic discussion
 - Discussion and possible action on FY23 JKPL Operating Budget
11. Marketing Committee Report
 - Notes from February 23-28, 2022 electronic meeting
12. Policy Committee Report
 - Notes from electronic discussion
 - Consider Approval of revisions to JKPL Pandemic Interim Service Plan / Reopening Plan - **I am not including a copy of the plan with the proposed changes (new Stage 5) in this packet. Instead, I will edit the plan once the Board makes their decisions and send out a clean copy to everyone. If you need a copy of the plan as it stands, please let me know and I will get that to you.**
13. Meetings and Training
 - City Council Attendance: **April 4 – Karen Tieskoetter. NOTE: After this date, the rotation only indicates “new member” so perhaps should discuss who can attend when?**
 - Board Training: **Discussion of Webinar - ALA Libraries Transforming Communities Panel**
 - Upcoming: **Public Libraries of Dubuque County Agency meeting on March 17. The JKPL was invited to present at the YS Pop (Youth Services) conference in Ames on April 4 & 5, about our LoT collection. Kim is planning to attend so she will talk about our new puzzle collection and other LoT items for children and families.**
 - Recently Attended: **Dawn has been attending online sessions and meeting with city staff to complete the JKPL Disaster Plan. She has also attended some webinars about diversity and equity.**
14. Oral Presentations
15. Adjournment

Information for joining the meeting remotely:

Topic: Monthly JKPL Board Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://cityofdyersville.zoom.us/j/88487132277?pwd=ajZZMC9HZncxTFNLSk9MS3lXaURNQT09>

Meeting ID: 884 8713 2277

Passcode: 063310

Dial by your location

+1 312 626 6799 US (Chicago)

NOTE – The same zoom room / link will be used for all future JKPL Board Meetings unless otherwise noted.

A

**James Kennedy Public Library
Board of Trustees
Minutes of the February 15, 2022 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, February 15, 2022 in the Hoffman Room. Present: Angela English, Marcus Ingles, Karen Kramer, Ray Kruse, Karen Tieskoetter, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Sue Engelbrecht, Marcus Ingles, Catherine O’Hea, Alex Wiezorek.

1. Board President Karen Kramer called the meeting to order at 6:06 pm.

2. Consider approval of Agenda

- o English MOVED “Approval of Agenda,” and seconded by Will.

Ayes: English, Kramer, Kruse, Tieskoetter, and Will

Nays: None

Motion CARRIED

3. Agenda Consent Calendar

- o Correspondence and Communication
- o Approve minutes of previous meetings and work sessions: January 11, 13, and 18, 2022

- o Approve January Librarian’s report

- o Approve bills:

- February bills
- Claims report for January
- January and February credit card claims

- o Budget reports

- January city report
- January library report

- o Trust account reports

- January bank statements
- January balance report
- Trust account expenditure report
- January donations report

- o Program reports

- January report of programs and attendance
- February schedule of events
- Schedule for upcoming programs

- o Grant report

- o Friends of the Library report

- o JKPL Endowment report

- o Kruse MOVED “Approval of the consent items,” seconded by English.

Ayes: English, Kramer, Kruse, Tieskoetter, and Will

Nays: None

Motion CARRIED

4. Discussion of current library operations and services

5. Update on Strategic Planning process

- o Notes from JKPL Strategic Planning subcommittee

- English MOVED to amend the JKPL Mission Statement to "The James Kennedy Public Library enriches the Dyersville community by providing equal access to creative resources for entertainment and education," seconded by Tieskoetter.
 - English MOVED to approve the amended JKPL Mission Statement, seconded by Tieskoetter.
 - Ayes: English, Kramer, Kruse, Tieskoetter, and Will
 - Nays: None
 - Motion CARRIED
 - English MOVED to amend the JKPL Vision Statement to "The James Kennedy Public Library helps create a thriving community to inspire curiosity, creativity, innovation, and connection."
 - Kruse MOVED to approve the amended JKPL Vision statement, seconded by English.
 - Ayes: English, Kramer, Kruse, Tieskoetter, and Will
 - Nays: None
 - Motion CARRIED
 - Consider approval of JKPL Service Responses. As motion comes from Committee, no second is needed.
 - Ayes: English, Kramer, Kruse, Tieskoetter, and Will
 - Nays: None
 - Motion CARRIED
 - Consider approval of JKPL Goals. As motion comes from Committee, no second is needed.
 - Ayes: English, Kramer, Kruse, Tieskoetter, and Will
 - Nays: None
 - Motion CARRIED
6. Consider approval of closing the JKPL on Friday, March 11, 2022 for staff training and in-service
- English MOVED "Approval of closing JKPL on Friday, March 11, 2022," seconded by Kruse.
 - Ayes: English, Kramer, Kruse, Tieskoetter, and Will
 - Nays: None
 - Motion CARRIED
7. Executive committee report — no report
8. Fundraising committee report
- Notes from February 8, 2022 meeting
9. Furnishings, Art, & Facilities committee report
- Consider approval of ADA checklist for existing facilities: Priority 1 – Approach and entrance. As motion comes from Committee, no second is needed.
 - Ayes: English, Kramer, Kruse, Tieskoetter, and Will
 - Nays: None
 - Motion CARRIED
10. Personnel committee report — no report
11. Finance committee report

- Discussion and possible action on FY23 JKPL operating budget request – no action taken
12. Marketing committee report
- Notes from electronic meetings
13. Policy committee report
- Notes from electronic meetings
 - Consider approval of JKPL Personnel Policy statement and addendums: Employee appearances, holidays, inclement weather, social media sites, and social media comments. As motion comes from Committee, no second is needed.
Ayes: English, Kramer, Kruse, Tieskoetter, and Will
Nays: None
Motion CARRIED
 - Consider approval of Internet access and acceptable use policy. As motion comes from Committee, no second is needed.
Ayes: English, Kramer, Kruse, Tieskoetter, and Will
Nays: None
Motion CARRIED
14. JKPL Application for Accreditation and Direct State Aid Tier Level
15. Meetings and training
- City council attendance
 - March 7: Kramer
 - Upcoming
 - March 17: Public Libraries of Dubuque County Regular Spring Meeting, English to attend, all board members are invited
 - Recently attended
16. Oral presentations — none
17. Adjournment
- Kruse MOVED to adjourn seconded by Will. Meeting ADJOURNED by Kramer at 7:05 pm.

Danielle Will, Secretary

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

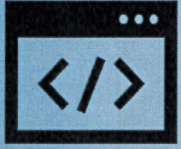
B

Librarian's report to the Board of Trustees

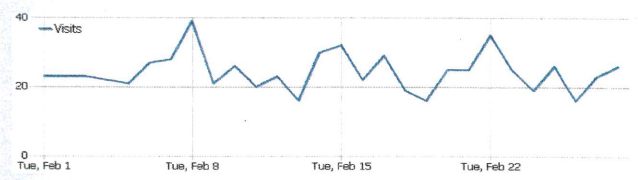
Month: February-22
 YTD: July-21 to February-22
 Previous YTD: July-20 to February-21

| | Library visits | | Items loaned | | Library cards issued | | |
|-------|----------------|------------|--------------|-----------|----------------------|-------|------------|
| | | | | | City resident | Total | |
| Month | 4243 | (↑ 810.5%) | 6948 | (↑ 43.9%) | 9 | 17 | (↑ 88.9%) |
| YTD | 25543 | (↑ 179.8%) | 55921 | (↑ 32.2%) | 62 | 125 | (↑ 108.3%) |


Website traffic



| | |
|--------|------------------------|
| Visits | Average visit duration |
| 680 | 1:22 |




Computer use




| Month | Hours | | Month | Sessions | |
|-------|-------|-----------|-------|----------|-----------|
| | YTD | Prev. YTD | | YTD | Prev. YTD |
| 132 | 920 | 471 | 344 | 2132 | 781 |

Wifi use



| Sessions | | Visits | | Unique visitors | |
|----------|------|--------|------|-----------------|-----|
| Month | YTD | Month | YTD | Month | YTD |
| 415 | 2828 | 325 | 2387 | 72 | 195 |

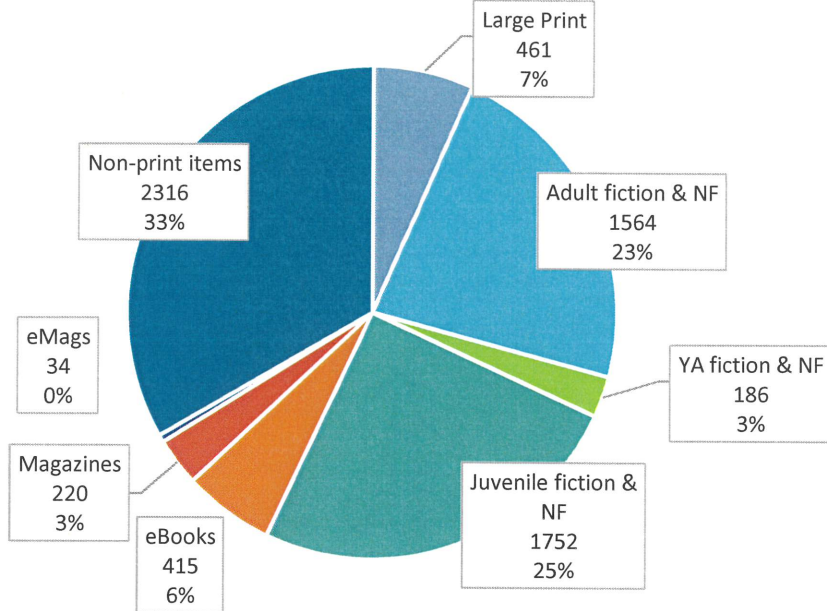
Meeting room use



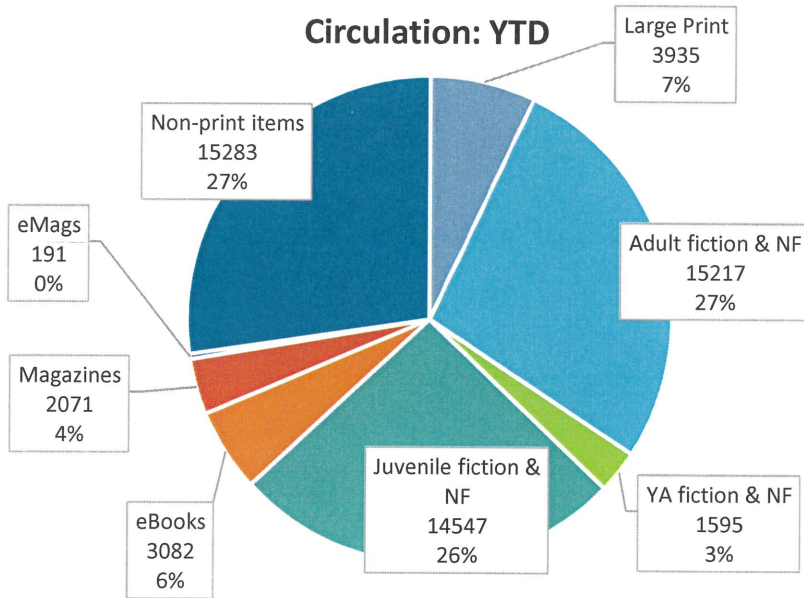
| Month | YTD | Prev. YTD | |
|-------|-----|-----------|----------------------------|
| 31 | 242 | 0 | - tracking public use only |

Circulation

Circulation: Month



Circulation: YTD



| Non-print items | Month | YTD |
|-----------------|-------|-----|
|-----------------|-------|-----|

| | | |
|-----------------------|-------------|--------------|
| eAudio | 287 | 2598 |
| Adult & YA audio | 133 | 1038 |
| Juvenile audio & kits | 21 | 131 |
| Adult & YA video | 957 | 6270 |
| Juvenile video & DVD | 427 | 2913 |
| Games, LoT, etc. | 491 | 2333 |
| Total | 2316 | 15283 |

Music

Downloads: 3
Streams: 6

Total YTD: 570

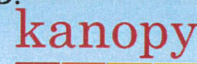


Video (film and TV)

Downloads: 11
YTD: 38



Visits: 314
YTD: 1213



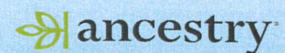
Languages

Sessions: 11
YTD: 402



Genealogy

Visits: 14
YTD: 0



Collection

Items purchased

Month: 391
YTD: 2593

Items donated

Month: 162
YTD: 472
Prev. YTD: 361

Items withdrawn

| | Month | YTD |
|--------------|------------|-------------|
| Books | 199 | 1846 |
| Audio | 1 | 5 |
| Video | 1 | 349 |
| Other | 2 | 24 |
| Total | 203 | 2224 |

Summary of additions

| | Large print | Adult fiction | Adult & YA NF | YA fiction | Juvenile fiction | Juvenile NF | eBook & eAudio | Adult & YA audio | Juvenile audio | Adult & YA video | Juvenile video | CDs, games, misc. | Total |
|----------------|-------------|---------------|---------------|------------|------------------|-------------|----------------|------------------|----------------|------------------|----------------|-------------------|-------|
| Current month | 7 | 84 | 27 | 23 | 97 | 14 | 16 | 12 | 2 | 128 | 48 | 95 | 553 |
| Previous month | 14 | 89 | 30 | 28 | 58 | 22 | 5 | 8 | 2 | 58 | 14 | 12 | 340 |
| Current YTD | 176 | 702 | 268 | 158 | 626 | 160 | 116 | 102 | 17 | 401 | 103 | 236 | 3065 |
| Previous YTD | 127 | 716 | 210 | 166 | 385 | 127 | 107 | 82 | 10 | 223 | 48 | 58 | 2259 |

Programming

Take and Make & Recorded Programs



| Program | Views | Engagements | Views | Prep time (hrs) | Kits |
|---|-------|-------------|-------|-----------------|------|
| World Read Aloud Day | 61 | 8 | 4 | 2 | NA |
| *Checker's TV Virtual Program - 2 sessions (C.) | 72 | 12 | 6 | 0.5 | 20 |
| *Adult CN: Beaded Mask Lanyard (A) | NA | NA | NA | 1.5 | 15 |
| Chinese New Year Activity Kit (GI) | 18 | 1 | 2 | 3 | 25 |
| RSG: Make Your Own Seed Tape (A) | 33 | 2 | 4 | 5 | 90 |
| National Library Lover's Month Kit (GI) | 31 | 3 | 1 | 4 | 58 |
| Creation Station: Heart Buddies(C) | NA | NA | NA | 1.5 | 45 |
| Black History Month Activity Kit (GI) | 21 | 3 | 3 | 2 | 58 |
| Carryover January programs - 7 programs | 65 | 10 | 9 | NA | NA |

*program included in-person component

Discord virtual game nights

| Program | Attendance | Prep time (hours) |
|---------|------------|-------------------|
| None | | |

Zoom programs

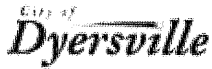
| Program | Attendance | Prep time (hours) |
|---|------------|-------------------|
| Third Thursday A Successful Humanitarian Story Hidden in Belgain War Lace Partnership with the Hoover Presidential Library | 0 | 0.25 |

