

**James Kennedy Public Library  
Board of Trustees  
Minutes of the March 15, 2022 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, March 15, 2022 in the Hoffman Room. Present: Angela English, Sue Engelbrecht, Marcus Ingles, Karen Kramer, Ray Kruse, Catherine O'Hea, Karen Tieskoetter, Alex Wiezorek, Danielle Will, Library Director Shirley Vonderhaar, and Assistant Library Director Dawn Schrandt. Absent: None.

1. Board President Karen Kramer called the meeting to order at 6:00 pm.
2. Consider approval of Agenda
  - o English MOVED "Approval of Agenda," and seconded by Engelbrecht.  
Ayes: English, Engelbrecht, Ingles, O'Hea, Kramer, Kruse, Tieskoetter, and Will  
Nays: None  
Motion CARRIED
3. Agenda Consent Calendar
  - o Correspondence and Communication
  - o Approve minutes of previous meeting: February 15, 2022
  - o Approve February Librarian's report
  - o Approve bills:
    - March bills
    - Claims report for February
    - February and March credit card claims
  - o Budget reports
    - February city report
    - February library report
  - o Trust account reports
    - February bank statements
    - February balance report
    - Trust account expenditure report
    - February donations report
  - o Program reports
    - February report of programs and attendance
    - March schedule of events
    - Schedule for upcoming programs
  - o Grant report
  - o Friends of the Library report
    - Notes from March 14, 2022 meeting
    - Next meeting: April 17, 2022
  - o JKPL Endowment report
  - o Wiezorek MOVED "Approval of the consent items," seconded by Engelbrecht.  
Ayes: English, Engelbrecht, Ingles, O'Hea, Kramer, Kruse, Tieskoetter, Wiezorek, and Will  
Nays: None  
Motion CARRIED
4. Discussion of current library operations and services

5. Consider approval of JKPL Strategic Plan
  - o English MOVED to approve the JKPL Strategic Plan as presented, seconded by O’Hea.  
Ayes: English, Engelbrecht, Ingles, O’Hea, Kramer, Kruse, Tieskoetter, Wiezorek, and Will  
Nays: None  
Motion CARRIED
6. Executive committee report — no report
7. Fundraising committee report
  - o Notes from February 24, 2022 meeting
8. Furnishings, Art, & Facilities committee report — no report
9. Personnel committee report — no report
10. Finance committee report
  - o Notes from March 8-9, 2022 electronic discussion
  - o Discussion and possible action on FY23 JKPL operating budget
    - Consider a work session tentatively in May to discuss FY23 operating budget
11. Marketing committee report
  - o Notes from February 23-28, 2022 electronic discussion
12. Policy committee report
  - o Notes from electronic discussion
  - o Consider approval of committee-recommended revisions to the JKPL Pandemic Interim Service Plan/Reopening Plan  
Ayes: English, Engelbrecht, Ingles, O’Hea, Kramer, Kruse, Tieskoetter, Wiezorek, and Will  
Nays: None  
Motion CARRIED
13. Meetings and training
  - o City council attendance
    - April 4: Tieskoetter
  - o Board training – Discussed Webinar - ALA Libraries Transforming Communities Panel
  - o Upcoming
    - March 17: Dubuque County Library District, English to attend
    - April 4-5: Kids’ Services, Kim to attend
  - o Recently attended
14. Oral presentations — none
15. Adjournment  
Engelbrecht MOVED to adjourn seconded by Wiezorek. Meeting ADJOURNED by Kramer at 7:21 pm.



Danielle Will, Secretary