Virtual/Sharing/Passive or Kit programs

| Program | Attendance | Prep time (hours) |
|--|------------|-------------------|
| Coloring, Creating, & Doing (A) | 177 | 3.25 |
| Strength Training for Older Adults (A) | 20 | NA |
| *STEAM Fun Fridays: DIY Kaleidoscope Kits | 8 | 1 |
| StoryWalk® -Shark in the Park & Over and Under the Snow (C) Funded by DRA, Friends of the JKPL, and Osterhaus Memorial | 36 | 5.5 (+3 vol) |

In-Person and Hybrid Programs

| Program | Attendance | Prep time (hours) |
|---|------------|-------------------|
| Story Time - 12 sessions (PreK) | 35 | 13.75 |
| Out Reads - 7 sessions - in person / off site (C.) | 95 | 3.75 |
| Building Creativity One Block at a Time - in person (C.) | 6 | 1.5 |
| *Checker's TV Watch Party - 2 sessions in person (C.) | 3 | 0.75 |
| Sit & Stitch - 4 sessions - in person and Zoom(A) | 47 | 2 |
| Books for Lunch: <i>Summer Hours at</i> - in person and Zoom (A) | 8 | 1.25 |
| Hybrid Dungeons & Dragons - in person and Discord (GI) | 6 | 2.5 |
| Novel Approach to Faith - in person and Zoom (A) | 8 | 1.75 |
| CriCut with Christopher - in person (A) | 6 | .5 (+4 vol) |
| Game Night - in person (GI) | 16 | 3.5 |
| JKPL Writing Group - in person and Zoom (A) | 6 | 1.25 |
| TuTu Tuesday (GI) | 0 | 4 (+2 vol) |
| STEAM Fun Fridays - 4 sessions in person (C.) | 4 | 1.5 |
| Kobolds Ate My Baby (GI) | 6 | 3 |
| Euchre Card Party - 4 sessions (A) | 18 | 2.5 |
| Chat and Doodle Too - in person and Zoom (A) | 1 | 0.5 |
| *Adult Crafternoon: Beaded mask lanyard (A) | 0 | 0.5 |
| Take Your Child to the Library Day (C.) | 18 | 8.25 (+2.25 vol) |
| Valentine's Day Cards with Karen and Ann | 6 | 2.75 (+3 vol) |
| Final Friday Tech - in person (GI) | 1 | 1.5 |
| Genealogy with Ann | 0 | 0.25 |
| Ellen Kennedy Living Center program - in person / off site (A) | 6 | 2 |
| Bingo Party (A) | 14 | 3 |
| Minature Golf at the Library (GI) | 38 | 6 |
| National Engineers Week - Snap Circuits | 2 | 4 (+2 vol) |
| Planning and Organization | 0 | .5 (+4 vol) |



Dyersville, IA

C

Expense Approval Register

Packet: APPKT00999 - March 2022 Library Bills

| Vendor Name | Payable Number | Description (Item) | Account Number | Account Name | Amount |
|----------------------------------|-----------------|------------------------------------|-------------------|-----------------------------|----------|
| Fund: 001 - GENERAL FUND | | | | | |
| Department: 410 - LIBRARY | | | | | |
| BOOK SYSTEMS, INC. | 128039 | ILS Annual Contract | 001-5-410-4-64316 | CONTRACTS | 1,430.00 |
| ACCESS SYSTEMS | 31080686 | Contracts - Copier | 001-5-410-4-64316 | CONTRACTS | 248.39 |
| FAREWAY STORES INC. | 00049697 | Supplies | 001-5-410-4-65060 | OFFICE SUPPLIES | 7.98 |
| FAREWAY STORES INC. | 00063338 | Program Supplies | 001-5-410-4-65060 | OFFICE SUPPLIES | 3.96 |
| CARNEGIE-STOUT PUBLIC LIBR... | 02182022D | Cleaning DVDs | 001-5-410-4-65060 | OFFICE SUPPLIES | 26.25 |
| CHECKERS LIBRARY TV | 03.01.2022 | Program Fee | 001-5-410-4-65060 | OFFICE SUPPLIES | 330.00 |
| AMAZON | 03.01.2022 | Programs | 001-5-410-4-65060 | OFFICE SUPPLIES | 18.56 |
| AMAZON | 03.01.2022 | Supplies | 001-5-410-4-65060 | OFFICE SUPPLIES | 182.36 |
| BLACKSTONE PUBLISHING | 2023919 | CD Processing | 001-5-410-4-65060 | OFFICE SUPPLIES | 14.75 |
| COMPLETE OFFICE OF WISCO... | 291122 | Janitorial Supplies | 001-5-410-4-65060 | OFFICE SUPPLIES | 93.62 |
| DEMCO EDUCATIONAL CORP | 7081773 | Book Supplies | 001-5-410-4-65060 | OFFICE SUPPLIES | 64.26 |
| DEMCO EDUCATIONAL CORP | 7085006 | Supplies | 001-5-410-4-65060 | OFFICE SUPPLIES | 97.41 |
| FUN EXPRESS | 715024629-01 | St. Patrick's Parade - Marketing.. | 001-5-410-4-65060 | OFFICE SUPPLIES | 100.68 |
| ORIENTAL TRADING COMPANY... | 715175538-01 | Supplies | 001-5-410-4-65060 | OFFICE SUPPLIES | 9.44 |
| DYERSVILLE COMMERCIAL | 01.21.2022 | Subscription - 1 yr | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 49.00 |
| AMAZON | 03.01.2022 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 176.46 |
| AMAZON | 03.01.2022 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 32.98 |
| AMAZON | 03.01.2022 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 96.25 |
| AMAZON | 03.01.2022 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 7.04 |
| AMAZON | 03.01.2022 | Audio Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 49.30 |
| AMAZON | 03.01.2022 | DVD | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 507.01 |
| AMAZON | 03.01.2022 | Games | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 264.85 |
| AMAZON | 03.01.2022 | Smart Spaces | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 2.99 |
| AMAZON | 03.01.2022 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 137.42 |
| OYLA MAGAZINE, INC | 03.01.2022 | Subscription - 1 yr | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 84.00 |
| OVERDRIVE | 03497CO22051480 | Electronic Media | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 149.39 |
| OVERDRIVE | 06497CO22048786 | Electronic Media | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 507.48 |
| BLACKSTONE PUBLISHING | 2023919 | Audio Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 203.24 |
| BAKER & TAYLOR BOOKS | 2036466503 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 393.56 |
| BAKER & TAYLOR BOOKS | 2036466503 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 15.95 |
| BAKER & TAYLOR BOOKS | 2036485101 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 156.61 |
| BAKER & TAYLOR BOOKS | 2036499455 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 33.39 |
| BAKER & TAYLOR BOOKS | 2036499455 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 34.91 |
| BAKER & TAYLOR BOOKS | 2036499455 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 18.00 |
| BAKER & TAYLOR BOOKS | 2036506365 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 74.72 |
| BAKER & TAYLOR BOOKS | 2036506365 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 181.04 |
| BAKER & TAYLOR BOOKS | 2036508231 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 18.60 |
| BAKER & TAYLOR BOOKS | 2036508231 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 15.96 |
| BAKER & TAYLOR BOOKS | 2036514908 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 3.59 |
| BAKER & TAYLOR BOOKS | 2036518170 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 58.62 |
| BAKER & TAYLOR BOOKS | 2036527768 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 17.09 |
| BAKER & TAYLOR BOOKS | 2036527768 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 78.37 |
| BAKER & TAYLOR BOOKS | 2036534517 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 78.00 |
| BAKER & TAYLOR BOOKS | 2036534517 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 11.99 |
| BAKER & TAYLOR BOOKS | 2036544556 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 45.86 |
| INGRAM LIBRARY SERVICES | 62782981 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 97.98 |
| INGRAM LIBRARY SERVICES | 62782981 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 123.53 |
| INGRAM LIBRARY SERVICES | 62782981 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 103.69 |
| INGRAM LIBRARY SERVICES | 62782981 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 30.51 |
| CENGAGE LEARNING | 77237413 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 30.39 |

Expense Approval Register

Packet: APPKT00999 - March 2022 Library Bills

| Vendor Name | Payable Number | Description (Item) | Account Number | Account Name | Amount |
|---------------------------------------|----------------|----------------------------|-------------------|---|-----------------|
| CENGAGE LEARNING | 77280646 | Books | 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/SUBS... | 59.98 |
| | | | | Department 410 - LIBRARY Total: | 6,577.41 |
| | | | | Fund 001 - GENERAL FUND Total: | 6,577.41 |
| Fund: 002 - LIBRARY TRUST FUND | | | | | |
| Department: 410 - LIBRARY | | | | | |
| AMAZON | 03.01.2022 | Adopt A Book | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 84.66 |
| AMAZON | 03.01.2022 | Puzzles | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 1,319.75 |
| AMAZON | 03.01.2022 | Love My Library | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 257.37 |
| BAKER & TAYLOR BOOKS | 2036499455 | Memorial | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 16.52 |
| BAKER & TAYLOR BOOKS | 2036499455 | Love My Library | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 18.24 |
| BAKER & TAYLOR BOOKS | 2036506365 | Adopt A Book | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 9.58 |
| BAKER & TAYLOR BOOKS | 2036506365 | Books - Love My Library | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 14.82 |
| BAKER & TAYLOR BOOKS | 2036518170 | McCool Memorial | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 15.39 |
| BAKER & TAYLOR BOOKS | 2036527768 | Adopt A Book | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 15.96 |
| BAKER & TAYLOR BOOKS | 2036534517 | Adopt A Books | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 19.16 |
| BAKER & TAYLOR BOOKS | 2036544556 | Programs - Love My Library | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 17.10 |
| BAKER & TAYLOR BOOKS | 2036544556 | Memorial | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 14.82 |
| BAKER & TAYLOR BOOKS | 2036544556 | Adopt A Book | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 15.96 |
| KANOPY, INC. | 287894-PPU | Streaming video | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 84.00 |
| CENGAGE LEARNING | 77196345 | Rardin Memorial | 002-5-410-4-67700 | LIBRARY TRUST EXPENDITURE | 21.59 |
| | | | | Department 410 - LIBRARY Total: | 1,924.92 |
| | | | | Fund 002 - LIBRARY TRUST FUND Total: | 1,924.92 |
| | | | | Grand Total: | 8,502.33 |

Fund Summary

| Fund | Expense Amount |
|--------------------------|-----------------|
| 001 - GENERAL FUND | 6,577.41 |
| 002 - LIBRARY TRUST FUND | 1,924.92 |
| Grand Total: | 8,502.33 |

Account Summary

| Account Number | Account Name | Expense Amount |
|---------------------|--------------------------|-----------------|
| 001-5-410-4-64316 | CONTRACTS | 1,678.39 |
| 001-5-410-4-65060 | OFFICE SUPPLIES | 949.27 |
| 001-5-410-4-67701 | BOOKS/FILMS/RECORDS/... | 3,949.75 |
| 002-5-410-4-67700 | LIBRARY TRUST EXPENDI... | 1,924.92 |
| Grand Total: | | 8,502.33 |

Project Account Summary

| Project Account Key | Expense Amount |
|---------------------|-----------------|
| **None** | 2,627.66 |
| 410AB | 252.54 |
| 410AF | 1,203.43 |
| 410AN | 306.52 |
| 410DVD | 507.01 |
| 410EM | 656.87 |
| 410GAMES | 264.85 |
| 410LP | 134.01 |
| 410PF | 134.55 |
| 410PN | 123.53 |
| 410SS | 2.99 |
| 410SUB | 133.00 |
| 410TAAB | 60.66 |
| 410TGRANT | 1,319.75 |
| 410TMEM | 68.32 |
| 410TPROG | 476.19 |
| 410YAF | 199.94 |
| 410YAN | 30.51 |
| Grand Total: | 8,502.33 |

The above presented claims, which included those covering the invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

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President, Board of Trustees

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.ATTEST: _____

Secretary, Board of Trustees

Date

D

James Kennedy Public Library
February 2022

Utilities and Contractual

| Check issued to: | Purpose | Amount |
|-------------------------|-----------------------|-------------------|
| Tim Singsank | Custodial Services | \$750.00 |
| Black Hills | Gas / Heat | 1,174.34 |
| Alliant Energy | Electricity (2 bills) | 2,093.31 |
| Total | | \$4,017.65 |

Miscellaneous Bills

| Check issued to: | Purpose | Amount |
|-------------------------|---------------------|-----------------|
| CC - PaperMart | Tulle for program | 36.59 |
| Giant Wash | Floor mats | 53.60 |
| HRA - Insurance | Set up & Admin fees | 155.00 |
| Total | | \$245.19 |

| February Budget | |
|--|--------------------|
| February 2022 Claims submitted | \$4,953.13 |
| Utility and Contractual from Bills above | 4,017.65 |
| Miscellaneous Bills from above | 245.19 |
| Total wages and benefits | 25,051.94 |
| Total February 2022 expenses | \$34,267.91 |

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

E

Credit Card Claims for February & March 2022

| Date | Vendor | Items | Amount |
|-------------|---------------|----------------------------|---------------|
| 2/28/22 | Facebook | FB ads (trust/programs) | 21.00 |
| | | | |
| | | | |
| | | | |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---------------------------------------|--|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: 001 - GENERAL FUND | | | | | | | |
| Expense | | | | | | | |
| <u>001-5-410-4-60100</u> | SALARIES | 248,382.00 | 248,382.00 | 19,419.82 | 167,125.27 | 81,256.73 | 32.71 % |
| <u>001-5-410-4-61100</u> | FICA | 19,001.00 | 19,001.00 | 1,167.54 | 10,042.62 | 8,958.38 | 47.15 % |
| <u>001-5-410-4-61200</u> | MEDICARE | 3,602.00 | 3,602.00 | 273.06 | 2,348.69 | 1,253.31 | 34.79 % |
| <u>001-5-410-4-61300</u> | IPERS | 23,447.00 | 23,447.00 | 1,741.51 | 15,201.89 | 8,245.11 | 35.16 % |
| <u>001-5-410-4-61500</u> | GROUP INSURANCE | 47,839.00 | 47,839.00 | 2,430.62 | 29,674.00 | 18,165.00 | 37.97 % |
| <u>001-5-410-4-61700</u> | SUI | 197.00 | 197.00 | 19.39 | 248.96 | -51.96 | -26.38 % |
| <u>001-5-410-4-62100</u> | DUES | 750.00 | 750.00 | 0.00 | 810.00 | -60.00 | -8.00 % |
| <u>001-5-410-4-62300</u> | MEETINGS/TRAINING | 2,500.00 | 2,500.00 | 10.00 | 1,132.71 | 1,367.29 | 54.69 % |
| <u>001-5-410-4-63710</u> | ELECTRICITY | 14,000.00 | 14,000.00 | 2,093.31 | 11,195.24 | 2,804.76 | 20.03 % |
| <u>001-5-410-4-63711</u> | GAS HEAT | 2,500.00 | 2,500.00 | 1,174.34 | 2,579.05 | -79.05 | -3.16 % |
| <u>001-5-410-4-63730</u> | TELEPHONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| <u>001-5-410-4-63750</u> | MAINTENANCE | 7,500.00 | 7,500.00 | 305.43 | 1,375.84 | 6,124.16 | 81.66 % |
| <u>001-5-410-4-64080</u> | INSURANCE PREMIUM | 6,800.00 | 6,800.00 | 155.00 | 866.00 | 5,934.00 | 87.26 % |
| <u>001-5-410-4-64110</u> | LEGAL FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| <u>001-5-410-4-64200</u> | ELECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| <u>001-5-410-4-64316</u> | CONTRACTS | 0.00 | 0.00 | 374.95 | 2,069.27 | -2,069.27 | 0.00 % |
| <u>001-5-410-4-64322</u> | CONTRACTED SERVICES | 8,300.00 | 8,300.00 | 750.00 | 5,320.00 | 2,980.00 | 35.90 % |
| <u>001-5-410-4-65060</u> | OFFICE SUPPLIES | 21,000.00 | 21,000.00 | 1,034.64 | 8,207.50 | 12,792.50 | 60.92 % |
| <u>001-5-410-4-67210</u> | FURNITURE/FIXTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| <u>001-5-410-4-67274</u> | CAPITAL IMPROVEMENTS/EQUIPM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| <u>001-5-410-4-67701</u> | BOOKS/FILMS/RECORDS/SUBSCRIP | 56,182.00 | 56,182.00 | 3,318.30 | 38,093.32 | 18,088.68 | 32.20 % |
| | Expense Total: | 462,000.00 | 462,000.00 | 34,267.91 | 296,290.36 | 165,709.64 | 35.87 % |
| | Fund: 001 - GENERAL FUND Total: | 462,000.00 | 462,000.00 | 34,267.91 | 296,290.36 | 165,709.64 | 35.87 % |
| Fund: 002 - LIBRARY TRUST FUND | | | | | | | |
| Expense | | | | | | | |
| <u>002-5-410-4-67700</u> | LIBRARY TRUST EXPENDITURE | 40,000.00 | 40,000.00 | 680.88 | 18,424.75 | 21,575.25 | 53.94 % |
| | Expense Total: | 40,000.00 | 40,000.00 | 680.88 | 18,424.75 | 21,575.25 | 53.94 % |
| | Fund: 002 - LIBRARY TRUST FUND Total: | 40,000.00 | 40,000.00 | 680.88 | 18,424.75 | 21,575.25 | 53.94 % |
| | Report Total: | 502,000.00 | 502,000.00 | 34,948.79 | 314,715.11 | 187,284.89 | 37.31 % |

C

| James Kennedy Public Library FY22 Operating Budget | | | | | | | |
|--|-------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|
| | FY22 | | | | | Received | |
| ESTIMATED REVENUES: | | December | January | February | March (est) | to date | Difference |
| Dubuque County Library Agency | 6,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,000.00 |
| Fees from copier, R/P, etc. | 5,000.00 | 165.89 | 1,740.37 | 203.88 | 300.00 | 3,505.80 | 1,494.20 |
| Open Access | 11,600.00 | 9,087.04 | 0.00 | 0.00 | 0.00 | 9,087.04 | 2,512.96 |
| Access Plus / ILL | 350.00 | 267.15 | 0.00 | 0.00 | 0.00 | 267.15 | 82.85 |
| Direct State Aid | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,031.10 | -31.10 |
| TOTAL: | 24,950.00 | 9,520.08 | 1,740.37 | 203.88 | 300.00 | 14,891.09 | 10,058.91 |
| | | | | | | 300.00 | 14,891.09 |
| 10,058.91 | | | | | | | |
| ESTIMATED EXPENDITURES: | | | | | | | |
| PERSONAL SERVICES | | | | | | | Remaining |
| Wages | 246,455.00 | 23,935.59 | 19,389.64 | 19,419.82 | 20,750.00 | 167,125.27 | 79,329.73 |
| FICA | 15,280.00 | 1,443.06 | 1,165.66 | 1,167.54 | 1,286.50 | 10,042.62 | 5,237.38 |
| Medicare | 3,574.00 | 337.50 | 272.65 | 273.06 | 300.88 | 2,348.69 | 1,225.31 |
| IPERS | 23,265.00 | 2,102.35 | 1,504.48 | 1,741.51 | 1,958.80 | 15,201.89 | 8,063.11 |
| SUI | 250.00 | 9.57 | 51.41 | 19.39 | 20.75 | 248.96 | 1.04 |
| Group Insurance | 47,846.00 | 4,167.34 | 2,430.62 | 2,430.62 | 2,450.00 | 29,674.00 | 18,172.00 |
| Meetings and training | 2,500.00 | 85.57 | 0.00 | 10.00 | 50.00 | 1,132.71 | 1,367.29 |
| Dues and memberships | 750.00 | 0.00 | 616.00 | 0.00 | 0.00 | 810.00 | -60.00 |
| TOTAL: | 339,170.00 | 32,080.98 | 25,430.46 | 25,061.94 | 26,816.93 | 226,584.14 | 112,585.86 |
| | | | | | | 226,584.14 | 112,585.86 |
| CONTRACTUAL SERVICES: | | | | | | | |
| Utilities (telephone) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Electricity | 14,000.00 | 1,083.17 | 972.12 | 2,093.31 | 1,200.00 | 11,195.24 | 2,804.76 |
| Gas / Heat | 2,500.00 | 440.34 | 629.71 | 1,174.34 | 600.00 | 2,579.05 | -79.05 |
| Insurance (bldg) | 6,800.00 | 0.00 | 0.00 | 155.00 | 200.00 | 866.00 | 5,934.00 |
| Legal Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Custodial services | 8,000.00 | 750.00 | 670.00 | 750.00 | 600.00 | 5,320.00 | 2,680.00 |
| Window cleaning | 300.00 | 125.00 | 0.00 | 0.00 | 0.00 | 125.00 | 175.00 |
| Service / Maintenance Contracts | 7,500.00 | 217.97 | 159.95 | 374.95 | 1,678.39 | 1,944.27 | 5,555.73 |
| TOTAL: | 39,100.00 | 2,616.48 | 2,431.78 | 4,547.60 | 4,278.39 | 22,029.56 | 17,070.44 |
| | | | | | | 22,029.56 | 17,070.44 |
| SUPPLIES: | | | | | | | |
| General library supplies | 10,000.00 | 514.59 | 1,168.30 | 590.26 | 496.07 | 6,166.86 | 3,833.14 |
| Program fees & supplies | 2,500.00 | 194.70 | 182.41 | 329.13 | 352.52 | 1,406.39 | 1,093.61 |
| Marketing & advertising | 1,500.00 | 0.00 | 0.00 | 115.25 | 100.68 | 634.25 | 865.75 |
| Maintenance and Repairs | 7,000.00 | 434.97 | 304.74 | 305.43 | 0.00 | 1,375.84 | 5,624.16 |
| TOTAL | 21,000.00 | 1,144.26 | 1,655.45 | 1,340.07 | 949.27 | 9,583.34 | 11,416.66 |
| | | | | | | 9,583.34 | 11,416.66 |
| BOOKS AND MATERIALS | | | | | | | Remaining |
| Adult fiction | 8,000.00 | 644.66 | 24.37 | 381.80 | 1,203.43 | 5,000.96 | 2,999.04 |
| Adult nonfiction | 5,000.00 | 864.21 | 176.61 | 305.73 | 306.52 | 3,227.59 | 1,772.41 |
| YA fiction | 2,000.00 | 0.00 | 367.08 | 63.92 | 199.94 | 1,274.28 | 725.72 |
| YA nonfiction | 1,000.00 | 0.00 | 0.00 | 53.31 | 30.51 | 218.72 | 781.28 |
| Juvenile fiction | 8,500.00 | 1,890.44 | 819.48 | 698.79 | 134.55 | 6,665.59 | 1,834.41 |
| Juvenile nonfiction | 4,000.00 | 1,919.32 | 167.59 | 38.86 | 123.53 | 2,862.98 | 1,137.02 |
| Large Print | 3,500.00 | 298.46 | 258.87 | 203.54 | 134.01 | 3,019.86 | 480.14 |
| Electronic media (ebooks, etc.) | 6,500.00 | 656.01 | 751.87 | 252.90 | 656.87 | 5,045.21 | 1,454.79 |
| Reference & electronic databases | 5,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,500.00 |
| Periodicals and newspapers | 4,530.00 | 105.92 | 210.50 | 39.99 | 133.00 | 1,760.55 | 2,769.45 |
| Audiobooks (CD, playaway) | 4,200.00 | 636.50 | 348.86 | 629.20 | 252.54 | 3,574.28 | 625.72 |
| Software & Gaming | 2,000.00 | 306.68 | 564.53 | 108.81 | 264.85 | 1,404.84 | 595.16 |
| DVDs | 6,500.00 | 462.27 | 408.84 | 538.46 | 507.01 | 3,802.94 | 2,697.06 |
| SS / Creation Station / LoT | 1,500.00 | 2.99 | 2.99 | 2.99 | 2.99 | 235.52 | 1,264.48 |
| TOTAL: | 62,730.00 | 7,787.46 | 4,101.59 | 3,318.30 | 3,949.75 | 38,093.32 | 24,636.68 |
| | | | | | | 38,093.32 | 24,636.68 |
| TOTAL EXPENDITURES: | 462,000.00 | 43,629.18 | 33,619.28 | 34,267.91 | 35,994.34 | 296,290.36 | 165,709.64 |
| TOTAL REVENUES: | 24,950.00 | 9,520.08 | 1,740.37 | 203.88 | 300.00 | 14,891.09 | 10,058.91 |
| ACTUAL ASKING | 437,050.00 | 34,109.10 | 31,878.91 | 34,064.03 | 35,694.34 | 281,399.27 | 155,650.73 |
| | | | | | | | |
| Capital Improvement | | | | | | | |
| Total Expenditures | | 43,629.18 | 33,619.28 | 34,267.91 | 35,994.34 | 296,290.36 | 165,709.64 |
| Personnel Budget - Short | 5,179.00 | | | | | 14,905.00 | |



Simply better banking.®

102 South Clinton Street, Iowa City, IA 52240

>002307 7868899 0001 093516 10Z

01097996
NSP 480
CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIB TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203

H-1

Statement Ending 02/28/2022

CITY OF DYERSVILLE

Page 1 of 2

Account Number: XX4356

Ways to Contact Us:

- Address: 102 South Clinton Street, Iowa City, IA 52240
- Website: www.MidWestOne.bank
- Telephone: 800.247.4418



Summary of Accounts

| Account Type | Account Number | Ending Balance |
|--------------------|----------------|----------------|
| BUSINESS MONEY MKT | XX4356 | \$11,051.20 |

BUSINESS MONEY MKT-XX4356

Account Summary

| Date | Description | Amount |
|------------|-------------------------|-------------|
| 02/01/2022 | Beginning Balance | \$11,049.08 |
| | 1 Credit(s) This Period | \$2.12 |
| | 0 Debit(s) This Period | \$0.00 |
| 02/28/2022 | Ending Balance | \$11,051.20 |

Interest Summary

| Description | Amount |
|--------------------------------|-------------|
| Annual Percentage Yield Earned | 0.25% |
| Interest Days | 28 |
| Interest Earned | \$2.12 |
| Interest Paid This Period | \$2.12 |
| Interest Paid Year-to-Date | \$4.47 |
| Minimum Balance | \$11,049.08 |
| Average Ledger Balance | \$11,049.08 |
| Average Available Balance | \$11,049.08 |

Other Credits

| Date | Description | Amount |
|------------|-------------|--------|
| 02/28/2022 | INTEREST | \$2.12 |

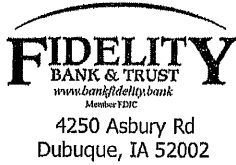
1 item(s) totaling \$2.12

Daily Balances

| Date | Amount |
|------------|-------------|
| 02/28/2022 | \$11,051.20 |

3/10/22
WJ

H-2



Date 2/28/22 Page 1
Primary Account 617571
Enclosures 3

1892539

CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203

Checking Account

It's Tax Season. If you have updated your account number within the last year, make sure your IRS filing paperwork reflects this, and use the Fidelity Bank Routing number (073914398) to avoid issues with a tax return.

| | | | |
|---------------------|-----------|--------------------------------|----------------------|
| MONEY MARKET | | Number of Enclosures | 3 |
| Account Number | 617571 | Statement Dates | 2/01/22 thru 2/28/22 |
| Previous Balance | 62,669.82 | Days in the statement period | 28 |
| 5 Deposits/Credits | 2,518.54 | Average Ledger | 63,991.47 |
| Checks/Debits | .00 | Average Collected | 63,991.47 |
| Service Charge | .00 | Interest Earned | 27.00 |
| Interest Paid | 27.00 | Annual Percentage Yield Earned | 0.55% |
| Current Balance | 65,215.36 | 2022 Interest Paid | 53.85 |

Activity in Date Order

| Date | Description | Amount | |
|------|------------------|----------|-----------|
| 2/04 | Deposit/Credit | 344.75 | 63,014.57 |
| 2/11 | Deposit/Credit | 197.59 | 63,212.16 |
| 2/11 | Deposit/Credit | 1,150.00 | 64,362.16 |
| 2/24 | Deposit/Credit | 93.46 | 64,455.62 |
| 2/24 | Deposit/Credit | 732.74 | 65,188.36 |
| 2/28 | Interest Deposit | 27.00 | 65,215.36 |

Daily Balance Information

| Date | Balance | Date | Balance | Date | Balance |
|------|-----------|------|-----------|------|-----------|
| 2/01 | 62,669.82 | 2/04 | 63,014.57 | 2/11 | 64,362.16 |
| 2/24 | 65,188.36 | 2/28 | 65,215.36 | | |

Interest Rate Summary

| Date | Rate |
|------|-----------|
| 1/31 | 0.550000% |

My
3/10/22

* 0 1 4 2 0 0 0 4 8 6 0 2 0 2 0 0 0 *

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TRUST ACCOUNT REPORT for February 2022

| | | | |
|--|----|------|------------------|
| American Trust / MidWestOne Bank - balance on hand July 1, 2021 | | \$ | 11,032.81 |
| July 31, 2021 interest | \$ | 2.27 | \$ 11,035.08 |
| August 31, 2021 interest | \$ | 2.42 | \$ 11,037.50 |
| September 30, 2021 | \$ | 2.27 | \$ 11,039.77 |
| October 29, 2021 | \$ | 2.19 | \$ 11,041.96 |
| November 30, 2021 | \$ | 2.42 | \$ 11,044.38 |
| December 31, 2021 | \$ | 2.35 | \$ 11,046.73 |
| January 31, 2022 | \$ | 2.35 | \$ 11,049.08 |
| February 28, 2022 | \$ | 2.12 | \$ 11,051.20 H-1 |

Fidelity Bank and Trust

| | | |
|--------------------------|-----------------|---------------------|
| Balance January 31, 2022 | Budgeted | Bank Account |
| | \$ 22,256.13 | \$ 62,669.82 |

Deposits

February 4, 2022

| | | | |
|-----------------------------|----|-------------|------------------|
| Love My Library Donations | \$ | 262.00 | |
| History books | \$ | 60.00 | |
| Snack / Candy sales | \$ | 22.00 | |
| Conscious Box | \$ | 0.25 | |
| Friends booksale / donation | \$ | <u>0.50</u> | \$ <u>344.75</u> |

February 11, 2022

| | | | |
|-----------------------------|----|--------------|--------------------|
| Apparel sales | \$ | 50.00 | |
| Candy / Snack sales | \$ | 10.00 | |
| Love My Library fundraiser | \$ | 1,255.00 | |
| LML - postage due | \$ | (6.96) | |
| Conscious Box | \$ | 1.55 | |
| Friends booksale / donation | \$ | <u>38.00</u> | \$ <u>1,347.59</u> |

February 24, 2022

| | | | |
|-----------------------------|----|--------------|------------------|
| Apparel (t-shirt) sales | \$ | 50.00 | |
| Coloring book | \$ | 5.00 | |
| Love My Library fundraiser | \$ | 750.00 | |
| Candy / Snack sales | \$ | 4.00 | |
| Conscious Box | \$ | 3.70 | |
| Friends booksale / donation | \$ | <u>13.50</u> | \$ <u>826.20</u> |

February 28, 2022

| | | | | |
|----------|----|--------------|-----------------|--------------------|
| Interest | \$ | <u>27.00</u> | \$ <u>27.00</u> | \$ <u>2,545.54</u> |
|----------|----|--------------|-----------------|--------------------|

Debits:

Not Transferred in February

| | | | | |
|-------------------------------|----|---|------|------|
| No transfers made in February | \$ | - | \$ - | \$ - |
|-------------------------------|----|---|------|------|

Balance February 28, 2022

| | | | |
|--|---------------------|---------------------|-----|
| | \$ <u>22,256.13</u> | \$ <u>65,215.36</u> | H-2 |
|--|---------------------|---------------------|-----|

| | | | | | | | | | | | | | |
|--|----------|--|--------------------|--|--|----------------------------|-----------------|--------------------|--|--|----------------|----------------|--------------------|
| Memorials or "In Honor Of" - Total Remaining | | | | | | | | | | | | | \$5,187.36 |
| GRANTS: | | | | | | | | | | | | | |
| 1000 Books (DRA & Friends) | | | \$341.85 | | | | | | | | | GRANTS: | \$341.85 |
| HRDP Digitizing Grant | Previous | | -\$10,616.00 | | | | | | | | | | -\$10,616.00 |
| Need to close grant | | | | | | | | | | | | | |
| StoryWalk@ Grant / DRA | Previous | | | | | | | | | | | | \$1,073.82 |
| ALA / LTC Grant | May-21 | | \$2,074.00 | | | Aug-21 | LTC materials | \$1,103.97 | | | | | \$49.68 |
| State Library ARPA grant | Jan-22 | | \$5,000.00 | | | Aug-21 | Electronic mat. | \$4,713.20 | | | | | -\$213.20 |
| Fundraising \$ to cover the difference | | | | | | | | | | | | | |
| | | | | | | Oct-21 | Hoopla | \$500.00 | | | | | |
| DACF Grant - Hybrid gatherin | Oct-21 | | \$2,376.00 | | | Oct-21 | Meeting Owl | \$1,698.00 | | | | | -\$336.75 |
| Fundraising \$ to cover the difference | | | | | | | | | | | | | |
| | | | | | | Dec-21 | Hot spots | \$1,014.75 | | | | | |
| Theisents Grant - Puzzles | Dec-21 | | \$1,000.00 | | | Jan-22 | puzzles | \$208.55 | | | | | \$791.45 |
| INTEREST DEPOSITS | | | | | | | | | | | | | |
| remaining from previous years | | | \$3,923.16 | | | | | | | | | | \$4,127.51 |
| | Feb-22 | | \$27.00 | | | | | | | | | | |
| TOTAL DEPOSITS | | | \$24,838.24 | | | TOTAL EXPENDITURES: | | \$17,743.87 | | | Balance | | \$65,215.36 |

Memorials and Donations February 2022

From: **Coloring Books**
 Donation: \$5.00
 Fund: Library Trust Account
 Restrictions: Fundraiser for library collections & services

From: **Candy / Snack Sales**
 Donation: \$36.00
 Fund: Library Trust Account
 Restrictions: Fundraiser for library collections & services

From: **Apparel (t-shirt) Sales**
 Donation: \$100.00
 Fund: Library Trust Account
 Restrictions: Fundraiser for library collections & services

From: **Love My Library Donations**
 Donation: \$2,267.00
 Fund: Library Trust Account
 Restrictions:

- | | | |
|----------------------------------|--------------------------------|----------|
| • Katherine Walker | Program stickers | \$10.00 |
| • Katherine Walker | Wooden puzzle | \$15.00 |
| • Katherine Walker | Jigsaw puzzle | \$15.00 |
| • Dan Evans | Gel pens | \$10.00 |
| • Dan Evans | As needed | \$10.00 |
| • Engler-Oberbroeckling Ins. | Sponsor Santa Visit | \$50.00 |
| • JAM Systems & Midland doors | check in mail - no designation | \$100.00 |
| • Lynne Gibbs | What happened (book) | \$16.00 |
| • Lynne Gibbs | Family Affair (book) | \$17.00 |
| • Lynne Gibbs | Steal (book) | \$19.00 |
| • Spoden Construction | Halloween Party | \$100.00 |
| • Conquest Auto Parts | check in mail - no designation | \$100.00 |
| • Heritage Printing | check in mail - no designation | \$250.00 |
| • Rex Massey Agency - State Farm | check in mail - no designation | \$50.00 |
| • In Memory of Lori Steger | Recovery Agent (bk) | \$22.00 |
| • In Memory of Lori Steger | Kids Craft / CS supplies | \$48.00 |
| • In Memory of Lori Steger | Adult puzzles | \$30.00 |
| • Dave Bell / Spec Cast | Blocks for children | \$50.00 |
| • Tierney Russell | Library Lover ... (bk) | \$5.00 |
| • Anonymous | books or puzzles | \$50.00 |
| • Dyersville Family Dentistry | Children's program | \$50.00 |
| • Dyersville Family Dentistry | Christmas Craft program | \$75.00 |
| • Dyersville Family Dentistry | Summer Reading Bag Tags | \$75.00 |
| • Dyersville Family Dentistry | Children's SRP grand prize | \$100.00 |
| • Vicki & Marv Maiers | As needed | \$100.00 |
| • English Insurance | Back to School Party | \$100.00 |
| • Fidelity Bank and Trust | check in mail - no designation | \$50.00 |
| • Carol A. Ruden | 1 month of Hoopla | \$50.00 |
| • MidWestOne Bank | As needed | \$125.00 |

| | | |
|--------------------------------|--------------------------------|----------|
| • John and Janet Wade | As needed | \$200.00 |
| • Scotty's Appliance & TV | check in mail – No designation | \$200.00 |
| • Meyer Mechanical Contractors | check in mail – No designation | \$100.00 |
| • Danielle and Zach Will | STEAM Fest event | \$75.00 |

In Kind donations:

| | |
|-------------------------------|---|
| • Theisens | puzzles, sticker rolls, stationary kits, etc. |
| • Miriam Eick | fuzzy socks & misc. for bingo prizes |
| • Dyersville Comics and Games | Rime of the Frost Maiden |
| • Darci Werner | Doug the Pug - 300 piece puzzle |
| • Darci Werner | Easy Baked Donut Cookbook |
| • TOMY International | Joinks |
| • TOMY International | Rinolets |
| • TOMY International | Screwball Scramble |
| • TOMY International | Screwball Scramble - Level 2 |
| • Miriam Eick | Broom |
| • Anonymous | Big pack of play-doh - 2 boxes |

James Kennedy Public Library Monthly Program Report
Report for the Month of February 2022

| | |
|--|---|
| Story Time – weekly program for preschool children (PreK) | In-person on-site; |
| February 2, 2022 – 2 sessions scheduled; attendance was 5 children and 4 adults | Music |
| Time for preparation & performance – 2.5 hrs (pd) | Total attendance – 9 |
| Supplies: 10 color copies, plastic eggs, bird seed, duct tape & spoons | |
| February 9, 2022 – 2 sessions scheduled; attendance was 5 children and 4 adults | Friends |
| Time for preparation & performance – 3.5 hrs (pd) | Total attendance – 9 |
| Supplies: 10 color copies, cardstock, glue | |
| February 16, 2022 – 2 sessions scheduled; attendance was 6 children and 5 adults | Pigs |
| Time for preparation & performance – 4.25 hrs (pd) | Total attendance – 11 |
| Supplies: 10 color copies, felt, old cds | |
| February 23, 2022 – 2 sessions scheduled; attendance was 4 children and 2 adults | Cookies |
| Time for preparation & performance – 3.5 hrs (pd) | Total attendance – 6 |
| Supplies: 10 color copies, construction paper scraps, paper plates | |
| Wee Read – weekly program for 0 to 3-year olds (PreK) | In-person on-site; Zoom offered by not used |
| February 2, 2022 – 1 session; attendance was 0 | Music |
| Time for preparation & performance – .25 hrs (pd) | Total attendance – 0 |
| Supplies: Included in Story Time above | |
| February 9, 2022 – 1 session; attendance was 0 | Friends |
| Time for preparation & performance – .5 hrs (pd) | Total attendance – 0 |
| Supplies: Included in Story Time above | |
| February 16, 2022 – 1 session, attendance was 0 | Dogs |
| Time for preparation & performance – 0 hrs (pd) | Total attendance – 0 |
| Supplies: Included in Story Time above | |
| February 23, 2022 – 1 session, attendance was 0 | Cookies |
| Time for preparation & performance – 0 hrs (pd) | Total attendance – 0 |
| Supplies: Included in Story Time above | |
| Out-Reads - Monthly Story Times to Daycares (PreK): | In-person off-site |
| February 1, 2022 | Dinosaurs |
| Total attendance at 7 sessions – 95 children & caregivers; | |
| Time for preparation & performance – 3.75 hrs (pd) | |
| Supplies: Color copies and books | |
| Checker’s TV Watch Party (Alternating Tuesdays of each month) (C) | In person / onsite; FB/YT & activity kits |
| February 1 & 15, 2022 | Total in person attendance: 3 |
| Time for preparation & performance – .75 hrs (pd) | Facebook Views / Engagements: 72 / 12 |
| Supplies: Computer and projection system, markers, glue sticks, and activity kits (copies) | YouTube: 6 |
| | Kits distributed: 20 |
| Hybrid Sit ‘n’ Stitch (Wednesdays of each month) (A) | Hybrid (In person & Zoom) |
| February 2, 9, 16, & 23, 2022 | Attendance: 47 |
| Time for preparation & performance – 2 hrs (pd) | |
| Supplies: Computer and Zoom software, Owl, Craft supplies provided by participants | |
| Euchre / Card Party (weekly program – every Thursday afternoon) (A) | In person / Onsite |
| February 3, 10, 17, & 24, 2022 | Attendance: 18 |
| Time for preparation & performance – 2.5 hrs (pd) | |
| Supplies: Decks of cards | |
| Branching Out (Tuesdays or Wednesdays at 11:00 am) (A) Unable to hold due to Covid-19 | |
| Program at Ellen Kennedy Center – (Typically fourth Friday of each month) | In person / offsite |
| February 18, 2022 | |
| Time for preparation & performance – 2 hrs (pd) | Attendance: 6 |
| Supplies: None | |
| Program at Mercy One Senior Care (Typically fourth Wednesday of each month) – Unable to hold due to Covid-19 | |

| | |
|--|---|
| Books for Lunch Book Club (First Monday of each month) – <i>Summer Hours ...</i> (A) February 7, 2022 Time for preparation & performance – 1.25 hr (pd) Supplies: Books borrowed via ILL, available electronically; Computer and Zoom software | Hybrid (In person & zoom) Attendance: 8 |
| Hybrid Dungeons & Dragons Club (1st Tuesday of each Month) (GI) February 1, 2022 Time for preparation & performance – 2.5 hr (pd) Supplies: Used Discord and Roll20 to hold virtually as well as in person; <i>Wild Beyond the Witchlight</i> and other gaming supplies (playmat, dice, etc.) | Hybrid (In person & Discord) Attendance: 6 |
| Building Creativity one Block at a Time (LEGO® program) (Monthly – varies) (C) February 7, 2022 Time for preparation & performance – 1.5 hrs (pd) Supplies: Legos® and boards | In person / Onsite Attendance: 6 |
| Cricut with Christopher (GI) February 21, 2022 Time for preparation & performance - .5 hrs (pd) 4 hrs (vol) Supplies: Cricut machine; supplies provided by volunteer Lisa Christopher donated her time and talent to present this program | In person / On site Attendance: 6 |
| A Novel Approach to Faith Book Club (A) February 8, 2022 Time for preparation & performance – 1.75 hrs (pd) Supplies: ILL books, available on Bridges ; Computer and Zoom software | Hybrid (In person & Zoom) Attendance: 8 |
| Chat and Doodle Too (Third Tuesday of each month) (A) February 15, 2022 Time for preparation & performance – .5 hrs (pd) Supplies: Laptop, Zoom and Owl; Coloring and activities pages and supplies | Hybrid (in person / zoom) Attendance: 1 |
| JKPL Writing Group (4 th Tuesday of each Month) (GI) February 22, 2022 Time for preparation & performance – 1.25 hrs (pd) Supplies: Computer and Zoom software | Hybrid (In person & Zoom) Attendance: 6 |
| Coloring, Creating & Doing – Virtually (A) February 2022 Time for preparation & performance – 3.25 hrs (pd) Supplies: Copies of coloring pages and activities– available to pick up or curbside | Passive program Kits distributed: 177 |
| Strength Training for Older Adults (A) February 2022 –Streaming option provided by Geri-Fit for current participants Estimated attendance is based on those requesting information on access, estimating one session per week | Virtual / Provided by Geri-Fit Attendance: 20 |
| Adult Crafternoon: Beaded Mask Lanyard (GI) (monthly) February 14, 2022 Time for preparation & performance – 2 hrs (pd) Supplies: Glass beads and jewelry fixings, portion cups Sponsored by FGH Delivery. | In person / on site & kit program No Video this month Kits distributed: 15 Attendance: 0 |
| Strings Club (4 th Monday of each month) - Cancelled due to Covid-19. | |
| Game Night (4 th Friday of each Month) (GI) February 25, 2022 Time for preparation & performance – 3.5 hr (pd) Supplies: Board games | In person / On site Attendance: 16 |
| Final Friday Tech Virtual or in person Program (GI) (Last Friday of each Month) February 25, 2022 Time for preparation & performance – 1.5 hrs Supplies: None | In person / On site Attendance: 1 |

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|--|--------------------------------------|
| World Read Aloud Day (GI) | Recorded program |
| February 2, 2022 | Facebook Views / Engagements: 61/8 |
| Time for preparation & performance – 2 hrs (pd) | YouTube views: 4 |
| Supplies: Zoom, laptop & phone to record | |
| STEAM Fun Fridays: DIY Kaleidoscope (C) | In person / Onsite & Kit |
| February 4, 2022 | Attendance: 0 |
| Time for preparation & performance – 1.5 hrs (pd) | |
| Supplies: Tape, pencils, construction paper, tp rolls, wax paper, aluminum foil, etc. | Kits: 8 |
| Kobolds Ate My Baby – RP Game (GI) | In person / Onsite |
| February 4, 2022 | |
| Time for preparation & performance – 3 hrs (pd) | |
| Supplies: Books, dice & playmat | Participants: 6 |
| Take Your Child to The Library Day (C) | In person / Onsite |
| February 5, 2022 | |
| Time for preparation & performance – 8.25 hrs (pd) 2.25 (vol) | |
| Supplies: Baggies, crackers, chocolate, marshmallows, Crafting supplies, robots, connect 4 game | Participants: 18 |
| Valentine's Day Cards with Karen and Ann (GI) | In person / Onsite |
| February 5, 2022 | |
| Time for preparation & performance – 2.75 hrs (pd) 3 hrs (vol) | |
| Supplies: Cardstock, glue, cards with envelopes Karen Schloss donated her time to lead this program | Attendance: 6 |
| Genealogy with Ann (A) | In person / Onsite |
| February 7, 2022 | |
| Time for preparation & performance – .5 hrs (pd) | |
| Supplies: Online and print genealogy resources | Attendance: 0 |
| STEAM Fun Fridays: Dot & Dash Coding for Valentine's Day (C) | In person / Onsite |
| February 11, 2022 | |
| Time for preparation & performance – 1 hrs (pd) | |
| Supplies: Dot & Dash robots, tape, tablet | Attendance: 4 |
| Third Thursday Virtual Program – A Successful Humanitarian Story Hidden in Belgian War Lace | Zoom program |
| February 17, 2022 | |
| Time for preparation & performance – .25 hrs (pd) | Attendance: 0 |
| Supplies: Partnership with Hoover Presidential Library; JKPL promotes and provides link to local participants | |
| STEAM Fun Fridays: Squishy Human Body (C) | In person / Onsite |
| February 18, 2022 | |
| Time for preparation & performance – .25 hrs (pd) | |
| Supplies: Squishy Human Body Kit | Attendance: 0 |
| Bingo (A) | In person / Onsite |
| February 21, 2022 | |
| Time for preparation & performance – 3 hrs (pd) | |
| Supplies: Bingo boards and machine Donated items & library swag for prizes | Attendance: 14 |
| Ready, Set, Grow: Make Your Own Seed Tape | Virtual and Kit program |
| February 21, 2022 | Facebook Views / Engagements: 33 / 2 |
| Time for preparation & performance – 5 hrs (pd) | YouTube Views: 4 |
| Supplies: Updated video created by Ray Kruse, ISU Extension in 2021 Kits include toilet paper, seeds, flour, toothpick & instructions | Kits distributed: 90 |

TuTu Tuesday (2/22/22) (GI)
February 22, 2022 In person / onsite
Time for preparation & performance – 4 hrs (pd) 2 hrs (vol)
Supplies: Tulle and ribbon Attendance: 0
Supplies will be used for kits, to be distributed and counted in March

Planning and Organization (A) In person / onsite
February 23, 2022
Time for preparation & performance – .5 hrs (pd) 4 hrs (vol)
Supplies: Copies of documents provided by presenter Attendance: 0
Karen Schloss donated her time and talent to present this session

National Engineers Week: Snap Circuits (GI) In person / onsite
February 24, 2022
Time for preparation & performance – 4 hrs (pd) 2 hrs (vol) Attendance: 2
Supplies: Snap circuits; handouts created by John Wandsnider
Due to inclement weather, John did not facilitate and attendance was low

STEAM Fun Fridays: Building Bridges with K'Nex (C) In person / Onsite
February 25, 2022 Attendance: 0
Time for preparation & performance – .25 hrs (pd)
Supplies: K'nex sets

Miniature Golf @ the Library (GI) In person / Onsite
February 27, 2022
Time for preparation & performance – 6 hrs (pd) Attendance: 38
Supplies: Borrowed clubs and balls from Coralville, cups for holes, books and other
Library items to make obstacles

National Library Lover's Month Activity Kits (GI) Virtual recording & Kits
February 1-28, 2022 Facebook Views / Engagements: 31/3
Time for preparation & performance – 4 hrs (pd) YouTube Views: 1
Supplies: Paper and misc. craft supplies Kits distributed: 58
JKPL coloring books & twistable crayons for prize Signs submitted: 2

StoryWalk® - *Shark in the Park* (until 2/20); *Over and Under the Snow* (C) Passive / outdoor program
February 2022 Participants: 36
Time for preparation & performance – 5.5 hrs 3 hrs (vol)
Supplies: Changed book mid-month (as weather and staff permitted) Sponsored by DRA,
Friends of the JKPL, and Richard Osterhaus Memorial.

Black History Month Activity Kits (GI) Virtual recording & Kits
February 1-28, 2022 Facebook Views / Engagements: 21/3
Time for preparation & performance – 2 hrs (pd) YouTube Views: 3
Supplies: Bells, stickers, copies of information, coloring pages, etc. Kits distributed: 58

Chinese New Year Activity Kits (GI) Virtual recording & Kits
February 1-28, 2022 Facebook Views / Engagements: 18 / 1
Time for preparation & performance – 3 hrs (pd) YouTube Views: 2
Supplies: Color copies, regular copies, & yarn Kits distributed: 25

Creation Station: Heart Buddies (C.) Passive / Make and Take
February 1-28, 2022
Time for preparation & performance – 1.5 hrs (pd)
Supplies: Pipe cleaners, copies, paper, markers, etc. Kits distributed: 45

Programs held in January but still hosted and available to view or engage with on social media
February 1-28, 2022 – 7 programs Facebook Views / Engagements: 65 / 10
YouTube Views: 9

Upcoming Events for March:

March 1—April 10: Build-A-Basket Fundraiser Silent Auction

Join us for the 9th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets this year and now is your opportunity to bid on them.

- All items will be displayed in the library and a photograph with a description of contents will be posted on both the library's Facebook page and website at www.dyersville.lib.ia.us.
- Baskets will be added as they are donated.
- Bids can be placed in person at the library, by calling the library, or emailing librarian@dyersville.lib.ia.us
- The highest bid will be listed along with the photo of the item on the library's website. This list will be updated daily.
- Bidding in the silent auction runs March 1—April 10. Bidding ends promptly at 3:00 pm on April 10.
- All funds raised are used to support library programs, collections, and services.



March 1—31: Westside Park StoryWalk®: “Over and Under the Snow” by Kate Messner. Families are invited to walk the new StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. *The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.*



March 1—31: Activity and Craft Kits: All kits available while supplies last.



Women's History Month Family Activity Kit. To celebrate Women's History Month the library has put together a fun and informational kit for the whole family. The kit includes a craft, coloring sheets, activity sheets, and a reading list. A pre-recorded video will be posted to the library's Facebook and YouTube pages starting March 1. Kits include all supplies needed for the craft except for glue.

Leprechaun Handprint Craft. Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's take-and-make (or make-and-take) activity will be a Leprechaun Handprint just in time for St. Patrick's Day. Kit will include most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel.

Coloring, Creating and Doing. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at home. These items can be picked up while at a library visit or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. NOTE: If you need something to color with, miscellaneous colored pencils may be provided upon request (for you to keep). If you want to work on the activities while at the library, colored pencils, markers, and more are available to check out from the front desk.

National Craft Month—Children's Take-and-Make Kit. March is National Craft Month, and what a fun event to celebrate with your children! Children of all ages are invited to pick up a take-and-make kit of recycling themed crafts. The kit will include the supplies to make a CD peacock and a CD spinning toy.

Read Across America Kit. Celebrate books, reading and kindness during the month of March with a fun take-and-make bookmark kit. Each kit will include supplies to make bookmarks with kind words or inspirational phrases on them. Return the bookmarks to the library and we will distribute them to hospitals, senior centers, nursing homes, and youth homes to spread kindness and the joy of reading. Appropriate for all ages.

Tuesdays, March 1, 15, & 29: Checkers Library TV presents Snoozer's Storytime Adventures and Watch Party from 4:00—5:00 pm. The JKPL is pleased to continue to offer Checker's Library TV, an on-demand children's program series that features fun stories and activities. A new video will be released every other week and children are again invited to attend a Watch Party at the library and then participate in some fun related activities. These programs are for kids in kindergarten thru fourth grade. Registration is encouraged as space is limited, but walk-ins are welcome if space allows. The spring series, Snoozer's Storytime Adventures, will run alternating weeks through May 14. Themes: March 1 (Bears Save the Baby); March 15 (Irish Blessings); March 29 (Ben and The Rich Boy). For those not able to attend the watch party, the videos can also be watched on demand on the JKPL Facebook page and YouTube Channel and activity kits can be picked up in the Creation Station at the JKPL to enjoy at home. Note: The videos on YouTube are unlisted so contact the library to get the URL link.



March 1—31: March Book Mania!

Join us this month and help us determine which novel is the favorite from what the staff and volunteers read! How it works:

1. The top sixteen adult fiction books staff love and recommend have been put into Round 1.
2. Watch the videos by library staff talking about these titles, then go to <http://bit.ly/JKPLBookMania> to vote for your favorite out of each pairing.
3. The eight titles that win the first round will move on to Round 2. The four titles that win Round 2 will move on to Round 3. The final two titles will move on to Round 4 where one book will be declared the winner.
4. Vote each week to be sure your favorite makes it to the final!
5. Voting begins March 1 with the winner announced on March 31.
6. Everyone who votes will have their name entered into a drawing to win various prizes.



Tuesday, March 1: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. There is a 10 person maximum for in-person attendance so please contact the library to register to save your seat. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. Masks are encouraged for those attending in person.

Wednesdays, March 2, 9, 16, 23, and 30: Story Time @ 9:30 am. Parents and caregivers are encouraged to bring their preschoolers to the Spring 2022 sessions of Preschool Story Time which will be held through April 27. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten. Registration is required as space is limited. Those attending are encouraged to wear a mask. You may register online at <https://bit.ly/Springstorytime>, visit the library to register, or call the library.

Wednesdays, March 2, 9, 16, 23, 30: Sit and Stitch from 1:00—3:00 pm. Grab your hobby and/or craft and join other crafters in this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same zoom room link is used each week. If you are planning to participate in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Thursdays, March 3, 10, 17, 24 & 31: Euchre Card Party from 1:00—3:30 pm. Join us Thursday afternoons for cards in the Hoffman room. Come meet, teach, and play with other players. If interested please contact the library to register to save your seat, as space is limited. Walk-ins are welcome, if space allows. Those attending are encouraged to wear a mask.

Friday, March 4: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. Come to the library this week where we will be designing a coin bank to protect your money from pesky Leprechauns.

Saturday, March 5: Scrapped from 1:00—4:00 pm

March is National Craft Month so we are celebrating with a fun painting, crafting and upcycling event! Guests are invited to create with items provided by the library. Participants will use a 5 x 7 inch canvas and create a work of art using any media or supplies they like. Make-and-take kits will also be available. Projects will be displayed in the library during March and visitors will be able to vote for their favorite from March 26—31. The creator of the project with the most votes will receive an arts and crafts basket.



Monday, March 7: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss the 2022 All Iowa Reads adult book selection *The Butterfly Effect* by Rachel McKenney. Copies of the book are available to borrow from the library. Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Monday, March 7: Super Smash Bros Ultimate Tournament @ 4:30 pm

Join us at the library for a chance to see who among your friends is the Smash Bros Champion! Rules for the tournament will be three stock lives, no items, random stage per fight. We will be using the Ultimate (Switch) version and players may only use standard switch grip controllers. For ages 10 and up. Program is limited to 16 participants so registration is requested, walk-ins allowed until the limit is reached. Those attending are encouraged to wear a mask.



Tuesday, March 8: Inspirational Fiction: A Novel Approach to Faith Book Club @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *A Long Time Comin'* by Robin A. Pearson. Books are available to borrow from the library. This group is meeting in person but those who wish to participate over Zoom are also welcome. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited to 10 attendees. If you are interested in attending via Zoom, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you. Those attending in person are encouraged to wear a mask.

Thursday, March 10: Virtual Visit with Author Heather Gudenkauf @ 6:30 pm

Author Heather Gudenkauf will visit the JKPL via Zoom to talk about the inspiration behind her new book, *The Overnight Guest*. Following the presentation, Heather will entertain questions from the audience. Participants are welcome to come to the library to watch this presentation, or should email librarian@dyersville.lib.ia.us by 10 am on March 10 to receive a link and join from home. Registration is encouraged for those planning to attend in person as attendance is limited. Masks are encouraged for those attending in person. Walk-ins are welcome as space allows. Barring technical difficulties, this presentation will be recorded and posted on the JKPL Facebook Page and YouTube channel until the end of March.



Friday, March 11: Library is closing at 1:00 pm for staff training

Monday, March 14: Adult Crafternoon Scrabble® Tile Coasters from 3:00—6:00 pm (and Take-and-Make!) Join us in person as we gather together to create wooden coasters using Scrabble® tiles. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting March 15 and kits will be available while supplies last. If you are planning to create at the library, stations will be set up in the Hoffman Room to allow for social distancing and masks are encouraged. If all spaces are taken, please wait until someone finishes before starting. Adult Crafternoon programs are sponsored by FGH Delivery.



Tuesday, March 15: Chat and Doodle Too @ 6:00 pm. Join us for this monthly arts and crafts social gathering. Relax together in person, or via Zoom, by drawing, coloring, doodling, working on puzzles, crafting or anything you enjoy doing. Guests will work independently on their own projects while enjoying the companionship of others, either together in the library Hoffman Room or virtually via Zoom. If wanted, the library will provide colored pencils, markers, coloring pages, and misc. activity pages for participants to enjoy in the library or they can be picked up in advance. Call or stop in the library to register to attend in person, or sign up at <https://bit.ly/ChatDoodle> to receive a zoom link to attend virtually.

Thursday, March 17: The Progression of America's National Parks @ 6:00 pm. Join Park Ranger Jenny Cripe Davis as we take a look at some of the most significant milestones in the history of the National Park Service, and how a handful of individuals (including Herbert Hoover) have impacted the development of what many consider to be "America's Best Idea." The JKPL has partnered with the Hoover Presidential Library to present their 3rd Thursday Virtual Programs. Registration is required so please register at <https://bit.ly/TTAmNationalParks>



Friday, March 18: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is a Play-Doh Pot of Gold, where we will be making St. Patrick's Day themed creations out of Play-Doh.

Saturday, March 19: Building Creativity One Block at a Time: a LEGO® program from 2:00—3:00 pm. This month's theme is "Going for Gold". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. There is a 15 person maximum for this program so registration is requested. Please contact the library to register. Walk-ins welcome if space allows. Masks are encouraged.



Monday, March 21: Bingo Party from 1:00—3:00 pm. Come enjoy bingo at the James Kennedy Public Library. There will be a two card limit, there is no cost to play, and there will be prizes! Registration is recommended as space is limited. Those attending are encouraged to wear a mask. Bring your friends!



Monday, March 21: Cricut with Christopher presents Easter Candy Holders @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher and make Easter candy holders. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held on the third Monday of each month.

Tuesday, March 22: JKPL Writing Group @ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. If you want to attend in person, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Friday, March 25: Tolkien Reading Day Activity Kit. Love the works of J.R.R. Tolkien? Then join in on the activities on Tolkien Reading Day! We will have an activity kit available that will include items to help you make your own map of Middle Earth, create a doodle of your favorite creature from the series, and a word search puzzle full of Middle Earth Lingo. Take a picture of yourself reading your favorite Tolkien book and tag us on our social media to show your Tolkien love!



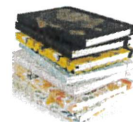
Friday, March 25: Final Friday Tech Help from 3:00—5:00 pm. Looking for help with your computer or device? Schedule a time with Paul to come in and have your questions answered! The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

Friday, March 25: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm. Space is limited, but children are welcome to wait if all spots are full. All ages welcome. The activity for this week is Electronic Snap Circuits.

Friday, March 25: Game Night @ Your Library @ 6:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome. If you want to attend, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Wednesday, March 30: Writing Journals @ 6:30 pm

Join Karen Schloss for this session in our series about planners, journals, scrapbooks, diaries, and more. In this session, Karen will discuss types of writing journals and share examples. Participants will make a list journal page and a gratitude journal page. While this is a series of programs, each session is independent, so guests are welcome to attend any session(s) they choose. Space is limited, so registration is encouraged. Walk-ins are welcome as space allows, and masks are encouraged. Worksheets will be available to pick up for anyone unable to attend in person.



March 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|--|--|---|--|---|---|
| Build-A-Basket Fundraiser March 1—April 10 | Westside Park StoryWalk®: <i>Over and Under the Snow</i> March 1—31 | 1 Checkers Library TV @ 4pm Dungeons & Dragons @ 6pm March Book Mania begins! | 2 Story Time @ 9:30 am Sit & Stitch from 1-3pm | 3 Euchre Card Party from 1-3:30pm | 4 STEAM Fun Fridays from 3:30-5pm | 5 Scrapped from 1-4pm |
| 6 | 7 Books For Lunch @ 12pm Super Smash Bros. Tournament @ 4:30pm | 8 A Novel Approach to Faith book club @ 7pm | 9 Story Time @ 9:30 am Sit & Stitch from 1-3pm | 10 Euchre Card Party from 1-3:30pm Virtual Visit with Heather Gudenkauf @ 6:30pm | 11 Library closes @ 1pm | 12 |
| 13 | 14 Adult Crafternoon from 3-6pm | 15 Checkers Library TV @ 4pm Chat and Doodle Too @ 6pm | 16 Story Time @ 9:30 am Sit & Stitch from 1-3pm | 17 Euchre Card Party from 1-3:30pm Progression of America's National Parks @ 6pm | 18 STEAM Fun Fridays from 3:30-5pm | 19 Building Creativity One Block at a Time: a LEGO® program from 2-3pm |
| 20 | 21 Bingo Party from 1-3pm Cricut with Christopher @ 6pm | 22 JKPL Writing Group @ 6:30pm | 23 Story Time @ 9:30 am Sit & Stitch from 1-3pm | 24 Euchre Card Party from 1-3:30pm | 25 Tolkien Reading Day Activity Final Friday Tech from 3-5pm STEAM Fun Fridays from 3:30-5pm Game Night @ 6pm | 26 |
| 27 | 28 | 29 Checkers Library TV @ 4pm | 30 Story Time @ 9:30 am Sit & Stitch from 1-3pm Writing Journals @ 6:30pm | 31 Euchre Card Party from 1-3:30pm | <div style="border: 1px solid black; padding: 5px;"> <p>March 1—31</p> <ul style="list-style-type: none"> • Coloring, Creating, Doing • National Craft Month craft kits • Women's History Month Activity Kits • Read Across America Activity Kits • Leprechaun handprint craft kits </div> | |

Dubuque County Free Seed Potato Program—Register by March 31!

The James Kennedy Public Library has partnered with the Dubuque County Extension Office for their Free Seed Potato Program. The goal of the program is to help teach residents about growing potatoes in their own garden.

- Participants will receive a 2—3 pound bag of Red Norland seed potatoes along with updates all season on how to grow their potato crop.
- Ray Kruse, Food System Coordinator at the Dubuque County Extension Office will be growing the exact same potatoes in his garden right along with you, so you can learn tips and tricks appropriate for the local area.
- Participants need to register by March 31 and choose the James Kennedy Public Library as a pickup location when registering.
- Registration can be done by visiting <https://bit.ly/potatosignup>.
- Those who cannot register online may register by contacting the library.
- Potatoes will be available for pickup starting April 4. The JKPL will have some potatoes available to pick up on a first come / first served basis after registration closes.
- Bags of seed potatoes are limited to one per person.



The JKPL has partnered with Niche Academy to make it easier for you to learn how to use our digital services!

- There are 20 tutorials available, one for all of our digital services except one.
- There are also tutorials for how to use social media or Google programs, or Goodreads.
- Each tutorial is short and sweet, typically no more than 2 minutes.
- Niche Academy is linked to the home page of our website (www.dyersville.lib.ia.us)
- Click on the dark green button that says “See all tutorials” to open up Niche Academy.

Niche Academy is supported by the Institute of Museum and Library Services under the provisions of the American Rescue Plan Act as administered by the State Library of Iowa.



Want to stay current on all that is going on at the library? Here's how:

- *Sign up for our weekly email newsletter
- *Visit our website at www.dyersville.lib.ia.us
- *Like us on Facebook
- *Follow us on Twitter: @dyersvillelib
- *Follow us on Instagram: jameskennedylibrary
- *Follow us on Goodreads: James Kennedy Public Library
- *Follow us on YouTube: James Kennedy Public Library



LIBRARY HOURS

Library hours from Labor Day to Memorial Day (excluding holidays) are:

Monday thru Thursday: 9:00 am—8:00 pm
Friday & Saturday: 9:00 am—5:00 pm
Sundays: 1:00—4:00 pm

Upcoming Events APRIL 2022 and Beyond

April is D.E.A.R. (Drop Everything And Read) Month: Dyersville Book Scavenger Hunt! The JKPL has partnered with local businesses for a fun DEAR month scavenger hunt! Can you match the book with the business? Pick up a scavenger hunt form at the library or print one off from the library's website. The scavenger hunt form features pictures of book covers. Each participating business in Dyersville has one of the book covers posted in their business or window. Match the book with the business and turn your completed forms into the library by May 1 to get entered into the prize drawing for one of several gift baskets. You get to choose which basket! Entries with at least 1/2 of the books / businesses identified will receive one entry into the drawing. Get them all right to earn two entries!

April 1-30: Yard Sign Fundraiser! To celebrate National Library Week, April 3-9, 2022, the JKPL has yard signs that say "I Love My Library" available. Signs are 18" x 24", vinyl, reusable, and come with a ground stake. Yard signs can be purchased by making a donation to the library and are available while supplies last. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

April 1-30: Creation Station Craft. Stop in and craft in the Creation Station at the library or grab a kit and create at home! Kit will include most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

April 1-30: Get Puzzled @ Your Library Returns! Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is Seek and Find. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more! Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. (pending Board policy decisions)

April 1-30: Coloring, Creating and Doing @ Your Library. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at home. These items can be picked up while at a library visit or requested for curbside pick up. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. NOTE: If you need something to color with, miscellaneous colored pencils may be provided upon request (for you to keep). If you want to work on the activities while at the library, colored pencils, markers, and more are available to check out from the front desk.

Fridays, April 1, 8, 15, 22, & 29: S.T.E.A.M. Fun Fridays from 3:30—5:00 pm. Children and families are invited to come every Friday afternoon to this weekly program to discover and create in the Library. Participants are welcome to come anytime between 3:30—5:00 pm to participate in the selected activity. Space is limited, but children are welcome to wait if all spots are full. All ages welcome.

Date and Time TBA: Celebrate National Poetry Month Virtually with poet Karen Subach! Karen first shared her poetry at the JKPL in 1988 when she was a student at the Iowa Writers Workshop. Come hear her share some of her favorite poems, talk about her writing journey, share some exciting publishing news and answer your questions. Karen will join us

virtually via Zoom. Guests may gather together in the JKPL Hoffman Room to enjoy this presentation, along with refreshments. Registration is encouraged as space is limited. Those interested in joining remotely should email librarian@dyersville.lib.ia.us to receive a link to the zoom room. Barring technical difficulties, this presentation will be recorded and available to view during the month of April on the JKPL Facebook and YouTube channels.

April 1-10: Build-A-Basket Silent Auction! Join us for the 9th Annual Build-A-Basket Silent Auction! Organizations, businesses, and individuals have donated some amazing baskets this year. Bidding in the silent auction runs until April 10 so be sure to bid on your favorites. All items are displayed in the library and a photograph with a description of contents is posted on Facebook and the library website at www.dyersville.lib.ia.us. Bids can be placed in person at the library, by calling the library, or emailing librarian@dyersville.lib.ia.us. The highest bid will be listed along with the photo of the item on the library's website. All proceeds will be used to support library services and collections. Bidding ends promptly at 3 pm on Sunday, April 10!

Saturday, April 2: Breakfast Burrito Grab and Go @ Your Library from 9:00 to 11:00 am. Kick off National Library Week by stopping by the JKPL and enjoying a delicious breakfast burrito! \$5.00 gets you a delicious egg, sausage and cheese burrito. Just \$1.00 more gets you a small juice or milk and a banana chocolate chip cookie. Available while supplies last! Weather permitting, a tent will be set up outside the library for this event. If not, step into the Hoffman Community Room to get your breakfast and support your library! All proceeds from this fundraiser will be used to support library services and collections.

Saturday, April 2: Pop-up Library @ Dyersville Social Center from 11 am to 1 pm. Details to be confirmed.

April 2: National Children's Picture Book Day. Activities to be decided.

April 3-9: National Library Week - Connect with Your Library! National Library Week (April 3 - 9, 2022) is a time to celebrate and connect with your library! Join the JKPL in celebrating by participating in our first Spirit Week! Details for events and activities to be decided.

Mondays and Thursdays, April 4 to May 23: Strength Training for Older Adults at 10:00 am. Older adults of any age and fitness level are invited to join this special 8-week exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required. Planning to do pending board decisions.

Monday, April 4: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *The Personal Librarian* by Marie Bennett. Copies of the book are available to borrow from the library. Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email

librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Monday, April 4: Building Creativity One Block at a Time: a LEGO® program from 4:00 pm to 5:00 pm. This month's theme is "Your favorite book". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. There is a 15 person maximum for this program so registration is required. Please contact the library to register. Walk-ins welcome if space allows. Masks are encouraged.

April 4: Dubuque County Free Seed Potato Program! The James Kennedy Public Library has partnered with the Dubuque County Extension Office for their Free Seed Potato Program! The goal of the program is to help teach residents about growing potatoes in their own garden. Participants will receive a 2 - 3 pound bag of Red Norland seed potatoes and season long updates on how to grow their potato crop. Ray Kruse, Food System Coordinator at the Dubuque County Extension Office will be growing the exact same potatoes in his garden right along with you, so you can learn tips and tricks appropriate for the local area. If you signed up for this program by March 31 and chose the James Kennedy Public Library as a pickup location when registering, your potatoes should be ready to pick up. The JKPL should also have some potatoes available to pick up on a first come / first served basis.

Tuesday, April 5: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. There is a 10-person maximum for in-person attendance so please contact the library to register to save your seat. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite. Masks are encouraged for those attending in person.

Tuesday, April 5: Third Thursday Extra Presents: "A Prairie Village: Herbert Hoover's West Branch, 1874 to 1885" @ 6:00 pm. Herbert Hoover spent the first decade of his long and eventful life in the prairie village of West Branch, Iowa, which was a market and railroad town that was just coming into its own during the years of his boyhood. Join us for this presentation by Peter Hoehnle, where he talks about Hoover's hometown filled with historic images of the people and places that Hoover knew. The presentation will place West Branch into the larger context of midwestern communities in the late 19th century and will touch on the social and economic life of West Branch during Hoover's childhood. Brought to you by James Kennedy Public Library in partnership with the Hoover Presidential Foundation. Registration is required so please register at <https://bit.ly/TTPrairie> to receive a link to the Zoom room.

Wednesdays, April 6, 13, 20, 27: Story Time @ 9:30 am. Parents and caregivers are encouraged to bring their preschoolers to the Spring 2022 sessions of Preschool Story Time

which will be held through April 27. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten. Registration is required as space is limited. Those attending are encouraged to wear a mask. You may register online at <https://bit.ly/Springstorytime>, visit the library to register, or call the library at (563)875-8912.

Wednesdays, April 6, 13, 20, 27: Sit and Stitch from 1:00—3:00 pm. Grab your hobby and/or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email librarian@dymersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same zoom room link is used each week. If you are planning to participate in-person at the library, please contact the library to register to save your seat, as space is limited. Those attending in person are encouraged to wear a mask.

Thursday, April 7, 14, 21, & 28: Euchre Card Party from 1:00-3:30 pm. Join us Thursday afternoons for cards in the Hoffman room. Come meet, teach, and play with other players. If interested please contact the library to register to save your seat, as space is limited. Walk-ins are welcome, if space allows. Those attending are encouraged to wear a mask.

Friday, April 8: National Library Week Trivia Night Fundraiser at O So Good Winery from 6:30 to 9:00 pm. Join us for a fun true crime and trivia library fundraiser hosted by the O So Good Winery. Visit the library to purchase a table for up to six guests. Tables must be purchased before April 2. Purchase price of \$100.00 includes seating for up to six guests, two bottles of wine of your choice, a snack platter for six, and a dessert to share. Library tables will be grouped together and decorated with book roses. Decorations may be taken home by those seated at each table. The true crime topic for the night is ??? and trivia contest begins promptly at 7 pm. Menu items and additional beverages are available to purchase. There will also be a special library themed prize for the highest scoring purchased table.

Friday and Saturday, April 8 and 9: Stuffed Animal Sleepover & Pajama Storytime. What would your favorite stuffed animal do if left alone at the library all night? Bring them to the library to celebrate National Library Week with a stuffed animal sleepover! Kids of all ages are invited to bring their teddy bear or other stuffed animal to the library, leave them overnight, and then come back the next day to see what they get up to when no one is looking! Stuffed animals may be dropped off in the Hoffman Community Room on Friday, January 17 anytime from 3:00-6:00 pm (the library itself closes at 5:00 pm). Kids can come back Saturday morning at 9:30 am for a pajama story time with donuts, and to pick up their stuffed animal friend. Each animal will return home with a photograph of their library hijinks. All ages welcome.

April 9-16: Money Smart Week 2022. Money Smart Week will again be fully virtual and focused on supporting the financial literacy needs of low-to-moderate income communities. There will be four programs, which will be 100% virtual, and you will be able to watch them from the comfort of your home. Visit the MSW website (www.moneysmartweek.org) for more information on each program and to register. The scheduled programs are:

Spend Smart, Eat Smart: Monday, April 11 @ 1:00 pm

Credit-Build It & Improve It: Tuesday, April 12 @ 1:00 pm

Buying or Refinancing a Home: Options & Tools: Wednesday, April 13 @ 1:00 pm

Understanding Social Security Benefits: Thursday, April 14 @ 1:00 pm

Saturday, April 9: Retro Gaming! from 2:00-4:00 pm. Love to play video games? Join us at the library for a retro gaming event, where participants will get the chance to play old school games on classic systems! Come try out a super nintendo, playstation 1, sega genesis and much more! Ages 10 and up. Masks are encouraged for those attending.

Monday, April 11: Adult Crafternoon from 3:00 – 6:00 pm (and Take-and-Make!)

Join us in person as we gather together to create something. Drop in the library anytime between 3 and 7 pm to create and then take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting April 12 and kits will be available while supplies last. Adult Crafternoon programs are sponsored by FGH Delivery.

Tuesdays, April 12 & 26: Checkers Library TV presents Snoozer's Storytime

Adventures and Watch Party from 4:00-5:00 pm. The JKPL is pleased to continue to offer Checker's Library TV, an on-demand children's program series that features fun stories and activities. Each episode features a story, craft, and song with Mrs. Hamilton and Snoozer. A new video will be released every other week and children are again invited to attend a Watch Party at the library and then participate in some fun related activities. These programs are for kids in kindergarten thru fourth grade. Registration is encouraged as space is limited, but walk-ins are welcome if space allows. The spring series, Snoozer's Storytime Adventures, will run alternating weeks from to May 14. For those not able to attend the watch party, the videos can also be watched on demand on the JKPL Facebook page and YouTube Channel and activity kits can be picked up in the Creation Station at the JKPL to enjoy at home. Note: The videos on YouTube are unlisted so contact the library to get the URL link. Full schedule: April 12 (Atom); April 26 (My Father's Dragon); May 10 (Bedtime Poems); and May 14 (Dad: The Man, The Myth, The Legend).

Tuesday, April 12: Inspirational Fiction: A Novel Approach to Faith Book Club @

7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *The Librarian of Boone's Hollow* by Kim Vogel Sawyer. Books are available to borrow from the library. This group is meeting in person but those who wish to participate over Zoom are also welcome. If you are interested in participating in-person at the library, please contact the library to register to save your seat, as space is limited to 10 attendees. If you are interested in attending via Zoom, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you. Those attending in person are encouraged to wear a mask.

Sunday, April 17: Library closed for Easter

Monday, April 18: Bingo Party from 1:00-3:00 pm. Come enjoy bingo at the James Kennedy Public Library. There will be a two-card limit, there is no cost to play, no daubers needed, and there will be prizes! Registration is recommended as space is limited. Those attending are encouraged to wear a mask. Bring your friends!

Monday, April 18: Cricut with Christopher @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

Tuesday, April 19: Chat and Doodle Too @ 6:00 pm. Join us for this new monthly arts and crafts social gathering. Relax together in person, or via Zoom, by drawing, coloring, doodling, working on puzzles, crafting or anything you enjoy doing. Guests will work independently on their own projects while enjoying the companionship of others, either together in the library Hoffman Room or virtually via Zoom. If wanted, the library will provide colored pencils, markers, coloring pages, and misc. activity pages for participants to enjoy in the library or they can be picked up in advance. Call or stop in the library to register to attend in person, or sign up at <https://bit.ly/ChatDoodle> to receive a zoom link to attend virtually.

Friday, April 22: Celebrate Earth Day! Activities to be decided.

Friday, April 22: Free Trees for Earth Day! The JKPL is celebrating Earth Day by participating in the 13th Annual Neighborhood Forest free tree program, whose aim is to provide free trees to kids every Earth Day. Since 2010, Neighborhood Forest has reached over 100,000 families and planted over 50,000 (mostly urban and residential) trees through the hands of children and parents across North America. The JKPL is excited to be participating in this program that teaches kids stewardship through the magic and wonder of planting and watching trees grow. If you signed up on or before February 28th your tree should be arriving soon. Trees (6 to 12 inches in size) will be delivered to the JKPL and families will be able to pick them up around Earth Day (April 22nd). Planting instructions and species information will be emailed a few days prior to the trees arriving.

Saturday, April 23 - World Book Day! In 2022, we are celebrating the 25th anniversary of World Book Day – with the message for all children ‘you are a reader’! It will be filled with lots of exciting, celebratory ways to promote reading for pleasure on World Book Day, and all-year round. Activities to be decided.

April 24–April 30: Preservation Week. Sponsored by ALA, Preservation Week raises preservation awareness in the library and archives community. Activities to be decided.

Tuesday, April 26: JKPL Writing Group@ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. If you want to attend in person, please contact the library to register, as space is limited. Those attending in person are encouraged to wear a mask.

Wednesday, April 27: Creative Journals. @ 6:30 pm. Join us at the JKPL as Karen Schloss teaches about creative journals, from glue books to art journals to scrapbooks in the fourth of our series of "What to Do with a Blank Notebook". Participants will make a glue book, scrapbook page, or collage page using cutouts from magazines, washi tapes, stamps and inks, and more. You may bring your own photos to use. While this is a series of programs, each

session is independent, so guests are welcome to attend any session(s) they choose. Space is limited, so registration is encouraged. Walk-ins are welcome as space allows, and masks are encouraged. Handouts will be available to pick up for anyone unable to attend in person.

Friday, April 29: Final Friday Tech Help from 3:00—5:00 pm. Looking for help with your computer or device? Schedule a time with Paul to come in and have your questions answered! The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

Friday, April 29: Game Night @ Your Library @ 6:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome. If you want to attend, please contact the library as registration is required as space is limited. Those attending in person are encouraged to wear a mask.

Saturday, April 30: Dia de los Libros/Dia de los Ninos. El día de los niños/El día de los libros (Children's Day/Book Day), commonly known as Día, is a celebration every day of children, families, and reading that culminates yearly on April 30. The celebration emphasizes the importance of literacy for children of all linguistic and cultural backgrounds. This year we will celebrate Día TBA appropriate for children in Kindergarten through 5th grade.

Saturday, April 30: Teen Jam Session from 1:00-2:00 pm. Teens are invited to join us at the library for a jam session! Bring your own instrument from home or use one of the options we have available from the Library of Things Collection. Ages 12 to 18 only. Masks are requested for those attending in person.

May is Get Caught Reading Month. Get Caught Reading (getcaughtreading.org) is a nationwide, year-round campaign to promote the fun of reading books for all ages. Activities to be decided.

May is Older Americans Month. Every May, the Administration for Community Living leads our nation's observance of Older Americans Month. Older adults have built resilience and strength over their lives through successes, failures, joys, and difficulties. Their stories and contributions help to support and inspire others. Activities to be decided.

May 2-8: Children's Book Week: How Do you Book (theme). Activities to be decided.

Wednesday, May 4: Star Wars Day. Join us as we celebrate May the Fourth Be With You / Star Wars Day. Activities to be decided.

Thursday, May 5: The Politics of Tea: The East India Company and British Tea Culture @ 6:30 pm. For all its genteel connotations, the history of tea is steeped in espionage, rebellion, and the rise of an Empire. Join Anglophile and former UK resident Claire Evans to explore the background of the most lucrative corporate venture the world has ever known and the product it brought to the West at any cost. With a nod to the popular "Bridgerton" series, learn how tea infused British society from top to bottom and what to expect should you ever find yourself at afternoon tea. This program will be held live on Zoom. Attendees are welcome to

attend online or come to the JKPL and attend a livestream of the program. This program is sponsored by the Friends of the James Kennedy Public Library and the Carnegie-Stout Public Library. This presentation will be recorded and available to view on either of the library's social media through May 12.

Sunday, May 8: Library closed for Mother's Day

May 18, 2022: Great Give Day! Great Give Day is a day focused on donating to causes or establishments within your community. Looking to support the James Kennedy Public Library? Then consider donating to the James Kennedy Public Library Endowment!

May 15-21, 2022: National Public Works Week. Partnering with John Wandsnider and the Dyersville Public Works department. Activities to be decided.

Thursday, May 19: Mental Health Action Day. (<https://www.mentalhealthactionday.art/>) Activities to be decided.

Saturday, May 21: Plant Sale Fundraiser from 8:00—10:00 am. Spring is here and many of us are thinking about changing or improving our yards, lawns, or gardens. Join Master Gardener Karen Kramer and members of the JKPL Fundraising Committee in the parking lot adjacent to the JKPL to select from plants donated by committee and community members. The plant sale will run from 8:00 to 10:00 am or until all items are taken. Plants not selected during the sale may be available to purchase for a donation. All proceeds will be used to support library collections and services. If you have plants you would like to donate, please contact the library at (563)875-8912 to make arrangements to drop them off. Plants of all kinds are welcome.

Saturday, May 21: Watercolor Painting for Teens from 1:00—3:00 pm

Wednesday, May 25: Hybrid journals @ 6:30 pm. Join us at the JKPL for the fifth in our series of "What to Do with a Blank Notebook" as Karen Schloss shares ideas for hybrid journals like travel journals, self-awareness journals, and positive energy journals. Participants will make a travel journal page and complete a guided journal page. While this is a series of programs, each session is independent, so guests are welcome to attend any session(s) they choose. Space is limited, so registration is encouraged. Walk-ins are welcome as space allows, and masks are encouraged. Handouts will be available to pick up for anyone unable to attend in person

Sunday, May 29 & Monday, May 30: Library closed for Memorial Day

iRead Summer Reading Program theme: Read Beyond the Beaten Path. The broad motif of "summer camp at the library" can encompass a world of different summer experiences: from outdoor activities such as hiking, campfires, stories, and s'mores to nature programs, arts and crafts, music, and so much more! iREAD® summer reading programming is developed by librarians for librarians and features activities, graphics, crafts, reading lists, incentives, and much more for children, teens, and adults. Activities and events for all ages to be decided.

Wednesday, June 1: Adult Summer Library Program Begins! Everyone 18 and older is encouraged to participate in the 2022 program that runs June 1-August 31. Theme is Read Beyond the Beaten Path. Program, activities and events to be decided.

Thursdays, Dated TBA: Pop-Up @ the Farmer's Market from 3 to 5 pm. The JKPL will be reaching out to the community by visiting the Dyersville Farmer's Market on two Thursdays in June. Visitors will be able to get library card applications, find out more about what the library has to offer, and select a free book to keep from the pop-up library. The library will bring a hotspot and provide WiFi Access! The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Saturday, June 10: Pop-Up at Downtown Summer Nights from 5:00 - 8:00 pm. The JKPL will be reaching out to the community by "popping up" at Downtown Summer Nights! Visitors will be able to select a free book to keep from the pop-up library as well as learn more about library services. The library will also have a hotspot running to provide WiFi access. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Saturday, June 10: TACKL Fun and Games @ Downtown Summer Nights from 5:00-8:00 pm. Join the Teen Advisory Council to the Kennedy Library (TACKL) at Downtown Summer Nights for fun, free games for kids. Everyone walks away with a prize for playing! This event is sponsored by the Dyersville Chamber of Commerce.

Saturday, June 25: Pop-Up @ the Dyersville Downtown Market from 8:00 am - 12:00 noon. The James Kennedy Public Library will be reaching out to the community by bringing a pop-up library to the Market. Visitors will be able to find out more about what the library has to offer, and select a free book to keep. The JKPL will also have a hotspot running to provide WiFi Access. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Tuesday, June 28: How To Write Your Novel and Get It Published with Maggie Rivers @ 6:00 pm. She is a local Des Moines, Iowa author who writes under four different pseudonyms. She is a USAF Vietnam era vet. She will be our kick-off speaker for camp NaNoWriMo which runs from July 1st to July 31st. This program will be in-person but participants can attend via Zoom if they prefer. To attend in person, please contact the library to register. To attend via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>. Those attending in person are encouraged to wear a mask.

July 1-31: Camp NaNoWriMo: National Novel Writing Month. Activities to be finalized.

Monday, July 4: Library closed

Notes from the February 24, 2022 meeting of the Fundraising Committee:

The fundraising committee of the James Kennedy Public Library met via Zoom at 6:35 pm on Thursday, February 24, 2022. Participants were chairperson Catherine O'Hea and members Karen Kramer, Marcus Ingles, and Shirley Vonderhaar. Brenda Ingles was excused.

Apparel: Read, Return, Repeat apparel continues to be available for purchase as t-shirts, long sleeve t-shirts, and hooded sweatshirts in multiple colors and sizes. Orders will be placed weekly, as they are received. No action on this item is needed.

Love My Library Giving Tree: This annual event is underway and continues until the end of February. Shirley noted that she had sent a letter to the anonymous donor from 2021 who sponsored Ancestry Library edition. To date, \$5,180 in cash donations has been received. Donations will typically continue to arrive into mid-March.

Build-a-Basket Fundraiser: This annual event runs February 1 to April 10. People have been dropping off items to go into baskets and Shirley indicated she is starting to put the baskets together and put them out. Donors are asked to bring in their baskets by mid-March and the silent auction will run March 1 to April 10. In the past, some of the most popular baskets have been donated by the Western Dubuque and Beckman Booster organizations so Catherine has contacted WD and Karen has contacted Beckman to see if they would like to donate this year.

Mystery Dinner: Shirley reported she has reserved the Dyersville Social Center for March 4 with a potential snow date of March 11. J & D Mart indicated that both those dates were available. We are waiting for confirmation from Die Laughing for main date of March 4 and snow date of March 11. Once all this is confirmed, no additional action will be needed on this topic until the fall / winter of 2022.

Trivia Night at O So Good for National Library Week: National Library Week is April 3-9, 2022. Prior to Covid, the JKPL had held a Wine and Beer Tasting event hosted at Brew and Brew. After visiting with the owner of Brew and Brew, due to concerns with Covid and the space available at Brew and Brew, the committee decided to contact O So Good Winery about potentially partnering with them for an event of some kind (because they have expressed interest in the past). Karen and Shirley met with Sarah at O So Good. O So Good has started a monthly trivia / true crime event and Sarah suggested the library could sell tables for that April event – which is scheduled for Friday, April 8. After discussion, the committee decided on the following plan: We will sell tables for up to 6 guests for \$100 per table. Table will include 2 bottles of wine of their choice, a snack platter for 6, and dessert for 6. The library will create a prize basket, featuring library swag, to go to the library table/team that has the highest trivia score, in addition to the prizes provided by O So Good. The library will also plan to decorate the purchased tables in some fashion. Shirley will contact Sarah to confirm these details are acceptable, get final pricing, confirm timeline for event and deadline for table sales, and get more information about the trivia theme for marketing.

Breakfast Burrito Fundraiser: This NLW event is scheduled for Saturday April 2 from 9 to 11 am. Weather permitting, it will be set up outside. If the weather is inclement, we will use the Hoffman Room. Price will be \$5.00 for burrito and \$6 for a meal, which will include small milk or juice and banana chocolate chip cookie. Marcus and Brenda will make the burritos and cookies. They will plan for up to 50 guests. Marcus will put together a list of ingredients needed and Karen will contact potential donors. Marcus and Karen are both available to work this event.

Yard Sign sales: This fundraiser will again occur during April and May – in celebration and support of National Library Week. Signs will be available for a donation rather than a set sale amount.

Plant Sale Fundraiser: This annual event will be held on May 21 in the city parking lot adjacent to the library.

Donated DVDs (and books): Shirley reported that the Friends have received some larger donations of DVDs. Miriam, who manages donations on behalf of the Friends, researched and discovered that some of the donated sets appear to be worth significantly more money than would get at a regular sale, if someone wants to post on eBay or other sites. The Friends turned them over to the library. The committee discussed finding someone who might be interested in managing these for the library - either donating their time or on commission. Shirley noted that we also have collectible books we have stored in the basement that we said we would sell in this fashion. Karen will talk to Heidi Huisman to see if she might be interested or can provide some contacts.

Greeting Cards: Some time ago this committee talked about selling greeting cards made using the Cricut. Karen Schloss, a library volunteer, donated a box of cards she had made that we could sell. She also said she would donate more if we wish. After discussion, the committee felt we should offer these cards for sale for \$3.00 each or two for \$5.00. Shirley will talk with Dawn and Paul about ways to promote this opportunity to the community.

Anything else / other ideas: Nothing new was shared.

Set date for next meeting: The committee will schedule a meeting for late March, to finalize details for the two National Library Week events.

**Notes from Personnel Committee email Correspondence and
Finance Committee email Correspondence – March 8 & 9, 2022**

Shirley was informed by City Administrator, Mick Michel, on Tuesday, March 8, 2022, that the City Council of the City of Dyersville was intending to appropriate \$510,000.00 for the James Kennedy Public Library Operating budget for FY23. He requested a proposed revised draft budget be provided so that he could include that in the complete City of Dyersville Budget. Otherwise, he would delete the required amount from a random line item so that the total budget was the \$510,000.00 amount. He understood that this would not be an official budget because the Board would not have met to approve; but since the Board has line item control of the JKPL budget, that was not an issue.

Shirley emailed the chair of the Finance Committee for guidance in how to proceed. Following that correspondence, Shirley communicated separately with the Personnel Committee and the Finance Committee. There was NOT a quorum of Board members involved in either discussion.

The personnel committee, consisting of chairperson Karen Kramer and members Karen Tieskoetter, Marcus Ingles, and Lynn Osterhaus, considered various ways to reduce personnel costs. Options discussed were reducing staff hours by cutting hours of service or programs offered, reviewing and revising job duties, and revising the Compensation Plan for part-time employees. There was no interest in revising the Compensation Plan for full time staff that was approved by the Board at their January meeting. Since this budget will take effect July 1, 2022, the committee decided to recommend a reduction in the personnel budget of approximately \$10,000 but did not want to commit to a specific plan as there is time to evaluate options and impact prior to that date.

The finance committee, consisting of chairperson Angela English and members Catherine O’Hea, Ray Kruse and Mary Radloff, agreed with the personnel committee recommendation. They decided that the remainder of the reduction would come primarily from materials, with some potentially coming from the supplies budget. It is likely that some, if not all, of this reduction will be covered by utilizing funds from the JKPL Trust Account. They recognize, however, that using Trust Account funds for a core budget item such as materials is not sustainable.

Based on this guidance, Shirley drafted the attached proposed budget and shared it with Mr. Michel.

10B

James Kennedy Public Library FY23 Operating Budget Proposal

| | FY22 | 6 months | FY22 | FY23 | FY23 |
|----------------------------------|---------------|---------------|---------------|---------------|---------------|
| | Approved | expended | Reestimate | Proposal | Revised |
| ESTIMATED REVENUES: | | | | | |
| Dubuque County Library Agency | \$ 6,000.00 | \$ - | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 |
| Fees from copier, R/P, etc. | \$ 5,000.00 | \$ 1,695.66 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| Open Access | \$ 11,600.00 | \$ 9,087.04 | \$ 9,087.04 | \$ 10,000.00 | \$ 10,000.00 |
| Access Plus / ILL | \$ 350.00 | \$ 267.15 | \$ 267.15 | \$ 300.00 | \$ 300.00 |
| Direct State Aid | \$ 2,000.00 | \$ 2,031.10 | \$ 2,031.10 | \$ 2,000.00 | \$ 2,000.00 |
| TOTAL: | \$ 24,950.00 | \$ 13,080.95 | \$ 22,385.29 | \$ 23,300.00 | \$ 23,300.00 |
| ESTIMATED EXPENDITURES: | | | | | |
| PERSONAL SERVICES | | | | | |
| Wages | \$ 246,455.00 | \$ 128,315.81 | \$ 264,360.00 | \$ 314,776.00 | \$ 305,776.00 |
| FICA | \$ 15,280.00 | \$ 7,709.42 | \$ 16,390.32 | \$ 19,516.00 | \$ 18,958.11 |
| Medicare | \$ 3,574.00 | \$ 1,802.98 | \$ 3,833.22 | \$ 4,565.00 | \$ 4,433.75 |
| IPERS | \$ 23,265.00 | \$ 11,955.90 | \$ 24,955.58 | \$ 29,715.00 | \$ 28,865.25 |
| SUI | \$ 250.00 | \$ 178.16 | \$ 264.36 | \$ 300.00 | \$ 305.78 |
| Group Insurance | \$ 47,846.00 | \$ 24,812.76 | \$ 41,812.76 | \$ 32,300.00 | \$ 32,300.00 |
| Meetings and training | \$ 2,500.00 | \$ 1,122.71 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| Dues and memberships | \$ 750.00 | \$ 194.00 | \$ 750.00 | \$ 750.00 | \$ 750.00 |
| TOTAL: | \$ 339,170.00 | \$ 176,091.74 | \$ 354,866.24 | \$ 404,422.00 | \$ 393,888.89 |
| CONTRACTUAL SERVICES: | | | | | |
| Utilities (telephone) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Electricity | \$ 14,000.00 | \$ 8,129.81 | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 |
| Gas / Heat | \$ 2,500.00 | \$ 775.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| Insurance (bldg) | \$ 6,800.00 | \$ 711.00 | \$ 6,800.00 | \$ 7,140.00 | \$ 7,497.00 |
| Legal Fees | \$ - | \$ - | | | |
| Custodial services | \$ 8,000.00 | \$ 3,900.00 | \$ 7,200.00 | \$ 8,000.00 | \$ 8,000.00 |
| Window cleaning | \$ 300.00 | \$ 125.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 |
| Service / Maintenance Contracts | \$ 7,500.00 | \$ 1,409.37 | \$ 7,500.00 | \$ 7,500.00 | \$ 7,500.00 |
| TOTAL: | \$ 39,100.00 | \$ 15,050.18 | \$ 38,300.00 | \$ 39,440.00 | \$ 39,797.00 |
| SUPPLIES: | | | | | |
| General library supplies | \$ 10,000.00 | \$ 4,408.30 | \$ 10,000.00 | \$ 10,000.00 | \$ 9,214.11 |
| Program fees & supplies | \$ 2,500.00 | \$ 894.85 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| Marketing & advertising | \$ 1,500.00 | \$ 519.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 |
| Maintenance and Repairs | \$ 7,000.00 | \$ 765.67 | \$ 7,000.00 | \$ 9,000.00 | \$ 9,000.00 |
| TOTAL | \$ 21,000.00 | \$ 6,587.82 | \$ 21,000.00 | \$ 23,000.00 | \$ 22,214.11 |
| BOOKS AND MATERIALS | | | | | |
| Adult fiction | \$ 8,000.00 | \$ 4,594.79 | \$ 8,000.00 | \$ 8,000.00 | \$ 7,500.00 |
| Adult nonfiction | \$ 5,000.00 | \$ 2,745.25 | \$ 5,000.00 | \$ 5,000.00 | \$ 4,600.00 |
| YA fiction | \$ 2,000.00 | \$ 843.28 | \$ 2,000.00 | \$ 2,000.00 | \$ 1,800.00 |
| YA nonfiction | \$ 1,000.00 | \$ 165.41 | \$ 1,000.00 | \$ 1,000.00 | \$ 900.00 |
| Juvenile fiction | \$ 8,500.00 | \$ 5,147.32 | \$ 8,500.00 | \$ 8,500.00 | \$ 7,500.00 |
| Juvenile nonfiction | \$ 4,000.00 | \$ 2,656.53 | \$ 4,000.00 | \$ 4,000.00 | \$ 3,900.00 |
| Large Print | \$ 3,500.00 | \$ 2,557.45 | \$ 3,500.00 | \$ 3,500.00 | \$ 3,400.00 |
| Electronic media (ebooks, etc.) | \$ 6,500.00 | \$ 4,040.44 | \$ 6,500.00 | \$ 6,908.00 | \$ 6,300.00 |
| Reference & electronic databases | \$ 5,500.00 | \$ - | \$ 5,500.00 | \$ 5,500.00 | \$ 1,000.00 |
| Periodicals and newspapers | \$ 4,530.00 | \$ 1,510.06 | \$ 4,530.00 | \$ 4,530.00 | \$ 4,400.00 |
| Audiobooks (CD, playaway) | \$ 4,200.00 | \$ 2,596.22 | \$ 4,200.00 | \$ 4,200.00 | \$ 4,000.00 |
| Software & Gaming | \$ 2,000.00 | \$ 731.50 | \$ 2,000.00 | \$ 2,000.00 | \$ 1,800.00 |
| DVDs | \$ 6,500.00 | \$ 2,855.64 | \$ 6,500.00 | \$ 6,500.00 | \$ 6,000.00 |
| Creation Station & LoT | \$ 1,500.00 | \$ 229.54 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,000.00 |
| TOTAL: | \$ 62,730.00 | \$ 30,673.43 | \$ 62,730.00 | \$ 63,138.00 | \$ 54,100.00 |
| TOTAL EXPENDITURES: | \$ 462,000.00 | \$ 228,403.17 | \$ 476,896.24 | \$ 530,000.00 | \$ 510,000.00 |
| TOTAL REVENUES: | \$ 24,950.00 | \$ 13,080.95 | \$ 22,385.29 | \$ 23,300.00 | \$ 23,300.00 |
| ACTUAL ASKING | \$ 437,050.00 | \$ 215,322.22 | \$ 454,510.95 | \$ 506,700.00 | \$ 486,700.00 |
| Capital Projects | | | \$ 28,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| Trust Account Request | 40,000.00 | | | \$ 40,000.00 | \$ 40,000.00 |

cut \$9,000

\$ 10,533.11

\$ 785.89

\$ 9,038.00

Total needs to be 510,000

Marketing Committee Meeting Minutes: Email discussion held the week of February 23-28, 2022

Included: Karen Tieskoetter, Alex Wiezorek, Danielle Will, Dawn Schrandt

1. Sponsorship of Woman's Night

The Chamber announced the April date for Woman's Night but the library had not been contacted about being a boothless sponsor this year, something the library has done for quite a few years. Dawn inquired and was told that the sponsorship had changed from prior years. Per the Chamber, they are no longer handing out little gifts in the registration bags as they have in the past. The cost has increased to \$125 sponsor. For that price your business will receive the following benefits: Opportunity to have promotional ad/coupon placed in program insert given to all attendees; Business logo and sponsorship recognition in the event program; and Business logo and sponsorship recognition in the Chamber newsletter. The Chamber also encourages sponsors to donate a raffle prize.

After a round of emails, the group decided to again be a sponsor. Dawn will also put together a raffle prize and deliver that to Chamber for the event.

Notes from February 24 - March 4, 2022 Policy Committee Discussion

The Policy Committee of the James Kennedy Public Library corresponded via email between February 24, 2022 and March 4, 2022 to draft proposed adjustments to the Pandemic Interim Service Plan. Participants were chairperson Sue Engelbrecht and members Angela English, Danielle Will, and Shirley Vonderhaar. The Committee is recommending that a new Stage 5 of the plan be added, incorporating the following guidance and Stage 6 be the return to normal services.

Staff and Public Masking:

The CDC issued the following masking recommendations: *Covid Community Level Recommendations:*

- **Low:** Stay up to date with Covid-19 vaccines; Get tested if you have symptoms
- **Medium:** If you are high risk for severe illness, talk to your healthcare provider about whether you need to wear a mask and take other precautions; Stay up to date with Covid-19 vaccines; Get tested if you have symptoms
- **High:** Wear a mask indoors in public, Stay up to date with Covid-19 vaccines ; Get tested if you have symptoms; Additional precautions may be needed for people at high risk for severe illness
- People may choose to mask at any time. People with symptoms, a positive test, or exposure to someone with Covid-19 should wear a mask

Shirley also polled the staff regarding their opinion on continuing to require staff members to wear masks. The results of that poll indicated that most staff were ambivalent regarding it being a requirement due to the current status of the pandemic. Based on this information the committee is recommending the following:

Because we cannot know who is vaccinated, testing positive, or high risk for serious illness with Covid-19, the JKPL will continue to encourage the public and staff to wear masks. If Covid-19 Community Levels for Dubuque and Delaware Counties are Low or Medium, staff may choose not to wear a mask. If the Community Levels for Dubuque and / or Delaware Counties are High, staff are required to wear masks when in public or shared spaces in the building. Members of the public are encouraged to follow the CDC guidelines for masking, including wearing a mask if they have symptoms, a positive test, or exposure to something with Covid-19.

Quarantining and/ or Sanitizing Materials and Spaces:

The Staff and Public Safety Considerations of the plan state the following: *Sanitation of Circulating Materials:* This plan will defer to the most current scientific recommendations regarding safe handling of circulating materials.

Based on the information available regarding the risk for transmission from materials, the JKPL will stop quarantining items when they are returned or handled by the public. Staff in charge of managing the various collections and services will make reasonable decisions regarding how items should be provided to the public. (For example, the Get

Puzzled passive program where adults worked on a shared puzzle under the skylight will likely return, and some items may be available to use unrestricted in the Creation Station; but other items, like puppets and toys in the children's area may still be restricted so they can be sanitized or quarantined between use.)

The Library Director will review cleaning and sanitizing procedures that were implemented during the pandemic and may adjust those based on the current climate.

The JKPL will continue to provide hand sanitizer at various locations in the facility and plexiglass will remain in place.

Meeting Room Use and Programming Capacity Restrictions: The pandemic-based restrictions on capacity for gatherings, meetings and programs in the library facility should be removed. Capacity at library sponsored programs, events and activities will be decided by the staff facilitating the program (normal pre-pandemic practice).

Public Access Computers: As time allows, computer workstations will be returned to their normal pre-pandemic configurations, unless alternate locations are deemed more appropriate. This includes public access computers, children's computers, and the library catalog computers.

Furnishings: As time allows, library furnishings may be returned to their pre-pandemic configurations. Staff may use their judgment in organizing the library space.

Refreshments: Staff may use their own discretion in providing refreshments at library sponsored events.